RESOLUTION NO. 2008 - 061

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPOINTING A SELECTION AND NEGOTIATION COMMITTEE (SNC) IN CONJUNCTION WITH THE TOWN'S PROCUREMENT FOR NEWSLETTER DESIGN SERVICES; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, in furtherance of the Town's Procurement Code, the Town has recently published a request for proposals (RFP) seeking qualified vendors to provide Newsletter Design Services; and

WHEREAS, in furtherance of the requirements established by the Florida Statutes and the Town's Procurement Code, the Town desires to establish a Selection and Negotiation Committee (SNC) to review submittals and presentations, and to shortlist and to rank the vendors, if necessary; and

WHEREAS, the Town Council desires the SNC to be comprised of Chris Russo, Bert Wrains, Council Member Maines, Lee Rickles, and Emily Mc Cord; and

WHEREAS, the Town desires that the SNC rank the vendors and make a formal recommendation to the Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1. The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby appoints the following to serve as the SNC in conjunction with the Town's procurement of Newsletter Design Services:

- 1. Council Member Don Maines
- 2. Christopher J. Russo, Town Administrator
- 3. Bert Wrains, Assistant town Administrator
- 4. Lee Rickles, Administrative Services Director
- 5. Emily McCord, Community Services Director

Section 3: That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this $1^{\rm st}$ day of May 2008, on a motion by Vice Mayor Jeff Nelson and seconded by Council Member Don Maines.

Fink	Y	Ayes	_ 4
Nelson	Y	Nays	0
Breitkreuz	<u> </u>	Absent	1
Knight	<u>ABSENT</u>	Abstaining	0
Maines	Y	3	

Mecca Fink, Mayor

ATTEST:

Susan A. Owens, CMC, Town Clerk

Approved as to Form and Correctness:

Gary A. Poliakoff, J.D., Town Attorney