

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

December 10, 2015

13400 Griffin Road

Present:

Mayor Jeff Nelson

Vice Mayor Freddy Fisikelli

Council Member Steve Breitzkreuz

Council Member Gary Jablonski

Council Member Doug McKay

Andy Berns, Town Administrator

Richard DeWitt, Assistant Town Attorney

Russell Muñiz, Assistant Town Administrator

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Nelson at 7:01 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Proclamation – Arbor Day in the Town of Southwest Ranches

4. Proclamation – Volunteer Appreciation Day

5. Presentation – Volunteer Appreciation

Dan Cuoco – Varsity Lacrosse Coach for West Broward High, expressed gratitude for the Town's support in allowing his team to practice at the Equestrian Park.

6. Public Comment – The following members of the public addressed the Town Council: Bob Hartmann, Barbie Calderbank, Vince Falletta, and John Eastman.

7. Board Reports

Bob Hartmann, Chair of the Drainage Infrastructure Advisory Board, indicated that the Board voted unanimously to request that the Town seek to have a traffic light installed at the intersection of Stirling Road and Dykes Road.

Newell Hollingsworth, Chair of the Comprehensive Planning Advisory Board, gave accolades to Martin Sherwood for completing the Capital Improvement Plan submission to the Board on time and hoped that this would be the case going forward. He provided an update on the Farm ordinance and the Employment Center ordinance.

Mary Gay Chaples, Chair of the Recreation, Forestry, and Natural Resources Advisory Board thanks her fellow members for their service on the board. She advised that the board was investigating the possibility of providing more trails in the western portions of the Town.

Aster Knight, spoke on behalf of the Southwest Ranches Parks Foundation, and thanked the Town for promoting the Ride for the Ranches Car Show. He wished to see the ballfields at the Country Estates Park completed. He wished everyone a Merry Christmas and Happy New Year.

Bob Hartmann, spoke again to thank his fellow board members for their service and he also wished to express his thanks for Clete Saunier's efforts and wished him well in his new job.

8. Council Member Comments

Council Member Jablonski extended Holiday greetings to everyone. He announced that the Fun Horse Show would be held December 12th at the Equestrian Park, and further advised that the Winter Solstice Event would be held there as well on Monday December 21st. He also announced that the Town Calendar which was created by the Rural Public Arts Board was available for sale. He advised that the guardrail installation along Stirling Road was now complete. He spoke about the level of activity for the building permit services provider (CAP) and wanted to discuss the possibility of converting the Council office to additional office space for them. Council Member McKay advised that he supported this idea as well. Council Member Jablonski congratulated Clete Saunier on his new position and wished him well.

Council Member Breitkreuz thanked Clete Saunier for his service and wished him well in his new position. He indicated that he supported converting the Council office for use by the building permit services provider as well. He was pleased to see the progress of the roof on the water equipment at Country Estates Park. He indicated that he had spoken to Andy Berns concerning the traffic crash data for the Griffin Road overpass for I-75 and felt it would be informative. He felt that the current budget surplus money should be used on prioritized Town projects.

Vice Mayor McKay indicated that he enjoyed volunteering for the dunk tank at the Car Show and thanked Council Member Jablonski for volunteering. He spoke of the traffic signal on the Griffin Road/I-75 overpass. He felt that the signal should flash red for those seeking to turn left and head south on I-75. He advised that he had received some calls about the 5 acre property on Griffin Road and Dykes Road. He wished to gauge Council interest on developing this property in the future. He wished everyone Holiday greetings.

Council Member Fisikelli spoke about the need for change to the membership of the MPO. He thanked Clete Saunier for his services and wished him well. He also spoke about the need for a traffic light at the intersection of Dykes Road and Stirling Road. Town Administrator Berns indicated that he had spoken with the Town Administrator of Davie about this issue and asked him to research any records he might have on this. He indicated he would provide any updates he receives on this issue.

Mayor Nelson thanked Clete Saunier for his contributions to the Town and wished him luck. He indicated his support of the Council office to be converted into additional office space for CAP. He offered his office space as well. He thanked Keith, Southern Strategy Group, and everyone else that assisted in acquiring the funding for the guardrails along Stirling Road. He wished everyone a Happy Holiday season.

9. Legal Comments

Town Attorney Poliakoff provided an update on the water and sewer testing issue. He indicated the County was considering an ordinance that would absolve the Town from the testing of wells or the requirement to hook up to water lines of neighboring cities. He wished everyone a healthy and happy New Year. He updated the Council on issues regarding a girls group home in Country Estates. He explained the complexities of the issues present and their relation to the Town Code. He advised of the acquisition of SWS assets by Waste Management. He advised of the Town's efforts to ensure that this acquisition would not affect performance of the contract. He also advised that Pembroke Pines was seeking to acquire the CCA site. He explained some of the roadblocks he has encountered in trying to gain Pines' intentions were for this property.

Mayor Nelson sought support from the Council in authorizing the Town Attorney to file litigation against Pembroke Pines for not fulfilling our public records requests. Town Attorney Poliakoff advised that a resolution should appear at a future meeting authorizing such litigation.

10. Administration Comments

Town Administrator Berns wished everyone a healthy and happy holiday season. He spoke about an amendment to the MPO's agreement with all Broward cities and indicated that it would be scheduled for the January Town Council meeting. He spoke about the specs to replace the roof at Town Hall and indicated that it would be forthcoming soon. Lastly, he looked forward to seeing everyone at the Fun Horse Show.

11. Ordinance 1st Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2016-2020 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {2nd Reading to be held January 28, 2016}

The following motion was made by Council Member Breitkreuz, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE ORDINANCE.

12. Ordinance 1st Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA AMENDING THE LIST OF PERMITTED, CONDITIONAL AND PROHIBITED USES WITHIN ARTICLE 60, "COMMUNITY FACILITIES DISTRICT" OF THE TOWN OF SOUTHWEST RANCHES UNIFIED LAND DEVELOPMENT CODE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {2nd Reading to be held January 28, 2016}

MOTION: THIS ITEM WAS WITHDRAWN BY STAFF PRIOR TO THE MEETING.

13. Ordinance 1st Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA REZONING APPROXIMATELY 24 ACRES OF LAND FROM M, MANUFACTURING

DISTRICT TO CF, COMMUNITY FACILITIES DISTRICT; GENERALLY LOCATED WEST OF SW 196TH AVENUE, AND EAST OF SW 202ND AVENUE (EXTENDED), BETWEEN STIRLING ROAD AND SHERIDAN STREET, MORE PARTICULARLY DESCRIBED AS LOTS 60, 61 AND 62, AND A PORTION OF VACATED SYLVAN PASS, ACCORDING TO THE REPLAT OF WEST BROWARD INDUSTRIAL PARK RECORDED IN PLAT BOOK 157, PAGE 39 OF THE BROWARD COUNTY, FLORIDA PUBLIC RECORDS; PROVIDING FOR AN EFFECTIVE DATE. **{2nd Reading to be held January 28, 2016}**

MOTION: THIS ITEM WAS WITHDRAWN BY STAFF PRIOR TO THE MEETING.

- 14. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING A PURCHASE ORDER IN THE AMOUNT OF \$59,800.00 WITH CRAVEN THOMPSON AND ASSOCIATES, INC. FOR SURVEYING SERVICES FOR PHASE TWO OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE EXECUTION OF THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

- 15. Resolution** – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING A PURCHASE ORDER IN THE AMOUNT OF \$69,785.00 WITH ERDMAN ANTHONY OF FLORIDA, INC. FOR ENGINEERING SERVICES FOR PHASE TWO OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE EXECUTION OF THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

- 16. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING A BUDGET ADJUSTMENT TO THE FISCAL YEAR 2015/2016 BUDGET FOR ENTRANCEWAY SIGNAGE; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Vice Mayor McKay and later withdrawn.

MOTION: TO APPROVE THE RESOLUTION.

The following motion was made by Council Member Jablonski, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO TABLE THE ITEM.

17. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE COMPREHENSIVE PLAN ADVISORY BOARD (CPAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor McKay, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

18. RESOLUTION - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE DRAINAGE AND INFRASTRUCTURE ADVISORY BOARD (DIAB); RESTATING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member Fisikelli and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

19. RESOLUTION - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF FIRE ADVISORY BOARD (FAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

20. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RECREATION, FORESTRY, AND

NATURAL RESOURCES ADVISORY BOARD (RFNRAB); RATIFYING THE BOARD'S PURPOSE AND OBJECTIVES; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

21. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE RURAL PUBLIC ARTS AND DESIGN ADVISORY BOARD (RPADAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

22. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXTENDING THE TERM OF THE SCHOOLS AND EDUCATION ADVISORY BOARD (SEAB); RESTATING THE BOARD'S SCOPE; AUTHORIZING TOWN COUNCIL MEMBERS TO ADMINISTRATIVELY APPOINT BOARD MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

23. Discussion – Town Charter Review

Town Attorney Poliakoff advised that the current Charter requires the convening of a Charter Review Board every four years. He recommended that the Charter Review Board be convened every 10 years in synch with the Census and keep the current language in the Charter that allows the Town Council to perform a Charter Review "as needed."

After Council discussion the consensus was to convene the Charter Review Board in January 2021 with any ballot questions to appear on the ballot in November of 2022. Town Attorney Poliakoff indicated that an ordinance would be forthcoming to reflect these changes in the near future.

24. Discussion – Town Administrator/ Town Financial Administrator Annual Review

This item was withdrawn and will appear on the January 28, 2016 meeting agenda.

25. Approval of Minutes

a. October 22, 2015, Regular Town Council Meeting

b. November 12, 2015, Regular Town Council Meeting

The following motion was made by Council Member Jablonski, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitzkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE MINUTES.

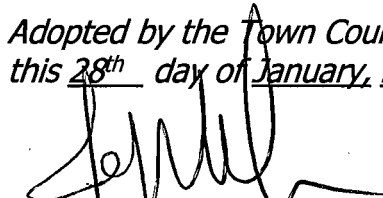
26. Adjournment – Meeting was adjourned at 10:02 p.m.

Respectfully submitted:



Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on
this 28th day of January, 2016.*



Jeff Nelson, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.