



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
March 14, 2023
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,
Wendi Halberg, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA AS FOLLOWS

D. NEW BUSINESS:

- Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for February 2023.
- Discuss Staff's proposed budget priorities for FY 2023-2024

E. OLD BUSINESS:

- Follow up/Maintenance report attached for the Board's review and discussion.

F. AGENDA PREP FOR NEXT MEETING

G. BOARD MEMBER COMMENTS

Chairperson's quote of the month:

"Until one has loved an animal, a part of one's soul remains unawakened." – Anatole France

H. STAFF COMMENTS

I. HOA/PUBLIC COMMENTS

J. ADJOURNMENT



Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board Minutes

February 14, 2023
7:00 pm

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Catalina Stubbe

Emeritus

MaryGay Chaples, Aster Knight

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Members present:

Chris Brownlow
Debbie Green
Laurie Morse
Dena Butler
Debra Goff-Rose
Wendi Halberg

RFNRAB Members absent:

Cataline Stubbe

Staff present:

December Lauretano-Haines

Council present:

Gary Jablonski
Steve Breitkreuz
Bob Hartmann
David Kuczenski

Call to order at 7:05 PM

The members present reviewed the minutes of the January 2023 meeting.

Wendi Halberg motioned to approve the January 2023 minutes. Debra Goff-Rose seconded and the motion passed unanimously.

Staff gave her maintenance report. Staff is working on ongoing issues. Irrigation issues at Equestrian Park and vandalism at Country Estates Park. Restrooms at Country Estates Park are still not working. The restrooms are closed while the plumbers are troubleshooting the commodes. FPL hardening project broke the water line at the barn and they will be repairing the damage. The kitchen sink at the Barn is only meant for liquid. Vandalism was also found at the Rolling Oaks Park. Planted flower beds at front of Town Hall in conjunction with the boy scout troop. Shade over the slide area in Country Estates Park is still in the works. As a follow up to a question from last meeting; the entryway at the Equestrian Park was funded partially by a \$125,000 grant that also included nature trails and the Town matched the grant to some extent.

Water Matters Day is March 11th and the Town will have a presentation. If anyone is able to help with set up Friday afternoon or Saturday morning please let December know.

If a board member has an item they wish to be included on the next agenda, please email December. Events coming up to benefit the Town of Southwest Ranches College Scholarship Fund are Flamingo Flocking, Barn Dance, and Sikh 5k run/walk.

There being no further business to discuss, the meeting adjourned at 7:45 pm.



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Follow up/Maintenance Report**

Tuesday
March 14, 2023

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Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,
Wendi Halberg, Laurie Morse, Catalina Stubbe

Emeritus

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CALUSA CORNERS

- **Butterfly planting:** Staff would like to plan another event for Earth week if the Board members would like to promote this.

COUNTRY ESTATES PARK

- **Restrooms:** An issue with flushing commodes/septic lines is being investigated in men's and women's rooms. Currently, restrooms are still closed due to daily stoppages reported by facilities crew.
- **Shade for Playground:** Item will be a Program Modification request in FY 24 budget season.

EQUESTRIAN PARK

- **Irrigation / Electricity issue:** Issues continue to arise driving up cost of electricity. Irrigation contractor is monitoring operation of the recharge system as potential cause for current issues.
- **User Groups access to storage:** Users have not followed procedures surrounding access, and privileges for storage are no longer being offered. Locks will be changed to ensure security.

ROLLING OAKS PARK

- **Electricity issues:** This issue is yet to be resolved. Staff will work with Electrician to investigate electrical issues. Repairs will be completed as soon as possible.
- **Restrooms/Vandalism:** Repairs have been partially completed. Town Administrator and Davie Police Department are handling the issue with the individuals responsible for the damage.

SOUTHWEST MEADOWS SANCTUARY PARK AND PRESERVE

- **Restroom building:** Specifications are being developed for restroom building and stabilized parking.
- **Drainage and wetlands Project:** These projects will improve drainage along the Dykes Road corridor, will assist the Town in fulfilling grant commitments for the site, and are being funded via state and federal funding, as well as in-kind services and Town matching funds.

EVENTS

- Southwest Ranches **Farmers Market** ongoing on Saturdays at Southwest Meadows Preserve
- **SEAB Food Truck Event** Friday, March 31, Sunshine Ranches Equestrian Park 5 – 9 pm
- **Sikh Youth Association Unity in Diversity 5K** Saturday April 1, Rolling Oaks Park, 7:30 am
- **Household Hazardous Waste Event** Saturday, April 29th, Rolling Oaks Park Barn, 8 am to 2 pm
- **Bingo at the Barn** is being planned for Saturday, August 26th by the Parks Foundation