

RESOLUTION NO. 2025-065

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A THREE-YEAR EXTENSION TO THE AGREEMENT WITH FLORIDA TECHNICAL CONSULTANTS, LLC FOR CONTINUING GIS CONSULTING SERVICES UNDER THE ORIGINAL TERMS AND CONDITIONS AS APPROVED BY THE TOWN COUNCIL ON DECEMBER 13, 2018, PURSUANT TO RESOLUTION 2019-016; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ISSUE A PURCHASE ORDER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 13, 2018, the Town Council approved a piggyback agreement with Florida Technical Consultants, LLC (FTC) for continuing GIS Consulting Services, pursuant to Resolution 2019-016 on December 13, 2018; and

WHEREAS, the agreement was based on a piggyback agreement that was originally approved by the Town of Davie on December 7, 2016; and

WHEREAS, the Town's Procurement Code, allows the Town to piggyback off of procured contractual pricing; and

WHEREAS, the original piggybacked agreement with the Town of Davie expired in January 2022; and

WHEREAS, since the underlying piggybacked agreement had expired, on July 14, 2022, pursuant to Resolution 2022-062, the Town approved a new agreement with Florida Technical Consultants, LLC (FTC) to provide continuing GIS services to the Town, maintaining the same terms and conditions outlined in the original piggybacked agreement; and

WHEREAS, FTC has successfully developed a robust GIS program that Town residents, visitors, and staff rely on; and

WHEREAS, the Town wishes to continue its agreement with FTC to develop its GIS program with additional GIS layers requested by Town Council and staff and general oversight of the Town's GIS database; and

WHEREAS, the estimated expense for FY 2025-2026 and each succeeding year of the three-year agreement will not exceed \$25,000 annually of which the funding is earmarked in Account # 001-3900-519-34100 (Non Departmental - Other Contractual Services) from technology reserves accrued from the imposition of building permit fees, and designated specifically for this purpose; and

WHEREAS, it has been determined to be in the public's best interest to award this work to FTC under a single source agreement; and

WHEREAS, the Town of Southwest Ranches desires to enter into an agreement under the terms and conditions set forth hereinafter.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AS FOLLOWS:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves a three-year agreement with an amount not to exceed Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00) annually for Florida Technical Consultants, LLC (FTC) to provide continuing GIS services to the Town, as specifically set forth in Exhibit "A", which is incorporated herein by reference.

Section 3. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney to issue an agreement, and to make such modifications, additions, and/or deletions which they deem necessary and proper to effectuate the intent of this Resolution.

Section 4. That this Resolution shall become effective immediately upon its adoption.

[Signatures on Next Page]

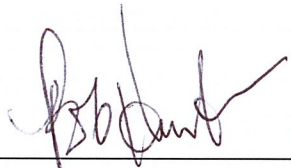
PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 24th day of July 2025 on a motion by

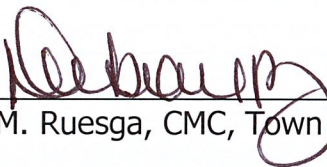
c/m JABLONSKI and seconded by e/m KUCZENSKI.

Breitkreuz	<u>ABSENT</u>
Hartmann	<u>YES</u>
Allbritton	<u>YES</u>
Jablonski	<u>YES</u>
Kuczynski	<u>YES</u>

Ayes	<u>4</u>
Nays	<u>—</u>
Absent	<u>1</u>
Abstaining	<u>—</u>


_____ for
Steve Breitkreuz, Mayor

Attest:



Debra M. Ruesga, CMC, Town Clerk

Approved as to Form and Correctness:



Keith Poljakoff, Town Attorney
1001.054.2025



Florida Technical Consultants, LLC
2240 Woolbright Road, Suite 400
Boynton Beach, FL 33426
Tel (954) 914-8488
www.fttechinc.com

Russell Muñiz, MBA, MPA, MMC

July 10, 2025

Town Administrator
Town of Southwest Ranches
rmuniz@southwestranches.org

Subject: Town GIS Management and Maintenance

Dear Mr. Muñiz,

Florida Technical Consultants (FTC) is pleased to provide this Scope for the Town of Southwest Ranches (Town) to build and manage an efficient Geographic Information System for the Town.

Scope

Town Online Platform

- Maintain GIS Online platform
- Manage users and permissions
- Create groups for different departments
- Load data into system
- Build maps and support applications
- Train staff on Platform

Town Data and Mapping Requirements

- Meet with Town to review needs
- Build data
- Post data to platform
- Create mobile apps for staff use
- Train staff
- Create any maps as requested
- Coordinate data with outside agencies upon request of Town

Deliverables

Online platform will contain all applications and data

Training

Assumptions

- Town will work with FTC to update data in the Online platform
- Staff will use GIS Applications to collect additional information from research or field visits as necessary
- The Town will provide access to staff necessary for training
- The Town will provide a training location with a strong internet connection

Fees and Schedule

The project will be billed on an hourly basis per the following schedule.

Task	Project Manager \$155 / hr	Project GIS Analyst \$130 / hr	Fees
GIS Data Updates	48	96	\$19,920
Total Hours	48	96	\$19,920

The prices stated herein are valid for 36 months from date of approval/signature.

The program will be billed on an hourly basis not to exceed \$19,920. Invoices will be submitted monthly based on the number of hours works and tasks completed.

If you approve the proposed scope, please sign this proposal in the area provided below. Should you have any questions, please do not hesitate to contact me at my office at (954) 954-8488 or send me an electronic message at jbarton@fltechinc.com.

Respectfully submitted,

Florida Technical Consultants
James Barton, P.E.
President

Approved by Town of Southwest Ranches:

Russell Muñiz, Town Administrator

(Print Name)

(Signature)

July 24, 2025

(Date)