

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

February 22, 2018

13400 Griffin Road

Present:

Mayor Doug McKay

Town Administrator Andrew D. Berns

Vice Mayor Freddy Fisikelli

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Steve Breitkreuz

Martin D. Sherwood, Town Financial Administrator

Council Member Gary Jablonski

Richard DeWitt, Deputy Town Attorney

Council Member Denise Schroeder

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:01 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

Town Administrator Berns read aloud a letter that was prepared in support of the City of Parkland in the wake of the school shooting that occurred on February 14, 2018.

**3. Public Comment**

The following members of the public addressed the Town Council: None.

**4. Board Reports**

No reports were made.

**5. Council Member Comments**

Council Member Jablonski announced the Chili Cook-Off would also be held at the Equestrian Park on February 24<sup>th</sup> and Water Matters Day would take place on Saturday March 10<sup>th</sup> at Tree Tops Park. He also advised that the Rolling Oaks Easter Egg Hunt would be held on March 24<sup>th</sup>.

Council Member Schroeder spoke about a recent contract approved for guardrail improvements and asked staff to seek out more bids if the initial response to an RFP receives few responses. She asked that residents reach out to her and other members of the Town Council if they have any issues they would like addressed. She spoke of her experiences in Tallahassee during Broward Days and was hopeful that the Town would receive requested funding for capital projects. She reminded everyone about the Chili Cook-Off and indicated she would be participating.

Council Member Breitkreuz offered well wishes to an equestrian who was seriously injured recently after a fall. He promoted the Water Matters event and urged all to attend. He also urged the Town to pass a resolution that other cities such as Tamarac have passed urging FEMA to consider private property debris removal in the same manner that they consider public right of way debris in the aftermath of a hurricane.

Vice Mayor Fisikelli indicated that he has hunted all of his life, and while he uses rifles he would support any legislation that restricted rapid fire rifles.

Mayor McKay indicated his support for legislation prohibiting "bump stocks." He spoke of his trip to Tallahassee and felt it was successful. He spoke of discussions while there with FDOT and along with Bryan Caletka, Co-Chair of the MPO and Davie Council Member regarding the proposed traffic light on Griffin Road and I-75. He and Mr. Caletka informed FDOT that the light was not needed or wanted and asked them to remove it for any interchange improvement plans.

## **6. Legal Comments**

Deputy Town Attorney DeWitt offered no comments.

## **7. Administration Comments**

Town Administrator Berns asked Deputy Town Attorney DeWitt to follow up Town Attorney Poliakoff on the Town Council's requested code change pertaining to false alarms. He indicated that he provided a copy of letter to the Town Council which was sent to the Highways and Bridge Maintenance Division of Broward County requesting that guardrails be installed along a large section of Griffin Road in the western portion of Town. This letter was sent at the request of the Country Estates HOA and the Rolling Oaks Civic Association.

### Resolutions

**8.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND EIGHT HUNDRED AND SEVENTY-SEVEN DOLLARS AND ZERO CENTS (\$26,877.00) TO PURCHASE A NEW UTILITY VEHICLE; AND PROVIDING FOR AN EFFECTIVE DATE. {Tabled from February 8, 2018}

The following motion was made by Council Member Jablonski, seconded by Council Member Breitkreuz and passed by 3-2 roll call vote. The vote was as follows: Council Members Schroeder and Mayor McKay voting No and Council Members Breitkreuz, Jablonski, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**9.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PURCHASE ORDER WITH KEITH AND ASSOCIATES, INC. IN THE AMOUNT OF THIRTY-EIGHT THOUSAND SIX HUNDRED FORTY DOLLARS (\$38,640) FOR ENGINEERING AND SURVEYING SERVICES FOR THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FUNDED DRAINAGE IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Vice Mayor Fisikelli and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

~~10. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND EIGHT HUNDRED DOLLARS AND THIRTEEN CENTS (\$50,800.13) TO MOTOROLA SOLUTIONS, INC. TO PURCHASE PUBLIC SAFETY COMMUNICATION EQUIPMENT FOR THE SOUTHWEST RANCHES VOLUNTEER FIRE RESCUE, INC.; AND PROVIDING FOR AN EFFECTIVE DATE.~~

The following motion was made by Council Member Breitkreuz, seconded by Council Member Schroeder and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.Discussion**11. Geographic Information Systems (GIS) Update**

Assistant Town Administrator/Town Clerk Muñiz provided a PowerPoint presentation illustrating the status of the Town's GIS program. He displayed various layers including the Wetlands layer, Fire Wells layer, Fire Zone layer, and Police Zone layers. He indicated that while some Wetlands determinations could be performed in house, others simply could not if the County had never previously issued one, or if the determination was done more than two years ago.

He spoke about plans to create additional layers such as TSDOR, Drainage Structures, Right of Way Acquisition, Private Roads, Code Enforcement Violations, Residential Community Facilities. He also advised that future plans included creating a link from the Town website so that Town created layers could be viewed by the general public. He also identified a list of potential needs to keep the program vibrant and viable. These needs included a GIS server, GIS coordinate collectors, additional staffing or a consultant to help develop future layers, and a legal opinion to determine if the technology reserve from building department revenues could be utilized to fund these enhancements.

After lengthy discussion the Town Council indicated their support for placing the hiring of a part time staff person or the utilization of a consultant to develop future layers into the Fiscal Year 2019 budget.

**12. Proposed FY 2018-2019 Budget Calendar**

The following motion was made by Council Member Schroeder, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE BUDGET CALENDAR AS PRESENTED.

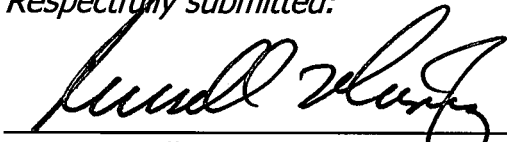
- 13. Approval of Minutes**  
a. February 8, 2018 - Regular Meeting

The following motion was made by Council Member Jablonski, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE MINUTES.

- 14. Adjournment** - Meeting was adjourned at 8:35 p.m.

*Respectfully submitted:*



Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

Adopted by the Town Council on  
this 12<sup>th</sup> day of April, 2018.



Doug McKay, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.