

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

April 24, 2025

13400 Griffin Road

Present:

Mayor Steve Breitkreuz

Russell Muñiz, Town Administrator

Vice Mayor Bob Hartmann

Debra Ruesga, Town Clerk

Council Member Jim Allbritton

Emil C. Lopez, Town Financial Administrator

Council Member Gary Jablonski

Keith Poliakoff, Town Attorney

Council Member David S. Kuczenski

A Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Vice Mayor Hartmann at 7:01 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance. Mayor Breitkreuz attended the meeting via telephone.

Presentations

3. Proclamation - Municipal Clerk's Week May 4 - 10, 2025

The Town presented a proclamation that recognized May 4th through May 10th, 2025 as Municipal Clerk's Week.

4. Public Comment

The following members of the public addressed the Town Council: Hassan Shibili, Mary Michel, Amna Alian, Krishna Madan, and Debbie Green.

5. Board Reports

Debbie Green spoke on behalf of the Schools and Education Advisory Board. She reminded residents that the Town Scholarship Applications are due at the end of May. She spoke about the success of the Unity in Diversity 5k and stated that it raised \$7,000 towards the Town's Scholarship Fund.

Debbie Green spoke on behalf of the Zero Waste Advisory Board. She advised Town Council that the Board has scheduled a tour of the WM Reuter Recycling Center on April 30th at 10:00 a.m., and to contact Town Hall to attend the tour.

6. Council Member Comments

Council Member Jablonski thanked everyone for attending the meeting and thanked Davie Police Department for being there and stated that he appreciated their efforts. He spoke about the following Town events:

- Hazmat at the Barn on May 3rd from 8:00 a.m. to 2:00 p.m.
- The scheduled visits of the Broward County Property Appraiser to the Town on the first Tuesday of each month
- The Town's 25th Anniversary event on June 7th starting at 10:00 a.m.
- The DMV Flow event scheduled for May 28, 2025, being cancelled

He discussed the topic of party permits and the issue of sound systems being used during parties. He asked Town Administrator Muñiz to place a discussion item on the topic on the May 8th, 2025 Regular Town Council Meeting.

Council Member Kuczenski agreed with Council Member Jablonski regarding the use of sound systems at parties and referenced a wedding that was held at a residence in Sunshine Ranches. He discussed the upcoming Sunshine Ranches HOA meeting regarding a presentation by Public Works Director Rod Ley on the use of speed tables to reduce speeding in residential neighborhoods. Lastly, he addressed the statements made during Public Comments regarding Town Resolution 2024-001.

Council Member Allbritton discussed the Broward County League of Cities Scholarship process and compared it to the Town's Scholarship Awards. He congratulated the Schools and Education Advisory Board on the success of the Town's Scholarship Fund. He reminded high school seniors to search for scholarships through different organizations and to apply for as many as possible because there are a lot of scholarships that are not awarded due to lack of applications.

Mayor Breitzkreuz thanked Council Member Jablonski for his request to have a discussion on the sound issues for permitted parties and said that he looked forward to the discussion on how to improve the process. He provided an update on the South Florida Wildlife Center and thanked Town Administrator Muñiz for his efforts on coordinating with the School Board of Broward County. He said the lease for the Wildlife Center will be on the July meeting agenda for the School Board of Broward County, and once it is approved, the next step will be the final agreement between the Town, Broward County, the School Board of Broward County, and the South Florida Wildlife Center. He thanked the Town Council and Town Staff for their work during his absence and said that he looked forward to returning home.

Vice Mayor Hartmann addressed the statements made during Public Comments and advised that the speakers review Town Resolution 2024-001, and to also watch the meetings on YouTube to get a better understanding of what has occurred in the past. He asked Town Administrator Muñiz to address the issue of the DMV FLOW event at Town Hall, including how to prevent them from cancelling future events, as well as how to have them visit the Town more often. He spoke about the Town's Scholarship Fund and its success, and encouraged students to their due diligence on searching for scholarships to ensure they do not miss any opportunities for scholarships.

7. Legal Comments

Town Attorney Poliakoff addressed the statements made during Public Comments regarding Town Resolution 2024-001. He stated that he hopes the speakers that were present at the meeting do their research and read the Resolution prior to returning in the future.

8. Administration Comments

Town Administrator Muñiz discussed Town Resolution 2025-027, approving the drainage rehabilitation project at SW 49th Court and SW 202nd Avenue. He stated the project was completed,

however, there were site conditions that raised the approved cost of \$39,000.00 to close to \$41,000.00, the exact difference being \$2,486.00. He asked the Town Council to approve the difference in price to pay the vendor.

The following motion was made by Council Member Jablonski, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitkreuz voting yes.

MOTION: TO PROCURE FUNDS FROM THE FORFEITURE AND LIEN FUND TO PAY THE ADDITIONAL COST FOR THE SW 49TH COURT AND SW 202ND AVENUE DRAINAGE PROJECT IN THE AMOUNT OF \$2,486.00.

Vice Mayor Hartmann reminded residents that planting trees in swales causes issue for FPL power lines as well as Town drainage projects and recommended not planting trees in swales.

Town Administrator Muñiz discussed the Interlocal Agreement with Broward County and that the Broward County City Managers Association has been working on amending the agreement regarding R&M projects. He stated that the Association and County have worked up a version for approval by the County that would give each municipality a set amount of funds instead of issuing the funds through a competitive grant. He said the amendment will be going before Broward County approval and then come before the Town Council for approval. He spoke about the Town's Pilot Composting Program and that the Town is working on a program that will pay for the collection services for composting for 100 residents for the first year. He said the Town is working on the procurement process to find a vendor and that applications for residents are available on the Town website. He responded to Vice Mayor Hartmann's questions regarding the DMV Flow events at the Town. He said that the DMV is transitioning from being a state-run program to the county level and will be controlled by the County Tax Collector's office. He stated the transition is causing issues with the events, but the Town has no control over the cancellations or adding additional visits to the Town. He recommended checking Florida Highway Safety Department website to review their calendar for upcoming events at other government facilities. He asked Public Works Administrative Specialist Susan Kutz to address the Town Council about the Town's 25th Anniversary celebration.

Public Works Administrative Specialist Kutz provided an update to the Town Council on the anniversary event. She spoke about the Town's efforts to provide sustainable alternative products instead of using plastic bottles for water to keep in line with the Town's zero-waste efforts. She talked about donated cars for Town Council for the parade as well as a plane flying a "Happy Birthday" banner over the event. Lastly, she spoke about the possibility of having a stagecoach in the parade and that the Town is trying to make this a memorable event for all the residents of the Town.

Town Administrator Muñiz thanked Ms. Kutz on her hard work and efforts on organizing the Town's 25th Anniversary event.

A decision was made by the Town Council to combine items 9, 11, 12, 13, 14, as a single vote.

Resolutions

9. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING THE FIFTH MODIFICATION TO THE AGREEMENT WITH A SUPERIOR TOWING COMPANY, A DIVISION OF GUARDIAN FLEET SERVICES, FOR TOWN -WIDE WRECKER AND TOWING SERVICES; APPROVING AN ADDITIONAL FIVE (5) YEAR TERM WITH AN OPTIONAL FIVE (5) YEAR RENEWAL TERM; APPROVING THE ADDITIONAL TWENTYFIVE PERCENT (25%) STATUTORY FEE FOR EACH TOW, AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

10. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, DECLARING SPECIFIC TOWN-OWNED EQUIPMENT AS SURPLUS INVENTORY; AUTHORIZING THE TOWN ADMINISTRATOR TO PROPERLY DECLARE AND TO DISPOSE OF THE SURPLUS INVENTORY; WAIVING ALL APPLICABLE PROCUREMENT CODE PROVISIONS TO THE CONTRARY; ALLOWING THE TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS THAT MAY BE NECESSARY TO DISPOSE OF THE SURPLUS INVENTORY AND TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Council Member Jablonski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION UPON THE REMOVAL OF POLICE SPOTLIGHTS FROM THE SURPLUS LIST.

11. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A CONTRACT RENEWAL EXTENDING THE AGREEMENT BETWEEN THE TOWN OF SOUTHWEST RANCHES AND RELIANCE CONTRACTORS, INC. FOR TOWN -WIDE FACILITIES MAINTENANCE SERVICES; APPROVING AN ADDITIONAL FIVE (5) YEAR TERM; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO THE CONTRACT RENEWAL; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

12. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A CONTRACT RENEWAL EXTENDING THE AGREEMENT BETWEEN THE TOWN OF SOUTHWEST RANCHES AND EDJ SERVICE, LLC FOR TOWN -WIDE PARKS AND PROPERTY MAINTENANCE SERVICES; APPROVING AN ADDITIONAL FIVE (5) YEAR TERM; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO THE CONTRACT RENEWAL; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A CONTRACT RENEWAL EXTENDING THE AGREEMENT BETWEEN THE TOWN OF SOUTHWEST RANCHES AND EDJ SERVICE, LLC FOR TOWN -WIDE RIGHT OF WAY MAINTENANCE SERVICES; APPROVING AN ADDITIONAL FIVE (5) YEAR TERM; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO THE CONTRACT RENEWAL; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

14. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A CONTRACT RENEWAL EXTENDING THE AGREEMENT BETWEEN THE TOWN OF SOUTHWEST RANCHES AND BUDGET SPRINKLER REPAIR, LLC FOR TOWN -WIDE IRRIGATION MAINTENANCE SERVICES; APPROVING AN ADDITIONAL FIVE (5) YEAR TERM; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO THE CONTRACT RENEWAL; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Kuczenski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

15. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, PIGGYBACKING OFF OF THE CITY OF DANIA BEACHES' PROCUREMENT AND APPOINTING HARRY HIPLER, ESQ., OF HARRY HIPLER, P.A., AS THE TOWN' S ALTERNATE SPECIAL MAGISTRATE; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT WITH HARRY HIPLER, PA; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Council Member Jablonski, and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Jablonski, Kuczenski, Vice Mayor Hartmann, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

Discussion

16. i9 Sports Leagues at Country Estates Fishing Hole Park

Town Administrator Muñiz introduced the item as the i9 Sports League being successful with their Saturday program at Country Estates Fishing Hole Park and with that success there have been requests to expand the program to include Sundays as well.

Council Member Allbritton asked Town Administrator Muñiz if the i9 Sports League believed that it would be successful on Sundays. Town Administrator Muñiz confirmed that i9 Sports believed that it would be and that they were one of the entities requesting to have Sundays added.

Town Attorney Poliakoff interjected that members of Temple Beth Emet, near the intersection of Flamingo Road and Griffin Road, have also requested that Sundays be added to the program for the residents that observe the Sabbath and cannot attend on Saturdays.

Vice Mayor Hartmann spoke about the success of the program and stated that he has driven by the park on Saturday and there seems to be 300 – 400 people at the park.

Mayor Breitkreuz stated that he supports adding Sunday to the program and said that he was pleased with the success of the program. He spoke about attending a few of the Saturday events and expressed that he was excited that the program was expanding and that even more residents will be able to attend.

Town Administrator Muñiz asked Parks, Recreation, & Open Space (PROS) Director December Lauretano-Haines to approach the podium to speak in further detail on the subject.

PROS Director Lauretano-Haines stated that she brought this item as a discussion item before the Town's Recreation, Forestry and Natural Resources Advisory Board, at the April 8th, 2025, meeting. She stated that the Advisory Board recommended that the Town Council approve the i9 Sports Program be allowed to expand the program to include Sundays, and that approving it now will allow i9 to advertise to start the expanded program in the fall. She raised a potential concern

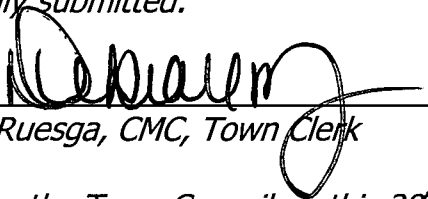
regarding park reservations, noting that residents may be limited to scheduling birthday parties and other events in the afternoons. This limitation is due to the number of attendees for the sports program during the morning and early afternoon hours. She stated that the sports program typically concludes between 1:00 p.m. and 2:00 p.m. and expressed that this scheduling challenge is something both the Town and residents could adapt to over time.

The consensus of the Town Council was to allow the program expansion to include Sundays and would discuss the issue further once the amendment to the agreement came before them at a future meeting.

17. Adjournment

Meeting adjourned at 8:08 p.m.

Respectfully submitted:



Debra M. Ruesga, CMC, Town Clerk

Adopted by the Town Council on this 28th day of August, 2025.



Steve Breitkreuz, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.