



**Date: June 10, 2021**

## **REQUEST FOR QUOTATIONS**

**QU0 No.:21-105**

### **ALL INTERESTED PARTIES:**

The Town is seeking quotes from qualified and experienced firms for all labor, materials, tools, equipment, machinery, expertise, services, including the cost of delivery, and installation for a new radiator replacement for a SD300 Generac 10.3L Diesel Generator, Serial Number 8061656.

The Substantial Completion of the Project shall occur no later than **fifteen (15) calendar days** from date of issuance of the Notice to Proceed, and Final Completion shall occur no later than **thirty (30) calendar days** from date of issuance of the Notice to Proceed.

Attached is the SCOPE of Work & detailed specification sheets.

Quotes may be submitted to the General Services Manager by US Mail, at 13400 Griffin Road, Southwest Ranches, FL 33330, Fax at 954-434-1490 or Email [sluongo@southwestranches.org](mailto:sluongo@southwestranches.org) until **2:00 P.M. Wednesday June 23, 2021, for:**

### **GENERAC RADIATOR REPLACEMENT**

**LOCATED AT 13400 GRIFFIN ROAD, SOUTHWEST RANCHES, FL 33330"**

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Please include.

Each submittal shall include:

- Copies of all required licenses
- Current W9 form utilizing IRS form: October 2018.
- E-Verify Memorandum of Understanding ( [www.E-Verify.gov/employers](http://www.E-Verify.gov/employers) )
- Two (2) references, letter of recommendation preferred.
- The Quote shall include Broward County Local Business Tax Receipt if the quote value is greater than or equal to \$10,000.
- The Quote shall include certificate(s) of insurance or written proof of the ability to provide the required insurance by an insurance company authorized to do business in the State of Florida.
- **INSURANCE**  
The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and **must list the Town as an Additional insured of this coverage**. The Seller must have worker's compensation coverage as required by law, and if applicable, provide a copy of state workers compensation exemption. Any exception to the above stated limits or other requirements must be endorsed and approved by the Town of Southwest Ranches' Town Administrator.
- The completed attached form.

## **SCOPE OF WORK**

Cost to include the delivery, labor and installation for a new radiator replacement for a SD300 Generac 10.3L Diesel Generator, Serial Number 8061656.

## **PRODUCT/MANUFACTURE**

The Town shall accept only a single manufacturers product and a warranted system from that manufacturer that is compatible with the Genset Generator.

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**GENERAL SPECIFICATIONS**

All work shall be completed during normal business hours, which are Monday-Friday 7:30 AM - 5:00 PM, unless otherwise approved by Town's designee.

**GARBAGE COLLECTION**

Debris shall not be permitted to accumulate on site. Debris may be hauled away by Contractor and disposed of legally or placed in a Waste Pro dumpster provided by the Town's solid waste hauler, Waste Pro.

**CONTRACTOR'S RESPONSIBILITY**

The Contractor shall furnish all supervision, labor, equipment, materials, tools, machinery, transportation and other facilities and services necessary to fully complete the project.

The Contractor shall be responsible for the protection of the Town's property, such as screens, window, foliage, walkways, equipment/tools, vehicles, etc. from damage. If such damage occurs the Contractor shall be solely responsible for the restoration of such damages within 5 days of the notification.

The Contractor shall provide a work plan and schedule.

The contractor shall work with the Town's representative to arrange for all vehicles to be removed from the work area and adjacent to the work area to safeguard against possible damage.

The Contractor shall be responsible to ensure their staff follows all related safety and applicable OSHA regulations.

The Contractor will ensure that all work is performed in a professional manner by skilled trade workers.

The Contractor shall maintain a full work force from the start to completion of the project, providing a qualified foreman/supervisor who is fluent in English and is on the job site at all times.

The Contractor shall ensure that all such trade workers are fully and properly clothed including personal protective equipment, and identifiable uniforms while working on the premises or entering any part of the work area.

The Contractor shall ensure that all equipment/tools and materials are secured at the end of each workday and that the job site is left clean and orderly. Contractor shall be responsible for securing the project confines at all times. When Hi-lift equipment is not in operation, it must be removed and secured away from foot traffic. In addition, The Contractor will be responsible for the prompt removal of all project debris within two calendar days after the completion of the project. All tools, equipment, and machinery must be removed within two calendar days of final project completion.

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The Contractor shall ensure that all work will be done during daylight hours and may include weekends and holidays. Forty-eight hours' notice is required for weekend scheduling and must be mutually agreed upon with the Town Representative.

**TOWN RESPONSIBILITIES**

The Town will coordinate building access with the Contractor and the facility occupant.

**SAFETY**

All pertinent safety regulations shall be adhered to rigidly. In addition, all safety noted on the manufacturer's Product Data Sheets and labels shall be observed.

Contractor shall provide all safety equipment required to perform the project.

The Town will make a final decision deemed to be in the best interests of the Town, and anticipates the use of a purchase order or written agreement to confirm the terms of the services, as may be acceptable to the Town. Pursuant to the Town's Procurement Code, this QUOTE shall not be deemed a competitive procurement, and there shall be no rights of protest associated with decisions which may be made by the Town.

The Town of Southwest Ranches reserves the right to reject any or all quotes, to waive any informality, non-material irregularity or technicality.

All Quotes or questions concerning this QUO 21-105 may be submitted by US Mail, Fax or Emailed to:

Sandy Luongo, General Services Manager  
13400 Griffin Road  
Southwest Ranches, Florida 33330  
Phone: 954-434-7467  
Fax: 954-434-1490  
Email: [sluongo@southwestranches.org](mailto:sluongo@southwestranches.org)

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**RESPONSE TO REQUEST FOR QUOTATIONS**

**QUO NO.: 21-105**

COMPANY NAME: \_\_\_\_\_

OWNER/CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Earliest start date:	
Drain cooling system, dispose of old coolant in a proper manner	
Remove upper & lower radiator hoses	
Remove existing radiator and dispose of in a proper manner	
Supply & install NEW OEM radiator with NEW OEM upper & lower hose	
Supply & install NEW - clamps, radiator cap, lower cooling system drain hose, engine coolant, engine fan belt	
Reassemble enclosure panels, test & verify operation	
<b>TOTAL QUOTE</b>	<b>\$</b>

Detailed Quote as per specifications attached: YES / NO

**NOTE: Please refer to Page #2 for LIST of additional submission requirements.**