



Southwest Ranches Town Council

REGULAR MEETING Agenda of March 26, 2015

Southwest Ranches Council Chambers
7:00 PM THURSDAY

13400 Griffin Road
Southwest Ranches, FL 33330

<u>Mayor</u> Jeff Nelson	<u>Town Council</u> Steve Breitzkreuz Gary Jablonski Doug McKay	<u>Town Administrator</u> Andrew D. Berns	<u>Town Attorney</u> Keith M. Poliakoff, J.D.
<u>Vice-Mayor</u> Freddy Fisikelli		<u>Town Financial Administrator</u> Martin Sherwood, CPA CGFO	<u>Assistant Town Administrator/Town Clerk</u> Russell C. Muñiz, MMC

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter or hearing impaired to participate in this proceeding should contact the Town Clerk at (954) 434-0008 for assistance no later than four days prior to the meeting.

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Presentation – 2014 CAFR - Beila Sherman, CPA –Marcum, LLP.**
- 4. Public Comment**
 - All Speakers are limited to 3 minutes.
 - Public Comment will last for 30 minutes.
 - All comments must be on non-agenda items.
 - All Speakers must fill out a request card prior to speaking.
 - All Speakers must state first name, last name, and mailing address.
 - Speakers will be called in the order the request cards were received.
 - Request cards will only be received until the first five minutes of public comment have concluded.
- 5. Board Reports**
- 6. Council Member Comments**
- 7. Legal Comments**
- 8. Administration Comments**
- 9. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE MEETING AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.**
- 10. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING WORK PROPOSALS WITH CRAIG A. SMITH AND ASSOCIATES FOR ENGINEERING SERVICES AND CRAVEN THOMPSON FOR SURVEYING SERVICES FOR THE STIRLING ROAD GUARDRAIL IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.**
- 11. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING WORK PROPOSALS WITH CRAIG A. SMITH AND ASSOCIATES FOR ENGINEERING SERVICES AND CRAVEN THOMPSON FOR SURVEYING SERVICES FOR THE SW 190TH AVENUE EXTENSION ROADWAY IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.**

- 12. Appointments – Recreation, Forestry, and Natural Resources Advisory Board**
- 13. Approval of Minutes – February 26, 2015, Regular Town Council Meeting**
- 14. Adjournment**

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



Town of Southwest Ranches

13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitzkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andy Berns, MPA *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MMC, *Assistant Town Administrator/Town Clerk*
Martin D. Sherwood, CPA CGMA, CGFO, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andy Berns, Town Administrator

FROM: Martin D. Sherwood, CPA, CGMA, CGFO
Town Financial Administrator

DATE: March 26, 2015

SUBJECT: Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended September 30, 2014

Recommendation

It is recommended that the Town Council accept the Comprehensive Annual Financial Report, as audited by our independent external auditors Marcum LLP CPA's for the fiscal year ended September 30, 2014, including the communications to those charged with governance letter dated March 6, 2015. It is further recommended that the Town Council acknowledge the conscientious work of all Staff who finished the year in a fiscally responsible manner that helped create a surplus in both the total of the Town's governmental funds and enterprise (solid waste) fund for the fourth consecutive year.

Issue

The rules of the Auditor General, Chapter 10.550, require that the financial statements be filed as an official record at a public meeting (Attachment A). In addition, the auditors have requested that their letter dated March 6, 2015, identified as Attachment B be accepted for filing with the Town Council.

A representative from Marcum LLP will be present at the meeting.

Background

The Fiscal Year 2014 CAFR is the eighth CAFR prepared since Fiscal Year 2007. During the first three years of the Town's existence (FY 2000-2002) as well as for FY 2004 and FY 2006 the Town only prepared and presented basic financial statements.

While basic financial statement meets the minimum standard of reporting it does not provide the extensive financial information and transparency that the Town Council requires and that the Administration has been directed to provide. Additionally, the independent auditing firm of Marcum LLP has provided the Council with a communication letter detailing, amongst other matters, that the audit was performed in accordance with generally accepted auditing standards and government auditing standards.

First, one key favorable financial highlight is at September 30, 2014 the unassigned fund balance (reserves) for the General Fund is \$3,830,892 (page 17), or 41% of total general fund expenditures and transfers. Therefore, the Town continues to far exceed the minimum standard as recommended by the Government Finance Officers Association (GFOA) of up to 15%.

Due to the complexity of the financial information included in the CAFR and the limited financial knowledge that many of our citizens may have, the following is a list of CAFR highlights with a brief explanation and the related CAFR page references:

1. Of great importance is the Independent Auditors' Report (pages 1-3) which reflects an unmodified ("clean") audit opinion which is the highest assurance given that overall, in all material respects, the Town's financial statements were prepared in conformity with accounting principles generally accepted in the United State of America and are not misstated. A clean audit opinion gives comfort to the Town Council and the citizens of our community that the Town's finances are being accounted for and reported properly.
2. The first major section of the CAFR (pages 4-14) is the Management's Discussion and Analysis which introduces the Town's basic financial statements (pages 15-23). The main elements of this analysis are as follows:
 - a. The Town's assets exceed liabilities by \$50,584,707 (net position). This analysis is comparable to a balance sheet in the private sector and we are in a net surplus position overall. (Chart page 7, detail page 15). During 2014, net position increased \$429,679 and \$102,495 for governmental activities and enterprise activities, respectively. The governmental activities increase is due a positive change of \$187,940 in current year total assets and deferred outflows plus a reduction of \$241,739 in total liabilities.
 - b. A new, but restricted, Fund Balance in the amount of \$128,291 for Fire control was established within the General Fund (Page 9 and page 17)
 - c. For the Governmental Activities element of the Town's operation general government required 28.1% of resources available including offsetting grants and revenues, public safety required 54.5%, transportation 11.5%, parks and recreation 5.7%, community services -3.4% and interest/other debt service costs 3.6% (Page 9).
 - d. Our one major enterprise fund – Solid Waste showed operating income of \$285,346 (Page 9 and page 22).
 - e. The long term debt reflected in the CAFR is primarily for parks, recreation and

- open space land acquisition and improvements. Also included in long term debt is borrowing for our Town Hall land, building acquisition and on-going improvements as well as for transportation and drainage improvements (page 13).
- f. The General Fund (ad valorem tax supported) transferred \$1,374,547 to the following; Transportation fund (\$213,472) primarily for drainage improvements and operations, Capital Projects fund (\$174,934) for Country Estates park improvements, Volunteer Fire Department fund (component unit-\$251,532) to fund volunteer fire operations, and Debt Service fund (\$734,609) for debt service principal and interest payments due in accordance with debt covenants (page 35).
3. The financial management and accounting policies of the Town are described in detail in pages 24-45 of the CAFR. These descriptions are included in thirteen "Notes" which describe financial management processes including how funds are invested cautiously, how we depreciate assets, how we handle receivables (monies owed to the Town), details of long-term debt, risk management procedures, and commitments and contingencies.
 4. The Budgetary Comparison Schedule is detailed in pages 46-47. All major General Fund revenue line items for the FY 13/14 budget were exceeded by actual audited performance with the exception of intergovernmental (\$7,068) and investment income (\$3,118). The former due to state sharing revenues less than estimated. The full revenue increase for the fiscal year was \$112,514 favorably over budget and which included higher fine and forfeiture recoveries. Audited expenditures, in the same property tax supported fund, were under budget in every area by \$432,255 in net total with the majority from general government (\$69,184), public safety (\$281,391) and parks and recreation (\$53,851) coming in favorably under budget. While individual small items may cause consternation to some, Town Staff performed in a fiscally responsible manner to hold the line on expenses and worked hard to generate revenues. The net of the two above numbers is described as an excess of revenues over expenditures of \$544,769 and when added to net favorable transfers of \$3,469 equals \$548,238 and is described as a positive net change in Fund Balance.
 5. In addition to the general, transportation and enterprise funds there are two "non major" governmental funds (Volunteer Fire Department and Debt Service) that are reported on page 49-50. Both of these funds have positive fund balances and Staff watches expenditures closely.
 6. The Statistical Section of the CAFR describes financial trends, revenue and debt capacity, demographics and operating information. This information covers up to 10 years of available data and is invaluable to anyone who wants to analyze trends, revenue and debt capacity, demographics and operating information over many years (Page 53-84). Specifically the reader should look at the chart (page 60) which shows Governmental Revenues are lower than the

2008 level (by \$300,147) meaning that we are operating with limited resources while still improving and/or maintaining services. Additionally, a comprehensive exhibit on page 78 provides assurance that all of the Towns debt service anti-dilution/covenant tests are in well in excess of the minimum debt service coverage requirements.

7. For the second consecutive year, Town Management is proud to report that the Independent Auditor's Report on Internal Controls over Financial Reporting (page 85-86) and the Management Letter in accordance with the Rules of the Auditor General of the State of Florida (page 87-88) identified no material weaknesses or significant deficiencies in internal controls or otherwise.
8. Finally, it is a pleasure to report that the Town received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the previous CAFR covering fiscal year 2013. (Page viii). Additionally, it is believed that the current 2014 CAFR continues to meet the Certificate of Achievement Program's requirements and will be timely submitted to the GFOA to determine its eligibility for another certificate award.

Staff Contact

Martin D. Sherwood, CPA, CGMA, CGFO
Town Financial Administrator

TOWN OF
SOUTHWEST RANCHES, FLORIDA



Comprehensive Annual Financial Report

Fiscal Year Ended September 30, 2014



**TOWN OF
SOUTHWEST RANCHES, FLORIDA
Comprehensive Annual Financial Report
Fiscal Year Ended September 30, 2014**



*2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Kathy Sullivan*

Prepared by Finance Department

Martin D. Sherwood, CPA, CGMA, CGFO
Town Financial Administrator

Peter C. Brill
Controller

TOWN OF SOUTHWEST RANCHES

MOTTO:

“PRESERVING OUR RURAL LIFESTYLE”

VISION STATEMENT:

“WE EMBRACE OUR UNIQUE NATURE AND WE CONTINUALLY STRIVE TO ENHANCE THE QUALITY OF LIFE IN OUR TOWN”

MISSION STATEMENT:

“THE TOWN OF SOUTHWEST RANCHES IS COMMITTED TO PROMOTING AND PROTECTING THE RURAL LIFESTYLE OF OUR RESIDENTS WHILE PRESERVING THE NATURAL ENVIRONMENT”



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: *Emily Palacios*

TOWN OF SOUTHWEST RANCHES, FLORIDA

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TOWN OF SOUTHWEST RANCHES, FLORIDA

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INTRODUCTORY SECTION



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Mary Coulson



Town of Southwest Ranches

13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
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Gary Jablonski, Council Member
Doug McKay, Council Member

Andy Berns, MPA, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muniz, MMC, Assistant Town Administrator & Town Clerk
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

March 6, 2015

To the Honorable Mayor and Vice Mayor, Town Council, and the Citizens of the Town of Southwest Ranches, Florida:

We are pleased to submit the Comprehensive Annual Financial Report (CAFR) of the Town of Southwest Ranches, Florida (the Town), for the fiscal year ended September 30, 2014. Although Florida Statutes requires that every general-purpose local government publish within nine months of the close of each fiscal year a complete set of audited financial statements, the Government Finance Officers' Association (GFOA) recommends that local governments publish same within six months. Therefore, in addition to meeting legal requirements, the report presents the Town's strong support of full financial disclosure in the timeliest of manner. This philosophy is reflected by the informative financial analysis provided by the Town's Finance Department and the exhibits and statistical tables included herein.

The CAFR's role is to assist in making policy decisions and to assist in providing accountability and transparency to the citizenry by:

- Comparing actual financial results with the legally adopted budget, where appropriate;
- Assessing financial condition and results of operations;
- Assisting in determining compliance with finance related laws, rules and regulations; and
- Assisting in evaluating the efficiency and effectiveness of Town operations.

Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the Town. We believe the data, as presented, is accurate in all material respects; that it is presented in a manner designed to fairly present the financial position and results of operations of the Town; and that all disclosures necessary to enable the reader to gain an understanding of the Town's financial activity have been included.

Marcum LLP, independent auditors, has issued an unmodified opinion on the Town of Southwest Ranch's financial statements for the fiscal year ended September 30, 2014. The independent auditors' report is located at the front of the financial section of this report. The Town's Financial Statements have been prepared in conformity with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB). The Town's Management Discussion and Analysis document (the MD&A) immediately follows the independent auditors' report and provides a narrative introduction, overview and analysis of the basic financial statements. MD&A compliments the letter of transmittal and should be read in conjunction with it.

ACCOUNTING AND INTERNAL CONTROLS

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that:

- The cost of a control should not exceed the benefits likely to be derived: and
- The valuation of costs and benefits requires estimates and judgments by management.

PROFILE OF THE GOVERNMENT

The Town comprises approximately thirteen (13) square miles, with a 2013 census population estimate of 7,676 and is located in the southwest portion of Broward County, a major metropolitan area. The Town is located between the three major urban cities, Davie (population estimate of 96,830), Pembroke Pines (population estimate of 162,329) and Weston (population estimate of 68,388). The neighboring cities provide a wealth of attractions and business for use by the residents of the Town. The residents benefit from this close association with the urban neighbors because the Town does not need to provide for these services.

The Town was incorporated on June 6, 2000. The Town's current Charter was amended by the citizens on November 4, 2003, on November 7, 2006 and on November 2, 2010. The Town operates under the Council-Administrator form of government where the Mayor and four Council Members must live in residential districts, are elected at large and appoint a Town Administrator and Town Financial Administrator. The Town Council establishes policy for the operation of the government, enacts ordinances for the safety, welfare, and orderly interaction of the citizens of the Town, adopts a millage rate and annual budget, appoints the Town Attorney and Town Clerk, as well as members to various advisory boards, agencies, and authorities within the Town, and engages an independent auditor.

The financial reporting entity (the Town of Southwest Ranches) includes all funds of the primary government (i.e., the Town of Southwest Ranches as legally defined), as well as all of its component units. Component units are legally separate entities for which the Town of Southwest Ranches is financially accountable or the nature and significance of the relationship between the Town and the entity was such that exclusion would cause the Town's financial statements to be misleading or incomplete.

The Town has identified one component unit: The Southwest Ranches Volunteer Fire Rescue, Inc. is reported as a blended component unit of the Town and its governing body is composed of the members of the Town Council. Additional information can be found in Note 1 of the notes to the basic financial statements.

SERVICES PROVIDED

The Town contracts for all major Town services including police, fire, emergency medical services, building inspections, code compliance, planning & zoning and solid waste & recycling. The Town also has employees to administer all contracts, grants, and daily operations of the Town as well as provide basic municipal services including parks, recreation, and general government services.

FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment. Despite the economic conditions, the Town has maintained its strong financial position through prudent planning and fiscal actions to reduce or contain costs.

The Town has rebounded from a weak economy and real estate sales and values have seen an uptick as most other governments in Florida and in the nation; however, the Town has weathered this business cycle better than other communities due to the composition of its economy. Specifically, the Town primarily consists of an affluent residential housing stock of minimum one-acre and larger, single family estates.

In 2013, the Town experienced a less than 1% increase in taxable assessed value and a 2.0% increase in 2014. However, the 2014 taxable assessed values are still below the 2009 taxable assessed valuation causing financial stress to the Town.

The Town has made it a policy to establish reserve funds to offset unanticipated expenditures and ensure that a funding source exists in the event of a setback in the continuation of recently positive economic conditions. The General Fund has an unassigned fund balance equal to 39.4% of the final 2014 General Fund operating budget.

On a long-term financial perspective, the Town has identified all capital asset and infrastructure projects under a five-year capital improvement plan (CIP). This five-year CIP serves as a quick reference for a project timeline and identifies current and future funding requirements. Accordingly, eleven projects have been fully or partially funded during the fiscal year 2015 budget process.

The Town adheres to several financial policies that impact daily operations and the current period's financial statements. The Town's budgetary and financial policies provide the basic framework for the overall fiscal management of the Town. The following policies were used in the development of current activities.

Revenue Policy:

The Town maintains a diversified revenue system to avoid reliance on property taxes. Charges for services are being provided at full cost recovery for services for individual users. One time revenue will never be used for ongoing operating costs.

Debt Policy:

The Town reviews and evaluates its existing obligations and future borrowing needs regularly. The Town, when necessary, will only issue debt for capital improvement projects. During 2013, the Town refinanced a portion of its 2001 debt at a lower interest rate resulting in receiving over \$300,000 in present value cash savings for parks, recreation and open spaces capital improvements. The Town also borrowed \$439,139 and \$360,860 in 2010 and 2012, respectively from a line of credit to fund roadway and drainage improvements. Finally, the Town entered into a \$2,500,000 note with a financial institution for the purpose of refunding an existing pooled commercial loan and to fund the move to a new permanent Town Hall building during 2012. These loans are still outstanding at September 30, 2014.

AWARDS

The Town has applied for and was awarded the Certificate of Achievement for Excellence in Financial Reporting awarded by the Governmental Finance Officers Association (GFOA) of the United States and Canada for the Town's first ever CAFR in 2003 and again in 2005, and 2007 through 2013. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized Comprehensive Annual Financial Report whose contents conform to program standards. This report must satisfy both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current 2014 CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this CAFR would not have been possible without the efficient and dedicated effort of the Finance Department. The unconditional cooperation of the other departments and their respective staff is also greatly appreciated and deserving of gratitude for understanding the importance of the financial status of this Town and as

such, worked diligently to provide quality service within our financial means. We also wish to extend our appreciation to the auditing firm of Marcum LLP for their professional approach and high standards in conducting the audit of the Town's basic financial statements and related note disclosures as well as their assistance in the preparation of this CAFR.

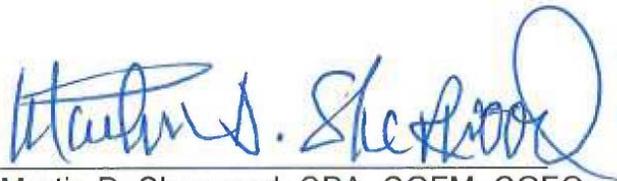
Finally, credit also must be given to the Mayor and the Town Council for their leadership and unfailing support for maintaining the highest standards of professionalism and transparency in the management of the Town's finances.

Respectfully submitted,

Respectfully submitted,



Andrew D. Berns, MPA
Town Administrator



Martin D. Sherwood, CPA, CGFM, CGFO
Town Financial Administrator

Town of Southwest Ranches, Florida
Council/Administrator Form of Government
List of Principal Officials
as of September 30, 2014

Town Charter approved by a majority of qualified voters of the Town on June 6, 2000



JEFF NELSON
Mayor



GARY JABLONSKI
Vice Mayor



STEVE BREITKREUZ
Council Member



FREDDY FISIKELLI
Council Member



DOUG MCKAY
Council Member

TOWN ADMINISTRATOR
Andrew D. Berns, MPA

TOWN ATTORNEY
Keith Poliakoff, Esq.
Arnstein & Lehr, LLP

TOWN CLERK
Russell C. Muñiz, MBA, MPA, MMC April 2014 to Current
Erika Gonzalez-Santamaria, CMC May 2011 to March 2014

TOWN FINANCIAL ADMINISTRATOR
Martin D. Sherwood, CPA, CGMA, CGFO

INDEPENDENT AUDITORS
Marcum LLP
Certified Public Accountants



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Southwest Ranches
Florida**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2013



Executive Director/CEO

FINANCIAL SECTION



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Stephanie Morris

INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To The Honorable Mayor, Town Council and Town Administrator
Town of Southwest Ranches, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Southwest Ranches, Florida (the Town) as of and for the fiscal year ended September 30, 2014 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Southwest Ranches, Florida as of September 30, 2014 and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information on pages 4–14 and 46–48 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual fund statements and schedules, the introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the

underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 6, 2015 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town's internal control over financial reporting and compliance.

Marcum LLP

Fort Lauderdale, Florida
March 6, 2015

**MANAGEMENT'S DISCUSSION
AND ANALYSIS**

Within this section of the comprehensive annual financial report for the Town of Southwest Ranches (the Town), the Town's management is pleased to provide this narrative discussion and analysis of the financial activities of the Town for the fiscal year ended September 30, 2014. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

2014 FINANCIAL HIGHLIGHTS

- The Town's assets and deferred outflows of resources exceeded its liabilities by \$50,584,707 (total net position) as of September 30, 2014.
- Total net position increased \$532,174 and are comprised of the following:
 - (1) Investment in capital assets of \$44,619,097 include property and equipment, net of accumulated depreciation.
 - (2) Net position of \$599,649 are restricted by constraints imposed from the Town in the amount of \$389,361 for transportation, \$128,291 and \$70,977 for fire control and the volunteer fire department, respectively, and \$11,020 for public safety from outside the Town such as grantors, laws, or regulations.
 - (3) The Town's total debt decreased \$502,068 to a total of \$6,644,647. Total debt includes loans as well as notes payable of \$6,628,171 and a capital lease payable of \$16,476.
 - (4) Unrestricted net position consist of \$5,365,961 that may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's governmental funds reported total ending fund balance of \$5,453,840 at September 30, 2014. This compares to the prior year total ending fund balance of \$5,014,207 showing an increase of \$439,633 during the current year.
- At the end of the current fiscal year, the unassigned fund balance for the General Fund was \$3,830,892 or 41% of total General Fund expenditures and net transfers. The unrestricted fund balance for the General fund was \$4,343,756 or 47% of total General Fund expenditures and net transfers.
- Overall, the Town continues to maintain a strong financial position.

The above financial highlights are explained in more detail in the "financial analysis" section of this document.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management Discussion and Analysis document introduces the Town's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The Town also includes in this report additional information to supplement the basic financial statements. Comparative data is presented to allow comparison to the prior fiscal year.

Government-wide Financial Statements

The Town's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Town's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the *Statement of Net Position*. This is the government-wide statement of position presenting information that includes all of the Town's assets and liabilities, and deferred inflows/outflows, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town as a whole is improving or deteriorating. Evaluation of the overall health of the Town would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of the Town's infrastructure, in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the Town's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the Town's distinct activities or functions on revenues provided by the Town's taxpayers.

Both government-wide financial statements distinguish governmental activities of the Town principally supported by taxes from business-type activities intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, community services, parks and recreation and transportation.

The government-wide financial statements are presented on pages 15 and 16 of this report.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Town uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Town's most significant funds rather than the Town as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for nonmajor funds is provided in the form of combining statements in a later section of this report.

The Town has two types of funds:

Governmental funds are reported in the fund financial statements and encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the Town's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the differences between these two perspectives.

The basic governmental fund financial statements are presented on pages 17 - 20 of this report.

Individual fund information for nonmajor governmental funds is found in combining statements in a later section of this report.

Proprietary funds are reported in the fund financial statements and generally report services for which the Town charges customers a fee. The Town's proprietary fund is classified as an enterprise fund. The enterprise fund essentially encompass the same function reported as business-type activities in the government-wide statements.

The basic proprietary fund financial statements are presented on pages 21 - 23 of this report.

Notes to the Basic Financial Statements

The accompanying notes to the basic financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the basic financial statements begin on page 24 of this report.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary. Budgetary comparison schedules are included as "required supplementary information" for the General Fund and the Transportation Fund. Budgetary comparison schedules for all other governmental funds can be found in the supplementary information section of this report. These schedules demonstrate compliance with the Town's adopted and final revised budget.

Supplementary Information

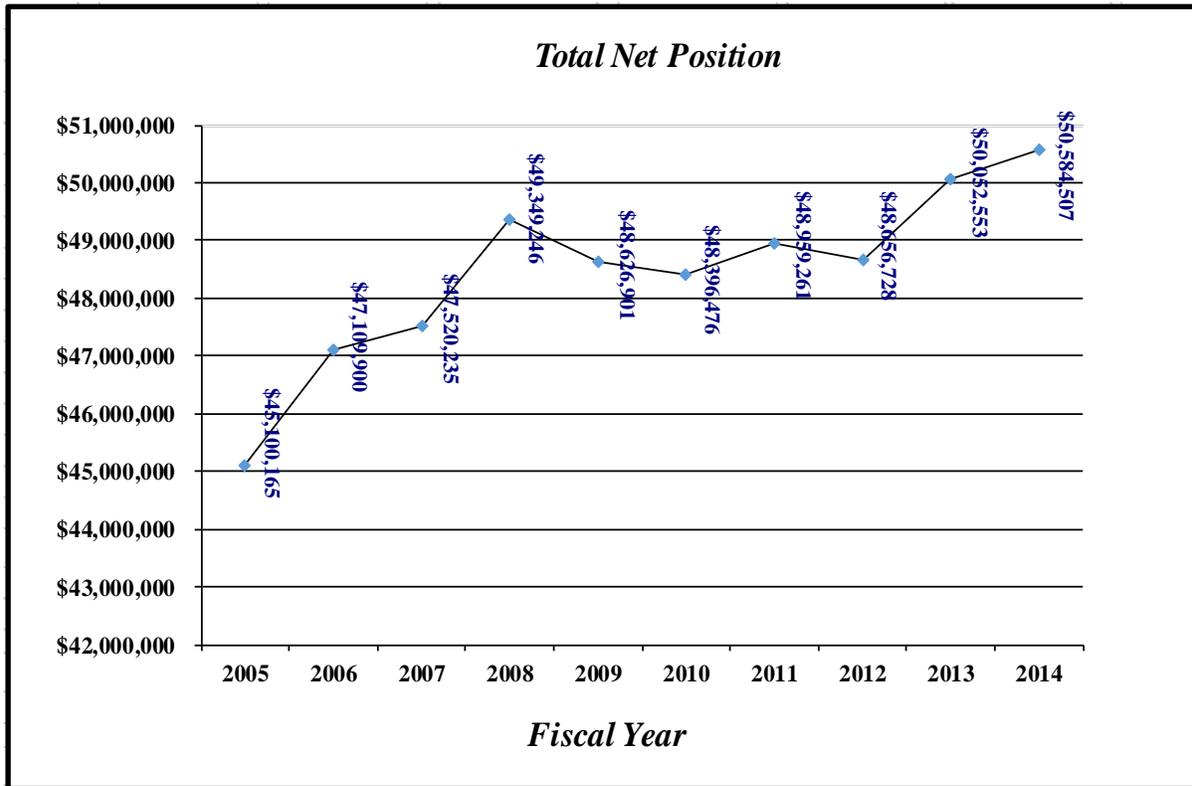
As discussed, the Town reports major funds in the basic financial statements. Combining and individual fund statements and schedules for nonmajor funds are presented in a supplementary information section of this report beginning on page 49.

FINANCIAL ANALYSIS OF THE TOWN AS A WHOLE

The Town's net position at fiscal year-end are \$50,052,533. The following table provides a summary of the Town's net position:

	Summary of Net Position					
	Governmental Activities		Business-type Activities		Total	
	2014	2013	2014	2013	2014	2013
Assets:						
Current assets	\$ 5,556,524	\$ 4,872,279	\$ 605,082	\$ 464,224	\$ 6,161,606	\$ 5,336,503
Non-current assets:						
Other	497,720	497,720	-	-	497,720	497,720
Capital assets	51,273,723	51,764,270	-	-	51,273,723	51,764,270
Total assets	<u>57,327,967</u>	<u>57,134,269</u>	<u>605,082</u>	<u>464,224</u>	<u>57,933,049</u>	<u>57,598,493</u>
Deferred Outflows of Resources:						
Deferred amount on refunding	63,342	69,100	-	-	63,342	69,100
Liabilities:						
Current liabilities	1,169,883	902,391	107,477	69,114	1,277,360	971,505
Long-term liabilities	6,134,324	6,643,555	-	-	6,134,324	6,643,555
Total liabilities	<u>7,304,207</u>	<u>7,545,946</u>	<u>107,477</u>	<u>69,114</u>	<u>7,411,684</u>	<u>7,615,060</u>
Net position:						
Net investment in capital assets	44,619,097	44,642,297	-	-	44,619,097	44,642,297
Restricted	599,649	370,921	-	-	599,649	370,921
Unrestricted	4,868,356	4,644,205	497,605	395,110	5,365,961	5,039,315
Total net position	<u>\$ 50,087,102</u>	<u>\$ 49,657,423</u>	<u>\$ 497,605</u>	<u>\$ 395,110</u>	<u>\$ 50,584,707</u>	<u>\$ 50,052,533</u>

The following chart reports the Town's total net position balances from fiscal year 2005-2014.



Note over the last ten years, the total net positions have increased \$5,484,542.

Current assets in governmental activities and business-type activities increased in fiscal year September 30, 2014. Cash and investments for governmental activities and business-type activities increased \$493,309 and \$137,463, respectively.

The Town continues to maintain high current ratios. The current ratio compares current assets to current liabilities and is an indication of the ability to pay current obligations. The current ratio for governmental activities is 4.8 to 1 as compared to 5.4 to 1 at September 30, 2013. The current ratio for business-type activities is 5.6 to 1 as compared to 6.7 to 1 at September 30, 2013. Overall, the total current ratio at September 30, 2014 decreased to 4.8 to 1 as compared to 5.5 to 1 at September 30, 2013. The decrease was primarily due to an increase in accounts payable and accrued liabilities pertaining to capital project construction in progress as of fiscal year end.

The Town reported positive balances in net position for both governmental and business-type activities. During 2014, net position increased \$429,679 and \$102,495 for governmental activities and business-type activities, respectively. The Town's overall financial position improved during fiscal year 2014. The Town remains in a strong financial position within an overall improving economy.

**MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited) Town of Southwest Ranches, Florida
As of and For the Year Ended September 30, 2014**

Note that approximately 89.4% of the governmental activities' total assets are tied up in capital assets. The Town uses these capital assets to provide services to its citizens. The business-type activities do not have capital assets. By combining governmental activities with business-type activities, the Town has invested approximately 88.5% of its total assets in capital assets, as presented in the government-wide statement of net position.

The following table provides a summary of the Town's changes in net position:

	Summary of Changes in Net Position						Percentage Of Total 2006
	Governmental Activities		Business-type Activities		Total		
	2014	2013	2014	2013	2014	2013	
Revenues:							
Program:							
Charges for services	\$ 3,032,923	\$ 3,022,246	\$ 1,050,476	\$ 1,097,252	\$ 4,083,399	\$ 4,119,498	36.1%
Operating grants and contributions	28,003	35,683	-	113,914	28,003	149,597	1.3%
Capital grants and contributions	161,293	382,033	-	-	161,293	382,033	
General:							
Ad valorem taxes	4,245,717	4,146,677	-	-	4,245,717	4,146,677	
Other taxes	1,785,743	1,719,015	-	-	1,785,743	1,719,015	
Intergovernmental	734,438	720,491	-	-	734,438	720,491	
Investment earnings	5,598	17,725	476	564	6,074	18,289	0.2%
Transfers	183,327	174,492	(183,327)	(174,492)	-	-	
Miscellaneous	94,659	134,736	16,634	21,445	111,293	156,181	1.4%
Total revenues	10,271,701	10,353,098	884,259	1,058,683	11,155,960	11,411,781	39%
Program Expenses:							
General government	1,885,010	1,837,205	-	-	1,885,010	1,837,205	18.3%
Public safety	5,688,914	4,971,275	-	-	5,688,914	4,971,275	49.6%
Parks and recreation	482,289	497,374	-	-	482,289	497,374	5.0%
Transportation	767,872	744,296	-	-	767,872	744,296	7.4%
Community services	777,301	719,489	-	-	777,301	719,489	7.2%
Interest and other debt service costs	240,636	279,615	-	-	240,636	279,615	
Solid waste	-	-	781,764	966,722	781,764	966,722	9.7%
Total expenses	9,842,022	9,049,254	781,764	966,722	10,623,786	10,015,976	97%
Changes in net position	429,679	1,303,844	102,495	91,961	532,174	1,395,805	
Beginning net position	49,657,423	48,353,579	395,110	303,149	50,052,533	48,656,728	
Ending net position	\$ 50,087,102	\$ 49,657,423	\$ 497,605	\$ 395,110	\$ 50,584,707	\$ 50,052,533	

Governmental Activities Revenues

The Town is heavily reliant on Ad valorem (property) taxes to support governmental operations. Property taxes provided 41.4% of the Town's total revenues as compared to 40.1% in fiscal year 2013. Other taxes, which includes franchise and utility taxes provided 17.4% and 16.6% of the Towns total revenues for fiscal year 2014 and 2013, respectively. Because of the Town's healthy financial position, we have been able to earn \$5,598 in investment earnings to support governmental activities.

Note that program revenues covered 32.7% of governmental operating expenditures as compared to 38.0% in fiscal year 2013. This means that the government's taxpayers and the Town's other general revenues normally fund 67.3% of the governmental activities, primarily from property taxes, other taxes and unrestricted intergovernmental revenue. As a result, the general economy has a major impact on the Town's revenue streams.

Governmental Activities Expenses

The following table presents the cost of each of the Town's services, including the net costs (i.e., total cost less program revenues generated by the activities). The net costs illustrate the financial burden that is placed on the Town's taxpayers by each of these services.

	Governmental Activities			
	Total Cost of Services	Percentage of Total	Net Cost of Services	Percentage of Total
General government	1,885,010	19.2%	\$ 1,858,510	28.1%
Public safety	5,688,914	57.8%	3,607,262	54.5%
Community services	777,301	7.9%	(224,326)	-3.4%
Parks and recreation	482,289	4.9%	377,849	5.7%
Transportation	767,872	7.8%	759,872	11.5%
Interest and other debt service costs	240,636	2.4%	240,636	3.6%
Total	\$ 9,842,022	100.0%	\$ 6,619,803	100.0%

The public safety expenditures total gross almost 58% while net of program revenues total almost 55% of costs. The public safety function generated \$2,031,296 in user charges and \$50,356 in grant (operating and capital) revenues, which offsets program costs. The community services expenditures total gross of 7.9% while net of program revenues total -3.4%. The community services function generated \$1,001,627 in user charges, primarily from fines and forfeitures of \$488,337, resulting in a negative program cost (and therefore a revenue positive situation). Other total cost and net costs do not differ substantially by percentage or by dollars for each service.

Business-Type Activities

The Town reports one major enterprise fund, Solid Waste.

Total operating revenues decreased \$51,587 or 4.6% while operating expenses decreased \$184,958 or 19.1%.

Specifically, contractual and recycling expenses decreased \$164,695 due to a change in solid and bulk waste as well as recycling disposal providers resulting in a lower cost of service and which also impacted revenues since most of the savings was passed through to customers in the form of lower rates. Other operating expenses decreased \$20,263 in fiscal year 2014 as compared to fiscal year 2013. Much of this decrease relates to a decrease in professional fees that were charged in fiscal year 2013.

In total, the operating income increased \$133,671. The total increase in net position was \$102,495.

FUND ANALYSIS

Governmental Funds

Governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$5,453,840 compared to \$5,014,207 at September 30, 2013.

The total governmental revenues exceeded expenditures by \$439,633.

The General Fund revenues exceeded its expenditures by \$1,683,853. Transfers in from Solid Waste of \$183,327 and transfers to other funds totaling \$1,374,547 offset this excess. The details of the general fund's financial operations are discussed below.

Governmental funds report total fund balance of \$5,453,840. Of this year-end total, \$610,669 is legally restricted for transportation (\$389,361), fire protection (\$128,291) volunteer fire operations (\$70,977), and public safety (\$11,020). \$212,139 is committed to various projects. \$297,525 is assigned to the following purposes; debt service \$28,448 and capital projects \$269,077. \$513,635 is considered non-spendable and \$3,830,892 is unassigned and available for future appropriation within the General Fund.

The total ending fund balances of governmental funds show an increase of \$439,633 or 8.8% over the prior year.

Major Governmental Funds

The Town reports three major governmental funds, the General Fund, Transportation Fund and the Capital Projects Fund.

General Fund - The General Fund is the Town's primary operating fund and the largest source of day-to-day service delivery. The General Fund's fund balance increased by \$492,633 or 12.4% as compared to \$1,104,247 or 38.3% increase in 2013. The ending unassigned fund balance is considered very adequate, representing the equivalent of 47.3% of annual expenditures. This percentage compares to 46.5% at September 30, 2013.

Ad valorem (property) taxes increased \$99,040 or 2.4%. This increase relates to a slight increase in the taxable value of property, with no offsetting millage rate increase from the prior year. However, in total, all tax revenues were \$165,768 or 2.8% above those of 2013. Licenses and permits were \$604,935 or 16.9% over the 2013 amount primarily due to increased building permitting activity.

Total General Fund expenditures increased \$658,228 or 8.9% above the fiscal year 2013 level. The most significant changes, by department, from fiscal year 2013 are described below.

General government costs, consisting of legislative, legal, executive and clerk administration, and finance departments were \$11,016 above the 2013 amount.

In total, public safety costs were up \$715,078 or 15.7% above the 2013 amount. This increase is primarily due to start-up costs incurred for the transition to a new police service provider (\$565,564 or 12.4% in total), as well as an annual fire service provider contractual increase (\$149,514 or 3.3% in total).

The 2014 community services expenditures were \$57,812 or 8.0% above 2013. This increase primarily relates to increased permits and application fees for building, planning/zoning and engineering. The 2014 parks and recreation amounts were \$27,636 lower than the 2013 amount of \$223,462. The major portion of this decrease relates to lower; tree maintenance of \$28,446; contractual services maintenance of \$4,327; grounds maintenance of \$7,175 offset by increases in personnel and training and education costs totaling approximately \$7,266.

In this fiscal year, the General Fund transferred \$1,374,547 to other funds, which included \$734,609 to the Debt Service Fund, \$251,532 to the Volunteer Fire Department Fund (a component unit), \$174,934 to the Capital Projects Fund, and \$213,472 to the Transportation Fund. The Solid Waste Fund transferred \$183,327 to the General Fund.

Transportation Fund – This fund accounts for the Town's share of the state gasoline and local option gas taxes, which are restricted to transportation purposes. In fiscal 2014, revenue of \$169,672 of intergovernmental revenue was earned as compared to \$174,863 in fiscal year 2013. \$239,077 was expended on roadways including engineering and related personnel costs during 2014 and \$67,706 on capital outlay comprising of; drainage improvements (\$6,800); roadway improvements including striping/markers (\$56,706); and guardrails (\$4,200). The total legally restricted transportation fund balance at fiscal year end 2014 was \$389,361.

Capital Projects Fund - This fund is financed from transfers from the General Fund, as indicated above, and miscellaneous income consisting of private source donations. Additionally, intergovernmental revenue, consisting of capital grants, decreased \$210,104 or 61% from the prior year to \$139,293 due to lower public safety capital grants and contributions.

During fiscal year 2014, this fund spent \$503,506 on capital outlay, which includes:

- Machinery and Equipment for Public Safety \$36,035
- Buildings and Bldg Improvements for Town Hall/Public Safety \$5,179
- Machinery and Equipment for Town Hall/Public Safety \$3,645
- Buildings and Bldg Improvements for Parks and Open Spaces \$225,554
- Infrastructure for Parks and Open Spaces \$233,093

Assigned fund balance totaled \$269,077 while committed fund balance totaled \$209,053. The total capital project fund balance at fiscal year-end 2014 was \$478,130.

Proprietary Fund

Proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status. The business-type activities analysis above discusses the Town's enterprise fund.

GENERAL FUND BUDGETARY HIGHLIGHTS

The General Fund's budget was amended in this fiscal year to reflect Departmental line item reclassifications and new Town Council initiatives.

Fines and forfeitures and miscellaneous revenues exceeded the final budget by \$34,145 or 7.5% and \$51,873 or 76.1%, respectively. The fines and forfeitures increase relates to unanticipated higher code enforcement recoveries while the miscellaneous increase relates to the unanticipated receipt of a secondary final distribution from the Broward County Resource Recovery Board. All other revenue sources were consistent with the adopted budget. Overall, we ultimately recognized \$112,514 or 101% over the revenue budget.

On the expenditure side, the Town's actual expenditures for each department were less than budgeted due to conservative budgeting. By function, general governmental were \$69,184 or 3.7% below the budget, public safety were \$281,391 or 5.1% below the budget, community services were \$22,686 or 2.8% below the budget, parks and rec & open spaces were \$53,581 or 21.5% below the budget and capital outlay were \$5,143 or 12.6% below the budget.

Overall, the total General Fund budget was underspent by \$432,255 or 5.1% primarily due to lower than anticipated public safety, including police service transition start-up costs as well as tight Departmental Director expenditure controls.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Town's investment in capital assets, net of accumulated depreciation and any deferred inflows/outflows associated with capital debt, for governmental activities as of September 30, 2014, was \$51,273,723. The change in this net investment was less than a 1% decrease for governmental activities. See Note 6 for additional information about changes in capital assets during the fiscal year and outstanding at the end of the year.

The following table provides a summary of capital asset activity:

	Capital Assets	
	Governmental Activities	
	2014	2013
Non-depreciable assets:		
Land	\$ 34,018,569	\$ 34,075,870
Construction in progress	2,390,579	2,168,255
Total non-depreciable	<u>36,409,148</u>	<u>36,244,125</u>
Depreciable assets:		
Infrastructure	20,692,334	20,606,369
Improvements other than buildings	4,411,527	4,178,434
Buildings & Bldg Improvements	2,769,661	2,769,661
Furniture and equipment	1,457,231	1,436,993
Total depreciable assets	29,330,753	28,991,457
Less: accumulated depreciation	<u>14,466,178</u>	<u>13,471,312</u>
Net book value - depreciable assets	<u>14,864,575</u>	<u>15,520,145</u>
Percentage depreciated	<u>49%</u>	<u>46%</u>
Total Capital Asset Net Book Value	<u>\$ 51,273,723</u>	<u>\$ 51,764,270</u>

For governmental activities, the majority of the increase (decrease) of the balance of construction-in-progress and the related land and all of the depreciable asset accounts, relates to the following projects:

- Rolling Oaks Park and Barn Construction-in-progress \$222,324
- Town Hall Furniture and equipment \$18,143
- Town Hall Furniture and equipment-fully depreciated and disposed (\$45,260)
- Public Safety Furniture and equipment \$47,355
- Country Estates Park (f/k/a Fishing Hole) Improvements other than buildings \$233,093
- Town Entranceway Enhancements Infrastructure \$28,500
- Guardrail Infrastructure-Townwide \$4,200
- Road Striping Infrastructure-SW 185&186&188 Avenues \$32,250
- Road Striping Infrastructure-Sterling Road \$3,850
- Road Striping Infrastructure-Sunshine Ranches \$8,756
- Town Hall/Public Safety Infrastructure \$5,179
- Rolling Oaks Park and Barn Infrastructure \$3,230
- Townwide Land (\$57,301)

Debt

The Town reports the series 2001 revenue bond loan issued through the Florida Municipal Loan Council, series 2013 revenue refunding note payable as well as series 2011 revenue refunding note and loan payable with financial institutions, and a capital lease. The following table reports long-term debt balances at September 30, 2014 and 2013:

	Outstanding Long-term Debt	
	Governmental Activities	
	2014	2013
FMLC Loan Payable	\$ 1,640,000 **	\$ 1,640,000 **
TD Note payable	2,475,100	2,659,800
TD Note payable	1,878,854	2,110,125
CBB Loan Payable	634,217	704,261
Capital lease	16,476	32,529
	<u>\$ 6,644,647</u>	<u>\$ 7,146,715</u>

**Totals herein include total principal amount outstanding for the FMLC Revenue Bonds. The reoffering premium balance net of amortization, and the balance for the underwriters discount net of amortization has been expensed and restated pursuant to the Towns implementation and early implementation of GASB #63 and #65, respectively for fiscal year 2013. See Note 7 for additional information about the Town's long-term debt.

A SUMMARY OF THE ECONOMIC CONDITIONS AFFECTING THE TOWN

The State of Florida, by constitution, does not have a state personal income tax and therefore the State operates primarily using sales, gasoline and corporate income taxes. Local governments (towns and cities, counties, school boards) primarily rely on property and an array of permitted other taxes (utility taxes, franchise fees and local business taxes) as well as intergovernmental revenues for their governmental activities. For business-type activities and certain governmental activities (building/construction services and parks, recreation and open space programs), the user pays a related fee or charge associated with the service.

As of September 2014, the unemployment rate for Broward County residents was 5.2%, comparing favorably to the State's unemployment rate of 6.1%. The Town's residents would expect to have a lower unemployment rate than is reported for the county. Inflationary trends in the region continue to also compare favorably to national indices, which is a positive sign. In addition, according to the U.S. Census Bureau (2009-2013), the Town's median household income of \$99,896 compares favorably to the State's median household income of \$46,956.

In the 2014–2015 adopted budget, we continue operating in a cautious economic environment. There are some indications of a continued marginal increase in housing values and related taxable values. Additionally, inflationary trends in the region compare favorably to national indices.

Some of the key elements affecting the fiscal year 2014-2015 budget include:

- Relatively no change in taxable values
- Continuance of an extremely low interest yield environment
- Crude oil prices may assert some inflationary pressures
- Slow growth rates of building construction and rehabilitation
- Continuance of a marginal decline in the State of Florida shared revenues, especially from gas taxes

All of these factors result in many budget challenges in fiscal year 2014-2015 and beyond. Additionally, the Town is carefully monitoring Florida Legislative initiatives and their future impact on the Town's ability to function at its present level.

The millage rate for fiscal year 2015 was increased to 4.2719, representing the Towns' historical rate of 3.9404 plus .3315 to provide for a new transportation related capital infrastructure project, as compared to 3.9404 for fiscal year 2014 resulting in an anticipated positive net revenue change of \$374,254. Additionally, during the current fiscal year, unassigned fund balance increased to \$3,830,892. The Town of Southwest Ranches has assigned \$200,000 of fund balance for spending in the 2014-2015 fiscal year.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Town's finances, comply with finance-related laws and regulations, and demonstrate the Town's commitment to public accountability and transparency. Questions concerning any of the information provided in this report or request for additional information should be addressed to the Town Financial Administrator, Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, Florida 33330-2628.

BASIC FINANCIAL STATEMENTS

**These basic financial statements contain Government-wide Financial Statements,
Fund Financial Statements, Notes to Basic Financial Statements
and Required Supplementary Information**

TOWN OF SOUTHWEST RANCHES, FLORIDA

STATEMENT OF NET POSITION

SEPTEMBER 30, 2014

	Governmental Activities	Business-type Activities	Total
Assets			
Cash	\$ 4,263,987	\$ 600,401	\$ 4,864,388
Investments	602,139	--	602,139
Receivables	295,630	4,681	300,311
Intergovernmental receivable	363,853	--	363,853
Prepaid items	30,915	--	30,915
Deposits	15,000	--	15,000
Assets held for resale	482,720	--	482,720
Capital assets not being depreciated	36,409,148	--	36,409,148
Capital assets being depreciated, net	14,864,575	--	14,864,575
Total Assets	<u>57,327,967</u>	<u>605,082</u>	<u>57,933,049</u>
Deferred Outflows of Resources			
Deferred amount on refunding	63,342	--	63,342
Liabilities			
Accounts payable and accrued liabilities	571,355	107,477	678,832
Accrued interest payable	59,155	--	59,155
Unearned revenue	12,250	--	12,250
Intergovernmental payable	16,800	--	16,800
Noncurrent liabilities:			
Due within one year	510,323	--	510,323
Due in more than one year	6,134,324	--	6,134,324
Total Liabilities	<u>7,304,207</u>	<u>107,477</u>	<u>7,411,684</u>
Net Position			
Net investment in capital assets	44,619,097	--	44,619,097
Restricted for:			
Transportation	389,361	--	389,361
Fire control	199,268	--	199,268
Public safety	11,020	--	11,020
Unrestricted	4,868,356	497,605	5,365,961
Total Net Position	<u>\$50,087,102</u>	<u>\$ 497,605</u>	<u>\$50,584,707</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

STATEMENT OF ACTIVITIES

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

Functions/Programs	Program Revenues			Net (Expense) Revenue and Change in Net Position			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental Activities							
General government	\$ 1,885,010	\$ --	\$ 4,500	\$ 22,000	\$ (1,858,510)	\$ --	\$ (1,858,510)
Public safety	5,688,914	2,031,296	15,503	34,853	(3,607,262)	--	(3,607,262)
Community services	777,301	1,001,627	--	--	224,326	--	224,326
Parks and recreation	482,289	--	--	104,440	(377,849)	--	(377,849)
Transportation	767,872	--	8,000	--	(759,872)	--	(759,872)
Interest	240,636	--	--	--	(240,636)	--	(240,636)
Total Governmental Activities	9,842,022	3,032,923	28,003	161,293	(6,619,803)	--	(6,619,803)
Business-type Activities							
Solid waste	781,764	1,050,476	--	--	--	268,712	268,712
Total Primary Government	\$ 10,623,786	\$ 4,083,399	\$ 28,003	\$ 161,293	(6,619,803)	268,712	(6,351,091)
General Revenues							
Ad valorem taxes					4,245,717	--	4,245,717
Franchise fees based on gross receipts					616,559	--	616,559
Unrestricted intergovernmental revenue					734,438	--	734,438
Utility taxes					1,169,184	--	1,169,184
Unrestricted investment income					5,598	476	6,074
Miscellaneous					94,659	16,634	111,293
Transfers					183,327	(183,327)	--
Total General Revenues and Transfers					7,049,482	(166,217)	6,883,265
Change in Net Position					429,679	102,495	532,174
Net Position - Beginning of Year					49,657,423	395,110	50,052,533
Net Position - End of Year					\$ 50,087,102	\$ 497,605	\$ 50,584,707

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

BALANCE SHEET - GOVERNMENTAL FUNDS

SEPTEMBER 30, 2014

	General Fund	Transportation Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash	\$ 3,226,374	\$ 488,701	\$ 444,417	\$ 104,495	\$ 4,263,987
Investments	602,139	--	--	--	602,139
Receivables	295,630	--	--	--	295,630
Intergovernmental receivable	128,834	13,926	204,293	16,800	363,853
Prepaid items	27,058	--	--	3,857	30,915
Deposits	--	--	15,000	--	15,000
Assets held for resale	482,720	--	--	--	482,720
Total Assets	<u>\$ 4,762,755</u>	<u>\$ 502,627</u>	<u>\$ 663,710</u>	<u>\$ 125,152</u>	<u>\$ 6,054,244</u>
Liabilities and Fund Balances					
Liabilities:					
Accounts payable and accrued liabilities	\$ 257,638	\$ 106,266	\$ 185,580	\$ 21,870	\$ 571,354
Intergovernmental payable	16,800	--	--	--	16,800
Unearned revenues	5,250	7,000	--	--	12,250
Total Liabilities	<u>279,688</u>	<u>113,266</u>	<u>185,580</u>	<u>21,870</u>	<u>600,404</u>
Fund Balances					
Non-spendable:					
Prepaid items	27,058	--	--	3,857	30,915
Assets held for resale	482,720	--	--	--	482,720
Restricted for:					
Transportation	--	389,361	--	--	389,361
Fire control	128,291	--	--	70,977	199,268
Public safety	11,020	--	--	--	11,020
Committed for:					
Tree preservation	3,086	--	--	--	3,086
Capital projects	--	--	209,053	--	209,053
Assigned for:					
Debt service	--	--	--	28,448	28,448
Capital projects	--	--	269,077	--	269,077
Unassigned	3,830,892	--	--	--	3,830,892
Total Fund Balances	<u>4,483,067</u>	<u>389,361</u>	<u>478,130</u>	<u>103,282</u>	<u>5,453,840</u>
Total Liabilities and Fund Balances	<u>\$ 4,762,755</u>	<u>\$ 502,627</u>	<u>\$ 663,710</u>	<u>\$ 125,152</u>	<u>\$ 6,054,244</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION

SEPTEMBER 30, 2014

**Amounts Reported for Governmental Activities in the
Statement of Net Position (Page 15) are
Different Because:**

Fund Balances - Total Governmental Funds
(Page 17) \$ 5,453,840

Capital assets used in governmental activities are not
financial resources and, therefore, are not reported
in the funds.

Capital assets	\$ 65,739,901	
Accumulated depreciation	<u>(14,466,178)</u>	51,273,723

Long-term liabilities are not due and payable in the current
period and, therefore, are not reported in the funds:

Accrued interest payable	(59,155)	
Notes and loans payable	(6,628,172)	
Deferred amount on refunding (amortized as interest expense)	63,342	
Capital lease payable	<u>(16,476)</u>	<u>(6,640,461)</u>

Net Position of Governmental Activities (Page 15) \$ 50,087,102

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	General Fund	Transportation Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
Ad valorem taxes	\$ 4,245,717	\$ --	\$ --	\$ --	\$ 4,245,717
Utility taxes	1,169,184	--	--	--	1,169,184
Franchise fees	616,559	--	--	--	616,559
Licenses and permits	604,935	--	--	--	604,935
Intergovernmental	588,269	169,672	139,293	--	897,234
Charges for services	1,939,651	--	--	--	1,939,651
Fines and forfeitures	488,337	--	--	--	488,337
Investment income	4,882	260	347	109	5,598
Miscellaneous	120,073	--	22,000	36,387	178,460
Total Revenues	<u>9,777,607</u>	<u>169,932</u>	<u>161,640</u>	<u>36,496</u>	<u>10,145,675</u>
Expenditures					
General government	1,807,017	--	--	--	1,807,017
Public safety:					
Law enforcement	2,557,304	--	--	--	2,557,304
Fire control	2,720,638	--	--	264,096	2,984,734
Total public safety	<u>5,277,942</u>	<u>--</u>	<u>--</u>	<u>264,096</u>	<u>5,542,038</u>
Community services	777,301	--	--	--	777,301
Parks and recreation	195,826	--	--	--	195,826
Transportation	--	239,077	--	--	239,077
Capital outlay	35,668	67,706	503,506	--	606,880
Debt service:					
Principal	--	--	--	502,068	502,068
Interest and fiscal charges	--	--	--	219,162	219,162
Total Expenditures	<u>8,093,754</u>	<u>306,783</u>	<u>503,506</u>	<u>985,326</u>	<u>9,889,369</u>
Excess (deficiency) of revenues over expenditures	<u>1,683,853</u>	<u>(136,851)</u>	<u>(341,866)</u>	<u>(948,830)</u>	<u>256,306</u>
Other Financing Sources (Uses)					
Transfers in	183,327	213,472	174,934	986,141	1,557,874
Transfers out	(1,374,547)	--	--	--	(1,374,547)
Total Other Financing Sources (Uses)	<u>(1,191,220)</u>	<u>213,472</u>	<u>174,934</u>	<u>986,141</u>	<u>183,327</u>
Net Change in Fund Balances	492,633	76,621	(166,932)	37,311	439,633
Fund Balances - Beginning	<u>3,990,434</u>	<u>312,740</u>	<u>645,062</u>	<u>65,971</u>	<u>5,014,207</u>
Fund Balances - Ending	<u>\$ 4,483,067</u>	<u>\$ 389,361</u>	<u>\$478,130</u>	<u>\$ 103,282</u>	<u>\$ 5,453,840</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

**RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

**Amounts Reported for Governmental Activities in the
Statement of Activities (Page 16) are Different Because:**

Net changes in fund balance - total governmental funds (Page 19)		\$ 439,633
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense:		
Expenditures for capital outlay	\$ 606,880	
Less: current year provision for depreciation expense	<u>(1,040,126)</u>	(433,246)
The net effect of various miscellaneous transactions involving capital assets		(57,301)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources to governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts (other than direct issuance costs) are deferred and amortized in the statement of activities. This detail of the difference is as follows:		
Repayment of principal		502,068
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:		
Amortization of deferred amount on refunding		(5,758)
Accrued interest payable		<u>(15,717)</u>
Change in Net Position of Governmental Activities (Page 16)		<u>\$ 429,679</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

STATEMENT OF NET POSITION - PROPRIETARY FUND

SEPTEMBER 30, 2014

	<u>Solid Waste Fund</u>
Assets	
Current Assets	
Cash	\$ 600,401
Receivables	<u>4,681</u>
Total Assets	<u>605,082</u>
Liabilities and Net Position	
Current Liabilities	
Accounts payable and accrued liabilities	<u>107,477</u>
Total Liabilities	107,477
Net Position	
Unrestricted	<u>497,605</u>
Total Net Position	<u>\$ 497,605</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

**STATEMENT OF REVENUES, EXPENSES AND
CHANGE IN NET POSITION - PROPRIETARY FUND**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	<u>Solid Waste Fund</u>
Operating Revenues	
Charges for services	\$ 1,050,476
Other operating	<u>16,634</u>
Total Operating Revenues	<u>1,067,110</u>
Operating Expenses	
Contractual services	731,209
Recycling	48,548
Other operating	<u>2,007</u>
Total Operating Expenses	<u>781,764</u>
Operating Income	285,346
Nonoperating Revenues	
Investment income	<u>476</u>
Income before Transfers	285,822
Transfer out	<u>(183,327)</u>
Change in Net Position	102,495
Net Position - Beginning of Year	<u>395,110</u>
Net Position - End of Year	<u><u>\$ 497,605</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SOUTHWEST RANCHES, FLORIDA

STATEMENT OF CASH FLOWS

PROPRIETARY FUND

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Solid Waste Fund
Cash Flows from Operating Activities	
Cash received from customers and users	\$ 1,047,081
Cash received from other operating activities	16,634
Cash paid to suppliers	<u>(743,401)</u>
Net Cash Provided by Operating Activities	<u>320,314</u>
Cash Flows from Non-Capital Financing Activities	
Transfer out	<u>(183,327)</u>
Cash Flows from Investing Activities	
Interest received	<u>476</u>
Net Increase in Cash	137,463
Cash - Beginning	<u>462,938</u>
Cash - Ending	<u><u>\$ 600,401</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating income	\$ <u>285,346</u>
Adjustments to reconcile operating income to net cash provided by operating activities:	
Changes in operating assets and liabilities:	
Increase in receivables	(3,395)
Increase in accounts payable and accrued liabilities	<u>38,363</u>
Total adjustments	<u>34,968</u>
Net Cash Provided by Operating Activities	<u><u>\$ 320,314</u></u>

The accompanying notes are an integral part of these financial statements.

**NOTES TO BASIC
FINANCIAL STATEMENTS**

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of the Town of Southwest Ranches, Florida's (the Town) significant accounting policies is presented to assist the reader in interpreting the basic financial statements. The policies are considered essential and should be read in conjunction with the basic financial statements.

The Town is an instrumentality of the State of Florida, incorporated in accordance with House Bill No. 1777 on June 6, 2000, to carry on a centralized government. The Town Council, which is composed of four elected Council members and the elected Mayor, is responsible for legislative and fiscal control of the Town. The Town is governed under a Council/Administrator form of government. A Town Administrator is appointed by the Council and is responsible for administrative and fiscal control of the resources of the Town maintained in the funds.

The accounting policies of the Town conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

A. FINANCIAL REPORTING ENTITY

The accompanying financial statements present the Town and its component unit, the Southwest Ranches Volunteer Fire-Rescue, Inc. (the Department). The Town Council appoints the voting majority of a Department's governing body and the Town is financially responsible (benefit/burden) for the Department.

The Southwest Ranches Volunteer Fire-Rescue, Inc. (the Department) became a blended component unit of the Town of Southwest Ranches on January 28, 2010 when the members of the Town Council became the Board of Directors of the Department. The Department is a legally separate, tax-exempt, 501c(4) organization that provides for the protection of human and animal life and property against fire, disaster, natural catastrophe or other calamity within the Town limits of Southwest Ranches. There are no separately issued financial statements for this component unit.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town and its component unit. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. Likewise, the Town is reported separately from certain legally separate component units for which the Town is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as *general revenues*.

Separate financial statements are provided for governmental funds and the proprietary fund. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days from the end of the current fiscal year.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property taxes, franchise fees, utility taxes, charges for services, intergovernmental revenues and interest associated with the current fiscal period are all considered to be measurable and available and have been recognized as revenues of the current fiscal period. Revenues for expenditure driven grants are recognized when the qualifying expenditures are incurred. All other revenue items such as fines and forfeitures and licenses and permits are considered to be measurable and available when cash is received by the Town.

The reporting practices of the proprietary fund type closely parallel comparable commercial financial reporting, which recognize revenue when earned and expenses when incurred (the accrual basis) including, in the case of the enterprise fund, depreciation on its exhaustible capital assets, if any. Earned, but unbilled service receivables, if any, would be accrued as revenue in the enterprise fund.

The Town reports the following major governmental funds:

The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The *Transportation Fund* accounts for the receipt of the Town's portion of the state revenue sharing of the gasoline and local option gas taxes which are restricted for transportation related expenditures.

The *Capital Projects Fund* is used to account for the capital projects of the Town which have received the approval of the Town Council. Transfers from the general and other funds are made to this fund to cover such expenditures.

The Town reports the following major proprietary fund:

The *Solid Waste Fund* (an enterprise fund) accounts for the operation of the Town's solid waste collection, disposal, and recycling services.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between the Town's solid waste functions and various other functions of the Town, if applicable. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as *program revenues*. The general revenues include all taxes whose purpose has not been restricted to a specific program.

Proprietary fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary fund are charges to customers for sales and services. Operating expenses for proprietary funds include the costs of sales and services, administrative expenses and depreciation on capital assets, as applicable. All revenues and expenses that do not meet this definition are reported as non-operating revenues or expenses.

D. DEPOSITS AND INVESTMENTS

The Town utilizes a pooled cash account for cash of all Town funds other than those that are required to be physically segregated. The pooled cash account concept allows each participating fund to benefit from the economies of scale and improved yield which are inherent to a larger investment pool. Formal accounting records detail the individual equities of the participating funds. The pooled cash system utilizes a single checking account for Town receipts and all disbursements including payroll.

Investments are in the Florida PRIME administered by the State Board of Administration. Fund B, which is also administered by the State Board of Administration was dissolved during the year.

The Town's investments in the Florida PRIME are stated at the value of the pool shares (2a-7 like pool), which is fair value.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid items of governmental funds are recorded as expenditures when consumed rather than when purchased.

F. CAPITAL ASSETS

Capital assets, which include land, construction in progress, intangible and infrastructure assets, improvements other than buildings, buildings and building improvements, and furniture and equipment are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value on the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Infrastructure	10-40
Improvements other than buildings	10-40
Buildings and building improvements	10-50
Furniture and equipment	3-20

G. LONG-TERM OBLIGATIONS

In the government-wide financial statements and the proprietary fund type in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, if applicable, are deferred and amortized over the life of the bonds using the straight line method, which approximates the effective interest method. Bond issue costs are expensed at issuance. Bonds payable are reported net of the applicable premiums and discounts.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. LONG-TERM OBLIGATIONS (CONTINUED)

In the fund financial statements, governmental fund types recognize debt premiums and discounts, as well as debt issuance costs, in the year of issuance. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, and principal payments, are reported as debt service expenditures.

H. DEFERRED OUTFLOWS/ INFLOWS OF RESOURCES

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The Town only has one item that qualifies for reporting in this category. It is the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town has no amounts reported in this category in the current year.

I. UNEARNED REVENUE

Unearned revenue represents increases in assets prior to eligibility criteria being met.

J. FUND EQUITY

The Town follows the criteria for classifying governmental fund balances into specifically defined classifications. Classifications are hierarchical and are based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. The Town's accounting and financial policies are used to interpret the nature and/or requirements of the funds and their corresponding classification of nonspendable, restricted, committed, assigned or unassigned.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. FUND EQUITY (CONTINUED)

The following are the fund balance classifications:

Nonspendable fund balance. Nonspendable fund balances are amounts that are (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted fund balance. Restricted fund balances are amounts that can be spent only for specific purposes stipulated by (a) external resource providers such as creditors (by debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance. These amounts can only be used for the specific purposes determined by a formal action (ordinance or resolution) of the Town Council, the Town's highest level of decision making authority. Ordinances and resolutions constitute the most binding constraints and are deemed equally binding and enforceable within the Town. Commitments may be changed or lifted only by the Town Council taking the same formal action (ordinance or resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance. Assigned fund balances are amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed. Intent is established by the Town Administrator and Town Financial Administrator who have the discretionary authority as charter officers of the Town and to which the Council has delegated the authority to assign, modify or rescind amounts to be used for specific purposes. There is no formal policy which has been established by Council delegating this authority. This balance includes (a) all remaining amounts that are reported in governmental funds (other than the General Fund) that are not classified as nonspendable, restricted, or committed, and (b) amounts in the General Fund that are intended to be used for a specific purpose. Specific amounts that are not restricted or committed in a special revenue or capital projects fund are assigned for the purposes in accordance with the nature of their fund type. Assignment within the General Fund conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the Town itself.

Unassigned fund balance. This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. NET POSITION

Net position is the result of assets and deferred outflows of resources less liabilities and deferred inflows of resources. The net position of the government wide and proprietary funds are categorized as net investment in capital assets, reduced by depreciation and any outstanding debt incurred to acquire, construct and improve those assets and deferred inflows and outflows of resources related to debt, and excluding unexpended proceeds.

Restricted net position is that portion of net position that has been restricted for general use by external parties (creditors, grantors, contributors, or laws and regulations of other governments) or imposed by law through constitutional provisions enabling legislation. Unrestricted net position consists of the net position that does not meet the definition of either of the other two components.

L. FLOW ASSUMPTIONS

Net Position Flow Assumption

Sometimes the Town will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted – net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Balance Flow Assumption

Sometimes the Town will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results may differ from management's estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

DEPOSITS

During the year, the Town's pooled cash was held in qualified public depositories. In addition to insurance provided by the Federal Deposit Insurance Corporation (FDIC), all deposits are held in banking institutions approved by the State of Florida, State Treasurer to hold public funds. Under the Florida Statutes Chapter 280, *Florida Security for Public Deposits Act*, the State Treasurer requires all qualified public depositories to deposit with the Treasurer or banking institution eligible collateral of the depository. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses. Since the Town uses only authorized public depositories, all funds deposited with financial institutions are FDIC insured and/or are fully collateralized and treated as insured.

INVESTMENTS

The Town is authorized to invest in obligations of the U.S. Treasury, its agencies, instrumentalities and the Florida PRIME administered by the State Board of Administration. The investment policy defined in the statutes attempts to promote, through state assistance, the maximization of net interest earnings on invested surplus funds of local units of governments while limiting the risk to which the funds are exposed.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

INVESTMENTS (CONTINUED)

Florida PRIME is governed by Chapter 19-7 of the Florida Administrative Code and Chapters 215 and 218 of the Florida Statutes. These rules provide guidance and establish the policies and general operating procedures for the administration of the Florida PRIME. The Florida PRIME is not a registrant with the Securities and Exchange Commission (SEC); however, the Board has adopted operating procedures consistent with the requirements for a 2a-7 fund, which permits money market funds to use amortized cost to maintain a constant net asset value (NAV) of \$1 per share. The fair value of the position in the Florida PRIME is equal to the value of the pool shares. The investments in the Florida PRIME are not insured by FDIC or any other governmental agency.

The Town had the following investments as of September 30, 2014:

	<u>Fair Value</u>	<u>Weighted Average Maturity</u>
Investments		
Florida PRIME	<u>\$ 602,139</u>	39 days

INTEREST RATE RISK

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates nor do they have any investments that are subject to interest rate risk.

CREDIT RISK

The Town does not have a written investment policy and, therefore, follows Florida Statute 218.415(17). The Town invests surplus funds in the State Board of Administration Investment Pool. The Florida PRIME is rated by Standard and Poor's. The current rating is AAAM.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 2 – POOLED CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

CONCENTRATION OF CREDIT RISK

Disclosure is required when the percentage of investments is 5% or more in any one issuer. At September 30, 2014, the Town only invests in an external investment pool and therefore is not subject to concentration of credit risk.

NOTE 3 – PROPERTY TAXES

Property values are assessed as of January 1 of each year, at which time taxes become an enforceable lien on property. Tax bills are mailed for the Town by Broward County on or about October 1 of each year and are payable with discounts of up to 4% offered for early payment. Taxes become delinquent on April 1 of the year following the year of assessment and state law provides for enforcement of collection of property taxes by seizure of the personal property or by the sale of interest-bearing tax certificates to satisfy unpaid property taxes. Assessed values are established by the Broward County Property Appraiser. In November 1992, a Florida constitutional amendment was approved by the voters which provides for limiting the increases in homestead property valuations for ad valorem tax purposes to a maximum of 3% annually and also provides for reassessment of market values upon changes in ownership. The County bills and collects all property taxes and remits them to the Town. Procedures for the collection of delinquent taxes by Broward County are provided for in the Laws of Florida. There were no material delinquent property taxes at September 30, 2014.

State statutes permit municipalities to levy property taxes at a rate of up to 10 mills (\$10 per \$1,000 of assessed taxable valuation). The tax levy of the Town is established by the Town Council and the Broward County Property Appraiser, who incorporates the Town's millage into the total tax levy, which includes the County, County School Board and other agencies tax requirements. The millage rate assessed by the Town for the year ended September 30, 2014 was 3.9404 mills (\$3.9404 per \$1,000 of taxable assessed valuation).

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 4 - RECEIVABLES

Receivables as of September 30, 2014 for the Town's funds are as follows:

	Taxes and Fees
General Fund	\$ 295,630
Solid Waste Fund	4,681
Total Receivables	\$ 300,311

NOTE 5 – INTERFUND TRANSFERS

Interfund transfers during fiscal year ended September 30, 2014 is as follows:

	Transfers In	Transfers Out
General Fund	\$ 183,327	\$ 1,374,547
Transportation Fund	213,472	--
Capital Projects Fund	174,934	--
Volunteer Fire Department Fund	251,532	--
Debt Service Fund	734,609	--
Solid Waste Fund	--	183,327
Total Interfund Transfers	\$ 1,557,874	\$ 1,557,874

General Fund Transfers In consisted entirely of \$183,326 from the Town's Solid Waste fund providing cost reimbursement to recover general fund administrative, finance and contractual compliance management, as well as legal services.

General Fund Transfers Out consisted of \$213,472 to the Transportation Fund to fund capital projects and operating needs; \$174,934 to the Capital Projects Fund to fund capital projects primarily pertaining to the Fishing Hole Park project at Country Isle Estates and the Rolling Oaks Barn project; \$251,532 to the Volunteer Fire Department Fund (component unit) to fund volunteer fire operations; and \$734,609 to the Debt Service Fund as debt service principal and interest payments become due in accordance with debt service covenants.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 6 – CAPITAL ASSETS

Capital assets activity for the fiscal year ended September 30, 2014 was as follows:

	Beginning Balance	Increases	Decreases	Net Transfers	Ending Balance
Governmental Activities					
Capital assets, not being depreciated:					
Land	\$34,075,870	\$ --	\$ (57,301)	\$ --	\$ 34,018,569
Construction in progress	2,168,255	225,554	--	(3,230)	2,390,579
Total capital assets, not being depreciated	<u>36,244,125</u>	<u>225,554</u>	<u>(57,301)</u>	<u>(3,230)</u>	<u>36,409,148</u>
Capital assets, being depreciated:					
Infrastructure	20,606,369	82,735	--	3,230	20,692,334
Improvements other than buildings	4,178,434	233,093	--	--	4,411,527
Buildings and building improvements	2,769,661	--	--	--	2,769,661
Furniture and equipment	1,436,993	65,498	(45,260)	--	1,457,231
Total capital assets being depreciated	<u>28,991,457</u>	<u>381,326</u>	<u>(45,260)</u>	<u>3,230</u>	<u>29,330,753</u>
Total capital assets	<u>65,235,582</u>	<u>606,880</u>	<u>(102,561)</u>	<u>--</u>	<u>65,739,901</u>
Less: accumulated depreciation for:					
Infrastructure	10,731,642	540,579	--	--	11,272,221
Improvements other than buildings	1,947,621	269,114	--	--	2,216,735
Buildings and building improvements	154,019	53,304	--	--	207,323
Furniture and equipment	638,030	177,129	(45,260)	--	769,899
Total accumulated depreciation	<u>13,471,312</u>	<u>1,040,126</u>	<u>(45,260)</u>	<u>--</u>	<u>14,466,178</u>
Total capital assets, being depreciated, net	<u>15,520,145</u>	<u>(658,800)</u>	<u>--</u>	<u>3,230</u>	<u>14,864,575</u>
Governmental Activities					
Capital Assets, Net	<u>\$51,764,270</u>	<u>\$(433,246)</u>	<u>\$ (57,301)</u>	<u>\$ --</u>	<u>\$ 51,273,723</u>

Depreciation expense was charged to functions/programs of the Town as follows:

General government	\$ 77,992
Public safety	146,875
Transportation	528,796
Parks and recreation	286,463
Total Depreciation - Governmental Activities	<u><u>\$ 1,040,126</u></u>

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 7 – LONG-TERM DEBT

The following is a summary of changes in long-term liabilities of the Town for governmental activities for the fiscal year ended September 30, 2014.

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
FMLC Loan Payable	\$ 1,640,000	\$ --	\$ --	\$ 1,640,000	\$ --
Note Payable Series 2013	2,659,800	--	(184,700)	2,475,100	182,200
Note Payable Series 2011	2,110,125	--	(231,271)	1,878,854	237,649
Loan Payable	704,261	--	(70,044)	634,217	73,998
Capital Lease Payable	32,529	--	(16,053)	16,476	16,476
Total	<u>\$ 7,146,715</u>	<u>\$ --</u>	<u>\$ (502,068)</u>	<u>\$ 6,644,647</u>	<u>\$ 510,323</u>

FLORIDA MUNICIPAL LOAN COUNCIL

In 2001, the Town entered into a loan agreement with the Florida Municipal Loan Council (FMLC) funded from proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 2001A (the Bonds). Proceeds of the loan were used for the payoff of outstanding obligations, acquisition of certain parks and recreational land and construction of improvements and recreational facilities. As security for loan repayment, the Town covenants and agrees to appropriate in its annual budget amounts of non-ad valorem revenues sufficient to satisfy its annual debt service requirements under the loan agreement. During 2014, the Town was in compliance with this covenant.

On June 1, 2013 the Town entered into a loan with a financial institution for the purpose of refunding a portion of the Bonds. The amended loan requirements for the unrefunded portion of the Bonds are as follows: semi-annual payments of interest at fixed rates due in May and November of each fiscal year, beginning on November 1, 2013 through November 1, 2026; annual principal payments of varying amounts due in November of each fiscal year, beginning on November 1, 2026 through November 1, 2031; and semi-annual payments of interest at varying rates due in May and November of each fiscal year, beginning on May 1, 2027 through November 1, 2031.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 7 – LONG-TERM DEBT (CONTINUED)

The annual requirements to pay principal and interest on this obligation as of September 30, 2014 are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2015	\$ --	\$ 82,000	\$ 82,000
2016	--	82,000	82,000
2017	--	82,000	82,000
2018	--	82,000	82,000
2019	--	82,000	82,000
2020-2024	--	410,000	410,000
2025-2029	760,000	354,250	1,114,250
2030-2033	880,000	67,250	947,250
Total	\$1,640,000	\$1,241,500	\$2,881,500

REVENUE REFUNDING NOTE, SERIES 2013

On June 1, 2013 the Town entered in to a \$2,659,800 note with a financial institution for the purpose of refunding a portion of the Town's Florida Municipal Loan Council Revenue Bonds, Series 2001A. The note requires annual payments of principal and semi-annual payments of interest beginning November 1, 2013 and matures on November 1, 2025. The note bears interest on the outstanding principal amount thereof at a rate of 2.39% calculated on the basis of twelve 30-day months and a 360-day year. As security for loan repayment, the Town covenants and agrees to appropriate in its annual budget amounts of non-ad valorem revenues sufficient to satisfy its annual debt service requirements under the loan agreement. During 2014, the Town was in compliance with this covenant.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 7 – LONG-TERM DEBT (CONTINUED)

REVENUE REFUNDING NOTE, SERIES 2013 (CONTINUED)

The annual requirements to pay principal and interest on this obligation as of September 30, 2014 are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2015	\$ 182,200	\$ 56,978	\$ 239,178
2016	184,400	52,597	236,997
2017	191,200	48,108	239,308
2018	192,800	43,520	236,320
2019	199,100	38,836	237,936
2020-2024	1,063,800	120,129	1,183,929
2025-2026	461,600	11,082	472,682
Total	<u>\$2,475,100</u>	<u>\$371,250</u>	<u>\$2,846,350</u>

REVENUE REFUNDING NOTE, SERIES 2011

On December 1, 2011 the Town entered in to a \$2,500,000 note with a financial institution for the purpose of refunding the Town's pooled commercial paper loan with the Florida Local Government Finance Commission (FLGFC). The note requires quarterly payments of principal and interest beginning March 1, 2012 and matures on December 1, 2021. The note bears interest on the outstanding principal amount thereof at a fixed rate of 2.73% per annum calculated on a 30/360 day count basis. The Town has pledged non-ad valorem revenue to secure payment of the principal and interest of the note.

Fiscal Year Ending September 30,	Principal	Interest	Total
2015	\$ 237,649	\$ 48,873	\$ 286,522
2016	244,204	42,319	286,523
2017	250,939	35,583	286,522
2018	257,860	28,662	286,523
2019	264,972	21,550	286,523
2020-2023	623,229	21,460	644,689
Total	<u>\$1,878,854</u>	<u>\$198,448</u>	<u>\$2,077,301</u>

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 7 – LONG-TERM DEBT (CONTINUED)

LOAN PAYABLE

On April 7, 2010, the Town entered into a line of credit agreement with a financial institution in an amount not to exceed \$2,000,000 for the purpose of financing road improvements and drainage projects in the Town. The loan calls for monthly interest payments at 2.75% during the draw period. The principal amount outstanding at the end of the draw period shall be payable monthly, beginning May 7, 2012 in equal payments of principal and interest at 3.95% through April 7, 2022. The Town covenants to budget and appropriate in its annual budget from legally available non-ad valorem revenues in each fiscal year, sufficient moneys to pay the principal and interest on the loan. The annual requirements to pay principal and interest on this obligation as of September 30, 2014 are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
2015	\$ 73,998	\$ 22,970	\$ 96,968
2016	76,974	19,993	96,967
2017	80,070	16,897	96,967
2018	82,442	14,525	96,967
2019	85,741	11,256	96,997
2020-2022	<u>234,992</u>	<u>12,603</u>	<u>247,595</u>
Total	<u><u>\$634,217</u></u>	<u><u>\$ 98,244</u></u>	<u><u>\$732,461</u></u>

EMERGENCY LINE OF CREDIT

On June 20, 2013, the Town entered into a revolving line of credit agreement with a financial institution in an amount not to exceed \$4,500,000 for the purpose of expenditures for extraordinary, nonrecurring items the Town desires or needs to undertake subsequent to and as a result of a natural, technological or civil emergency. Monthly interest payments at a variable rate equal to the prime rate less 0.25% will be due on any draws. The outstanding principal of the note plus any accrued and unpaid interest shall be due on June 30, 2018. The Town covenants to budget and appropriate in its annual budget from legally available non-ad valorem revenues in each fiscal year, sufficient moneys to pay the principal and interest on the note. There were no draws on the line of credit during the fiscal year ended September 30, 2014.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 8 – LEASES

CAPITAL LEASE

In 2007, the Town entered into a lease agreement for financing the acquisition of a 1995 Pierce Quantum Custom Pumper for the Volunteer Fire Department in the amount of \$124,000. The Town is leasing the vehicle in order to sublease to the Volunteer Fire Department at \$10 per year. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payments as of the inception date.

Asset Acquired Under the Capital Lease

Machinery and equipment	\$ 124,000
Accumulated depreciation	<u>(97,133)</u>
	<u><u>\$ 26,867</u></u>

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2014 were as follows:

Fiscal Year Ending September 30, 2014	Amount
2015 minimum lease payments	\$ 18,545
Less: interest portion	<u>2,069</u>
Present Value of Future Minimum Lease Payments	<u><u>\$ 16,476</u></u>

NOTE 9 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions and natural disasters for which the Town carries commercial insurance. There were no reductions in insurance coverage from coverage requirements in the prior year. Settled claims did not exceed coverage requirements for each of the past three years.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 10 – COMMITMENTS AND CONTINGENCIES

AGREEMENT WITH BROWARD COUNTY AND TOWN OF DAVIE FOR LOCAL POLICE PATROL SERVICES

In 2007, the Town entered into an agreement with the Broward County Sheriff's Office (BSO) for local police patrol services through September 30, 2011. This contract was extended through January 2014. On November 19, 2013, the Council authorized police services for the Town to be contracted with the Town of Davie commencing February 1, 2014. The Town incurred total expenditures of \$2,557,304 for police services for the fiscal year ended September 30, 2014.

INTERLOCAL AGREEMENT FOR DELIVERY OF EMERGENCY MEDICAL AND FIRE PROTECTION SERVICES

In 2011, the Town entered into an agreement with the City of Pembroke Pines (Pembroke Pines) to provide emergency medical and fire protection services to the Town effective October 1, 2011 through September 30, 2015. During 2012, the Town and Pembroke Pines cancelled the agreement in effect and the Town entered into a new agreement with the Town of Davie (Davie) for relatively similar services effective October 1, 2012 through September 30, 2017. The new agreement may be renewed for successive five-year periods upon mutual agreement of both parties and has annual compounded increases of 4%. Either party may cancel the contract with a minimum notice of 365 days after the first four years. The Town paid \$2,483,520 under this agreement for the fiscal year ended September 30, 2014.

AGREEMENT FOR PLANS REVIEW AND BUILDING INSPECTION SERVICES

The Town extended a service agreement with a provider through March 1, 2015 for plan review and building inspection services. The amount of compensation is based on rates and schedules set forth in the agreement with a maximum percentage of 75% of actual revenue received by the Town. For the fiscal year ended September 30, 2014, the Town paid \$289,161 for these services.

AGREEMENT FOR PLANNING AND ZONING SERVICES

In 2010, the Town entered into a renegotiated agreement with a consultant to provide planning and zoning services on a full cost recovery fee structure. This agreement, which was set to expire October 31, 2010, was extended through April 30, 2015. For the fiscal year ended September 30, 2014, the Town paid \$161,435 for these services.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 10 – COMMITMENTS AND CONTINGENCIES (CONTINUED)

AGREEMENT FOR CODE COMPLIANCE SERVICES

The Town previously entered into a service agreement with a provider for the provision of code compliance services. The Company will provide code compliance services and act as the Code Compliance Official of the Town. The agreement expires in January 2015. For the fiscal year ended September 30, 2014, the Town paid \$124,483 for these services. Either party may terminate this agreement upon providing 90 days written notice.

LITIGATION

The Town is a defendant in various suits and claims incidental to its operations. Although the outcome of the litigation is not presently determinable, it is the opinion of the Town attorney and Town management that resolution of the matters will not have a material adverse effect on the financial position and results of operations of the Town.

GRANTS AND AWARDS

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the Town. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, would not have a material adverse effect on the financial position of the Town.

NOTE 11 – DEFINED CONTRIBUTION PLAN

All regular full-time employees are eligible to be covered by the Town of Southwest Ranches 401(a) Plan (the Plan), a defined contribution pension plan, administered by an independent agent, ICMA Retirement Corporation, and authorized by resolution effective March 27, 2014. The City's policy is to fund the annual pension costs in each department during the annual budget process.

Under the Town of Southwest Ranches 401(a) Plan, the Town matches, and therefore contributes, up to 5% (as a percentage of employees' gross wages) of the employees' annual elective contribution to an ICMA 457 Plan (see Note 12) for both General and Management personnel. Each personnel group receives a 20% graduated vesting over various periods of time by completing one through five years of full-time employment. Additionally, age 62 is the earliest age that personnel may elect to receive retirement benefits upon separation of service.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 11 – DEFINED CONTRIBUTION PLAN (CONTINUED)

Under the Plan, benefits depend solely on amounts contributed to the Plan plus investment earnings. There are a total of 12 employees for both personnel groups under the 401(a) Plan as of September 30, 2014. The total contributions made by the Town were \$18,213.

NOTE 12 – DEFERRED COMPENSATION PLAN

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Service (“IRS”) Code Section 457. The Plan, administered by the ICMA Retirement Corporation, which is available to all Town employees, permits them to defer a portion of their salaries until future years. Participation in the Plan is optional. The deferred compensation plan is generally not available to employees until termination, retirement, death or the hardship distribution criteria as defined in IRS Code Section 457. The assets of the Plan are held in trust and are the sole property of the participants; therefore, no balances or financial information is reported in the Town’s basic financial statements.

NOTE 13 – OTHER POST EMPLOYMENT BENEFITS

The Town follows the standards for *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions* (OPEB). The standard does not require funding of OPEB expense, but any difference between the annual required contribution (ARC) and the amount funded during the year is required to be recorded in the employer’s Statement of Net Position as an increase (or decrease) in the OPEB obligation.

PLAN DESCRIPTION

The Town provides an optional single employer defined benefit postemployment healthcare Plan to eligible individuals. The Plan allows its employees and their beneficiaries, at their own cost, to continue to obtain health and dental insurance benefits upon retirement. The benefits of the Plan conform to Florida Statutes, which are the legal authority for the Plan. The Plan has no assets and does not issue a separate financial report.

TOWN OF SOUTHWEST RANCHES, FLORIDA

NOTES TO BASIC FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

NOTE 13 – OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

FUNDING POLICY AND ANNUAL OPEB COST

The Town does not make a contribution to the Plan on behalf of retirees. In addition, retirees and their beneficiaries do not pay group rates to the Town's healthcare provider due to the fact that rates for current employees are adjusted based on their age. In accordance with accounting standards, the Town has evaluated and determined that it is not necessary to calculate an offset to the cost of these benefits as an employer contribution, based on implicit rate subsidy since the premiums are adjusted based on age. Therefore, no liability to the Town has been recorded.

REQUIRED SUPPLEMENTARY INFORMATION



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Emily Palacios

TOWN OF SOUTHWEST RANCHES, FLORIDA

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues				
Ad valorem taxes	\$ 4,199,686	\$ 4,245,717	\$ 4,245,717	\$ --
Utility taxes	1,018,669	1,169,184	1,169,184	--
Franchise fees	524,054	608,651	616,559	7,908
Licenses and permits	451,725	602,746	604,935	2,189
Intergovernmental	551,508	595,337	588,269	(7,068)
Charges for services	1,913,066	1,913,066	1,939,651	26,585
Fines and forfeitures	202,500	454,192	488,337	34,145
Investment income	8,000	8,000	4,882	(3,118)
Miscellaneous	63,500	68,200	120,073	51,873
Total Revenues	<u>8,932,708</u>	<u>9,665,093</u>	<u>9,777,607</u>	<u>112,514</u>
Expenditures				
Current:				
General government	1,797,174	1,876,201	1,807,017	69,184
Public safety:				
Law enforcement	2,200,000	2,708,368	2,557,304	151,064
Fire control	2,784,952	2,850,965	2,720,638	130,327
Total public safety	<u>4,984,952</u>	<u>5,559,333</u>	<u>5,277,942</u>	<u>281,391</u>
Community services	683,916	799,987	777,301	22,686
Parks and recreation	297,083	249,677	195,826	53,851
Capital outlay	33,000	40,811	35,668	5,143
Total Expenditures	<u>7,796,125</u>	<u>8,526,009</u>	<u>8,093,754</u>	<u>432,255</u>
Excess of Revenues over Expenditures	<u>1,136,583</u>	<u>1,139,084</u>	<u>1,683,853</u>	<u>544,769</u>
Other Financing Sources (Uses)				
Transfers in	183,327	183,327	183,327	--
Transfers out	(1,378,016)	(1,378,016)	(1,374,547)	3,469
Total Other Financing Sources (Uses)	<u>(1,194,689)</u>	<u>(1,194,689)</u>	<u>(1,191,220)</u>	<u>3,469</u>
Net Change in Fund Balance	<u>\$ (58,106)</u>	<u>\$ (55,605)</u>	<u>\$ 492,633</u>	<u>\$ 548,238</u>
Appropriated Beginning Fund Balance	<u>\$ 58,106</u>	<u>\$ 55,605</u>		

TOWN OF SOUTHWEST RANCHES, FLORIDA

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE - TRANSPORTATION FUND

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues				
Intergovernmental	\$ 156,750	\$ 156,750	\$ 169,672	\$ 12,922
Investment income	<u>250</u>	<u>250</u>	<u>260</u>	<u>10</u>
Total Revenues	<u>157,000</u>	<u>157,000</u>	<u>169,932</u>	<u>12,932</u>
Expenditures				
Current:				
Transportation	362,472	362,794	239,077	123,717
Capital outlay	<u>185,000</u>	<u>190,456</u>	<u>67,706</u>	<u>122,750</u>
Total Expenditures	<u>547,472</u>	<u>553,250</u>	<u>306,783</u>	<u>246,467</u>
Deficiency of Revenues over Expenditures	<u>(390,472)</u>	<u>(396,250)</u>	<u>(136,851)</u>	<u>259,399</u>
Other Financing Sources				
Transfers in	<u>213,472</u>	<u>213,472</u>	<u>213,472</u>	<u>--</u>
Total Other Financing Sources	<u>213,472</u>	<u>213,472</u>	<u>213,472</u>	<u>--</u>
Net Change in Fund Balance	<u>\$ (177,000)</u>	<u>\$ (182,778)</u>	<u>\$ 76,621</u>	<u>\$ 259,399</u>
Appropriated Beginning Fund Balance	<u>\$ 177,000</u>	<u>\$ 182,778</u>		

TOWN OF SOUTHWEST RANCHES, FLORIDA

REQUIRED SUPPLEMENTARY INFORMATION

NOTE TO BUDGETARY COMPARISON SCHEDULES

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

The Town follows the procedures below in establishing the budgetary data reflected in the accompanying financial statements.

NOTE 1 - BUDGETS AND BUDGETARY ACCOUNTING

- a. Prior to September 1, the Town Administrator submits to the Town Council a proposed operating budget for the ensuing fiscal year, commencing October 1. The operating budget includes proposed expenditures and the means of funding them.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to October 1, the budget is legally enacted through passage of an ordinance.
- d. Upon request of the Town Administrator or Town Financial Administrator, the Town Council, in the form of a resolution, may amend the budget, make changes between funds or from a reserve, and increase or decrease a fund. The Town Administrator or Town Financial Administrator may make changes within a department. Therefore, the legal level of control is at the department level. At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the fund from which it was appropriated and is subject to future appropriations.
- e. Annual appropriated budgets are adopted for the General Fund, the Transportation Fund (a special revenue fund), the Debt Service Fund and the Capital Projects Fund on a basis consistent with accounting principles generally accepted in the United States of America.
- f. The reported budgetary data represents the final approved budgets after amendments (supplemental appropriations) adopted by the Town Council.

**COMBINING AND INDIVIDUAL FUND STATEMENTS
AND SCHEDULES**

TOWN OF SOUTHWEST RANCHES, FLORIDA

COMBINING BALANCE SHEET

NONMAJOR GOVERNMENTAL FUNDS

SEPTEMBER 30, 2014

	Volunteer Fire Department	Debt Service Fund	Total Nonmajor Governmental Funds
Assets			
Cash and cash equivalents	\$ 76,047	\$ 28,448	\$ 104,495
Due from other funds	16,800	--	\$ 16,800
Prepaid items	<u>3,857</u>	<u>--</u>	<u>3,857</u>
Total Assets	<u>\$ 96,704</u>	<u>\$ 28,448</u>	<u>\$ 125,152</u>
Liabilities and Fund Balances			
Liabilities			
Accounts payable	<u>\$ 21,870</u>	<u>\$ --</u>	<u>\$ 21,870</u>
Total Liabilities	<u>21,870</u>	<u>--</u>	<u>21,870</u>
Fund Balances			
Non-spendable:			
Prepaid items	3,857	--	3,857
Restricted for:			
Fire control	70,977	--	70,977
Assigned for:			
Debt service	<u>--</u>	<u>28,448</u>	<u>28,448</u>
Total Fund Balances	<u>74,834</u>	<u>28,448</u>	<u>103,282</u>
Total Liabilities and Fund Balances	<u>\$ 96,704</u>	<u>\$ 28,448</u>	<u>\$ 125,152</u>

TOWN OF SOUTHWEST RANCHES, FLORIDA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES**

NONMAJOR GOVERNMENTAL FUNDS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Volunteer Fire Department	Debt Service Fund	Total Nonmajor Governmental Funds
Revenues			
Investment income	\$ 109	\$ --	\$ 109
Miscellaneous	<u>36,387</u>	<u>--</u>	<u>36,387</u>
Total Revenues	<u>36,496</u>	<u>--</u>	<u>36,496</u>
Expenditures			
Fire and rescue services	264,096	--	264,096
Debt service:			
Principal	--	502,068	502,068
Interest and fiscal charges	<u>--</u>	<u>219,162</u>	<u>219,162</u>
Total Expenditures	<u>264,096</u>	<u>721,230</u>	<u>985,326</u>
Deficiency of Revenues Over Expenditures	<u>(227,600)</u>	<u>(721,230)</u>	<u>(948,830)</u>
Other Financing Sources			
Transfers in	<u>251,532</u>	<u>734,609</u>	<u>986,141</u>
Net Change in Fund Balances	23,932	13,379	37,311
Fund Balances - Beginning	<u>50,902</u>	<u>15,069</u>	<u>65,971</u>
Fund Balances - Ending	<u><u>\$ 74,834</u></u>	<u><u>\$ 28,448</u></u>	<u><u>\$ 103,282</u></u>

TOWN OF SOUTHWEST RANCHES, FLORIDA

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
DEBT SERVICE FUND**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues	\$ --	\$ --	\$ --	\$ --
Expenditures				
Debt service:				
Principal	498,933	502,068	502,068	--
Interest and fiscal charges	235,676	232,541	219,162	13,379
Total Expenditures	<u>749,609</u>	<u>746,474</u>	<u>721,230</u>	<u>25,244</u>
Deficiency of Revenues over Expenditures	<u>(749,609)</u>	<u>(746,474)</u>	<u>(721,230)</u>	<u>25,244</u>
Other Financing Sources				
Transfers in	734,609	734,609	734,609	--
Total Other Financing Sources	<u>734,609</u>	<u>734,609</u>	<u>734,609</u>	<u>--</u>
Net Change in Fund Balance	<u>\$ (15,000)</u>	<u>\$ (11,865)</u>	<u>\$ 13,379</u>	<u>\$ 25,244</u>
Appropriated Beginning Fund Balance	<u>\$ 15,000</u>	<u>\$ 11,865</u>		

TOWN OF SOUTHWEST RANCHES, FLORIDA

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
CAPITAL PROJECTS FUND**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive
	Original	Final		(Negative)
Revenues				
Intergovernmental revenue	\$ 107,770	\$ 118,806	\$ 139,293	\$ 20,487
Investment income	--	--	347	347
Miscellaneous	--	22,000	22,000	--
Total Revenues	<u>107,770</u>	<u>140,806</u>	<u>161,640</u>	<u>20,834</u>
Expenditures				
Capital outlay	748,039	813,918	503,506	310,412
Total Expenditures	<u>748,039</u>	<u>813,918</u>	<u>503,506</u>	<u>310,412</u>
Deficiency of Revenues over Expenditures	<u>(640,269)</u>	<u>(673,112)</u>	<u>(341,866)</u>	<u>331,246</u>
Other Financing Sources				
Transfers in	174,934	174,934	174,934	--
Total Other Financing Sources	<u>174,934</u>	<u>174,934</u>	<u>174,934</u>	<u>--</u>
Net Change in Fund Balance	<u>\$ (465,335)</u>	<u>\$ (498,178)</u>	<u>\$ (166,932)</u>	<u>\$ 331,246</u>
Appropriated Beginning Fund Balance	<u>\$ 465,335</u>	<u>\$ 498,178</u>		

STATISTICAL SECTION



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Kathy Sullivan

Town of Southwest Ranches, Florida
Introduction to Statistical Section
(Unaudited)

This part of Town of Southwest Ranches' comprehensive annual financial report presents detailed information as a context for understanding this year's financial statements, note disclosures, and supplementary information. This information is unaudited.

Contents	<u>Page</u>
Financial Trends These tables contain trend information that may assist the reader in assessing the Town's current financial performance by placing it in historical perspective.	53-69
Revenue Capacity These tables contain information that may assist the reader in assessing the Town's most significant local revenue source, the property taxes.	70-76
Debt Capacity These tables contain information that may assist the reader in analyzing the affordability of the Town's current levels of outstanding debt and the Town's ability to issue debt in the future.	77-79
Demographic and Economic Information These tables present demographic and economic information intended (1) to assist users in understanding the socioeconomic environment within which the Town operates and (2) to provide information that facilitates comparisons of financial statement information over time and among towns.	80-82
Operating Information These tables contain service and infrastructure indicators that can inform one's understanding how the information in the Town's financial statements relates to the services the Town provides and the activities it performs.	83-84

Data Source:

Unless otherwise noted, the information in these tables is derived from the comprehensive annual financial report for the applicable year.

Town of Southwest Ranches, Florida
Changes in Net Position - Governmental Activities (Unaudited)
Last Ten Fiscal Years
(accrual basis of accounting)

	For the Fiscal Year Ended September 30,									
	2005	2006 ¹	2007	2008	2009	2010	2011	2012	2013	2014
Expenses:										
General government	\$ 1,783,732	\$ 1,407,916	\$ 1,635,441	\$ 1,516,047	\$ 1,380,331	\$ 1,624,918	\$ 1,750,991	\$ 1,897,921	\$ 1,837,205	\$ 1,885,010
Public safety	2,271,390	2,466,655	2,516,793	3,610,699	5,609,400	6,207,667	5,293,993	5,136,515	4,971,275	5,688,914
Community services	1,018,218	1,200,384	1,796,043	2,036,933	1,446,553	1,313,271	796,857	887,750	719,489	777,301
Public works	1,992,753	1,269,187	1,089,096	1,640,272	1,900,861	-	-	-	-	-
Parks and recreation	240,120	484,684	430,541	507,966	502,143	387,510	310,369	419,249	497,374	482,289
Transportation	-	12,107,067	326,384	261,532	253,394	751,754	725,093	730,440	744,296	767,872
Nondepartmental	262,431	29,897	33,204	-	-	-	-	-	-	-
Interest and other debt service costs	431,092	632,381	498,034	340,250	280,961	286,467	258,608	299,696	279,615	240,636
Total Expenses	7,999,736	19,598,171	8,325,536	9,913,699	11,373,643	10,571,587	9,135,911	9,371,571	9,049,254	9,842,022
Program Revenues:										
Charges for services:										
General government	-	239,541	288,755	116,332	142,592	155,437	134,717	109,180	-	-
Public safety	513,438	1,006,275	609,733	1,044,649	1,100,308	1,527,184	1,613,117	1,848,333	1,836,977	2,031,296
Community services	296,036	306,516	860,578	942,262	1,024,625	801,244	788,347	635,692	1,185,269	1,001,627
Parks and recreation	-	291,084	133,980	50,925	1,645	-	-	-	-	-
Public works	613,610	651,572	628,844	1,296,891	1,303,431	-	-	-	-	-
Operating grants and contributions	1,044,829	10,414,610	188,280	1,899,800	196,192	269,781	96,606	48,197	35,683	28,003
Capital grants and contributions	9,932,927	603,445	93,628	116,152	11,342	280,521	59,162	181,015	382,033	161,293
Total Program Revenues	12,400,840	13,513,043	2,803,798	5,467,011	3,780,135	3,034,167	2,691,949	2,822,417	3,439,962	3,222,219
Net (Expense) Revenue	4,401,104	(6,085,128)	(5,521,738)	(4,446,688)	(7,593,508)	(7,537,420)	(6,443,962)	(6,549,154)	(5,609,292)	(6,619,803)
General Revenues:										
Taxes:										
Property taxes	2,503,780	2,969,270	3,488,788	3,920,509	4,527,435	4,574,566	4,303,700	4,105,338	4,146,677	4,245,717
Utility taxes	496,246	521,151	583,190	589,629	593,394	659,884	1,079,094	1,092,624	1,147,616	1,169,184
Franchise fees based on gross receipts	667,075	808,273	853,267	1,046,849	1,167,851	1,005,629	620,532	593,888	571,399	616,559
Unrestricted intergovernmental revenues	(261,264)	652,622	583,506	552,210	546,154	547,048	790,831	689,697	720,491	734,438
Unrestricted investment earnings	455,003	227,190	300,938	141,347	53,342	90,149	25,786	30,789	17,725	5,598
Miscellaneous	-	9,693	132,727	25,159	43,700	68,173	139,911	97,064	134,736	94,659
Special item, gain on sale of land held for investment	-	2,906,664	-	-	(60,676)	-	-	-	-	-
Extraordinary item, impairment of asset	-	-	-	-	-	-	-	-	-	-
Total General Revenues	3,860,840	8,094,863	5,942,416	6,275,703	6,871,200	6,945,449	6,959,854	6,609,400	6,738,644	6,866,155
Net Transfers In (Out)	-	-	-	-	-	-	-	128,701	174,492	183,327
Total General Revenues	3,860,840	8,094,863	5,942,416	6,275,703	6,871,200	6,945,449	6,959,854	6,738,101	6,913,136	7,049,482
Net Transfers	\$ 8,261,944	\$ 2,009,735	\$ 420,678	\$ 1,829,015	\$ (722,308)	\$ (591,971)	\$ 515,892	\$ 188,947	\$ 1,303,844	\$ 429,679

Notes:

¹ Transportation include significant expenditures and intergovernmental revenue resulting from hurricanes Katrina and Wilma costs and related federal. The Town implemented GASB Statement No. 63 during the fiscal year ended September 30, 2013 and utilized the new terminology for all years presented.

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Changes in Net Position - Governmental Activities - Percentage of Total (Unaudited)
Last Ten Fiscal Years
(accrual basis of accounting)

	For the Fiscal Year Ended September 30,									
	2005	2006 ¹	2007	2008	2009	2010	2011	2012	2013	2014
Expenses:										
General government	22.3%	7.2%	19.6%	15.3%	12.1%	15.4%	19.2%	20.3%	20.3%	19.2%
Public safety	28.4%	12.6%	30.2%	36.4%	49.3%	58.7%	57.9%	54.8%	54.9%	57.8%
Community services	12.7%	6.1%	21.6%	20.5%	12.7%	12.4%	8.7%	9.5%	8.0%	7.9%
Public works	24.9%	6.5%	13.1%	16.5%	16.7%	0.0%	0.0%	0.0%	0.0%	0.0%
Parks and recreation	3.0%	2.5%	5.2%	5.1%	4.4%	3.7%	3.4%	4.5%	5.5%	4.9%
Transportation	0.0%	61.8%	3.9%	2.6%	2.2%	7.1%	7.9%	7.8%	8.2%	7.8%
Nondepartmental	3.3%	0.2%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Interest and other debt service costs	5.4%	3.2%	6.0%	3.4%	2.5%	2.7%	2.9%	3.2%	3.1%	2.4%
Total Expenses	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Program Revenues:										
Charges for services:										
General government	0.0%	1.8%	10.3%	2.1%	3.8%	5.1%	5.0%	3.9%	0.0%	0.0%
Public safety	4.1%	7.4%	21.7%	19.1%	29.1%	50.3%	59.9%	65.5%	53.4%	63.0%
Community services	2.4%	2.3%	30.7%	17.2%	27.1%	26.4%	29.3%	22.5%	34.5%	31.1%
Parks and recreation	0.0%	2.2%	4.8%	0.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Public works	4.9%	4.8%	22.4%	23.7%	34.5%	0.0%	0.0%	0.0%	0.0%	0.0%
Operating grants and contributions	8.4%	77.1%	6.7%	34.8%	5.2%	8.9%	3.6%	1.7%	1.0%	0.9%
Capital grants and contributions	80.1%	4.5%	3.3%	2.1%	0.3%	9.2%	2.2%	6.4%	11.1%	5.0%
Total Program Revenues	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
General Revenues:										
Taxes:										
Property taxes	64.9%	36.7%	58.7%	62.5%	65.9%	65.9%	61.8%	62.1%	61.5%	61.8%
Utility taxes	12.9%	6.4%	9.8%	9.4%	8.6%	9.5%	15.5%	16.5%	17.0%	17.0%
Franchise fees based on gross receipts	17.3%	10.0%	14.4%	16.7%	17.0%	14.5%	8.9%	9.0%	8.5%	9.0%
Unrestricted intergovernmental revenues	-6.8%	8.1%	9.8%	8.8%	7.9%	7.9%	11.4%	10.4%	10.7%	10.7%
Unrestricted investment earnings (losses)	11.8%	2.8%	5.1%	2.3%	0.8%	1.3%	0.4%	0.5%	0.3%	0.1%
Miscellaneous	0.0%	0.1%	2.2%	0.4%	0.6%	1.0%	2.5%	1.5%	2.0%	1.4%
Special item, gain on sale of land held for investment	0.0%	35.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Extraordinary item, impairment of asset	0.0%	0.0%	0.0%	0.0%	-0.9%	0.0%	0.0%	0.0%	0.0%	0.0%
Total General Revenues	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Notes:
¹ Transportation include significant expenditures and intergovernmental revenue resulting from hurricanes Katrina and Wilma costs and related federal reimbursement.

Data Source:
 Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Changes in Net Position - Business-type Activities
Last Five Fiscal Years ¹
(accrual basis of accounting)

Source	For the Fiscal Year Ended September 30,				
	2010	2011	2012	2013	2014
Expenses:					
Solid waste	\$ 1,417,368	\$ 1,582,463	\$ 1,401,456	\$ 966,722	\$ 781,764
Program Revenues:					
Charges for services:					
Solid waste	1,651,805	1,620,856	1,539,737	1,097,252	1,050,476
Operating grants and contributions	-	-	-	113,914	-
Net Revenue	234,437	38,393	138,281	244,444	268,712
General Revenues:					
Investment earnings	10,118	8,500	2,121	564	476
Miscellaneous	-	-	-	21,445	16,634
Income before Transfers:	244,555	46,893	140,402	266,453	285,822
Transfers out	-	-	(128,701)	(174,492)	(183,327)
Change in Net Position	<u>\$ 244,555</u>	<u>\$ 46,893</u>	<u>\$ 11,701</u>	<u>\$ 91,961</u>	<u>\$ 102,495</u>

Notes:

¹ The Town established the solid waste fund in fiscal year 2010.

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Changes in Total Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	For the Fiscal Year Ended September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Expenses:										
Governmental activities ¹	\$ 7,999,736	\$ 19,598,171	\$ 8,325,536	\$ 9,913,699	\$ 11,373,643	\$ 10,571,587	\$ 9,135,911	\$ 9,371,571	\$ 9,049,254	\$ 9,842,022
Business-type activities ²	-	-	-	-	-	1,417,368	1,582,463	1,401,456	966,722	781,764
Total Expenses	7,999,736	19,598,171	8,325,536	9,913,699	11,373,643	11,988,955	10,718,374	10,773,027	10,015,976	10,623,786
Program Revenues:										
Governmental activities ¹	12,400,840	13,513,043	2,803,798	5,467,011	3,780,135	3,034,167	2,691,949	2,822,417	3,439,962	3,222,219
Business-type activities ²	-	-	-	-	-	1,651,805	1,620,856	1,539,737	1,211,166	1,050,476
Total Program Revenues	12,400,840	13,513,043	2,803,798	5,467,011	3,780,135	4,685,972	4,312,805	4,362,154	4,651,128	4,272,695
Net (Expense) Revenue	4,401,104	(6,085,128)	(5,521,738)	(4,446,688)	(7,593,508)	(7,302,983)	(6,405,569)	(6,410,873)	(5,364,848)	(6,351,091)
General Revenues and Transfers:										
Governmental activities ¹	3,860,840	8,094,863	5,942,416	6,275,703	6,871,200	6,945,449	6,959,854	6,738,101	6,913,136	7,049,482
Business-type activities ²	-	-	-	-	-	10,118	8,500	(126,580)	(152,483)	(166,217)
Total General Revenues and Transfers	3,860,840	8,094,863	5,942,416	6,275,703	6,871,200	6,955,567	6,968,354	6,611,521	6,760,653	6,883,265
Change in Net Position	\$ 8,261,944	\$ 2,009,735	\$ 420,678	\$ 1,829,015	\$ (722,308)	\$ (347,416)	\$ 562,785	\$ 200,648	\$ 1,395,805	\$ 532,174

Notes:

¹ See Exhibit I

² See Exhibit III

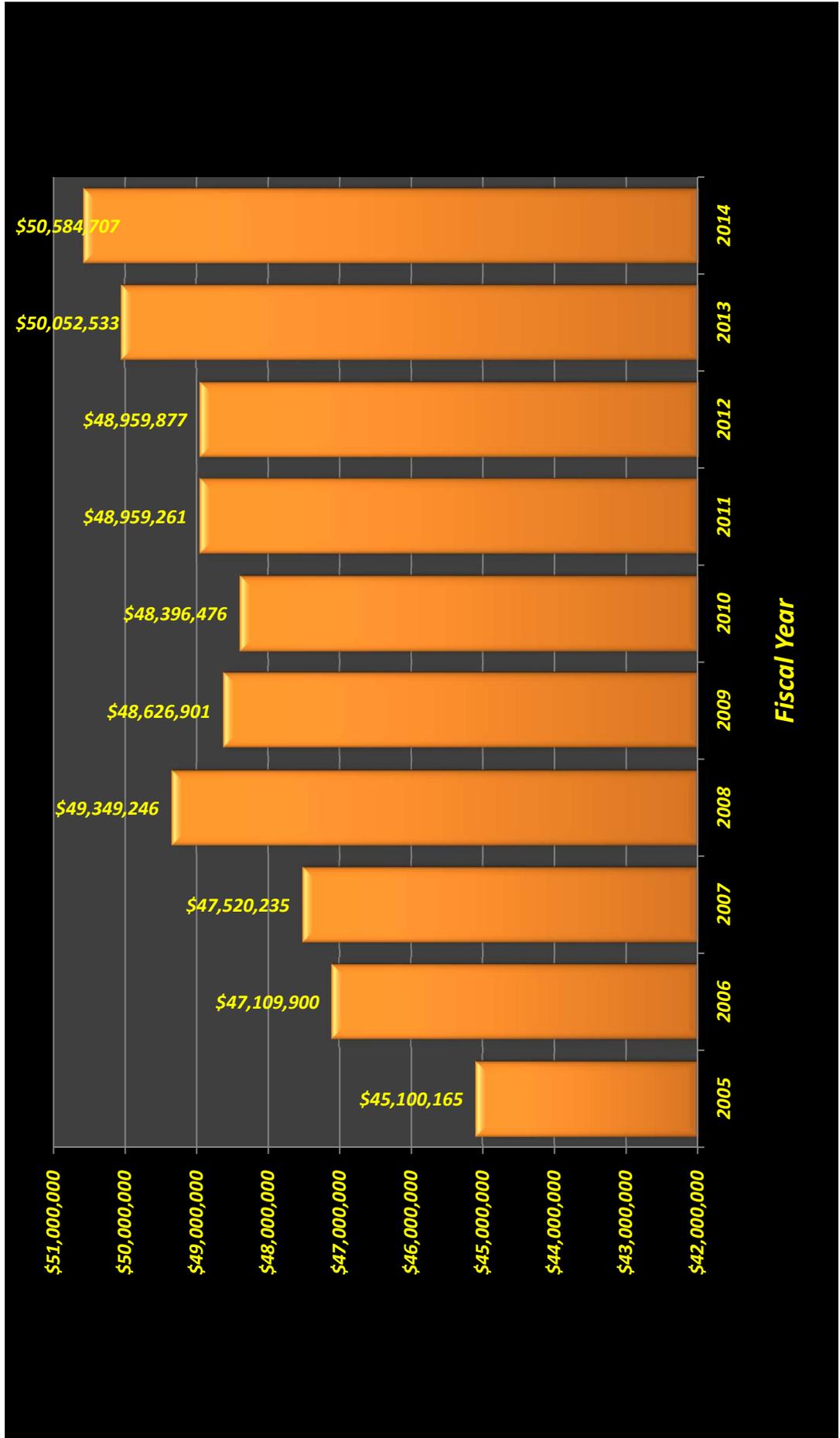
Town of Southwest Ranches, Florida
Government-wide Net Position by Category ¹
Last Ten Fiscal Years
(accrual basis of accounting)

	September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Governmental Activities										
Net investment in capital assets	\$ 38,284,247	\$ 40,644,914	\$ 41,185,533	\$ 44,125,155	\$ 43,824,944	\$ 44,607,660	\$ 44,892,153	\$ 44,421,400	\$ 44,642,297	\$ 44,619,097
Restricted	80,406	140,535	99,855	215,354	315,335	728,064	736,555	440,705	370,921	599,649
Unrestricted	6,735,512	6,324,451	6,234,847	5,008,737	4,486,622	2,816,197	3,039,105	3,794,623	4,644,205	4,868,356
Subtotal Governmental Activities Net Position	45,100,165	47,109,900	47,520,235	49,349,246	48,626,901	48,151,921	48,667,813	48,656,728	49,657,423	50,087,102
Business-type Activities										
Unrestricted	-	-	-	-	-	244,555	291,448	303,149	395,110	497,605
Primary Government										
Net investment in capital assets	38,284,247	40,644,914	41,185,533	44,125,155	43,824,944	44,607,660	44,892,153	44,421,400	44,642,297	44,619,097
Restricted	80,406	140,535	99,855	215,354	315,335	728,064	736,555	440,705	370,921	599,649
Unrestricted	6,735,512	6,324,451	6,234,847	5,008,737	4,486,622	3,060,752	3,330,553	4,097,772	5,039,315	5,365,961
Total Primary Government Net Position	\$ 45,100,165	\$ 47,109,900	\$ 47,520,235	\$ 49,349,246	\$ 48,626,901	\$ 48,396,476	\$ 48,959,261	\$ 48,959,877	\$ 50,052,533	\$ 50,584,707

Notes:

¹ Accounting standards require that net position be reported in three components in the financial statements: net investment in capital assets; restricted; and unrestricted. Net position is considered restricted only when (1) an external party, such as the State of Florida or the federal government, places a restriction on how the resources may be used, or (2) enabling legislation is enacted by the Town. There are no restrictions currently reported as a result of enabling legislation.

Town of Southwest Ranches, Florida
Chart-Total Government-wide Net Position
Last ten Fiscal Years
(accrual basis of accounting)



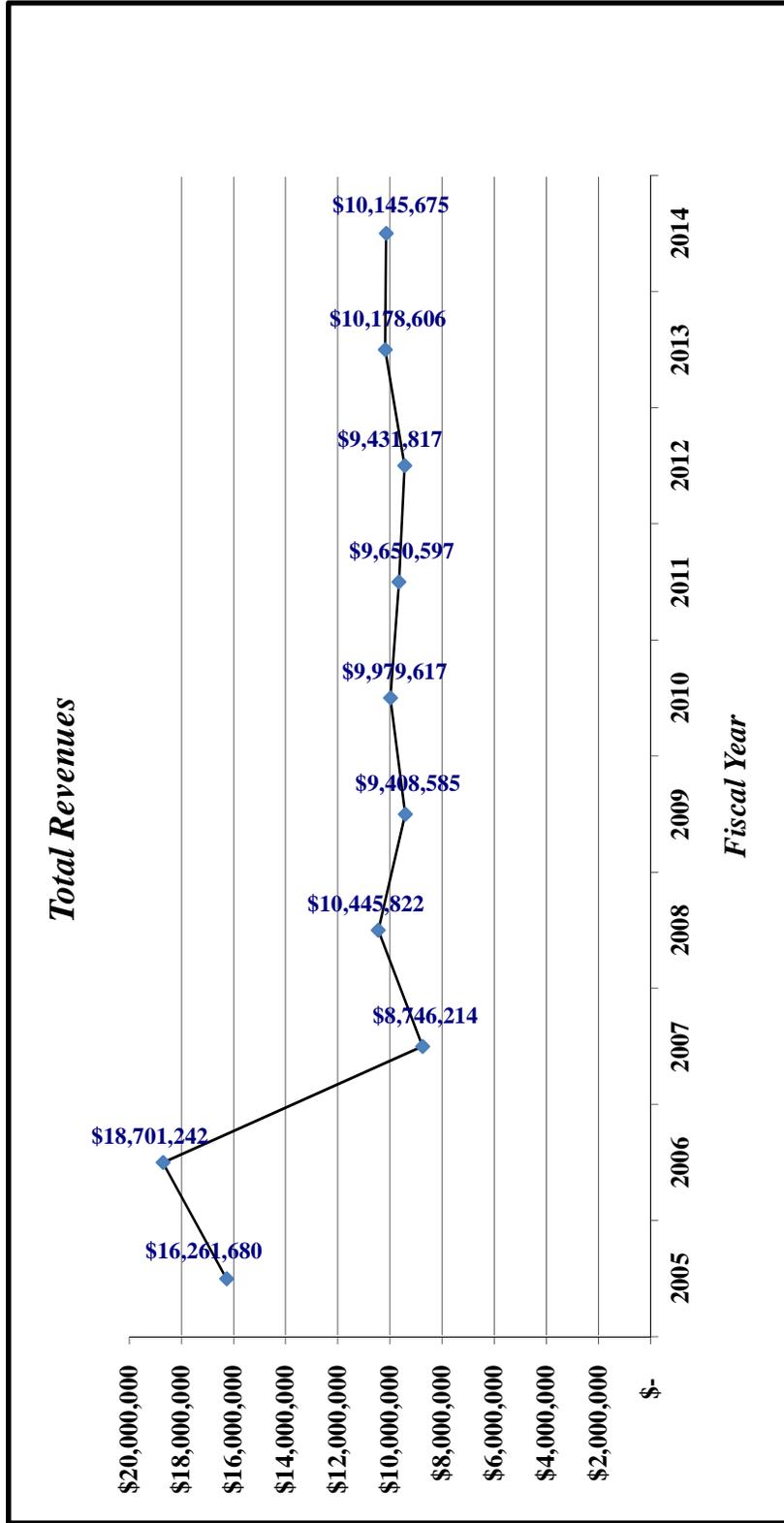
Town of Southwest Ranches, Florida
General Governmental Revenues by Source (Unaudited) ¹
Last Ten Fiscal Years
(modified accrual basis of accounting)

Revenue Source	For the Fiscal Year Ended September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	Amounts									
Taxes	\$ 3,667,101	\$ 4,298,694	\$ 4,925,245	\$ 5,556,986	\$ 6,288,683	\$ 6,240,079	\$ 6,003,326	\$ 5,791,850	\$ 5,865,692	\$ 6,031,460
Licenses and permits	296,036	306,517	860,578	758,289	757,059	499,056	482,382	521,830	517,697	604,935
Intergovernmental	783,565	861,911	769,933	729,245	742,348	522,048	787,169	689,697	683,355	707,938
Charges for services	1,098,521	1,126,695	1,138,577	1,044,650	1,100,308	1,527,184	1,613,117	1,848,333	1,763,472	1,939,651
Fines and forfeitures	28,527	37,095	40,416	39,912	73,595	72,892	75,076	109,180	741,077	488,337
Physical and economic charges	-	500,000	100,000	-	-	325,775	309,627	113,862	-	-
Grants	9,932,927	10,458,766	93,628	1,838,916	11,342	550,302	155,768	229,212	417,716	189,296
Investment income	154,437	227,190	300,938	141,347	53,342	90,149	25,786	30,789	17,725	5,598
Donated property	-	350,000	-	-	-	-	-	-	-	-
Sale of trees	-	291,084	133,980	50,925	1,645	-	-	-	-	-
Miscellaneous	300,566	243,290	382,919	285,552	380,263	152,132	198,346	97,064	171,872	178,460
Total Revenues	\$16,261,680	\$18,701,242	\$ 8,746,214	\$10,445,822	\$ 9,408,585	\$ 9,979,617	\$ 9,650,597	\$ 9,431,817	\$ 10,178,606	\$ 10,145,675
% Change from Prior Year	20.1%	15.0%	-53.2%	19.4%	-9.9%	6.1%	-3.3%	-2.3%	7.9%	-0.3%
	Percentage of Total									
Taxes	22.6%	23.0%	56.3%	53.2%	66.8%	62.5%	62.2%	61.4%	57.6%	59.4%
Licenses and permits	1.8%	1.6%	9.8%	7.3%	8.0%	5.0%	5.0%	5.5%	5.1%	6.0%
Intergovernmental	4.8%	4.6%	8.8%	7.0%	7.9%	5.2%	8.2%	7.3%	6.7%	7.0%
Charges for services	6.8%	6.0%	13.0%	10.0%	11.7%	15.3%	16.7%	19.6%	17.3%	19.1%
Fines and forfeitures	0.2%	0.2%	0.5%	0.4%	0.8%	0.7%	0.8%	1.2%	7.3%	4.8%
Physical and economic charges	0.0%	2.7%	1.1%	0.0%	0.0%	3.3%	3.2%	1.2%	0.0%	0.0%
Grants	61.1%	55.9%	1.1%	17.6%	0.1%	5.5%	1.6%	2.4%	4.1%	1.9%
Investment income	0.9%	1.2%	3.4%	1.4%	0.6%	0.9%	0.3%	0.3%	0.2%	0.1%
Donated property	0.0%	1.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sale of trees	0.0%	1.6%	1.5%	0.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miscellaneous	1.8%	1.3%	4.4%	2.7%	4.0%	1.5%	2.1%	1.0%	1.7%	1.8%
Total Revenues	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

¹ Includes all governmental fund types.

Data Source:
 Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Chart-Total General Governmental Revenues (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)



Town of Southwest Ranches, Florida
Tax Revenues by Source - Governmental Funds (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)

For The Fiscal Year Ended September 30,	Property	Utility	Franchise	Total
	Amounts			
2005	\$ 2,503,780	\$ 726,384	\$ 436,937	\$ 3,667,101
2006	2,969,270	521,151	808,273	4,298,694
2007	3,488,788	817,053	619,404	4,925,245
2008	3,920,509	944,019	692,458	5,556,986
2009	4,527,435	1,126,386	634,862	6,288,683
2010	4,574,566	1,094,070	571,443	6,240,079
2011	4,303,700	1,079,094	620,532	6,003,326
2012	4,105,338	1,092,624	593,888	5,791,850
2013	4,146,677	1,147,616	571,399	5,865,692
2014	4,245,717	1,169,184	616,559	6,031,460

% Change in Dollars

Over 10 Years	95.3%	87.1%	39.8%	86.5%
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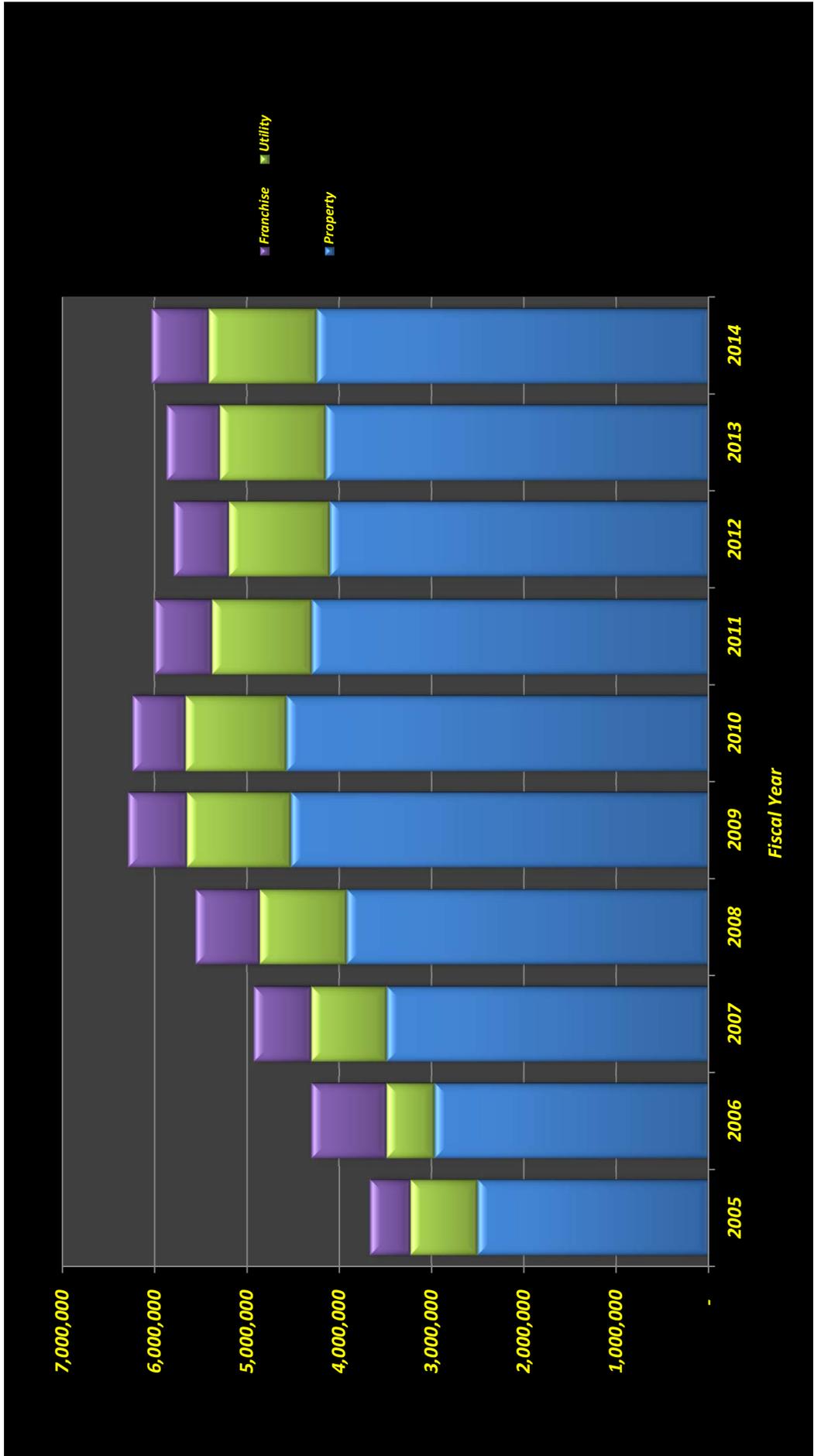
Percentage of Total

2005	68.3%	19.8%	11.9%	100.0%
2006	69.1%	12.1%	18.8%	100.0%
2007	70.8%	16.6%	12.6%	100.0%
2008	70.6%	17.0%	12.5%	100.0%
2009	72.0%	17.9%	10.1%	100.0%
2010	73.3%	17.5%	9.2%	100.0%
2011	71.7%	18.0%	10.3%	100.0%
2012	70.9%	18.9%	10.3%	100.0%
2013	70.7%	19.6%	9.7%	100.0%
2014	70.4%	19.4%	10.2%	100.0%

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Chart-Tax Revenues by Source - Governmental Funds (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)



Town of Southwest Ranches, Florida
General Governmental Expenditures by Function (Unaudited) ¹
Last Ten Fiscal Years
(modified accrual basis of accounting)

Function	For the Fiscal Year Ended September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Current:										
General government	\$ 1,274,071	\$ 2,879,193	\$ 2,156,924	\$ 1,487,226	\$ 1,374,958	\$ 1,609,445	\$ 1,736,413	\$ 1,837,472	\$ 1,796,001	\$ 1,807,017
Public safety	2,271,390	2,463,714	2,513,851	3,595,357	5,579,359	5,641,271	5,230,602	5,045,887	4,821,836	5,542,038
Community services	1,018,218	1,200,384	1,796,043	2,036,933	1,446,553	902,745	796,857	887,750	719,489	777,301
Public works	1,992,753	798,002	613,822	1,164,999	1,425,587	-	-	-	-	-
Parks and recreation	83,528	669,365	256,775	333,343	326,710	285,500	142,032	177,921	223,462	195,826
Transportation and hurricane-related expenditures	-	12,107,067	326,384	261,536	253,394	856,243	301,951	222,031	254,809	239,077
Nondepartmental	202,414	29,897	33,204	-	-	-	-	-	-	-
Total Current	6,842,374	20,147,622	7,697,003	8,879,394	10,406,561	9,295,204	8,207,855	8,171,061	7,815,597	8,561,259
% Change From Prior Year	36.4%	194.5%	-61.8%	15.4%	17.2%	-10.7%	-11.7%	-0.4%	-4.4%	9.5%
Capital Outlay	10,364,292	1,207,509	408,574	561,314	392,465	2,002,944	819,349	931,866	1,070,505	606,880
% Change From Prior Year	11.8%	-88.3%	-66.2%	37.4%	-30.1%	410.3%	-59.1%	13.7%	14.9%	-43.3%
Debt Service:										
Principal	6,111,000	12,121,000	702,568	3,106,158	111,855	125,278	132,413	332,506	2,691,917	502,068
Interest and fees	493,963	632,725	503,851	343,720	283,248	291,328	260,900	302,092	410,639	219,162
Total Debt Service	6,604,963	12,753,725	1,206,419	3,449,878	395,103	416,606	393,313	634,598	3,102,556	721,230
% Change From Prior Year	-13.6%	93.1%	-90.5%	186.0%	-88.5%	5.4%	-5.6%	61.3%	388.9%	-76.8%
Ratio of Total Debt Service to Total Non-Capital Expenditures	49.1%	38.8%	13.6%	28.0%	3.7%	4.3%	4.6%	7.2%	28.4%	7.8%
Total Expenditures	\$ 23,811,629	\$ 34,108,856	\$ 9,311,996	\$ 12,890,586	\$ 11,194,129	\$ 11,714,754	\$ 9,420,517	\$ 9,737,525	\$ 11,988,658	\$ 9,889,369
% Change From Prior Year	8.6%	43.2%	-72.7%	38.4%	-13.2%	4.7%	-19.6%	3.4%	23.1%	-17.5%

Notes:

¹ Includes all governmental fund types.

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
General Governmental Current Expenditures by Function (Unaudited) ¹
Last Ten Fiscal Years
(modified accrual basis of accounting)

Function	For the Fiscal Year Ended September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Current:										
General government	\$ 1,274,071	\$ 2,879,193	\$ 2,156,924	\$ 1,487,226	\$ 1,374,958	\$ 1,609,445	\$ 1,736,413	\$ 1,837,472	\$ 1,796,001	\$ 1,807,017
Public safety	2,271,390	2,463,714	2,513,851	3,595,357	5,579,359	5,641,271	5,230,602	5,045,887	4,821,836	5,542,038
Community services	1,018,218	1,200,384	1,796,043	2,036,933	1,446,553	902,745	796,857	887,750	719,489	777,301
Public works	1,992,753	798,002	613,822	1,164,999	1,425,587	-	-	-	-	-
Parks and recreation	83,528	669,365	256,775	333,343	326,710	285,500	142,032	177,921	223,462	195,826
Transportation and hurricane-related expenditures	-	12,107,067	326,384	261,536	253,394	856,243	301,951	222,031	254,809	239,077
Nondepartmental	202,414	29,897	33,204	-	-	-	-	-	-	-
Total Current	\$ 6,842,374	\$ 20,147,622	\$ 7,697,003	\$ 8,879,394	\$ 10,406,561	\$ 9,295,204	\$ 8,207,855	\$ 8,171,061	\$ 7,815,597	\$ 8,561,259

Percentage of Total

Current:										
General government	18.6%	14.3%	28.0%	16.7%	13.2%	17.3%	21.2%	22.5%	23.0%	21.1%
Public safety	33.2%	12.2%	32.7%	40.5%	53.6%	60.7%	63.7%	61.8%	61.7%	64.7%
Community services	14.9%	6.0%	23.3%	22.9%	13.9%	9.7%	9.7%	10.9%	9.2%	9.1%
Public works	29.1%	4.0%	8.0%	13.1%	13.7%	0.0%	0.0%	0.0%	0.0%	0.0%
Parks and recreation	1.2%	3.3%	3.3%	3.8%	3.1%	3.1%	1.7%	2.2%	2.9%	2.3%
Transportation and hurricane-related expenditures	0.0%	60.1%	4.2%	2.9%	2.4%	9.2%	3.7%	2.7%	3.3%	2.8%
Nondepartmental	3.0%	0.1%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Current	100.0%									

Notes:

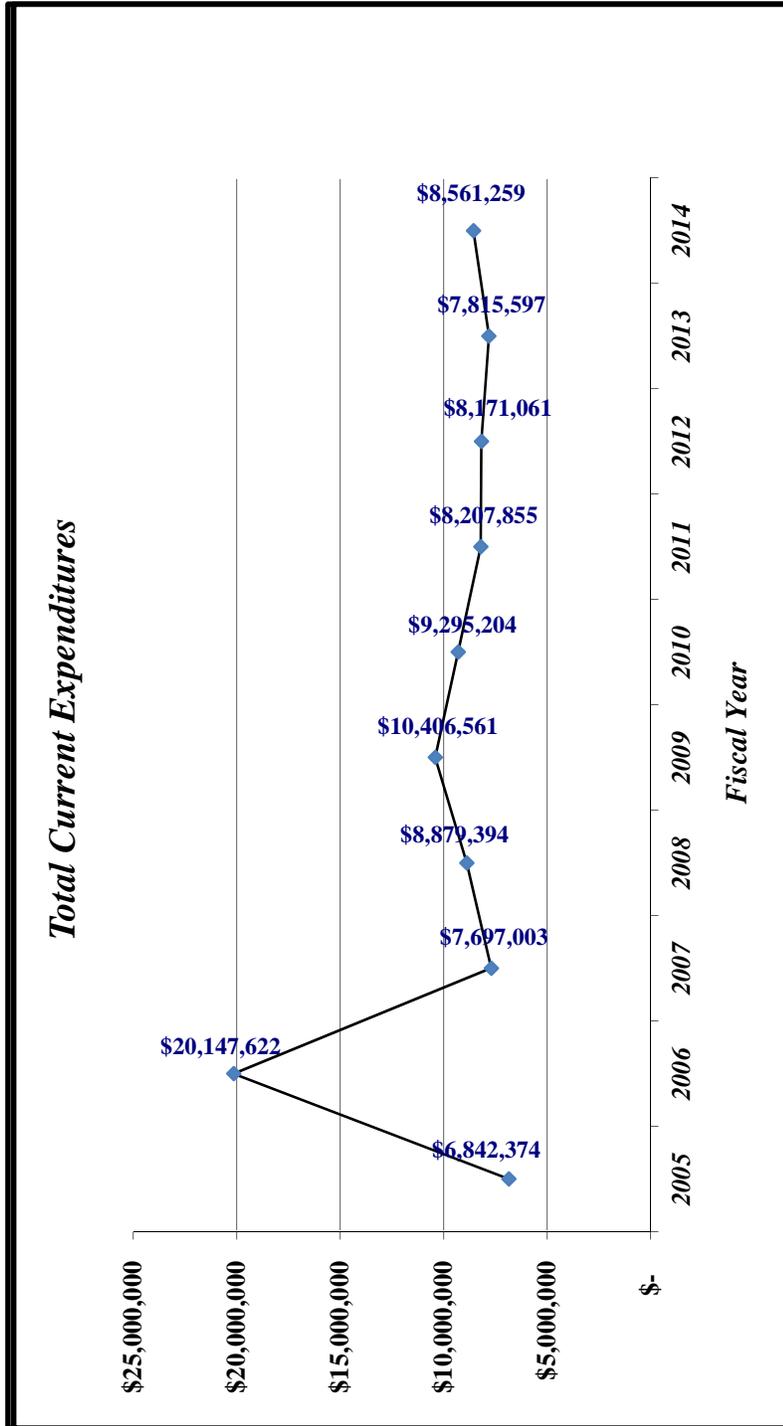
¹ Includes all governmental fund types.

Page

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Chart-Total General Governmental Current Expenditures (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)



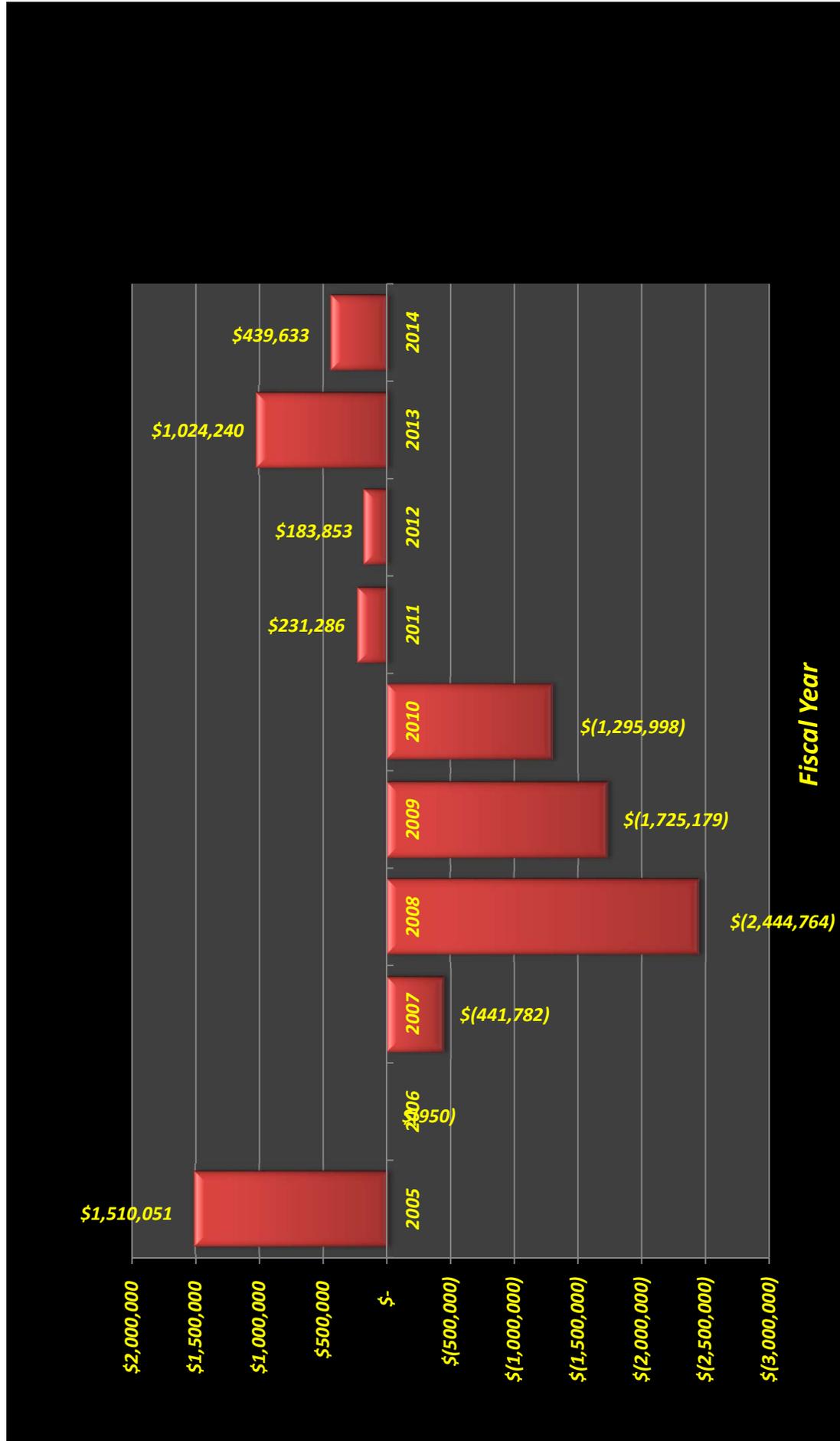
Town of Southwest Ranches, Florida
Summary of Changes in Fund Balances - Governmental Funds (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)

	For the Fiscal Year Ended September 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Total Revenues	\$ 16,261,680	\$ 18,701,242	\$ 8,746,214	\$ 10,445,822	\$ 9,408,585	\$ 9,979,617	\$ 9,650,597	\$ 9,431,817	\$ 10,178,606	\$ 10,145,675
Total Expenditures	23,811,629	34,108,856	9,311,996	12,890,586	11,194,129	11,714,754	9,420,517	9,737,525	11,988,658	9,889,369
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7,549,949)	(15,407,614)	(565,782)	(2,444,764)	(1,785,544)	(1,735,137)	230,080	(305,708)	(1,810,052)	256,306
Other Financing Sources (Uses)										
Other items	9,060,000	15,406,664	124,000	-	60,365	439,139	1,206	360,860	2,659,800	-
Transfers in	6,887,473	1,853,858	1,163,929	1,285,562	713,259	2,946,139	1,175,176	1,394,191	1,410,644	1,557,874
Transfers out	(6,887,473)	(1,853,858)	(1,163,929)	(1,285,562)	(713,259)	(2,946,139)	(1,175,176)	(1,265,490)	(1,236,152)	(1,374,547)
Total Other Financing Sources (Uses)	9,060,000	15,406,664	124,000	-	60,365	439,139	1,206	489,561	2,834,292	183,327
Net Change in Fund Balances	\$ 1,510,051	\$ (950)	\$ (441,782)	\$ (2,444,764)	\$ (1,725,179)	\$ (1,295,998)	\$ 231,286	\$ 183,853	\$ 1,024,240	\$ 439,633

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Chart-Changes in Fund Balances - Governmental Funds (Unaudited)
Last Ten Fiscal Years
(modified accrual basis of accounting)



Town of Southwest Ranches, Florida
Fund Balances - Governmental Funds (Unaudited)
Fiscal Years 2005 - 2010
(modified accrual basis of accounting)

	September 30,					
	2005	2006	2007	2008	2009	2010
General Fund						
Reserved	\$ 592,440	\$ 286,878	\$ 226,480	\$ 249,718	\$ 186,184	\$ 182,955
Unreserved	4,354,075	2,136,993	2,394,680	2,175,366	1,817,328	1,910,184
Total General Fund	4,946,515	2,423,871	2,621,160	2,425,084	2,003,512	2,093,139
General Fund % Change From Prior Year	14.2%	-51.0%	8.1%	-7.5%	-17.4%	4.5%
All Other Governmental Funds						
Reserved	1,899,795	-	-	-	-	30,281
Unreserved:						
Special Revenue Funds	26,166	140,535	99,855	215,354	298,154	680,602
Capital Projects Funds	-	307,120	171,502	376,340	276,862	270,115
Debt Service Funds	-	4,000,000	3,537,227	2,265,093	2,281,595	528,242
Total All Other Governmental Funds	1,925,961	4,447,655	3,808,584	2,856,787	2,856,611	1,509,240
All Other Governmental Funds % Change From Prior Year	86.9%	130.9%	-14.4%	-25.0%	0.0%	-47.2%
Total Governmental Funds						
Reserved	2,492,235	286,878	226,480	249,718	186,184	213,236
Unreserved	4,380,241	6,277,528	6,031,762	4,655,813	4,397,077	3,119,028
Total Governmental Funds	\$ 6,872,476	\$ 6,564,406	\$ 6,258,242	\$ 4,905,531	\$ 4,583,261	\$ 3,332,264
All Governmental Funds % Change From Prior Year	28.2%	-4.5%	-4.7%	-21.6%	-6.6%	-27.3%

Notes:

The Town implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Definitions*, in Fiscal Year 2011 (See Exhibit XII). The Town did not restate the prior six years.

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Fund Balances - Governmental Funds (Unaudited)
Fiscal Year 2014 and Three Years Prior
(modified accrual basis of accounting)

	September 30,			
	2011	2012	2013	2014
General Fund				
Nonspendable:				
Prepaid items	\$ 31,432	\$ 207,568	\$ 25,222	\$ 27,058
Inventory	138,848	138,848	482,720	482,720
Deposits	25,001	-	-	-
Total nonspendable	195,281	346,416	507,942	509,778
Restricted for:				
Fire Control	-	-	-	128,291
Public safety	3,663	6,445	10,933	11,020
Town hall brick program	16,800	18,200	-	-
Total restricted	20,463	24,645	10,933	139,311
Committed to:				
Tree preservation	20,877	20,877	3,086	3,086
Capital projects	-	-	9,850	-
Total committed	20,877	20,877	12,936	3,086
Unassigned	2,360,778	2,494,249	3,458,623	3,830,892
Total General Fund	\$ 2,597,399	\$ 2,886,187	\$ 3,990,434	\$ 4,483,067
General Fund % Change From Prior Year	24.1%	11.1%	38.3%	12.3%
All Other Governmental Funds				
Nonspendable:				
Prepaid items	\$ 810	\$ 3,349	\$ 3,654	\$ 3,857
Deposits	15,000	-	-	-
Total nonspendable	15,810	3,349	3,654	3,857
Restricted for:				
Transportation surtax	696,179	375,253	312,740	389,361
Volunteer fire services	40,376	40,807	47,248	70,977
Total restricted	736,555	416,060	359,988	460,338
Committed for:				
Capital projects	-	-	60,376	209,053
Total committed	-	-	60,376	209,053
Assigned to:				
Debt service	164,278	37,548	15,069	28,448
Public safety	129,750	-	-	-
Fire wells	80,000	-	-	-
Capital projects	109,873	354,621	584,686	269,077
Total assigned	483,901	392,169	599,755	297,525
Total All Other Governmental Funds	\$ 1,236,266	\$ 811,578	\$ 963,397	\$ 761,720
All Other Governmental Funds % Change From Prior Year	-25.4%	-34.4%	18.7%	-20.9%
Total Governmental Funds	\$ 3,833,665	\$ 3,697,765	\$ 5,014,207	\$ 5,453,840
All Governmental Funds % Change From Prior Year	11.7%	-3.5%	35.6%	8.8%

Notes:

The Town implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Definitions*, in Fiscal Year 2011. The Town did not restate the prior six years.

Data Source:

Applicable years' comprehensive annual financial report.

Town of Southwest Ranches, Florida
Taxable Assessed Value - Real and Personal Property (Unaudited)
Last Ten Fiscal Years

Fiscal Year	Real Property			Other ¹	Personal Property	Less: Tax Exemptions	Total Taxable Assessed Value	Total Annual Percentage Change	Town Direct Tax Rate ²	Total Estimated Market Value	Total Taxable Assessed Value as a Percentage of Market Value
	Residential Property	Commercial Property	Agricultural Property								
2005	\$ 756,171,580	\$ 42,443,670	\$ 52,954,300	\$ 95,855,510	\$ 41,992,552	\$ 114,463,270	\$ 874,954,342	15.49%	3.0000	\$ 1,409,526,290	59.10%
2006	870,957,250	43,611,080	77,048,140	120,602,350	43,340,097	132,610,750	1,022,948,167	16.91%	3.0000	1,744,136,030	56.17%
2007	1,035,199,580	42,806,840	92,866,510	165,784,980	48,012,855	160,240,810	1,224,429,955	19.70%	3.0000	2,193,486,030	53.63%
2008	1,133,026,110	48,149,810	113,362,770	174,232,920	43,684,173	171,546,310	1,340,909,473	9.51%	3.0000	2,503,738,910	53.56%
2009	1,200,693,110	49,966,330	129,990,160	158,761,040	48,481,324	244,651,398	1,343,240,566	0.17%	3.5000	2,451,643,250	54.79%
2010	1,067,522,270	59,293,720	124,650,020	165,161,070	47,481,047	261,605,081	1,202,503,046	-10.48%	3.9400	2,130,022,287	56.45%
2011	1,007,447,260	51,352,070	128,276,640	160,690,440	46,823,972	268,202,021	1,126,388,361	-6.33%	3.9404	2,030,640,740	55.47%
2012	967,580,110	44,081,160	130,689,460	160,579,690	45,941,532	259,862,760	1,089,009,192	-3.32%	3.9404	1,779,105,372	61.21%
2013	973,702,090	47,545,710	127,729,960	159,741,230	45,560,922	258,013,175	1,096,266,737	0.67%	3.9042	1,723,189,712	63.62%
2014	1,000,893,470	46,589,150	121,841,100	164,026,390	45,912,186	260,832,475	1,118,429,821	2.02%	3.9404	1,730,622,616	64.63%
*	\$ 1,001,319,283	\$ 47,583,954	\$ 109,940,906	\$ 152,543,562	\$ 45,723,066	\$ 213,202,805	\$ 1,143,907,966			\$ 1,969,611,124	58.08%
**	32.4%	9.8%	130.1%	71.1%	9.3%	127.9%	27.8%				

* Dollar Average for ten years

** Percentage change in dollars over ten years

Notes:

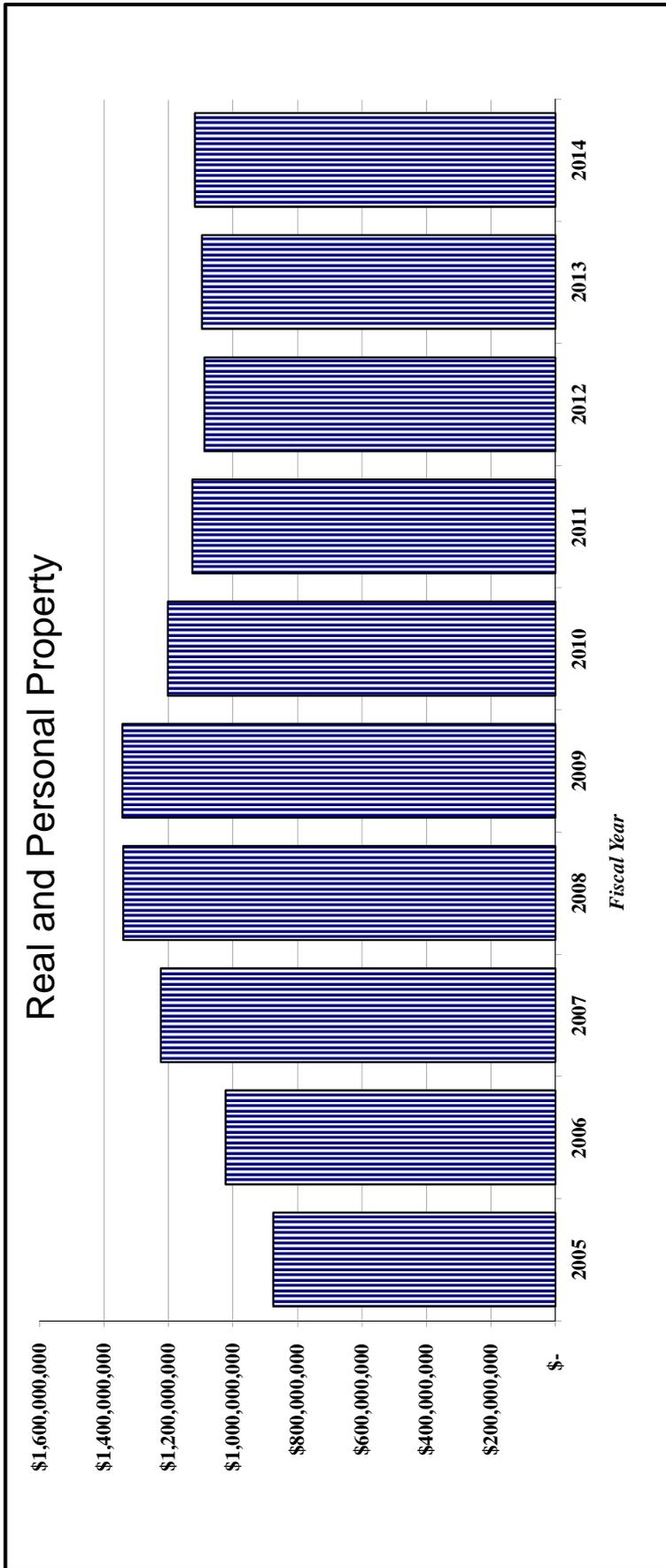
¹ Other includes: industrial, institutional, government, and miscellaneous.

² Tax rates expressed in rate per \$1,000

Data Source:

Broward County Property Appraiser's Office

Town of Southwest Ranches, Florida
Chart-Total Taxable Assessed Value (Unaudited)
Last Ten Calendar Years
(modified accrual basis of accounting)



Town of Southwest Ranches, Florida
Direct and Overlapping Property Tax Rates (Unaudited)
Last Ten Fiscal Years
(rate per \$1,000 of assessed taxable value)

Fiscal Year	Overlapping Rates ¹										Total Direct and Overlapping Millage	
	Direct Town		Broward County		Broward County School Board		South Florida Water Management District		Children's Services Council			South Broward Hospital District
	Operating Millage	Operating Millage	Operating Millage	Operating Millage	Operating Millage	Operating Millage	FIN District ²	FIN District ²	Services Council			
2005	3.0000	7.0230	8.2695	0.6970	0.0385	0.4231	1.5761	0.0385	0.4231	1.5761	21.0272	
2006	3.0000	6.7830	8.0623	0.6970	0.0385	0.4231	1.4500	0.0385	0.4231	1.4500	20.4539	
2007	3.0000	6.0661	7.8687	0.6970	0.0385	0.4073	1.3300	0.0385	0.4073	1.3300	19.4076	
2008	3.0000	5.2868	7.6484	0.6240	0.0345	0.3572	1.1643	0.0345	0.3572	1.1643	18.1152	
2009	3.5000	5.3145	7.4170	0.6240	0.0345	0.3754	1.1913	0.0345	0.3754	1.1913	18.4567	
2010	3.9400	5.3889	7.4310	0.6240	0.0345	0.4243	1.2732	0.0345	0.4243	1.2732	19.1159	
2011	3.9404	5.5530	7.6310	0.6240	0.0345	0.4696	1.2732	0.0345	0.4696	1.2732	19.5257	
2012	3.9404	5.5530	7.4180	0.4363	0.0345	0.4789	0.7500	0.0345	0.4789	0.7500	18.6111	
2013	3.9042	5.5530	7.4560	0.4289	0.0345	0.4902	0.6000	0.0345	0.4902	0.6000	18.4668	
2014	3.9404	5.7230	7.4800	0.4110	0.0345	0.4882	0.4000	0.0345	0.4882	0.4000	18.4771	

Notes:

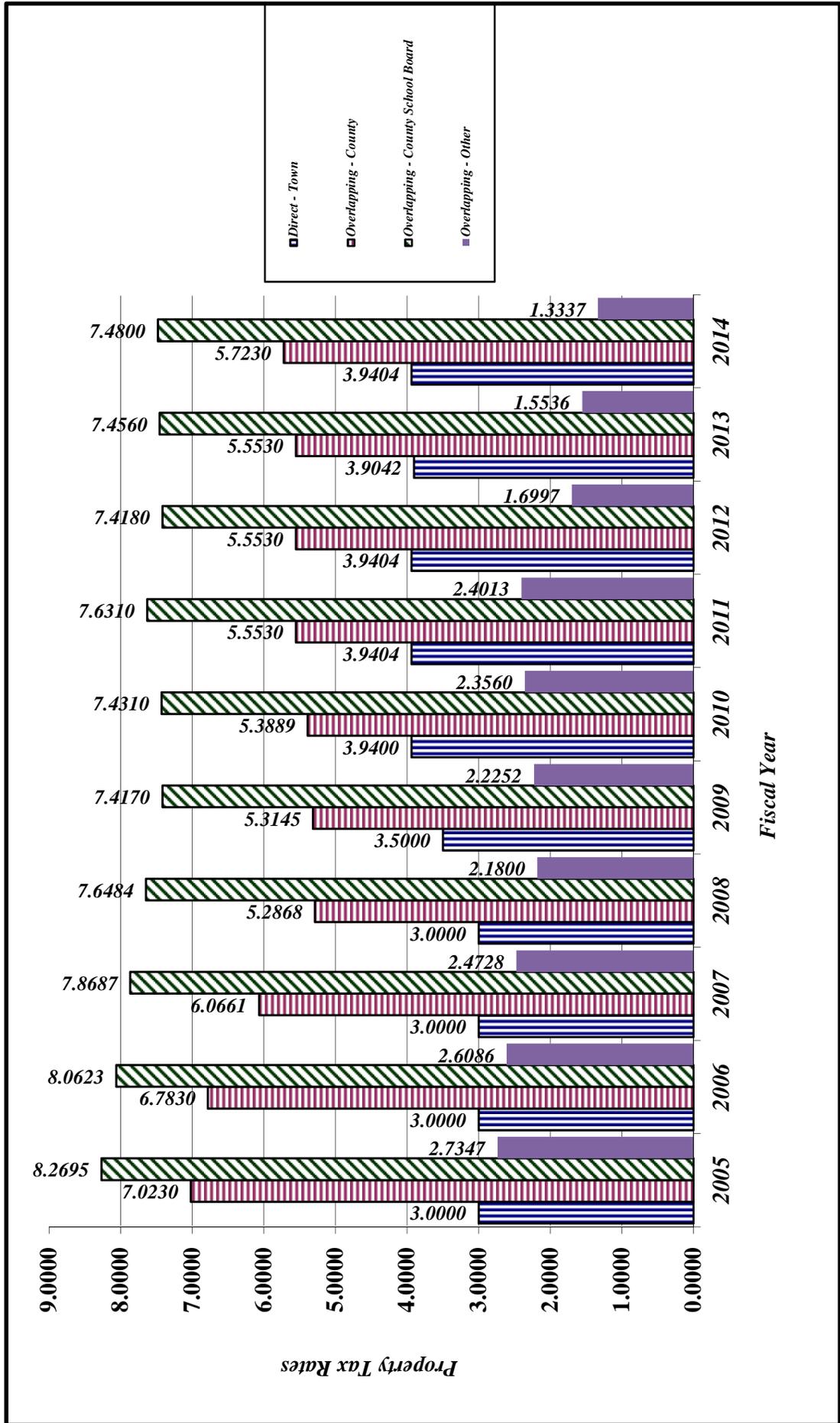
¹ Overlapping rates are those of governments that overlap the Town's geographic boundaries.

² Florida Inland Navigational District.

Data Source:

Broward County Property Appraiser Office.

Town of Southwest Ranches, Florida
Chart-Direct and Overlapping Property Tax Rates (Unaudited)
Last Ten Fiscal Years
(rate per \$1,000 of assessed taxable value)



Town of Southwest Ranches, Florida
Total Property Tax Levies and Collections (Unaudited)
Last Ten Fiscal Years

Fiscal Year	Total Taxes Levy for Fiscal Year	Collected within the Fiscal Year of the Levy ¹		Collections in Subsequent Years ²	Total Collections to Date	
		Amount	Percentage of Levy		Amount Collected	Percentage of Levy
2005	2,616,800	2,592,473	99.07%	-	2,592,473	99.07%
2006	3,056,742	3,056,846	100.00%	-	3,056,846	100.00%
2007	3,651,838	3,634,344	99.52%	-	3,634,344	99.52%
2008	4,033,970	4,031,568	99.94%	-	4,031,568	99.94%
2009	4,656,926	4,656,926	100.00%	-	4,656,926	100.00%
2010	4,777,532	4,547,332	95.18%	-	4,547,332	95.18%
2011	4,479,936	4,275,648	95.44%	61,831	4,337,479	96.82%
2012	4,318,983	4,131,352	95.66%	124,971	4,256,323	98.55%
2013	4,323,515	4,256,493	98.45%	63,140	4,319,633	99.91%
2014	4,433,004	4,389,935	99.03%	-	4,389,935	99.03%

Notes:

¹ Includes discount taken for early payment of property taxes and current year refunds.

² Collections in subsequent years is not available prior to fiscal year 2011.

Data Source:

Broward County Property Appraisal Office

Town of Southwest Ranches, Florida
Principal Real Property Taxpayers (Unaudited)
Current Year and Nine Years Prior

Principal Taxpayer	2014			2005			
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Principal Taxpayer	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Lowes Home Centers, Inc.	\$ 14,696,110	1	1.37%	Lowes Home Centers, Inc.	\$ 11,918,430	1	1.43%
US Retail Income Fund	10,988,400	2	1.02%	US Retail Income Fund	10,951,360	2	1.31%
Cubalmart LP	5,004,280	3	0.47%	SCI Funeral Services of Florida, Inc.	5,004,960	3	0.60%
Moses, Raymond & Baidwatte	4,819,840	4	0.45%	Foley, Thomas, & Denise	3,267,080	4	0.39%
Wayne, Peta Gay & Reginald D	4,338,240	5	0.40%	Lieberman, Edward and Mary	3,183,910	5	0.38%
Marshall, Brandon	4,051,220	6	0.38%	Schols, Mark & Michele	2,607,390	6	0.31%
Florida Power & Light	3,832,260	7	0.36%	Osheroff, Marc	2,476,990	7	0.30%
MGT Southwest Ranches LLC	3,681,030	8	0.34%	US Retail Income Fund	2,226,060	8	0.27%
Sci Funeral Services Of FL Inc.	3,453,690	9	0.32%	Finkel, Nathan & Jacqueline	2,152,210	9	0.26%
Finkel, Nathan & Jacqueline	3,393,460	10	0.32%	Carmona, Margarita	1,919,650	10	0.23%
Total Principal Taxpayers	58,258,530		5.43%	Total Principal Taxpayers	45,708,040		5.49%
All Other Taxpayers	1,014,259,105		94.57%	All Other Taxpayers	787,253,750		94.51%
Total Taxable Assessed Value	\$ 1,072,517,635		100.00%	Total Taxable Assessed Value	\$ 832,961,790		100.00%

Data Source:
 Broward County Revenue Collectors' Office

Town of Southwest Ranches, Florida
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

September 30,	Florida Municipal Loan Council Loan Series 2001	Florida Local Government Finance Commission Loans	TD Note Payable 2011	TD Note Payable 2013	CBB Loan Payable	Capital Lease	Total	Percentage of Personal Income (1)	Total Debt Per Capita
2005	4,825,627	5,036,000	-	-	600,000	-	10,461,627	0.0154%	1,405
2006	4,735,638	5,500,000	-	-	600,000	-	10,835,638	0.0151%	1,461
2007	4,640,649	5,500,000	-	-	-	111,432	10,252,081	0.0138%	1,212
2008	4,540,660	2,500,000	-	-	-	100,274	7,140,934	0.0094%	841
2009	4,435,671	2,500,000	-	-	-	88,419	7,024,090	0.0097%	820
2010	4,306,257	2,500,000	-	-	452,069	75,823	7,334,149	0.0105%	851
2011	4,194,416	2,500,000	-	-	443,039	62,439	7,199,894	0.0108%	980
2012	4,077,574	-	2,335,175	-	766,019	47,638	7,226,406	0.0092%	979
2013	1,640,000	-	2,110,125	2,659,800	704,261	32,529	7,146,715	0.0089%	966
2014	1,640,000	-	1,878,854	2,475,100	634,217	16,476	6,644,647	{i}	866

Notes:

ⁱ The percentage of personal income is based on personal income for Broward County since personal income for the Town is not available.

Data Source:

Applicable years Comprehensive Annual Financial Reports

{i} Information not available from County

Town of Southwest Ranches, Florida
Debt Service Anti-Dilution Coverages
(Amounts in thousands)
Fiscal Years 2014, 2013 and 2012¹

TD Notes Payable Series 2013 and 2011

	Non-Advalorem Revenues Available for Debt Service		Total Annual Debt Service		Net Cash Flow		Debt Service Coverage Ratio		Excess Coverage		Total Debt Service		Net Cash Flow		Debt Service Coverage Ratio		Excess Coverage	
2012	\$ 1,175	\$ 609	\$ 566	1.93 %	1.30 %	0.63 %	\$ 723	\$ 452	1.63 %	1.50 %	0.13 %							
2013	1,325	712	613	1.86	1.30	0.56	723	602	1.83	1.50	0.33							
2014	1,374	720	654	1.91	1.30	0.61	723	651	1.90	1.50	0.40							

*****/Maximum Additional Bond Test/*****

FMLC Loan Payable Series 2001

A. Test of Prior Two Year Average of Non Advalorem Revenues:

	Adjusted Non-Advalorem Revenues		Adjusted Essential Expenditures		Net Non-Advalorem Revenues Available for Debt Service		Total Annual Debt Service		Debt Service Coverage Ratio		Excess Coverage	
2013 ²	\$ 4,970	\$ 2,575	\$ 2,395	723	331.21 %	150.00 %	181.21 %					
2014	5,362	2,743	2,618	723	362.13	150.00	212.13					

B. Projected Maximum annual debt service does not exceed 20% of Governmental Fund Revenues:

	Two Year Avg Net total Governmental Funds Revenue		Total Annual Debt Service		Debt Service Coverage Percentage		Maximum Allowed Percentage		Excess Percentage	
2013 ²	\$ 9,369	\$ 723	7.71 %	20.00 %	12.29 %					
2014	10,726	723	6.74	20.00	13.26					

Notes:

- ¹ 2012 is the oldest data readily available
- ² 2013 is the oldest data readily available

Data Source:

Applicable years Comprehensive Annual Financial Reports and appropriate loan documentation

Town of Southwest Ranches, Florida
Overlapping Governmental Activities Debt (Unaudited)
September 30, 2014

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable ¹</u>	<u>Estimated Share of Underlying Debt</u>
Overlapping Debt ^{1,2}			
Broward County	\$ 301,370,000	0.007777%	\$ 23,437
Broward County School Board	1,829,416,000	0.007868%	<u>143,938</u>
Sub-Total Overlapping Debt			\$ 167,375
Town Direct Debt			<u>6,644,647</u>
Total Direct and Overlapping Debt			<u><u>\$ 6,812,022</u></u>

Notes:

¹ Applicable percentage was estimated by determining the portion of the Town's assessed value that is within the County's geographic boundaries.

Data Source:

² Each specific government

Town of Southwest Ranches, Florida
Demographic and Economic Statistics (Unaudited)
Last Ten Calendar Years

Calendar Year	Population ¹	(in \$1,000)	Per	Unemployment Rate		
		Total Personal Income ^{2,3}	Capita Personal Income ⁴	County ³	State of Florida ⁵	United States ⁶
2005	7,447	67,945,619	39,062	3.5%	3.8%	5.1%
2006	7,415	71,941,404	41,153	3.1%	3.3%	4.6%
2007	8,461	74,547,657	42,519	3.8%	4.0%	4.6%
2008	8,489	75,970,354	43,261	6.0%	6.2%	5.6%
2009	8,570	72,752,112	41,283	9.6%	10.2%	9.5%
2010	8,619	69,752,093	39,902	10.6%	11.8%	9.5%
2011	7,345	66,797,269	38,101	9.3%	10.6%	9.1%
2012	7,385	78,687,882	44,429	7.5%	8.1%	7.8%
2013	7,396	80,525,783	45,120	5.6%	6.7%	7.3%
2014	7,676	{i}	{i}	5.2%	6.0%	5.7%

Notes:

There are no public schools located within the Town.

Data Sources:

¹ Florida Legislative Office of Economic and Demographic Research

2014 per US Census Bureau.

² 2010 and 2011 estimated by management

³ Broward County comprehensive annual financial reports

⁴ Broward County total personal income divided by the Broward County population.

⁵ Real Estate Center, <http://recenter.tamu.edu/data/emp/emps/st12.asp>

⁶ U.S. Department of Labor, Bureau of Labor Statistics, <http://data.bls.gov/cgi-bin/surveymost> & US Census Quick Facts

{i} Information not available from County

Town of Southwest Ranches, Florida
Principal Employers (Unaudited)
 For the Fiscal Year Ended September 30, 2014 and 2010 ¹

2014			
Employer	Type of Business	Number of Employees	Rank
Archbishop McCarthy High School	Private School	164	1
Lowe's Home Centers, Inc.	Retail	140	2
Publix Supermarkets	Retail	129	3
McDonald's	Restaurant	61	4
Applebee's Neighborhood Grill	Restaurant	40	5
Romeus Cuban Restaurant	Restaurant	39	6
Apple Montessori School	Private School	36	7
Original Pancake House	Restaurant	32	8
Starbucks Coffee Company	Restaurant	31	9
Walgreens	Retail	25	10
Total Principal Employers		697	

2010			
Employer	Type of Business	Number of Employees	Rank
Lowe's Home Centers, Inc.	Retail	130	1
Publix Supermarkets	Retail	110	2
Archbishop McCarthy High School	Private School	78	3
Applebee's Neighborhood Grill	Restaurant	50	4
McDonald's	Restaurant	46	5
Apple Montessori School	Private School	40	6
Romeus Cuban Restaurant	Restaurant	36	7
Original Pancake House	Restaurant	30	8
Starbucks Coffee Company	Restaurant	22	9
Walgreens	Retail.	17	10
Total Principal Employers		559	

Notes:

¹ Information prior to 2010 not available

Data Source:

Town records.

Town of Southwest Ranches, Florida
Town Full-time Funded Positions by Function/Program (Unaudited)
Last Ten Fiscal Years

Function/program	Fiscal Year									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
City Commission	5	5	5	5	5	5	5	5	5	5
General Government										
City management	-	-	3	3	3	6	5	5	3	3
Community services ¹	6	5	4	3	4	6	6	6	8	10
Total General Government	6	5	7	6	7	12	11	11	11	13
Contracted Employees:										
General government management services	5	5	4	4	5	4	4	4	4	4
Fire rescue	3	3	3	3	12	12	43	43	50	50
Emergency medical services	3	3	3	3	9	9	4	4	15	15
Police protection	11	11	13	15	15	15	15	15	15	16
Total Contracted Employees	22	22	23	25	41	40	66	66	84	85
Total	<u>33</u>	<u>32</u>	<u>35</u>	<u>36</u>	<u>53</u>	<u>57</u>	<u>82</u>	<u>82</u>	<u>100</u>	<u>103</u>
Percentage Change From Prior Year	10.0%	-3.0%	9.4%	2.9%	47.2%	7.5%	5.3%	0.0%	22.0%	3.0%

Notes:

¹ Community services includes parks and recreation, community development, transportation, administration, clerk and finance departments.

Data Source:

Town of Southwest Ranches Community Services and Finance Department

Town of Southwest Ranches, Florida
Operating Statistics by Function/Program (Unaudited) ¹
Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
GENERAL GOVERNMENT:										
Building permits issued by:										
Broward County ²	1,032	2,203	762	-	N/A	N/A	N/A	N/A	N/A	N/A
CAP Government Services, Inc. ³	-	-	466	473	540	321	433	422	403	407
Total building permits	1,032	2,203	1,228	473	540	321	433	422	403	407
Building inspections conducted by:										
Broward County:										
Electrical ²	1067	929	1,083	-	N/A	N/A	N/A	N/A	N/A	N/A
Mechanical ²	234	205	191	-	N/A	N/A	N/A	N/A	N/A	N/A
Plumbing ²	771	756	668	-	N/A	N/A	N/A	N/A	N/A	N/A
Structural ²	2,341	4,208	2,547	-	N/A	N/A	N/A	N/A	N/A	N/A
Other ²	103	89	150	-	N/A	N/A	N/A	N/A	N/A	N/A
CAP Government Services, Inc. ³	-	-	3,300	-	3,256	2,798	2,200	3,765	5,273	6,403
Total building inspections	4,516	6,187	7,939	-	3,256	2,798	2,200	3,765	5,273	6,403
Local Business Tax certificates issued ²	-	-	-	335	-	-	-	-	-	-
Certificates of use registrations ⁴	31	35	23	33	20	28	35	23	11	14
Planning & Zoning Permits Issued ⁴	-	-	-	-	-	-	213	177	153	148
FIRE:										
Emergency responses ⁵	362	354	265	228	739	779	403	437	685	747
Station 112 Average Response Time ⁵	-	-	-	-	-	-	-	-	5:58	0
Inspections	-	-	-	-	30	55	40	31	98	98
POLICE: ⁶										
Physical arrests	262	375	207	183	126	112	132	77	54	43
Parking violations	61	19	9	12	10	9	2	-	2	0
Traffic violations	2,561	2,618	2,564	2,839	2,779	2,192	3,025	1,225	1,011	2,174
REFUSE COLLECTION: ^{7, 8}										
Refuse collected (tons per month)	51.00	63.60	7.70	14.72	36.40	11.60	10.89	26.45	287.54	262.29
Recyclables collected (tons per month)	1.37	1.02	0.67	2.84	2.35	5.44	7.63	8.51	36.54	51.20
Bulk collected (tons per month)	20.00	25.20	15.00	61.77	65.75	82.56	78.90	70.11	593.63	698.53
OTHER PUBLIC WORKS: ⁸										
Street resurfacing (in miles)	-	0.5	-	-	0.50	6.00	-	0.95	-	-
Potholes repaired	360	360	360	360	360	400	107	112	88	93
WATER: ⁹										
New connections	6	2	4	10	2	2	1	1	-	1
Average daily consumption (thousands of gallons)	3.6	4	5.5	8.75	9.85	10.83	13.47	12.02	11.52	10.26
Peak monthly consumption (thousands of gallons)	209	175	247	396	425	479	556	440	419	428
General Government Tax Rates:										
Utility Services										
Electric	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Communication Services	-	-	-	-	-	-	5.22%	5.22%	5.22%	5.22%
Gas	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Franchises										
Electric	6%	6%	6%	6%	6%	5.90%	5.90%	5.90%	5.90%	5.90%
Solid Waste	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Towing	-	-	-	-	13%	13%	13%	13%	13%	13%

Notes:¹ Information not presented is not available.² Information provided by Broward County.³ Information provided by CAP Government Services, Inc.⁴ Information provided by Mellgren Planning Group⁵ Information provided by Broward County Sheriff's Office for western portion of Town and information for the eastern portion of the Town not available from the Town of Davie. Information for 2012 provided by Pembroke Pines. Information for 2013 provided by Town of Davie.⁶ Information provided by Broward County Sheriff's Office.⁷ In 2007, amounts cover the period from October 2006 - April 2007.⁸ Information provided by Town Contractors. 2013 Change from daily average to monthly.⁹ Information provided by City of Sunrise Public Works. The Town's residents obtain their water supply from wells and septic tanks except for certain residents who have privately connected with the City of Sunrise.

Town of Southwest Ranches, Florida
 Capital Asset Statistics by Function/Program (Unaudited)
 Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
FIRE STATIONS: ¹										
POLICE:										
Stations ¹	-	-	-	-	-	1	1	1	1	1
Patrol units	-	12	15	15	15	15	15	15	15	16
REFUSE COLLECTION:										
Collection trucks ¹	-	-	-	-	-	-	-	-	10	10
OTHER PUBLIC WORKS:										
Streets (miles)	82	82	82	82	82	82	82	82	82	82
Streetlights ²	-	-	-	-	-	13	13	13	13	13
PARKS AND RECREATION:										
Acreage	149.01	149.01	149.01	149.01	149.01	149.01	149.01	149.01	149.01	149.01
Playgrounds	-	1	1	1	1	1	1	1	2	2
Equestrian ring	-	2	2	2	2	2	2	2	2	2
Picnic pavilion	-	1	1	1	1	1	1	1	1	1
Restroom facilities	-	1	1	1	1	1	1	1	1	1
Nature trails (miles)	-	1	1	1	1.5	1.5	1.5	1.5	1.5	1.5
Multi-use trails (miles)	4	4	12.7	17.35	17.35	17.35	17.35	17.35	17.35	17.35
WATER:										
Water mains (miles) ³	12	12	12	12	12	12	12	12	12	12
Firewells	330	330	330	330	330	330	332	332	332	332
Lakes (acres) ⁴	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0
Canals (miles) ⁵	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0

Data Sources:

Various Town departments unless otherwise noted.

Notes:

- ¹ Items not presented provided by a contractor.
- ² Only streetlights and traffic signals are on Griffin Road which is owned and maintained by Broward County.
- ³ Information provided by City of Sunrise Utilities Department. Unable to determine how many miles of water mains have been added since 2005.
- ⁴ Information provided by South Broward Drainage District. Unable to obtain information from Central Broward Water Control District.
- ⁵ Information provided by South Broward Drainage District and Central Broward Water Control District.

*** No Data Available

REPORTING SECTION



2014 Town of Southwest Ranches Rural Public Arts & Design Advisory Board Photo Contest
Submitted by: Mary Coulson

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor, Town Council and Town Administrator
Town of Southwest Ranches, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Southwest Ranches (the Town), as of and for the fiscal year ended September 30, 2014 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated March 6, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Marcum LLP

Fort Lauderdale, FL
March 6, 2015

**MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE
AUDITOR GENERAL OF THE STATE OF FLORIDA**

To The Honorable Mayor, Town Council and Town Administrator
Town of Southwest Ranches, Florida

Report on the Financial Statements

We have audited the financial statements of the Town of Southwest Ranches, Florida (the Town), as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated March 6, 2015.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reports

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 6, 2015, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 to the financial statements.

Financial Condition

Section 10.554(1)(i)5.a., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the Town has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Town did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the Town's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Annual Financial Report

Section 10.554(1)(i)5.b., Rules of the Auditor General, requires that we report the results of our determination as to whether the annual financial report for the Town for the fiscal year ended September 30, 2014, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2014. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendation.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, Town Council Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties

Marcum LLP

Fort Lauderdale, FL
March 6, 2015

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE PURSUANT TO
SECTION 218.415 FLORIDA STATUTES**

To The Honorable Mayor, Town Council and Town Administrator
Town of Southwest Ranches, Florida

We have examined the Town of Southwest Ranches' compliance with Section 218.415 Florida Statutes for the fiscal year ended September 30, 2014. Management is responsible for the Town of Southwest Ranches' compliance with those requirements. Our responsibility is to express an opinion on the Town of Southwest Ranches' compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Town of Southwest Ranches' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Town of Southwest Ranches' compliance with specified requirements.

In our opinion, the Town of Southwest Ranches complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2014.

This report is intended solely for the information and use of management, Town Council, others within the Town of Southwest Ranches and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than these specified parties.

Marcum LLP

Fort Lauderdale, FL
March 6, 2015



TOWN OF SOUTHWEST RANCHES, FLORIDA
13400 GRIFFIN ROAD
SOUTHWEST RANCHES, FL 33330
(954) 434-0008
www.swranches.org



March 6, 2015

To the Honorable Mayor, Town Council and Town Administrator
Town of Southwest Ranches, Florida

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Southwest Ranches, Florida (the Town) for the fiscal year ended September 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 29, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The Town did not have any significant estimates for the current year.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no sensitive disclosures affecting the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.



Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. All audit adjustments were recorded by the Town. We noted no uncorrected misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 6, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and budgetary comparison information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we

Town of Southwest Ranches, Florida

March 6, 2015

Page 3

obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual fund financial statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on combining and individual fund financial statements and schedules, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Honorable Mayor, Town Council and Town Administrator and management of the Town of Southwest Ranches and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Marcum LLP

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator/Town Clerk
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM (UPDATED)

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: December Lauretano-Haines, PROS Coordinator

DATE: March 26, 2015

SUBJECT: A revised Resolution establishing policies governing rental usage and fee structure for the Barn East meeting and community room facilities at the Rolling Oaks Park.

Recommendation

Council approval of proposed policies and fee structure is requested.

Issue

With the recent completion of constructed facilities, Town Administration has received multiple requests for rental use of the new facilities. A policy is needed to ensure responsible and equitable use of the park facilities.

Strategic Priority

Priority Area E: Cultivate a Vibrant Community.

Background

The Recreation, Forestry, and Natural Resources Advisory Board has recommended the proposed policies and fees.

Fiscal Impact/Analysis

Direct expenses from rental use are expected to be insignificant. Revenue from fees is not expected to provide full cost recovery of overall park expenses. The proposed policy and fee structure is consistent with currently-used policies in the Town and other cities.

Update:

Following review of proposed policies and fee structure on February 26th, Council directed the proposed policy back to the Advisory Board, requesting revisions to address and accommodate concerns brought forward by residents. The following is a summary of changes recommended by the Advisory Board at the March 10th meeting:

1. Revised recommendations – Price structure increase:

Main “Community Room”

Original proposed rental fee was \$400 (with 50% discounted fee for residents - \$200); \$400 refundable security deposit

New proposed rental fee is \$1000 (with 50% discounted fee for residents - \$500); \$500 refundable security deposit

East “Meeting Room”

Original proposed rental fee was \$400 (with 50% discounted fee for residents - \$200); \$400 refundable security deposit

New proposed rental fee is \$200 (with 50% discounted fee for residents - \$100); \$200 refundable security deposit

2. New recommendations:

1. Ending Time limitation

Original proposed event ending time was midnight.

New proposed event ending time is 11 pm with facility to be cleaned and vacated no later than midnight.

2. Limited number of weekly reservations

New recommendations limit the number of reservations that may be made to 2 reservations per week for each room.

3. Limit to areas where exterior activities may take place

New recommendations limit the location where tents and other exterior uses may take place to “designated areas” only and that D.J.s and bands may only perform inside or on the north side of the building exterior.

4. Limits on types of reservations

New recommendations limit the type of reservations that may be made by prohibiting annual rentals and multi-night reservations.

Staff Contact:

December Lauretano-Haines, PROS Coordinator

RESOLUTION NO. 2015 -

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE MEETING AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 3, 2009, the Town Council approved Ordinance No. 2009-014, amending the Town of Southwest Ranches Code of Ordinances to provide a section entitled "Specific Park Rules and Regulations"; providing for the enactment of specific rules and regulations governing each Town park by Resolution; and

WHEREAS, the scope of the Recreation, Forestry, and Natural Resources Advisory Board (RFNRAB), set forth and approved by the Town Council on December 11, 2014 in Resolution No. 2015-014, includes a provision for the RFNRAB to make recommendations to Council regarding management and use of the Town's parks; and

WHEREAS, the RFNRAB has proposed policies governing rental use of the meeting room and community room at the Rolling Oaks Park to ensure responsible and equitable use of the Park facilities; and

WHEREAS, the Town seeks to establish a fee schedule for rental use that will ensure accountability to the rules, regulations and policies by members of the public seeking to utilize these facilities; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2: The Town Council hereby establishes the Rolling Oaks Park Usage Policies and Rental Fee Schedule for meeting facilities and security deposits, as specifically delineated in Exhibit "A". Said Policies and fees shall become effective immediately upon adoption.

Section 3: Effective Date. This Resolution shall be effective immediately upon its adoption.

[Signatures on Following Page]

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 26th day of March, 2015, on a motion by _____ and

seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____

Jeff Nelson, Mayor

ATTEST:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, J.D., Town Attorney

112259213.1

Exhibit “A”
Town of Southwest Ranches
Rolling Oaks Park Policy

1. The Rolling Oaks Park shall be open to the public between sunrise and sunset.
2. Use of the outdoor park amenities are on a first-come, first-served basis.
3. Any organized gathering seeking to utilize an indoor park amenity requires a reservation at least one week in advance. The East meeting and Community rooms may be reserved (see Attachments 1 through 3 for details). Anyone seeking to reserve park facilities must sign all forms acknowledging that they have read and understand the Park Policies, Rules, and Regulations.
4. Park users shall take extreme care not to disturb equestrian users of the Park and shall never approach any horse without the owner’s permission. Horse riders must be able to share outdoor park amenities with other park users.
5. Children shall be under adult supervision at all times.
6. All users of the park facilities must clean up after themselves and their guests. Trash, including but not limited to decorations, must be disposed of properly. This includes all debris generated by barbecuing or food service activity, if applicable.
7. The Town of Southwest Ranches shall not be responsible for any loss of personal property or injury by fire, theft, accident, or natural incident at the park.

Parks Policy – Prohibited Activities

Although park users are urged to check with the Town to see if their proposed activities will be acceptable, the following is a non-exhaustive list of prohibited activities:

1. Use of the park for events with inflatable equipment that utilize water is prohibited.
2. Use of the park by commercial vendors or enterprises, and for-profit purposes are prohibited.
3. Stapling, taping, tacking, or any affixation to park facilities is prohibited. Balloons, glitter, sequins, confetti, and similar materials are prohibited.
4. Service or sale of alcoholic beverages shall be permissible only by approved reservation and permit.
5. No glass containers shall be allowed in the park.
6. Parking at the park shall only be in designated areas; all unloading shall occur only in the designated parking areas.
7. Postings of signs and/or notifications shall be prohibited.
8. All animals shall be under control at all times and domestic pets shall be on a leash of 6 feet or less. Feeding of wildlife is prohibited.
9. Display or discharge of any firearms, fireworks, explosives, paintball guns, and/or similar types of weapons and items is strictly prohibited.
10. No swimming, wading, or boating.
11. No fires or overnight camping. Barbecuing is permitted in designated areas only on Town equipment, (if installed) by approved permit holders.
12. No reservations will be allowed for multi-night activities.
13. No reservations will be allowed for regular weekly or monthly events by groups other than the Town.
14. No organized picnic outing, event, or assembly of more than ten (10) people without a reservation. This includes, but shall not be limited to, parades, drills, maneuvers, sports, skills, or contests.
15. The Town Council or Administrator at its sole discretion reserves the right to grant exceptions to this policy, to waive any informality, non-material irregularity or technicality or take any other such actions that may be deemed to be in the best interests of the Town.

Attachment 1
Town of Southwest Ranches
Rolling Oaks Park Facility Rental

The Town's Rolling Oaks Park has meeting facilities that may be rented; however, for-profit activities will not be allowed in the park at any time.

Rules and Regulations:

1. The park has "East meeting room" and "community room" facilities that may be rented. The approved rental of the facility/ies entitles the person the exclusive use of the rented facility/ies only. Restrooms, parking, and other park facilities shall remain open to the general public at all times. The rental of the East meeting room restricts the use to a maximum capacity of sixteen (16) guests. The rental of the Community room restricts the use to a maximum capacity of one hundred forty-four (144) guests.
2. Reservations are not allowed for multi-night activities.
3. Reservations are not allowed for regular weekly or monthly events by groups other than the Town.
4. All events must end by 11:00 pm, with facility to be cleaned and vacated no later than midnight / 12:00 a.m.
5. The Rolling Oaks Park Policy (Page 1) shall apply to all persons utilizing the park property. All permit holders shall take all necessary steps to make sure that their guests follow the Park Policy.
6. Children shall be supervised at all times. Any person or persons violating Amenity Rental or Park Rules and Regulations or, in the opinion of the Town constituting a public nuisance or potential hazard to public or park property, or exhibiting disorderly conduct, shall be asked to exit the park property. No refunds shall be given to any person or persons asked to leave the park.
7. Any person holding a permit to rent a park amenity shall be responsible for their vendor(s') personnel, vehicles, and equipment and said vendor(s') compliance with all policies, rules, and regulations.
8. Barbecuing is permitted, only by approved permit holders on Town equipment (if installed) in designated areas. The following rules apply to barbecuing activities:
 - NEVER use gasoline or kerosene to start the fire.
 - After using starter fluid, cap the container and move it away from the fire. NEVER add any type of starter fluid once the coals are burning.
 - To stop flare-ups, move cooking grid up and spread out coals.
 - Disposal of ashes: wrap in foil and place in an empty non-combustible container.
 - Ash Disposal before fully cooled: soak completely in water before placing in non-combustible container.
9. Bounce houses or inflatable equipment that do not utilize water are permitted, to approved permit holders only, only in areas designated by Town's staff or designee.
10. Tents and other temporary event furnishings are permitted, to approved permit holders only, only in areas designated by Town's staff or designee.
11. Live bands, musicians, disc jockeys, and any other amplified sound used for an event may only be located inside the building or on the north side of the exterior, in areas designated by Town's staff or designee.
12. Applicants must specify in their rental application whether barbecuing activity/ies will be included and any vendors that will serve the event (i.e., pony rides, food, etc.).
13. Pony ride vendors or other livestock vendors hired for permitted parties must provide proof of negative coggins and any other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)
14. Applicant MUST present a valid driver's license, State photo ID, or other approved form of government issued identification when submitting an application.
15. The Town will not process incomplete applications. All required documentation and fees must be submitted at the time of application.
16. Noncompliance with the Town's stated policies may result in the revocation of the permit, loss of cleanup/security deposit, and refusal of any subsequent permit applications for up to one year.

Applicant acknowledgement of rules:

- Rental fee and Security/cleanup deposit is due at the time of booking. Reservations will not be held without payment.
- Renters will have exclusive access to the rented room(s) only.
- No open flames will be allowed in the building
- Smoking is prohibited in the building at all times.
- The renter listed on the reservation is the sole liaison between the event and the Town of Southwest Ranches.
- Renters are responsible for set-up, break-down and clean-up of the rental facility/ies. Additional fees apply for table and chair set-up/break-down and clean-up performed by the Town.
- Facility/ies, including kitchen, must be cleaned to “broom finish.”
- Renters must include set-up, break-down and clean-up within the rental time period.
- Table and chair set-ups are not to block any exits or doors.
- All furniture will remain in the interior of the building or breezeways at all times.
- All doors are to remain closed at all times. Do not prop doors open for any length of time.
- Decorations in the facility/ies shall exclude the use of nails, tape, staples, pins on the walls, any adhesives on the doors, windows, furniture, tables, chairs, ceilings or any outside structure.
- Distribution of alcoholic beverages are not permitted unless pre-approved by the Town through submission of required event permit(s) and insurance.
- Service agencies such as florists, caterers, disc jockey are to deliver and/or drop off any items only during your rental time.
- Based on the nature of the event, the renter may be required to hire an off-duty detail officer or additional staff.
- I have read, understand and agree to abide by The Town of Southwest Ranches Rolling Oaks Park Policy. I will assume full responsibility for cleaning the facility/ies and returning the furnishings to their original position and otherwise have the facility/ies ready for inspection following the rental.
- I understand and acknowledge that I assume full responsibility for any and all damage done to the facility/ies or furnishings during the period of my reservation.

Pavilion Rental – Fees, Payment, and Insurance:

1. Full payment for rental fee including security deposit is due at the time of application. All fees are subject to sales tax.
2. Facility Rental and Cleanup/Security Deposit fees are set forth in Attachment 3.
3. Payment may be by cash, check, or money order. If paid by check, a picture I.D. must be presented. Checks should be made payable to the Town of Southwest Ranches.
4. If applicant pays by check, the application must be submitted three (3) weeks prior to the event for funds to be processed. Application **MAY BE** denied, and the applicant will be responsible for all fees, including legal costs and fees, that may result from insufficient funds.
5. All vendors hired for any permitted party (i.e., pony rides, food vendors, etc.) will be required to provide a current Certificate of Insurance evidencing liability coverage in the amounts set forth in Attachment 3. This information must be submitted at the time of application.
6. If application is denied for any reason, the deposit and rental fee will be returned in full.

Setup/Cleanup/Security Deposit:

1. Cleanup/security deposit is due at the time of application. The Town will inspect the facilities before and following the event.
2. Decorations shall not be stapled, taped, nailed, tacked, or adhered in any way to park property.
3. All decorations, including tying material, must be removed completely and disposed of properly within the permit time.
4. All trash shall be picked up and placed in receptacles. If amount of debris exceeds receptacle space, the permit holder is responsible for removing trash from the property as a part of cleanup.
5. Permit holder is responsible for cleanup and removal of all debris generated by rental activity.
6. After the event, if the facility has been sufficiently cleaned to “broom finish,” as determined by the Town, the deposit will be returned to the permit holder within two (2) weeks.
7. All costs associated with any damage, trash removal, or other expenses incurred by the Town will be deducted from the security deposit. If cleanup costs exceed the deposit amount, the Town will use all means available to collect from the permit holder; and if not paid, the person will be prohibited from future use of the facilities. Any property damaged by the permit holder or a guest will be replaced/repared at the sole cost and expense of the permit holder.
8. Failure to complete “broom finish cleanup,” or clean the facility properly or any violation of park rules will result in the complete loss of the security deposit.
9. No refund of the security deposit will be made if the pavilion is not vacated promptly at the end of the rental period.
10. Applicant **MUST** initial acceptance of these terms at the time of submission of the application.

• **INITIAL:** _____

Cancellation:

1. The rental fee and security/cleanup deposit will be refunded, less \$75 for administrative costs by the Town, if the Town is notified in writing of the cancellation at least one (1) week prior to the scheduled event.
2. If the Town is notified of the cancellation less than one (1) week prior to the scheduled event, only the security deposit will be refunded.

• **INITIAL:** _____

Attachment 2
Town of Southwest Ranches
Application for Rolling Oaks Park Facility Rental

Date of Application: _____ Date of Rental: _____ Time of Rental: _____ to _____

Applicant Name: _____

Address: _____

City/State/Zip: _____

Phone Number: Home: _____ Cell: _____ Email: _____

Driver's License Number or Photo ID Number (attach copy): _____

Number of attendees expected: _____

Facility to be rented (circle one or both):

East room

/

Community room

Will event include Sales or service of alcoholic beverages? (Circle answer) Yes / No

Additional Person to Contact, Name: _____

Phone Number: Home: _____ Cell: _____ Email: _____

List participating vendors (i.e., bounce house vendor, pony rides, clowns, face painters, food vendors, etc.):

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Attachment 2
Town of Southwest Ranches
Application for Rolling Oaks Park Facility Rental, continued

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell:) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

- ***If company hired to provide equine services to the event, the vendor MUST furnish proof of negative coggins upon request at the time of the event. All animals must be properly vaccinated in accordance with Chapter 14 of the Town of Southwest Ranches Code of Ordinances.** Other livestock vendors hired for permitted parties must provide other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)

Amount of Rental Fee Paid: (Add 6% sales tax) _____

Amount of Deposit Paid: _____

Total Amount Paid: _____ Applicant's Initials: _____

Circle Type of Remittance: Check Cash Money Order

Check/Money Order Number: _____

Date of Check/Money Order: _____

Applications containing fraudulent and/or omitted information will be denied.

I, _____, the undersigned applicant, have read and understand the rental
(Print) Name of Applicant
and cancellation rules and the Rolling Oaks Park Rules and use policy, as provided to me as part of this
application on _____.
Date

(Print) Name of Applicant

(Print) Name of Town Representative

Signature of Applicant

Signature of Town Representative

Attachment 3

Town of Southwest Ranches

Rolling Oaks Park Facility Rental Fee Schedule

East Room Rental Fees:

Southwest Ranches Residents: \$100 (Add 6% sales tax)
Non Residents: \$200 (Add 6% sales tax)
Security/Cleanup Deposit: \$200 required at time of application.
(Deposit will be returned if the facility is vacated promptly and left in “broom finish condition.)

Community Room Rental Fees:

Southwest Ranches Residents: \$500 (Add 6% sales tax)
Non Residents: \$1000 (Add 6% sales tax)
Security/Cleanup Deposit: \$500 required at time of application.
(Deposit will be returned if the facility is vacated promptly and left in “broom finish condition.)

Set-Up, Break-down and Clean-up Fees:

Table and chair set-up and break-down: \$50
Custodial/Clean-up: \$40/hour

Reservation Cancellation:

Notice of cancellation, in writing to the Town, at least one week prior to intended date of use. The rental fee and security deposit will be refunded, less \$75 for administrative costs by the Town. No refunds will be given for inclement weather, but applicant may request to reschedule.

Permitting and Insurance Requirements for Event Concessions and/or Vendors; Sales / Service of Alcoholic Beverages:

Certificate of Insurance is acceptable evidence of insurance. Certificates will not be processed without a contact name and phone number, as well as a business description, so we may determine liability coverage. Events at which alcoholic beverages will be served or sold require a vendor with a one-time event or permanent liquor license.

1. Insurance Certificates must be signed by the insurance company’s authorized representative.
2. Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628, must be listed as Certificate Holder.
3. Certificate Holder (Town of Southwest Ranches) must be named as Additional Insured.
4. Business contact name and phone number are required on certificate.
5. Please include a brief description of business operation and indicate that the certificate is for a special event at the Southwest Ranches park.
6. \$300,000 minimum general liability insurance is required, except where noted below.
7. Thirty days’ written notice of cancellation is required (except 10 days for nonpayment of premium).
8. Fax certificates to 954-434-1490 and mail an original to the Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628.
9. All vendors must have a Broward County Occupational License.
10. Sales / Service of alcoholic beverages is permissible only with approved reservation, for non-profit use only. \$500,000 minimum general liability is required.
11. Event Insurance is required for all events where alcoholic beverages will be served or sold.

Bounce House/Inflatable, Pony Ride, Petting Animal Operations:

\$500,000 minimum general liability is required.

Clowns, Face Painters, Magicians

\$100,000 minimum general liability is required.

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator/Town Clerk
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: Clete Saunier, P.E.
Public Works Director

DATE: February 24, 2015

SUBJECT: Surveying and Engineering Design Work for Stirling Road Guard-rails

Recommendation

Consideration of approval of a Resolution authorizing two work orders for the installation of guardrails along Stirling Road: Craven Thompson Inc. for surveying and Craig A. Smith and Associates for engineering design.

Strategic Priorities

D. Improved Infrastructure

Background

The Town was appropriated \$478,000 from the State Legislature for the installation of guardrails along Stirling Road. The entire project is estimated to cost \$612,993. The Town recently entered into an agreement with the Florida Department of Transportation to begin the improvements. The work must be completed before December 31, 2016.

Surveying and civil design engineering firms have been selected and continuing contracts were approved by Council. Staff has coordinated survey preparation and desires to issue a Purchase Order to Craven Thompson, Inc. for surveying and Craig A. Smith and Associates for engineering design.

Fiscal Impact/Analysis

Funds are available in the Fiscal Year 2015 Municipal Transportation Fund account #101-5100-541-63320 (Infrastructure - Guardrails). The total amount budgeted for the project in Fiscal Year 2015 is \$583,000. The summary of the two work order proposals is below:

- Craven Thompson, Inc.: \$23,500.00
- Craig A. Smith and Associates: \$37,080

Staff Contact:

Clete Saunier, P.E.

RESOLUTION NO. 2015-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING WORK PROPOSALS WITH CRAIG A. SMITH AND ASSOCIATES FOR ENGINEERING SERVICES AND CRAVEN THOMPSON FOR SURVEYING SERVICES FOR THE STIRLING ROAD GUARDRAIL IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida Fiscal Year 2014-15 General Appropriations Act provided the Town with an appropriation of \$478,000 in the Economic Development Transportation Projects for guardrail installation on Stirling Road; and

WHEREAS, pursuant to Resolution No. 2015-019 the Town entered into an agreement with the Florida Department of Transportation to accept this funding; and

WHEREAS, the Town is prepared to complete the project at an estimated total cost of \$612,993; and

WHEREAS, these improvements are required to be completed by December 31, 2016; and

WHEREAS, engineering and surveying services are needed to complete the construction; and

WHEREAS, on June 20, 2014, the Town advertised a Request for Letters of Interest (RLI #14-007) for a continuing contract for professional engineering services; and

WHEREAS, by Resolution No. 2015-005 the Town approved a continuing contract for engineering services with Craig A. Smith and Associates, Inc.; and

WHEREAS, on December 18, 2013, the Town advertised a Request for Letters of Interest (RLI #13-010) for a continuing contract for professional surveying services; and

WHEREAS, by Resolution No. 2014-056 the Town approved a continuing contract for surveying services with Craven Thompson and Associates, Inc.; and

WHEREAS, the Town Council believes that the approval of these two work proposals to complete the construction of guardrails along Stirling Road is in the best interest of the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: Recitals. The recitals above are true and correct and are incorporated herein by reference.

Section 2: Authorization. The Town Council hereby approves work proposals for the improvements in substantially the same form as that attached hereto as Exhibit "A" and "B".

Section 3: Approval. The Town Council hereby authorizes the Town Administrator to execute the work proposals in substantially the same form as that attached hereto as Exhibit "A" and "B" and to make such modifications, additions and/or deletions which they deem necessary to effectuate the intent of this Resolution.

Section 4: Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this ____ day of _____, 2015, on a motion by _____ and seconded by _____.

[Signatures on Following Page]

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muniz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

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Exhibit A:
Craig A. Smith and Associates, Inc.

Exhibit B:
Craven Thompson and Associates, Inc.

112325204.1



March 2, 2015 REV January 22, 2015

Mr. Clete Saunier, P.E.
Public Works Director & Town Engineer
13400 Griffin Road
Southwest Ranches, FL 33330

**RE: TOWN OF SOUTHWEST RANCHES
STIRLING ROAD GUARDRAIL (HANCOCK ROAD TO SW 130TH AVENUE)
ENGINEERING PROPOSAL
CAS PROPOSAL #3221**

Dear Mr. Saunier,

Pursuant to the Town of Southwest Ranches request, we are providing a proposal to prepare construction plans, specifications, and bid documents for improvements to Stirling Road from Hancock Road to SW 130th Avenue.

It is our understanding that the Town desires to enhance the safety of the existing road by constructing approximately 4500 lf of new guardrail between the existing edge of pavement and the roadside canal. The canal alternates from the south side of the road to the north side within the project limits. This proposal is based upon the assumption that standard design and installation procedures will govern. Structural engineering services and/or geotechnical services may be required if canal bank conditions require revetment or other structural enhancements. CAS will provide guidelines for survey requirements & scope. Surveying services, Structural & Geotechnical Engineering services, and Construction Engineering Inspection services are not included under this proposal and may be performed by others under separate contract directly with the Town or via an Additional Services amendment to this Agreement. CAS will provide final Certification of Completion upon receipt of an acceptable letter of certification from the CEI consultant.

Provide the Town with the necessary plans, permits, specifications & bid documents for construction of the above specified scope. Preliminary plans will be prepared for review and approval by the Town. This proposal references the following document provided by the Town of Southwest Ranches:

***EXHIBIT "A"
FDOT ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND
FINANCIAL PROJECT ID NUMBER: FM436040-1-58-01
STIRLING ROAD GUARDRAIL***

SUGGESTED SURVEY GUIDELINES

1. Locate roadway and canal for the limits of the project both horizontally & vertically with centerline stationing.

2. Create an accurate edge of canal Top Of Bank line to aid in guardrail placement.
3. Survey and record any canal bank anomalies.
4. Locate all existing guardrail and guardrail end assembly structures along project length.
5. Obtain survey data to define all driveways and equestrian openings and pathways.
6. Locate all below and above ground utilities, rims, inverts, pipe size, materials etc. along canal bank.
7. Provide base sheets in Civil 3D 2014 format.

<u>TASK</u>	<u>DESCRIPTION</u>	<u>FEE</u>
E01	PRELIMINARY ENGINEERING	
	Provide a preliminary engineering design showing the layout of the proposed guardrail. This task will include up to 2 site visits to confirm existing end anchorage systems for connecting to the proposed guardrail and equestrian path and driveway design constraints. Using survey data, we will identify any possible areas of concern that may require canal bank slope improvements.	\$6,800.00
E21	CONSTRUCTION PLANS, PERMITS & SPECIFICATIONS	
	Provide engineering design and construction plans for approximately 4500 lf of proposed guardrail. Package will include a typical canal bank section, Plan Sheets, Storm Water Pollution Plan details (SWPPP), Miscellaneous Details and Permits (excluding permit fees). Plans shall be prepared in accordance with the Standards & Specifications of the Town of Southwest Ranches, FDOT, Broward County and Central Broward Drainage District. Will provide a complete set of Contract Documents, applicable Technical Specifications, Bid Schedule and Engineer's Opinion of Cost for bidding purposes.	\$14,440.00
E15	ENGINEERING SERVICES DURING BIDDING	
	Assist Town with advertising and solicitations of bids for construction. Respond to Requests for Information (RFI's) during bidding. Attend pre-bid conference and bid opening. Evaluate bids and provide bid tabulation. Provide recommendation to Town, as requested.	Hourly NTE \$4,320.00
E11	ENGINEERING SERVICES DURING CONSTRUCTION	
	Provide periodic site visits for issue resolution during construction. Review of applicable shop drawings and RFI's during construction. Based upon a three month construction period.	Hourly NTE \$11,520.00
	TOTAL LUMP SUM FEE	\$21,240.00
	HOURLY NTE	\$15,840.00

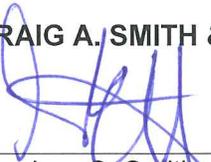
If the results of Task E01 identifies areas requiring canal bank shoring or revetment, the services of a structural engineer and/or a geotechnical engineer will be provided as an Additional Service to be approved by the Town.

If this proposal is acceptable to the Town of Southwest Ranches, please execute in the space provided and return one executed copy to our office as our notice to proceed. We appreciate your business and thank you for this opportunity.

AGREED TO AND ACCEPTED BY:

CRAIG A. SMITH & ASSOCIATES

Southwest Ranches



Stephen C. Smith
Senior Vice President

Signature

Printed Name

Date

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March 12, 2015

*e-mail: csaunier@southwestranches.org
eaceti@southwestranches.org*

Mr. Clete J. Saunier, P.E.
Public Works Director / Town Engineer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

**RE: TOPOGRAPHIC SURVEY OF STIRLING ROAD
FROM SW 130TH AVENUE, WEST TO HANCOCK ROAD
CT&A PROPOSAL NO. 2015-T04-070 REV2**

CRIVEN THOMPSON



& ASSOCIATES INC.

Engineers
Planners
Surveyors
Landscape Architects

Dear Clete:

The firm of Craven Thompson & Associates, Inc. is pleased to provide the following revised proposal for professional surveying services, for the above referenced project. Our scope is as follows:

I. SURVEYING SERVICES

1.1 Topographic Survey of Stirling Road (CT&A Task No. 11050)

Prepare a topographic survey of Stirling Road from SW 130th Avenue, west to Hancock Road, approximately 5,300 linear feet. On the east half of the project, from SW 130th Avenue, to SW 136th Avenue, the canal is on the north side of Stirling Road. On the west half of the project, from SW 136th Avenue, to Hancock Road, the canal is on the south side of Stirling Road. The survey will meet all of the current surveying requirements of the Board of Professional Surveyors and Mappers of the State of Florida, as defined in Chapter 5J-17.050 - .052, Florida Administrative Code.

- The survey will include the finding or establishing of survey control monumentation for the existing right-of-way, and adjacent properties, in order to tie all improvements to.
- The east half of the project will include from the south right-of-way of Stirling Road, to the north top of bank of the canal, with cross-sections of the canal as defined below.

- The west half of the project will include from the north right-of-way of Stirling Road, to the south top of bank of the canal, with cross-sections of the canal as defined below.
- The location of all above-ground visible improvements, including pavement, slabs, fences, signs, mailboxes, overhead wires and utility features, within the limits of this survey, as defined above.
- The survey crew will field locate all utility lines painted or flagged by the underground utility location contractor, and add them to the survey drawings.
- Trees are not included within the scope of this project, unless they are between the canal and the edge of pavement for Stirling Road.
- Based on an Exhibit from the Client, received on , March 10, 2015, by e-mail, there will be forty (40) cross-section areas, with thirty (30) of them being in the east half of the project, between SW 136th Avenue and SW 130th Avenue, and ten (10) of them on the west half of the project, between SW 136th Avenue and Hancock Road.
- Locations of the edge of pavement, topo of bank and water's edge, will be located every hundred (100) feet, due to the shape of the existing top of bank, and to verify locations for design of the proposed guard rail system. Additional locations will be taken on areas that have eroded to less than three (3) feet, from the edge of Stirling Road pavement, to the top of bank.
- Rims, inverts, and pipe sizes will be measured on any drainage structures found along the route, if accessible and physically unobstructed. Otherwise, they will be noted on the drawing.
- Private driveways, headwalls and culverts along the canal will be located in the field, where they are accessible and not obstructed by fences, gates, or security systems, including dogs.
- All elevations will be relative to North American Vertical Datum of 1988 (NAVD88) and based on National Geodetic Survey (NGS) or Florida Department of Transportation (FDOT) benchmarks.
- Two (2) benchmarks will be provided on, or immediately adjacent to the project, for future construction.
- The preparation of the survey drawing will be in AutoCAD Civil 3D, version 2014 or higher, drawing file format, and provided along with hard copy signed and sealed surveys.

Lump Sum:.....\$23,500.00

Approximate time of completion: Four (4) to five (5) weeks, after receipt of Notice to Proceed (weather permitting).

Scope of Services

The scope of services is limited by the specific terms of this proposal. Except as stated specifically herein, no other service will be provided except as "extra work", subject to the fees hereinafter set forth. The terms hereof shall be construed in favor of the firm and all inferences and implications shall be deemed to be for the benefit of the firm.

In reviewing this proposal for professional services, it should be understood that the above proposal items and their corresponding fees do not necessarily represent the full scope of services required for the project. Rather, it represents our best effort to set forth those services which we believe to be those requested by you, the Client, and/or those we can determine to be needed to accomplish a particular objective. However, we recognize and we ask that the Client recognize that as a project progresses the scope of service as originally defined may change in content to include work not initially identified. Several factors will cause this to happen:

1. Better understanding of the project and the Client's goals as progress on the project is made.
2. Additional requirements identified by the Client.
3. New laws or governmental agency requirements.

As these influences occur and are identified, we will advise you of same and seek your direction as to how you wish to proceed.

Work required as a result of the above will be "extra work" outside of the original scope of services. Upon your direction, we will perform the work under the "Hourly Fee Schedule" section of this proposal or we can provide you with a separate proposal should the scope so indicate.

Hourly Fee Schedule

Principal	\$220/Hour
Principal Engineer	\$180/Hour
Senior Supervising Engineer	\$160/Hour
Principal Surveyor/Landscape Architect/Planner	\$145/Hour
Director of Construction Management	\$135/Hour
Senior Engineer/Senior Landscape Architect.....	\$120/Hour
Landscape Architect/Senior Planner.....	\$115/Hour
Professional Land Surveyor.....	\$110/Hour
Project Engineer/Surveyor/Planner/Biologist/Landscape Designer	\$105/Hour
Senior Field Representative	\$90/Hour
Senior CADD Technician.....	\$80/Hour
Field Representative	\$80/Hour
Clerical	\$65/Hour
Survey Field Crew (2-Man Crew)	\$115/Hour
Survey Field Crew (3-Man Crew)	\$145/Hour
Survey Crew with Laser Scan (3-Man Crew)	\$250/Hour
Expert Witness Testimony	\$275/Hour
Court Appearances	\$300/Hour

Hourly Charges

Hourly work will be billed at our current prevailing rates; however, these are subject to change due to increasing labor and material costs. Hourly work performed outside of normal business hours will be billed at one and a half times the current rates for overtime. No notice of change in prevailing rates shall be required. The firm's normal business hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Lump Sum Fees

The Lump Sum Fees set forth above are applicable for a period of six (6) months from the date of this proposal. If the work on any item to which a lump sum fee shall apply is not commenced within said period, the firm reserves the right to terminate this Agreement as it relates to said item. If the work is initiated but not concluded within said period, regardless of the reason therefore, the balance of the fee due shall be increased at the rate of one percent (1%) per month for each month the work continues until the work is complete. No prior notice of such adjustment shall be required.

Affidavits

When an Affidavit, Surveyor's Report, or separate Surveyor's Certificate is requested, there will be a minimum fee of \$150.00.

In addition, all research and calculation time required in the preparation of this affidavit, report or certificate will be charged at our normal hourly rates for the individuals preparing the affidavit.

Ownership of Documents

All documents including, but not limited to, drawings and specifications prepared in connection with the project constitute the work product of the firm and a portion of the instruments of service with respect to the project. Such documents and/or specifications constitute a portion of the integral services provided by the firm and, as such, are not intended or represented to be suitable for reuse by you or others or for extensions of the project or in connection with any other project. The firm specifically disclaims any responsibility and/or liability for or in connection with the reuse of such documents and/or specifications or any use thereof beyond the scope of the Project as set forth herein. By your execution of this proposal, you agree to indemnify and hold the firm harmless from all claims, damages, losses and expenses including, but not limited to, attorney's fees arising out of or resulting from the reuse or extended use of such documents or specifications.

Assignment

It should be expressly understood that this proposal is for the use of the executing Client and is not assignable or assumable by any third party.

LIABILITY

PURSUANT TO F.S. 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Invoicing and Payment

Work will be invoiced at the end of each month based on a proration of work completed to date, with payment expected upon receipt of the invoice by the Client. Client shall notify firm within ten (10) days of receipt of invoice should invoice be found to be unacceptable. Any invoice for which firm is not so notified shall be deemed to be acceptable for purposes of payment by Client.

If payment is not received within 45 days of the invoice date, Consultant may terminate this agreement or suspend work under the agreement without further notice, and a late charge of one and one-half percent (1-1/2%) per month on outstanding balance shall accrue until delinquent balance is paid. Client agrees to pay all costs of collection, including reasonable Attorney fees, should such action be required.

Client's Responsibilities

1. The Client shall provide full information regarding requirements for the project including a program, which shall set forth the design objectives, constraints and expendability, special equipment and systems and site requirements.
2. The Client shall furnish a Legal Description of the property and the appropriate Title Information.

Acceptance

This proposal and fee schedules are based on acceptance within 30 days of the date of preparation. If not accepted by you within that time period, we reserve the right to re-evaluate the terms and conditions contained herein.

If the proposed work and fees contained herein are agreeable with you, please sign the enclosed copy of this letter and return same to our office. Should you have any questions regarding the above, please do not hesitate to call.

Sincerely,

CRAVEN THOMPSON & ASSOCIATES, INC.



RICHARD D. PRYCE, P.S.M.
Vice President – Surveying & GIS

RDP/wg

ACCEPTANCE OF PROPOSAL: The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

THIS PROPOSAL ACCEPTED BY:

Name & Title

Firm Name

Date

Telephone Number

Facsimile Number

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breikreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator/Town Clerk
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: Clete Saunier, P.E.
Public Works Director

DATE: February 24, 2015

SUBJECT: Surveying and Engineering Design Work for the Extension of SW 190th Avenue

Recommendation

Consideration of approval of a Resolution authorizing two work orders for the extension of SW 190th Avenue: Craven Thompson Inc. for surveying and Craig A. Smith and Associates for engineering design.

Strategic Priorities

D. Improved Infrastructure

Background

The Town was appropriated \$243,000 from the State Legislature to extend SW 190th Avenue from SW 49th Street to Griffin Road. The entire project is estimated to cost \$267,300. The Town entered into an agreement with the Florida Department of Transportation to begin the improvements. The work must be completed before December 31, 2016.

Surveying and civil design engineering firms have been selected and continuing contracts were approved by Council. Staff has coordinated survey preparation and desires to issue a Purchase Order to Craven Thompson, Inc. for surveying and Craig A. Smith and Associates for engineering design.

Fiscal Impact/Analysis

Funds are available in the Fiscal Year 2015 Municipal Transportation Fund account #101-5100-541-63340 (Infrastructure – Roadway Improvements). The total amount

budgeted for the project in Fiscal Year 2015 is \$267,300, of which \$57,548 has been allocated for surveying, engineering and permitting. The summary of the two work order proposals is below:

- Craven Thompson, Inc.: \$8,000
- Craig A. Smith and Associates: \$39,9990

Staff Contact:

Clete Saunier, P.E.

RESOLUTION NO. 2015-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING WORK PROPOSALS WITH CRAIG A. SMITH AND ASSOCIATES FOR ENGINEERING SERVICES AND CRAVEN THOMPSON FOR SURVEYING SERVICES FOR THE SW 190TH AVENUE EXTENSION ROADWAY IMPROVEMENTS; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida Fiscal Year 2014-15 General Appropriations Act provided the Town with an appropriation of \$243,000 in the Economic Development Transportation Projects for the 190th Extension from SW 49th Street to Griffin Road; and

WHEREAS, the Town, pursuant to Resolution No. 2015-018, has entered into an agreement with the Department of Transportation to accept the funds; and

WHEREAS, the Town is prepared to complete the Project at an estimated total cost of \$267,300; and

WHEREAS, these improvements are required to be completed by December 31, 2016; and

WHEREAS, engineering and surveying services are needed to complete the construction; and

WHEREAS, on June 20, 2014, the Town advertised a Request for Letters of Interest (RLI #14-007) for a continuing contract for professional engineering services; and

WHEREAS, pursuant to Resolution No. 2015-005 the Town approved a continuing contract for engineering services with Craig A. Smith and Associates, Inc.; and

WHEREAS, on December 18, 2013, the Town advertised a Request for Letters of Interest (RLI #13-010) for a continuing contract for professional surveying services; and

WHEREAS, pursuant to Resolution 2014-056 the Town approved a continuing contract for surveying services with Craven Thompson and Associates, Inc.; and

WHEREAS, the Town Council believes that the approval of these two work proposals to complete the extension of 190th Avenue is in the best interest of the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: Recitals. The recitals above are true and correct and are incorporated herein by reference.

Section 2: Authorization. The Town Council hereby approves the two work proposals for the improvements in substantially the same form as that attached hereto as Exhibit "A" and "B".

Section 3: Approval. The Town Council hereby authorizes the Town Administrator to execute the two work proposals in substantially the same form as that attached hereto as Exhibit "A" and "B" and to make such modifications, additions and/or deletions which they deem necessary to effectuate the intent of this Resolution.

Section 4: Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this ____ day of _____, 2015, on a motion by _____ and seconded by _____.

[Signatures on Following Page]

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muniz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

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Exhibit A:
Craig A. Smith and Associates, Inc.

Exhibit B:
Craven Thompson and Associates, Inc.

112325139.1



March 2, 2015 REV (January 20, 2015)

Mr. Clete Saunier, P.E.
Public Works Director & Town Engineer
13400 Griffin Road
Southwest Ranches, FL 33330

**RE: TOWN OF SOUTHWEST RANCHES
SW 190th AVENUE (GRIFFIN ROAD TO SW 49th STREET)
ENGINEERING PROPOSAL
CAS PROPOSAL #3220**

Dear Mr. Saunier,

Pursuant to the Town of Southwest Ranches request, we are providing a proposal to prepare construction plans, specifications, and bid documents for improvements to SW 190th Avenue from the Griffin Road south to SW 49th Street for approximately 1100 lf.

It is our understanding that the Town desires to improve the existing asphalt on SW 190th Avenue and construct new pavement to extend the road to existing SW 49th Street. Improvements to the existing pavement may consist of milling & resurfacing, leveling & overlay or reconstruction. We propose to perform a geotechnical engineering investigation of the existing road to determine a suitable solution. The roadway will be extended from the southern terminus approximately 250 lf south and connect to SW 49th Street. CAS will provide guidelines for survey requirements & scope. Surveying services and Construction Engineering Inspection services will be performed by others under separate contract directly with the Town. CAS will provide final Certification of Completion upon receipt of an acceptable letter of certification from the CEI consultant.

CAS will review existing wetland reports provided by the Town and will minimize the impact to the parallel ditch/wetland in the Fishing Hole Park to the east by maintaining the alignment of the existing roadway, through the extension to SW 49th Street, resulting in an offset, four way stop intersection. If necessary, the Town will provide mitigation area in the Fishing Hole wetland area to mitigate possible impact due to the roadway improvements. Provide the Town with the necessary plans, permits, specifications & bid documents for construction. This proposal will include a preliminary design phase that will include geotechnical engineering services to determine the minimum pavement design that will provide the appropriate rehabilitation and resurfacing solutions for the project. Preliminary plans will be prepared for review and approval by the Town. This proposal references the following document provided by the Town of Southwest Ranches:

**EXHIBIT "A"
FDOT ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND
FINANCIAL PROJECT ID NUMBER: FM436037-1-58-01
SW 190th AVENUE EXTENSION**

SUGGESTED SURVEY GUIDELINES

1. Locate roadway, both horizontally & vertically, from Griffin Road south to approximately 100 lf south of 49th Street.
2. Obtain cross sections every 100 lf. Extend beyond R/W or roadway easement to include ditch, adjacent wetland strip, drainage features and any grade point points affected by proposed road construction. 25ft beyond R/W minimum.
3. Obtain survey data at all driveways a sufficient distance to define grade breaks.
4. Locate and define wetland areas, trees and plants that require protection or mitigation.
5. Locate all below and above ground utilities, rims, inverts, pipe size, materials etc.
6. Define the existing and proposed roadway R/W and roadway easement.
7. Provide base sheets in Civil 3D 2014 format.
8. Coordinate with CAS Locates personnel to obtain and record existing utility information.

<u>TASK</u>	<u>DESCRIPTION</u>	<u>FEE</u>
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SUB01 GEOTECHNICAL ENGINEERING

- Initial site visit to layout coring/boring locations and coordinate underground utility locating.
- Perform asphalt cores at three locations to sample the asphalt layer and underlying base material.
- Perform borings to depths of up to 10 ft at the cored locations and in the path of the proposed roadway to determine the nature of the subgrade soils and depth to the water table.
- Patch core locations
- Prepare report of findings

\$2,860.00

E74 SUBSURFACE UTILITY LOCATES

- **Coordination with One Call**
 Contact One Call (811) to coordinate and request information pertaining to known facilities adjacent to and within the project limits. Maintain Design and Locate tickets and prepare record sketches of surface markings and facility information
- **Utility Surface Designation & Mapping**
 Perform Surface Designating using electromagnetic and 2D GPR methods of existing facilities within the project limits. May include Facility Owner interfacing to determine pertinent data regarding each respective subsurface utility. May research available facility records, atlases and as-built data to approximate size and type of each utility.
- **SoftDigs (Vacuum Potholes)**
 Shall perform up to three (3) vacuum potholes throughout project site to verify existing utility information. Pothole data will be utilized for design purposes.
- **Plan & Production**
 Shall convert project data into standard format for inclusion with the project survey documentation. The depicted facilities shall be in accordance with ASCE 38/02 Standards and will depict the continuous elevation of the underground facilities as well as their approximate size where practical.

\$2,620.00

E01 PRELIMINARY ENGINEERING

Provide analysis of the geotechnical engineering report, preliminary engineering design, layout of the proposed roadway and a rehabilitation solution that may consist of milling & resurfacing, leveling with overlay, or reconstruction. Coordinate with agencies to determine permit requirements. The Town will coordinate the additional R/W and/or roadway easement requirements with FPL. Provide up to three exhibits using the roadway plans and survey, as requested.

\$6,600.00

E21 ROADWAY CONSTRUCTION PLANS, PERMITS & SPECIFICATIONS

Provide engineering design and construction plans for the extension of SW 190th Avenue from Griffin Road to SW 49th Street for approximately 250 lf and for the rehabilitation of the existing pavement south of Griffin Road (approximately 850 lf) as determined by the results of the previous tasks. Package will include Typical Section, Plan Sheets, Storm Water Pollution Plan details (SWPPP), Signing & Pavement Markings, Miscellaneous Details and Permits (excluding permit fees). Plans shall be prepared in accordance with the Standards & Specifications of the Town of Southwest Ranches, Broward County and Central Broward Drainage District. Will provide a complete set of Contract Documents, Technical Specifications, Bid Schedule and Engineer's Opinion of Cost for bidding purposes. It is assumed that no wetlands will be impacted by design and construction.

\$14,950.00

E15 ENGINEERING SERVICES DURING BIDDING

Assist Town with advertising and solicitations of bids for construction. Respond to Requests for Information (RFI's) during bidding. Attend pre-bid conference and bid opening. Evaluate bids and provide bid tabulation. Provide recommendation to Town, as requested.

HOURLY NTE \$4,320.00

E11 ENGINEERING SERVICES DURING CONSTRUCTION

Provide periodic site visits for issue resolution during construction. Review of applicable shop drawings and RFI's during construction. Provide issue resolution and project closeout. Based upon a two month construction period.

HOURLY NTE \$8,640.00

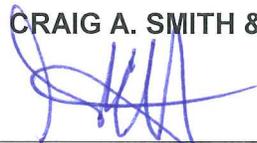
TOTAL LUMP SUM FEE \$27,030.00

HOURLY NTE \$12,960.00

If this proposal is acceptable to the Town of Southwest Ranches, please execute in the space provided and return one executed copy to our office as our notice to proceed. We appreciate your business and thank you for this opportunity.

AGREED TO AND ACCEPTED BY:

CRAIG A. SMITH & ASSOCIATES



Stephen C. Smith
Senior Vice President

Southwest Ranches

Signature

Printed Name

Date

March 12, 2015

*e-mail: csaunier@southwestranches.org
eaceti@southwestranches.org*

Mr. Clete J. Saunier, P.E.
Public Works Director / Town Engineer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

**RE: TOPOGRAPHIC SURVEY OF SW 190TH AVENUE
CT&A PROPOSAL NO. 2015-T04.069 REV1**

CRAVEN THOMPSON



& ASSOCIATES INC.

Engineers
Planners
Surveyors
Landscape Architects

Dear Clete:

The firm of Craven Thompson & Associates, Inc. is pleased to provide the following revised proposal for professional surveying services, for the above referenced project. Our scope is as follows:

I. SURVEYING SERVICES

1.1 Topographic Survey of SW 190th Avenue (CT&A Task No. 11050)

Prepare a topographic survey of SW 190th Avenue, from one hundred (150) feet south of SW 49th Street, to the north edge of pavement of Griffin Road, approximately 1,215 linear feet, as defined by the Client. The survey will consist of the existing twenty (20) foot wide of platted right-of-way, and a minimum of thirty (30) feet west, and twenty-five (25) feet east of the existing right-of-way, for locations and topographic elevations. At the intersections of Griffin Road and SW 49th Street, the locations will include up to one hundred (150) feet east and west of the centerline of each intersection. The survey will meet all of the current surveying requirements of the Board of Professional Surveyors and Mappers of the State of Florida, as defined in Chapter 5J-17.050 - .052, Florida Administrative Code.

- The survey will include the finding or establishing of the survey control monumentation for the existing right-of-way, and adjacent properties, in order to tie all improvement to.
- The location of all above-ground visible improvements including pavement, slabs, fences,

signs, overhead wires and utility features (manholes, valves, drainage structures, etc.) , within the limits of this survey, as defined.

- The survey crew will field locate all utility lines painted or flagged by the underground utility location contractor, and then coordinate with the contractor to review the locations and designations, and add them to the survey drawings.
- Existing trees three (3) inches in diameter and above, at four (4) feet above ground, will be located and identified with diameter and common name.
- Elevations will be taken on an approximate one hundred (100) foot grid on natural ground, and on all pavement, slabs, and utilities within the site.
- Rims, inverts and pipe sizes will be measured on all sanitary and drainage structures, if accessible and physically unobstructed, otherwise they will be noted on the drawing.
- All elevations will be relative to North American Vertical Datum of 1988 (NAVD88), and based on National Geodetic Survey (NGS), or Florida Department of Transportation (FDOT) benchmarks.
- Two (2) benchmarks will be provided on, or immediately adjacent to, each site for future construction.
- The preparation of the survey drawing will be in AutoCAD Civil 3D, version 2014 or higher, drawing file format, and provided along with hard copy signed and sealed surveys.

Lump Sum:..... 8,000.00

Approximate time of completion: Four (4) to five (5) weeks after receipt of Notice to Proceed (weather permitting).

Scope of Services

The scope of services is limited by the specific terms of this proposal. Except as stated specifically herein, no other service will be provided except as "extra work", subject to the fees hereinafter set forth. The terms hereof shall be construed in favor of the firm and all inferences and implications shall be deemed to be for the benefit of the firm.

In reviewing this proposal for professional services, it should be understood that the above proposal items and their corresponding fees do not necessarily represent the full scope of services required for the project. Rather, it represents our best effort to set forth those services which we believe to be those requested by you, the Client, and/or those we can determine to be needed to accomplish a particular objective. However, we recognize and we ask that the Client recognize that as a project progresses the scope of service as originally defined may change in content to include work not initially identified. Several factors will cause this to happen:

1. Better understanding of the project and the Client's goals as progress on the project is made.
2. Additional requirements identified by the Client.
3. New laws or governmental agency requirements.

As these influences occur and are identified, we will advise you of same and seek your direction as to how you wish to proceed.

Work required as a result of the above will be "extra work" outside of the original scope of services. Upon your direction, we will perform the work under the "Hourly Fee Schedule" section of this proposal or we can provide you with a separate proposal should the scope so indicate.

Hourly Fee Schedule

Principal	\$220/Hour
Principal Engineer	\$180/Hour
Senior Supervising Engineer	\$160/Hour
Principal Surveyor/Landscape Architect/Planner	\$145/Hour
Director of Construction Management	\$135/Hour
Senior Engineer/Senior Landscape Architect.....	\$120/Hour
Landscape Architect/Senior Planner.....	\$115/Hour
Professional Land Surveyor.....	\$110/Hour
Project Engineer/Surveyor/Planner/Biologist/Landscape Designer	\$105/Hour
Senior Field Representative	\$90/Hour
Senior CADD Technician.....	\$80/Hour
Field Representative	\$80/Hour
Clerical	\$65/Hour
Survey Field Crew (2-Man Crew)	\$115/Hour
Survey Field Crew (3-Man Crew)	\$145/Hour
Survey Crew with Laser Scan (3-Man Crew)	\$250/Hour
Expert Witness Testimony	\$275/Hour
Court Appearances	\$300/Hour

Hourly Charges

Hourly work will be billed at our current prevailing rates; however, these are subject to change due to increasing labor and material costs. Hourly work performed outside of normal business hours will be billed at one and a half times the current rates for overtime. No notice of change in prevailing rates shall be required. The firm's normal business hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Lump Sum Fees

The Lump Sum Fees set forth above are applicable for a period of six (6) months from the date of this proposal. If the work on any item to which a lump sum fee shall apply is not commenced within said period, the firm reserves the right to terminate this Agreement as it relates to said item. If the work is initiated but not concluded within said period, regardless of the reason therefore, the balance of the fee due shall be increased at the rate of one percent (1%) per month for each month the work continues until the work is complete. No prior notice of such adjustment shall be required.

Affidavits

When an Affidavit, Surveyor's Report, or separate Surveyor's Certificate is requested, there will be a minimum fee of \$150.00. In addition, all research and calculation time required in the preparation of this affidavit, report or certificate will be charged at our normal hourly rates for the individuals preparing the affidavit.

Ownership of Documents

All documents including, but not limited to, drawings and specifications prepared in connection with the project constitute the work product of the firm and a portion of the instruments of service with respect to the project. Such documents and/or specifications constitute a portion of the integral services provided by the firm and, as such, are not intended or represented to be suitable for reuse by you or others or for extensions of the project or in connection with any other project. The firm specifically disclaims any responsibility and/or liability for or in connection with the reuse of such documents and/or specifications or any use thereof beyond the scope of the Project as set forth herein. By your execution of this proposal, you agree to indemnify and hold the firm harmless from all claims, damages, losses and expenses including, but not limited to, attorney's fees arising out of or resulting from the reuse or extended use of such documents or specifications.

Assignment

It should be expressly understood that this proposal is for the use of the executing Client and is not assignable or assumable by any third party.

LIABILITY

PURSUANT TO F.S. 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Invoicing and Payment

Work will be invoiced at the end of each month based on a proration of work completed to date, with payment expected upon receipt of the invoice by the Client. Client shall notify firm within ten (10) days of receipt of invoice should invoice be found to be unacceptable. Any invoice for which firm is not so notified shall be deemed to be acceptable for purposes of payment by Client.

If payment is not received within 45 days of the invoice date, Consultant may terminate this agreement or suspend work under the agreement without further notice, and a late charge of one and one-half percent (1-1/2%) per month on outstanding balance shall accrue until delinquent balance is paid. Client agrees to pay all costs of collection, including reasonable Attorney fees, should such action be required.

Client's Responsibilities

1. The Client shall provide full information regarding requirements for the project including a program, which shall set forth the design objectives, constraints and expendability, special equipment and systems and site requirements.
2. The Client shall furnish a Legal Description of the property and the appropriate Title Information.

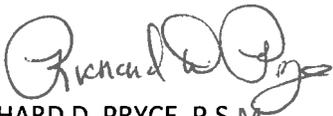
Acceptance

This proposal and fee schedules are based on acceptance within 30 days of the date of preparation. If not accepted by you within that time period, we reserve the right to re-evaluate the terms and conditions contained herein.

If the proposed work and fees contained herein are agreeable with you, please sign the enclosed copy of this letter and return same to our office. Should you have any questions regarding the above, please do not hesitate to call.

Sincerely,

CRAVEN THOMPSON & ASSOCIATES, INC.



RICHARD D. PRYCE, P.S.M.
Vice President – Surveying & GIS

RDP/wg

ACCEPTANCE OF PROPOSAL: The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

THIS PROPOSAL ACCEPTED BY:

Name & Title

Firm Name

Date

Telephone Number

Facsimile Number

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ATTN: RUSSELL MUÑIZ

TOWN OF SOUTHWEST RANCHES ADVISORY BOARD APPLICATION

Please provide as much information as you wish on this form and return it to the office of the Town Clerk at 13400 Griffin Road, Southwest Ranches, FL 33330 or via facsimile to (954) 434-1490. For more information, please call the Town Clerk's office at (954) 434-0008. Applications for Advisory Board vacancies are accepted throughout the year:

Applicant Name: Lana Eichel

Current Occupation: Interior Decorator

Street Address: 5330 Hancock Road

Home Phone: 954-680-9744 Business Phone: Cell Phone: 954-931-0079

Email Address: lanaeichel@aol.com

Length of Residence In Southwest Ranches: Years 1 Months 4

Length of time as Business Person in Southwest Ranches: Years 1 Months 4

Days Available to Attend Meetings Monday x Tuesday x Wednesday Thursday x Friday x

Hours Available to Attend Meetings: Mornings x Middays x Afternoons Nights x

Please choose your first, second and third choices among the following Advisory Boards. If you are interested in only one, this should be indicated. (Descriptions are attached to this application.)

Standing Boards:

Recreation, Forestry & National Resources Advisory Board 1

Comprehensive Plan Advisory Board

Drainage & Infrastructure Advisory Board

Rural Public Arts & Design Advisory Board

Schools & Education Advisory Board

Fire Advisory Board

RECEIVED

JAN 28 2015

Town Clerk's Office

Please tell us about yourself: (such as your education; special training or qualifications; civic experience; special interests, hobbies, or talents):

- very artistic
- Involved in Student Government at the University of Florida
- Worked in sales + training in big PHARMA
- Worked with many charities + hospitals to use grant money for community outreach.

Please tell us briefly why you wish to serve on the Advisory Board (s) you have selected:

I would like to help with activities at our parks to bring the community together.

Applicant Signature Lana Eichel [Signature]

Date 1/26/15

TOWN OF SOUTHWEST RANCHES ADVISORY BOARD APPLICATION

Please provide as much information as you wish on this form and return it to the office of the Town Clerk at 13400 Griffin Road, Southwest Ranches, FL 33330 or via facsimile to (954) 434-1490. For more information, please call the Town Clerk's office at (954) 434-0008. Applications for Advisory Board vacancies are accepted throughout the year.

Applicant Name: Nancy Hartmann

Current Occupation: Claims Manager

Street Address: 5441 SW 198th Ter

Home Phone: 434-3319 Business Phone: _____ Cell Phone: 683-7022

Email Address: NHARTMANNAJUST@YAHOO.COM

Length of Residence in Southwest Ranches: Years 21 Months 2

Length of time as Business Person in Southwest Ranches: Years _____ Months _____

Days Available to Attend Meetings Monday _____ Tuesday Wednesday Thursday Friday _____

Hours Available to Attend Meetings: Mornings _____ Middays _____ Afternoons _____ Nights

Please choose your **first**, **second** and **third** choices among the following Advisory Boards. If you are interested in only one, this should be indicated. (Descriptions are attached to this application.)

Standing Boards:

Recreation, Forestry & National Resources Advisory Board

Comprehensive Plan Advisory Board _____

Drainage & Infrastructure Advisory Board _____

Rural Public Arts & Design Advisory Board _____

Schools & Education Advisory Board _____

Fire Advisory Board _____

Please tell us about yourself: (such as your education; special training or qualifications; civic experience; special interests, hobbies, or talents):

Member of the Historical Society.

Please tell us briefly why you wish to serve on the Advisory Board (s) you have selected:

Applicant Signature Nancy Hartmann

Date 3/12/15

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REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

February 26, 2015

13400 Griffin Road

Present:

Mayor Jeff Nelson

Vice Mayor Freddy Fisikelli

Council Member Steve Breitreuz

Council Member Gary Jablonski

Council Member Doug McKay

Andrew Berns, Town Administrator

Richard DeWitt, Assistant Town Attorney

Martin Sherwood, Town Financial Administrator

Russell Muñiz, Assistant Town Administrator

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Nelson at 7:10 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Presentation – Legislative Update – Representative Richard Stark

4. Presentation - Light the Night Walk - Lydia Rodriguez, Leukemia & Lymphoma Society

5. Public Comment – The following members of the public addressed the Town Council: Vince Falletta, Newell Hollingsworth, Barry Neunzig, John Eastman, Tim Sullivan, and Gay Chaples.

6. Board Reports – Gay Chaples Chair of the Parks, Recreation, and Open Space Advisory Board reminded everyone about the Aster Knight Chili Cook Off at the Equestrian Park on Saturday February 28th.

7. Council Member Comments

Council Member Breitreuz felt that the “grounding” issue brought up by John Eastman was very serious and felt it was important for the Town to work with FPL to get this issue resolved. He spoke about the potential sites for the fire station, and felt that the ideal location would be between 190th and 210th Avenues. He spoke of the benefit of utilizing the Broadwing site.

Vice Mayor Fisikelli spoke of a letter received from a student of American Heritage seeking to raise money for a tent to provide shelter to horses used at a facility intended to help mentally challenged adults. He also provided an update on Country Estates Park.

Council Member Jablonski spoke of the Easter Egg Hunt at Rolling Oaks Park on March 28th. He also mentioned the Aster Knight Parks Foundation Chili Cook Off at the Equestrian Park on February 28th.

Mayor Nelson spoke of the Franklin Academy Charter School lawsuit and advised that he has heard from many residents who are upset that the school is proposed for that area.

8. Legal Comments

Assistant Town Attorney DeWitt indicated he was looking forward to working with the Town Council.

9. Administration Comments

Town Administrator Berns thanked John Eastman for keeping him apprised of the situation concerning the FPL poles. He indicated his intent to reach out to various people to help get the situation resolved.

10. Ordinance – 2nd Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2015-2019 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

{Approved on First Reading February 12, 2015}

The following motion was made by Council Member McKay, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE ORDINANCE.

11. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXPRESSING THE COUNCIL'S DESIRE TO ESTABLISH THE TOWN OF SOUTHWEST RANCHES NEIGHBORHOOD SAFETY GRANT PROGRAM FOR 2014-2015; PROVIDING FOR APPLICATION REQUIREMENTS; APPROVING AN ADDITIONAL 2014-2015 EXPENSE NOT TO EXCEED \$40,000 (FORTY THOUSAND DOLLARS) FOR PROMOTION OF SAFE NEIGHBORHOODS; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

This item was withdrawn earlier in the meeting.

12. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AUTHORIZATION TO PROCEED WITH WINNINGHAM AND FRADLEY, INC. FOR SURVEYING SERVICES FOR PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE AUTHORIZATION TO PROCEED; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

13. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A WORK AUTHORIZATION WITH ERDMAN ANTHONY OF FLORIDA, INC. FOR ENGINEERING SERVICES RELATED TO PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Fisikelli, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

14. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING A PURCHASE ORDER TO BENNETT FIRE PRODUCTS CO. INC. IN THE AMOUNT OF \$44,022.00 TO PURCHASE 23 SETS OF PERSONAL PROTECTIVE EQUIPMENT TO REPLACE EXPIRED OR EXPIRING GEAR; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

15. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE COUNTRY ESTATES PARK; GOVERNING RENTAL USE OF THE PAVILION; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

16. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE MEETING ROOM AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO TABLE THE RESOLUTION TO ALLOW THE PARKS (RECREATION, FORESTRY, AND NATURAL RESOURCES) ADVISORY BOARD TO REVIEW AND MAKE RECOMMENDATIONS, AND COME BACK TO COUNCIL AT A FUTURE MEETING.

17. Discussion – Budget Calendar

Council direction was given to change the dates of the July Town Council meetings to July 15, 2015 and July 29, 2015. A resolution will appear on the March 26, 2015 Town Council meeting to confirm those changes.

18. Discussion – Disabled Veterans Solid Waste Exemption

This item was discussed earlier in the meeting.

The following motion was made by Council Member McKay, seconded by Vice Mayor Fisikelli and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO MOVE ITEM 18 OUT OF ORDER.

After public input and discussion by the Town Council, no direction was given by the Town Council to change the current policy.

19. Approval of Minutes

a. Minutes for February 12, 2015 – Regular Council Meeting

The following motion was made by Vice Mayor Fisikelli, seconded by Council Member McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, Vice Mayor Fisikelli, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE MINUTES.

Adjournment – Meeting was adjourned at 9:39 p.m.

Respectfully submitted:

Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on
this 26th day of March, 2015.*

Jeff Nelson, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

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