



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources Advisory Board  
Staff Notes/Minutes**

October 12, 2021  
7:00 pm

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330

**Board Members**

Chris Brownlow, Dena Butler,  
Debra Goff-Rose, Debbie Green, Wendi Halberg, Sheryl Melson,  
Laurie Morse

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

**Members present:**

Chris Brownlow  
Dena Butler  
Debbie Green  
Laurie Morse  
Debra Goff-Rose

**RFNRAB Members absent:**

Wendi Halberg  
Sheryl Melson

**Staff present:**

December Lauretano-Haines

**Council present:**

Gary Jablonski  
Mayor Steve Breitkreuz  
Jim Allbritton  
Bob Hartmann  
David Kuczenski

Call to order at 7:07 PM.

The members present reviewed the minutes of the September 2021 meeting.

Debra Goff-Rose motioned to approve the minutes of the September 2021 meeting. Dena Butler seconded and the motion passed unanimously.

The members present discussed parks usage policies and user requests that do not conform to current Policies. Copies of policies for Sunshine Ranches Equestrian Park, Country Estates Fishing Hole Park and Rolling Oaks Park Barn facility were provided to all Board members for review and potential recommendation to Council for future amendment to alleviate issues of noncompliance.

Suggestions arising out of the conversation included:

Draft an application for the non-conforming uses. Give them a way to have a meeting do do some language that allows the Town to make changes as needed

Revise the policies so that all the rules for each facility that are the same are grouped together and all those that are different are better categorized.

Standardize all the policies.

Other topics of discussions arose from the items on the maintenance report. The board suggested again providing some kind of bulletin board at each facility and having a policy where all notices are removed on the 1st of each month so the content is not allowed to become stale.

Also discussed: Upcoming Calusa Corners Planting Project, nature trail, signs, historical home, Circle S artifacts, Bees, Country Estates ballfield, upcoming events, and the services available at Town Hall for Covid testing and vaccinations..

There being no further business to discuss, the meeting adjourned at 8:25 pm.