



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
September 13, 2022
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Chris Brownlow, Dena Butler,
Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Marie Nix, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

QUOTE OF THE MONTH:

"One of the first conditions of happiness is that the link between man and nature shall not be broken." – Leo Tolstoy

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA AS FOLLOWS

D. NEW BUSINESS:

- Adopt Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for August 2022.

E. OLD BUSINESS:

- Country Estates Fishing Hole Play field fence – seeking piggyback Contract for procurement.
- Follow up/Maintenance report attached for the Board's review and discussion.

F. AGENDA PREP FOR NEXT MEETING

G. BOARD MEMBER COMMENTS

H. STAFF COMMENTS

I. HOA/PUBLIC COMMENTS

J. ADJOURNMENT



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources Advisory Board
Staff Notes**

August 9, 2022
7:00 pm

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg, Sheryl Melson, Laurie Morse, Marie Nix, Catalina Stubbe

Emeritus

MaryGay Chaples, Aster Knight

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Members present:

Chris Brownlow
Dena Butler
Debbie Green
Laurie Morse
Catalina Stubbe
Sheryl Melson

Council present:

Steve Breitzkreuz
Gary Jablonski
Dave Kuczenski
Bob Hartmann

RFNRAB Members absent:

Wendi Halberg
Marie Nix
Debra Goff-Rose

Staff present:

December Lauretano-Haines

Others present:

Lisa Miltnovich

Call to order at 7:05 PM

The Members present discussed reviewed the minutes of the June 2022 meeting.

Catalina Stubbe motioned to approve the minutes of the June 2022 meeting. Dena Goff Rose seconded and the motion passed unanimously.

Staff briefed the members present regarding the Rolling Oaks Park wetlands cleanup project.

Staff briefed the members present regarding items in the maintenance report. Staff is working on irrigation issues at Equestrian Park, planting project at Calusa Corners Park, wetlands cleanup at Rolling Oaks Park, ballfield dirt spreading and now fencing for Country Estates as well as seeking pricing for shade on the playground, fencing and planting at Southwest Meadows Preserve

Staff briefed the members present regarding the Country Estates entrance feature call for entries and lack of responses. Mayor Breitzkreuz suggested that perhaps art schools could be contacted to gain interest.

The members present discussed the entry feature/sign and the banner concept for the Southwest Meadows Preserve property. Members present are not against a banner across the top, so long as it does not become a maintenance issue and they are also fine with the idea of temporary banners that will call attention to events. Staff will follow the lead set by the Rural Public Arts and Advisory Board unless other direction is given.

Staff briefed the members present regarding events that will take place this fall. The Chair reminded that there may be ways in which the board can take part and volunteer for these events.

Members present discussed potential for creating activities for seniors. Staff will put something in the newsletter to gauge interest.

There being no further business to discuss, the meeting adjourned at 7:58 pm



Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Follow up/Maintenance Report

Tuesday
September 13, 2022

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,
Wendi Halberg, Sheryl Melson, Laurie Morse, Marie Nix, Catalina Stubbe

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EQUESTRIAN PARK

- **Irrigation:** Conversion from pressurized system to pump start system is not recommended by Hoover Pumping systems (proprietary service provider). Seeking alternatives with Irrigation Craft.
- **Grill Replacement:** New parts in hand. Contractor will install within the month.

CALUSA CORNERS

- **2022 Planting improvements:** Tree planting is complete. Shrubs will be laid out in field and planted within the month. Establishment watering for trees is in progress.

ROLLING OAKS PARK

- **Wetlands upgrade:** Project is in progress. Invasive trees have been removed. Internal perimeter is being treated with sprays to initiate control of primrose willow as far in as possible. Maintenance proposal is requested. Completion of project anticipated prior to September 30, 2022.

COUNTRY ESTATES PARK

- **Ballfield Fence:** Staff will procure a perimeter fence via piggyback on City of Plantation contract.
- **Playground repairs:** proposal for repair of climbing structure is requested.
- **Grill Replacement:** New parts in hand. Contractor will install within the month.
- **Fallen Tree:** Bulnesia tree is being watered and condition will be evaluated in 6 months. If necessary, this tree will be replaced.
- **Shade for Playground:** Staff is awaiting final proposal for shade over the climbing structure.
- **Entrance Feature Call for entries:** Staff has received no calls or requests for information.

TOWNWIDE TREE MAINTENANCE

Pruning and other tree maintenance in progress.

EVENTS

Upcoming events include:

- Southwest Ranches **Farmers Market** Commencing September 24th at Southwest Meadows Preserve
- Southwest Ranches Parks Foundation **Chili Cookoff and Car Show** – Saturday December 10th at Rolling Oaks Park
- Southwest Ranches Parks Foundation **Country Fair** – January 13 – 16, 2023 at Southwest Meadows Preserve
- Southwest Ranches **Fun Horse Show** – Saturday February 11, 2023 at Sunshine Ranches Equestrian Park