

**RESOLUTION 2019 – 024**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPOINTING A SELECTION & NEGOTIATION COMMITTEE ("SC") IN CONJUNCTION WITH THE TOWN'S PROCUREMENT OF EXTERNAL AUDIT SERVICES; ENACTING A CONE OF SILENCE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.**

**WHEREAS**, in furtherance of the Town's Procurement Code, the Town will soon be publishing a Request For Proposals (RFP) seeking qualified vendors for external audit services; and

**WHEREAS**, in furtherance of the requirements established by the Florida Statutes and the Town's Procurement Code, the Town desires to establish a Selection Committee ("SC") to review submittals and presentations, and to shortlist and to rank the vendors, if necessary; and

**WHEREAS**, to ensure the integrity of the process, the Town Council desires to enact a cone of silence to prevent discussions with interested vendors outside of a noticed meeting; and

**WHEREAS**, this cone of silence applies to anyone serving on the SC and to all members of the Town Council; and

**WHEREAS**, any vendor who violates this cone of silence shall be automatically disqualified from the procurement process; and

**WHEREAS**, the Town Council believes that this cone of silence is in the best interest of the health, safety, and welfare of its residents; and

**WHEREAS**, the Town desires that the SC rank the vendors and make a formal recommendation to the Town Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Southwest Ranches, Florida:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby appoints the following individual to serve as the SC for External Audit Services:

1. Martin Sherwood, Southwest Ranches Town Financial Administrator and CPA.
2. Bill Ackerman, Town of Davie Budget and Finance Director and CPA.
3. Georgina Rodriguez, City of Hollywood Accounting Division Director and CPA
4. David Huppert, Huppert & Huppert CPA's and Southwest Ranches Parks Foundation Volunteer and CPA
5. Russell Muniz, Southwest Ranches Assistant Town Administrator / Town Clerk

Alternate if any of the above cannot serve:

6. Karen Brooks, City of Coconut Creek Deputy City Manager/CFO and CPA

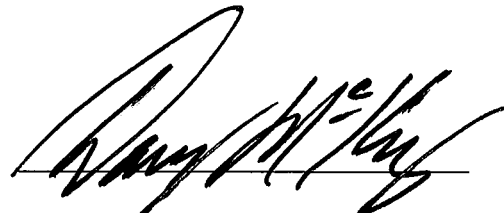
Section 3. The Town Council hereby enacts a cone of silence as it relates to this procurement. This cone of silence applies to anyone serving on the Selection Committee and to all members of the Town Council. Any vendor who has been found to violate this cone of silence shall be disqualified from the procurement process.

Section 4. That this Resolution shall become effective immediately upon its adoption.

**[Signatures on Following Page]**

**PASSED AND ADOPTED** by the Town Council of the Town of Southwest Ranches, Florida, this 13<sup>th</sup> day of February, 2019 on a motion by Vice Mayor Jablonski and seconded by Council Member Hartmann.

McKay	<u>Ayes</u>	Ayes	<u>4</u>
Jablonski	<u>Ayes</u>	Nays	<u>0</u>
Fisikelli	<u>Ayes</u>	Absent	<u>1</u>
Hartmann	<u>Ayes</u>	Abstaining	<u>0</u>
Schroeder	<u>Absent</u>		

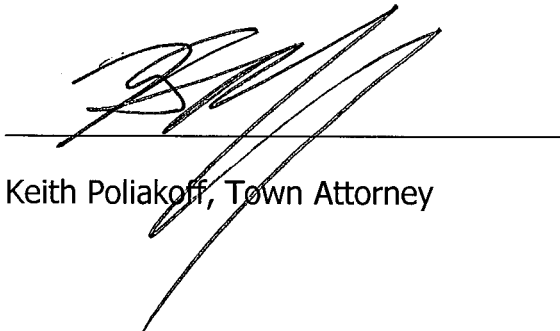
  
Doug McKay, Mayor

Attest:



Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:



Keith Poliakoff, Town Attorney

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