



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
November 14, 2017
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Rose Allbritton, Chris Brownlow, MaryGay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Nancy Hartmann, John Herring, Aster Knight, Debbie Mantel, Marie Nix, Karen Parkerson

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. AGENDA AS FOLLOWS**
- D. FILING:**
 - Excuse absences:
 - Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for October 2017.
- G. NEW BUSINESS:**
- H. OLD BUSINESS:**
 - Events Update
 - Follow up/Maintenance report attached for the Board's review and discussion.
- I. AGENDA PREP FOR NEXT MEETING**
- J. BOARD MEMBER COMMENTS**
- K. STAFF COMMENTS**
 - Events upcoming:
 - ❖ Southwest Ranches Schools and Education Advisory Board / Hawkes Bluff food truck event – Friday November 17, 5-9 pm. Equestrian Park
 - ❖ 3rd Annual Ride for the Ranches. Saturday November 18, 11 am – 3 pm, Rolling Oaks
 - ❖ 7th Annual Holiday Fun Horse Show, Saturday December 9, 8 am – end, Eq. Park
 - ❖ "What to Do Wednesdays" Wednesday December 13, 11 am – 2 pm, Rolling Oaks This will be our second WTDW class. It will be Quilling the Art of Paper. \$25 fee. Schedule has yet to gain momentum. Board members **please** publicize and help it along.
- L. HOA/PUBLIC COMMENTS**
- M. ADJOURNMENT**



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Official Minutes**

October 10, 2017
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Council Liaison

Staff Liaison

Rose Allbritton, Chris Brownlow, Mary Gay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Nancy Hartmann, John Herring, Aster Knight, Debbie Mantel, Marie Nix, Karen Parkerson

Gary Jablonski

December Lauretano-Haines

RFNRAB Members present:

Rose Allbritton
MaryGay Chaples
Aster Knight
Debra Goff-Rose
John Herring
Debbie Green
Lana Eichel

RFNRAB Members absent:

Karen Parkerson
Chris Brownlow
Nancy Hartmann
Debbie Mantel
Marie Nix

Council present:

Gary Jablonski

Staff present:

December Lauretano-Haines

Call to order at 7:12 PM. A Quorum was established.

Lana Eichel motioned to excuse the absence of the members listed above. Rose Allbritton seconded and the motion passed unanimously.

Debra Goff Rose motioned to approve the minutes of the August 2017 meeting. Rose Allbritton seconded and the motion passed unanimously.

Staff briefed the members present regarding efforts on behalf of the Town's Community Habitat Certification, including recent and upcoming presentations as well as goals yet to be met. The Town needs 2 schools and about 20 homeowners to Certify in order to complete our documentation book. All Board Members and Council Members should Certify as an example to residents.

The members present discussed the maintenance report.

The members present discussed the events schedule.

The chair briefed the members present regarding the Historical Society's efforts at putting together a website directory of local businesses. They were going to do a book, but have decided to focus on a website, instead.

There being no further business to discuss, the meeting adjourned at 8:05 pm.



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Follow up/Maintenance Report**

Tuesday
November 14, 2017
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330-2628

Board Members

Rose Allbritton, Chris Brownlow, MaryGay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Nancy Hartmann, John Herring, Aster Knight, Debbie Mantel, Marie Nix, Karen Parkerson

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

EQUESTRIAN PARK

Playground shade: Shade fabric to be reinstalled after end of hurricane season.

ROLLING OAKS

Storage Enclosure: Project is complete. Key was given to the ROCA members.

Use of tables and Town furnishings: The Town requests restriction of access to the southeast closet in the Community room so that that certain tables will not be used for reservations or ROCA events, as they are often not cleaned or returned to correct storage locations. The Town recently provided four 8-foot, four 6-foot and one 4-foot table for use by ROCA for Town events. These tables are not intended to be used off site for private functions.

Reservations and Events: The facility remains busy and in demand. Staff posts updated schedules monthly.

COUNTRY ESTATES PARK

Play fields: The seeded area is in a dormant period now that the active growing season is over.

Basketball goal: The goal was installed in October.

TRAILSIDE "FOUNDER'S" PARK

Picnic Shelter: Staff is seeking updated schedule for delivery of picnic pavilion roof materials. Staff has requested some proposals for brick surrounds for the pavilion columns. A separate proposal will be sought to modify an existing sign for the monument. This monument will be designed with brick surrounds to match the pavilion.

SOUTHWEST MEADOWS SANCTUARY

Tree pruning at this location will be prioritized this fiscal year (2018), as per Council's request.

CALUSA CORNERS

Playground shade: Shade fabric to be reinstalled after end of hurricane season.

EVENTS

Please see agenda for a list of upcoming November and December events.

"What to Do Wednesdays": In order for this new program to work, Staff is requesting proactive participation from Board members. The first class (basic computer skills for all levels) took place on Wednesday October 25th and was attended by 7 participants, who enjoyed the class, lunch and would like more such classes. The next class (Quilling: The Art of Paper) will take place on schedule on December 13.

The program needs support in order to be able to go forward.