

TOWN OF SOUTHWEST RANCHES, FLORIDA
STORMWATER MASTER PLAN
RFQu NO. 22-001
ADDENDUM 1

Note that the Town has extended the Questions Deadline from Tuesday May 10 to Friday May 13, 2022, at 4:00p.m. EST.

Amendment to Sections and APPENDIX B – BASE PROPOSAL SCHEDULE:

1.2 PURPOSE OF PROJECT:

The Town received a grant from the State of Florida Department of Economic Opportunity for this project, which is a federally funded Community Development Block Grant Mitigation Program. The awarded Proposer shall familiarize with the terms, conditions, and deliverables set in the grant agreement.

The Town seeks a talented, interdisciplinary team that includes the following professionals:

- Environmental, Hydrologic, Drainage & Civil Engineers
- ~~Landscape Architect~~
- Communications Professional
- GIS & Data Expert

2.11 EVALUATION CRITERIA:

The following evaluation criteria will be used as a general guide for evaluating the proposals. The Evaluation Committee will independently review and evaluate all responsive proposals received. Members may choose not to award any points, should they feel a proposal is undeserving or does not sufficiently address the criteria. The establishment, application and interpretation of the evaluation criteria below shall be solely within the discretion of the Town.

SECTION CRITERIA POSSIBLE POINTS:

A	Knowledge of Local Stormwater Systems and Conditions	15
B	Staff Qualifications	10
C	Approach and Methodology	10
D	Design Philosophy	15
E	Experience	35
F	References	10
Location of Firm's Main Office from Town Hall (50 miles or less = 10 pts; 51 - 100 miles = 5 pts)		5
MAXIMUM POSSIBLE POINTS		100

A. KNOWLEDGE OF LOCAL STORMWATER SYSTEMS AND CONDITIONS (Points 15)

Demonstrate knowledge and understanding of both local drainage district methodologies and facilities through the analysis of their respective drainage district stormwater master plans and similar documents.

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B. STAFF QUALIFICATIONS (Points 10)

Indicate the orientation of the design team, identifying the key personnel and describing their qualifications and responsibilities. Indicate prior experience on similar projects. Qualification should highlight experience with regulatory agencies, permitting and governing regulations and their locations. Provide the Florida registration numbers of professional personnel.

NOTE: An organizational chart is recommended.

C. APPROACH & METHODOLOGY (Points 10)

Summarize a general approach that outlines how the project team will identify an effective methodology to provide a comprehensive SWMP. The firm's ability to use this approach to complete the project on time and within budget.

D. DESIGN PHILOSOPHY (Points 15)

Explain in detail your design philosophy and how it will be used to create extraordinary projects in our various settings. Include details that will be analyzed and incorporated into the overall design. Explain how you will ensure that the project will be designed to include all the facets the Town desires. Describe how you have used innovation design concepts on other projects.

E. EXPERIENCE (Points 35)

Experience in design and permitting of municipal (or county) agency Stormwater Master Plan, developing a Stormwater hydraulic/hydrological model based on the complete GIS database, experience in developing a phased capital improvement project (CIP), grant funding Opportunities State, County, codes and ordinances. Describe the experience in providing similar services of the firm within the last ten (10) years that are similar to the Services herein. Past performance of Proposer's that have previously done business with the Town of Southwest Ranches will be considered.

F. REFERENCES– Appendix Q (Points 10)

References from public sector clients are preferred. The Town will send Reference Check Surveys via email to the references provided. If the contact information is incorrect or the reference does not respond, the firm will lose points awarded for this criterion.

Please place APPENDIX B – BASE PROPOSAL SCHEDULE in a separate sealed envelope.

Replace the existing APPENDIX B with the following - APPENDIX B – BASE PROPOSAL SCHEDULE:

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APPENDIX B - BASE PROPOSAL SCHEDULE- NEW

Develop Stormwater Master Plan

1. Gather and compile datasets to develop a comprehensive inventory of existing conditions, including stormwater system locations, rainfall data, FEMA Flood Insurance Rate Map information, soils data, land use information, stormwater activity documentation, and other available system information. Review existing drainage district stormwater documents and master plans to understand drainage methodology in the area.
2. Community outreach meeting with stakeholders.
3. Model existing stormwater and drainage conditions using the input data. Conduct additional analysis to determine future conditions, identifying and modeling improvement options. Analyze identified stormwater improvements. Provide runoff staging effects of increased ground water elevations due to tidal influences and sea level rise.
4. Prepare conceptual designs and cost estimates for recommended stormwater improvements. Analyze potential paths to reduce future flood risk and identify a short, medium, and long-term project schedule to be used in future mitigation planning processes.
5. Presentation of Stormwater Master Plan to Town Council.

TOTAL PROPOSAL PRICE \$ _____

Proposer's Firm: _____