## **ORDINANCE NO. 2008 – 03**

AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING ORDINANCE NO. 2007-03, WHICH ESTABLISHES STANDARDS OF CONDUCT, REGULATIONS, AND PROCEDURES RELATING TO TOWN VOLUNTEERS; PROVIDING FOR CONFLICTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS,** on December  $7^{th}$ , 2006, pursuant to Ordinance No. 2007-03, the Town adopted official standards of conduct, regulations, and procedures relating to Town volunteers; and

**WHEREAS**, to avoid potential conflicts, or other improprieties, the Ordinance establishes a "Volunteer Standard of Conduct," and related forms, which all volunteers are required to sign before donating their time and services to the Town; and

**WHEREAS,** this Ordinance seeks to clarify and to amend certain provisions of the original Ordinance; and

**WHEREAS,** the Town Council believes that the "Volunteer Standard of Conduct" serves to protect the health, safety and welfare of its residents by maintaining the public's trust in its representatives.

## NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

<u>Section 1:</u> Recitals Adopted. That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and hereby made a specific part of this Ordinance.

**Section 2: Code Amendment.** Ordinance No. 2007-03 of the Town of Southwest Ranches shall be amended as follows:

. . .

## A. Town Volunteer

1. Prior to donating its time and/or services to the Town, Town Volunteers shall execute an application and a Volunteer Standard of Conduct Form to become a Town Volunteer. The Applicant and shall complete an application form

providing provide such information as the Town shall deem necessary and proper to ensure that all volunteers will act responsibly in the performance of their volunteer services. The form of Application and Information for Services as a Town Volunteer used by the Town shall be approved by the Town Council at a Meeting of the Town Council open to citizen comments and input.

. . .

- 4. No Town Volunteer serving on any Town Advisory Board or Committee, including but not limited to a corporation or employer to which that Town Volunteer may be affiliated with or employed, shall respond formally or informally to any procurement issued by the Town for goods or services, which may relate directly or indirectly to the subject matter of the Advisory Board or Committee for which that individual has become a Town Volunteer.
- **Section 3. Inclusion.** It is the intention of the Town Council that the provisions of this Ordinance shall become and be made a part of the Town of Southwest Ranches Code of Ordinances and the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.
- **Section 4: Conflicts.** All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.
- <u>Section 5:</u> Severability. If any word, phrase, clause, sentence or section of this Ordinance is, for any reason, held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this Ordinance.
- <u>Section 6:</u> Effective Date. This Ordinance shall be effective immediately upon its adoption.

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**PASSED ON FIRST READING** this 6<sup>th</sup> day of December 2007 on a motion made by Council Member Don Maines and seconded by Vice Mayor Jeff Nelson.

**PASSED AND ADOPTED ON SECOND READING** this  $10^{\rm th}$  day of January 2008, on a motion made by Vice Mayor Jeff Nelson and seconded by Council Member Aster Knight.

Fink	<u> </u>	Ayes	5
Nelson	<u> </u>	Nays	0
Breitkreuz	Υ	Absent	0
Knight	Υ	Abstaining	0
Maines	Y	_	

Mecca Fink, Mayor

Attest:

Susan A. Owens, Town Clerk

Approved as to Form and Correctness:

Gary A. Poliakoff, J.D., Town Attorney

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