

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

April 9, 2020

13400 Griffin Road

Present:

Mayor Doug McKay

Andrew Berns, Town Administrator

Vice Mayor Denise Schroeder

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Delsa Amundson

Martin D. Sherwood, Town Financial Administrator

Council Member Bob Hartmann

Keith Poliakoff, Town Attorney

Council Member Gary Jablonski

Regular Meeting of the Town Council of Southwest Ranches was held virtually via the ZOOM Platform. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:01 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

**3. Quasi-Judicial Hearing – Asad Waiver of Plat**

A RESOLUTION AND FINAL ORDER OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING WAIVER OF PLAT APPLICATION NO. WP-24-20 TO SUBDIVIDE APPROXIMATELY 23.76 ACRES OF PROPERTY INTO TWO LOTS; GENERALLY LOCATED AT THE NORTHEAST CORNER OF STIRLING ROAD AT ITS INTERSECTION WITH SW 136<sup>TH</sup> AVENUE (HOLATEE ROAD), AND DESCRIBED AS THE WEST HALF OF TRACTS 43 AND 44 LESS THE WEST 40 FEET FOR RIGHT-OF-WAY, TOGETHER WITH THE WEST HALF OF THE EAST HALF, AND THE WEST HALF OF THE EAST HALF OF THE EAST HALF OF TRACTS 41, 42, 43 AND 44 LESS AND EXCEPT THE SOUTH 40 FEET THEREOF FOR RIGHT-OF-WAY, OF THE SUBDIVISION OF SECTION 35, TOWNSHIP 50 SOUTH, RANGE 40 EAST, ACCORDING TO THE PLAT OF "FLORIDA FRUIT LAND COMPANY'S SUBDIVISION NO.1", AS RECORDED IN PLAT BOOK 2, PAGE 17, OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA, SAID LAND SITUATED IN THE TOWN OF SOUTHWEST RANCHES, BROWARD COUNTY, FLORIDA; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO PROPERLY EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR RECORDATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Assistant Town Administrator/Town Clerk Muñiz swore in the witnesses.

The following motion was made by Vice Mayor Schroeder, seconded by Council Member Amundson and passed by a 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder and Mayor McKay voting Yes.

**MOTION: TO APPROVE THE RESOLUTION WITH THE FOLLOWING CONDITIONS ADDED: ALL PORTIONS OF THE PROPERTY ARE TO BE FOR FAMILY USE ONLY, NO COMMERCIAL USE, NO BOARDING OF HORSES NOT BELONGING TO THE PROPERTY OWNER, NO RENTING OF STALLS AND NO GROOM'S QUARTERS ON THE PROPERTY. THE HOLATEE TRAIL ACCESS WILL BE A LIMITED ACCESS USE ONLY. THE GENERAL LOCATION OF THE HOMES WILL BE BUILT IN ACCORDANCE TO THE SITE PLAN**

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**PRESENTED AT THE APRIL 9, 2020 MEETING. FINALLY, AT THE TIME OF PLATTING A TRAFFIC STUDY WILL BE CONDUCTED.**

**4. Public Comment**

The following members of the public addressed the Town Council: Anna Koldys, David Kuczenski, George Cailis, and Jim Laskey.

**5. Board Reports**

Steve Breitkreuz gave an update on the Fire Assessment Board Meeting. He stated they were able to get through a significant portion, but they still may need another meeting or two. He said they made progress and they are headed in the right direction.

**6. Council Member Comments**

Council Member Jablonski spoke on the incorrect discarding of the disposable gloves. He advised on the wearing of masks and social distancing. He gave suggestions on wearing a mask that alleviates ear pressure. He spoke about Madison Sullivan and her service to the community. She baked cookies, she made masks and recruited some residents to help. The residents have really come together to make packages for Southwest Ranches and neighboring cities. Council Member Jablonski thanked Council Member Hartmann for all the informative social media postings. He wished everyone a safe Easter and Passover. He also provided a State of Florida website, [www.floridahealthcovid19.gov](http://www.floridahealthcovid19.gov), that offers a lot of COVID-19 resources and can search County by County and Zip Code. He also spoke about the Census and where Southwest Ranches is regarding the surrounding cities. Lastly, he praised Martin Sherwood, Town Financial Administrator and his team for the great job they did with the Comprehensive Annual Financial Report (CAFR). He reported the Town has a certified surplus of \$1.07 million dollars due to the efforts of the Administration which he thanked.

Mayor McKay thanked everyone for minding their P's and Q's, staying home and being cautious, smart and wise when going out in public.

Vice Mayor Schroeder explained why she missed the March 12, 2020 meeting. She hoped everyone is doing what they are supposed to in regard to public health and safety and she recognized Town Administrator Berns, Assistant Town Administrator/Town Clerk Muñiz and everyone at Town Hall for doing an incredible job and she is proud to be a part of the team. She also addressed a subject raised by a previous public speaker regarding calling fellow residents to check on them and make sure they are doing alright, especially the older ones. Sometimes just a phone call can make someone's day a little better. Her goal is to stay isolated for as long as she can to stay safe and well. She advised the residents not to hesitate to call Town Hall for anything they may need. She also mentioned the proper way to dispose of the rubber gloves.

Council Member Hartmann spoke on the upcoming peak of the COVID-19 virus and how impressed he is the citizens are taking the virus seriously. He shared some data via slides that shows the time frame of the peak due in the United States. He stated that Florida hit their peak earlier than expected and he is proud of the community and surrounding cities for helping to flatten the curve.

He thanked all the neighbors for also doing their part in keeping the virus at bay. Council Member Hartmann also wanted to speak about Madison Sullivan, but jokingly mentioned Council Member Jablonski stole his thunder, but he did mention that Madison is doing an amazing job in what she is accomplishing with the masks and provided her mother's contact information, Kathy Sullivan, ksullivan18@gmail.com. He mentioned Anna Koldys and her program of reaching out to the senior residents to make sure they are doing well. Council Member Hartmann provided the phone number, 954-546-2599 and Louis Gregory's Facebook page also as a resource in case someone needed it. Another group, Southwest Ranches and Nearby, Diane Haas and some of her friends, are working to get food to the first responders in the area. They are looking for suggestions, ideas and donations. Lastly Council Member Hartmann pleaded with any resident that isn't following the state mandated guidelines to please do so. He closed his time by saying, "Please stay inside, stay safe and be well".

Council Member Amundson wished everybody well and thanked the Town staff also.

## **7. Legal Comments**

Town Attorney Poliakoff wished everyone a Happy Passover and Happy Easter.

## **8. Administrator Comments**

Town Administrator Berns confirmed a previous comment there weren't any reported COVID-19 cases in Southwest Ranches. He checked the status every day and to give an idea of what was going on in the surrounding communities, he provided the reported numbers for Davie, Weston, Pembroke Pines and Cooper City. He urged the residents to continue to follow CDC guidelines and protocols to continue to protect themselves.

Town Administrator Berns took a moment to thank the Town Council for their support during this trying time. He also thanked the staff. Even though most of the staff are working from home, the services have not diminished other than the community cannot walk into Town Hall. He then thanked Assistant Town Administrator/Town Clerk Muñiz and Emergency Services Manager Sandy Luongo for all they have done during this time.

## **Resolutions**

**9. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, CONSENTING TO THE CITY OF COOPER CITY PROVIDING WATER SERVICES TO 12851 STIRLING ROAD, A SINGLE FAMILY HOME LYING WITHIN THE TOWN OF SOUTHWEST RANCHES, FLORIDA; PROVIDING THAT NO FURTHER EXPANSION OF SERVICE SHALL BE PERMITTED WITHOUT THE EXPLICIT WRITTEN CONSENT OF THE TOWN; PROVIDING THAT CONNECTIVITY SHALL NOT OCCUR UNTIL AND UNLESS BROWARD COUNTY ADOPTS A NEW WATER AND SEWER CONNECTIVITY REGULATION THAT EXEMPTS FROM MANDATORY CONNECTION HOMES CURRENTLY LOCATED IN THE RURAL ESTATES AND RURAL RANCHES LAND USE CATEGORIES; PROVIDING FOR A CERTIFIED COPY OF THIS RESOLUTION TO BE FURNISHED TO THE CITY OF COOPER CITY; AND PROVIDING AND EFFECTIVE DATE.**

The following motion was made by Council Member Jablonski and seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder and Mayor McKay voting yes.

**MOTION: TO APPROVE THE RESOLUTION.**

**10.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AGREEMENT WITH HG CONSTRUCTION DEVELOPMENT AND INVESTMENT INC. IN THE AMOUNT OF ONE HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED NINE DOLLARS AND SEVENTY-SIX CENTS (\$179,709.76) FOR CONSTRUCTION OF THE HURRICANE LOSS MITIGATION PROGRAM GRANT FUNDED GREEN MEADOWS DRAINAGE MITIGATION IMPROVEMENT PROJECT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski and seconded by Vice Mayor Schroeder and passed by a 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder and Mayor McKay voting yes.

**MOTION: TO APPROVE THE RESOLUTION.**

**11. Approval of Minutes**

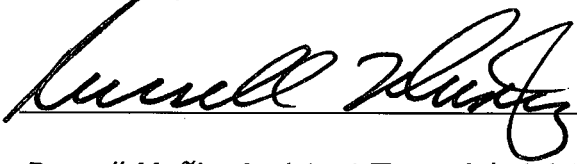
- a. November 14, 2019 Special Meeting
- b. December 5, 2019 Ethics Training Meeting
- c. March 12, 2020 Regular Meeting

The following motion was made by Council Member Jablonski and seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder and Mayor McKay voting yes.

**MOTION: TO APPROVE THE MINUTES INCLUDING THE CORRECTION TO 11a.**

**12. Adjournment** – Meeting was adjourned at 9:12 PM.

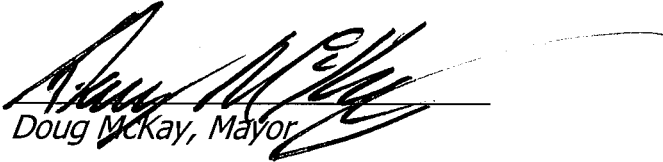
*Respectfully submitted:*



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*Russell Muñiz, Assistant Town Administrator/Town Clerk*

*Adopted by the Town Council on this day of May 14, 2020*



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*Doug McKay, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.