



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
January 11, 2022
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Chris Brownlow, Dena Butler,
Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA AS FOLLOWS

D. NEW BUSINESS:

- Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for December 2021.
- Welcome to new and returning Board Members.
- Materials provided electronically for the Board's reference:
 - The Town Advisory Board handbook and Current Advisory board Policy.
 - A copy of the Board's establishing Resolution #2022-022 for the 2022 calendar year
 - The Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Proposed Meeting Schedule for 2022.
- Election of Officers: Chair, Vice-Chair and Secretary

E. OLD BUSINESS:

- Follow up/Maintenance report attached for the Board's review and discussion.

F. AGENDA PREP FOR NEXT MEETING

G. BOARD MEMBER COMMENTS

H. Chairperson's quote of the month:

"The quicker we humans learn that saving open space and wildlife is critical to our welfare and quality of life, maybe we'll start thinking of doing something about it." - Jim Fowler

I. STAFF COMMENTS

J. HOA/PUBLIC COMMENTS

K. ADJOURNMENT



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources Advisory Board
Minutes**

December 14, 2021
7:00 pm

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Catalina Stubbe

Emeritus

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Members present:

Chris Brownlow
Dena Butler
Debbie Green
Debra Goff-Rose
Wendi Halberg
Catalina Stubbe

RFNRAB Members absent:

Laurie Morse
Sheryl Melson

Staff present:

December Lauretano-Haines

Council present:

Gary Jablonski
Mayor Steve Breitkreuz
Jim Allbritton
Bob Hartmann
David Kuczenski

Call to order at 7:05 PM

The members present reviewed the minutes of the November 2021 meeting.

Debra Goff-Rose motioned to approve the minutes of the November 2021 meeting. Catalina Stubbe seconded and the motion passed unanimously.

The Chair briefed the members present regarding goal setting for 2022 and asked the Board to contribute input via newsletter items.

The Board member discussed a potential educational opportunity to do a field trip with a planting project. Staff helped the Board explore ways this idea could proceed simultaneously with the Calusa Corners Planting Project, already planned for summer 2022. Staff's planting plan has been approved for grant funding and this includes native and beneficial exotic plants. Board members mentioned wanting to plant fruit trees to the project. Catalina Stubbe may be able to help get the item on the PTA agenda for a field trip.

Members present discussed items on the maintenance report. The mayor would like more resident input regarding the fencing at Fishing Hole Park.

The Board will meet next on January 11. The first meeting of the year usually includes election of officers.

There being no further business to discuss, the meeting adjourned at 8:30 pm.



Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Follow up/Maintenance Report

Tuesday
January 11, 2022

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FOUNDERS' TRAILSIDE PARK

- ✓ **Mural Wall:** The artist began work after Christmas. 3 panels of the mural are near complete. 3 more will be painted.

EQUESTRIAN PARK

- ✓ **Bulletin Board:** The bulletin board has yet to be installed, but will be done as soon as possible. Staff proposes to place boards at Country Estates and Rolling Oaks parks.
- ✓ **Special user groups:** The 3 groups have been informed of the Board's recommended 6-month approval of their requests for standing meetings. Their reservations are being officialized and the use will be included in any changes to the park usage policies brought forward to Council later this year.

CALUSA CORNERS

- ✓ **2022 Planting improvements:** At the December 2021 meeting, Board members expressed interest in turning the project to add native plantings on the site into an educational opportunity. Board members will reach out to the schools to see what can be arranged to officialize this. Staff will await the response. Project is planned for late spring / summer 2022 to plant when rains can be anticipated. Grant funding from the Department of Agriculture and Consumer Services in the amount of \$13,000 will support the project.

SOUTHWEST MEADOWS SANCTUARY and 5-ACRE TOWN-OWNED PARCEL

- ✓ **Events:** The parks foundation Carnival will take place on site January 13 - 16.

ROLLING OAKS PARK

- ✓ **Fitness Trail upgrade:** Replacement components are in hand. Installation and other repairs will be completed as soon as possible.
- ✓ **Wetlands upgrade:** Improvement of wetlands and maintenance is planned this fiscal year.

COUNTRY ESTATES PARK

- ✓ **Playground upgrade:** Replacement of worn playground signs is complete. Additional cleaning and replacement of worn hardware is scheduled.
- ✓ **Entrance Feature Call for entries:** Staff has received no calls or requests for information.
- ✓ **Ballfield Improvement:** Lien recovery funding will create a physical barrier (fencing) to keep motorized vehicular abuse off the field. Currently, fill from a TSDOR project in progress is being stored on the field.



Generally, 2nd Tuesday each month
7:00 pm

Southwest Ranches Town Hall
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**Town of Southwest Ranches
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2022 Proposed Meeting Schedule**

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2022 Proposed Meeting Schedule

Tuesday, January 11

Tuesday, February 8

Tuesday, March 8

Tuesday, April 12

Tuesday, May 10

Tuesday, June 14

Tuesday, July 12– NO MEETING - HIATUS

Tuesday, August 9

Tuesday, September 13

Tuesday, October 11

Tuesday, November 8

Tuesday, December 13

**1/11/22, 2/8/22, 3/8/22, 4/12/22, 5/10/22, 6/14/22, 8/9/22, 9/13/22, 10/11/22,
11/8/22, 12/13/22**