



Town of Southwest Ranches
Advisory Board
Meeting Minutes

April 01, 2015
7:00 PM

Town Hall
13400 Griffin Road

Call to Order 7:10 PM.

Roll Call

RH, (Robert) Bob Hartmann, Chairman - Present
JM, John Monroe, Vice Chair, Recording Secretary - Present
VF, Vince Falletta, Member – Present
MC, Mary Gay Chaples, Member –Present
JH, John Herring, Member – Present
BH, Bryon Houghtaling, Member – Present
JE, John Eastman, Member - Present

A Quorum was established.

Also Present: Clete Saunier (Town Engineer), Freddy Fisikelli (Liaison/Vice Mayor), Gary Jablonski (Council Member), Steve Breitreuz (Council Member)

Pledge of Allegiance

Motion: To adopt the March 04, 2015 meeting minutes as presented.

Result	1st	2nd	RH	JM	VF	MC	JH	BH	JE
<i>Passed</i>	<i>VF</i>	<i>BH</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>

All members present

Motion: For the board to recommend the council oppose upcoming Broward County proposal to make 188th Ave go through from Griffin to Sheridan Street.

Results	1st	2nd	RH	JM	VF	MC	JH	BH	JE
<i>Passed</i>	<i>JH</i>	<i>BH</i>	<i>Y</i>	<i>Y</i>	<i>N</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>

Clete handed out the Public Works Director Monthly Report and described the highlights.

Motion: For the board to recommend the council direct our lobbyists in Tallahassee to pursue the property on the northeast section of Griffin Road at US 27.

Results	1st	2nd	RH	JM	VF	MC	JH	BH	JE
<i>Passed</i>	<i>MC</i>	<i>BH</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>

Meeting Adjourned 8:40 p.m.



Town of Southwest Ranches

13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Public Works Director Monthly Report

TO: Drainage and Infrastructure Advisory Board

FROM: Clete J. Saunier, P.E., Public Works Director / Town Engineer

DATE: April 1, 2015

RE: **Public Works Director Monthly Report**

Country Estates Fishing Hole Park:

- Bid documents for the trail improvements have been advertised and bids are due April 20th. Work should commence by May contingent upon the bid amount and Council approval.
- Staff has developed preliminary specifications based upon a conceptual scope of work for the remaining, unimproved park areas to be cleared of overgrown vegetation and undesirable trees, grading, leveling and grassing (sodding or seeding). However, funding is currently unavailable for this work.
- The final elements of the playground were installed. Native landscaping has been installed. The Town received full reimbursement of the \$75,000 grant from Broward County March 26th.

Calusa Corners: The Town was awarded a fifty thousand dollar (\$50,000) FRDAP grant from the State with no required Town match for construction of a pavilion, playground and parking improvements. We have until April 30, 2017 to complete this work. Staff is preparing the commencement documentation. A wetland determination has been completed. Legal staff is still working on the title commitment.

SW 145th Avenue Culvert Improvement: Construction is complete and reimbursement through our cooperative funding agreements with the Florida Department of Environmental Protection (FDEP) and the Central Broward Water Control District (CBWCD) is still in process.

Drainage Interconnect Projects funded by FDEP: The following projects have been designed and the plans and bid documents are being finalized. Plans and specifications are complete and it is anticipated the bid documents will be advertised in May pending all permitting approvals. All work must be constructed prior to December 31, 2015:

1. **SW 54th Place Drainage:** The Phase I improvements have been completed. Phase II of the project has been designed and is scheduled for construction completion by May 31, 2015. A 'push-button' contract with an FDOT contractor is being pursued contingent upon FDEP and Council approval by April 9th. Both phases of this project were funded by the Florida Department of Environmental Protection (FDEP).
2. **Hancock Road & Mustang Trail Intersection Drainage Improvement:** This project will provide a drainage pipe connection from an existing drainage inlet to a new drainage inlet and outfall pipe with headwall to the adjacent CBWCD canal.
3. **Dykes Road (between SW 51st Manor & SW 53rd Court) Drainage Improvement:** This project will provide an additional drainage outfall from Dykes Road to an adjacent canal. SBDD has prepared the design and has indicated they may be able to support this project by subcontracting a portion of the construction.
4. **SW 210th Terrace & SW 50th Street Intersection Drainage Improvement:** This project will provide two new drainage inlets and pipe, swale excavation and an outfall connection to an SBDD canal (Cemetery Canal). SBDD has indicated they may be able to support this project by subcontracting a portion of the construction work, including vegetation clearing within the existing drainage easement.
5. **SW 63rd Street Drainage Improvement from SW 185th Way to SBDD Canal West:** This project will provide new drainage inlets and pipe at each intersection and swales along the south side of SW 63rd Street from SW 185th Way to an SBDD canal west of SW 188th Avenue. SBDD has indicated they may be able to support this project by subcontracting a portion of the construction work.
6. **SW 195th Terrace Drainage Improvement from the 5800 Block to the 5400 Block:** Originally this project was designed to provide legal positive outfall to Canal 13 by installing drainage pipes from SW 195th Terrace to SW 196th Lane at two locations, each requiring access between four existing residences. After reviewing the initial design, it was determined that construction through this route would be too time consuming and cost-prohibitive due to extensive structural improvements (fences, etc.). Therefore, the project design was amended by re-routing legal positive outfall through Town right-of-way along SW 195th Terrace to SW 54th Place. This will require construction of approximately 1900 linear feet of drainage outfall pipe by connecting the existing catch basins at 5801 SW 195 Terrace to the drainage catch basins at the intersection of SW 195th Terrace and SW 54th Place. The drainage connection will then extend via the SW 54 Place Phase II improvements and outfall to Canal 13.

Stirling Road Guardrail: The Town Council approved the funding agreement with the State of Florida on January 22nd in the amount of four hundred and seventy eight thousand dollars (\$478,000) for guardrails from SW 130th to Hancock Road. The Florida Department of Transportation then executed the agreements on March 4th. The total project cost is estimated to be \$613,000, which requires a Town funding match of up to \$135,000. Staff met with FDOT representatives at the project Kick-Off Meeting on March 16th and received the first (of two) notices to proceed the following week. Staff met with the Town's continuing services surveying and engineering consultants and obtained their proposals which were approved by Council on March 26th. NTP for design and bid document preparation was issued March 30th.

SW 190th Extension: Town was awarded \$243,000 in the State budget to extend SW 190th Avenue. The Town Council approved the funding agreement at the January 22nd meeting. The Florida Department of Transportation then executed the agreements on March 4th. Staff met with FDOT representatives at the project Kick-Off Meeting on March 16th and received the first (of two) notices to proceed the following week. Staff met with the Town's continuing services surveying and engineering consultants and obtained their proposals which were approved by Council on March 26th. Staff is coordinating with FPL to acquire additional right of way along the SW 190th corridor adjacent to their HV substation.

Town Entranceway Signs: Staff submitted permit applications to Broward County for the two (2) new entryway signs on Griffin Road (SW 148th Avenue and SW 205th Avenue). Revocable license agreements with Broward County for signs within Broward County right-of-way were adopted at the January Town Council meeting. A purchase order has been issued for two additional signs. The Revocable license agreement with Broward County for the fourth entranceway sign will be on the March agenda. The survey is currently being prepared by Keith and Associates.

Pothole Repairs: Staff continues to monitor pothole occurrences and repairs. Staff is considering alternate options for inspecting, reporting and construction contracting allowing for a more efficient and responsive process.

Transportation Surface and Drainage Ongoing Rehabilitation Program (TSDOR): The Drainage and Infrastructure Advisory Board and Town Council have approved the first four years of the 21-year plan subject to annual review and amendment by the DIAB those roads scheduled for construction five (5) fiscal years and beyond. The first group of roads scheduled for construction FY 2016 have been reviewed by Town legal staff and determined to have no encumbered right of way issues. Legal staff is currently reviewing FY 2017 roads to determine whether any encumbered right-of-way and/or easement issues exist. Town Council approved the purchase orders for surveying and civil design services with our continuing services firms, Winningham and Fradley and Erdman Anthony, respectively, at its February 26th public meeting. The roads scheduled for improvement are:

- SW 209th Avenue

Griffin Road to SW 50th Street

- SW 50th Street
 - SW 210th Terrace
 - SW 54th Place
 - SW 54th Place
 - SW 208th Lane
 - SW 205th Avenue
 - SW 48th Place
 - SW 49th Court
 - SW 50th Place
- SW 208th Lane to SW 210th Terrace
 - SW 50th Street to SW 54th Place
 - SW 208th Lane to East Dead End
 - SW 210th Terrace to East Dead End
 - SW 50th Street to SW 54th Place
 - Griffin Road to Town Limit
 - SW 205th Avenue to E/W Dead Ends
 - SW 205th Avenue to E/W Dead Ends
 - SW 205th Avenue to E/W Dead Ends

Community Rating System (CRS): Staff is continuing to coordinate with the State and FEMA after its preliminary audit with the Town to obtain its CRS rating. Town staff from Public Works, Code Enforcement and Building Departments are involved. The auditor had comments regarding several elevation certificates (formatting and technical information issues) that are in the process of being addressed with the affected residents and their surveying consultants. A staff member of the Florida CRS Initiative met with staff on February 26th to help with admittance into the program. Admittance to the program is only allowed May and October each year. The projected date for admittance to the CRS is May 2016.

Country Estates Traffic Calming: THIS PROJECT IS COMPLETE AND FINAL PAYMENT/RELEASE ISSUED.

Broadwing Property Improvements for VFD: This project will provide a new station for the transfer of the Volunteer Fire Department from its current location 17220 Griffin Road. The project will require platting and potentially extensive environmental permitting due to its location adjacent to the SFWMD C-11 Canal. The building is planned to be a modular, portable structure, modified to the VFD's needs. Staff met with the Town's architectural, structural, planning and engineering consultants to develop scope of services necessary to plat, plan, design and construct all improvements related to this site. The 'hoped for' completion date for all construction is December 31, 2015.

SWR Interconnect to Improve Water Quality and Drainage (Dykes Road & Calusa Corners Park): The first phase of this project includes installing drainage inlets, pipe and swales along Dykes Road to transfer flood waters into a system of swales, canals and improved wetlands within Calusa Corners Park. The second phase includes the construction of an east to west waterway interconnecting the lake system within Ivanhoe Estates to the SBDD SW 172nd Avenue Pump Station. This project received a high recommendation by SFWMD staff for the Phase 1 process. The project will now move to Phase 2, which will require staff and SBDD to prepare and present a justification presentation to the SFWMD Board for their review, consideration and possible funding approval within the next year.

Local Mitigation Strategy Plan: Staff submitted forms for the Town's mitigation projects to Broward County to be eligible for future FEMA funding. These projects included a future fire station, Town Hall roof, and the SWR Interconnect.

National Pollutant Discharge Elimination System (NPDES): Staff is coordinating the permit with Broward County. The Town's consultant, E-Sciences, was in Town Hall from February 2nd to February 4th assisting staff with the preparation of the annual report. The Town's annual report was successfully submitted to FDEP on February 24th. Staff is preparing for an upcoming (randomly selected) audit by FDEP of our annual report on April 16th. The Town was one of ten randomly selected municipalities selected for FDEP's annual audit. E Sciences will be assisting the Town with this audit.

Stirling Road Traffic Calming Working Group: Staff met with a small group of residents on February 11th at 7 PM in Town Hall to discuss potential traffic calming measures / solutions on Stirling Road. The small group came to a consensus on several traffic calming measures to be implemented on Stirling Road, including enhanced traffic signage, double yellow centerline striping and new edge striping. The rumble strips on east Stirling Road have been modified, but one set of strips remains to be constructed. The contractor has been placed on notice regarding incomplete work.

Development Reviews and Inspections: Staff continues to assist residents on development requirements and code compliance through meetings, phone calls, emails, permit reviews, re-reviews, and inspections.

Month	Permits Applications Received
December	20
January	17
February	15
March	15 Estimated