

RESOLUTION NO. 2023 - 079

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA APPROVING THE SELECTION OF ASSISTANT TOWN ADMINISTRATOR RUSSELL MUÑIZ FOR THE POSITION OF TOWN ADMINISTRATOR; DIRECTING THE TOWN ATTORNEY TO NEGOTIATE AN AGREEMENT WITH ASSISTANT TOWN ADMINISTRATOR RUSSELL MUÑIZ FOR THE POSITION OF TOWN ADMINISTRATOR, WHICH ESTABLISHES THE SCOPE, COMPENSATION AND BENEFITS FOR HIS SERVICES; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 24, 2023, Town Administrator Andrew Berns announced his retirement effective December 15, 2023; and

WHEREAS, on August 24, 2023, Town Council discussed the steps to replace Andrew Berns; and

WHEREAS, on August 24, 2023, Town Council recognized the most qualified person for the Town Administrator position was Assistant Town Administrator Russell Muñiz and directed Administration to bring the official selection forward at the September 14, 2023 Town Council Meeting for consideration.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2: The Town Council hereby approves the selection of Assistant Town Administrator Russell Muñiz for the position of Town Administrator.

Section 3: The Town Council hereby directs the Town Attorney to negotiate an agreement with Assistant Town Administrator Russell Muñiz for the position of Town Administrator establishing the scope, compensation and benefits for his services necessary to effectuate the intent of this Resolution.

Section 4: This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 14th day of September, 2023, on a motion

by Chm Jablonski and seconded by Chm Kuczynski.

Breitkreuz	<u>Yes</u>
Allbritton	<u>Yes</u>
Hartmann	<u>Yes</u>
Jablonski	<u>Yes</u>
Kuczynski	<u>Yes</u>

Ayes	<u>5</u>
Nays	<u>0</u>
Absent	<u>0</u>
Abstaining	<u>0</u>

Steve Breitkreuz
Steve Breitkreuz, Mayor

ATTEST:

Russell Muñiz
Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith M. Poliakoff
Keith M. Poliakoff, Town Attorney
1001.2380.01