

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

January 26, 2023

13400 Griffin Road

Present:

Mayor Steve Breitzkreuz

Andrew Berns, Town Administrator

Vice Mayor Jim Allbritton

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Bob Hartmann

Emil Lopez, Town Financial Administrator

Council Member Gary Jablonski

Keith Poliakoff, Town Attorney

Council Member David S. Kuczenski

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Breitzkreuz at 7:04 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

**3. Proclamation – Archbishop Edward A. McCarthy High School**

The Town presented a proclamation to celebrate Archbishop Edward A. McCarthy High School's 25<sup>th</sup> Anniversary.

**4. Presentation to SWR Parks Foundation – Antonio Salcicioli**

Antonio Salcicioli of the Cioli Group presented the SWR Parks Foundation with a donation in the amount of \$7137.00.

**5. Coyote Nuisance Presentation & Discussion**

A PowerPoint presentation followed by a discussion was held to address the continuing problems with coyote attacks throughout the Town.

**6. Public Comment**

The following members of the public addressed the Town Council: Parneet Singh of the Sikh Youth Association and Rose Williams.

**7. Board Reports**

George Morris provided update on both the Drainage and Infrastructure Board as well as the Southwest Ranches Parks Foundation.

**8. Council Member Comments**

Council Member Jablonski advised there will be an upcoming discussion item regarding the Fill Permit process after the Drainage and Infrastructure Advisory Board has discussed it. He then provided the public with upcoming Town events as well as Town Hall closure for the President's Day holiday. He spoke about the progress being made the Misión Vida/Weston FC Soccer Club agreement.

Vice Mayor Allbritton spoke about the accomplishments the Town achieved in 2022 such as lowered millage rates, a balanced Town Budget, a new solid waste contractor, license plate readers to help deter speeding in the Town, three Charter Review amendments passed, raised our parks impact fees, and the fill permit process was streamlined. The Town received 1.8 million dollars in grants from the State and Federal Government to complete projects around the Town with minimal Town match. He spoke about bringing in a 9-1-1 dispatcher from a non-regional facility to explain how intricate the 9-1-1 system is and how it's run. He advised he was going to Tallahassee for Broward Days in March to meet with the Legislators and lobby issues for the Town. Vice Mayor Allbritton spoke about sitting on the Broward Water Advisory Committee and the discussion about having every home in Broward County on sewer systems instead of septic systems. He thanked all the volunteer advisory board members as well as the Astor Knight Parks Foundation board members for dedicating their time to the Town. He spoke about the two speed trailers that have been placed in different areas around Town. He advised the residents to contact him if they had a specific location that would benefit having the speed trailer placed and he would see to it. He advised the District Three Homeowners Civic Association meeting will be held Monday, January 30, 2023. Lastly, he spoke about the residents on 62<sup>nd</sup> Street, West of 166<sup>th</sup> Avenue got together and raised the funds to have their street paved. Once that is done, they are looking for information as to how to turn the street back over to the Town.

Council Member Kuczenski spoke about the Founder's Park Wall and the work being done by the Rural Public Arts and Design Advisory Board to have additional panels painted by the hired artist. He also asked the Rural Public and Design Arts Advisory Board to design something that would identify Southwest Ranches residents that are also vendors at the Farmer's Market. He spoke about the 9-1-1 system in Broward County and assured the Town's residents they are fully protected if they call 9-1-1. He provided an update on the tickets and citations issued in the months of December and January due to the efforts of the Davie Police Department and the direction of the Town.

Council Member Hartmann congratulated the Astor Knight Parks Foundation for the success of the Southwest Ranches Country Fair. He spoke about recycling and offered the Town residents an hour-long tour at the Waste Management facility for ages 14 and older. The dates for the tour are Saturday, February 18<sup>th</sup>, and Thursday March 9<sup>th</sup>, both at 10:00 a.m. and to please contact him to attend. He spoke about the Community Emergency Response Team (CERT) that is trained by Davie Police Department and urged the residents to take the class and become certified. He would also like to set up a peer organization in the Town and have Davie Police Department meet with them quarterly and provide supplies and training. Council Member Hartmann went on to talk about Broward County also providing trainings such as active shooter drills and airport incident drills. He spoke about police presence in the Town and asked Town Administrator Berns to get involved and help identify funding for additional police officers or possibly organizing a community-oriented police group, citizens patrol or police reserve. He also mentioned reaching out to Representative Debbie Wasserman Schultz to see if there are any federal funds available to help with police staffing. He spoke about the "Keep Us Rural" Workshop, the great ideas that were suggested and thanked the public for attending. Lastly, he spoke about the Advisory Boards and thanked the volunteers for their time and effort as well as their suggestions.

Mayor Breitkreuz congratulated Deputy Town Clerk Ruesga for obtaining her Certified Municipal Clerk Designation. He spoke about the transition from Waste Pro to Waste Management (WM) and advised the residents about the GIS page on the website that will assist the residents in finding out days their garbage, bulk trash and recycling are. Assistant Town Administrator Muñiz showed the residents how the GIS webpage worked. He talked about having activities that bring the Town residents together, specifically focusing on the youth and senior citizens. He spoke with Town Administrator Berns about hiring a part time employee as an Activities Director, under the supervision of December Lauretano-Haines to focus on that aspect for the Town. He provided direction to Town Attorney Poliakoff to draft a helicopter ordinance due to larger homes being built and possibly having helicopters landing at those residences. Lastly, Mayor Breitkreuz spoke about his meeting with Broward Sheriff's Office Gregory Tony regarding the 9-1-1 call centers.

## **9. Legal Comments**

Town Attorney Poliakoff spoke about the loss of Susan Wynn and offered his thought and prayers to the family. He advised the Town Fireworks Bill is in Bill Drafting and once it has been assigned a Bill number, he will announce it publicly. He will work on the helicopter ordinance as directed by Mayor Breitkreuz. He spoke with Gary Resnick who handles the Town's federal issues and he suggested to Town Attorney Poliakoff to separate the Utilities ordinance and creating an ordinance just for water and sewer and one ordinance for everything else. Town Attorney Poliakoff asked for the Town's permission to separate the ordinances to which Mayor Breitkreuz agreed. He spoke about the settlement agreement with Misión Vida and the final settlement agreement should come before the Town Council's next meeting.

## **10. Administrations Comments**

Town Administrator Berns invited the Town Council and any members of the public to come to Town Hall on Saturday January 28<sup>th</sup> from 10am to 2pm as the members of Boy Scout Troop 224 as well as members of the Parks, Recreation, Forestry and Natural Resources Advisory Board will be working on replanting the flower beds in front of Town Hall. He spoke about the speed enforcement project in slowing the traffic down within the Town and installing permanent speed signs throughout the Town. He provided photos and advised there are two companies that have been identified for the project. Town Administrator Berns suggested the Town purchase one of the permanent signs, have it installed, see how it works and evaluate the data and go from there. He then asked for the Town Council's input. Town Council agreed to the prototype and provided location suggestions as well as having Davie Police Department offer suggestions as well. Mayor Breitkreuz asked Town Administrator Berns what would be the installation challenges would be and he stated it would probably be wiring hookup issues, but the Town wouldn't fully know until the installation was completed.

## **Ordinance - 2<sup>nd</sup> Reading**

**11.** AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING THE CAPITAL IMPROVEMENTS ELEMENT AND ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2023-2027 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {Approved on First Reading - December 8, 2022}

The following motion was made by Council Member Jablonski and seconded by Council Member Kuczenski and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE THE ORDINANCE ON SECOND READING.**

**Ordinance – 1<sup>st</sup> Reading**

**12.** AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING CHAPTER 3 OF THE TOWN OF SOUTHWEST RANCHES UNIFIED LAND DEVELOPMENT CODE OF ORDINANCES PERTAINING TO DANGEROUS DOGS; PROVIDING FOR INCLUSION IN THE TOWN'S CODE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. **{Tabled from October 27, 2022}**

The following motion was made by Council Member Hartmann and seconded by Council Member Jablonski and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE THE ORDINANCE ON FIRST READING WITH THE FOLLOWING AMENDMENTS:**

- **A LOOSE DOG IS NOT AN INHERENTLY A DANGEROUS DOG,**
- **AMEND SEC 3.3 SUB 2 TO SAY, "HAS KILLED OR AGGRESSIVELY BITTEN, ATTACKED, ENDANGERED OR INFLICTED INJURY TO A DOMESTIC ANIMAL WHILE UNPROVOKED AND OFF THE OWNER'S PROPERTY,**
- **A DOG SHALL NOT BE CLASSIFIED BY THE TOWN OR A CODE ENFORCEMENT OFFICER AS DANGEROUS IF THE INCIDENT OCCURRED ON PRIVATE PROPERTY CONTAINING A "BAD DOG" SIGN**

**Resolutions**

**13.** RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ASSIGNING THE TOWN'S PLANNING, ZONING AND LAND USE SERVICES TO TRANSYSTEMS CORPORATION D/B/A TRANSYSTEMS CORPORATION CONSULTANTS AS A RESULT OF ITS ACQUISITION OF SEPI ENGINEERING & CONSTRUCTION, INC. OR TO SUCH OTHER LEGAL ENTITY EMPLOYING JEFF KATIMS; AUTHORIZING THE MAYOR, THE TOWN ADMINISTRATOR AND THE TOWN ATTORNEY TO EXECUTE AN ASSIGNMENT, IF NECESSARY; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski and seconded by Council Member Kuczenski and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE THE RESOLUTION.**

**14.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING AND APPROVING AN AGREEMENT WITH CYPRESS FOUNDATION

SOLUTIONS LLC IN THE AMOUNT OF THIRTY EIGHT THOUSAND TWO HUNDRED TWENTY DOLLARS AND ZERO CENTS (\$38,020.00) TO COMPLETE THE FOUNDATION ENCAPSULATION OF SOUTHWEST RANCHES VOLUNTEER FIRE DEPARTMENT MODULAR AT 17220 GRIFFIN ROAD; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2022-2023 TOWN BUDGET; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY, TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Allbritton and seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE THE RESOLUTION.**

**15. ANNUAL REVIEW OF CHARTER OFFICIALS (TABLED FROM DECEMBER 8, 2022 MEETING)**

The following motion was made by Council Member Kuczenski and seconded by Council Member Kuczenski and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE A 10% COLA/MERIT INCREASE FOR TOWN ADMINISTRATOR BERNES AND ASSISTANT TOWN ADMINISTRATOR/TOWN CLERK MUÑIZ AND A 7.5% COLA/MERIT INCREASE FOR TOWN FINANCIAL DIRECTOR LOPEZ.**

**16. Approval of Minutes**

- a. **November 17, 2022**
- b. **December 8, 2022**
- c. **January 12, 2023 Workshop – Keep Us Rural**

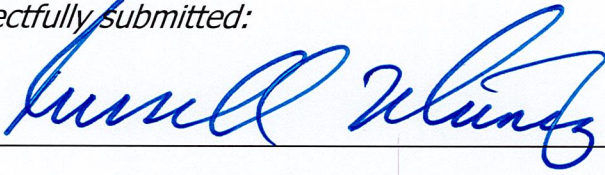
The following motion was made by Council Member Jablonski and seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote as follows: Council Members Hartmann, Jablonski, Kuczenski, Vice Mayor Allbritton and Mayor Breitkreuz voting Yes.

**MOTION: TO APPROVE THE NOVEMBER 17, 2022, DECEMBER 8, 2022 REGULAR MEETING MINUTES AND THE JANUARY 12, 2023 WORKSHOP MINUTES.**

**17. Adjournment**

Meeting was adjourned at 10:51 p.m.

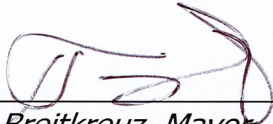
*Respectfully submitted:*



---

*Russell Muñiz, Assistant Town Administrator/Town Clerk*

*Adopted by the Town Council on this 9<sup>th</sup> day of March, 2023*



---

*Steve Breitkreuz, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.