

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

December 10, 2020

13400 Griffin Road

Present:

Mayor Steve Breitkreuz

Andrew Berns, Town Administrator

Vice Mayor Bob Hartmann

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Jim Allbritton

Martin D. Sherwood, Town Financial Administrator

Council Member Gary Jablonski

Keith Poliakoff, Town Attorney

Council Member David Kuczenski

Regular Meeting of the Town Council of Southwest Ranches was held virtually via the ZOOM Meeting Platform. The meeting, having been properly noticed, was called to order by Mayor Breitkreuz at 7:03 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Public Comment

The following members of the public addressed the Town Council: Chris Brownlow, Doug McKay, Zureen Khomani, and Denise Schroeder.

4. Board Reports

George Morris, Chair of the Drainage and Infrastructure Advisory Board and Comprehensive Planning Advisory Board. He advised that the Comprehensive Planning Board discussed how to minimize the extent and impact from the new residential development being proposed with regards to preserving the rural lifestyle. He further advised that the Drainage Board discussed the flooding event associated with Tropical Storm Eta.

5. Council Member Comments

Council Member Jablonski spoke about the new photo calendar. In preparation for New Year's Eve celebrations he unveiled a sign prototype that was designed to make people more aware of the need to be mindful of neighbors with livestock when using fireworks. He also discussed the rollout for COVID-19 vaccines. He asked whether it would be helpful to formally request that the Town's first responders be prioritized. He wished everyone a healthy and happy holiday season.

Council Member Kuczenski, addressing an issue raised during Public Comments indicated that the residents of Sunshine Ranches were concerned about a proposal to place a northbound turning lane from eastbound Sheridan Street onto SW 148th Avenue (Volunteer Road). He requested that the Town draft a resolution in opposition.

The following motion was made by Council Member Kuczenski seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitkreuz voting Yes.

MOTION: TO DIRECT ADMINISTRATION TO DRAFT A RESOLUTION WHICH WILL APPEAR AT THE JANUARY 28, 2021 TOWN COUNCIL AGENDA TO OPPOSE THE CHANGE

TO THE INTERSECTION AT SW 148TH AVENUE (VOLUNTEER ROAD) WHICH WOULD CREATE A NORTHBOUND ENTRANCE FROM SHERIDAN STREET.

Council Member Kuczenski indicated that during the campaign Council Member Allbritton had suggested developing a traffic advisory board and wanted to pursue this idea. Council Member Jablonski felt this should be added to the scope of an existing board such as the Drainage and Infrastructure Advisory Board. Vice Mayor Hartmann felt a board examining this issue should be separate and apart from any other board. Town Administrator Berns wished to discuss this issue further with Council Member Allbritton and bring something back to Council for consideration. Mayor Breitkreuz indicated that during the campaign traffic concerns were something he heard often. He believed that maybe having a temporary board to address this issue and then could sunset after six or nine months.

Vice Mayor Hartmann spoke about a recent meeting he had with Anna Koldys and Town Administrator Berns to discuss strategic planning and announced that a strategic planning retreat of the Town Council and staff was scheduled for January 9, 2021. He asked Town Administrator Berns for an update on the proposed changes to processes discussed at the October 22, 2020 meeting pertaining to solid waste collection. Town Administrator Berns advised that he was working with Public Works Director/Town Engineer Rod Ley on this and a presentation will be made to the Town Council at the January 28, 2021 meeting. He advised that the Hindu Temple on Griffin Road just east of Town Hall will be hosting a Farm Share event on Saturday December 12th wherein they will be distributing food for 500 families. He asked that everyone spread the word. Vice Mayor Hartmann, borrowing from an idea suggested by Council Member Kuczenski, requested that the Town Council receive agendas two weeks prior to the meeting because some items in the past required detailed examination which one week did not afford. Town Administrator Berns indicated that he had discussed this issue with Council Member Kuczenski previously and examined this issue and determined that quasi-judicial items and detailed contracts warranted providing additional time. He indicated that he had been working with staff to refine our processes to get the agendas to the Town Council with additional time for review. He also wished everyone a healthy and happy holiday season.

Council Member Allbritton discussed potholes in Green Meadows. He indicated he would be driving around and making a record of the potholes in his district and turn those into the Administration. He stated that as a result of discussion he had with the Country Estates and Sunshine Ranches Homeowners Associations and indicated his desire to start up a Civic Association for Green Meadows.

Mayor Breitkreuz indicated his support for writing a letter requesting that first responders be prioritized for COVID-19 vaccinations. He agreed with comments made during Public Comments by former Mayor Doug McKay and Council Member Dee Schroeder regarding board appointments and felt it was unfair for appointees to be removed solely because new Council Members are elected. He thanked Council Member Kuczenski for the suggestion to get the agendas out earlier. He also thanked Council Member Jablonski for the livestock signage idea related to fireworks. He advised that there has been a spate of large parties recently at residential homes where the noise ordinance had been violated. He felt those holding these parties were not respecting their

neighbors and urged anyone wishing to have a large party to seek a permit as required by the Town Code. He advised that the Town was preparing a drainage meeting to discuss suggestions for improvement for future storm events. The meeting will be attended by the South Broward Drainage District, South Florida Water Management District, and Town staff. He also wished everyone a healthy and happy holiday season.

Council Member Jablonski asked if a formal motion needed to be made to direct Town Administrator Berns to write a letter to Governor DeSantis requesting that first responders be prioritized for the COVID-19 vaccine. Mayor Breitkreuz did not believe a formal motion was necessary as long as there was consensus among the Town Council. The Town Council indicated their support for this letter to be written.

6. Legal Comments

Town Attorney Poliakoff wished everyone a healthy and happy holiday season.

7. Administration Comments

Town Administrator Berns indicated that the County extended the technical assistance for small businesses for CARES Act funding until December 14th. He wished everyone a healthy and happy holiday season.

Resolutions

8. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE COMPREHENSIVE PLAN ADVISORY BOARD (CPAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

Council Member Jablonski spoke of the increased number of applicants interested in serving on the advisory boards and proposed that interested parties could be appointed to at-large positions to a board if they attended the board meetings for six consecutive months. He also wanted to consider appointing former Mayor McKay and Council Member Schroeder to this board but only if there was unanimous support by the Town Council.

Mayor Breitkreuz felt that the other side of the coin was unexcused absences. The current board policy requires removal from a board if an appointee has three unexcused absences. In most cases it appears that board absences are often being excused when they shouldn't be. He felt the board policy should be followed. Vice Mayor Hartmann agreed with Mayor Breitkreuz.

The following motion was made by Vice Mayor Hartmann and seconded by Council Member Allbritton and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitkreuz voting Yes.

Assistant Town Administrator/Town Clerk Muñiz suggested that the board policy be amended to remove the distinction between excused and unexcused and just log absences. Should the board member acquire three absences they would be automatically removed. At that point the appointing Council Member could reappoint the member if they so choose, in accordance with the

current policy. Mayor Breitreuz and Council Member Jablonski preferred to know what the reasons were for the absences as there may have been extenuating circumstances. Mayor Breitreuz suggested that the excusal of absences should not be voted on by the board and the determination of absences should be an administrative function. Vice Mayor Hartmann supported the suggestion made by Assistant Town Administrator/Town Clerk Muñiz.

Town Council discussion ensued concerning limiting the Comprehensive Planning Advisory Board and the Comprehensive Planning Advisory Board to seven members. Consensus of the Town Council was reached on these limitations.

Council Member Jablonski asked if there was support to place former Mayor Doug McKay on the Comprehensive Planning Advisory Board. Council Member Kuczenski indicated if he was willing to attend all of the meetings and participate, he would not object. Vice Mayor Hartmann wanted to make clear that although these two boards were technical in nature board appointees could learn the information as they went along.

Mayor Breitreuz asked Council Member Jablonski to summarize the three ideas he suggested. He suggested that if an interested resident attended the board meeting for six months in a row they could be appointed as an at-large member. The Town Council indicated consensus on this idea. Town Council consensus was to remove the responsibility for excusal of absences from the board and Town staff would keep track between excused and unexcused absences. If they accumulate three unexcused absences, they would be removed, and the appointing Council Member would be notified and could reappoint anyone removed under the policy. This policy would be followed this year and reevaluated next year. Lastly, the Town Council gave consensus for two at-large appointments for both the Comprehensive Planning and Drainage and Infrastructure Advisory Boards for a total of seven. Vice Mayor Hartmann voiced objection to appointing former Mayor McKay. As a result, Council Member Jablonski removed his nomination for former Mayor McKay.

MOTION: TO APPROVE THE RESOLUTION WITH THE AFOREMENTIONED CHANGES.

9. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE DRAINAGE AND INFRASTRUCTURE ADVISORY BOARD (DIAB); RESTATING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Vice Mayor Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

10. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF FIRE ADVISORY BOARD (FAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitzkreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

11. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RECREATION, FORESTRY, AND NATURAL RESOURCES ADVISORY BOARD (RFNRAB); RATIFYING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Hartmann seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitzkreuz voting Yes.

MOTION: TO AMEND THE NAME OF THE BOARD TO ADD THE WORD "PARKS" AND APPROVE THE RESOLUTION.

12. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RURAL PUBLIC ARTS AND DESIGN ADVISORY BOARD (RPADAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Vice Mayor Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitzkreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE SCHOOLS AND EDUCATION ADVISORY BOARD (SEAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Council Member Kuczenski and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitzkreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

14. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE TOWN HOLIDAY SCHEDULE FOR THE CALENDAR YEAR 2021; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Vice Mayor Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

15. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE TOWN COUNCIL MEETING SCHEDULE FOR THE CALENDAR YEAR 2021; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Vice Mayor Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitreuz voting Yes.

MOTION: TO CHANGE THE DECEMBER MEETING DATE TO DECEMBER 16, 2021 AND APPROVE THE RESOLUTION.

16. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING THE TOWN TO PIGGYBACK THE AGREEMENT BETWEEN THE TOWN OF DAVIE AND MILLENIUM PRODUCTS, INC. (CONTRACT#GS-07F-003L W) AN AUTHORIZED RESELLER OF VETTED SECURITY SOLUTIONS, INC.(VSS) FOR THE INSTALLATION OF A LICENSE PLATE READER SYSTEM FOR THE ROLLING OAKS COMMUNITY; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2020/2021 BUDGET FOR MACHINERY AND EQUIPMENT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE A PURCHASE ORDER NOT TO EXCEED TWENTY EIGHT THOUSAND DOLLARS AND ZERO CENTS (\$28,000.00); AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Council Member Kuczenski and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

17. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING THE TOWN TO PIGGYBACK OFF OF AN AGREEMENT BETWEEN THE BROWARD SHERIFF'S OFFICE AND MOTOROLA SOLUTIONS, INC. FOR THE MIGRATION OF THE SOUTHWEST RANCHES VOLUNTEER FIRE RESCUE DEPARTMENT'S RADIO SYSTEM TO THE P25 RADIO SYSTEM; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2020/2021 BUDGET FOR MACHINERY AND EQUIPMENT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND

TOWN ATTORNEY TO EXECUTE A PURCHASE ORDER NOT TO EXCEED ELEVEN THOUSAND DOLLARS AND ZERO CENTS (\$11,000.00); AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski seconded by Vice Mayor Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, Mayor Breitzkreuz voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

Discussion

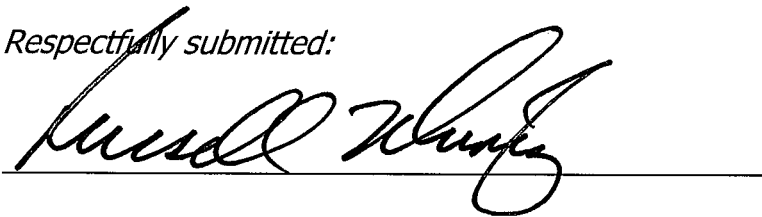
18. Annual Review of Charter Officials

This item was requested by Town Administrator Berns to be moved to the January 28, 2021 Town Council meeting.

19. Adjournment

Meeting was adjourned at 9:55 p.m.

Respectfully submitted:



Russell Muñiz, Assistant Town Administrator/Town Clerk

Adopted by the Town Council on this 11th day of February, 2021.



Steve Breitzkreuz, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.