



Town of Southwest Ranches Zero Waste Advisory Board Minutes

February 4, 2025
7:00 pm

Board Members

Rose Allbritton, Rick Conrad, Debbie Green,
Harold Gubnitsky

Council Liaison

David Kuczenski

Staff Liaison

Dan Stewart

Members present:

Rose Allbritton
Rick Conrad
Debbie Green
Harold Gubnitsky

Council present:

Jim Allbritton
Bob Hartmann
David Kuczenski

Members absent:

Others present:

See attendance sheet

Staff present:

Debra Ruesga

Call to order at 7:03 PM

The members present reviewed the minutes of the January 2025 meeting.

Rick motioned to approve the January 2025 minutes. Rose seconded, and the motion passed unanimously.

Ideas for engaging awareness events. Chair had an idea to see if we can share a visual of the recycling at WM and schedule event to tie with tour. Look at synergies with other cities, like Deerfield Beach, so we don't need to reinvent the wheel.

Would be great if the Town is able to add a separate section for the Zero Waste Advisory Board info, not included under the "Garbage & Recycling". Let's request digital signs to flash "Please Recycle"

Rick Conrad motioned to publish the bullet points below in the March Newsletter and for Debbie to coordinate with Town staff for the article to be included in the Town's February Newsletter. Rose Allbritton seconded, and the motion passed unanimously.

Looking to set up an engagement event

Looking to partner with other municipalities

Digital Signs with blink message

Looking to set up tours at WM. If interested contact Dan at town

Broward Sierra Club and Audubon society for Earth Day celebration on March 23rd at 8:30-4

We welcome participation from all Town residents. We meet monthly and is included on Town Calendar.

Also request separate notice in the newsletter to invite residents to the Broward Sierra Club and Audubon Society for Earth Day Celebration event on March 23rd at 8.30-4. Richard Ramcharitar is a presenter.

RFP Development – answers to questions;

- What specific problem or need are we trying to address with this consulting engagement? A two part project to collaborate with Zero Waste Advisory Board, Town Staff, and Town Council, to make an analysis of where we are today and look at best practices for zero waste initiatives. To use community planning checklist, generation and diversion analysis, assist in development of resolutions, policies, and ordinances.
- What are the goals and objectives we want the consultant to achieve? Collaborative process with board, staff, and council. To build a plan to current state and where we would like to go in different phases.
- What are the required skills, expertise, and industry experience we expect the consultant to have? Expertise in the zero-waste field and historical proven track record.
- Timeline for deliverables? 6 months
- What is the expected timeline for project completion? 6 months
- What specific data, resources, or information will we provide, and what will we need from the consultant? Will need support from staff and WM to support the waste collection historical data.
- How will we measure the success of the project and the consultant's performance? Metrics to show results. Comprehensiveness, creativity, proposed resolution and ordinances, ongoing program recommendation, practicality, and initiatives.
- Budget – Town Council has authorized up to \$35,000

Debbie shared about flamingo flocking fundraiser being held by the SWR Education Advisory Board to raise funds for the Town's College Scholarship Fund.

There being no further business to discuss, the meeting adjourned at 8:12pm.