

TOWN OF SOUTHWEST RANCHES
 REQUEST FOR PROPOSALS FOR CONSULTANT FOR UPDATING THE METHODOLOGY AND FEES FOR THE FIRE ASSESSMENT PROGRAM
 RFP 20-001 ATTACHMENT 1 - SELECTION CRITERIA/SCORING

Selection Committee Meeting Date : 1/22/2020

Qualifications and experience (20 Points)

Qualifications shall include degrees, professional certifications, and any other relevant credential for Proposer & staff performing services under the Contract.

Proposer’s experience with similar projects and entities.

Approach to tasks to be performed (35 Points)

Ability to meet timelines and deadlines.

Suitability of the methodology and approach used in tasks, including:

- a. Apportionment between response and readiness;
- b. Parcel category classification(s); and
- c. Dwelling unit, sq. footage, acreage or assessed/taxable valuation.

Client References (10 Points)

Feedback from current and past clients of individual/firm

Cost (Submitted in separately sealed envelope) (25 Points)

Cost structure (up-front /initial costs);

Cost structure (recurring costs);

- a. Including reporting and updating response data annually; and
- b. Excluding updating response data annually.

Total cost over the projected lifespan of contract (5 yrs.); and

Cost structure (hourly rate for additional services).

Presentation Quality (5 Points)

Quality, professionalism, and conciseness of letter of any required supplemental submission and/or oral presentations.

Other Criteria (5 Points)

Adherence to the requirements of the Request for Proposals.

Totals

Andy Berns		Russell Muniz		Martin Sherwood	
Muni	PCG	Muni	PCG	Muni	PCG
20	15	16	12	17	16
30	20	24	20	33	30
8	8	10	6	8	9
25	10	25	10	25	9
5	3	4	4	4	4
5	5	5	5	5	5
93	61	84	57	92	73

Grand Totals	Munilytics	93	84	92	<u>269</u>
	Public Consulting Group (PCG)	61	57	73	<u>191</u>

Prepared by: Finance / Procurement on 1/22/2020