



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources  
Advisory Board Meeting Agenda**

Tuesday  
April 11, 2023  
7:00 pm

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330

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**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,  
Wendi Halberg, Laurie Morse

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

**Emeritus**

MaryGay Chaples, Aster Knight

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**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. AGENDA AS FOLLOWS**

**D. NEW BUSINESS:**

- Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for March 2023.
- Discussion regarding Earth Week planting project and any members who would like to be involved.

**E. OLD BUSINESS:**

- Follow up/Maintenance report attached for the Board's review and discussion.

**F. AGENDA PREP FOR NEXT MEETING**

**G. BOARD MEMBER COMMENTS**

Chairperson's quote of the month:

*" If only we can overcome cruelty, to human and animal, with love and compassion we shall stand at the threshold of a new era in human moral and spiritual evolution - and realize, at last, our most unique quality: humanity." – Jane Goodall*

**H. STAFF COMMENTS**

**I. HOA/PUBLIC COMMENTS**

**J. ADJOURNMENT**



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources Advisory Board  
Staff Notes**

March 14, 2023  
7:00 pm

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**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg,  
Laurie Morse, Catalina Stubbe

**Emeritus**

MaryGay Chaples, Aster Knight

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

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Members present:

Chris Brownlow  
Debbie Green  
Laurie Morse  
Dena Butler  
Debra Goff-Rose  
Wendi Halberg

RFNRAB Members absent:

Cataline Stubbe

Staff present:

December Lauretano-Haines

Council present:

Gary Jablonski  
Steve Breitkreuz  
Bob Hartmann

Others present:

Jeff Katims via telephone

Call to order at 7:00 PM

The members present reviewed the minutes of the February 2023 meeting.

Laurie Morse motioned to approve the February 2023 minutes. Debra Goff-Rose seconded and the motion passed unanimously.

Staff gave her maintenance report.

The members present reviewed the minutes of the February 2023 meeting.

Debra Goff Rose motioned to waive reading of the maintenance report until April meeting so the board can attend to other issues. Wendi Halberg seconded and the motion passed unanimously.

The chairperson introduced Jeff Katims, the Town's Planning official. Jeff was present at the request of the chair to help the board understand some recreational trail and easement or right of way issues with future developments.

There being no further business to discuss, the meeting adjourned at 8:00 pm.



## Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Follow up/Maintenance Report

Tuesday  
April 11, 2023

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### Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,  
Wendi Halberg, Laurie Morse

### Emeritus

MaryGay Chaples, Aster Knight

### Council Liaison

Gary Jablonski

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December Lauretano-Haines

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### CALUSA CORNERS

- **Butterfly planting:** Staff would like to plan another event for Earth week if the Board members would like to promote this. A planting of seeds and butterfly plants is going to be scheduled, potentially for Friday April 21. Location to be determined. Staff has been in contact with two members of the public who are interested in participating, but Board members are encouraged to give input before details are finalized.
- **Tree Planting:** A planting project is planned to complete the planting project begun in summer 2022. 16 additional oak trees will be planted to form a tree "allée" or shaded pathway along the northern boundary of the site. This will invite park users to move from the parking area at the east to the western side of the park. Ultimately, the plantings will be enhanced with nature trail signage.

### COUNTRY ESTATES PARK

- **Restrooms:** The problem has been investigated and isolated to a rimjet issue with the existing commodes in men's and women's rooms. A purchase order has been issued for replacement of the commodes. Additionally, pricing information is being sought for reconfiguration of the restrooms to accommodate plumbing fixtures that will be less susceptible to this issue as are the current wall-mounted fixtures. Water quality plays an important role in the movement of water through small openings, which become clogged over time. Other park locations with different fixtures have not had similar issues, some after much longer duration in use. Currently, restrooms are still closed but work is anticipated to be completed within the month of April, barring unforeseen issues with delivery of ordered parts.
- **Shade for Playground:** This item has been submitted as a Capital Improvement Project Request for the FY 24 budget season.
- **Ballfield Fence:** This item was procured via a piggy back on Town of Davie contract and was approved by Council on March 23<sup>rd</sup>. Installation is in progress and should be completed by the time of our meeting. Pedestrian gates are being lined up with use areas, such as sidewalk to restrooms and trail access points on the east south and west sides. Maintenance gates will line up with driveway.

### EQUESTRIAN PARK

- **Irrigation / Electricity issue:** Issues driving up cost of electricity have been investigated over the past several months and irrigation contractor has been authorized to rebuild a valve that should further reduce usage costs. A significant part of the cause of current issues has been narrowed down to function of the recharge system.
- **User Groups / User issues:** No major issues exist, however, user groups on site daily and weekly have presented challenges for the amount of time facilities are available for use by the general public.

### **ROLLING OAKS PARK**

- **Electricity issues:** This issue is yet to be resolved. Staff will work with Electrician to investigate electrical issues. Repairs will be completed as soon as possible.
- **Restrooms/Vandalism:** Repairs are complete. All cost information has been given to the Town Administrator for restitution by the families of individuals responsible.
- **User Groups / User issues:** User groups who hold events are responsible for cleanup after themselves and their guests. Facilities are not staffed with onsite janitors unless pre-arranged by the reservation process.

### **SOUTHWEST MEADOWS SANCTUARY PARK AND PRESERVE**

- **Site Improvements anticipated within the next year:** A purchase order has been approved for specifications to be developed for restroom building and stabilized parking improvements at the site. Improvements are funded by ARPA funding and must be completed in 2024. The drainage and wetlands projects will improve drainage along the Dykes Road corridor, will assist the Town in fulfilling grant commitments for the site, and are being funded via state and federal funding, as well as in-kind services and Town matching funds.

### **FOUNDERS' TRAILSIDE PARK**

- **Mural:** Artist Laura Warren is progressing along with continuation of the mural. This public art project is partially funded by the Sunshine Ranches Homeowners' Association

### **EVENTS**

- Southwest Ranches **Farmers Market** ongoing on Saturdays at Southwest Meadows Preserve
- **Earth Week planting Event** *Friday, April 21<sup>st</sup>??, LOCATION TBD, 4 to 5:30 pm??*
- **Household Hazardous Waste Event** Saturday, April 29<sup>th</sup>, Rolling Oaks Park Barn, 8 am to 2 pm
- **Bingo at the Barn** Saturday, August 26<sup>th</sup>, Rolling Oaks Park Barn, 6 pm Dinner, 7pm to 10 pm (or finish) play.