

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

December 13, 2018

13400 Griffin Road

Present:

Mayor Doug McKay

Vice Mayor Gary Jablonski

Council Member Bob Hartmann

Council Member Freddy Fisikelli

Council Member Denise Schroeder

Andrew Berns, Town Administrator

Russell Muñiz, Assistant Town Administrator/Town Clerk

Martin D. Sherwood, Town Financial Administrator

Keith Poliakoff, Town Attorney

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:08 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

**3. Southwest Ranches Certification as NWF Community Wildlife Habitat  
Rose Bechard-Butman and Patrick Fitzgerald**

**4. Public Comment**

The following members of the public addressed the Town Council: Barbara Cailis, David Kuczynski, and Gay Chaples.

**5. Board Reports**

There were no board reports.

**6. Council Member Comments**

Council Member Hartmann reported that Aster Knight had surgery recently, and urged everyone to show their support by calling him on the phone. He informed there will be a public involvement meeting about the TSDOR project on December 18<sup>th</sup>. He mentioned that he visited the houses of the three finalists of the Holiday Festival of Lights and that they were all beautiful. He thanked PROS Manager December Lauretano-Haines for a successful Holiday Fun Horse Show. Council Member Hartmann announced that the Country Estates HOA is planning a barbecue sometime in March, and that more information will be coming soon. Lastly, he congratulated PROS Manager Lauretano-Haines and the Parks Board on achieving the Community Wildlife Habitat Certification for the Town.

Vice Mayor Jablonski advised of upcoming events such as the Winter Solstice on December 21<sup>st</sup>, the Flow Mobile DMV on December 27<sup>th</sup>, Mr. & Miss Southwest Ranches on January 4<sup>th</sup>, and the Hawkes Bluff Food Truck Event on January 25<sup>th</sup>. Also, he informed that Town Hall will close at 1 p.m. on Christmas Eve, December 24<sup>th</sup> and on New Year's Eve, December 31<sup>st</sup>, and that Town Hall will be closed on Christmas Day, December 25<sup>th</sup> and on New Year's Day, January 1<sup>st</sup>.

Council Member Fisikelli offered no comments.

Council Member Schroeder reported that Aster Knight is doing much better after his recent surgery. Even though he is having some difficulty with his vision, speech, and walking, Aster is in very good spirits and says that he is very grateful that he gets to wake up every day. She wished everyone a wonderful holiday.

Mayor McKay thanked everyone for coming and wished Aster a speedy recovery and looks forward to seeing him back in the audience. Mayor McKay wished everyone a happy holiday, and is looking forward to the next meeting in January.

## **7. Legal Comments**

Town Attorney Poliakoff informed that the Town was sued three times this past month. The first case is about a resident who sued the Town because he feels he has the right to burn anything on his property. Next case is a resident who is suing the Town because he was informed by Jeff Katims that he may need to dedicate a portion of his property for a future trail when he comes in to plat. Lastly, a resident wants to sue the Town because he wants to put up a fence which is directly in the Town's right of way, two feet from a road. Town Attorney Poliakoff feels that all three cases should be dismissed. He hopes everyone has a happy and healthy holiday, and a prosperous New Year. He looks forward to January.

## **8. Administration Comments**

Town Administrator Berns informed that all Town Staff including the Code Enforcement Department are aware of the manure issue raised during public comment. Even though there are certain agricultural rights for farming, it is a nuisance to the surrounding community, so the Code Enforcement Department has already cited them. The case will be coming before the Special Magistrate at the next Code hearing in January.

Town Administrator Berns congratulated and thanked PROS Manager Lauretano-Haines and the Parks Board for her leadership in helping the Town to achieve the Community Wildlife Habitat Certification. He also recognized and commended Town Financial Administrator, Martin Sherwood and his Finance team for his leadership of the Town's Achievement for Excellence certificate in Financial Reporting of the Comprehensive Annual Financial Report (CAFR) ending on December 30, 2017, by the Government Finance Officers Association. Mr. Berns announced the names and addresses of the winners of the Holiday Festival of Lights contest. He wished everyone a happy and healthy New Year.

### Ordinance – 1<sup>st</sup> Reading

**9.** AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2019-2023 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Vice Mayor Jablonski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Fisikelli, Schroeder, Vice Mayor Jablonski, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE ORDINANCE.

Resolutions

**10.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE COMPREHENSIVE PLAN ADVISORY BOARD (CPAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Fisikelli, Schroeder, Vice Mayor Jablonski, and Mayor McKay voting Yes.

**MOTION:** TO INCREASE THE NUMBER OF ADVISORY BOARD MEMBERS.

**11.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE DRAINAGE AND INFRASTRUCTURE ADVISORY BOARD (DIAB); RESTATING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**12.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF FIRE ADVISORY BOARD (FAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**13.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RECREATION, FORESTRY, AND NATURAL RESOURCES ADVISORY BOARD (RFNRAB); RATIFYING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann,

Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**14.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RURAL PUBLIC ARTS AND DESIGN ADVISORY BOARD (RPADAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**15.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE SCHOOLS AND EDUCATION ADVISORY BOARD (SEAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**16.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, REPEALING RESOLUTION NO. 2015-017 CONCERNING THE TOWN'S ADVISORY COMMITTEE/BOARD POLICY; CREATING A NEW TOWN ADVISORY COMMITTEE/BOARD POLICY; AUTHORIZING THE TOWN ADMINISTRATOR TO IMPLEMENT THE NEW POLICY; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Hartmann, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**17.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PIGGYBACK AGREEMENT WITH FLORIDA TECHNICAL CONSULTANTS, LLC FOR CONTINUING GIS CONSULTING SERVICES; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ISSUE A PURCHASE ORDER; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Vice Mayor Jablonski,

and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**18.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PURCHASE ORDER IN THE AMOUNT OF FIFTY-THREE THOUSAND FIVE HUNDRED DOLLARS (\$53,500.00) TO RETAIN CRAVEN THOMPSON AND ASSOCIATES FOR SURVEYING SERVICES FOR THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FUNDED GREEN MEADOWS DRAINAGE IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Hartmann, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**19.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PURCHASE ORDER IN THE AMOUNT OF EIGHTY-ONE THOUSAND FIVE HUNDRED DOLLARS (\$81,500.00) TO RETAIN KEITH AND ASSOCIATES, INC. FOR PROFESSIONAL SERVICES FOR PHASE FIVE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE EXECUTION OF THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Schroeder, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**20.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE FIRST MODIFICATION TO THE TOWN'S AGREEMENTS WITH WASTE PRO OF FLORIDA, INC. RELATING TO THE TOWN'S SOLID WASTE, RECYCLABLES, AND BULK WASTE COLLECTION, DISPOSAL, AND PROCESSING SERVICES (WASTE HAULING AND WASTE DISPOSAL AGREEMENTS); CLARIFYING THE AGREEMENT'S LANGUAGE; MODIFYING THE AGREEMENTS BASED UPON RENEGOTIATED TERMS; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO THE FIRST MODIFICATION TO THE AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Hartmann, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

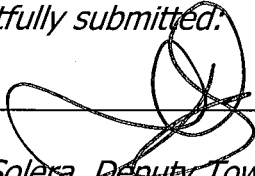
- 21. Annual Review of Charter Officials  
Item was moved to January 24, 2018.
  
- 22. Approval of Minutes
  - a. September 27, 2018 – Regular Meeting
  - b. October 25, 2018 – Regular Meeting

The following motion was made by Council Member Hartmann, seconded by Vice Mayor Jablonski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Hartmann, Schroeder, Fisikelli, Vice Mayor Jablonski and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE MINUTES.

**23. Adjournment** - Meeting was adjourned at 8:30 PM.

*Respectfully submitted:*



*Ivette Solera, Deputy Town Clerk, CMC*

*Adopted by the Town Council on  
this 24<sup>th</sup> day of January, 2019.*

*Doug McKay, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.