



Town of Southwest Ranches

FY 2001 Approved Budget

September 21st, 2000

September 21, 2000

The Honorable Mayor, Vice Mayor and Councilmen
Town of Southwest Ranches, Florida

Dear Mayor, Vice Mayor and Councilmen:

In accordance with the Charter of the Town of Southwest Ranches, I am pleased to submit to you for your review and consideration the Budget for Fiscal Year 2001.

This Budget is an important milestone in the history of the Town, as it encompasses the first full year of the Town's existence and operation and by actions outlined herein charts the course of the Town's future.

The Budget should be considered the single most important document presented to the Town Council for its consideration, as it is intended to establish the framework within which to formulate action, operation, and financial plans with which to deliver cost effective services to the Town's residents, and to establish the basic foundation for the creation and implementation of the Town's governmental structure.

As the Town of Southwest Ranches is currently in transition from being a part of unincorporated Broward County to being a municipality, the Budget as submitted reflects the priorities of insuring an orderly, timely, and efficient transfer of functions, responsibilities, and assets from the County to the Town and establishing a stable, efficient, and cost effective municipal service base in Southwest Ranches. The governmental structure that emerges is intended to not only address citizens' concerns, which led to the incorporation, but also to meet the community's needs now and in the future through responsive and responsible governing.

I ask that you review and consider this Budget with great care so that upon its adoption it may serve well in charting the course for the Fiscal Year and provide a solid foundation for years to come.

Budget Format

A single budget document, which includes all Town funds and service programs, has been prepared to provide a comprehensive overview of all Town services and a financial framework for the understanding by the public.

The following sections are contained within the budget document:

1. Summary of All Funds
2. General Fund
3. Police Education Fund
4. Street Maintenance Reserve Fund
5. Transportation Reserve Fund

The Budget is a performance based plan that links goals and objectives with the financial resources necessary to achieve them. In order to ensure that the goals and objectives established in the budget planning process are translated into results, the resource allocation process is tied to performance. Every effort was made to provide a budget document that can be fully reviewed and justified to the Town Council and residents. The preparation of the budget document marks a commitment to a planned and professional process of developing a Budget that will address both current and future issues facing the Town, providing adequate service levels and the necessary justification to support all expenditure requests.

Fiscal Year 2001 Budget Priorities/Goals

The following represents the proposed priorities and goals that provide a framework for the preparation of the Fiscal Year 2001 Budget. In many areas, the Budget contains resources to address and accomplish these priorities and goals:

*Establish Municipal Administrative, Financial, and
Legal Services*

Establish Building, Planning and Zoning Services

*Establish Parks and Recreational Services and Public
Works Services*

Implement Interlocal Agreements with Broward County for the Transfer of Functions, Responsibilities and Assets from the County to the Town

Implement Revenue Sources at Levels Capable of Supporting Municipal Services

Assess and Evaluate the Town's Infrastructure

Initiate Preparation of the Town's Comprehensive Plan

Provide for Fire Rescue, Emergency Medical Services and Police Services After October 1, 2000

Action Plan

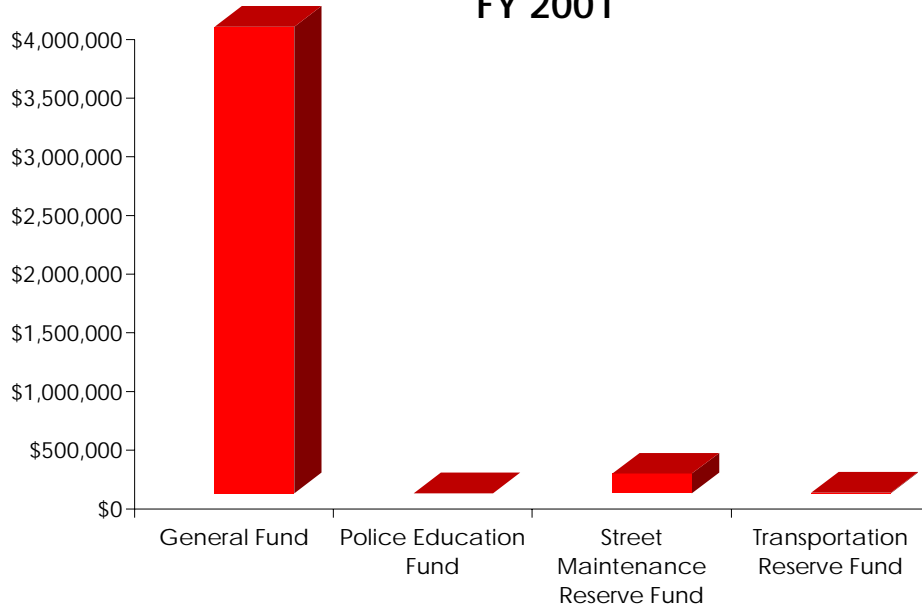
The residents of the Town deserve quality municipal services provided in a productive and efficient manner at a lowest possible cost. They also deserve planning and proper justification when a budget is proposed. The preparation of the Fiscal Year 2001 Budget creates a foundation to address operational and capital growth needs on a planned basis. The Budget emphasizes a professional and conservative fiscal approach.

A great deal of progress has been made to establish the foundation and invent the government structure with which to build on in the future. The decisions made today will dictate the community's commitment to maintain and improve the quality of life for all residents. Such commitment requires teamwork on behalf of the Town Council, Town Staff and most importantly the residents.

Summary of All Funds

The total Proposed Fiscal Year 2001 Budget, including all funds, is \$4,154,592. Within the General Fund, operating expenditures total \$3,915,012 and Capital Outlay expenditures total \$62,000. In the remaining funds, the Police Education Fund expenditures total \$2,000, Street Maintenance Fund expenditures total \$168,500, and lastly Transportation Fund expenditures total \$7,080.

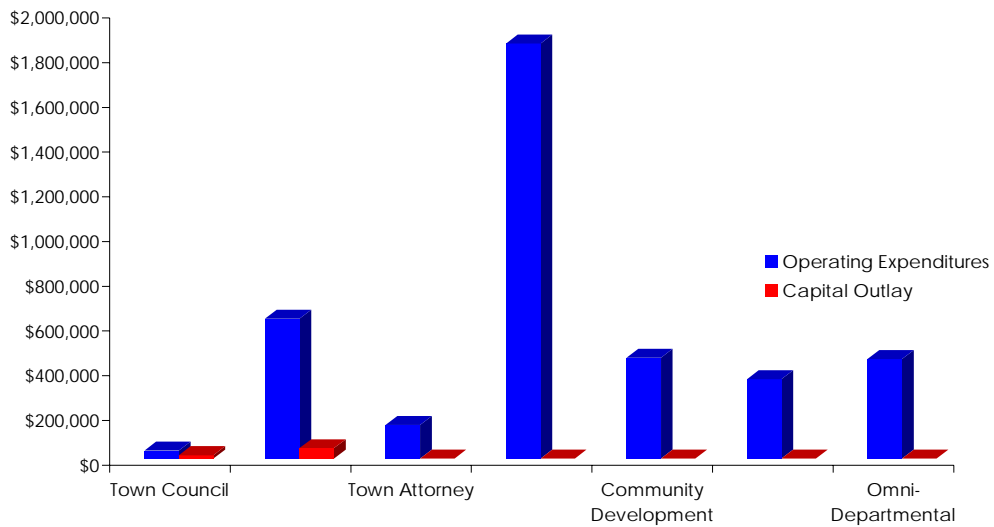
Town of Southwest Ranches Summary of All Funds FY 2001



General Fund

The General Fund is used to account for resources and expenditures that are available for the general operations of the town government.

Town of Southwest Ranches General Fund Summary FY 2001



Revenues

The revenues anticipated to be available for allocation in the Fiscal Year 2001 Budget total \$3,977,012.

Locally Levied Taxes - Locally Levied Taxes are projected to be \$2,951,415. This category is composed of Ad Valorem Taxes, Franchise Fees, and Utility Taxes, with the majority of revenues in this category coming from Ad Valorem Taxes.

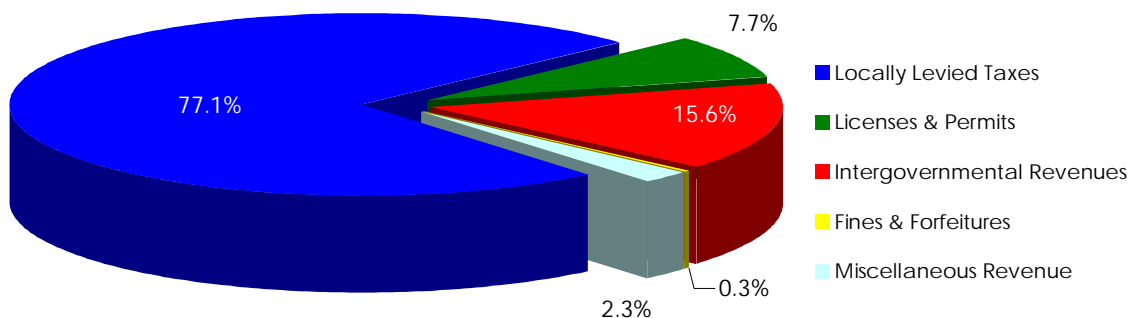
Licenses & Permits - The amount anticipated to be available in this revenue category is projected to total \$305,000. At present, there are only two revenue sources in this category, City Occupational Licenses and Permit Fees, with the majority of revenues coming from the latter.

Intergovernmental Revenues - Total Intergovernmental Revenues are projected to be \$620,597, and are largely composed of the Half-Cent Sales Tax. The allocation of that and State Revenue Sharing is made annually by the State of Florida, Department of Revenue and is based mainly on population of permanent residents as determined by the State or US Census figures.

Fines & Forfeitures - Total projected revenues in this category are \$10,000, and are composed of County court fines.

Miscellaneous Revenues - Projected revenues in this category total \$90,000, and are composed of interest earnings and grants.

Town of Southwest Ranches General Fund Revenue Summary FY 2001



Expenditures

The estimated FY 2001 expenditures contained in the General Fund total \$3,977,012

Personal Services – This category reflects anticipated expenditures associated with the salaries of the Town’s Council members. The category total is \$19,200.

Contractual Services – Expenditures for contractual services reflect the Town’s intention to maximize efficiency by contracting with the private sector. The anticipated contractual services expenditures for FY 2001 total \$3,050,000.

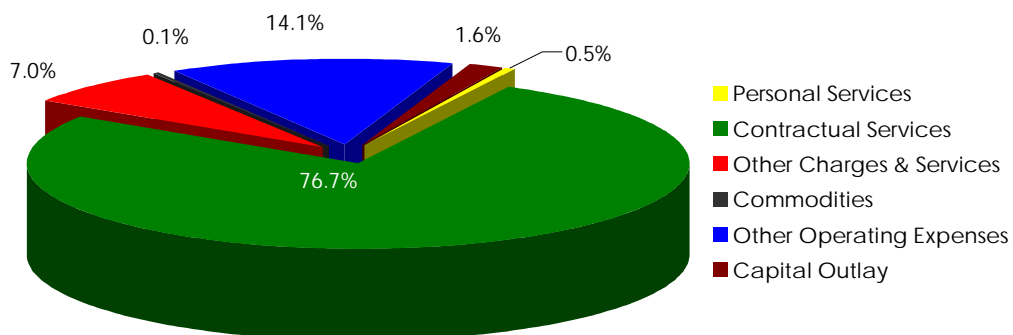
Other Charges & Services – Expenditures for other charges and services are budgeted at a level of \$280,000. This category contains expenditures associated with additional services desired by the Town as well as certain fixed costs and utilities.

Commodities – In the context of the FY 2001 Budget, this category contains expenditures associated with office supplies and totals \$5,000.

Other Operating Expenses – This category reflects other operating costs that are not included in the previous categories. The total budgeted amount for other operating expenses is \$560,812.

Capital Outlay - Capital Outlay expenditures are associated with capital outlay projects undertaken by the Town. In the FY 2001 Budget, laptop computers for Council Members and office equipment and leasehold improvements for the Town offices total \$62,000.

Town of Southwest Ranches General Fund Expenditure Summary FY 2001



Police Education Fund

This Fund is used to account for revenues and expenditures associated with the two (2) dollars that the Town receives from each paid traffic citation, which by State Statute, must be used to further the education of the Town's Police Officers.

A total of \$2,000 is anticipated in fund revenue for FY 2001. This amount is budgeted to be expended on various state approved training programs for police officers.

Street Maintenance Reserve Fund

This Fund is used to account for restricted revenues and expenditures. Revenues received in this category represent 36% of the total State Shared Revenue funds and the entire amount of the Local Option Gas Taxes, as distributed to the Town per an anticipated interlocal agreement with Broward County. Monies from this Fund can only be used for road construction and maintenance. Revenues for this fund are expected to total \$168,500 and are budgeted to be used for roadway projects and Comprehensive Plan projects.

Transportation Reserve Fund

This fund was established to account for recently adopted Local Option Gas Tax changes. These restricted revenues and expenditures are designated for transportation and construction costs. Expenditures will be associated with transportation related items. Revenues for this fund are budgeted to be \$7,080.

Summary

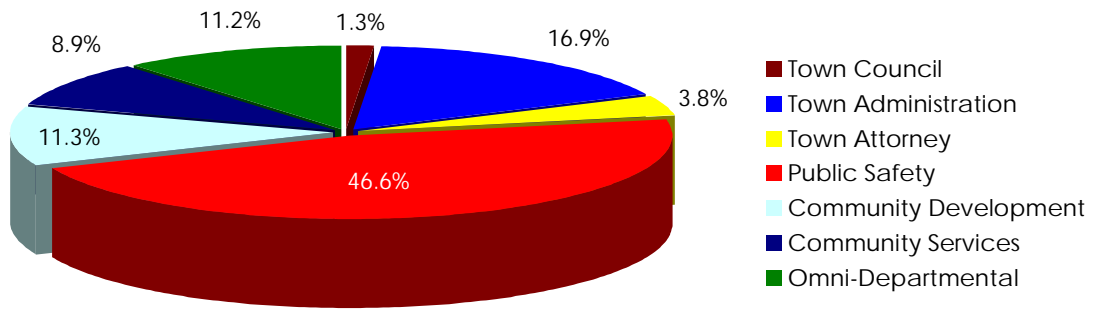
The opportunity to participate in the Town's first budget is both as exciting and unique as the challenges, which lie ahead. With the teamwork of the Town Council, Town's service providers, and most importantly the Town's residents, these challenges can be met with the greatest of success and our expectations can be far exceeded.

In closing, I would like to ask that you consider this Budget and upon its adoption continue your leadership into the future.

Respectfully submitted,
Town of Southwest Ranches

James P. Ward
Interim Town Administrator

Town of Southwest Ranches General Fund Category Summary FY 2001



TOWN OF SOUTHWEST RANCHES

Summary of All Funds Fiscal Year 2001 Operating & Capital Outlay

Revenue Projections

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
General Fund	\$3,977,012	\$3,977,012
Police Education Fund	\$2,000	\$2,000
Street Maintenance Reserve Fund	\$168,500	\$168,500
Transportation Reserve Fund	\$7,080	\$7,080
Total Revenues	\$4,154,592	\$4,154,592

Expenditure Projections

<u>Operating Expenditures</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Council	\$35,000	\$35,000
Town Administration	\$625,000	\$625,000
Town Attorney	\$150,000	\$150,000
Public Safety	\$1,855,000	\$1,855,000
Community Development	\$450,000	\$450,000
Community Services	\$355,000	\$355,000
Omni-Departmental	\$445,012	\$445,012
 Sub-Total	 \$3,915,012	 \$3,915,012
<u>Capital Outlay</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Council	\$15,000	\$15,000
Town Administration	\$47,000	\$47,000
Town Attorney	\$0	\$0
Public Safety	\$0	\$0
Community Development	\$0	\$0
Community Services	\$0	\$0
Omni-Departmental	\$0	\$0
 Sub-Total	 \$62,000	 \$62,000

TOWN OF SOUTHWEST RANCHES

Summary of All Funds Fiscal Year 2001 Operating & Capital Outlay

Expenditure Projections		
	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
<u>Police Education Fund</u>		
Police Education Programs	\$2,000	\$2,000
Sub-Total	\$2,000	\$2,000
 <u>Street Maintenance Reserve Fund</u>		
Reserves	\$168,500	\$168,500
Sub-Total	\$168,500	\$168,500
 <u>Transportation Reserve Fund</u>		
Reserves	\$7,080	\$7,080
Sub-Total	\$7,080	\$7,080
Total Expenditures	\$4,154,592	\$4,154,592

TOWN OF SOUTHWEST RANCHES

General Fund Fiscal Year 2001 Summary of Budget Operating & Capital Outlay

Fund Description

The General Fund is used to account for resources and expenditures that are available for the general operations of the city government.

Revenue Projections

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Revenues	\$3,977,012	\$3,977,012
Total Revenues	\$3,977,012	\$3,977,012

Expenditure Projections

<u>Operating Expenditures</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Council	\$35,000	\$35,000
Town Administration	\$625,000	\$625,000
Town Attorney	\$150,000	\$150,000
Public Safety	\$1,855,000	\$1,855,000
Community Development	\$450,000	\$450,000
Community Services	\$355,000	\$355,000
Omni-Departmental	\$445,012	\$445,012
Sub-Total	\$3,915,012	\$3,915,012

TOWN OF SOUTHWEST RANCHES

General Fund
Fiscal Year 2001
Summary of Budget
Operating & Capital Outlay

Expenditure Projections

<u>Capital Outlay</u>	FY 2001 <u>Proposed</u>	FY 2001 <u>Approved</u>
Town Council	\$15,000	\$15,000
Town Administration	\$47,000	\$47,000
Town Attorney	\$0	\$0
Public Safety	\$0	\$0
Community Development	\$0	\$0
Community Services	\$0	\$0
Omni-Departmental	\$0	\$0
Sub-Total	\$62,000	\$62,000
Total Expenditures	\$3,977,012	\$3,977,012

TOWN OF SOUTHWEST RANCHES

General Fund Fiscal Year 2001 Category Summary

Revenue Projections

<u>Category</u>	FY 2001 <u>Proposed</u>	FY 2001 <u>Approved</u>
Locally Levied Taxes	\$2,951,415	\$2,951,415
Licenses & Permits	\$305,000	\$305,000
Intergovernmental Revenues	\$620,597	\$620,597
Fines & Forfeitures	\$10,000	\$10,000
Miscellaneous Revenue	\$90,000	\$90,000
Total Revenues	\$3,977,012	\$3,977,012

Expenditure Projections

<u>Operating Expenditures</u>	FY 2001 <u>Proposed</u>	FY 2001 <u>Approved</u>
Personal Services	\$19,200	\$19,200
Contractual Services	\$3,050,000	\$3,050,000
Other Charges & Services	\$280,000	\$280,000
Commodities	\$5,000	\$5,000
Other Operating Expenses	\$560,812	\$560,812
Sub-Total	\$3,915,012	\$3,915,012

TOWN OF SOUTHWEST RANCHES

General Fund Fiscal Year 2001 Category Summary

Expenditure Projections		
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	FY 2001 <u>Proposed</u>	FY 2001 <u>Approved</u>
Capital Outlay		
Capital Outlay	\$62,000	\$62,000
Total Expenditures	\$3,977,012	\$3,977,012

TOWN OF SOUTHWEST RANCHES

General Fund Fiscal Year 2001 Revenue Projections

	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
<u>Locally Levied Taxes</u>		
Ad Valorem Taxes	\$1,910,317	\$1,910,317
Franchise Fee - Electric	\$318,912	\$318,912
Franchise Fee - Cable TV	\$18,695	\$18,695
Utility Tax - Electric	\$579,840	\$579,840
Utility Tax - Telephone	\$123,651	\$123,651
 Sub-Total	 \$2,951,415	 \$2,951,415
 <u>Licenses & Permits</u>		
City Occupational Licenses	\$5,000	\$5,000
Permit Cost Recovery	\$300,000	\$300,000
 Sub-Total	 \$305,000	 \$305,000
 <u>Intergovernmental Revenues</u>		
State Revenue Sharing	\$101,169	\$101,169
Half-Cent Sales Tax	\$519,429	\$519,429
 Sub-Total	 \$620,597	 \$620,597
 <u>Fines & Forfeitures</u>		
Court Fines & Forfeitures	\$10,000	\$10,000
 Sub-Total	 \$10,000	 \$10,000
 <u>Miscellaneous Revenue</u>		
Interest Earnings	\$50,000	\$50,000
Grants	\$40,000	\$40,000
 Sub-Total	 \$90,000	 \$90,000
 Total Revenues	 \$3,977,012	 \$3,977,012

TOWN OF SOUTHWEST RANCHES

Town Council Fiscal Year 2001 Expenditure Projections

Department Description

<p>The Town Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The Town Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life of all residents.</p>

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$19,200	\$19,200
Contractual Services	\$0	\$0
Other Charges & Services	\$10,000	\$10,000
Commodities	\$0	\$0
Other Operating Expenses	\$5,800	\$5,800
Total Operating Expense	\$35,000	\$35,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001</u>
Mayor	1
Vice Mayor	1
Councilman	1
Councilman	1
Councilman	1
Total	5

TOWN OF SOUTHWEST RANCHES

Town Council Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services		
Council Salaries	\$19,200	\$19,200
Sub-Total	\$19,200	\$19,200
Other Charges & Services		
Legislative Expenses	\$5,000	\$5,000
Meeting Room Expenses	\$5,000	\$5,000
Sub-Total	\$10,000	\$10,000
Other Operating Expenses		
Subscriptions & Memberships	\$3,800	\$3,800
Conferences & Seminars	\$2,000	\$2,000
Sub-Total	\$5,800	\$5,800
Total Town Council	\$35,000	\$35,000

Budgetary Explanations

Personal Services

Council Salaries - This category is set by the Town Charter Section 2.07(a) and represents expenses associated with salaries paid to the Mayor (\$4,800 per annum) and each of four Councilmen (\$3,600 per annum per Councilman).

TOWN OF

SOUTHWEST RANCHES

Town Council
Fiscal Year 2001
Expenditure Projections

Budgetary Explanations

Other Charges & Services

Legislative Expenses - This category represents those funds necessary to offset expenses projected to be incurred by members of the Council in the performance of their official

Meeting Room Expenses - This category represents those funds necessary to offset expenses projected to be incurred in the scheduling and obtaining of public meeting room facilities.

Other Operating Expenses

Subscriptions & Memberships - This category represents expenditures associated with memberships in organizations such as the Florida League of Cities and subscriptions necessary to remain updated on relevant government practices.

Conferences & Seminars - This category represents expenditures associated the Council members attending functions that will inform them of new and changing developments in local and state government.

TOWN OF SOUTHWEST RANCHES

Town Administration Fiscal Year 2001 Expenditure Projections

Department Description

The Town Administration Department is responsible for the implementation and enforcement of policies and adopted ordinances of the Town Council. The Town Administrator and staff provide overall financial, administrative and clerking support services including accounting, cash management, risk management, information management, financial planning, budget preparation, records management, and personnel. The Town obtains these services on a contract basis.

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Administrative Services	\$500,000	\$500,000
Other Charges & Services	\$120,000	\$120,000
Commodities	\$5,000	\$5,000
Other Operating Expenses	\$0	\$0
Total Operating Expense	\$625,000	\$625,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	6/0*	6/0*
Total	6/0*	6/0*

* Depending on Town Council decision regarding the utilization of services.

TOWN OF SOUTHWEST RANCHES

Town Administration Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Administrative Services		
Town Administrator	\$90,000	\$90,000
Assistant to the Town Administrator	\$40,000	\$40,000
Town Clerk	\$50,000	\$50,000
Finance Director	\$65,000	\$65,000
Accounting Assistant	\$35,000	\$35,000
Receptionist	\$30,000	\$30,000
Benefits	\$108,500	\$108,500
Office and Computer Equipment, Supplies, Postage, Printing, Copying, Communications	\$81,500	\$81,500
Sub-Total	\$500,000	\$500,000
Other Charges & Services		
Rentals & Leases	\$32,000	\$32,000
Utilities	\$8,000	\$8,000
Legal Advertising	\$40,000	\$40,000
Annual Audit	\$40,000	\$40,000
Sub-Total	\$120,000	\$120,000
Commodities		
Incidentals	\$5,000	\$5,000
Sub-Total	\$5,000	\$5,000
Total Town Administration	\$625,000	\$625,000

TOWN OF SOUTHWEST RANCHES

Town Administration
Fiscal Year 2001
Expenditure Projections

Budgetary Explanations

Administrative Services

Administrative Services - To provide personnel, equipment, computers, network communications, supplies and all other necessary items required to perform the Town's management and administrative functions. See Exhibit "A".

Other Charges & Services

Rentals & Leases - This category represents any office space which may be required for the Town.

Utilities - This category represents the expenditures associated with the utilities services for the Town offices.

Legal Advertising - This category represents the expenditures associated with meeting legal requirements of the State Statutes and Town Code.

Annual Audit - This category represents the cost of an Annual Audit as required by law.

TOWN OF SOUTHWEST RANCHES

Town Attorney Fiscal Year 2001 Expenditure Projections

Department Description

<p>The Town Attorney provides legal support and advice to the Town Council, the Town Administrator and other Departments on all legal issues affecting the Town. The Town Attorney litigates claims involving the Town, prepares and approves ordinances, resolutions, contracts and renders legal opinions. The Town obtains these service on a contract basis.</p>
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<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$150,000	\$150,000
Other Charges & Services	\$0	\$0
Commodities	\$0	\$0
Other Operating Expenses	\$0	\$0
Total Operating Expense	\$150,000	\$150,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Town Attorney Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Professional Services Legal	\$150,000	\$150,000
Total Town Attorney	\$150,000	\$150,000

Budgetary Explanations

Contractual Services

Professional Services Legal - This category represents the estimated cost of maintaining the contracted Town Attorney agreement to perform general legal services required by the Town Council and Town Administrator.

TOWN OF SOUTHWEST RANCHES

Police Services Fiscal Year 2001 Expenditure Projections

Department Description

<p>The Police Services are responsible for providing a quality community oriented police department that will enhance the community's security and be responsive to the needs of residents. The Town obtains these services on a contract basis.</p>
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<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$955,000	\$955,000
Other Charges & Services	\$0	\$0
Commodities	\$0	\$0
Other Operating Expenses	\$0	\$0
Total Operating Expense	\$955,000	\$955,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Police Services Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Professional Services Police	\$955,000	\$955,000
Total Police Services	\$955,000	\$955,000

Budgetary Explanations

Contractual Services

Professional Services Police - This category is per an agreement anticipated to be approved by the Town Council between the Town and the Broward County Sheriff.

TOWN OF SOUTHWEST RANCHES

Fire Rescue Services Fiscal Year 2001 Expenditure Projections

Department Description

<p>The Fire Rescue Services are responsible for providing a safe and pleasant environment within the community through effective and frequent fire inspections, plan reviews, code reviews, fire and arson investigations, emergency management as well as the public education programs.</p>

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$900,000	\$900,000
Other Charges & Services	\$0	\$0
Commodities	\$0	\$0
Other Operating Expenses	\$0	\$0
Total Operating Expense	\$900,000	\$900,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Fire Rescue Services Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Prof. Services Fire - Davie	\$350,000	\$350,000
Prof. Services Fire - Broward County	\$500,000	\$500,000
Contingency	\$50,000	\$50,000
Total Fire Rescue Services	\$900,000	\$900,000

Budgetary Explanations

Contractual Services

Prof. Services Fire - Davie - This category is per an agreement anticipated to be approved by the Town Council between the Town of Southwest Ranches and the Town of Davie. According to the agreement, the Contractor will provide Fire Rescue Services to the east portion of the Town, from SW 172nd Avenue to the east limit limit of Southwest Ranches.

Prof. Services Fire - Broward County- This category is per an agreement anticipated to be approved by the Town Council between the Town of Southwest Ranches and Broward County. According to the agreement, the Contractor will provide Fire Rescue Services to the west portion of the Town, from SW 172nd Avenue to the west limit limit of Southwest Ranches. Additionally, the contract calls for the installation and maintenance of fire wells throught the Town.

TOWN OF SOUTHWEST RANCHES

Community Development Fiscal Year 2001 Expenditure Projections

Department Description

The Community Development Department is responsible for the Town's planning, development review, zoning, and economic development functions. The Town anticipates obtains these services on a contract basis.

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$300,000	\$300,000
Other Charges & Services	\$150,000	\$150,000
Commodities	\$0	\$0
Other Operating Expenses	\$0	\$0
Total Operating Expense	\$450,000	\$450,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Community Development Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Professional Services Planning & Zoning	\$200,000	\$200,000
Development Services	\$100,000	\$100,000
Sub-Total	\$300,000	\$300,000
Other Charges & Services		
Comprehensive Plan	\$150,000	\$150,000
Sub-Total	\$150,000	\$150,000
Total Community Development	\$450,000	\$450,000

TOWN OF SOUTHWEST RANCHES

Community Development
Fiscal Year 2001
Expenditure Projections

Budgetary Explanations

Contractual Services

Professional Services Planning & Zoning - This category is per agreements anticipated to be approved by the Town Council. The agreements shall call for the contractor to provide the Town with professional planning and zoning services.

Other Charges & Services

Comprehensive Plan - This category represents the expenditures associated with funding a Comprehensive Plan for the Town. The Comprehensive Plan is required to be adopted by new municipalities within three years of incorporation and is projected to cost \$175,000.

TOWN OF SOUTHWEST RANCHES

Parks & Recreational Services Fiscal Year 2001 Expenditure Projections

Department Description

The Parks & Recreational Services are responsible for the recreation and community cultural activities, special events programming, and park operation and development.

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$210,000	\$210,000
Other Charges & Services	\$0	\$0
Commodities	\$0	\$0
Other Operating Expenses	\$10,000	\$10,000
Total Operating Expense	\$220,000	\$220,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Parks & Recreational Services Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Professional Services Parks	\$50,000	\$50,000
Debt Service - Broward County	\$160,000	\$160,000
Sub-Total	\$210,000	\$210,000
Other Operating Expenses		
Contingencies	\$10,000	\$10,000
Sub-Total	\$10,000	\$10,000
Total Parks & Recreational Services	\$220,000	\$220,000

Budgetary Explanations

Contractual Services

Professional Services Parks - This category is per agreements anticipated to be approved by the Town Council.

Debt Service Broward County - This category is per agreements anticipated to be approved by the Town Council between the Town and Broward County.

Other Operating Expenses

Contingencies - This category represents the unanticipated expenses of operating the Town's park and providing recreational opportunities to the Town's residents.

TOWN OF SOUTHWEST RANCHES

Public Works Services Fiscal Year 2001 Expenditure Projections

Department Description

The Public Works Services Department is responsible for the maintenance of roads, public areas and facilities and beautification projects.
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<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Personal Services	\$0	\$0
Contractual Services	\$35,000	\$35,000
Other Charges & Services	\$0	\$0
Commodities	\$0	\$0
Other Operating Expenses	\$100,000	\$100,000
Total Operating Expense	\$135,000	\$135,000

Personnel Allocation Summary

<u>Position Title</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Staff	0	0
Total	0	0

TOWN OF SOUTHWEST RANCHES

Public Works Services Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Contractual Services		
Professional Services Administration	\$35,000	\$35,000
Sub-Total	\$35,000	\$35,000
Other Operating Expenses		
Contingencies	\$100,000	\$100,000
Sub-Total	\$100,000	\$100,000
Total Public Works Services	\$135,000	\$135,000

Budgetary Explanations

Contractual Services

Professional Services Administration - This category is per an agreement anticipated to be approved by the Town Council. The agreement shall call for the contractor to provide the Town with professional public works administration services.

Professional Services Roadways - This category is per agreements anticipated to be approved by the Town Council. The agreements shall call for the contractors to provide the Town with personnel, equipment, supplies, and all other necessary items required to carry out various road maintenance and beautification projects in the Town.

TOWN OF SOUTHWEST RANCHES

Public Works Services
Fiscal Year 2001
Expenditure Projections

Budgetary Explanations

Other Operating Expenses

Contingencies - This category represents the unanticipated expenses of public works-type projects that may be undertaken by the Town.

TOWN OF SOUTHWEST RANCHES

Capital Outlay Fiscal Year 2001 Expenditure Projections

<u>Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Town Council		
Computer Equipment	\$15,000	\$15,000
Sub-Total	\$15,000	\$15,000
Town Administration		
Office Equipment	\$15,000	\$15,000
Leasehold Improvements	\$32,000	\$32,000
Sub-Total	\$47,000	\$47,000
Total Capital Outlay	\$62,000	\$62,000

Budgetary Explanations

Town Council

Computer Equipment - This category represents the expenditures associated with the purchase of laptop computers for the Town Councilmen.

Town Administration

Office Equipment & Leasehold Improvements - This category represents the expenditures associated with office equipment for the City offices.

TOWN OF SOUTHWEST RANCHES

Omni-Departmental Fiscal Year 2001 Expenditure Projections

Budget Account Summary

<u>Account Description</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Other Charges & Services		
Liability & Officials Insurance	\$20,000	\$20,000
Interest on Startup Loan Funds	\$50,000	\$50,000
Revenue Reserve	\$375,012	\$375,012
Total Omni-Departmental	\$445,012	\$445,012

Budgetary Explanations

Other Charges & Services

Liability & Officials Insurance - This category represents the expenditures associated with insurance premiums for all Town owned or leased facilities and officers.

Interest on Startup Loan Funds - This category represents the anticipated interest on a loan of \$1,500,000, which will fund Town operations until Town receives its tax and other revenues.

Revenue Reserve - This category represents the first year's excess of anticipated revenues over planned expenditures.

TOWN OF SOUTHWEST RANCHES

Police Education Fund Fiscal Year 2001 Expenditure Projections

Fund Description

<p>This Fund is used to account for revenues and expenditures associated with the two (2) dollars that the Town receives from each paid traffic citation, which by State Statute, must be used to further the education of the Town's Police Officers.</p>
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<u>Revenue Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Fines	\$2,000	\$2,000
Total Revenues	\$2,000	\$2,000

<u>Expenditure Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Police Education Programs	\$2,000	\$2,000
Total Expenditures	\$2,000	\$2,000

TOWN OF SOUTHWEST RANCHES

Street Maintenance Reserve Fund Fiscal Year 2001 Expenditure Projections

Fund Description

<p>This Fund is used to account for restricted revenues and expenditures. Revenues received in this category represent 36% of the total State Shared Revenue funds and the entire amount of the Local Option Gas Taxes, as distributed to the Town per an anticipated interlocal agreement with the County. Monies from this Fund can only be used for road construction and maintenance.</p>

<u>Revenue Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
State Revenue Sharing	\$42,214	\$42,214
6c Local Option Gas Tax	\$84,190	\$84,190
3c Local Option Gas Tax	\$42,095	\$42,095
Total Revenues	\$168,500	\$168,500

<u>Reserve Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Roadway Projects	\$126,405	\$126,405
Comprehensive Plan Projects	\$42,095	\$42,095
Total Expenditures & Reserves	\$168,500	\$168,500

TOWN OF SOUTHWEST RANCHES

Transportation Reserve Fund Fiscal Year 2001 Expenditure Projections

Fund Description

This Fund is used to account for restricted revenues and expenditures. Revenues received in this category represent an additional 1c local option gas taxes commencing in Broward County on January 1, 2001.

Expenditures from this tax are restricted to public transit project purposes.

<u>Revenue Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
1c Local Option Gas Tax	\$7,080	\$7,080
Total Revenues	\$7,080	\$7,080

<u>Reserve Category</u>	<u>FY 2001 Proposed</u>	<u>FY 2001 Approved</u>
Transportation Projects	\$7,080	\$7,080
Total Expenditures & Reserves	\$7,080	\$7,080