Town of Southwest Ranches
School Education Advisory Board
Meeting Minutes

Monday
October 8th, 2018
Griffin Road
7:00 PM

Town Hall
13400
Southwest Ranches, FL 33330-2628

Board Members Present:
Kathy Sullivan
Christina Brownlow
Debbie Green
Rosina Marrapodi-Bove
Jennifer Montgomery
Priscilla Prado-Stroze

Staff Present:
Ivette Solera

Council Present:
Gary Jablonski

Members Absent:

Page Giacin
Leah McDonnell

Guests Present:
Bob Hartmann

Call to order at 7:00 PM. A quorum was established.

Debbie Green motioned to approve the minutes for September 12th, 2018. Jennifer Montgomery seconded the motion and it passed unanimously.

Priscilla Prado-Stroze motioned to excuse the absence for the members listed above. Jennifer Montgomery seconded the motion and it passed unanimously.

Chris Brownlow motioned to for Kathy to purchase $5 gift cards for the pageant. Rosina Bove-Marrapodi seconded the motion and it passed unanimously.

Discussion Items:

- The Hoe Down will be $50/person and include someone to teach line dances. Kathy will print tickets (signed-out vis Debbie Green). We need auction items. Jen provided a letter her school sends for donations. Priscilla would like an event flyer I order to reach-out to on-line vendors. Kathy will send "assignments". Town letters (donation solicitation) were provided in tonight’s packet.
- ROCA needs help with the Halloween event...volunteer hours available.
- September 30th is the deadline for us to submit our receipts for reimbursement, as October 1st begins the new budget year.
- Kathy will ask Leah about October 23rd for a Paint-the-Grain event at 7pm at The Barn (Ivette will check with December). It will be posted on the marquis and is open to all ages.
• Debbie will verify if the gift card purchases are allowable. “Swag bags” will be created (Chris will ask for items; Jennifer will create). We can ask the Town, local business, Davie PD, Davie FD, etc., for freebies (calendars, candies, etc.). We have a sponsor willing to do a backdrop, and Bob Hartmann has also offered support. We need food and beverages...judges from the town, school board, Chief Benett, DPD, etc., and prior beauty queens. Chris will reach-out to the adult couples for participation in the pageant.
• The November SEAB meeting will be changed to the 14th (due to the Veteran’s Day holiday on the 12th). Kathy will ask the town’s administrator if anything is planned for this Veteran’s Day and 100th anniversary of the Armistice.
• All scholarships have been paid-out! Debbie would like to see our board’s expense account.
• Can we sell t-shirts at the Craft Show?
• Jennifer will create a pretty “drop-box” for events.

The meeting concluded at 8:10pm.