

RESOLUTION NO. 2013 - 051

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, DECLARING CERTAIN TOWN HALL OFFICE EQUIPMENT AND FURNITURE AS SURPLUS INVENTORY; AUTHORIZING THE TOWN ADMINISTRATOR TO PROPERLY DECLARE AND TO DISPOSE OF THE SURPLUS INVENTORY; WAIVING ALL APPLICABLE PROCUREMENT CODE PROVISIONS; AUTHORIZING THE TOWN ADMINISTRATOR, UPON PROVIDING WRITTEN NOTICE TO THE TOWN COUNCIL, TO PROPERLY DECLARE AND TO DISPOSE OF ALL FUTURE SURPLUS ITEMS VALUED AT AN AMOUNT NOT TO EXCEED \$250 (TWO HUNDRED FIFTY DOLLARS) PER ITEM WITH AN AGGREGATE AMOUNT NOT TO EXCEED \$1000 QUARTERLY WITHOUT FURTHER COUNCIL APPROVAL; ALLOWING THE TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS THAT MAY BE NECESSARY TO DISPOSE OF THE SURPLUS INVENTORY AND TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Town Administration is preparing to transition into a new phone system and IT service provider and desires to dispose of certain office furniture and electronic equipment, as specified in Exhibit "A"; and

WHEREAS, in order to fully explore the various possibilities and to dispose of the office equipment, the Town must first declare them surplus; and

WHEREAS, this Resolution seeks to declare these items as surplus and to authorize the Town Administrator to clear all traceable data and to properly dispose of same.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2: The Town Council hereby declares office furniture and electronic equipment, itemized and attached hereto as Exhibit "A", as surplus inventory.

Section 3: The Town Council hereby waives all applicable procurement code provisions and authorizes the Town Administrator to explore all available options and to dispose of the surplus inventory. In the event that the surplus cannot

be sold or in the event that no governmental or bona fide not-for-profit entity wants it, the Town Administrator is authorized to destroy and discard the surplus.

Section 4: The electronic equipment shall be cleared of all traceable data prior to its disposition.

Section 5: The Town Administrator, upon providing the Town Council with written notice, is hereby authorized to declare and to dispose of any equipment, furniture, or item with a value of not to exceed \$250 (Two Hundred Fifty Dollars) per item with an aggregate amount not to exceed \$1,000 (One Thousand Dollars) per quarter without further Council approval.

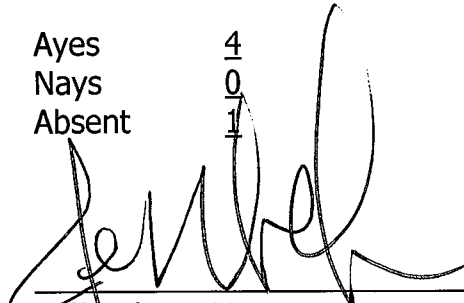
Section 6. The Mayor, Town Administrator, and Town Attorney, are hereby authorized to execute any and all documents necessary and proper to effectuate the intent of this Resolution.

Section 7: This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 27th day of June, 2013 on a motion made by Council Member Fisikelli and seconded by Council Member Jablonski.

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| Nelson | <u>Absent</u> |
| McKay | <u>YES</u> |
| Breitkreuz | <u>YES</u> |
| Fisikelli | <u>YES</u> |
| Jablonski | <u>YES</u> |

| | |
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| Ayes | <u>4</u> |
| Nays | <u>0</u> |
| Absent | <u>1</u> |



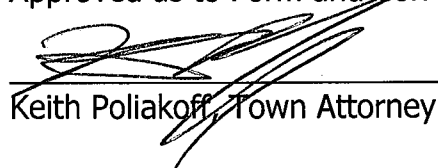
Jeff Nelson, Mayor

ATTEST:



Erika Gonzalez-Santamaria, CMC, Town Clerk

Approved as to Form and Correctness:



Keith Poliakoff, Town Attorney