



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources  
Advisory Board Meeting Agenda**

Tuesday  
May 9, 2023  
7:00 pm

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330

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**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,  
Wendi Halberg, Laurie Morse

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

**Emeritus**

MaryGay Chaples, Aster Knight

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**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. AGENDA AS FOLLOWS**

**D. NEW BUSINESS:**

- Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for March 2023.

**E. OLD BUSINESS:**

- Follow up/Maintenance report attached for the Board's review and discussion.

**F. AGENDA PREP FOR NEXT MEETING**

**G. BOARD MEMBER COMMENTS**

Chairperson's quote of the month:

*"The benefits trees provide increase exponentially with tree size and age."* – Norm Easey

**H. STAFF COMMENTS**

**I. HOA/PUBLIC COMMENTS**

**J. ADJOURNMENT**



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources Advisory Board  
Staff Notes**

March 14, 2023  
7:00 pm

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**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg,  
Laurie Morse, Catalina Stubbe

**Emeritus**

MaryGay Chaples, Aster Knight

**Council Liaison**

Gary Jablonski

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December Lauretano-Haines

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**Members present:**

Chris Brownlow  
Debbie Green  
Laurie Morse  
Dena Butler  
Debra Goff-Rose  
Wendi Halberg

**RFNRAB Members absent:**

Cataline Stubbe

**Staff present:**

December Lauretano-Haines

**Council present:**

Gary Jablonski  
Steve Breitkreuz  
Bob Hartmann

**Others present:**

Jeff Katims via telephone

Call to order at 7:00 PM

The members present reviewed the minutes of the February 2023 meeting.

Laurie Morse motioned to approve the February 2023 minutes. Debra Goff-Rose seconded and the motion passed unanimously.

Staff gave her maintenance report.

The members present reviewed the minutes of the February 2023 meeting.

Debra Goff Rose motioned to waive reading of the maintenance report until April meeting so the board can attend to other issues. Wendi Halberg seconded and the motion passed unanimously.

The chairperson introduced Jeff Katims, the Town's Planning official. Jeff was present at the request of the chair to help the board understand some recreational trail and easement or right of way issues with future developments.

There being no further business to discuss, the meeting adjourned at 8:00 pm.



**Town of Southwest Ranches  
Recreation, Forestry and Natural Resources Advisory Board  
Follow up/Maintenance Report**

Tuesday  
May 9, 2023

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**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,  
Wendi Halberg, Laurie Morse

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**CALUSA CORNERS**

- **Tree Planting:** Field locations for plantings are set. Contractor will soon begin the planting work for 16 additional oak trees along the northern boundary of the site.
- **Playground surface material** needs to be replenished. A 2024 budget item has been prepared to address this.

**COUNTRY ESTATES PARK**

- **Restrooms:** The problem has been repaired. Long term disuse is believed to be the cause of recent positive samples for bacteria. Water contractor is working to restore balance in the water chemistry. When samples are back to normal, restrooms will be reopened for public use.
- **Ballfield Fence:** Installation is complete. Equestrian use is observed more frequently than ball play, currently.
- A small amount of **playground surface material** is planned to be replenished and the area refreshed. Overall, playground surface material needs replenishment. A 2024 budget item has been prepared to address this.
- **Shade for Playground:** This item has been submitted as a Capital Improvement Project Request for the FY 24 budget season.

**EQUESTRIAN PARK**

- **Irrigation / Electricity issue:** Electricity bills have continued to be significantly lower. Staff is monitoring the situation with contractor.
- **Playground surface material** is overdue to be replenished. A 2024 budget item has been prepared to address this.

**ROLLING OAKS PARK**

- **Electricity issues:** This issue is next in line for staff's focus. An electrician must investigate electrical issues. Repairs will be completed as soon as possible.
- **User Groups / User issues:** A user groups held a high school reunion at the end of April. No significant issues arose, despite the large size of the crowd.
- **Water System Fence** is being repaired.

### **SOUTHWEST MEADOWS SANCTUARY PARK AND PRESERVE**

- **Site Improvements anticipated within the next year:** Site Improvements anticipated within the next year: Items of due diligence are in process, including jurisdictional wetlands designation, meeting with architectural contractors to plan site improvement locations, and corresponding location for soil borings. Staff is optimistic regarding the planned improvements, which mark a significant step forward in park development that was committed to in the grant agreements. Improvements are funded by ARPA funding and must be completed in 2024.
- **Tree Preservation for construction:** Staff has recommended a proposed route for the pipe, canal and wetlands projects, whose purpose is to improve drainage along the Dykes Road corridor, that will not cause removal of any of the trees planted on site in 2011. These trees were planted in accordance with the adopted conceptual site plan and have had the benefit of 12 years of maturity and establishment in existing site conditions. Thoughtful design could ensure success of the project without need for tree removal. The importance of tree preservation must be stressed because benefits provided by trees increase exponentially with tree size and age.

### **FOUNDERS' TRAILSIDE PARK**

- **Mural:** Artist Laura Warren is progressing along with continuation of the mural. This public art project is partially funded by the Sunshine Ranches Homeowners' Association and has generated positive feedback.

### **EVENTS**

- Southwest Ranches **Farmers Market** ongoing on Saturdays at Southwest Meadows Preserve, Season Hours through May 13: 10 am - 3 pm  
Summer Hours begin May 20 – Sept 16: 8:30 am - 1 pm
- **Bingo at the Barn** Saturday, August 26<sup>th</sup>, Rolling Oaks Park Barn, 6 pm Dinner, 7pm to 10 pm (or finish) play.