

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

January 25, 2018

13400 Griffin Road

Present:

Mayor Doug McKay

Vice Mayor Freddy Fisikelli

Council Member Steve Breitkreuz

Council Member Gary Jablonski

Council Member Denise Schroeder

Town Administrator Andrew D. Berns

Russell Muñiz, Assistant Town Administrator/Town Clerk

Martin D. Sherwood, Town Financial Administrator

Jim Brady, Deputy Town Attorney

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:04 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

Quasi Judicial Meeting

**3.** A RESOLUTION AND FINAL ORDER OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING APPLICATION NO. SP-65-18 BY BELLA CES, LLC TO AMEND A CONDITION OF APPROVAL OF THE BELLA ACRE ESTATES SITE PLAN (A.K.A., "THE RESERVE") PERTAINING TO THE TIMING OF CONSTRUCTION OF A LEFT TURN LANE AS SET FORTH IN RESOLUTION NO. 2014-005; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

The following motion was made by Council Member Schroeder, seconded by Vice Mayor Fisikelli but did not pass by 1-4 roll call vote. The vote was as follows: Council Members Breitkreuz voting Yes and Council Members Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting No.

**MOTION:** TO APPROVE THE RESOLUTION.

**4.** A RESOLUTION OF THE BOARD OF ADJUSTMENT OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING APPLICATION NO. VA-73-18 BY ENRIQUE ZAMORA FOR A VARIANCE FROM SECTION 045-100(C) OF THE TOWN OF SOUTHWEST RANCHES UNIFIED LAND DEVELOPMENT CODE, TO REDUCE THE REQUIRED WEST SIDE YARD SETBACK FROM 25 FEET TO 10 FEET FOR A DETACHED GARAGE, AND TO REDUCE THE REQUIRED EAST SIDE YARD FROM 25 FEET TO 15 FEET FOR A GAZEBO AT 15701 SW 51 MANOR; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR RECORDATION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Breitkreuz but did not pass by 0-5 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, Vice Mayor Fisikelli, and Mayor McKay voting No.

**MOTION:** TO APPROVE THE RESOLUTION.

Town Administrator Berns introduced Russell Mackie, Vice President of Waste Pro and advised that he was on hand to field any questions or concerns regarding Waste Pro's service since it began in October. Mr. Mackie addressed the Town Council and advised of his company's efforts to correct service delivery issues but also explained how residents could assist in ensuring better collection of solid waste and bulk pickup.

**5. Public Comment**

The following members of the public addressed the Town Council: Suso Parga, Bob Hartmann, and Debbie Green.

**6. Board Reports**

Bob Hartmann, Chair of the Drainage and Infrastructure Advisory Board (DIAB), indicated that at a recent Board meeting a recommendation was made to require that all new homes with a canal in front of the home must have an 8 foot by 16 foot concrete pad so that bulk and other waste can be set out on it. He further indicated that at a recent Comprehensive Planning Advisory Board (CPAB) the need for this type of requirement was also discussed. He asked the Town Council if any further feedback or recommendations were required from the Board. Council Member Breitzkreuz indicated that the Town Council had not sought feedback from CPAB. He felt that this matter was the purview of the DIAB. He asked that the staff liaison should present the formal recommendation from DIAB to the Town Council.

Debbie Green, Member of the Schools and Education Advisory Board (SEAB) reminded everyone about the Food Truck event at Hawkes' Bluff Elementary in which the silent auction will help to raise funds for the scholarship fund. She also mentioned the Ranchers of Distinction award and asked residents to submit nominations.

Aster Knight, Chair of the Southwest Ranches Parks Foundation, spoke of a grant that the Town had pursued from the State in the amount of \$50,000. The Town was to match \$20,000. He indicated that the Foundation had pledged \$30,000 which would create a grand total of \$100,000 for Frontier Trails Park improvements. While the \$50,000 had not materialized, he indicated that the Foundation's pledge remained and he was hopeful that the Town would increase their match to more than \$20,000 to make this a worthwhile project. He also indicated that the Car Show held on November 18<sup>th</sup> was successful. He reminded everyone that the Southwest Ranches Roots Music Festival was to be held Saturday January 27<sup>th</sup> and urged all to attend as it was also a fundraiser for the Foundation.

**7. Council Member Comments**

Mayor McKay was not feeling well and left the dais for the evening at 9:15 p.m.

Council Member Schroeder thanked George Morris, Town Administrator Berns, and staff for the improvements to the Council Chambers.

Council Member Jablonski reminded everyone that the Garage Sale in the Park would be held on February 17<sup>th</sup> at the Equestrian Park, and the Chili Cook-Off would also be held there on February 24<sup>th</sup>. He also advised everyone that the Food Truck Event was to be held at Hawkes' Bluff on January 26<sup>th</sup> and that the silent auction benefitted the Southwest Ranches Scholarship Fund. He also suggested that everyone attend the Southwest Ranches Roots Music Festival on January 27<sup>th</sup> at Rolling Oaks Park. Lastly, he announced that Water Matters Day would take place on Saturday March 10<sup>th</sup> at Tree Tops Park. He thanked Mike Hanley for the suggestion to place a basketball hoop at Country Estates Park. He also thanked George Morris for his efforts on the Council Chamber improvements. He announced his support for the candidacy of Bob Hartmann for the Council District 1 Town Council seat.

Council Member Breitkreuz also thanked George Morris for his efforts on the Council Chamber improvements. Responding to comments made earlier about traffic out west he felt there was little the Town could do as the details are contracted privately with BSO. He spoke about the recent Fire Advisory Board (FAB) meeting, and felt that one of the logistical options for the replacement of the fire modular was to move the Davie personnel temporarily to Station 91 on Volunteer Road and Stirling Road. He felt that their response time to the western areas of Town from that location would not be acceptable and wanted the Town to explore other options. He recognized FAB member Jeff Moral for being named Fire Marshall of the Year for the State of Florida. Lastly, he discussed the illegal debris transfer station operation that was occurring in Rolling Oaks. He did not believe this use should occur in a residential neighborhood. He was going to be meeting with Town Attorney Poliakoff and staff to come up with fair proposals for both sides.

## **8. Legal Comments**

Deputy Town Attorney Brady thanked the Town Council for the opportunity to serve.

## **9. Administration Comments**

Town Administrator Berns advised that he needed Town Council support to authorize Town Attorney Poliakoff to pursue a legal matter with Rosenbauer International, from which the Town purchased Engine 82. Council Member Breitkreuz provided some background on the issues the Town has had with this vehicle. Town Administrator Berns advised that the Town would be partnering with the rest of the municipalities in Broward County for an Assistance to Firefighters Grant (AFG) for an alerting system. The equipment cost is \$50,000 but if the grant is received the Town's share would be between \$2,500 - \$7,500. The Town would also be pursuing two other grants: one for a thermal imaging camera and extrication equipment with a Town match of \$1,236, and one for a decontamination kit for \$1,500 with no Town match. The Town Council offered no objections to applying for these grants.

### Ordinance – 2<sup>nd</sup> Reading

**10.** AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2018-2022 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {APPROVED ON FIRST READING - DECEMBER 14, 2017}

The following motion was made by Council Member Breitreuz, seconded by Council Member Jablonski and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE ORDINANCE.

#### Resolutions

**11.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AGREEMENT WITH WEEKLEY ASPHALT PAVING, INC., IN THE AMOUNT OF TWO HUNDRED THIRTY-FIVE THOUSAND THREE HUNDRED NINETY-TWO DOLLARS (\$235,392.00) TO COMPLETE THE STIRLING ROAD GUARDRAIL IMPROVEMENTS, AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Breitreuz and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**12.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PIGGYBACK AGREEMENT WITH AMROAD LLC IN THE AMOUNT OF TWENTY THOUSAND SIX HUNDRED FIFTY-ONE DOLLARS AND SEVENTY-TWO CENTS (\$20,651.72), TO COMPLETE THE SW 178TH AVENUE STRIPING PROJECT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ISSUE A PURCHASE ORDER; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Council Member Breitreuz, and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**13.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA OFFICIALLY ADOPTING THE BROWARD COUNTY ENHANCED LOCAL MITIGATION STRATEGY PLAN, WHICH CREATES A COMPREHENSIVE MITIGATION PROGRAM MINIMIZING THE IMPACT OF NATURAL AND TECHNOLOGICAL DISASTERS THROUGH THE DISTRIBUTION OF GRANT FUNDS FOR IMPLANTATION OF REQUESTED, NEEDED, AND TOWN APPROVED MITIGATION PROJECTS WITHIN THE TOWN OF SOUTHWEST RANCHES; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTATION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Jablonski and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**14.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED THIRTY-FIVE THOUSAND FOUR HUNDRED AND EIGHTY-TWO DOLLARS AND FIFTY-FIVE CENTS (\$35,482.55) TO PURCHASE A NEW UTILITY VEHICLE; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2017/2018 BUDGET FOR A UTILITY VEHICLE; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Jablonski and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO TABLE THE RESOLUTION TO FEBRUARY 8, 2018.

**15.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, DECLARING A TOWN VEHICLE AS SURPLUS INVENTORY; AUTHORIZING THE TOWN ADMINISTRATOR TO PROPERLY DECLARE AND TO DISPOSE OF THE SURPLUS INVENTORY; WAIVING ALL APPLICABLE PROCUREMENT CODE PROVISIONS TO THE CONTRARY; ALLOWING THE TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS THAT MAY BE NECESSARY TO DISPOSE OF THE SURPLUS VEHICLES AND TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Schroeder, seconded by Council Member Jablonski and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

Discussion

**16.** Town Administrator/Town Financial Administrator Annual Review {Tabled from December 14, 2017}

The following motion was made by Council Member Schroeder, seconded by Council Member Jablonski, and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

**MOTION:** TO TABLE THE ANNUAL REVIEW UNTIL FEBRUARY 8, 2018.

- 17. Approval of Minutes**
  - a. December 14, 2017 - Regular Meeting

The following motion was made by Council Member Jablonski, seconded by Council Member Schroeder and passed by 4-0 roll call vote. The vote was as follows: Council Members Breikreuz, Jablonski, Schroeder, and Vice Mayor Fisikelli voting Yes.

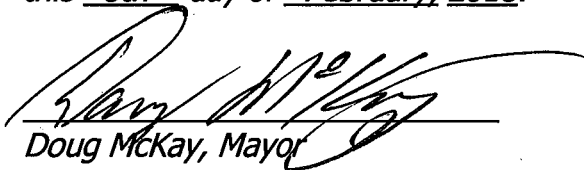
**MOTION:** TO APPROVE THE MINUTES.

- 18. Adjournment** - Meeting was adjourned at 9:30 p.m.

*Respectfully submitted:*

  
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 Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on  
 this 8th day of February, 2018.*

  
 \_\_\_\_\_  
 Doug McKay, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.