



BEAM FURR, Commissioner

Board of County Commissioners District 6
115 S. Andrews Avenue • Fort Lauderdale, Florida 33301
(954) 357-7006

July 13, 2023

All Municipal Members of the
Solid Waste Working Group

RE: Starting the Solid Waste and Recyclable Materials Processing Authority

Greetings and Congratulations,

As a result of the hard work of the Solid Waste Working Group (“SWWG”) over the past three years, an interlocal agreement (“ILA”) creating the Broward County Solid Waste and Recyclable Materials Processing Authority (“Authority”) was presented to all municipalities in Broward County earlier this summer. As of now, 28 cities have signed on to the ILA and have agreed to participate in the Authority, representing more than the 75% minimum population necessary for the ILA to become effective. The fact that so many municipalities have agreed to participate in the Authority is a testament to the thoughtful work done by the SWWG.

Now that the Authority exists, the next steps are to get this new entity operational so it can begin its important work. While there are multiple different ways for this to occur, in advance of our next SWWG meeting, I wanted to share some thoughts about getting the Authority off the ground. While the SWWG’s main work is now complete, it and the Broward League of Cities will be critical to making sure the municipalities that have agreed to join the Authority (and those that are still considering whether to do so) know what will happen next.

Earlier this week, the Technical Advisory Committee (“TAC”) of the SWWG met with representatives from Broward County to discuss a proposed scope for a solicitation of a consultant to prepare the Authority’ Master Plan. So that we can collectively work towards finalizing that solicitation and get it posted, it is very important for the Authority to promptly begin its work.

The proposed list of Authority “start-up procedures” below is intended to facilitate discussion at our next meeting and I hope that we will be able to agree on some recommendations to be shared with all Authority constituent members.

1. Each municipality should appoint their Governing Board member (and alternate member) and TAC representative (whether the TAC meets or not is immaterial at this time).
2. The Broward League of Cities or SWWG schedules (and sunshines) a first meeting of the Governing Board and the Governing Board meets.





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3. At the first meeting of the Governing Board, it must select a Chair and Vice Chair and, by majority vote, adopt the ILA. The Chair must then sign the ILA on behalf of the Authority.
4. At the first meeting of the Governing Board, it may decide to appoint the Authority Counsel (and may decide on Authority Counsel's specific duties).
5. The Governing Board must elect the Executive Committee (and alternates).
6. The Executive Committee must schedule and sunshine its first meeting.
7. At the Executive Committee's first meeting, the Executive Committee must select its Chair and Vice Chair.
8. The "SWWG Co-Counsel" must develop Independent Counsel Procedures.
9. The Executive Committee must unanimously approve Independent Counsel Procedures.
10. The Executive Committee may decide to begin the hiring process for an Executive Director.
11. The Executive Committee may decide to begin developing an annual budget for approval by the Governing Board.
12. The Governing Board must establish the maximum amount of debt the Executive Committee may approve.
13. After the annual budget is approved by the Governing Board, the Authority may begin invoicing the parties for their pre-special assessment contributions.
14. No more than 36 months after the ILA's effective date, the Authority must have adopted a master plan and the parties must have approved a facilities amendment. The Authority cannot exercise most of its powers until those documents are adopted.

Again, these "start-up procedures" are merely suggestions and there are other ways the Authority can begin its work. Further, this may not be a comprehensive list. At a minimum, the municipalities and County must appoint their Governing Board members and alternates so that the Authority can have its first Governing Board meeting and begin working.

I look forward to our next meeting and discussing these issues so we can continue to move forward with the important work of the Authority.

Thank you,

A handwritten signature in black ink that reads "Beam Furr".



Broward County Board of County Commissioners

Nan Rich • Mark Bogen • Michael Udine • Lamar Fisher • Steve Geller • Beam Furr • Tim Ryan • Robert McKinzie • Hazelle Rogers
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