

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

October 28, 2021

13400 Griffin Road

Present:

Mayor Steve Breitkreuz	Andrew Berns, Town Administrator
Vice Mayor Bob Hartmann	Russell Muñiz, Assistant Town Administrator/Town Clerk
Council Member Jim Allbritton	Martin D. Sherwood, Town Financial Administrator
Council Member Gary Jablonski	Keith Poliakoff, Town Attorney
Council Member David S. Kuczenski	

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Breitkreuz at 7:04 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Representative Robin Bartleman – Introduction of High School Fellows & Upcoming Legislative Session

4. Community Survey Results – Andrew Berns, Town Administrator

Town Administrator Berns stated the 2021 Community Survey was mailed to all 2,654 households via the Town Newsletter with a total of 110 surveys completed and returned. Even with the low return, the data collected was very informative. He provided demographics from the survey and cautioned the public the results may not be a complete representation due to the low response. According to the survey, the top three reasons residents choose to live in Southwest Ranches are: maintaining rural lifestyle 96%, reasonable property taxes 80% and good Town services. Town Administrator Berns outlined areas of resident satisfaction, such as professional staff, availability to answer questions and building department customer service. Areas where resident satisfaction decreased were code enforcement, planning and zoning, and trash, bulk and recycling. Town Administrator Berns stated the resident ratings of Town Services ranked highest to lowest with Police and Fire at the top and the building department, planning and zoning and code enforcement at the bottom. He also outlined the opportunity for improvement regarding the level of access to Town information and stated the Town may need to rethink how it releases information to the residents so that it reaches as many as possible. Town Administrator Berns spoke on what the residents felt the Town needs to focus on which was maintaining the rural lifestyle, cut through traffic, speeding and maintaining roads. Other opportunities for improvement mentioned were drainage improvements, reducing noise, litter and traffic and improve sanitation services which the Town was formulating a plan to improve.

5. Public Comment

The following members of the public addressed the Town Council: Michelle McBride and Marianne Allen.

6. Board Reports

There were no Board reports

7. Council Member Comments

Vice Mayor Hartmann had no comments.

Council Member Kuczenski thanked the public for coming out to the meeting and advised the pile of dirt located on the southeast corner of I-75 and Griffin Road will not become a Park and Ride. He thanked Representative Bartleman for introducing the Fireworks Bill at the Legislative Session and thanked Davie Police for enhanced traffic enforcement.

Council Member Allbritton spoke about the missing green "Slow Down" signs in District three and advised the residents to let him know if someone needs a new sign. He is looking forward to working on the Public Safety Committee with Town Administrator Berns to address some of the issues outlined in the Community Survey. Council Member Allbritton advised he had contacted Kevin Hart of the South Broward Drainage District about the Green Meadows drainage project. It is in the second phase of the project and will probably be the first district that is finished in the next 3 to 4 years. Council Member Allbritton is concerned about the canal that is being affected by the project. He stated he would be going door to door with a letter for the area residents to sign to allow him to go into their yard and clean the canal at no cost to them. Lastly, Council Member Allbritton reminded the public to fill out the entry form for the Holiday Lights Contest.

Mayor Breitkreuz wished a wonderful Diwali to the Sikh and Hindu Communities. He reminded the residents the Town has the COVID-19 vaccination and testing site on Town Hall grounds. Mayor Breitkreuz spoke about the Town Parks and if any of the residents have any questions, suggestions or concerns, to attend the Parks, Recreation, Forestry and Natural Resources advisory board meetings. Mayor Breitkreuz spoke about the advisory boards and Robert's Rules of Order (RRO). He asked Town Attorney Poliakoff if there is a way to let the chair of each board waive RRO on certain issues in order to allow them to run the meeting. He felt that RRO can be too stringent for an advisory board and can make for a difficult meeting. Town Attorney Poliakoff advised the Town Charter states that RRO must be followed unless the Town Council adopts an alternate rules of order for the boards to follow, which can be done by ordinance. Mayor Breitkreuz stated he didn't want to move away from RRO. A discussion was had between Mayor Breitkreuz and Town Attorney Poliakoff for a solution to which Town Attorney Poliakoff said he would draft an ordinance and send it to Mayor Breitkreuz for his thoughts and approval. Vice Mayor Hartmann wasn't comfortable allowing an advisory board chair to make the decision to waive RRO on their own. He suggested the advisory board take a vote to waive RRO instead. Mayor Breitkreuz didn't want to add more bureaucracy to an advisory board meeting. Council Member Kuczenski stated rules provide structure and stepping outside those rules could open a board member or the Town to legal troubles. Council Member Jablonski wasn't comfortable rewriting RRO and he would like to see specific examples before he could get to the next step. Mayor Breitkreuz was concerned with the direction the discussion was taking and decided to end the discussion and move on. Last, Mayor Breitkreuz spoke about Waste Pro garbage pickup service and how the world of garbage pickup has changed since the last contract was negotiated. He asked the residents of the Town to let him know what is most important to them regarding trash pickup so when contract

negotiation begins, Town Council will work toward a contract that will best meet the needs of the residents.

Council Member Jablonski asked Mayor Breitzkreuz about setting up a workshop in February/March 2022 to discuss the upcoming solid waste contract RFP and Mayor Breitzkreuz agreed. Council Member Jablonski announced the November DMV Event was cancelled. He announced upcoming events such as the Parks Foundation Chili Fest and Car Show and the Country Estates Front Entrance Design Contest. Lastly, Council Member Jablonski along with Assistant Town Administrator/Town Clerk Muñiz, provided a PowerPoint presentation outlining the steps necessary to acquire a level 1 fill permit. Council Member Kuczenski asked what Broward County charged for their part of the fill permit process and Council Member Jablonski stated \$35.00.

8. Legal Comments

Town Attorney Poliakoff clarified Broward County has full control of the fill permit process and the Town had tried to get Broward County to release control which they refused. He also suggested residents should try to go through the fill permit process in the dry season as it makes a big difference in the wetland determination process. Town Attorney Poliakoff spoke about the P3 tenant on the old CCA property and indicated their due diligence period had come to an end. He would like the Town Council to decide whether to terminate the Town's agreement with them. He advised Town Administrator Berns would meet with the Town Council one on one to discuss their decision. Lastly, Town Attorney Poliakoff provided an update on the court proceedings between the Town of Southwest Ranches and City of Pembroke Pines.

9. Administration Comments

Town Administrator Berns provided an update on the traffic signal improvements at Sheridan Street and Volunteer Road. He advised the Code Hearing that was scheduled for November 2 was rescheduled to November 16 due to a scheduling conflict with the Magistrate. Town Administrator Berns advised the contractor that was selected to perform the guardrails along Hancock Road had gone out of business and the Town is in the process of moving on to the next responsive vendor. Lastly, Town Administrator Berns advised he had provided Representative Bartleman the Town's requests for the upcoming year's Legislative Session.

Resolutions

10. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING AND APPROVING A GRANT AGREEMENT IN THE AMOUNT OF TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$250,000.00) WITH THE STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION PROGRAM (CDBG-MIT) TO DEVELOP A TOWN-WIDE STORMWATER MASTER PLAN; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Vice Mayor Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann and Mayor Breitzkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

11. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING AND APPROVING AN AGREEMENT WITH KAILAS CONTRACTORS IN THE AMOUNT OF SEVEN HUNDRED SEVENTY THOUSAND ONE HUNDRED FORTY-SIX DOLLARS AND ZERO CENTS (\$770,146.00) TO COMPLETE THE BROWARD COUNTY SURTAX FUNDED TRANSPORTATION SURFACE DRAINAGE AND ONGOING REHABILITATION OF SW 196TH LANE, SW 199TH AVENUE, SW 201ST TERRACE, SW 202ND AVENUE, SW 48TH STREET, SW 48TH PLACE, SW 49TH COURT, SW 50TH PLACE, AND SW 50TH MANOR (BC-SWRANCHES-FY2020-00002); AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2021-2022 TOWN BUDGET AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Vice Mayor Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

12. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING AND APPROVING AN AGREEMENT WITH WEEKLEY ASPHALT PAVING, INC. IN THE AMOUNT OF EIGHT HUNDRED EIGHTY THOUSAND NINETY-ONE DOLLARS AND THIRTY CENTS (\$880,091.30) TO COMPLETE THE BROWARD COUNTY SURTAX FUNDED TRANSPORTATION SURFACE DRAINAGE AND ONGOING REHABILITATION OF SW 128TH AVENUE, SW 130TH AVENUE (MELALEUCA ROAD), SW 133RD AVENUE, SW 135TH AVENUE (LUPO LANE), AND SW 136TH AVENUE (HOLATEE TRAIL) (BC-SWRANCHES-FY2020-00003); AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Council Member Jablonski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A SINGLE SOURCE AGREEMENT WITH VETTED SECURITY SOLUTIONS, INC. (VSS) FOR THE INSTALLATION OF A TOWN-WIDE LICENSE PLATE READER SYSTEM; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2021/2022 BUDGET FOR MACHINERY AND EQUIPMENT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FORTY-FOUR THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$344,400.00); AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Vice Mayor Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

14. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ENTERING INTO AN AGREEMENT WITH BROWARD COUNTY SUPERVISOR OF ELECTIONS JOE SCOTT FOR MUNICIPAL ELECTIONS SERVICES; AUTHORIZING THE MAYOR, AND TOWN ATTORNEY, TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

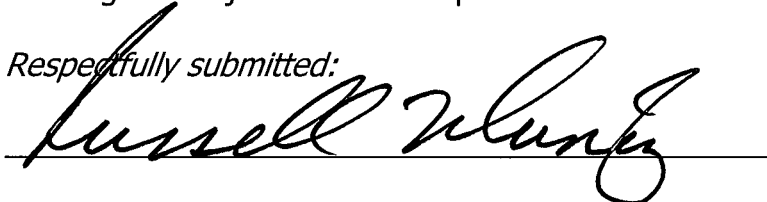
The following motion was made by Council Member Jablonski, seconded by Vice Mayor Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

15. Adjournment

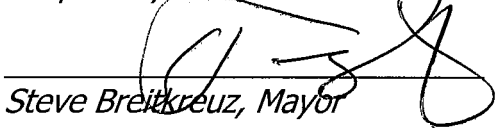
Meeting was adjourned at 9:06 p.m.

Respectfully submitted:



Russell Muñiz, Assistant Town Administrator/Town Clerk

Adopted by the Town Council on this 16th day of December 2021.



Steve Breitkreuz, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.