

RESOLUTION NO. 2024-003

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN INCREASE TO PURCHASE ORDER 23-026 TO CAP GOVERNMENT, INC IN THE AMOUNT OF SIXTY-SEVEN THOUSAND EIGHT HUNDRED THIRTEEN DOLLARS AND FIFTY CENTS (\$67,813.50) FOR ENGINEERING AND CERTIFIED FLOODPLAIN MANAGER (CFM) SERVICES; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2022-2023 TOWN BUDGET; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY, TO EXECUTE THE PURCHASE ORDER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Southwest Ranches has an agreement with CAP Government, Inc. for building permitting review; and

WHEREAS, to fill the void of the vacant Engineer I position, the Town began utilizing CAP Government, Inc. to provide Engineering and Certified Floodplain Manager services on a time and material basis at a rate of \$110 per hour in November 2022; and

WHEREAS, the essence of this work is to review and inspect engineering permits; and

WHEREAS, on November 9, 2022, the Town issued PO 23-026 for a not-to-exceed amount of \$24,999; and

WHEREAS, additional funds totaling Sixty-Seven Thousand Eight Hundred Thirteen Dollars and Fifty Cents (\$67,813.50) are required; and

WHEREAS, a budget amendment utilizing unassigned fund balance (reserves) is required to complete the project in Fiscal Year 2022-2023; and

WHEREAS, the Town of Southwest Ranches desires to increase the Purchase Order under the terms and conditions set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves an increase to Purchase Order 23-026 to CAP Government, Inc. in the amount of Sixty-Seven Thousand Eight Hundred

Thirteen Dollars and Fifty Cents (\$67,813.50) for Engineering and Certified Floodplain Manager (CFM) services in substantially the same form as that attached hereto as Exhibit "A."

Section 3. The Town Council hereby approves a budget amendment utilizing unassigned Fund balance (Reserves) to the Fiscal Year 2022-2023 Town Budget as follows:

TRANSPORTATION FUND

Expenditure Increase:

Professional Services/Studies/Surveys (101-5100-541-31010) \$67,813.50

Revenues Increase:

Transfer from General Fund (101-0000-381-38101) \$67,813.50

GENERAL FUND

Revenues Increase:

Appropriated Fund Balance (001-0000-399-39900) \$67,813.50

Expenditure Increase:

Transfer to Transportation Fund (001-3900-581-91101) \$67,813.50

Section 4. The Town Council hereby authorizes the Mayor, Town Administrator and Town Attorney to execute a Purchase Order and to sign any and all documents which are necessary and proper to effectuate the intent of this Resolution.

Section 5. That this Resolution shall become effective immediately upon its adoption.

{Signatures on the following page}

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this 12th day of October, 2023 on a motion by

CM JABLONSKI and seconded by VM ALLBRITTON.


Breitkreuz	<u>YES</u>
Allbritton	<u>YES</u>
Hartmann	<u>YES</u>
Jablonski	<u>YES</u>
Kuczynski	<u>YES</u>

Ayes	<u>5</u>
Nays	<u>0</u>
Absent	<u>0</u>
Abstaining	<u>0</u>



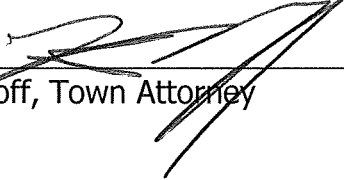
Steve Breitkreuz, Mayor

Attest:



Russell Muniz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:



Keith Poliakoff, Town Attorney
1001.2385.01