

RESOLUTION NO. 2025-018

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A CONTRACT EXTENSION TO THE PROFESSIONAL SURVEYING SERVICES AGREEMENT WITH CRAVEN THOMPSON AND ASSOCIATES; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2019, the Town advertised a Request for Letters of Interest (RLI) # 19-004 for Continuing Contracts for Professional Surveying Services; and

WHEREAS, pursuant to Resolution 2019-058, the Town entered into an agreement with Craven Thompson and Associates; and

WHEREAS, pursuant to Article 6 of the agreement, the continuing contract for professional surveying services shall have an initial three (3) year term, with two (2) two-year extensions by mutual agreement of both parties; and

WHEREAS, pursuant to Article 6 of the agreement, contract extensions may be approved by the Town Administrator; and

WHEREAS, the Original Agreement is set to expire on November 16, 2024; and

WHEREAS, the Town and the Consultant desire to renew the Original Agreement under the terms and conditions set forth herein; and

WHEREAS, Craven Thompson and Associates is requesting an amendment to the agreement pricing as shown on Exhibit "A"; and

WHEREAS, the Town Council believes that the agreement is in the best interest of the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves the contract renewal for Professional Surveying Services with Craven Thompson and Associates as outlined in the Contract Renewal attached hereto.

Section 3. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney to enter into the contract extension in substantially the same form as that attached hereto as Exhibit "A" and to make such modifications, additions, and / or deletions which they deem necessary and proper to effectuate the intent of this Resolution.

Section 4. This Resolution shall be effective immediately upon its adoption.


PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 21st day of November, 2024 on a motion by

C/M KUCZENSKI and seconded by V/M HARTMANN.

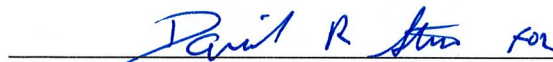
Breitkreuz	<u>YES</u>
Kuczenski	<u>YES</u>
Allbritton	<u>ABSENT</u>
Hartmann	<u>YES</u>
Jablonski	<u>YES</u>

Ayes	<u>4</u>
Nays	<u>0</u>
Absent	<u>1</u>
Abstaining	<u>0</u>



Steve Breitkreuz, Mayor

Attest:



Debra M. Ruesga, CMC, Town Clerk

Approved as to Form and Correctness:



Keith Poliakoff, Town Attorney
1001.1091.2024



CONTRACT RENEWAL

This Renewal Agreement ("Agreement") is made and entered into as of November 21, 2024 by and between the Town of Southwest Ranches, with its principal office located at 13400 Griffin Road, Southwest Ranches, FL 33330 ("Town"), and Craven Thompson and Associates with its principal office located at 3563 NW 53rd St. Ft Lauderdale, FL 33309 ("Consultant").

WHEREAS, the Town and the Consultant entered into an agreement dated September 12, 2019 (the "Original Agreement") for the provision of Continuing Contract for Professional Surveying Services and approved via Resolution No. 2019-058; and

WHEREAS, the Original Agreement is set to expire on November 16, 2024; and

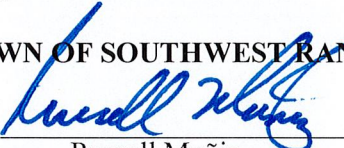
WHEREAS, the Town and the Consultant desire to renew the Original Agreement under the terms and conditions set forth herein; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

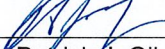
1. **Renewal Term:** The term of the Original Agreement is hereby extended for an additional period of two-year period commencing on November 21, 2024 and ending on November 21, 2026.
2. **Compensation:** The Town shall pay the Consultant as outlined in the Original Agreement. If any modification to the original schedule has been agreed to between the parties those fees will be charged in accordance with the fee schedule attached hereto as Exhibit "A".
3. **Scope of Services:** The Consultant shall continue to provide the services as outlined in the Original Agreement. Any modifications to the scope of services must be agreed upon in writing by both parties.
4. **Terms and Conditions:** All terms and conditions of the Original Agreement, except as expressly modified by this Agreement, shall remain in full force and effect during the Renewal Term.
5. **Notices:** Any notice required or permitted under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally or sent by certified mail, return receipt requested, or by overnight delivery service to the addresses set forth above.
6. **Miscellaneous:** This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may not be amended or modified except in writing signed by both parties. Consultant agrees to comply with all applicable Federal, State, County, and local laws, rules, regulations, ordinances, and codes in performing all Work under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Renewal Agreement as of the day and year first above written.

TOWN OF SOUTHWEST RANCHES

By: 
Name: Russell Muñiz
Title: Town Administrator
Date: November 21, 2024

CRAVEN THOMPSON & ASSOCIATES

By: 
Name: Patrick J. Gibney, P.E.
Title: Vice President, Engineering
Date: November 1, 2024

11/20/24 C2

EXHIBIT "A"
CRAVEN THOMPSON & ASSOCIATES, INC.
HOURLY FEE SCHEDULE

TOWN OF SOUTHWEST RANCHES RLI NO. 19-004
A CONTINUING CONTRACT FOR PROFESSIONAL SURVEYING SERVICES

Civil Engineering Services

Principal Engineer	\$280/Hour
Senior Supervising Engineer	\$260/Hour
Senior Engineer	\$225/Hour
Project Engineer	\$165/Hour
Engineering Senior CADD Technician	\$125/Hour

Land Surveying & Mapping Services

Principal Surveyor	\$240/Hour
Professional Land Surveyor	\$190/Hour
Project Surveyor	\$160/Hour
Survey CADD / GIS Tech	\$125/Hour
Survey Field Crew (1-Man Crew)	\$150/Hour
Survey Field Crew (2-Man Crew)	\$175/Hour
Survey Field Crew (3-Man Crew)	\$230/Hour
Survey Crew with Laser Scan (3-Man Crew)	\$330/Hour

Landscape Architecture and Planning Services

Principal Landscape Architect / Principal Planner	\$240/Hour
Senior Supervising Landscape Architect	\$215/Hour
Senior Landscape Architect	\$180/Hour
Senior Planner	\$175/Hour
Landscape Architect	\$175/Hour
Project Landscape Designer	\$150/Hour
Land Planner	\$165/Hour

Construction Administration Services

Director of Construction Management	\$185/Hour
Construction Manager	\$175/Hour
Senior Field Representative	\$140/Hour
Field Representative	\$120/Hour

Miscellaneous

Clerical	\$85/Hour
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Rates Revised 11/20/2024

CRAVEN THOMPSON & ASSOCIATES INC.