



**Date: April 27, 2022**

**REQUEST FOR QUOTATIONS**

**“SPREADING SURPLUS FILL MATERIAL AT COUNTRY ESTATES  
PARK PLAY FIELD”**

**RFQ No.: 22-112**

**ALL INTERESTED PARTIES:**

The Town of Southwest Ranches is seeking a Quote for spreading spoil / surplus fill stockpiled on the Country Estates Park play field.

18900 Griffin Road, Southwest Ranches, FL 33332

\*remove large weeds / invasive exotics sprouting on the mounds

\*remove any trash and debris in the stockpile and haul away

\*Separate any large rocks from the fill material and stockpile these along the northern boundary of the playfield from the chain link fence at entrance in a straight line east (see marked aerial) to form a vehicular barrier.

\*Spread fill uniformly over the playfield area

\*goal is to achieve a surface that can be mowed, and utilize any large rocks as a deterrent for vehicular use of the field.

Quote may be a lump sum price

Please review Purchase Order Terms and Conditions attached.

Quotes may be submitted until: **2:00 p.m. Wednesday May 11, 2020.**

Please include.

Each submittal shall include:

- Copies of all required licenses
- Current W9 form utilizing IRS form: October 2018.
- E-Verify Memorandum of Understanding ( [www.E-Verify.gov/employers](http://www.E-Verify.gov/employers) )

TOWN OF SOUTHWEST RANCHES, FLORIDA  
**RFQ 22-112 - QUOTE FOR SPREADING SURPLUS FILL MATERIAL  
AT COUNTRY ESTATES PARK PLAY FIELD**

- Two (2) references, letter of recommendation preferred.
- The Quote shall include Broward County Local Business Tax Receipt if the quote value is greater than or equal to \$10,000.
- The Quote shall include certificate(s) of insurance or written proof of the ability to provide the required insurance by an insurance company authorized to do business in the State of Florida.
- **INSURANCE**  
The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and **must list the Town as an Additional insured of this coverage**. The Seller must have worker's compensation coverage as required by law, and if applicable, provide a copy of state workers compensation exemption. Any exception to the above stated limits or other requirements must be endorsed and approved by the Town of Southwest Ranches' Town Administrator.
- The completed attached form.

**GENERAL SPECIFICATIONS**

All work shall be completed during normal business hours, which are Monday-Friday 7:30 AM - 5:00 PM, unless otherwise approved by Town's designee.

**GARBAGE COLLECTION**

Trash and debris separated from the stockpile from removal to be hauled away by Contractor and disposed of legally.

**CONTRACTOR'S RESPONSIBILITY**

The Contractor shall furnish all supervision, labor, equipment, materials, paint, tools, machinery, transportation and other facilities and services necessary to fully complete the project.

The Contractor shall be responsible for the protection of the Town's property and if damage occurs the Contractor shall be solely responsible for the restoration of such damage within 5 days of the notification.

The Contractor shall be responsible to cordon off and erect warning signs in areas where any chance of damage or injury could occur.

The Contractor shall be responsible to ensure their staff follows all related safety and applicable OSHA regulations.

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AT COUNTRY ESTATES PARK PLAY FIELD**

The Contractor will ensure that all work is performed in a professional manner by skilled trade workers.

The Contractor shall ensure that all work will be done during daylight hours and may include weekends and holidays. Forty-eight hours' notice is required for weekend scheduling and must be mutually agreed upon with the Town Representative.

The Town will make a final decision deemed to be in the best interests of the Town and anticipates the use of a purchase order or written agreement to confirm the terms of the services, as may be acceptable to the Town.

Pursuant to the Town's Procurement Code, this RFQ shall not be deemed a competitive procurement, and there shall be no rights of protest associated with decisions which may be made by the Town.

The Town of Southwest Ranches reserves the right to reject any or all quotes, to waive any informality, non-material irregularity or technicality.

All quotes and questions concerning this RFQ may be submitted by US Mail, Fax or Emailed to:

December Lauretano-Haines  
ISA Certified Arborist® #FL-6019A  
LIAF #2007-0045  
Parks, Recreation and Open Space Manager  
Town of Southwest Ranches  
13400 Griffin Road  
Southwest Ranches, FL 33330  
Ph 954.343.7452  
Fax 954.434.1490  
[dlauretano@southwestranches.org](mailto:dlauretano@southwestranches.org)

TOWN OF SOUTHWEST RANCHES, FLORIDA  
**RFQ 22-112 - QUOTE FOR SPREADING SURPLUS FILL MATERIAL  
 AT COUNTRY ESTATES PARK PLAY FIELD**  
**RESPONSE TO REQUEST FOR QUOTATIONS**  
**RFQ NO.: 22-110**

COMPANY NAME: \_\_\_\_\_

OWNER/CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Earliest start date:	
Total Price:	
<b>TOTAL QUOTE</b>	<b>\$</b>

Detailed Quote as per specifications attached: YES / NO