

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

October 24, 2019

13400 Griffin Road

Present:

Mayor Doug McKay

Andrew Berns, Town Administrator

Vice Mayor Gary Jablonski

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Bob Hartmann

Martin D. Sherwood, Town Financial Administrator

Council Member Denise Schroeder

Keith Poliakoff, Town Attorney

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:01 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

**3. Military Heroes Support Foundation Donation - Sikh Youth Association**

Pavitpaul Makkar and members of the Sikh Society of Florida announced a donation to the Military Heroes Support Foundation in the amount of \$1,200. He also announced their partnership with the town of Southwest Ranches in conducting the 2<sup>nd</sup> Annual Race for Unity and Diversity scheduled for Saturday February 29, 2020.

Jeanette Chandler and Karla Smiley, on behalf of the Military Heroes Support Foundation, accepted the donation. In addition, they presented Assistant Town Administrator/Town Clerk Russell Muniz and Susan Kutz with a plaque recognizing their efforts in supporting the Foundation.

**4. Domestic Violence Awareness Month Proclamation - Carla Barrow, Women in Distress**

Carla Barrow of Women in Distress accepted a proclamation from the Town designating October as Domestic Violence Awareness Month.

**5. Town 20th Birthday Party Update - Sandra Luongo**

General Services Manager Sandra Luongo provided an update on the planning progress for the Town's 20<sup>th</sup> Birthday party which will take place on Saturday April 4, 2020. She advised that the festivities planned included a morning parade, followed by a barbecue at Rolling Oaks Barn with music by the band Sucker Punch.

**6. Public Comment**

The following members of the public addressed the Town Council: David Kuczenski and Steve Breitkreuz.

**7. Board Reports**

Gay Chaples, Chair of the Recreation, Forestry, and Natural Resources Advisory Board, announced that a joint meeting of the Rural Public Arts Board and the Recreation, Forestry, and Natural Resources Advisory Board was convened recently. At that meeting, both Boards discussed the entryway design for Country Estates Park.

Steve Breitzkreuz, Chair of the Comprehensive Plan Advisory Board, advised that land use categories for the US 27 Employment Center zoning district have been discussed and a recommended listing had been transmitted to the Town Council for its consideration.

## **8. Council Member Comments**

Vice Mayor Jablonski spoke of upcoming events including Halloween at the Barn on October 26<sup>th</sup>, the Car Show and Chili Cook Off at Rolling Oaks Barn on November 16<sup>th</sup>, and the Holiday Home Decoration Contest on December 9<sup>th</sup>. He also spoke about the Flow Mobile DMV Services on November 21<sup>st</sup>, the Veteran's Day recognition on November 8<sup>th</sup> and advised that Town Hall would be closed on November 11<sup>th</sup>. On January 3<sup>rd</sup> the Mr. and Miss Southwest Ranches Pageant benefiting the Town's College Scholarship Fund will be held at the Rolling Oaks Barn, and the Unity in Diversity 5K Run/Walk would be held on Saturday February 29, 2020. Lastly he announced that there would be a memorial for former Council Member Freddy Fisikelli on Saturday October 26<sup>th</sup>. He reminded everyone that the applications for the District 3 vacancy went out and needed to be received by the Town by November 4<sup>th</sup>.

Council Member Hartmann spoke of a letter received from Sarah Lippman commending the Town for the transparency utilized in the process to select the District 3 Council Member. She urged the Town Council to choose someone that was not "on a side" but rather was willing to listen and make thoughtful decisions. Vice Mayor Jablonski added that the Council should be united during the appointment process and if any of the Council Members objected to a particular applicant they should not be considered for appointment to fill the District 3 vacancy. The remainder of the Town Council agreed and further clarified that if the choice was not unanimous the Town would place the vacancy on the March 2020 ballot.

Mayor McKay reminded everyone that the memorial services for former Council Member Freddy Fisikelli was scheduled for Saturday October 26<sup>th</sup> at St. Mark's Church with a reception immediately following in the Parrish Center.

## **9. Legal Comments**

Town Attorney Poliakoff advised of a recent case filed against the Town filed by a sexual offender who wished to move into the Town and wanted the Town to advise where they could reside that was not in conflict with the Town's ordinance that precludes them from living within a set distance of places where children congregate.

## **10. Administration Comments**

Town Administrator Berns spoke of the upcoming Veterans Day Ceremony at Town Hall on November 8<sup>th</sup>. He spoke of an Assistance to Firefighters Grant that the Town applied for and received for \$10,611 that required a Town match of \$558 totaling \$11,169. The Town planned to spend \$5,550 on driver training and \$5,600 on Officer training. While these expenditures were within his spending authority individually, he wanted to advise the Town Council as the aggregate amount exceeded his authority. He also provided an update on FEMA reimbursement for Hurricane Irma. The Town incurred over \$4.5 million in expenditures and was eligible to be

reimbursed for over \$4.2 million. Of the \$4.2 million the Town had received \$1.9 million and expected to receive an additional \$900,000 in the next few days. As the money was received it was being applied to the Town's outstanding Line of Credit balance. He advised that a bench and plaque honoring Council Member Fisikelli had been ordered. He advised that motion would be needed to add minutes of the September 26, 2019 meeting. He also thanked the Town Council for their consideration in extending his contract which was the next item on the agenda.

### Resolutions

**11.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA AMENDING RESOLUTION NOS. 2012-052, 2014-023, 2015-021, 2016-023, AND 2018-040; APPROVING THE FIFTH MODIFICATION TO THE AGREEMENT BETWEEN THE TOWN OF SOUTHWEST RANCHES AND ANDREW BERNS, FOR THE POSITION OF TOWN ADMINISTRATOR; AUTHORIZING THE MAYOR, AND TOWN ATTORNEY TO ENTER INTO THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Hartmann and passed by 4-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Vice Mayor Jablonski, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION SUBJECT TO ADDING LANGUAGE REQUESTED BY THE TOWN FINANCIAL ADMINISTRATOR IDENTIFYING WHERE THE FUNDING WILL BE ALLOCATED FROM.

### Discussion

**12. Candidate Financial Reporting System Software - Russell Muniz**

**13. Approval of Minutes**

- a. **August 22, 2019 Regular Meeting**
- b. **September 26, 2019 Regular Meeting**

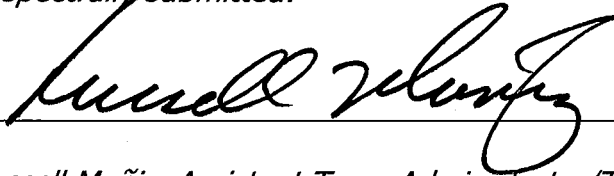
The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder and passed by 4-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Vice Mayor Jablonski, and Mayor McKay voting Yes.

**MOTION:** TO ADD THE SEPTEMBER 26, 2019 REGULAR MEETING MINUTES AND APPROVE BOTH SETS OF MINUTES.

**14. Adjournment**

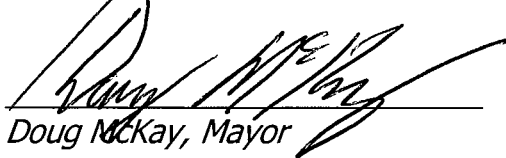
Meeting was adjourned at 8:05 p.m.

*Respectfully submitted:*



*Russell Muñiz, Assistant Town Administrator/Town Clerk*

*Adopted by the Town Council on this day of January 9, 2020.*



*Doug McKay, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.