Town of Southwest Ranches
Town Scholarship Volunteer Log Form

Volunteer Name: _____
Volunteer Address: _____
Email: _____
Phone Number: _____
Parent/Guardian Name: _____
Emergency Contact Name and Number: _____

Volunteer Activity Details

Date	Event/Location	Description of Duties	Start/End Time	#of Hours	SEAB/Town Staff Authorized Signature	Printed Name and Title

Student Acknowledgment

I certify that the information provided above is accurate and that I personally completed the volunteer hours listed.

Student Signature: _____ Date: _____

Important Notes

- Only authorized Town-sponsored events are eligible.
- Non-Town events must be pre-approved by SEAB.
- Only SEAB members or authorized Town Staff may sign off on hours.
- Parents/guardians may not earn hours on behalf of students.
- Submit completed forms by the deadline listed in the scholarship application packet.
- Any questions, please refer to the **"Volunteer Guidelines to Town Scholarship Eligibility".**

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Kathy Sullivan Service Award

In recognition of outstanding service to the Town of Southwest Ranches, the **Kathy Sullivan Service Award** will be presented annually to the scholarship recipient who earns the greatest number of approved volunteer service hours during the scholarship eligibility period.

The recipient will receive a **$500 cash award** in addition to the honor of being recognized for their exceptional commitment to serving the community. Only volunteer hours that comply with the Town's scholarship volunteer guidelines and are properly documented and approved will be considered.