



Southwest Ranches Town Council

REGULAR MEETING
Agenda of October 13, 2022

Southwest Ranches Council Chambers
7:00 PM Thursday

13400 Griffin Road
Southwest Ranches, FL 33330

<u>Mayor</u> Steve Breitzkreuz	<u>Town Council</u> Jim Allbritton Bob Hartmann David Kuczenski	<u>Town Administrator</u> Andrew D. Berns, MPA	<u>Town Attorney</u> Keith M. Poliakoff, J.D.
<u>Vice Mayor</u> Gary Jablonski		<u>Town Financial Administrator</u> Emil C. Lopez, CPM	<u>Assistant Town Administrator/Town Clerk</u> Russell C. Muniz, MPA

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter or hearing impaired to participate in this proceeding should contact the Town Clerk at (954) 434-0008 for assistance no later than four days prior to the meeting.

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proclamation - Diwali 2022**
- 4. Public Comment**
 - All Speakers are limited to 3 minutes.
 - Public Comment will last for 30 minutes.
 - All comments must be on non-agenda items.
 - All Speakers must fill out a request card prior to speaking.
 - All Speakers must state first name, last name, and mailing address.
 - Speakers will be called in the order the request cards were received.
 - Request cards will only be received until the first five minutes of public comment have concluded.
- 5. Board Reports**
- 6. Council Member Comments**
- 7. Legal Comments**
- 8. Administration Comments**

Ordinance - 2nd Reading

- 9. AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA AMENDING SECTION 110-110 "ADEQUACY OF PARKS AND RECREATION FACILITIES" OF THE TOWN'S UNIFIED LAND DEVELOPMENT CODE TO AMEND THE PARK IMPACT FEE SCHEDULE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. {Approved on First Reading - September 12, 2022}**
- 10. AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING SECTION 070-110 OF THE TOWN OF**

**SOUTHWEST RANCHES UNIFIED LAND DEVELOPMENT CODE
PERTAINING TO ELECTION SIGNAGE; PROVIDING FOR CONFLICT;
PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN
EFFECTIVE DATE. {Approved on First Reading - September 12, 2022}**

Resolutions

- 11. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN OF SOUTHWEST RANCHES FOR SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT GREEN MEADOWS ROADWAY DRAINAGE (SWRA-022); AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY, TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.**
- 12. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED A CONTINUING CONTRACT TO SALTZ MICHELSON ARCHITECTS, INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST RELATING TO ARCHITECTURAL SERVICES, GENERAL CIVIL ENGINEERING SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, AND MECHANICAL ENGINEERING SERVICES, AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING SALTZ MICHELSON ARCHITECTS, INC. TO UTILIZE THE SERVICES OF KEITH AND ASSOCIATES, INC., BILDWORX DESIGN, LLC AND JOHNSON STRUCTURAL GROUP, INC. AS APPROVED SUBCONSULTANTS FOR SUCH WORK, AS OUTLINED IN ITS RESPONSE; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.**
- 13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED A CONTINUING CONTRACT TO RE CHISHOLM ARCHITECTS. INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST RELATING TO ARCHITECTURAL SERVICES, AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.**
- 14. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED A CONTINUING CONTRACT TO CPZ ARCHITECTS, INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST INCLUDING ARCHITECTURAL SERVICES, GENERAL**

CIVIL ENGINEERING SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, GEOTECHNICAL ENGINEERING SERVICES, GENERAL ENVIRONMENTAL ENGINEERING SERVICES, LAND SURVEYING SERVICES, STRUCTURAL ENGINEERING SERVICES AND COST ESTIMATING AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING CPZ ARCHITECTS, INC. TO UTILIZE THE SERVICES OF CHEN MOORE AND ASSOCIATES, INC., TERRACON CONSULTANTS, INC., STONER & ASSOCIATES INC., MUENGINEERS, INC., AND CMS CONSTRUCTION MANAGEMENT SERVICES AS APPROVED SUBCONSULTANTS FOR SUCH WORK, AS OUTLINED IN ITS RESPONSE; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.

15. Approval of Minutes

a. July 14, 2022 Regular Meeting Minutes

16. Adjournment

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

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PROCLAMATION

WHEREAS, India represents one of the most ancient civilizations, integrating people from diverse cultures, backgrounds and religions for centuries; and

WHEREAS, such integration of religious and cultural freedom is manifested in the celebration of many festivals throughout India and many countries in the world; and

WHEREAS, over one billion celebrants worldwide reverently observe the festival of Diwali, symbolizing the victory of dharma, good over evil and bringing light in the form of knowledge, serenity, hope and universal well-being; and

WHEREAS, Diwali is one of the most celebrated festivals of great significance to Hindus, Sikhs, Jains, and Buddhists; and

WHEREAS, Diwali falls on Monday, October 24th this year in accordance with the lunar calendar, and brings together families, friends, and communities here in the U.S. and around the globe in goodwill, peace, and a shared sense of renewal; and

WHEREAS, the U.S. Congress officially passed unanimous resolutions since 2007 recognizing the religious and historical significance of Diwali; and

WHEREAS, celebrants renew their commitment to upholding values of truth, non-harming, and restraint through their thoughts, words, and actions; and

WHEREAS, Diwali signifies a special time of peace and serenity with the hope of building bridges of understanding and tearing down barriers of intolerance; and

WHEREAS, Diwali is celebrated by many Hindus as a day of thanksgiving for the homecoming of Lord Rama and the beginning of the new year for many Hindus; and

WHEREAS, for Sikhs, Diwali is celebrated as the day that the sixth founding Sikh Guru, or revered teacher, Guru Hargobind, was released from captivity by the Mughal Emperor Jahangir; and

WHEREAS, for Jains, Diwali marks the anniversary of the attainment of moksha, or liberation by Mahavira, the great teachers of the Jain dharma; and

WHEREAS, for Buddhists, especially Newar Buddhists, Diwali is commemorated as Ashoka Vijayadashami, the day the great Emperor Ashoka embraced Buddhism as his faith.

NOW, THEREFORE, BE IT RESOLVED that the Town of Southwest Ranches, Florida, does hereby recognize the religious and historical significance of Diwali, and it's message of tolerance, compassion, and the victory of good over evil which resonates with the American spirit; and

BE IT FURTHER RESOLVED that the Town of Southwest Ranches, Florida, proudly expresses its deepest respect for Indian Americans and South Asian Americans throughout the world and here in the Town of Southwest Ranches community, and all those who celebrate the Festival of Diwali on October 24, 2022 and likewise encourages all the people of the Town of Southwest Ranches, Florida to join us in recognizing the contributions of all Hindu, Sikhs, Jains, and Buddhists active in all aspects of our vibrant economy and civic society.

Dated this 13th day of October, 2022

STEVE BREITKREUZ, MAYOR



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, Mayor
Gary Jablonski, Vice Mayor
Jim Allbritton, Council Member
Bob Hartmann, Council Member
David Kuczenski, Council Member

Andrew D. Berns, MPA, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muniz, MPA, Assistant Town Administrator/Town Clerk
Emil C. Lopez, CPM, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Russell Muniz, Assistant Town Administrator/Town Clerk
DATE: 10/13/2022
SUBJECT: ULDC Amendment - Park Impact Fee

Recommendation

Town Council consideration for a motion to approve the ordinance.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

- A. Sound Governance
- E. Cultivate a Vibrant Community

Background

On April 14, 2005, the Town Council adopted Ordinance 2005-005 to create its own Unified Land Development Code (ULDC) to help preserve and to enhance the rural lifestyle of its community after operating within the confines of the Broward County Code for the prior four years.

When the ULDC was adopted, Section 110-110 provided for the establishment of a Park Impact Fee Schedule to provide lands for parks necessary to meet the need for such parks created by additional residential development, and to provide the funds needed to develop such lands as parks. The Park Impact Fee Schedule provided for within Section 110-110 has not been adjusted since implementation in 2005; and the Town Council desires to adjust the Park Impact Fee Schedule to be consistent with neighboring municipalities and to provide a mechanism for future increases based on anticipated need for parks and park development based on residential development constructed after the

effective date of this ordinance.

Specifically this ordinance will raise the Park Impact fee to \$1,000.00 for all new residential units.

Fiscal Impact/Analysis

Increase in park impact fee revenue. Total impact will be determined by future development.

Staff Contact:

Russell Muniz, Assistant Town Administrator/Town Clerk

ATTACHMENTS:

Description	Upload Date	Type
Revised Park Impact Fee ORD - TA Approved	9/1/2022	Ordinance

ORDINANCE NO. 2022-XXX

AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA AMENDING SECTION 110-110 "ADEQUACY OF PARKS AND RECREATION FACILITIES" OF THE TOWN'S UNIFIED LAND DEVELOPMENT CODE TO AMEND THE PARK IMPACT FEE SCHEDULE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Southwest Ranches was created on June 6, 2000; and

WHEREAS, on April 14, 2005, the Town Council adopted Ordinance 2005-005 to create its own Unified Land Development Code (ULDC) to help preserve and to enhance the rural lifestyle of its community after operating within the confines of the Broward County Code for the prior four years; and

WHEREAS, when the ULDC was adopted, Section 110-110 provided for the establishment of a Park Impact Fee Schedule to provide lands for parks necessary to meet the need for such parks created by additional residential development, and to provide the funds needed to develop such lands as parks; and

WHEREAS, the Park Impact Fee Schedule provided for within Section 110-110 has not been adjusted since implementation in 2005; and

WHEREAS, the Town Council desires to adjust the Park Impact Fee Schedule consistent with the fees imposed by Broward County and to provide a mechanism for future increases based on anticipated need for parks and park development based on residential development constructed after the effective date of this ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA THAT:

Section 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified

and confirmed by the Town Council.

Section 2. That Section 110-110 of the Unified Land Development Code shall be amended as follows:

(2) Deposit in a nonlapsing trust fund established and maintained by the town an amount of money as set forth in table 110-4 for each dwelling unit to be constructed within the developed area. The amount of money to be deposited for each dwelling unit to be constructed shall be as follows, and for each fiscal year after September 30, 2022, shall be adjusted on October 1 by the percentage change reflected for the previous twelve (12) month period in the Consumer Price Index (CPI) prepared by the United States Bureau of Labor Statistics. The fee per unit includes the three (3) percent administrative fee.

Table 110-4. Park Impact Fee Schedule

Dwelling type		Fee per Unit
Single-family		\$
		\$
		\$
Single Family	ALL	\$1,000.00

Section 3. Conflicts. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 4. Severability. If any word, phrase, clause, sentence, or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 5. Effective Date. This Ordinance shall be effective immediately upon its adoption.

PASSED ON FIRST READING this ___ day of ___, 2022 on a motion made by _____ and seconded by _____.

PASSED AND ADOPTED ON SECOND READING this ___ day of ___, 2022, on a motion made by _____ and seconded by _____.

Breitkreuz	_____	Ayes	_____
Hartmann	_____	Nays	_____
Allbritton	_____	Absent	_____
Jablonski	_____	Abstaining	_____
Kuczenski	_____		

Steve Breitkreuz, Mayor

ATTEST:

Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, J.D., Town Attorney

1001.146.001

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, *Mayor*
Gary Jablonski, *Vice Mayor*
Jim Allbritton, *Council Member*
Bob Hartmann, *Council Member*
David Kuczenski, *Council Member*

Andrew D. Berns, MPA, *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MPA, *Assistant Town Administrator/Town Clerk*
Emil C. Lopez, CPM, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Keith Poliakoff, Town Attorney
DATE: 10/13/2022
SUBJECT: Amendment to Election Sign Code

Recommendation

Town Council consideration for a motion to approve the ordinance.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

A. Sound Governance

Background

The Town Council recognizes the importance of freedom of speech and freedom of expression found in election signage. The Town Council recognizes that the location and maintenance of election signage affects the public health, safety, and general welfare of the residents of the Town, and that in order to preserve and to enhance the Town as a desirable community in which to live, a pleasing and visually attractive environment is of utmost importance.

The Town further recognizes that the regulation of election signage within the Town is a means by which the aesthetics and character of the Town may be maintained, and that the uncontrolled and unlimited proliferation of election signage would degrade the attractiveness of the rural lifestyle of the Town. Therefore, the Town has deemed it necessary to clarify and to simplify existing election signage regulations and to provide additional revisions necessary to ensure the delicate balancing of First Amendment and free speech principles while achieving the Town's goals of creating a healthy, safe, and attractive environment that does not contain

excessive clutter and visual distractions throughout the Town.

The proposed Code amendment would allow for placement of signs immediately after the scheduled primary election scheduled prior to the Town's general election. It would also require property owner authorization to be filed with the Town prior to posting of any election signs on vacant properties.

Fiscal Impact/Analysis

None.

Staff Contact:

Keith Poliakoff, Town Attorney

ATTACHMENTS:

Description	Upload Date	Type
SWR Election Sign Ordinance - TA Approved	9/1/2022	Ordinance

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ORDINANCE NO. 2022 -

AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES FLORIDA, AMENDING SECTION 070-110 OF THE TOWN OF SOUTHWEST RANCHES UNIFIED LAND DEVELOPMENT CODE PERTAINING TO ELECTION SIGNAGE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council recognizes the importance of freedom of speech and freedom of expression found in election signage; and

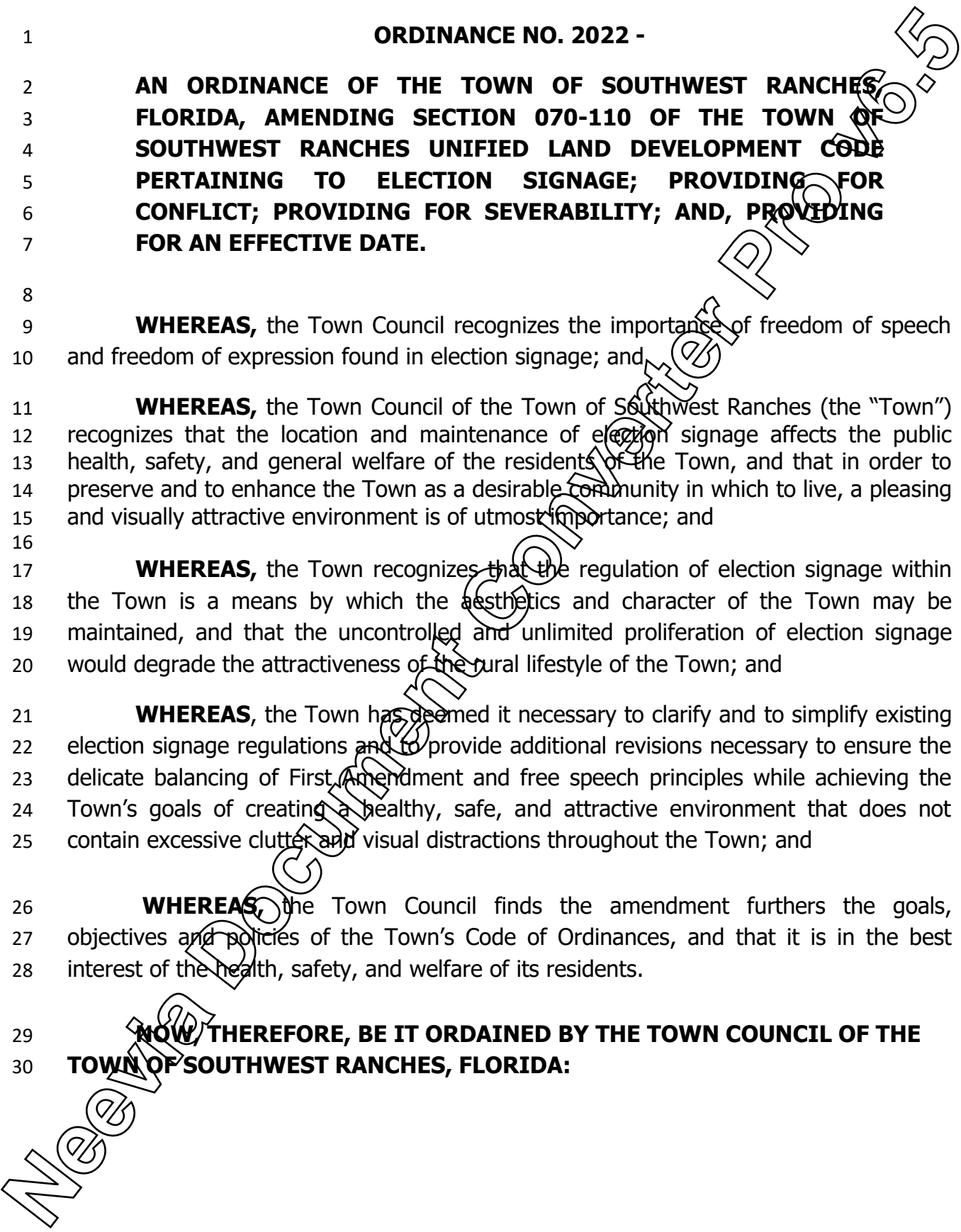
WHEREAS, the Town Council of the Town of Southwest Ranches (the "Town") recognizes that the location and maintenance of election signage affects the public health, safety, and general welfare of the residents of the Town, and that in order to preserve and to enhance the Town as a desirable community in which to live, a pleasing and visually attractive environment is of utmost importance; and

WHEREAS, the Town recognizes that the regulation of election signage within the Town is a means by which the aesthetics and character of the Town may be maintained, and that the uncontrolled and unlimited proliferation of election signage would degrade the attractiveness of the rural lifestyle of the Town; and

WHEREAS, the Town has deemed it necessary to clarify and to simplify existing election signage regulations and to provide additional revisions necessary to ensure the delicate balancing of First Amendment and free speech principles while achieving the Town's goals of creating a healthy, safe, and attractive environment that does not contain excessive clutter and visual distractions throughout the Town; and

WHEREAS, the Town Council finds the amendment furthers the goals, objectives and policies of the Town's Code of Ordinances, and that it is in the best interest of the health, safety, and welfare of its residents.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:



1 **Section 1: Ratification.** That the foregoing "WHEREAS" clauses are hereby
2 ratified and confirmed as being true and correct and are hereby made a specific part of
3 this Ordinance.

4 **Section 2: Text Amendment and Deletion.** Section 070-110 of the Unified
5 Land Development Code entitled, "Temporary signs" is hereby amended as follows:

6 * * *

7 Sec. 070-110. – Temporary signs

8 (F) Temporary signs, except as herein provided shall be limited to one (1) sign
9 of each type specified herein for each one thousand (1,000) lineal feet of
10 street or waterway frontage of a plot, except that:

11 (1) After the qualification of a candidate, one (1) election sign shall be
12 permitted for each street frontage per plot for each candidate and issue.

13 * * *

14 (L) Election signs and opinion/free expression signs.

15 (1) *Election signs.* Notwithstanding any other provision of this chapter to the
16 contrary, election signs shall be allowed on private property in all zoning
17 districts subject to the following limitations as to number, size (area),
18 height, setback and duration:

19 * * *

20 (e) Duration. Election signs may be placed on a parcel anytime after the
21 scheduled primary election prior to the Town's general election. In the
22 event of a special election, election signs may be placed on a parcel
23 anytime after the candidate qualification period. All election signs no earlier
24 than sixty (60) days prior to an election and shall be removed within ten
25 (10) calendar days following the election that pertains to the candidate or
26 the issue that is the subject of the election sign. All signs shall be discarded
27 in a proper manner so as to prevent litter and trash from accumulating
28 within the town.

29 (f) The prohibition contained in this subsection shall in no way apply to election
30 announcement signs posted by the town, announcing each election to be
31 held in the town.

32 (g) Election signs shall not be placed upon property without the permission of
33 the owner of the property or other person in legal control of the property.
34 Election signs placed upon vacant property shall require a written
35 authorization signed by the property owner, which shall be submitted to the
36 Town Clerk prior to the posting of any election sign. Failure to submit

1 written authorization signed by the property owner shall enable the Town to
2 remove the improperly placed signage in accordance with the Town's Code
3 Enforcement procedures.

4 * * *

5
6 **Section 3: Conflict.** All Ordinances or parts of Ordinances, Resolutions or parts
7 of Resolutions in conflict herewith, be and the same are hereby repealed to the extent
8 of such conflict.

9 **Section 4: Severability.** If any word, phrase, clause, sentence or section of
10 this Ordinance is, for any reason, held unconstitutional or invalid, the invalidity thereof
11 shall not affect the validity of any remaining portions of this Ordinance.

12 **Section 5: Effective Date.** This Ordinance shall be effective immediately upon
13 its adoption.

14 **PASSED ON FIRST READING** this ____ day of ____, 2022 on a motion
15 made by _____ and seconded by _____.

16 **PASSED AND ADOPTED ON SECOND READING** this ____ day of ____, 2022, on
17 a motion made by _____ and seconded by
18 _____

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23 [Signatures on the Following Page]
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Breitkreuz _____
Hartmann _____
Allbritton _____
Jablonski _____
Kuczenski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Steve Breitkreuz, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith M. Poliakoff, J.D., Town Attorney
1001.1036.01

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, *Mayor*
Gary Jablonski, *Vice Mayor*
Jim Allbritton, *Council Member*
Bob Hartmann, *Council Member*
David Kuczenski, *Council Member*

Andrew D. Berns, MPA, *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MPA, *Assistant Town Administrator/Town Clerk*
Emil C. Lopez, CPM, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Emily Aceti, Community Services Manager
DATE: 10/13/2022
SUBJECT: First Amendment to the Interlocal Agreement between Broward County and the Town of Southwest Ranches for the Surtax-Funded Green Meadows Drainage Improvement Project (SWRA-022)

Recommendation

To place this item on the agenda for Council consideration and approval.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

- A. Sound Governance
- B. Enhanced Resource Management
- D. Improved Infrastructure

Background

The Town entered into an agreement with Broward County to receive \$43,000 in surtax funding to complete a drainage improvement project in Green Meadows along the SW 54th Place right-of-way between SW 160th Avenue and SW 162nd Avenue. Town staff submitted a request to Broward County for an escalation rate of 11.9% (rate of inflation), which totals \$5,117. This request was approved and an amendment to the agreement is required to receive the additional surtax funds that will now total \$48,117.

Pursuant to Resolution 2022-079, the Town entered into an agreement with Kailas Corp to construct the project. Construction will commence in October.

Fiscal Impact/Analysis

A breakdown of the project funding is below.

Source	Amount
Town	\$123,992.60
Florida Department of Environmental Protection Grant LPA0044	\$120,900.40
Broward County Surtax SWRA-022 (Original Grant Amount plus 11.9%)	\$48,117.00
TOTAL	\$293,010.00

The project was budgeted for in Fiscal Year 2023.

Staff Contact:

Rod Ley, P.E., Public Works Director
 Emily Aceti, Community Services Manager
 Emil Lopez, Town Financial Administrator

ATTACHMENTS:

Description	Upload Date	Type
Resolution - TA Approved	10/4/2022	Resolution
Grant Agreement Amendment	10/4/2022	Agreement

RESOLUTION NO. 2023-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN OF SOUTHWEST RANCHES FOR SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT GREEN MEADOWS ROADWAY DRAINAGE (SWRA-022); AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY, TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town desires to complete a drainage improvement project in Green Meadows along the SW 54th Place right-of-way between SW 160th Avenue and SW 162nd Avenue; and

WHEREAS, on May 26, 2022, pursuant to Resolution 2022-055, the Town entered into an Interlocal Agreement with Broward County for a Surtax-Funded Municipal Transportation Project grant totaling Forty-Three Thousand Dollars and Zero Cents (\$43,000.00); and

WHEREAS, Broward County has now offered to include a reimbursable inflation adjustment to the Agreement to provide the Town with additional compensation to complete the work under the Agreement; and

WHEREAS, the additional reimbursable inflation adjustment amount is Five Thousand One Hundred Seventeen Dollars and Zero Cents (\$5,117.00), which brings the total grant amount to Forty-Eight Thousand One Hundred Seventeen Dollars and Zero Cents (\$48,117.00); and

WHEREAS, the Town of Southwest Ranches desires to amend the Agreement under the terms and conditions set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves the First Amendment to the Agreement between the Town of Southwest Ranches and Broward County for the Green Meadows Drainage Project (SWRA-022) as outlined in the Agreement attached hereto as Exhibit "A".

Section 3. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney, to enter into the Agreement in substantially the same form as that attached hereto as Exhibit "A," and to make such nonmaterial modifications, additions, and/or deletions which they deem necessary and proper to effectuate the intent of this Resolution.

Section 4. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this _____ day of _____ 2022 on a motion by _____ and seconded by _____.

Breitkreuz _____
Jablonski _____
Allbritton _____
Hartmann _____
Kuczenski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Steve Breitkreuz, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney
1001.171.01



FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND TOWN OF SOUTHWEST RANCHES FOR SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT: GREEN MEADOWS ROADWAY DRAINAGE (SWRA-022)

This is the First Amendment ("First Amendment") to the Agreement (defined below) between Broward County, a political subdivision of the State of Florida ("County"), and Town of Southwest Ranches, a municipality of the State of Florida ("Municipality") (each a "Party" and collectively referred to as the "Parties").

RECITALS

A. The Parties entered into the Interlocal Agreement for Surtax-Funded Municipal Transportation Project for roadway drainage, dated June 9, 2022 (the "Agreement").

B. The Parties now desire to include a reimbursable inflation adjustment to the Agreement to provide Municipality additional compensation to complete the work under the Agreement.

Now, therefore, in consideration of the mutual terms and conditions, promises, covenants, and payments hereinafter set forth, County and Municipality agree as follows:

1. The above Recitals are true and correct and are incorporated herein by reference. All capitalized terms not expressly defined within this First Amendment shall retain the meaning ascribed to such terms in the Agreement.
2. Amendments to the Agreement made pursuant to this First Amendment are indicated herein by use of strikethroughs to indicate deletions and bold/underlining to indicate additions. Except as modified herein, all remaining terms and conditions of the Agreement shall remain in full force and effect.
3. Section 5.4 of the Agreement is amended as follows:

Maximum Funding. Municipality acknowledges that the Maximum Funding Amount set forth below is the maximum amount payable by County and constitutes a limitation upon County's obligation to provide funding to Municipality for the Project. Municipality further acknowledges that subtotal amounts set forth below for the applicable phases and in the Funding Schedule (including as amended) are the maximum amounts payable for the applicable portions of the Project, and constitute limitations on County's obligation to provide funding to Municipality for the Project.

Description	Not-To-Exceed Amounts
Phase 1: Construction	\$43,000.00
<u>Reimbursable Inflation Adjustment</u>	<u>\$5,117.00</u>
MAXIMUM FUNDING AMOUNT:	\$43,000.00 <u>\$48,117.00</u>

In no event shall County be liable to provide funding to Municipality in excess of the applicable amounts stated in the Funding Schedule or the Maximum Funding Amount, regardless of the basis for any claim or the basis for increased cost, including, without limitation, differing site conditions, delays, weather, or any other reason. If the actual costs of the Project exceed the amount County is obligated to fund per the Funding Schedule, as same may be amended pursuant to this Agreement, Municipality shall be solely responsible for funding any and all such additional amounts. Municipality is solely responsible for any and all costs to operate, support, and maintain the Project unless otherwise agreed in writing by the Parties; County has no obligation to fund any costs related to the Project except as expressly stated in this Agreement.

4. The Advance Payment of Maximum Not-to-Exceed Amount (for projects \$250,000 and under) section of Exhibit B is amended as follows:

No later than thirty (30) days after the Effective Date of the Agreement, Municipality shall invoice County for an advance up to the Total Maximum Not-To-Exceed Amount(s) **for the Advance Payment** stated below ("Application for Funding").

As provided in the Agreement, Municipality shall provide a final reconciliation and comply with all reporting requirements for the Project Deliverables stated in Exhibit A, including as applicable and without limitation: the amount of funding received and evidence of actual expenditures (including documentation demonstrating all invoices received from and payments made to Consultant and for right of way acquisition or wetland mitigation); an updated progress schedule; and all required certifications including that all Deliverables sought are statutorily eligible for funding under Section 212.055, Florida Statutes.

Unexpended funds paid to Municipality shall be deducted from funding for subsequent Phases or refunded to County, as requested by the Contract Administrator.

Reimbursable Inflation Adjustment

After Project final completion, successful Project closeout, and all other Project funding has been expended on the Project, Municipality may submit an Application for Funding to County seeking reimbursement for eligible Project costs associated with inflation up to the Reimbursable Inflation Adjustment Amount specified below. An Application for Funding for the Reimbursable Inflation Adjustment Amount must include: the information set forth above for an Application for Funding; a certification that all other Project funding has been utilized; and invoices documenting expenditures for eligible Project Costs up to the Reimbursable Inflation Adjustment Amount. The Inflation Adjustment Amount may not exceed eleven and nine tenths' percent (11.9%) of the Total Maximum Not-To-Exceed Amount excluding the Reimbursable Inflation Adjustment Amount.

<u>Deliverable/Phase Description</u>	<u>Maximum Not-To-Exceed Amount</u>
<u>Advance Payment</u>	<u>\$43,000.00</u>

<u>Final Completion, Successful Closeout, and County's receipt of required documentation.</u>	<u>\$5,117.00</u>
<u>Reimbursable Inflation Adjustment Amount</u>	
TOTAL MAXIMUM NOT-TO-EXCEED AMOUNT	<u>\$43,000.00 48,117.00</u>

5. In the event of any conflict or ambiguity between this First Amendment and the Agreement, the Parties agree that this First Amendment shall control. The Agreement, as amended herein by this First Amendment, incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein, and the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter hereof that are not contained in the Agreement as amended in this First Amendment. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

6. Preparation of this First Amendment has been a joint effort of the Parties and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than any other.

7. The Parties agree and acknowledge that through the effective date of this First Amendment, Municipality has no claims against County with respect to any of the matters covered by the Agreement, and Municipality has no right of set-off or counterclaims against any of the amounts payable under the Agreement.

8. The effective date of this First Amendment shall be the date of complete execution by the Parties.

9. This First Amendment may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this First Amendment: BROWARD COUNTY through its BOARD OF COUNTY COMMISSIONERS, signing by and through its County Administrator, authorized to execute same by Board action on the 25th day of August 2020, Agenda Item No. 86, and Town of Southwest Ranches, signing by and through its Authorized Signer, duly authorized to execute same.

BROWARD COUNTY

BROWARD COUNTY, by and through
its County Administrator

By _____
Monica Cepero

____ day of _____, 2022

Approved as to form by
Andrew J. Meyers
Broward County Attorney
115 South Andrews Avenue, Suite 423
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

By _____
William J. Bucciero (Date)
Assistant County Attorney

By _____
Angela J. Wallace (Date)
Transportation Surtax General Counsel

AJW/WJB/wp
SWR-022 First Amendment
09-18-2022

**FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND
TOWN OF SOUTHWEST RANCHES FOR SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT:
GREEN MEADOWS ROADWAY DRAINAGE (SWRA-022)**

TOWN OF SOUTHWEST RANCHES

ATTEST:

Town of Southwest Ranches

By: _____

By: _____

Title: Assistant Town Administrator / Town Clerk

Title: Mayor

Print Name: Russell Muñiz

Print Name: Steve Breitzkreuz

_____ day of _____, 2022

I HEREBY CERTIFY that I have approved
this Agreement as to form and legal
sufficiency subject to execution by the parties:

By: _____

Title: Town Attorney

Print Name: Keith Poliakoff

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, *Mayor*
Gary Jablonski, *Vice Mayor*
Jim Allbritton, *Council Member*
Bob Hartmann, *Council Member*
David Kuczenski, *Council Member*

Andrew D. Berns, MPA, *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MPA, *Assistant Town Administrator/Town Clerk*
Emil C. Lopez, CPM, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Emily Aceti, Community Services Manager
DATE: 10/13/2022
SUBJECT: Award of Continuing Contract to Saltz Michelson Architects, Inc. for Architectural Services, General Civil Engineering Services, Landscape Architectural Services, and Mechanical Engineering Services

Recommendation

Town Council consideration for a motion to approve the Resolution.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

- A. Sound Governance
- B. Enhanced Resource Management
- D. Improved Infrastructure

Background

On June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services. These services include:

General Civil Engineering Services; Traffic Engineering Services; Geotechnical Engineering Services; Land Surveying Services; Water Treatment & Well Field Engineering Services; General Environmental Engineering Services; Architectural Services; Landscape Architectural Services; Structural Engineering Services; Electrical Engineering Services; and Mechanical Engineering Services. (Exhibit "A")

On July 27, 2022, the Town received thirteen (13) responses from the following firms:

1. Carnahan, Proctor and Cross, Inc.
2. CPZ Architects, Inc.
3. HP Consultants Inc.
4. Keith and Associates, Inc. dba KEITH
5. Kimley-Horn and Associates, Inc.
6. Longitude Surveyors, LLC
7. Metric Engineering, Inc.
8. Professional Service Industries, Inc.
9. RE Chisholm Architects. Inc.
10. RADISE International, L.C.
11. Saltz Michelson Architects, Inc.
12. Solid Consulting Engineers, Inc.
13. Tierra South Florida, Inc.

Among the thirteen respondents, six (6) listed other services that can be provided utilizing their subcontractors. These firms are:

1. Carnahan, Proctor and Cross, Inc.
 - a. Subcontractors
 - i. Arehna Engineering Inc. -
GEOTECHNICAL ENGINEERING SERVICES
 - ii. BMA Consulting Engineering Inc -
STRUCTURAL ENGINEERING SERVICES
2. CPZ Architects, Inc.
 - a. Subcontractors
 - i. Chen Moore and Associates, Inc. -
GENERAL CIVIL ENGINEERING SERVICES - LANDSCAPE
ARCHITECTURAL SERVICES
 - ii. Terracon Consultants, Inc -
GEOTECHNICAL ENGINEERING SERVICES - GENERAL
ENVIRONMENTAL ENGINEERING SERVICES
 - iii. Stoner & Associates Inc. - LAND
SURVEYING SERVICES
 - iv. Muengineers, Inc. - STRUCTURAL
ENGINEERING SERVICES
 - v. CMS Construction Management Services
- COST ESTIMATING
3. Keith and Associates, Inc. dba KEITH
 - a. Subcontractors
 - i. The Chappell Group, Inc - GENERAL
ENVIRONMENTAL ENGINEERING SERVICES
4. Kimley-Horn and Associates, Inc.
 - a. Subcontractors
 - i. H2R Corp - GEOTECHNICAL
ENGINEERING SERVICES

- ii. Stoner & Associates Inc. - LAND SURVEYING SERVICES
 - iii. Smith Engineering Consultants, Inc. -MECHANICAL ENGINEERING SERVICES
- 5. Saltz Michelson Architects, Inc.
 - a. Subcontractor
 - i. Keith and Associates, Inc. dba KEITH-GENERAL CIVIL ENGINEERING SERVICES LANDSCAPE ARCHITECTURAL SERVICES
- 6. Solid Consulting Engineers, Inc.
 - a. Subcontractors
 - i. Carnahan, Proctor and Cross, Inc.-LAND SURVEYING SERVICES
 - ii. Azimuth 360 Consulting Group Inc.-GIS/CAD Support
 - iii. Aerial Photography, Inc. - AERIAL PHOTOS

On September 27, 2022, the Town’s Selection and Negotiation Committee recommended that the Town enter into a contract with each of the thirteen *Submitter* for the *List of Services offered in the Bid* and approve vendor subcontractors. This council memorandum addresses the recommendation to award a contract for **Architectural Services, General Civil Engineering Services, Landscape Architectural Services, and Mechanical Engineering Services** to: **Saltz Michelson Architects, Inc.**

The issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town’s Procurement Code, the State of Florida’s Consultant’s Competitive Negotiation Act, and federal law.

Fiscal Impact/Analysis

Services will be performed on an as-needed basis, for Town Projects. As such projects are identified, it will be brought back to the Town Council for approval prior to the commencement of any work. Major Capital Improvement Projects (CIP) may require additional “procurement.”

Staff Contact:

Venessa Redman, Senior Procurement and Budget Officer
 Rod Ley, P.E., Public Works Director
 Emily Aceti, Community Services Manager
 Emil Lopez, Town Financial Administrator

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------

Exhibit A to Council Memo	10/5/2022	Exhibit
Resolution - TA Approved	10/5/2022	Resolution
Exhibit A - RFP	10/5/2022	Exhibit
Exhibit B - Agreement	10/7/2022	Exhibit
Exhibit B - Hourly Rates	10/5/2022	Exhibit

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Carnahan, Proctor and Cross, Inc.	Traffic Engineering Services, General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	Arehna Engineering Inc. - Geotechnical Engineering Services Sub BMA Consulting Engineering Inc - Structural Engineering Services
CPZ Architects, Inc.	Architectural Services	Chen Moore and Associates, Inc. - - General Civil Engineering Services - Landscape Architectural Services Terracon Consultants, Inc - - Geotechnical Engineering Services - General Environmental Engineering Services Stoner & Associates Inc. - Land Surveying Services Muengineers, Inc. - Structural Engineering Services CMS Construction Management Services – Cost Estimating
HP Consultants Inc.	Geotechnical Engineering	No Subcontractors
Keith and Associates, Inc. dba KEITH	General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	The Chappell Group, Inc - General Environmental Engineering Services
Kimley-Horn and Associates, Inc.	Traffic Engineering Services, General Civil Engineering Services, General Environmental Engineering Services, Landscape Architectural Services, Structural Engineering Services, Electrical Engineering Services	H2R Corp - Geotechnical Engineering Services Stoner & Associates Inc. - Land Surveying Services Smith Engineering Consultants, Inc. – Mechanical Engineering Services

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Longitude Surveyors, LLC	Land Surveying	No Subcontractors
Metric Engineering, Inc.	General Environmental Engineering	No Subcontractors
Professional Service Industries, Inc.	Geotechnical Engineering Services, General Environmental Engineering Services, and Construction Materials Testing and Inspection	No Subcontractors
RE Chisholm Architects. Inc.	Architectural	No Subcontractors
RADISE International, L.C.	Geotechnical Engineering	No Subcontractors
Saltz Michelson Architects, Inc.	Architectural	Keith And Associates, Inc. DbA Keith-General Civil Engineering Services Landscape Architectural Services Johnson Structural Grp, Inc.- Structural Engineering Services Bildworx Design, LLC - Mechanical Engineering Services
Solid Consulting Engineers, Inc.	General Civil Engineering Services, Water Treatment & Well Field Engineering Services, Including Construction Inspection and / or Construction Management.	Carnahan, Proctor and Cross, Inc.- LAND SURVEYING SERVICES Azimuth 360 Consulting Group Inc.- GIS/CAD Support, Aerial Photography, Inc. - Aerial Photos
Tierra South Florida, Inc.	Geotechnical Engineering	No Subcontractors

RESOLUTION

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED A CONTINUING CONTRACT TO SALTZ MICHELSON ARCHITECTS, INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST RELATING TO ARCHITECTURAL SERVICES, GENERAL CIVIL ENGINEERING SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, AND MECHANICAL ENGINEERING SERVICES, AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING SALTZ MICHELSON ARCHITECTS, INC. TO UTILIZE THE SERVICES OF KEITH AND ASSOCIATES, INC., BILDWORX DESIGN, LLC AND JOHNSON STRUCTURAL GROUP, INC. AS APPROVED SUBCONSULTANTS FOR SUCH WORK, AS OUTLINED IN ITS RESPONSE; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services; and

WHEREAS, on September 27, 2022, the Town's Selection and Negotiation Committee recommended that the Town enter into a contract with Saltz Michelson Architects, Inc. for various services including Architectural Services, General Civil Engineering Services, Landscape Architectural Services, and Mechanical Engineering Services; and

WHEREAS, Saltz Michelson Architects, Inc. has advised the Town that it may be utilizing Keith and Associates, Inc., Bildworx Design, LLC and Johnson Structural Group, Inc. as its subconsultants for such work; and

WHEREAS, services will be completed on an as-needed basis for Town Projects; and

WHEREAS, such services will come back to the Town Council for approval prior to the commencement of any work; and

WHEREAS, the issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town's Procurement Code, the State of Florida's Consultant's Competitive Negotiation Act, and federal law; and

WHEREAS, the Town of Southwest Ranches desires to enter into an Agreement under the terms and conditions set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves the Selection and Negotiation Committee's selection of Saltz Michelson Architects, Inc. for Architectural Services, General Civil Engineering Services, Landscape Architectural Services, and Mechanical Engineering Services as outlined in Saltz Michelson Architects, Inc.'s response to the Request for Letters of Interest attached hereto and incorporated herein as Exhibit "A".

Section 3. The Town Council hereby authorizes Saltz Michelson Architects, Inc. to engage Keith and Associates, Inc., Bildworx Design, LLC and Johnson Structural Group, Inc. as approved subconsultants for such work, as outlined in its response.

Section 4. The Town Council hereby approves awarding a Continuing Contract with Saltz Michelson Architects, Inc. as set forth in Exhibit "B", which has been attached hereto and has been incorporated herein by reference.

Section 5. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney, to enter into the Agreement in substantially the same form as that attached hereto as Exhibit "B," and to make such nonmaterial modifications, additions, and/or deletions which are necessary and proper to effectuate the intent of this Resolution.

Section 5. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this _____ day of _____ 2022 on a motion by

_____ and seconded by _____.

Breitkreuz _____
Jablonski _____
Allbritton _____
Hartmann _____
Kuczenski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Steve Breitkreuz, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney
1001.175.01

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CONTINUING ARCHITECT AND/
OR ENGINEER CONSULTING
SERVICES

TOWN OF SOUTHWEST RANCHES

July 27, 2022

PREPARED FOR

TOWN OF SOUTHWEST RANCHES



BY

Charles A. Michelson, AIA, ACHA, LEED AP
President

SALTZ MICHELSON ARCHITECTS, INC.

3501 Griffin Road
Fort Lauderdale, FL 33312

T: 954.266.2700 | E: Project@SaltzMichelson.com



July 27, 2022

Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
Attn: Venessa Redman
Senior Procurement and Budget Officer

RE: CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES

Dear Vanessa and Members of the Selection Committee:

On behalf of our firm, Saltz Michelson Architects, Inc. (SMA), we are pleased to submit our qualifications for your Continuing Architect and/or Engineer Consulting Services contract. As demonstrated throughout this proposal, we understand the nature and scope of the services to be provided, and our team is committed to providing you with all of the necessary resources to complete your projects on time and within budget.

Founded in 1976, SMA is an award-winning architectural firm, and AIA Florida/Caribbean “2019 Firm of the Year,” providing a full range of architectural and planning services. Our commitment to professionalism and strong project management has allowed us to play a key role in the development of public and private projects throughout South Florida. The services we offer are tailored to the unique needs of our clients and the specific requirements of each project.

UNDERSTANDING OF THE WORK

Since our inception, SMA has accumulated an extensive list of open-ended contracts with multiple government and other public agencies — as such, we understand the unique needs of these diverse types of projects and have the experience to respond. From planned capital improvements, modernization projects and design criteria to reroofs, ADA upgrades, problem solving, leak solving problems, etc. to remediation and repair after storms, you need a firm with the capability to respond. Having ten registered architects locally available, we have the staffing and over 200 years of accumulated architectural experience to offer the Town of Southwest Ranches.

Public contracts are our area of expertise. Our extensive list of open-ended contracts include Broward County (29 years), Broward College (25 years), Memorial Healthcare System (27 consecutive years), and numerous other government and other public agencies; as such, we understand the unique needs of these types of projects. Project examples are illustrated throughout this proposal.

FT LAUDERDALE
3501 Griffin Rd
Fort Lauderdale, FL 33312
954.266.2700

MIAMI
8400 NW 36th St, Suite 450
Doral, FL 33166
305.764.3138

sma@saltzmichelson.com
saltzmichelson.com

AR0009976

We believe our credentials to be unique. In this era of COVID-19, it is our medical/clean design expertise that we can provide you with; a Well Building design that will be safer for your occupants. I am an ACHA Board Certified Healthcare Architect, one of only approximately 450 throughout the US and Canada. We will incorporate this experience into the design of your facilities.

TEAM

The SMA Team consists of highly service-oriented professionals who will provide innovative solutions, prompt and accurate delivery of documents, and careful project administration and construction observation throughout the duration of your contracts — and the current and projected workloads of each team member are such that this contract will receive top priority.

STRENGTHS OF THE SMA TEAM

- Architectural firm and team of consultants with vast renovations and new construction experience under continuing service contracts including emergency operations fire stations, parks, community centers, government centers, and recreational facilities, among others
- 46 years successfully working throughout South Florida
- A local Broward County corporate office
- A strong team of Consultants — the majority of whom we have worked with for many years on hundreds of projects
- Extensive experience within Broward County and its municipalities including the Town of Southwest Ranches
- Depth of personnel such that projects under this contract can be started and successfully executed according to your schedule and budgetary requirements
- Reputation for successful and timely project delivery of unique, award-winning, functionally-efficient buildings delivered within budget

As a local South Florida firm with specific, relevant experience, and in conjunction with our decades of expertise and reliability, **SMA is the “right size” firm to provide the Town of Southwest Ranches with personal service and principal involvement.** We respectfully submit our qualifications and look forward to the opportunity of making a personal presentation to you. Thank you for your consideration.

Very truly yours,
Saltz Michelson Architects, Inc.



Charles A. Michelson, AIA, ACHA, LEED AP
President



GLOBAL THINKING, LOCALLY MINDED.

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1.

QUALIFICATIONS, EXPERIENCE

CHAPTER 1.

1. PROFESSIONAL QUALIFICATIONS OF THE FIRM

FIRM OVERVIEW

SALTZ MICHELSON ARCHITECTS, INC. is an award-winning, architectural firm providing a full range of architectural and planning services. Our commitment to professionalism and strong project management has allowed us to play a key role in the development of public and private projects throughout Florida. The services we offer are tailored to the unique needs of our clients and the specific requirements of the projects for which we are responsible.

With offices in Fort Lauderdale and Doral, Florida, the firm was founded in 1976 by Mark L. Saltz, an architect and general contractor. Charles A. Michelson, now president of the firm, joined SMA in 1980 and became a principal in 1990. Today, of the thirty-one professionals employed by the firm, ten are registered architects - five of which are LEED Accredited Professionals. The combined knowledge and expertise of the entire Saltz Michelson Architects team ensures a consistent standard of design and quality for every project.

HISTORY OF THE FIRM (Corporation)

- 04/08/1976 The firm was established as Mark L. Saltz, AIA, Architect, a proprietorship in Hollywood.
- 07/17/1980 The firm was incorporated in the State of Florida as Mark L. Saltz Architects, Inc.
- 01/01/1990 Charles A. Michelson became a principal in the firm.
- 01/01/1996 The firm was renamed Saltz Michelson Architects, Inc. dba Saltz Michelson Architects.
- 2001 James M. Hartley Architects, a 45 year old firm, merged with Saltz Michelson Architects.
- 2011 Saltz Michelson Architects opens Miami office location.
- 2017 Charles Michelson becomes President of Saltz Michelson Architects.

OWNERSHIP

- Charles A. Michelson, AIA, ACHA, LEED AP, President (Person in Charge)
- Mark L. Saltz, AIA, LEED AP, Chairman
- Moe Azar, Senior Project Manager | Shareholder
- Mary Farlander, Senior Project Manager | Shareholder
- Sheff Devier, Senior Project Manager | Shareholder

SIZE

Registered Architects:	10
Interior Designer:	1
BIM Manager:	1
CADD/Project Specialists:	10
Contract Manager:	1
Other Business Professionals:	8
Total Employees:	31

LOCATIONS

CORPORATE (Location to service this contract)

3501 Griffin Road
Fort Lauderdale, FL 33312
T: (954) 266-2700

BRANCH

8400 NW 36th Street, #450
Doral, FL 33166
T: (305) 764-3138

Charles Michelson
AIA, ACHA, LEED AP

Mark Saltz
AIA, LEED AP

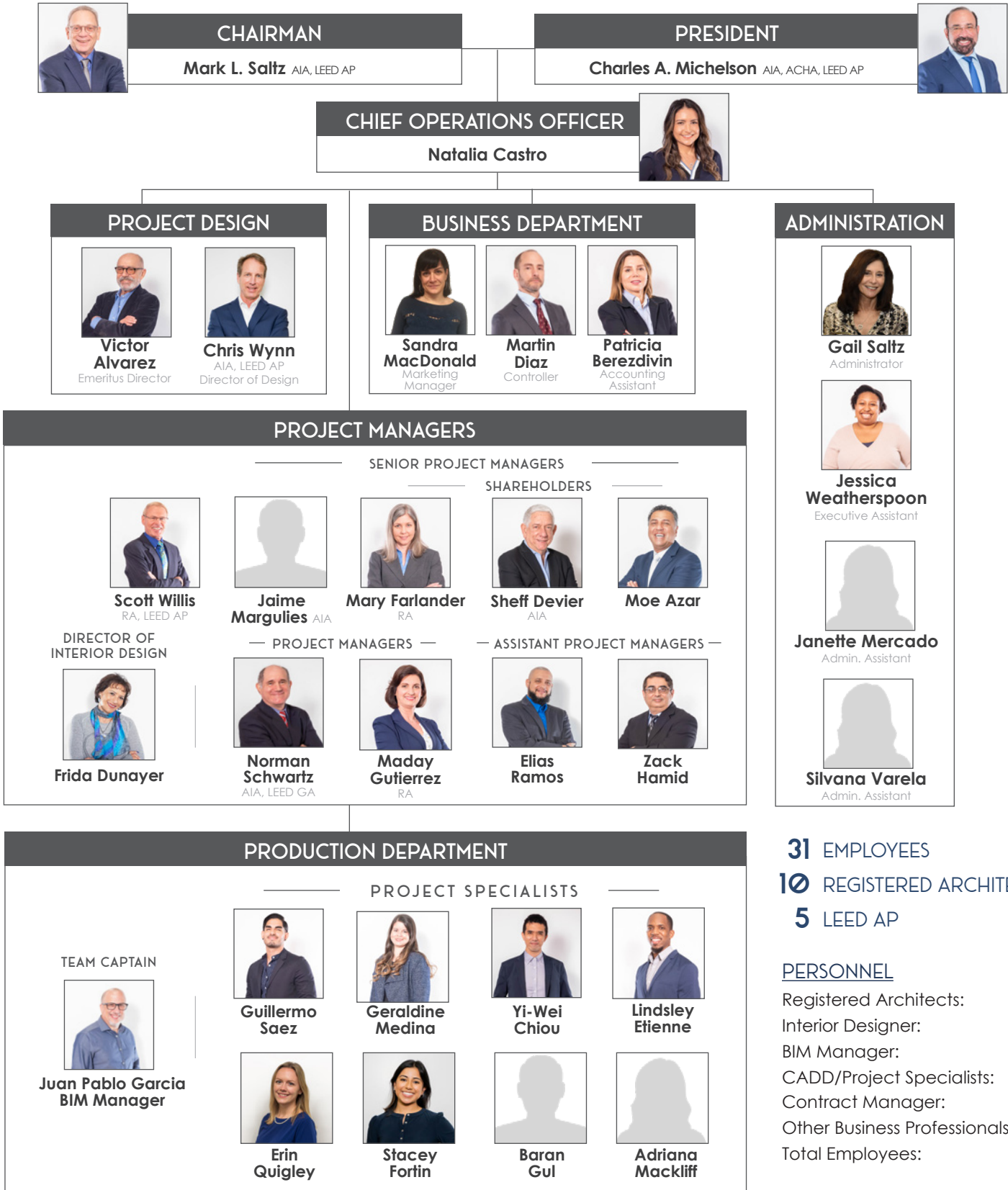


CHAPTER 1.

1. PROFESSIONAL QUALIFICATIONS OF THE FIRM



FIRM ORGANIZATIONAL STRUCTURE



31 EMPLOYEES
10 REGISTERED ARCHITECTS
5 LEED AP

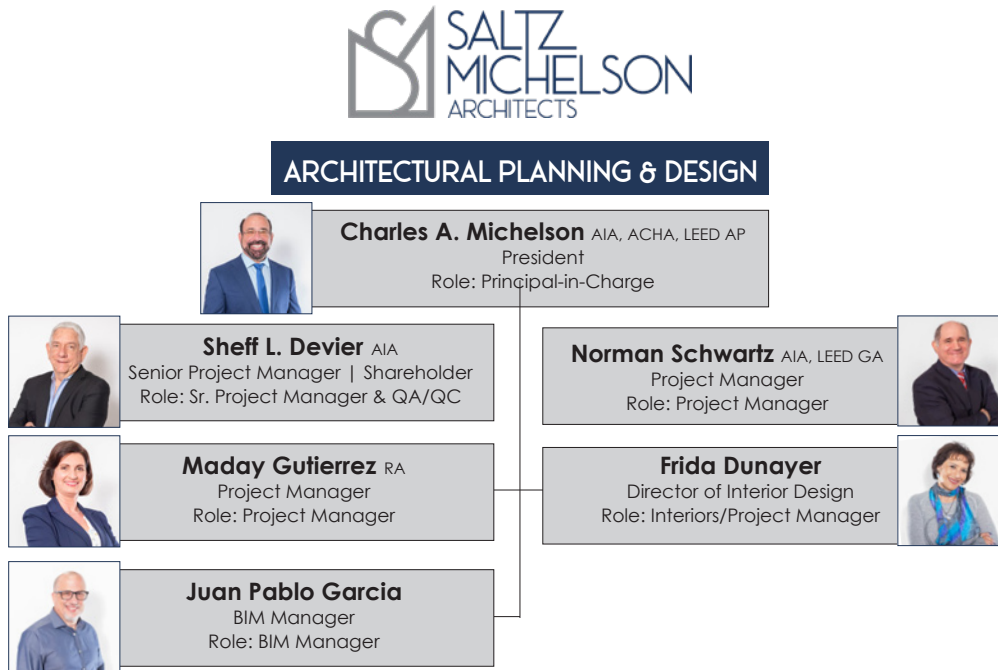
PERSONNEL

Registered Architects:	10
Interior Designer:	1
BIM Manager:	1
CADD/Project Specialists:	10
Contract Manager:	1
Other Business Professionals:	8
Total Employees:	31

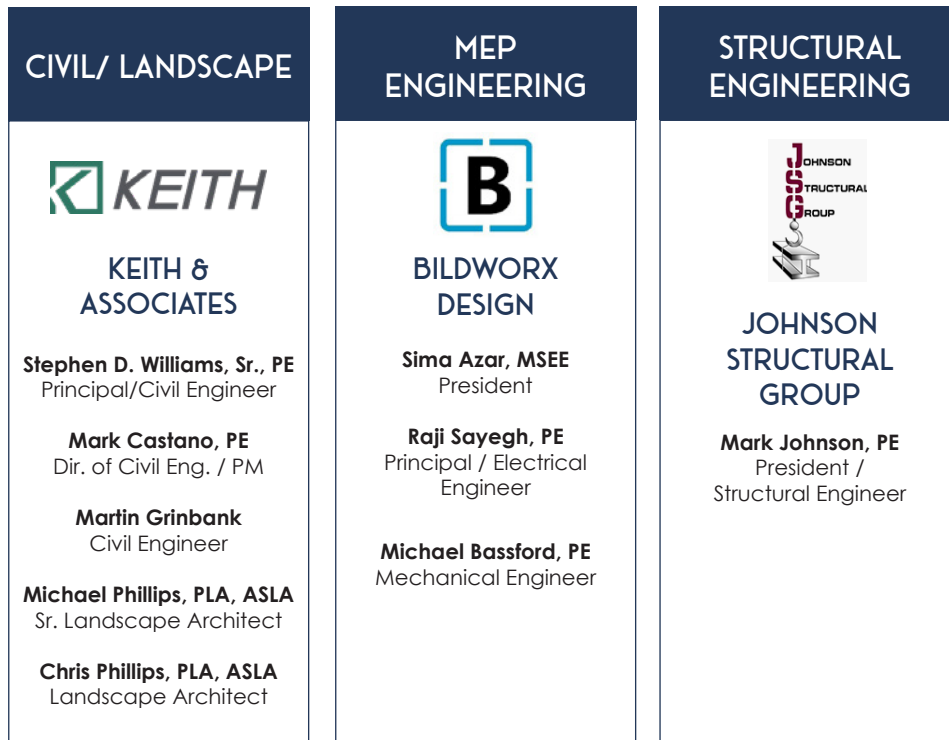
CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS

TEAM ORGANIZATIONAL CHART



SUBCONSULTANTS



CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



CHARLES A. MICHELSON, AIA, ACHA, LEED AP

Principal-In-Charge

As Principal of the firm, Mr. Michelson maintains an active role in the planning, design, and production of architectural projects for the firm. With his background in Urban Planning, he participates in programming, feasibility studies, site planning and other research projects. As Principal-in-Charge of the firm's public projects, Mr. Michelson has been responsible for overseeing the new construction, renovation and additions to numerous governmental facilities including transit centers.

YEARS OF EXPERIENCE

41

YEARS WITH FIRM

41

EDUCATION

University of Miami Master of Urban & Regional Planning, 1981
B. Architecture, 1979

REGISTRATIONS

Registered Architect:
Florida #9976
Georgia#00874

National Council of Architectural
Registration Boards (NCARB) #31861

American College of Healthcare
Architects (ACHA) Certified #0624

ASHA Healthcare Construction
Certificate, 2004

PROFESSIONAL AFFILIATIONS

South Florida Hospital &
Healthcare Association (SFHHA)
Board of Directors

Florida Healthcare Engineering
Association (FHEA)

American Institute of Architects (AIA)
AIA Fort Lauderdale President, 2015
Board of Directors, 2014
Treasurer, 2017

AIA Florida Citizen Architect

U.S. Green Building Council (USGBC)

American College of Healthcare
Administration (ACHA)

October 13, 2022 Regular Meeting

REPRESENTATIVE PROJECTS

City of Weston Emergency Operations Center, Weston, FL: A new 25,000 SF, three-story Emergency Operations Center building with offices for building code, zoning code, fire code, code enforcement and records storage on the 1st floor; emergency operations center, kitchen facilities, IT offices, and multipurpose space on the second floor; and emergency staff sleeping quarters and support space on the third floor.

Broward County (Continuing Contract), Broward County, FL: For over 29 years, SMA has been involved with multiple projects with varying scopes, sizes, and costs. Some of these projects included office renovations, convention center design criteria, electric bus charging infrastructure, transit support building, reports and studies, and many other projects.

Memorial Healthcare System (Continuing Contract), Broward County, FL: Under our open-ended contract (27 consecutive years) with the South Broward District/Memorial Healthcare System, we have been the architects for numerous AHCA approved projects within its six hospitals and numerous other medical facilities.

State of Florida Department of Management Services WXEL-TV/PBS Studio Reglazing & Reroofing (Continuing Contract), Boynton Beach, FL: Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for control rooms support. New glazing storefront and window systems along select areas of the east, north and west sides of the building were removed and reinstalled.

City of Sunrise Athletic Complex Park, Sunrise, FL: Addition of a new 15,000 SF athletic building, playground, and plaza for food vendors. The project also included renovating the 1,156,848 SF park, adding three new multi-sport fields and a concession stand with sports commentator tower. In addition, there will be five new covered outdoor basketball fields.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS

ASHA Healthcare Construction Certificate, 2004

PUBLIC SERVICE

Facilities Task Force for the Broward County School Board, 1992-1999
Chairman, 1994-1995, 1998 Girl Scouts of Broward County, Inc. Board of Directors, 200-2008
Treasurer and Chairman of Properties Committee, 2000 - 2008

Girl Scouts of Southeast Florida Board of Directors, 2008 - 2009
Finance Committee Member, 2009 - Present

Morikami Museum and Japanese Gardens
Board of Directors, 2015 - 2017

Gold Coast Bonsai Society
President, 2002 - 2007

Bonsai Societies of Florida
President, 2009 - 2013

Miami Beach Jaycees
Member, 1982 - 1988
Vice-President, 1987 - 1988

ARTICLES PUBLISHED

South Florida Hospital News:

"Innovation and Opportunity in Medical Design"
December 2021

"Building Hospitals That Help Reduce Hurricane Damage"
September 2021

"Design for Our Caregivers"
March 2021

"Simulation Centers"
December 2020

"Charles Michelson Discusses Design and Construction During and Post COVID"
September 2020

"How about Changing the Design Paradigm"
June 2020

"The Future of Healthcare Design"
March 2020



CHARLES A. MICHELSON (CONTINUED)

Broward County Transit Center, Lauderhill, FL: A new 3,000 SF transit center to serve over 8,000 daily transit passengers and includes 10+ bus bays, drivers' lounge, breakroom, customer service area, restrooms, and security booth (first **net-positive** facility in Broward).

Sunrise City Park Renovations, Sunrise, FL: Renovation of ± 50,000 SF of the park's playing fields, walking paths, restrooms, and playground equipment; renovation and expansion of the existing parking area; and addition of two new basketball courts and a new covered theatrical stage shelter.

Weston Fire Station No. 21 Replacement, Weston, FL: A new 11,000 SF fire station able to withstand a Category 5 hurricane. The facility includes three apparatus bays, sleeping rooms, kitchen, fitness space, bathrooms, storage, decontamination room, standby power, and other spaces.

City of Tamarac Fire Stations 41 & 78 (Continuing Contract), Tamarac, FL: Improvements to the aesthetics and functional properties to meet the City's program for Fire Stations 41 & 78 including partial facade redesign, interior remodeling, and upgrading private sleeping quarters.

Tradewinds Park North, Coconut Creek, FL: Park improvements including animal barn with educational arena, welcome center, open-air event venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features.

Broward College Student Services Center (Continuing Contract), Davie, FL: Under a continuing contract, full A/E Services for the 4,800 SF interior renovation of the one-story Student Services building. Work included new partitions, ceilings & lighting, associated electrical, mechanical, and plumbing, and a new dedicated mechanical unit for the existing IT room.

City of Margate Wayfinding Program (Continuing Contract), Margate, FL: Creation of a wayfinding signature package showing approximate sizes along with contemporary and traditional options for review. Signage families include park identity signage, community identity signage, vehicular signage guides, gateway signage, and other miscellaneous signs.

City of Lauderdale Lakes City Hall & Public Works (Continuing Contract), Lauderdale Lakes, FL: Renovation of administrative and commissioner offices, kitchen area, conference room, IT spaces, and ADA upgrades. The Public Works offices included administrative and planning offices, field operations offices, locker rooms, and ADA upgrades.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



SHEFF L. DEVIER, AIA

Senior Project Manager/Quality Control

Sheff Devier is a registered architect with over 46 years of experience with Institutional, Governmental, Medical, Educational and Recreational facilities. Sheff holds an important role in the firm's management and reviews staffing schedules on a weekly basis. He is responsible for mentoring aspiring architects and for managing the firm's large projects.

YEARS OF EXPERIENCE

46

YEARS' EXPERIENCE WITH FIRM

20

EDUCATION

Virginia Polytechnic Institute & State University, Bachelor of Architecture, 1975

REGISTRATIONS

Registered Architect:
Florida #007699

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA)

REPRESENTATIVE PROJECTS

City of Weston Emergency Operations Center, Weston, FL: A new 25,000 SF, three-story Emergency Operations Center building with offices for building code, zoning code, fire code, code enforcement and records storage on the 1st floor; emergency operations center, kitchen facilities, IT offices, and multipurpose space on the second floor; and emergency staff sleeping quarters and support space on the third floor.

Tradewinds Park North, Coconut Creek, FL: Improvements to the park include an animal barn with educational arena, welcome center, open-air event venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features.

Broward County (Continuing Contract), Broward County, FL: For over 29 years, SMA has been involved with multiple projects with varying scopes, sizes, and costs. Some of these projects included office renovations, convention center design criteria, electric bus charging infrastructure, transit support building, reports and studies, and many other projects.

Broward College (Continuing Contract), Broward County, FL: Multiple remodeling projects under the firm's 25 year contract on all campuses.

Broward County Main Library Wind Mitigation, Fort Lauderdale, FL: Wind mitigation and renovation of the County's flagship main library and covered pedestrian bridge to current Florida Building Code and FM Global Standards.

Broward County Transit Center, Lauderhill, FL: A new 3,000 SF transit center to serve over 8,000 daily transit passengers and includes 10+ bus bays, drivers' lounge, breakroom, customer service area, restrooms, and security booth (first **net-positive** facility in Broward).

Boulevard Heights Community Center & Hollywood West Sports Park, Hollywood, FL: A new 12.24 acre sports park and new 10,195 SF community center with banquet room, kitchen, meeting rooms, crafts room, and pre-school room.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



MADAY GUTIERREZ, RA

Project Manager

Ms. Gutierrez has over 22 years of architectural experience and has just completed a major renovation and addition to the City of Sunrise City Park. She is currently working with Broward County on the Pompano Beach Transit Center bus charging infrastructure, as well as the Northwest Family Success Center renovations.

YEARS OF EXPERIENCE

22

YEARS' EXPERIENCE WITH FIRM

6

EDUCATION

University of Miami
Miami, FL
B. Architecture, 1999

REGISTRATIONS

Registered Architect:
Florida #95167

REPRESENTATIVE PROJECTS

Sunrise City Park Renovations, Sunrise, FL: Renovation of ± 50,000 SF of the park's playing fields, walking paths, restrooms, and playground equipment; renovation and expansion of the existing parking area; and addition of two new basketball courts and a new covered theatrical stage shelter.

North Homeless Assistance Center Capital Renovations, Pompano Beach, FL: Renovation of the existing North HAC facilities for improved entry/access, safety, and operational function. Areas impacted include a new conditioned enclosure of the current Main Entrance canopy including security and access modifications, as well as renovations to the Southwest quadrant of the facility.

Broward County Copans Transit Electric Bus Charging Infrastructure (Continuing Contract), Pompano Beach, FL: Under our County contract, new electric bus charging infrastructure within the existing Transit Ravenswood Road and Copans Road Maintenance Facilities including new parking spaces to accommodate 40' and 45' electric buses, a new canopy system, and the charging and associated electrical equipment.

Broward County Fleet EV Charging Stations (Continuing Contract), Fort Lauderdale & Plantation, FL: Complete professional architectural and engineering services for the addition of Fleet EV Charging Stations to the Fleet Services parking garages and parking lots located at Government Center East in Fort Lauderdale and Government Center West Garage in Plantation.

Northwest Family Success Center (Continuing Contract), Coral Springs, FL: Renovation and remodeling of 7,134 SF of the existing work areas, conference rooms, restrooms, breakroom, and lobby.

Broward Addiction Recovery Center (BARC), Fort Lauderdale, FL: New two-story 51,419 SF building which houses a fifty bed detoxification unit, outpatient counseling services, medical exam spaces and other related functions (LEED Gold).

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



NORMAN I. SCHWARTZ, AIA, LEED GA

Project Manager

Mr. Schwartz has over 30 years of experience as Project Manager/Architect on the design, planning/development and construction for various public and private sector projects. His previous experience was as Architect for the City of Fort Lauderdale for seven years. While there, he was one of the staff architects responsible for the project designs and management of various scopes and sizes including the \$40 million Fire Bond program for the replacement of the City's 10 Fire Stations.

YEARS OF EXPERIENCE

30

YEARS' EXPERIENCE WITH FIRM

8

EDUCATION

Virginia Polytechnic Institute and State University, Blacksburg/
Alexandria, VA
M. Arch, 1991

Florida A and M University
Tallahassee, FL, BS. Arch, 1989

REGISTRATIONS

Registered Architect:
Florida #0015360

REPRESENTATIVE PROJECTS

City of Sunrise Athletic Complex Park, Sunrise, FL: A new 15,000 SF athletic building with playground and food plaza, and renovation of a 1,156,848 SF park to add three multi-sport fields with concession stand and sports commentator tower, and five new covered outdoor basketball fields.

Broward County Ravenswood Transit Facility Enhancement & Retrofit (Continuing Contract), Dania Beach, FL: Renovations and modernization to the facility's infrastructure including replacement of automatic gates, building structural repair, parking garage grading/drainage, and exterior renovation to protect underground fuel storage tanks.

Downtown Bus Terminal Lighting Condition (Continuing Contract), Fort Lauderdale, FL: Coordination and study with Broward County for complete lighting upgrade to the bus terminal. Report included light studies photometrics, cost estimating and fixture specifications.

City of Weston (Continuing Contract), Weston, FL: Renovation of 15 park restroom buildings within various parks throughout the City. The scope of the work includes complete internal demo and reinstallation of new fixtures, partitions, floor and wall tile surfaces, and restroom accessories.

Florida Department of Management Services WXEL-TV/PBS Reglazing & Roof Replacement (Continuing Contract), Boynton Beach, FL: Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for control rooms support. New glazing storefront and window systems along select areas of the east, north and west sides of the building were removed and reinstalled.

Weston Fire Station No. 21 Replacement, Weston, FL: A new 11,000 SF fire station able to withstand a Category 5 hurricane. The facility includes three apparatus bays, sleeping rooms, kitchen, fitness space, bathrooms, storage, decontamination room, standby power, and other spaces.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



FRIDA DUNAYER

Director of Interior Design

Ms. Dunayer has been responsible for the design, space planning, construction documents and consultant coordination for a wide array of projects. Her interior design experience includes layout of existing furniture inventory and selection of complementary new pieces, interior selection of finishes from floor to ceiling materials, color, texture and patterns in agreement with client and/or end-user preferences, contracting with several manufacturers to provide Clients with best quality and pricing, design and detail of custom furniture and millwork.

YEARS OF EXPERIENCE

39

YEARS' EXPERIENCE WITH FIRM

22

EDUCATION

Ricardo Palma University
Lima, Peru
M. Arch and Urbanism, 1983

REGISTRATIONS

Registered Architect Lima, Peru
C.A.P. #2273

REPRESENTATIVE PROJECTS

City of Weston Emergency Operations Center, Weston, FL: A new 25,000 SF, three-story Emergency Operations Center building with offices for building code, zoning code, fire code, code enforcement and records storage on the 1st floor; emergency operations center, kitchen facilities, IT offices, and multipurpose space on the second floor; and emergency staff sleeping quarters and support space on the third floor.

Broward County (Continuing Contract), Broward County, FL: For over 29 years, SMA has been involved with multiple projects with varying scopes, sizes, and costs. Some of these projects included office renovations, convention center design criteria, electric bus charging infrastructure, transit support building, reports and studies, and many other projects.

Broward College Building 47 Renovation (Continuing Contract), Coconut Creek, FL: Renovation of 25,000 SF of enclosed space on three stories. Work included demolition of existing interiors, construction of new offices and classrooms, renovated restrooms, new impact exterior windows and doors, new HVAC system, new electrical distribution and a new fire sprinkler system. This project achieved Green Globes.

Memorial Healthcare System (Continuing Contract), Broward County, FL: Under our open-ended contract (27 consecutive years) with the South Broward District/Memorial Healthcare System, we have been the architects for numerous AHCA approved projects within its six hospitals and numerous other medical facilities.

Palm Beach Sheriff's Office Training Facility (Continuing Contract), West Palm Beach, FL: An existing 32,600 SF one-story gymnasium for secondary education which was renovated to fulfill a training program including defensive tactics, simunitions, sworn trainer and general classroom space, and administrative offices, including all support functions.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



JUAN PABLO GARCIA

BIM Manager

Juan Garcia is responsible for coordinating and producing a broad range of projects including Government, Mixed-use, Medical, Institutional, and Sports facilities utilizing visualization tools to create renderings and models that dynamically demonstrate how designs will look and perform. Juan is responsible for all REVIT model coordination and performs the BIM clash detection analysis for the office.

YEARS OF EXPERIENCE

23

YEARS' EXPERIENCE WITH FIRM

7

EDUCATION

Universidad Central de Venezuela
B.S. Architecture, 1999

REGISTRATIONS

Registered Architect in Venezuela
Architect & Engineering Association
Affiliate

CERTIFICATIONS

REVIT Architecture Certified
Professional, 2016

REPRESENTATIVE PROJECTS

Broward County (Continuing Contract), Broward County, FL: For over 28 years, SMA has been involved with multiple projects with varying scopes, sizes, and costs. Some of these projects included office renovations, convention center design criteria, electric bus charging infrastructure, transit support building, reports and studies, and many other projects.

Broward County Transit Center, Lauderhill, FL: A new 3,000 SF transit center to serve over 8,000 daily transit passengers and includes 10+ bus bays, drivers' lounge, breakroom, customer service area, restrooms, and security booth (first **Net-Positive** facility in Broward).

Broward County Addiction Recovery Center (BARC), Fort Lauderdale, FL: New two-story 51,419 SF building which houses a fifty bed detoxification unit, outpatient counseling services, medical exam spaces and other related operational and business functions (LEED Gold).

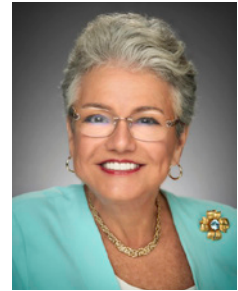
Nancy J. Cotterman Center (NJCC), Oakland Park, FL: A two-story, ± 28,000 SF building providing counseling services for County residents. The project includes an air conditioning chiller enclosure and standby generator, and solar collectors on the first-floor roof, cistern to collect roof rainwater for flushing toilets. The building has an interior courtyard which displays public art and provides a safe space for clients and staff.

City of Weston EOC, Weston, FL: A 25,000 SF, three-story EOC building with offices for building code, zoning code, fire code, code enforcement and records storage, EOC, kitchen facilities, IT offices, multipurpose space, emergency staff sleeping quarters.

City of Hollywood Fire Station no. 45, Hollywood, FL: A new 7,224 SF fire station designed and built to "LEED Silver Standards". This facility contains 9 sleeping bunk rooms, a kitchen/dining room, day room, exercise room, office and watch room. In addition it has 2 large apparatus bays with support spaces of bunker gear, storage, medical and other building support areas.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Ms. Dodie Keith-Lazowick, with over 40 years of professional experience, succeeds her father, Bill Keith, as a second-generation Professional Surveyor, CEO, and Managing Principal of KEITH. Through continued commitment to professional excellence, the firm has grown to over 170 technical and professional staff members, providing services throughout Florida from our Pompano Beach, Miami, Fort Lauderdale, West Palm Beach, Orlando, and Tallahassee centers of operations. Ms. Keith-Lazowick handles the daily operations of the firm and serves as the Corporate Officer for all contracts, assuming responsibility for providing sufficient resource allocations and corporate commitment to our diverse client base. Through her leadership, KEITH was recently awarded the South Florida Business Journal's Top 25 Women-Owned Business Award, along with Dodie being named one of the Top 250 Power Leaders of South Florida.

YEARS OF EXPERIENCE
40 years

YEARS WITH KEITH
16 years

EDUCATION
B.S. Land Surveying,
University of Florida,
1982

PROFESSIONAL AFFILIATIONS
Florida Survey and Mapping Society (FSMS) Affiliation

Broward County Chapter of FSMS Affiliation

National Society of Professional Surveyors Affiliation

Pompano Beach Economic Development Council Member

Broward Workshop Member

PROFESSIONAL REGISTRATIONS
LS4105, Professional Surveyor and Mappers, Florida

RELEVANT PROJECT EXPERIENCE

Seven on Seventh BPHI, Fort Lauderdale, FL: The KEITH Team is working with Green Mills Group to aid their development for the Broward Partnership Homeless Initiative's Seven on Seventh project, located at the northeast corner of NW 7th Avenue and NW 9th Street in Fort Lauderdale. The goal is to create an 8-story mixed-use building with 72 residential units, 1,955 square feet of ground level commercial space and four levels of structures parking, totaling approximately 150 spaces. KEITH is serving as the sub-consultant managing a multi-disciplinary team for survey services, subsurface utility engineering, traffic engineering, planning services, landscape architecture, civil engineering, and construction management. In-house services include planning, landscape architecture, civil engineering, surveying and traffic engineering services. Even bigger than our current services, I served as Chair for this organization for 5-years, I am the immediate past chair. As chair, I worked to secure the property from Broward County. We provided surveying, rezoning, and site plan approval the project as an in-kind KEITH effort. We made the first-time application under this banner to Florida Housing Trust and secured \$25m in Affordable Housing Tax credits to fund the project. Then we went into full design mode for CDs and permitting to allow for the selection of Contractor. I lead Broward Partnerships Master Planning Committee as it's chair and will personally be following the project through completion in an Owners Rep role in-kind. Big deal Affordable Housing Project for folks at 60% of AMI or lower. With units reserved for the formerly homeless as well.

City of Apalachicola Waterfront, Apalachicola, FL: KEITH has provided professional consulting and alternative funding assistance to aid in graphic support to articulate the Community's vision for disaster recovery and aid in grant eligibility. KEITH also provided due diligence services in the support of the Community's vision for a concept of the downtown improvements.

West Palm Beach Waterfront, West Palm Beach, FL: This high-profile project is over a 1/2 mile long and over 12.5-acres along the Intracoastal Waterway. The new space revitalizes the City's historic downtown and restores the natural beauty of the waterfront. The project consists of the main commons, event spaces, three floating docks, gardens, community buildings, a continuous esplanade, shade trellises, seven water elements, and an estuarine ecological regeneration area. The \$3M park opened in 2010. Members of the KEITH Team were responsible for overall project management and \$12M in grant writing and administrative services.

Dania Beach Public Safety Facility Fire Station No. 93, Dania Beach, FL: The facility is a 3.3-acre municipal building including a fire station and BSO offices. The project involved platting, extensive community outreach, assistance with alternative funding, and major infrastructure improvements. KEITH provided engineering, construction engineering inspection services including water, sewer, paving, grading & drainage design, permitting. KEITH was instrumental in working with the County and City officials to obtain all the necessary approvals. KEITH also worked closely with the contractor to assist in obtaining permits through the City and Broward County and was asked to act as liaison between the contractor and County inspectors during project close out to expedite project certification.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

RELEVANT PROJECT EXPERIENCE

Town of Southwest Ranches - TSDOR Engineering, Southwest Ranches, FL: KEITH provided general engineering and surveying and mapping services to the Town of Southwest Ranches on an as-needed basis for these continuing services contracts. Some projects provided under these contracts include various drainage improvement projects, Volunteer Fire Station Relocation, SW 202nd Avenue Entranceway Signs, and Calusa Corners Park Phase 1.

Everglades Holiday Park Site Improvements, Fort Lauderdale, FL: KEITH provided comprehensive design, permitting, bid, and construction phase services associated with the two-phase, \$16M expansion and site improvements at the 39-acre Everglades Holiday Park. The improvements include renovation, construction and/or reconstruction of boat docks, boat ramps, parking, ancillary buildings, limited utility infrastructure, other minor park related amenities and improvements. This project included LEED "Green" design principles. Project phases included conceptual master plan design, schematic design, design development, bidding assistance, construction observation services, and construction documents. Challenges the KEITH Team overcame for this project included maintaining park operations and park guests' safety while phasing the construction of the new improvements. KEITH was the prime for this project and managed architect, structural engineer, and dock system designer.

City of Deerfield Beach Miscellaneous Engineering, Planning & Surveying Services, Deerfield Beach, FL: KEITH had served as the General Engineering Consultant for the City of Deerfield Beach for more than 16 years. KEITH provides ongoing continuing services, including engineering, surveying, and mapping services, as well as plan review services. Some projects provided Stephen was involved in include Roadway Improvement Projects: Hillsboro Blvd and SR A1A "S-Curve" Beach Roadway Drainage and Beautification (Phase I and II) / Hillsboro Blvd Streetscape Improvements and Utility Undergrounding / Ocean Way Streetscape and Drainage Improvements / Ocean Way Café Luna Improvements / Main Beach Parking Lot Improvements / The Cove Shopping Plaza, Parking Lot and Alleyways Redevelopment & Beautification / Intersection Improvement Design of Goolsby Blvd/Hillsboro Blvd. / Intersection Improvement Design of Century Blvd/Hillsboro Blvd. / SW 15th Street Roadway Improvements / SW 3rd Avenue Roadway Improvements - CEI LAP / The Cove Neighborhood - Traffic Calming Improvements / Powerline Industrial Park Neighborhood Drainage Improvements (FEMA Funded) / City-wide ADA Sidewalk Improvements (LAP and CDBG Funded) / SR A1A Landscape and Pedestrian Safety Upgrades (RRFBs). Water and Sewer Improvement Projects: Hillsboro Blvd and Intracoastal Waterway - Directional Drill Water Main / Hillsboro Blvd Water Main Extension / The Cove Neighborhood - Water and Sewer Improvements. KEITH's TEAM Involvement and General Project Descriptions: KEITH provided complete Surveying, SUE, Utility Coordination, Civil Engineering and CEI services from in-house staff for the design/permitting and construction management for all these projects water and sewer projects.

YEARS OF EXPERIENCE
45 years

YEARS WITH KEITH
8 years

EDUCATION
B.S. Civil Engineering,
University of Florida,
1977

PROFESSIONAL
AFFILIATIONS
American Society of
Civil Engineers (ASCE)
Member

Florida Engineering
Society (FES) Member

National Society of
Professional Engineers
(NSPE) Member

PROFESSIONAL
REGISTRATIONS
#PE32090, Professional
Engineer, Florida

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Mark Castano has vast experience in Civil Engineering projects throughout Florida. His qualifications include planning, engineering design, permitting, construction administration and project management for a variety of Civil Engineering projects. His experience includes designing and managing a wide range of public and private land development (residential, commercial, institutional and industrial) projects. He has extensive technical knowledge in water distribution systems, stormwater management systems, sanitary sewer systems including sewer lift stations, gravity sewers and force mains, roadway design throughout Miami-Dade, Broward and Palm Beach counties. Mr. Castano has had numerous project management responsibilities including managing contracts, multi-disciplinary teams, municipal/public entity Capital and Engineering programs, managing and setting up bid procurement processes and preparation and monitoring project/CIP budgets.

YEARS OF EXPERIENCE
25 years

YEARS WITH KEITH
20 years

EDUCATION
B.S. Civil Engineering,
Florida International
University, 1997

PROFESSIONAL AFFILIATIONS
FES Member
ASCE Member

PROFESSIONAL REGISTRATIONS
#PE75644, Professional
Engineer, Florida

RELEVANT PROJECT EXPERIENCE

City of Deerfield Beach Continuing Engineering, Planning, and Surveying Services, Deerfield Beach, FL: KEITH had served as the General Engineering Consultant for the City of Deerfield Beach for more than 16 years. KEITH provides ongoing continuing services, including engineering, surveying, and mapping services, as well as plan review services. Some projects Mark was involved in include Roadway Improvement Projects: Hillsboro Blvd and SR A1A "S-Curve" Beach Roadway Drainage and Beautification (Phase I and II) / Hillsboro Blvd Streetscape Improvements and Utility Undergrounding / Ocean Way Streetscape and Drainage Improvements / Ocean Way Café Luna Improvements / Main Beach Parking Lot Improvements / The Cove Shopping Plaza, Parking Lot and Alleyways Redevelopment & Beautification / Intersection Improvement Design of Goolsby Blvd/Hillsboro Blvd. / Intersection Improvement Design of Century Blvd/Hillsboro Blvd. / SW 15th Street Roadway Improvements / SW 3rd Avenue Roadway Improvements - CEI LAP / The Cove Neighborhood - Traffic Calming Improvements / Powerline Industrial Park Neighborhood Drainage Improvements (FEMA Funded) / City-wide ADA Sidewalk Improvements (LAP and CDBG Funded) / SR A1A Landscape and Pedestrian Safety Upgrades (RRFBs). Water and Sewer Improvement Projects: Hillsboro Blvd and Intracoastal Waterway - Directional Drill Water Main / Hillsboro Blvd Water Main Extension / The Cove Neighborhood - Water and Sewer Improvements. KEITH's TEAM Involvement and General Project Descriptions: KEITH provided complete Surveying, SUE, Utility Coordination, Civil Engineering and CEI services from in-house staff for the design/permitting and construction management for all these projects water and sewer projects.

City of Pompano Beach Surveying, Civil Engineering, and Landscape Architecture Continuing Services, Pompano Beach, FL: KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 20 years. Some projects provided under these service contracts include: Public Building and Facilities Projects: Fire Stations 11, 24, 52, 61, 103, and 114 / Pier Parking Garage / Ali Cultural Center / Charlotte Burrie Civic Center / Pompano Air Park Maintenance Building / Pompano Beach Branch Library Renovations / Condition Assessments for City Owned Buildings & Facilities / Municipal Facility Chiller Plant. Roadway Improvement Projects: Harbor Drive Beautification and Infrastructure Improvements / Pompano Beach Boulevard Streetscape and Infrastructure Improvements / MLK Boulevard (Downtown Connectivity) Streetscape and Infrastructure Improvements / MLK Boulevard (Educational Corridor) Roadway and Infrastructure Improvements / Old Pompano (Downtown Connectivity/Transit Oriented Corridor) Neighborhood Improvements / S.R. A1A Streetscape Improvements and Utility Undergrounding / Pier Street Improvements / SE 8th Court and SE 9th Court Bridge Replacements. Water and Sewer Improvement Projects: City-wide Reclaimed Water Distribution Main Extension Projects / NE 4th Street Reclaimed Water Transmission Main Extension / City-wide Force Main Replacement and Rehabilitation Projects / MLK Boulevard Water Main Replacement and Upsizing Project / Old Pompano Area Water and Sewer Improvements. KEITH provided complete survey, SUE, utility coordination, civil engineering, planning, landscape architecture, bid assistance, and CEI services from in-house staff. KEITH also provided services for LEED BD+C rating documentation and processing.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Wills is a professional engineer with nine years of experience in design, permitting, and construction inspection. Mr. Wills' experience includes projects with Broward County, Miami-Dade County, and Palm Beach County and several private entities. Duties include design, drainage calculations, plans preparation, shop drawing review, responding to contractor's request for information, coordinating with plan reviewers and addressing comments. Software experience includes Cascade 2001, ICPR, AutoCAD and Civil 3D.

RELEVANT PROJECT EXPERIENCE

Pompano Beach Fire Station No. 114 Design/Build, Pompano Beach, FL: KEITH, as a subconsultant to Saltz Michelson Architects, provided professional services associated with surveying and mapping, planning, and engineering for the design/build of Fire Station No. 114 in Pompano Beach. Services included topographic, boundary, and tree surveys; site plan processing and coordination; paving; grading and drainage; water distribution, sanitary sewer design; stormwater prevention design; civil engineering permitting; traffic signalization; and construction observation.

Tamarac Fire Station No. 36, Tamarac, FL: KEITH provided professional services under West Architecture + Design, LLC, for landscape architecture and civil engineering. KEITH focused efforts towards arbor, paving, grading, drainage, water distribution and sanitary sewer, storm water, and permitting. The project site remained active through the project duration.

South Regional Courthouse, Hollywood, FL: The primary purpose of this pre-design phase is to develop a full program and to research, explore and provide various alternatives for the best redevelopment uses of this Broward County-owned property to maximize the needs of the users and the civic needs of the community, including programming, code analysis, massing, ADA and security enhancements, and passive design strategies. KEITH provided the civil, boundary and topographic survey, subsurface utility engineering, and landscape architecture.

Parkland Citywide Stormwater Master Plan, Parkland, FL: KEITH was retained to provide a full range of engineering services in order to develop a comprehensive Citywide Stormwater Master Plan for the City of Parkland. The SWMP involves input from the public, City Officials, and City staff. KEITH is evaluating the existing stormwater system, updating the GIS database and evaluating future developments and required improvements. KEITH is responsible for developing an "Existing Conditions Model" and "Proposed Conditions Model" using the public domain United States Environmental Protection Agency (USEPA) Storm Water Management Model (SWMM) for the Ranches area (652-acres), the Hendrix Farms Area (596-acres), and Pine Tree area (1,987-acres) covering a total of approximately 3,235 acres. The Final SWMP will recommend policies, strategies, and a prioritized and phased stormwater improvement program for current and future stormwater infrastructure needs. The SWMP will include projected costs alternative funding mechanisms for each phase; review of existing permits for the water management districts that serve the City, as well as Broward County, South Florida Water Management District, North Springs Improvement District, and Pinetree Water Control District. The City of Parkland presents a unique and challenging master planning process.

Pompano Beach Fire Station No. 52 Design/Build, Pompano Beach, FL: KEITH provided professional services including geospatial engineering, civil engineering, and landscape architecture for the Pompano Beach Fire Station #52 design/build project located at 10 SW 27th Avenue in Pompano Beach, FL. As a subconsultant to Currie Sowards Architects, KEITH provided topographic, boundary and tree surveying, site plan processing and coordination, paving, grading and drainage, water distribution and sanitary sewer design, pavement marking and signage, storm water prevention, and civil permitting. In addition, KEITH also provided traffic signalization, landscape design, irrigation design, and arborist services as well as construction observation.

YEARS OF EXPERIENCE
9 years

YEARS WITH KEITH
4 years

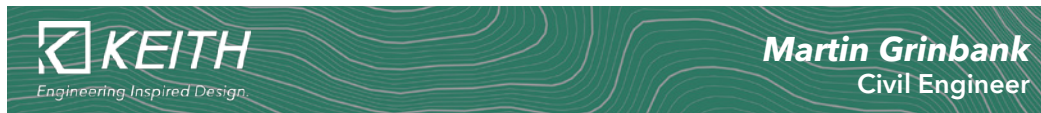
EDUCATION
M.S. Engineering
Management, Florida
International University,
2017

B.S. Civil Engineering,
Florida International
University, 2013

PROFESSIONAL
REGISTRATIONS
#PE85632, Professional
Engineer, Florida
LEED AP ND

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Martin Grinbank has 29 years of experience in Civil Engineering projects throughout South Florida. His qualifications include land development, construction coordination including design, permitting, management and certification of a wide array of projects serving both private and public-sector entities. He has completed designs of roadway, parking, potable water, wastewater and drainage systems, including all calculations and plans to ensure compliance with all regulatory agency's requirements. Throughout his career, Mr. Grinbank has been responsible for all aspects of a project from the contract phase through the construction certification phase. He has led project teams with oversight of project scheduling, budgeting and preparation of contract documents. He is adept at leading the coordination with other engineering, architectural, environmental, survey and geotechnical disciplines, as well as with permitting agencies, contractors and inspectors.

YEARS OF EXPERIENCE
29 years

YEARS WITH KEITH
7 years

EDUCATION
B.S. Civil Engineering,
Florida International
University, 1993

PROFESSIONAL AFFILIATIONS
Greater Pompano
Beach Leadership North
Broward Member

RELEVANT PROJECT EXPERIENCE

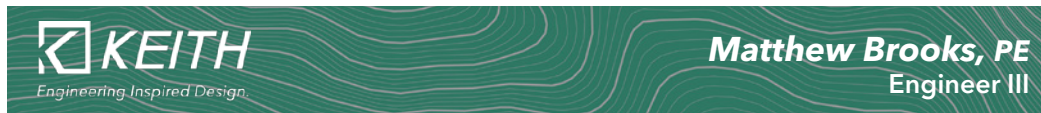
FDEP - Drainage Projects, Southwest Ranches, FL: KEITH provided complete surveying, subsurface utility engineering (SUE), civil engineering design, permitting, construction cost estimating, bid assistance, and construction management services for the Town of Southwest Ranches. Mr. Castano served as Project Manager for Town-wide drainage improvements fully funded by grants obtained through the Florida Department of Environmental Protection (FDEP). The overall project consisted of eleven (11) separate smaller drainage improvement projects.

Hillsboro Shores Drainage Improvements, Pompano Beach, FL: The roadways in this high-end neighborhood were constructed at a very low elevation with the groundwater table very close to the surface. The existing drainage system consisted of sporadic drainage structures, undersized pipes and roadside swales. Over time, the roadside swales became naturally filled in with sediment. Additionally, many homeowners filled in and even paved the swales in front of their homes for decorative landscaping and parking. The loss of stormwater storage in the previously existing swales exacerbated flooding due to the water table, especially during high tides. The directive from the City was to add drainage structures, replace existing drainage structures, upsize the drainage system, and reconstruct the roadside swales without disturbing improvements that homeowners constructed in the City's right-of-way. KEITH's civil engineers and landscape architects conducted site visits and inspections to determine the areas where swales could be constructed without impacting existing landscaping or other improvements. The project involved preparing engineering plans and specifications to improve the drainage systems in the Hillsboro Shores area while minimizing impacts to the neighborhood's existing infrastructure and vegetation. The KEITH Team provided topographic surveying, horizontal designation services, location services, arborist services, public outreach, preliminary civil design, design development, and construction administration services.

Tamarac Fire Station No. 78, Tamarac, FL: The old Fire Station No. 78 building was demolished and replaced with a new 9,300 SF facility. KEITH provided civil engineering, traffic and landscape architecture services during the construction of the Tamarac Fire Station, on behalf of West Construction. Civil engineering services include the development of preliminary design plans, preparation of LEED-certified products, though, the City did not pursue certification, attendance of coordination meetings, acquisition of the necessary permits and construction management services. KEITH also prepared a Signal Modification Plan for actuating the existing traffic signal at the intersection of NW 47th Terrace and Commercial Blvd for tactical use by the Tamarac Fire Department. Additionally, landscape architecture services will include a site analysis and tree inventory, development of tree disposition, landscape and irrigation plans and construction observation. As a Design/Build project, KEITH was an active participant in determining costs and cost alternatives to keep overall costs within the anticipated budget.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Matthew Brooks, EI is an emerging engineering professional specializing in AutoCAD and drafting with a comprehensive understanding of civil engineering theories, principles, specifications and standards. His recent experience before joining the KEITH team in 2019 included site development design services including site layout, grading, utilities, pavements and stormwater management projects. He designed engineering plans and prepared due diligence reports, cost estimations, project schedules, and coordinated with multiple regulatory agencies for project approvals for various municipal and private clients. Mr. Brooks has experience on the construction site providing quality assurance, testing and inspection services for soil and concrete based drawings and specifications. He also coordinated with multiple contractors on building and roadway projects to insure compliance with all specifications. Mr. Brooks is proficient in AutoCAD, AutoCAD Civil 3D, ICPR V3/V4, Water-CAD, BMPTRAINS, Microsoft Office Suite and Adobe Photoshop.

RELEVANT PROJECT EXPERIENCE

Town of Southwest Ranches - TSDOR Engineering, Southwest Ranches, FL: KEITH provided general engineering and surveying and mapping services to the Town of Southwest Ranches on an as-needed basis for these continuing services contracts. Some projects provided under these contracts include various drainage improvement projects, Volunteer Fire Station Relocation, SW 202nd Avenue Entranceway Signs, and Calusa Corners Park Phase 1.

Lyons Lane Drainage Improvements - FEMA HGMP, Pembroke Park, FL: KEITH was selected by the Town to provide complete engineering design services in order to develop detailed construction documents for required stormwater improvements to solve the regular flooding issues along Lyons Lane/SW 31st Avenue associated with the requirements from the FEMA - Phase 1 Hazard Mitigation Grant Program (HGMP) issued to the Town. The project area along John P. Lyons Lane is prone to regular flooding. Previously completed phased drainage improvements by the Town, in 2016, relied on limited exfiltration trenches to hand stormwater for the roadway and surrounding properties. This project scope is to extend the existing stormwater collection system and install a centralized stormwater pump station. The new pump station was designed to connect to the existing 30-inch force main which connects to FDOT's 60-inch force main that discharges into the City of Hollywood's Orange Brook Golf Course system and then into the South Florida Water Management District's C-10 Canal.

Abbott Avenue Drainage, Surfside, FL: KEITH was retained to provide civil engineering services for Abbott Avenue between 90th Street and 96th Street. KEITH's services include evaluation and assessment of the existing stormwater drainage conditions, preparing a report and offering options for improvements to resolve issues including estimation of construction improvements. Civil engineering services include reviewing and evaluating information and materials pertaining to the existing report including plans, narrative, calculations, and the ICPR model. KEITH is also providing a findings and conclusion report to determine if the previous solutions are the best and cost-effective solutions for the Town. During the plan development, the KEITH Team is also scheduling early regulatory engagement to minimize risk and changes as a result of permitting by taking advantage of pre-application meetings. KEITH is evaluating the existing land use development code, stormwater ordinance, and MS-4 reporting with recommendations and ordinance revisions for federal, state, and local requirements. Future projections and infrastructure assessment is also being provided to establish the framework required for stormwater models.

CSLIP Bike Lane and Sidewalk Improvements, Pembroke Park, FL: As a part of our continuing services contract with the Town, KEITH was retained to provide civil and transportation engineering services for a Broward MPO CSLIP Project including a bicycle path and sidewalk improvements on minor collector roadways. Services included ADA compliance upgrades, drainage adjustments for lost swale areas, design of a new bike path with travel lane, crosswalk improvements, and ADA compliant sidewalks. This project was administered through LAP.

YEARS OF EXPERIENCE
8 years

YEARS WITH KEITH
3 years

EDUCATION
B.S. Civil Engineering,
Florida State University,
2014

B.S. Environmental
Engineering, Florida
State University, 2014

PROFESSIONAL
REGISTRATIONS
93890, Professional
Engineer, Florida

10-Hour OSHA Safety
Training Certificate

ACI Concrete Field
Technician - Grade 1

APNGA Portable
Nuclear Gauge Safety
and USDOT Hazmat
Certification

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



An experienced landscape architect and dedicated project manager, Kelli Schueler provides planning, design and project management services for a wide variety of project types through all phases of the development process. Her knowledge of the local environment, innovative technologies and sustainable best practices is combined with a creative approach that is detail oriented, ensuring designs are implemented both efficiently and accurately. Kelli has a wide range of project experience, but is most motivated by the opportunity to create special moments within the urban environment where hardscape and architectural elements are thoughtfully combined with green space to create impactful places of respite and community within the urban core.

YEARS OF EXPERIENCE
17 years

YEARS WITH KEITH
5 years

EDUCATION
B.S. Landscape
Architecture, Oklahoma
State University, 2003

**PROFESSIONAL
REGISTRATIONS**
LA6667565, Professional
Landscape Architect,
Florida

RELEVANT PROJECT EXPERIENCE

Broward County Housing Authority Continuing Architectural and Engineering Services, Lauderdale Lakes, FL: KEITH, as a subconsultant, provides geospatial engineering, civil engineering, and landscape architecture services on a continuing basis for Broward County's Housing Authority. KEITH is providing updated plans for a DRC administrative review to reflect modified hardscape and planting design and is updating the landscape plans and calculations and preparing signed and sealed drawings required for submittal to the City of Fort Lauderdale. KEITH also is providing updated plans to the ground-level site plan.

Block 57 Young Circle, Hollywood, FL: KEITH is providing professional planning, civil engineering, transportation engineering, utility coordination, planning, landscape architecture, survey, and subsurface utility investigation services for the design of two mixed-use buildings and an extension of Hollywood Boulevard from 17th Avenue to Young Circle. The project consists of the redevelopment of several roadways such as Hollywood Boulevard, Harrison Street, Tyler Street, and 17th Avenue, relocation of all underground infrastructure along 17th Avenue, and relocating all of the utilities that the project will impact.

Atlantic Boulevard Streetscape Improvements, Margate, FL: As part of the City of Margate strategic plan KEITH provided landscape architecture design concepts, civil engineering, planning, survey, utility coordination, and traffic engineering services. Project administration, construction management and documentation, permitting, and maintenance guidelines and specifications were also provided by the team. The CRA requested the KEITH Team develop a branded approach to several of the city's ROW and streetscapes. The request includes multiple miles of streetscape, medians, walls, walkways, landscaping, lighting, signage and a signature fountain feature. The team worked to create a brand or identity that can be utilized throughout the City in these public realm areas. The signature element for this streetscape initiative is the addition of a roundabout and fountain feature. KEITH had to work around existing infrastructure items and yet was able to develop a creative approach for the fountain. The result was a combination of water, sculpture, landscape and hardscape to make a statement for the City and CRA of Margate.

John Tweedle Park and Civic Center, Golden Beach, FL: KEITH provided professional civil engineering, surveying and subsurface utility investigation services for the Design-Build of a New Town Civic Center and improvements to an existing park. The Civic Center now consists of a new multi-story administration building containing administrative offices (Building & Zoning, Town Clerk, Finance, Human Resources, etc.), facilities for the Town Police Department, a Town Council Chambers, common community areas and an emergency operations center. The Civic Center project included the complete rehabilitation and conversion of the Town's existing administrative, and police facilities. The rehabilitated facilities will be used for recreational purposes as part of the Town's existing John Tweedle Park. Additionally, the project includes the reconfiguration and site modifications to all the immediately surrounding open areas owned by the Town, including enhanced outdoor recreational facilities, parking areas and vehicular and pedestrian pathways. The KEITH Team assessed the existing stormwater and proposed specific drainage improvements consisting of new drainage well(s) allowing the Town's existing stormwater pump station to remain operational.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Mr. Michael Phillips has 36 years of experience in the field of Landscape Architecture. Since 1986, Mr. Phillips has conceptualized, hand sketched and CAD drafted construction documents in the public and private sector. He has been involved with projects ranging from schematic design through final completion, including plant selection, field inspections and project certification. He has produced landscape architecture construction documents that encompass tree survey and tree disposition plans, hardscape layouts and details, grading plans, planting plans, lighting plans and irrigation plans. Additionally, he is well versed in LEED requirements, 'Florida Friendly Landscaping' guidelines, Green Book Standards and FDOT design standards and indexes. Additionally, his input is key in site inventory and analysis, coordinating with our Survey Department to establish the location and species of trees and appraising the dollar value of such trees, which is paramount in the process of developing tree disposition plans followed by landscape plans that preserve existing trees and vegetation.

RELEVANT PROJECT EXPERIENCE

City of Pompano Beach Surveying, Civil Engineering, and Landscape Architecture Continuing Services, Pompano Beach, FL: KEITH is providing general engineering services to the City on an as-needed basis on this ongoing continuing services contract. Some projects that Michael was involved in for landscape architecture include: Parks and Recreation Projects: North Pompano Park Improvements / Youth Sports Complex Park Improvements / Centennial Park Improvements / Municipal Golf Course / Dog Park and Pier Renovations. Public Building and Facilities Projects: Fire Stations #11, #24, #52, #61, #103, #114 / Pier Parking Garage / Ali Cultural Center / Charlotte Burrie Civic Center / Pompano Air Park Maintenance Building. Roadway Streetscape Improvement Projects: Pompano Beach Boulevard Streetscape and Infrastructure Improvements / MLK Boulevard (Downtown Connectivity) Streetscape and Infrastructure Improvements / Old Pompano (Downtown Connectivity/Transit Oriented Corridor) Neighborhood Improvements / Pier Street Improvements / SE 8th Court and SE 9th Court Bridge Replacements.

Colonial Drive Traffic Calming, Margate, FL: KEITH provided Phase 1 of traffic calming, pedestrian routing and streetscape improvements containing approximately 500-LF of local roadway. The project scope included schematic drawings of existing conditions, concept drawings including two alternatives considering potential lane width modifications, road geometry adjustments, landscaping, street lighting, potential pavement enhancements, other improvements aimed at enhancing pedestrian crossing experience on Colonial Drive and traffic calming, cost estimates, coordination meeting with Northwest Regional Hospital and MCRA staff, and public workshops, if necessary.

North Pompano Park Improvements, Pompano Beach, FL: North Pompano is an existing 20-acre park which is home to the Pompano Eagles youth football team. The Park is currently under redevelopment to both preserve existing features that have functioned well and provide new features to the City's residents. Several multi-purpose sports fields, artificial turf, and natural sod are included in this enhancement. Sports and site lighting, walking paths, additional parking, and a dog park will enhance the amenities of this park. The existing concession stands, and restrooms will be updated as part of this development. KEITH is the prime consultant for the project and has led the multi-disciplinary design team from early planning stages through to construction services.

Centennial Park, Pompano Beach, FL: The Centennial Park project entails the addition of an outdoor open-air event pavilion incorporating contextually sensitive architecture that honors the historic Sample-McDougald House currently located on the property. The proposed improvements are a part of the City of Pompano Beach GO Bond initiative and include redevelopment of the walkways and garden areas adjacent to the future pavilion. KEITH has worked closely with stakeholders to ensure the new garden spaces and pavilion suit the event needs of guests and staff.



YEARS OF EXPERIENCE
36 years

YEARS WITH KEITH
8 years

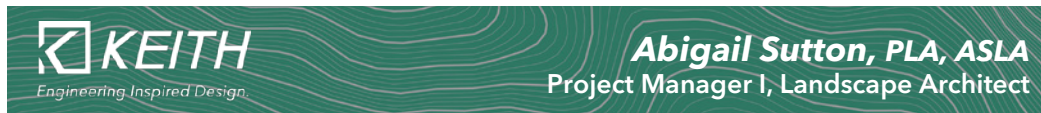
EDUCATION
B.S. Interior Design,
Florida State University,
1985

PROFESSIONAL
REGISTRATIONS
LA0001540, Landscape
Architect, Florida

ISA Certified Arborist
FL 9346A

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Abby Sutton is a Landscape Designer and Project Manager at KEITH. She has a wide range of experience throughout various parts of the US, coming from a background of previously working in Texas and the Mid-West. Her range of project experience comprises of both public and private sector work including parks design, bicycle corridor planning, urban plazas, streetscapes, mixed-use developments, college campus master planning and cemetery master planning. She has the knowledge and ability to take a project through from start to finish beginning with conceptual design, followed by design development and through to construction documentation while having continuous coordination with project team and client. She is passionate about the role Landscape Architecture has in our ever changing and growing environment and committed to providing sustainable design solutions in collaboration with all disciplines of a project team.

YEARS OF EXPERIENCE
6 years

YEARS WITH KEITH
4 years

EDUCATION
B.S. Landscape
Architecture, Purdue
University, 2016

PROFESSIONAL
AFFILIATIONS
ASLA, Florida Chapter
Member

RELEVANT PROJECT EXPERIENCE

City of Pompano Beach Surveying, Civil Engineering, and Landscape Architecture Continuing Services, Pompano Beach, FL: KEITH is providing general engineering services to the City on an as-needed basis on this ongoing continuing services contract. Some projects provided under this contract that Abby was involved in for landscape architecture include: Parks and Recreation Projects: North Pompano Park Improvements / Youth Sports Complex Park Improvements / Centennial Park Improvements. Public Building and Facilities Projects: Pier Parking Garage / Ali Cultural Center / Charlotte Burrie Civic Center. Roadway Streetscape Improvement Projects: MLK Boulevard (Downtown Connectivity) Streetscape and Infrastructure Improvements / Old Pompano (Downtown Connectivity/Transit Oriented Corridor) Neighborhood Improvements.

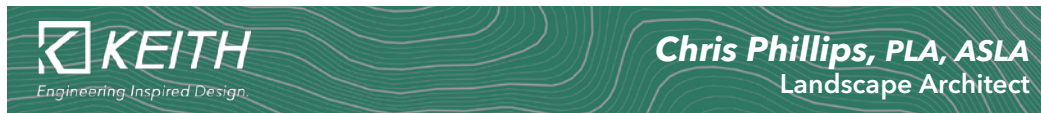
Covered Bridge Passive Park, Parkland, FL: Covered Bridge Park once sat on a 3-acre property overgrown by invasive exotic vegetation and not usable to the public. KEITH is working with the City of Parkland to design a passive park to include meandering natural trails with a connection to the iconic Covered Bridge, flexible open space, a nature playground for children, a meditation garden and yoga lawn. A lush native landscape will be installed to provide shade throughout the park and educate the public of the importance of native species. A small, gated parking lot will provide access to the Covered Bridge Park as well as the neighboring 6-acre park. KEITH is the prime consultant and has been involved with the project from conceptual design to public outreach as well as permitting and construction observation services. The park is currently under construction.

Youth Sports Complex, Pompano Beach, FL: The Youth Sports Complex is a 10-acre multi-sport complex that is currently under construction. This will be a brand-new park to the City's portfolio and will include multi-purpose sports fields, a clubhouse, restrooms, offices, landscaped walking paths, and a 180-space parking lot. The sports fields will be a mix of artificial turf and natural sod fields. The project was designed to preserve several mature canopy trees to provide a park experience. KEITH is the prime consultant for the project and has led the multi-disciplinary design team throughout all phases. Early involvement included public outreach and planning, design development and site plan approval process, and eventually permitting and construction observation services.

North Pompano Park Improvements, Pompano Beach, FL: North Pompano is an existing 20-acre park which is home to the Pompano Eagles youth football team. The Park is currently under redevelopment to both preserve existing features that have functioned well and provide new features to the City's residents. Several multi-purpose sports fields, artificial turf, and natural sod are included in this enhancement. Sports and site lighting, walking paths, additional parking, and a dog park will enhance the amenities of this park. The existing concession stands, and restrooms will be updated as part of this development. KEITH is the prime consultant for the project and has led the multi-disciplinary design team from early planning stages through to construction services.

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



Motivated by thoughtfully planned and meticulously crafted outdoor environments, Chris is drawn to the intersection where form, function, and nature seamlessly act as one. Inspired by contemporary styling, he subscribes to a 'less is more' philosophy producing artful projects that not only make a statement, but once implemented, settle into place, take root, and thrive. He cognitively embraces the essence of a place and uses that ability to develop site details that contribute to a cohesive design. Creating spaces that are harmonious with the environment, Chris integrates architectural elements, grading, hardscape, planting, and lighting resulting in functional, dynamic, and balanced spaces that connect the world of nature with man-made elements and human need.

YEARS OF EXPERIENCE
11 years

YEARS WITH KEITH
3 years

EDUCATION
B.S. Landscape
Architecture, University
of Arkansas, 2011

**PROFESSIONAL
AFFILIATIONS**
American Society of
Landscape Architects
(ASLA) Member

**PROFESSIONAL
REGISTRATIONS**
LA6667361, Professional
Landscape Architect,
Florida

Council of Landscape
Architecture Registration
Boards (CLARB Certified)

RELEVANT PROJECT EXPERIENCE

Block 57 Young Circle, Hollywood, FL: KEITH is providing professional planning, civil engineering, transportation engineering, utility coordination, planning, landscape architecture, survey, and subsurface utility investigation services for the design of two mixed-use buildings and an extension of Hollywood Boulevard from 17th Avenue to Young Circle. The project consists of the redevelopment of several roadways such as Hollywood Boulevard, Harrison Street, Tyler Street, and 17th Avenue, relocation of all underground infrastructure along 17th Avenue, and relocating all of the utilities that the project will impact.

Coconut Creek Government Center Breezeway, Coconut Creek, FL: As a part of our continuing services contract with the City of Coconut Creek, KEITH was retained to provide conceptual master planning for the City's Government Center breezeway, courtyard, and parking lot, as well as schematic level design for the breezeway. In coordination with the Michael Singer Studio, KEITH is providing two conceptual master plans which include hard and softscape design, along with cost estimates and a phasing plan. Schematic level design will include details of components such as gathering/seating spaces, rain screen, shade structures, and paving and wall treatments. KEITH's services for this effort include geospatial services, civil engineering, and landscape architecture, along with environmental public art and design services.

DC Alexander Park, Fort Lauderdale, FL: DC Alexander Park is over 1-acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. Additionally, SE 5th Street is envisioned as becoming a closed two-way street. KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, survey, and traffic engineering services.

Fort Lauderdale Police Headquarters, Fort Lauderdale, FL: As subconsultant, KEITH provides survey, subsurface utility engineering, utility coordination, planning, civil engineering, traffic engineering, landscape architecture, and construction management services for the Fort Lauderdale Police Headquarters. The Police Headquarters shall be built in phases. 1) Parking Garage (including Firing Range) and perimeter landscape buffers to residential neighborhoods 2) Initial Site Development: SW 13th Avenue extending up to existing Fleet Maintenance Facility; Restriping of existing surface parking; and Replacement of Radio Tower 3) Demolition of outparcel residential buildings and Construction of new Police Headquarters (including Central Plant) 4) Demolition of existing Police Headquarters and portion of Fleet Maintenance Facility (if not able to demolish entire facility) 5) Final Site Development: Extension of SW 13th Avenue to Broward Boulevard; Create Linear Park along Broward Boulevard; and Remove all surface parking and outparcel buildings as possible.



Sima Azar, MSEE

President, Bildworx Design

- B.S. Electrical Engineering
- M.S. Electrical Engineering
- SAE General Management and Leadership Program Certificate, 2014

SUMMARY

Sima Azar is an electrical engineer with a Master's degree in electrical engineering and over 20 years of multi-industry experience. Sima has worked as an engineer designing and developing electrical and control systems for industrial facilities. She has managed global engineering departments for a number of companies, including small and Fortune 100 firms. Sima has led teams and managed projects across multidisciplinary scopes of electrical, mechanical, software, and industrial engineering. Sima launched Bildworx Design with the collaboration of an experienced group of Professional Engineers and designers in the architectural engineering industry. Bildworx Design provides engineering consulting services, including Mechanical, Electrical, Plumbing (MEP) engineering, specialty lighting design, and systems design.

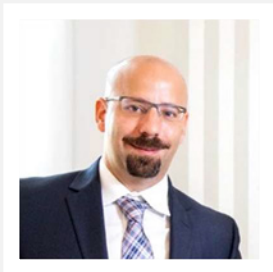
EXPERIENCE

President, Bildworx Design

Owner and manager of Bildworx Design specializing in Mechanical, Electrical, Plumbing (MEP) engineering, Specialty Lighting Design, and Technology Systems Design. Provide leadership and control over all business operations. Generate business development opportunities with focus on building strong relationships with our clients. Perform project management, engineering quality control, and construction administration. Manage engineering resources and contract negotiations.

Sample firm projects include:

- Delray Beach Old School Square Crest Theater
- City of Sunrise Civic Center HVAC and Fire Alarm Evaluation and Redesign
- City of Margate New Sports Park Construction
- City of Sunrise Village Beach Club
- City of Sunrise Roarke Hall Renovations
- City of Boca Raton Traffic Engineering Division Renovations
- City of Boca Raton New Fueling Station for Fire Rescue Services
- City of Coral Springs Public Works Utilities Buildings 1 and 3
- Broward Sheriff's Office Public Safety Building Renovations



Raji Sayegh, P.E.

Principal / Electrical Engineer, Bildworx Design

- B.S. Electrical Engineering
- PE Professional Engineer FL License # 78700
- BICSI Registered Communications Distribution Designer (RCDD)
- BICSI Data Center Design Consultant (DCDC)
- NCQLP Lighting Certified Engineer (LC)
- USGBC LEED AP

SUMMARY

Raji Sayegh, P.E. has over 20 years of electrical engineering consulting experience across various disciplines of architectural engineering design. He has managed and led the design on multimillion-dollar projects spanning industries from commercial and industrial, to aerospace and aviation. Besides being a licensed PE, Raji Sayegh also holds a number of specialty design certifications including Lighting Certified (LC) engineer and Registered Communications Distribution Designer (RCDD). His background encompasses high and low voltage power, normal and emergency power, lighting, fire alarm, telephone, television, public address, security, lightning protection, environmental control and building management for residential, commercial, institutional and industrial buildings.

WORK EXPERIENCE

- Principal Electrical & Systems Engineer, Bildworx Design, LLC
- Principal Consultant, Ross & Baruzzini
- Director of Electrical Engineering, Wolfberg Alvarez
- Industrial Project Manager, BRPH Companies
- Senior Electrical/Systems Engineer, IBI Group
- Senior Electrical/Systems Engineer, Ghafari Associates
- Senior Electrical & Controls Engineer, Spectrum Engineering Solutions
- Electrical Engineer, Dar Group Consultants

RELEVANT PROJECTS

Delray Beach Old School Square Crest Theater

Lead electrical engineer for major interior renovations within the historical theater building, including new commercial kitchen, power distribution, and lighting design to improve attendee experience.

City of Sunrise Civic Center

Lead electrical engineer for the overhaul and redesign of the Sunrise Civic Center Fire Alarm system.

City of Margate New Sports Park

Lead electrical engineer for the design of a new sports park complex for the City of Margate.

City of Sunrise Village Beach Club

Lead electrical engineer for the renovations of the existing public recreational facility.

City of Boca Raton Traffic Engineering Division Renovations

Lead electrical engineer for reconfiguration of the Traffic Division suite, including power distribution design for multiple offices, dispatch area, and traffic monitoring room.

City of Boca Raton Water Utilities Plant Building 27 Renovations

Lead electrical engineer for renovations of the staff building, including design of power distribution, lighting, and fire alarm system.

City of Boca Raton Water Utilities Plant Building 48 Renovations

Lead electrical engineer for renovations of the solids processing building, including power distribution for new multi-directional overhead crane, overhead door, fire alarm, and lightning protection system.

City of Boca Raton New Fueling Station for Fire Rescue Services

Lead electrical engineer for the design of new fueling station, including power distribution and controls for pump and fuel metering systems, controls, remote annunciators, and grounding system.

City of Coral Springs Public Works Utilities Buildings 1 and 3

Lead electrical engineer for the renovations of the City's Water Plant Utility and Plant Operations buildings, including power distribution and lighting.

Miami International Airport

Complete engineering design of 400Hz system, including replacement of 400Hz distribution feeders, integration of 400Hz system with revenue management system.

OTHER EXPERIENCE

Additional project experience as lead electrical and systems engineer with multinational clients include:

- Institute of Contemporary Art Miami
- 801 Lincoln Rd Miami Mixed Use
- Gulfstream Park, Pegasus Statue & Park
- Miami International Airport
- MotorCity Casino



Michael Bassford, P.E.

Mechanical Engineer

- M.S. Mechanical Engineering
- B.S. Aerospace Engineering
- PE Professional Engineer FL License # 57390

SUMMARY

Michael Bassford, P.E. has over 25 years of experience in mechanical engineering design and project management encompassing HVAC, plumbing, and fire protection systems. Michael possesses expert knowledge of codes and regulations and has a wide range of design experience in public sector, commercial, residential, manufacturing, and institutional facilities. Michael emphasizes the importance of having excellent communication and developing relationships with clients.

WORK EXPERIENCE

- Michael Bassford, P.E. Engineering
- Lead Mechanical Engineer, Thompson & Youngross Engineering Consultants
- Primary Mechanical Engineer, Global Engineering Consultants, Inc.

SAMPLE PROJECTS

Delray Beach Old School Square Crest Theater

Lead mechanical engineer for major interior renovations within the historical theater building, including new commercial kitchen.

City of Sunrise Civic Center

Lead mechanical engineer for a complete HVAC system evaluation and redesign for the Sunrise Civic Center West and East Wing buildings.

City of Margate New Sports Park

Lead mechanical engineer for the design of a new sports park complex for the City of Margate, including ventilation systems, HVAC design, and plumbing for sports building facilities.

City of Sunrise Village Beach Club

Lead mechanical engineer for the renovations of the existing public recreational facility.

City of Boca Raton Water Utilities Plant Building 27 Renovations

Lead mechanical engineer for renovations of the staff building, including HVAC and plumbing design.

City of Boca Raton Traffic Engineering Division Renovations

Lead mechanical engineer for reconfiguration of the Traffic Division suite, including HVAC and plumbing design for multiple offices, dispatch area, and traffic monitoring room.

City of Coral Springs Public Works Utilities Buildings 1 and 3

Lead mechanical engineer for the renovations of the City's Water Plant Utility and Plant Operations buildings, including HVAC and plumbing.

OTHER EXPERIENCE

Additional project experience as lead mechanical engineer include:

- The Retreat at Palm Beach, Lake Worth
- Lakewood Apartments, Lake Worth

CHAPTER 1.

2. PROFESSIONAL QUALIFICATIONS OF INDIVIDUALS



MARK JOHNSON PE, PRINCIPAL

ROLE: Principal-In-Charge, Structural Engineer

FEMA Urban Search and Rescue FL-TF2 Structures Specialist



Mark Johnson is an award-winning Structural Engineer with more than 28 years of experience in the design of all aspects of new and renovated structures including commercial, educational, multi-family housing, industrial, and mixed-use facilities with extensive experience in the design of steel, concrete and wood. Mark is responsible for all phases of structural design from schematic through project administration. He has managed the design of over 1,500 notable projects throughout the Southeast, with twenty-two of these recognized by the Tilt-Up Concrete Association as award winning designs. He has been recognized by his peers with the "Engineer of the Year" award in 2010. He serves on various Boards and is past President of the Florida Structural Engineering Association - Palm Beach Branch.

EDUCATION

Bachelor of Science-
Architectural/Structural
Engineering
University of Colorado, Boulder
Graduated with Honors, Tau
Beta Pi

REGISTRATIONS

FL Registered Professional
Engineer: 51983

Registered in 6 Other States


REPRESENTATIVE PROJECTS

- Fort Lauderdale Fire Stations 49 and 54
- Broward Convention Center Criteria Package
- Broward County Transit Support Building, Pompano Beach, FL
- Broward County Wind Mitigation, Fort Lauderdale, FL
- Max Planck Florida Institute, Jupiter, FL
- Pembroke Shores YMCA, Pembroke Pines, FL
- Quantum Marine Engineering of Florida, Hollywood, FL
- City of Margate Sports Park, Margate, FL
- Community Services Facility, City of Key West, FL
- Hollywood YMCA Renovations, Hollywood, FL
- Lauderhill Mall Transit Center, Lauderhill, FL
- Miramar Youth Enrichment Center, Miramar, FL
- FAU Innovation Village, Boca Raton, FL
- FAU Heritage Park Towers, Boca Raton, FL
- FAU Glades Park Towers, Boca Raton, FL
- FAU Parliament Hall, Boca Raton, FL
- FIU Bayview Student Living, Biscayne Bay, FL
- Aventura High School, Aventura, FL
- Over 20 Hotel Projects
- Village of Windsor Assisted Living Facility, Lake Worth, FL
- Over 50 Automobile Dealership Projects including Rick Case VW in Weston and Ferrari Dealership in West Palm Beach

CHAPTER 1.

3. LICENSES/CERTIFICATIONS

SALTZ MICHELSON ARCHITECTS, INC.




Ron DeSantis, Governor
Halsey Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN



THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

MICHELSON, CHARLES A
SALTZ MICHELSON ARCHITECTS
3501 GRIFFIN RD
FT. LAUDERDALE, FL 33312

LICENSE NUMBER: AR0009976
EXPIRATION DATE: FEBRUARY 28, 2023
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Ron DeSantis, Governor

STATE OF FLORIDA
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DEVIER, SHEFF L III
881 SW 49TH TER
FT LAUDERDALE FL 333174414

LICENSE NUMBER: AR0007699
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Halsey Beshears, Secretary

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GUTIERREZ, MADAY
10401 N W 19TH STREET
PEMBROKE PINES FL 33026

LICENSE NUMBER: AR95167
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Julie I. Brown, Secretary

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SCHWARTZ, NORMAN IRA
41 NW 110TH AVE
PLANTATION FL 33324

LICENSE NUMBER: AR0015360
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U.S. Green Building Council

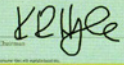
HEREBY CERTIFIES THAT

Charles Michelson


HAS ACHIEVED THE DESIGNATION OF

LEED ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED) GREEN BUILDING RATING SYSTEM™.



Date Issued
September 10, 2006



S. Richard Pridmore, President, CEO and Founding Chairman

CHAPTER 1.

3. LICENSES/CERTIFICATIONS

SALTZ MICHELSON ARCHITECTS, INC.

LICENSEE DETAILS		10:06:24 AM 5/2/2022
Licensee Information		
Name:	MICHELSON, CHARLES A (Primary Name) SALTZ MICHELSON ARCHITECTS (DBA Name)	
Main Address:	3501 GRIFFIN RD FT LAUDERDALE Florida 33312	
County:	BROWARD	
License Information		
License Type:	Architect	
Rank:	Architect	
License Number:	AR0009976	
Status:	Current,Active	
Licensure Date:	10/13/1983	
Expires:	02/28/2023	

<p style="text-align: center;"><i>State of Florida</i> <i>Department of State</i></p> <p>I certify from the records of this office that SALTZ MICHELSON ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on November 7, 1996.</p> <p>The document number of this corporation is P96000091528.</p> <p>I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 20, 2022, and that its status is active.</p> <p>I further certify that said corporation has not filed Articles of Dissolution.</p> <p style="text-align: right;"><i>Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twentieth day of January, 2022</i></p> <div style="text-align: center;">  Secretary of State</div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"><p>Tracking Number: 0228019646CC</p><p>To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.</p><p>https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication</p></div>
--

CHAPTER 1.

3. LICENSES/CERTIFICATIONS

SALTZ MICHELSON ARCHITECTS, INC.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT
 115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
 VALID OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022

DBA: SALTZ MARK L **Receipt #:** 316-251
Business Name: SALTZ MICHELSON ARCHITECTS INC **Business Type:** ARCHITECT (ARCHITECT CORP)

Owner Name: SALTZ MICHELSON ARCHITECTS INC **Business Opened:** 09/23/1980
Business Location: 3501 GRIFFIN RD **State/County/Cert/Reg:** AAC0006640
 FT LAUDERDALE
Business Phone: 954-989-3186 **Exemption Code:**

Rooms	Seats	Employees	Machines	Professionals
		2		

For Vending Business Only					Vending Type:		Total Paid
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost		
30.00	0.00	0.00	0.00	0.00	0.00	30.00	

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

WHEN VALIDATED

Mailing Address:
 SALTZ MICHELSON ARCHITECTS INC
 3501 GRIFFIN RD
 FORT LAUDERDALE, FL 33312

Receipt #: 1CP-20-00006433
Paid: 07/13/2021 30.00
Effective Date: 07/12/2021

2021 - 2022

**CITY OF DANIA BEACH
 Business Tax Receipt**

VALID THROUGH 9/30/2022

SALTZ MICHELSON ARCHITECTS
 3501 GRIFFIN RD
 FORT LAUDERDALE, FL 33312

Business Name: SALTZ MICHELSON ARCHITECTS
Location Address: 3501 GRIFFIN RD
Number/Class: 858 / Professional
Issue Date: 08/25/2021
Expiration Date: 9/30/2022

Charge Detail:

Quantity	Charge Description	Amount Paid
1	Architects	\$236.25
320	Fire Prevention Annual Fee	\$320.00
1	Waste Registration Fee	\$15.00
Total:		\$0.00

Comments:
Restrictions:

SUBJECT AND ISSUED ACCORDING TO BUSINESS TAX RECEIPT ORDINANCE CHAPTER 15.

This Business Tax Receipt does not permit the holder to operate in violation of any City law, ordinance, or regulation. Any change in location or ownership must be approved by the City, subject to zoning restrictions. This Business Tax Receipt does not endorse, approve, or disapprove the holder's skill or competence or of the holder's compliance or non-compliance with other laws, regulations or standards.

MUST BE POSTED CONSPICUOUSLY AT BUSINESS LOCATION

"Broward's First City"
 100 West Dania Beach Boulevard * Dania Beach, Florida 33004 * Phone: 954-924-6800 ext. 3672

CHAPTER 1.

3. LICENSES/CERTIFICATIONS

KEITH & ASSOCIATES

Licensee Information	
Name:	KEITH & ASSOCIATES, INC. (Primary Name)
Main Address:	301 EAST ATLANTIC BOULEVARD POMPANO BEACH Florida 33060
County:	BROWARD
License Mailing:	
License Location:	
License Information	
License Type:	Registry
Rank:	Registry
License Number:	7928
Status:	Current
Licensure Date:	04/03/1998
Expires:	
Special Qualifications	
	Qualification Effective
Alternate Names	
View Related License Information	
View License Complaint	

STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS
 THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

CASTANO, MARK A
 109 NW 95 STREET
 MIAMI SHORES FL 33150

LICENSE NUMBER: PE75644
EXPIRATION DATE: FEBRUARY 28, 2023
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BOARD OF PROFESSIONAL ENGINEERS
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WILLS, JAME JELANI BRAD
 3755 SW 90 AVENUE
 MIRAMAR FL 33025

LICENSE NUMBER: PE85632
EXPIRATION DATE: FEBRUARY 28, 2023
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THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

dbpr Department of Business & Professional Regulation

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 View Application Status
 Find Exam Information
 Unlicensed Activity Search
 ABA T Delinquent Invoice & Activity List Search

LICENSEE DETAILS
 2:32:28 PM 1/4/2022

Licensee Information
 Name: WEINBERG, PAUL HARVEY (Primary Name)
 KEITH AND ASSOCIATES, INC. (DBA Name)
 Main Address: 1201 SW 17TH STREET
 FORT LAUDERDALE Florida 33315
 County: BROWARD
 License Mailing: 301 E. ATLANTIC BLVD
 POMPANO BEACH FL 33060
 County: BROWARD

License Information
 License Type: Registered Landscape Architect
 Rank: Landscape Arc
 License Number: LA6666804
 Status: Current/Active
 Licensure Date: 10/10/2005
 Expires: 11/30/2023

Special Qualifications
 Qualification Effective

STATE OF FLORIDA
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
 THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

SCHUELER, KELLI BETH
 3100 NW 51ST TER
 MARGATE FL 33063

LICENSE NUMBER: LA6667565
EXPIRATION DATE: NOVEMBER 30, 2023
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STATE OF FLORIDA
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
 THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

PHILLIPS, MICHAEL J
 470 NW 8TH STREET
 BOCA RATON FL 33432

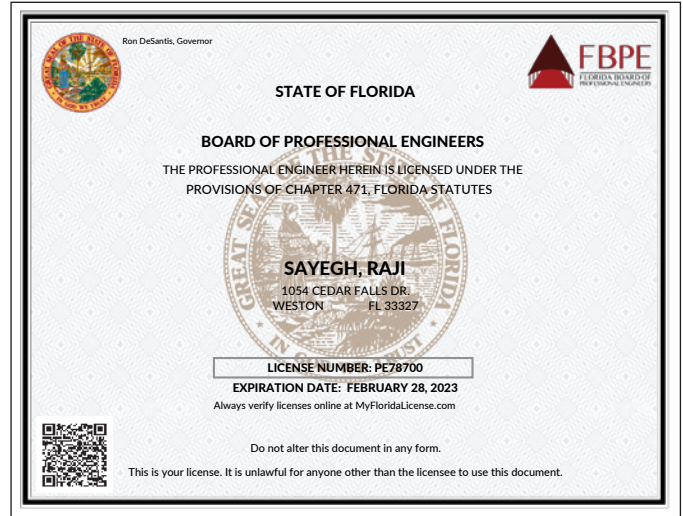
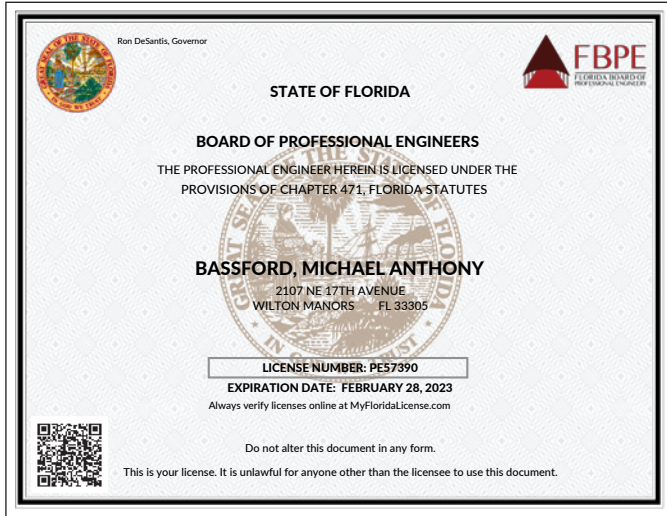
LICENSE NUMBER: LA0001540
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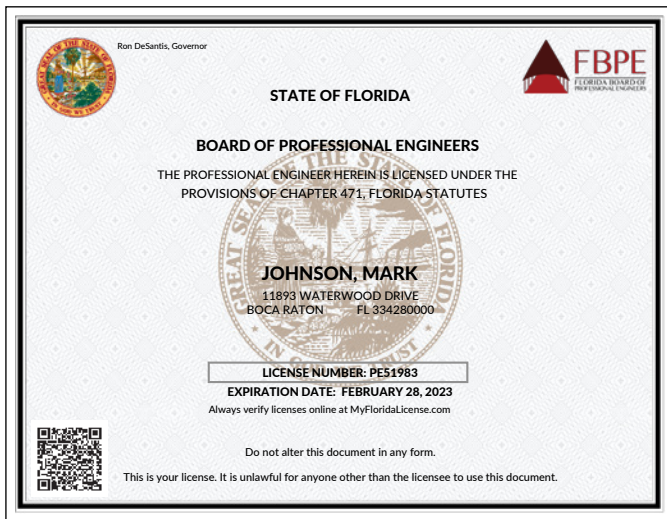
CHAPTER 1.

3. LICENSES/CERTIFICATIONS

BILDWORX DESIGN



JOHNSON STRUCTURAL GROUP



CHAPTER 1.

4. EXPERIENCE IN RELATED FIELD

GOVERNMENT/PUBLIC FACILITIES



Weston Emergency Operations Center



Weston Fire Station 21



Sunrise Athletic Center & Park



Lauderhill Mall Transit Center

FIRE STATIONS

City of Fort Lauderdale Temporary Fire Station 13
 City of Hollywood Fire Station 45
 City of Weston Fire Station 21
 City of Margate Fire Station 58
 City of Pompano Beach Fire Station 114
 City of Tamarac Fire Station 36
 City of Tamarac Fire Stations 48 & 71 Renovations

EMERGENCY OPERATIONS CENTERS

Broward County Emergency Management Agency Building, Plantation
 City of Weston Emergency Operations Center
 EOC Computer Room Relocation at Broward County EOC, Plantation
 Palm Beach County Four Points Building & EOC Support Facility, West Palm Beach
 Public Works Building Electrical Engineering, Coconut Creek

COMMUNITY CENTERS

City of Hollywood Boulevard Heights Community Center
 City of Hollywood Police Athletic League
 City of Key West Community Services & Utilities Facility
 City of Lauderdale Lakes Vincent Torres Memorial Park
 City of Lauderhill Wolk Park Community Center
 City of Miramar Youth Enrichment Center

City of Pembroke Pines West Pines Soccer Park Community Building, Pembroke Pines
 City of Sunrise Athletic Complex
 Overtown Youth Center Addition
 Town of Dave Pine Island Aquatic Center
 Village of Wellington Aquatic Center
 YMCA Hollywood Aquatic Center
 YMCA Hollywood Renovations
 YMCA Pembroke Shores Addition & Renovation, Pembroke Pines

PARKS

Coral Springs Cypress Hammock Park
 City of Hollywood Montella Park
 City of Hollywood West Sports Park
 City of Lauderdale Lakes Westgate Neighborhood Park Design Criteria
 City of Lauderdale Lakes Northgate Park Design Criteria
 Lauderhill West Ken Lark Park Design Criteria
 Lauderhill Wolk Park Design Criteria
 Pembroke Pines West Pines Soccer Park
 City of Sunrise City Park
 City of Weston 15 Park Restroom Renovations

OFFICES

Broward County Property Appraiser's Office
 Broward County HBMD Building Renovation and Addition
 Broward County Government Center West
 Broward County Government Center East
 Broward County Judge's Bench

TRANSPORTATION

Broward County Lauderhill Transit Center, Lauderhill
 Broward County North Mass Transit Bus Lift, Pompano Beach
 Broward County Transit Support Center, Pompano Beach
 Downtown Bus Terminal Lighting Condition, Fort Lauderdale
 Ravenswood Transit Facility Enhancement & Retrofit, Dania Beach

SOCIAL SERVICES

Broward Addiction Recovery Center (BARC), Fort Lauderdale
 Nancy J. Cotterman Sexual Assault Treatment Center, Oakland Park
 Miami-Dade County Empowerment Center, Miami

LAW ENFORCEMENT

Broward Sheriff's Office Training Facility, Fort Lauderdale
 City of Lauderhill Police Firing Range
 Palm Beach Sheriff's Office Training Facility Renovations, West Palm Beach

CHAPTER 1.

4. EXPERIENCE IN RELATED FIELD

HURRICANE HARDENING PROJECTS



Memorial Regional Hospital Hurricane Hardening, Hollywood



Broward County Library Wind Mitigation, Fort Lauderdale



Broward Center for the Performing Arts Hurricane Retrofit, Fort Lauderdale



Palm Beach County Four Points Hurricane Hardening, West Palm Beach

MEMORIAL REGIONAL HOSPITAL HURRICANE HARDENING

HOLLYWOOD

While remaining in operation, the hospital was “encapsulated” with a new structurally hardened skin to provide protection through a Category 4 hurricane. The core component of the system is EIFs by “STO” which is structurally reinforced with three layers of mesh; two layers of STO armor matt xx 20 oz and a layer of 4.5 or mesh below the finish coat.

BROWARD CENTER FOR THE PERFORMING ARTS HURRICANE RETROFIT

FORT LAUDERDALE

Design services were provided to protect the facility from a hurricane. In conjunction with a FEMA Grant, the entire building was re-glazed with impact resistant glass within a modified structural frame. The integrity of the original design was maintained.

MEMORIAL REGIONAL HOSPITAL SOUTH MAIN TOWER HARDENING

HOLLYWOOD

MRHS is receiving FEMA funds to harden the existing main tower envelope. As such, the scope of work and project documentation shall follow all required FEMA Guidelines.

PALM BEACH COUNTY FOUR POINTS OFFICE/EOC SUPPORT BUILDING

WEST PALM BEACH

Extensive renovation of a two-story, 57,000 SF government office building. The building envelope was hardened to withstand 180 MPH wind loads and functions as a 24-hour facility, including sleeping quarters.

BROWARD COUNTY MAIN LIBRARY WIND MITIGATION & HURRICANE HARDENING

FORT LAUDERDALE

Wind mitigation and renovation of The Broward County Main Library Building and covered pedestrian bridge to current Florida Building Code and FM Global Standards.

STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

WEST PALM BEACH

Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for a 33,000 SF State run tv/radio station. New glazing storefront and window systems along select areas of the east, north and west sides of the building were removed and reinstalled. The work was completed in phases so the facility could remain in operation during construction.

SHENANDOAH MIDDLE SCHOOL

MIAMI

Modernization of the building envelope and mechanical systems for a historical 157,398 SF public school built in the 1940s.

BROWARD COUNTY MAIN JAIL EXTERIOR GLAZING REMEDIATION

FORT LAUDERDALE

Remediation of all existing exterior glazing systems and incidental restorations of the eight-story main jail located in downtown Fort Lauderdale. The work includes restoration of all window components, including but not limited to insulation, fire-safing, isolation membranes, interior finishes, exterior insulation finishing system (EIFS), existing structural and building systems.

BROWARD COUNTY MAIN LIBRARY EXTERIOR REFURBISHMENT

FORT LAUDERDALE

Exterior Restoration and repair of the Broward County Main Library including cleaning, restoration and sealing of all exterior keystone façade concrete surfaces in order to achieve a water tight envelope. The project also requires a specialized building envelope consultant and special attention and coordination for a Broward County Art Installation on the façade in the SE corner.

CHAPTER 1.

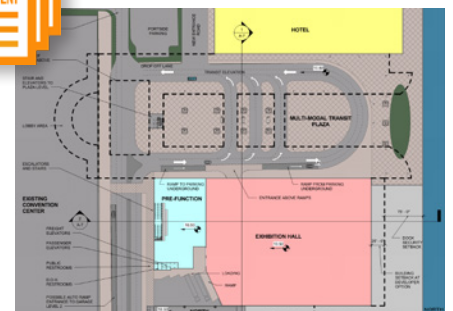
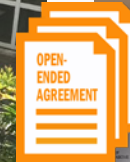
5. RELEVANT PROJECTS



Main Library Exterior Refurbishment



Government Center West



Convention Center Design Criteria



Electric Bus Charging Infrastructure

BROWARD COUNTY CONTINUING CONTRACT (29 YEARS)

BROWARD COUNTY, FLORIDA

Under the firm's continuing contract with Broward County for over 25 years (recently renewed), SMA has been involved with multiple projects with varying scopes, sizes and costs. Some of these projects included the Office Renovations, Main Library Learning Lab, North Board of Health Parking Lot expansion, a Transit Support Building, offices for the IT Department, and various Reports and Studies, among many others. Projects within the past five years include:

- Convention Center Design Criteria
- Fourth Floor Renovation at Government Center West
- Bus Charging Infrastructure
- First Floor Renovation at Government Center East
- Judicial Complex
- Judges Bench

CLIENT

Broward County
 Jeff Thompson, Assistant Director
 T: (954) 357-8460
 E: jthompson@broward.org

SIZE

Various

CONTRACT TERM

1993 -1997 / 2001 - 2004 / 2006 - 2009 /
 2011-2016 / 2016 - Present

CONSULTANT FEE (WITH SUBS)

Various

COST

Various

RELEVANT FEATURES

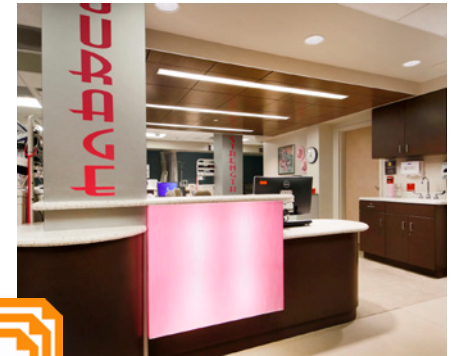
- ✓ Government facilities
- ✓ Continuing contract
- ✓ Contract longevity
- ✓ Renovations
- ✓ New construction
- ✓ ADA upgrades
- ✓ Reports & studies
- ✓ Offices
- ✓ Support spaces
- ✓ Site work
- ✓ Category 5 hurricane
- ✓ Past three years

CHAPTER 1.

5. RELEVANT PROJECTS



Memorial Urgent Care



Cancer Center



Memorial West Parking Garage



Memorial Regional Hospital Hurricane Hardening

MEMORIAL HEALTHCARE CONTINUING CONTRACT (27 YRS)

BROWARD COUNTY, FLORIDA

Under this 27 year open-ended contract, we have been the architects for numerous projects within its six hospitals and other medical facilities. Projects have included hurricane hardening, hospital LEED Gold certification, offices, cancer centers, urgent care centers, women's centers, rehabilitation facilities, parking garages, medical office buildings, surgery centers, facade renovations, doctors' offices, and many more. Recent projects include:

- Administrative Offices
- Urgent Care Centers
- Cancer Centers
- Rehabilitation Facilities
- Sports Rehab
- HVAC Upgrades
- Interior Design
- Hurricane Hardening
- Well Water Emergency Systems
- Cooling Tower Additions
- Risk Assessments

CLIENT

Memorial Healthcare System
Mark Greenspan, Director of
Construction and Design Services
T: (954) 265-8674
E : mgreenspan@mhs.net

SIZE

Various

CONTRACT TERM

1995 - Present

CONSULTANT FEE (WITH SUBS)

Various

COSTS

Various

RELEVANT FEATURES

- ✓ Public Facilities
- ✓ Continuing contract
- ✓ Essential service facilities
- ✓ Contract longevity
- ✓ Similar type projects
- ✓ Master planning
- ✓ Design criteria
- ✓ Offices
- ✓ Classrooms
- ✓ Support spaces
- ✓ Site work
- ✓ Hurricane hardening
- ✓ Past three years

CHAPTER 1.

5. RELEVANT PROJECTS



SUNRISE ATHLETIC COMPLEX

SUNRISE, FLORIDA

Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields. The scope includes a new 15,000 SF multi-purpose athletic building; five new basketball courts, renovation of playing fields, renovation/expansion of the existing south parking area to replace basketball courts, replacement of existing playground equipment / surface including new shade structure, renovation of adjacent 4,300 SF meeting hall with restrooms, renovation of 1,350 SF park storage building, resurface and re-equip three tennis courts and two racquetball courts and renovation of its 1,500 SF restroom/storage building, new 1,800 SF concession stand/scorer building, renovation of two scorer towers, renovation of a 1,800 SF restroom/storage building, and new field/path lighting and security.

CLIENT

City of Sunrise
Chris Ulrich, Project Manager
T: (954) 888-6060
E: culrich@sunrisefl.gov

SIZE

Park: 1,156,848 SF
Athletic Building: 15,000 SF

CONTRACT TERM

01/2017 - 07/2022

CONSULTANT FEE (WITH SUBS)

\$1,011,072.00

COST

\$15,808,754

RELEVANT FEATURES

- ✓ Municipal project
- ✓ New construction
- ✓ Multipurpose athletic building
- ✓ Administrative offices
- ✓ Restrooms/locker rooms
- ✓ Concession stand
- ✓ Meeting hall with restrooms
- ✓ Intramural sports
- ✓ Restroom/storage building
- ✓ Past 3 years

CHAPTER 1.

5. RELEVANT PROJECTS



WESTON FIRE STATION NO. 21

WESTON, FLORIDA

A new 12,578 square foot, state-of-the-art fire station capable of withstanding a Category 5 hurricane. The facility includes a watch room, three apparatus bays, nine bunk rooms, offices, an exercise room, kitchen and dining area, bunker gear, day room, and building support spaces as well as site development, on grade parking, concrete drive aprons, and site lighting.

As architects with the expertise in public safety design, our firm is often tasked with designing and programming fire stations that meet the operational needs of its end users and service the safety of the public. Planning and obtaining the end users' input early on (and often) is key to a successful design. Beyond the "look and feel" of the station, it must be programmed to protect the health and safety of its end users.

CLIENT

City of Weston
Bernard Eugene, Capital Project
Construction Manager
T: (954) 385-2600
E: beugene@westonfl.org

SIZE

12,578 SF

CONTRACT TERM

01/2018 - 06/2021

CONSULTANT FEE (WITH SUBS)

\$548,598.00

COST

\$5,739,893

RELEVANT FEATURES

- ✓ Government facility
- ✓ Essential service facility
- ✓ New construction
- ✓ Offices
- ✓ Kitchen/dining
- ✓ Dormitories/sleeping rooms
- ✓ Support spaces
- ✓ Site work
- ✓ Category 5 Hurricane
- ✓ Past 3 years

CHAPTER 1.

5. RELEVANT PROJECTS



SUNRISE CITY PARK

SUNRISE, FLORIDA

Addition and renovation of a 284,937 SF park including a new 2,000 SF restroom/ storage facility; renovation of the park’s playing fields and landscaping, a new open multi-purpose playing field with walking paths; renovation/expansion of existing parking; renovation of playground equipment and play surface including new shade structure; new covered splash pad play area; two new basketball courts with a single “metal sheltered” cover; new performance stage; and new lighting, security, landscape/irrigation. Resurface and re-equip two tennis courts New permanent covered theatrical stage shelter with lighting/ sound systems.

***“Saltz Michelson (SMA) is one of our continuing consultants for architectural services. They were always been available when needed.”
- Alan Gavazzi, AIA, Capital Projects Director***

CLIENT

City of Sunrise
Alan Gavazzi, AIA
Capital Projects Director
T: (954) 572-2487
E: agavazzi@sunrisefl.gov

SIZE

284,937 SF

CONTRACT TERM

02/2017 - 05/2021

CONSULTANT FEE (WITH SUBS)

\$453,947.00

COST

\$7,005,314

RELEVANT FEATURES

- ✓ Government facility
- ✓ New construction
- ✓ Renovations
- ✓ Restroom/storage building
- ✓ Tennis courts
- ✓ Basketball courts
- ✓ Walking paths
- ✓ Multipurpose playing field
- ✓ Splash pad
- ✓ Site work
- ✓ Theatrical stage
- ✓ Past 3 years

CHAPTER 1.

6. PROJECT APPROACH

OVERALL PROJECT APPROACH



Our Team's overall approach, rooted heavily in collaboration and interaction, recognizes the need to bring technical and economical points of view to the planning and design process. Our goal is to achieve cost savings and maintain levels of service and institutional integrity by optimizing the relationships between people, processes, and place. Our time-tested approach adds value through:

Objectivity – a system of asking the right questions, listening, and documenting your answers

- » Review, refine, and test facility improvement ideas and present new ideas and options for consideration without preconceived solutions

Collaboration – building consensus through the involvement of key stakeholders

- » Separate wants from needs objectively, and achieve consensus and buy-in for the agreed upon course of action
- » Identify all cost elements and drivers as well as cost avoidance opportunities through integrated cost modeling from the outset of activities

Analysis – a macro-level process that breaks the problem into its parts

- » Ensure that the Town of Southwest Ranches gets the best solution for the right price

Given an unlimited budget and timetable, it's easy to generate a spectacular solution - but it is a challenge and opportunity to create a successful solution from a cost-sensitive point of view. **Working with all project stakeholders to achieve more from less is where the creativity and talent of our team and approach will distinguish itself.**

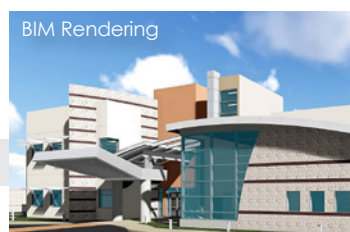
COLLABORATION & BIM UTILIZATION

While planning and design is our business — exceptional project delivery sets us apart. Collaboration, teaming, communication, and accountability are the key elements in our project delivery processes.

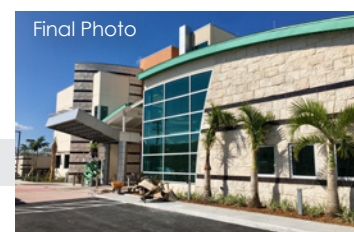
- » We bring state-of-the-art technology and economical points of view to the planning & design process.
- » We achieve cost savings and maintain levels of service and institutional integrity.
- » We know that BIM, along with specific industry experience, can be the most powerful pre-construction tool towards overall project success. From early design through construction and into the field and client occupancy, we leverage BIM to make sure all goals and objectives are met.
- » We use BIM to help the end-user have a better understanding of the end product; to optimize the schedule, reduces project costs, increases collaboration and cohesion, and contributes to flawless communication and translation between disciplines.



BIM Model
Broward Addiction Recovery Center



BIM Rendering



Final Photo

CHAPTER 1.

6. PROJECT APPROACH

HOW SERVICES WILL BE EXECUTED

1. PRE-PLANNING & SCHEMATIC DESIGN

During the preparation of each project, the SMA Team Members will utilize their expertise to identify all critical and priority issues that could have a significant impact on the project. Careful definition of these critical issues will help us to develop the project approach - one that focuses the Team's time and energy resolutions to important issues. Identifying critical issues will also be paramount to effective project programming and the preparation of viable design concepts.

Use of Subconsultants on the Projects

- » **Keith:** Civil Engineering / Landscape Architecture
- » **Bildworx Design:** MEP Engineering
- » **Johnson Structural Group:** Structural Engineering

Staffing Planning, including Scheduling and Allocation of Resources

Personnel will be assigned to the project to the degree of expertise necessary to monitor the construction progress and assist in administrative activities. Professional and administrative support office personnel will also be assigned. The Project Manager will direct the total construction administration effort so that all construction phase activity occurs in a timely manner.

Establish a Planning Schedule

Careful planning and effective scheduling control depends on understanding the relationship of time, money, and resource utilization within the office — and specifically for the scope of work. Creating an outline that defines the project in concise and controllable components will develop this understanding. Production schedules will be broken down into the project's different phases with staffing projections established for each task. Weekly project management meetings will review the status of the project against the schedule and staffing projections. In that manner, corrective actions can be made to restore progress before problems arise.

Inspect and review the site

Each Team Member will visit the project sites to become familiar with conditions and the surrounding uses and buildings as well as technical and security requirements of each project.

We are well versed and experienced working within secured facilities. Our entire approach to your projects will respond to the technical requirements and operational activities that occur on a continuous basis and will include your consideration in the development of the ultimate solutions.

Review project's construction strategy

Along with the contractors selected for your projects, we will work together as a team to establish the project strategy and approach. SMA's 40+ years in healthcare architecture will prove invaluable in establishing strategies that require facilities to remain fully and safely operational. For our hardening project of Memorial Regional Hospital, we established 19 phases of construction.

Prepare cost estimate to meet set budget

No client has unlimited resources. We therefore consider maintaining cost control and designing to budget will be among our most important functions. Alternative materials and methods of construction will be evaluated to ensure that the Town of Southwest Ranches gets the most for its construction budget. Economics will be a constant consideration in the programming, design, and development phases.

CHAPTER 1.

6. PROJECT APPROACH

Consideration will be given to energy consumption and the costs over time, since operating budgets are affected by building maintenance and operating costs. For example, on a renovation project, replacing existing windows with energy efficient ones could see improved operational efficiency of the cooling system.

2. CONSTRUCTION DOCUMENTS

The Construction Documents Phase will bring to completion all of the drawings and specifications necessary for construction and show all construction details necessary to complete the construction of the facility. All code and regulations, federal, state and local requirements shall be implemented in the construction documents detail.

All plans will be prepared to scale and include construction details (such as typical sections, elevations, etc.). Included with the Construction Documents will be instructions setting forth the requirements. Architect/Consultants shall be responsible for coordination to obtain approval for building permit.

Drawings will be continuously checked for completeness and coordination among disciplines. Final engineering calculations will be submitted, and specifications will be completed with attention to standard materials and methods of construction.

3. BID PROCESS

- » We will develop, with the assistance of Town staff, the RFP package to be bid. This package will include all drawings, specifications, and additional information necessary to successfully construct and operate the facility.
- » Our bid documents will ensure that all prospective builders submit comparable bids.
- » We will assist with plans, project schedules and other technical questions from potential construction firms.
- » We will assist in reviewing Contractor's proposals and questionnaire.
- » We will participate in a pre-bid conference to help answer any questions contractors may have.
- » We will review all bids with Town staff and make a recommendation.

The SMA Team will oversee the distribution of plans to the proposers, conduct a pre-bid meeting, and respond to Requests for Information (RFIs) through issuing addenda to the bid documents. Upon receipt of bids, a bid tabulation will be created for review with the Town. The Team will then evaluate the proposal based upon the criteria established in the Bid Documents. A recommendation for award of the project shall be made by the Team for review, discussion and approval by the Town of Southwest Ranches.

4. CONTRACT ADMINISTRATION

The SMA Team will provide staffing for the CA phase, which will include monitoring quality compliance, observing construction/installation status, reviewing submittals, and completing other customary construction phase services. Monitoring and coordination will begin when the construction contract is awarded and will continue throughout the life of the project. Personnel will be assigned to the project to the degree of expertise necessary to monitor the construction progress and assist in administrative activities. Professional and administrative support office personnel will also be assigned. The total construction administration will be directed by the Project Manager.

Contractors will submit project schedules at the beginning of the contract. After our review for obvious conflicts, we will use the schedule to gauge the progress of the work. Progress is monitored during our CA site visits, and shop drawing submittals are reviewed expeditiously. If delays are identified or changes occur, updated schedules will be prepared to demonstrate the contractor's ability to restore the project schedule.

CHAPTER 1.

7. QUALITY CONTROL / QUALITY ASSURANCE

Saltz Michelson Architects believes that quality is a continuous improvement process to meet (or exceed) client requirements and expectations – a philosophy of doing it right the first time. With emphasis on definition, communication, coordination, cooperation, and consistency, we approach every project as a team intent on producing world-class architecture based on client goals and expectations and within budget and time parameters.

Our approach relies on quality as integral – not added onto the process. From the moment of inception, our management activities will apply throughout the entire scope, schedule, and budget of your project.

Our philosophy is simple – ALL PROJECTS ARE TEAM PROJECTS. We believe in dropping egos at the door and treating everyone on the team as an equal party. We work closely with our clients, whether it's a public sector project or developer driven project, and hand-in-hand with our engineers, specialty consultants, and Town/Code officials. We are only as good as our last project and therefore bring our strongest consultants to partner with us.

The only success we have is when our client is a success. Big teams are not uncommon to us and we develop strong relationships by listening to every concern. Using an integrated project delivery approach and philosophy, where all stakeholders have a share in the success of the project, we treat each other as partners.

- » **QUALITY ASSURANCE (QAI):** A planned and systematic approach to doing work that provides confidence and meets expectations.
- » **QUALITY CONTROL (QC):** The act of checking of checking work against a "control" standard, ensuring that all work is completed in accordance with the established criteria.

Our team is committed to providing the management, technical personnel, and other resources necessary to comply with the principles of our Design Quality Management Plan as set forth.

DESIGN QUALITY MANAGEMENT PLAN

QUALITY CONTROL TEAM: Our Quality Control Team includes the Principal in Charge (PIC), Project Manager (PM), and QC Reviewers (QCR), each having important roles in the overall program. The PIC serves as SMA's most senior liaison with the client and is ultimately responsible for both the design and technical quality of the project. The PM, directly responsible to the PIC, is responsible for developing the project-specific Design Quality Management Plan and ensuring that the quality management procedures are implemented and maintained. QCRs, working under the direction of the PM, perform various reviews, audits, and other procedures at the specified stages of the project development.

PROJECT REVIEWS: Project reviews include scope reviews performed by the project manager, and technical coordination reviews performed by the PM/QCRs. Team reviews and peer reviews will occur at the end of each phase and/or contract deliverable. These quality assurance reviews will verify that quality and coordination have been built into the project, and the design team does not rely on quality control reviews to catch and correct mistakes or oversights. Scope and Technical reviews are performed to confirm compliance with:

- » Codes and regulations
- » Graphic presentation standards
- » General completeness and consistency standards
- » Constructability requirements
- » Finally, our construction documents are reviewed prior to submission utilizing a methodology for interdisciplinary coordination

2.

GRANT COMPLIANCE

CHAPTER 2.

1. FEDERAL GRANT COMPLIANCE PROVISIONS

FEMA/FM GLOBAL

We are familiar and experienced in designing facilities that meet and exceed FEMA standards and the Florida Building Code. Our work includes many essential service facilities - from the new City of Weston Emergency Operations Center, multiple fire stations throughout South Florida, government building such as the recently completed Broward Addiction Recovery Center (BARC), to our extensive hospital work. We have also completed the detox center for the South Broward Hospital District, which contains safety rooms for the computer system holding the healthcare systems' files and programs.

Many of our government projects are insured by companies such as **FM Global**, whose insurance requirements greatly exceed Building Code and **FEMA requirements**.

Our experience with projects requiring extreme wind risk assessment and analysis not only include the structural considerations that make buildings stronger, and flood elevations that make buildings higher - but we are experienced with detailing the windows, doors, roofs and flashings so that your building envelope will remain secure from the elements.

HWVZ

SMA has been the architect of record for several essential facilities including Broward County's latest BARC. Our experience with projects requiring extreme wind risk assessment and analysis not only include the structural considerations that make buildings stronger, and flood elevations that make buildings higher - but we are experienced with detailing the windows, doors, roofs and flashings so that your building envelope will remain secure from the elements.

BUY AMERICA

Our team has experience in the design and construction of operations and maintenance projects which are federally funded, and where "Buy America" compliance had to be monitored. In order to accomplish this, a "Buy America" champion was identified for the project. This champion may also serve as the Quality Assurance Manager. During the design phase, materials and systems are checked to make sure that the specifications provide flexibility for the contractor to find suppliers that meet "Buy America" requirements. During the construction phase, shop drawings and materials delivered are confirmed to meet "Buy America". The contractor may provide a certificate or manufacturer's specifications to the project owner as proof of compliance. Random field audits are also performed to ensure project closeout and final project certification are compliant for the owner and FTA.



3.

RECENT, CURRENT & PROJECTED WORKLOAD

CHAPTER 3.

1. RECENT, CURRENT & PROJECTED WORKLOAD



BSO Training Center & Garage



Broward County NJCC



Immokalee Public Safety

CURRENT & PROJECTED WORKLOAD

Our current and projected workloads are such that projects for the Town of Southwest Ranches will receive top priority. The entire Saltz Michelson Architects TEAM will schedule your projects for expeditious completion, and we will commit the resources and staffing necessary to successfully execute them.

Strong project management will be the key in our TEAM's ability to successfully execute any projects awarded. Our internal TEAM meetings outline priorities and provide clarity of direction. Topics will include our expectation of internal and external deliverables, review and project schedule, identify technical support needs, review project findings, Town facilities personnel feedback, and relevant information that influence decisions. Reviewing ways to accelerate the schedule will be an ongoing procedure. Our meetings reinforce the TEAM rapport and aid in establishing clear and concise goals.

Current and projected projects include:

- » Baptist Pharmacy at Bethesda East, Miami
- » Broward County Central Homeless Center Hardening / Fort Lauderdale
- » Broward County HBMD Administration Building Addition & Renovation / Pompano Beach
- » Broward County Main Jail Hurricane Hardening / Fort Lauderdale
- » Broward County Main Library Plaza Restoration / Fort Lauderdale
- » Broward County Main Library Retiling & Remediation / Fort Lauderdale
- » Broward County Nancy J. Cotterman Center (NJCC) / Oakland Park
- » Broward County North Homeless Center Hardening & Capital Improvements / Pompano Beach
- » Broward County NW Family Success Center / Coral Springs
- » Broward County Tradewinds Park North, Coconut Creek
- » Broward Meat & Fish, Margate Broward Sheriff's Office Training Facility, Fort Lauderdale
- » BSO Training Center, Fort Lauderdale
- » City of Belle Glade Lake Shore Civic Center Indoor Pool & Pool Building / Belle Glade, FL
- » City of Lauderdale Lakes Design Standards / Lauderdale Lakes
- » City of Lauderhill Police Expansion / Lauderhill
- » City of Plantation Central Water Treatment Plant / Plantation
- » City of Plantation Concession Building / Plantation
- » City of Pompano Beach Fire Station No. 114
- » FIU HMGP PC Building Wind Retrofit / Miami
- » Memorial Regional Hospital Cooling Tower Hardening / Hollywood
- » Memorial Regional Hospital South Tower Hardening / Hollywood
- » Seminole Tribe of Florida Community Center / Lakeland
- » Seminole Tribe Medical Clinic & Public Safety Building / Immokalee
- » Skilled Nursing Facility, Boynton Beach
- » Misc. Projects under \$20,000 each

CHAPTER 3.

2. WILLINGNESS TO MEET THE TIME & BUDGET

SCHEDULE/BUDGET COMPLIANCE

Saltz Michelson Architects is committed to meeting all time and budget requirements specific to this contract.

Our careful planning and effective scheduling is based on our understanding the relationship of time, money, and resource utilization within the office and specifically for the scope of work. Creating an outline that defines the project in concise and controllable components will develop this understanding.

MAINTAINING TIME SCHEDULES

Schedules will be developed for each of the project elements so that the actual performance can be compared to the outline schedule. Control of the overall project performance will be achieved by:

- » Monitoring every activity in progress
- » Immediate identification, evaluation, and implementation of corrective actions to restore the progress
- » Cost control by evaluating design alternatives and the extensive experience of our senior staff

Our adherence to these systems, policies and procedures within Saltz Michelson Architects will result in the successful completion of your projects - on time and within budget.

MAINTAINING COST CONTROLS

As no client has unlimited resources, we consider maintaining cost control and designing to the budget to be among our most important functions. **Alternative materials and methods of construction will be evaluated to ensure that the Town of Southwest Ranches gets the most for its construction budget.** Economics will be an ongoing consideration in the programming, design and development phases.

During the course of preparing design development, construction documents and specifications, and in conjunction with facility personnel, we will review materials and systems alternatives for purposes of value engineering. Long-term value versus higher up front costs will be identified and discussed.

Probable cost statements may be prepared at each stage of a project to monitor the facility's size and design against the budget. Our experience with similar contracts will assist us in estimating preliminary budgets, as well as using industry publications such as R. S. Means, giving us the most current square foot project costs.

Quality is an ongoing improvement process for us to meet and surpass the Town's requirements and expectations. With an emphasis on definition, communication, coordination, cooperation, and consistency, we approach each project as a team intent on producing world-class architecture in the context of your goals and expectations.

Our team's approach will rely on quality as integral to the process. From inception, our management activities will apply throughout the scope, schedule, and budget of your project. In the public driven sector, we work closely with our clients as well as hand-in-hand with our equipment planners, civil engineers, MEP engineers, structural engineers, landscape architects and Town/code officials. The only success we have is when our client is successful.

CHAPTER 3.

3. POTENTIAL CONFLICT OF INTEREST

Saltz Michelson Architects, Inc. has no potential conflicts of interest due to any other clients, contracts, or property interests in the Town of Southwest Ranches. In addition, no member of our firm ownership, management, or staff has a vested interest in any aspect of the Town.

Very truly yours,
Saltz Michelson Architects, Inc.

Charles A. Michelson, AIA, ACHA, LEED AP
President / Principal-In-Charge

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 27th day of July, 2022,

by Charles A. Michelson, AIA (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRA M MACDONALD
Commission # **GG 246348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Notary Public

Sandra MacDonal
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022



4.

OTHER FORMS



CHAPTER 4.

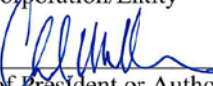
I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX A PROPOSER INFORMATION

NAME: Saltz Michelson Architects, Inc.
ADDRESS: 3501 Griffin Road, Fort Lauderdale, FL 33312
FEIN: 59-2012166 CAGE: Number Pending
LICENSE NUMBER: AA-0002897 STATE OR COUNTY: FL/Broward
LICENSE TYPE: Architectural (See Chapter 1)
(Attach copy of license)
LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)
LICENSEE SIGNATURE: 
LICENSEE NAME: Charles A. Michelson, AIA
PROPOSER'S SIGNATURE: 
PROPOSER'S NAME: Charles A. Michelson, AIA
PROPOSER'S ADDRESS: 3501 Griffin Road, Fort Lauderdale, FL 33312
PROPOSER'S PHONE NUMBER: Office: (954) 266-2700 Cell: (954) 830-8026
PROPOSER'S EMAIL ADDRESS: Project@SaltzMichelson.com

By: Charles A. Michelson, AIA
Saltz Michelson Architects, Inc. 3501 Griffin Road, Fort Lauderdale, FL 33312
Name of Corporation/Entity Address of Corporation/Entity

Signature of President or Authorized Principal

By: Charles A. Michelson, AIA
Title: Owner/President (If the Proposer is a Corporation, affix corporate seal)



CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX C DISCLOSURE OF OWNERSHIP INTEREST

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Charles A. Michelson, AIA, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**
 the Owner/President of Saltz Michelson Architects, Inc.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 3501 Griffin Road, Fort Lauderdale, FL 33312

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.


Affiant

Charles A. Michelson, AIA ,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAM MACDONALD
Commission # GG 245348
Expires November 11, 2022
Bonded Thru Budget Notary Services


Notary Public

Sandra MacDonal
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Disclosure of Ownership Interests

Affiant must identify all entities and individuals owning five percent (5%) or more ownership interest in Affiant's corporation, partnership or other principal, if any. Affiant must identify individual owners. For example, if Affiant's principal is wholly or partially owned by another entity, such as a corporation, Affiant must identify the other entity, its address, and the individual owners of the other entity. Disclosure does not apply to any nonprofit corporation, government agency, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

Name	Address
Charles Michelson, 3501 Griffin Road, Fort Lauderdale, FL 33312	
Mark Saltz, 3501 Griffin Road, Fort Lauderdale, FL 33312	
Sheff Devier, 3501 Griffin Road, Fort Lauderdale, FL 33312	
Mary Farlander, 3501 Griffin Road, Fort Lauderdale, FL 33312	
Moe Azar, 3501 Griffin Road, Fort Lauderdale, FL 33312	

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013


APPENDIX D
DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____

Charles A. Michelson, AIA, ACHA, LEED AP  Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP
DN: cn=US, e=cmichelson@saltzmichelson.com, o=Saltz
Michelson Architects, OU=AA-0002897, CN=Charles A.
Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 09:38:31-0400

PROPOSER: Saltz Michelson Architects, Inc.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to The Town of Southwest Ranches
by Charles A. Michelson, AIA
for Saltz Michelson Architects, Inc.
whose business address is 3501 Griffin Road, Fort Lauderdale, FL 33312

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2012166

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

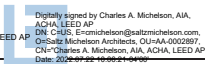
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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Charles A. Michelson, AIA, ACHA, LEED AP
Digitally signed by Charles A. Michelson, AIA,
AGIA, LEED AP
DN: cn=Charles A. Michelson, email=saltzmichelson.com,
ou=Saltz Michelson Architects, ou=AA-0002897,
cn=Charles A. Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 10:00:00 -0400

Charles A. Michelson, AIA

(Printed Name)

Owner/President

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAM MACDONALD
Commission # **GG 245348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Service



Notary Public

Sandra MacDonal
(Print Notary Name)

State of Florida at Large

My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

CHAPTER 4.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX F
NON-COLLUSION AFFIDAVIT

State of Florida)
) ss:
County of Broward)

Charles A. Michelson, AIA being first duly sworn deposes and says that:

- (1) He/She is the Owner/President (Owner, Partner, Officer, Representative or Agent) of Saltz Michelson Architects, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.


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CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Charles A. Michelson, AIA, ACHA, LEED AP
Digitally signed by Charles A. Michelson, AIA,
ACIA, LEED AP
DN: cn=US, email=cmichelson@saltzmichelson.com,
o=Saltz Michelson Architects, OU=AA-0002897,
c=US, Charles A. Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 10:10:19-0400

Charles A. Michelson, AIA
(Printed Name)

Owner/President
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



SANDRAMACDONALD
Commission # **GG 245348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonald
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: Saltz Michelson Architects, Inc.

Street address: 3501 Griffin Road

City, State, Zip: Fort Lauderdale, FL 33312

Certified By: Charles A. Michelson, AIA
(Type or print)

Title: Owner/President

Signature:  Date: July 22, 2022

CHAPTER 4.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Saltz Michelson Architects, Inc.

Proposer's Name: Charles A. Michelson, AIA

Proposer's Address: 3501 Griffin Road

Fort Lauderdale, FL 33312

Proposer's Phone Number: (954) 266-2700

Proposer's Email: Project@SaltzMichelson.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

AR0009976

PROPOSER: Saltz Michelson Architects, Inc.

[Signatures on next page]

CHAPTER 4.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013


State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA  (Name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



SANDRAM MACDONALD
Commission # **GG 246348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonal
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Saltz Michelson Architects, Inc.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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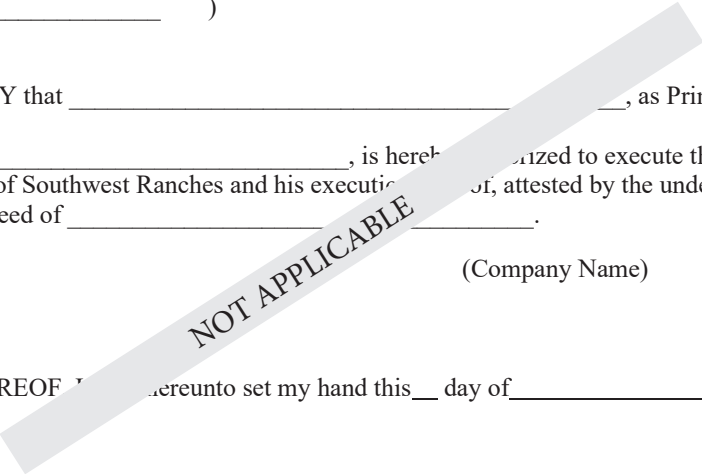
***APPENDIX I**

CERTIFICATE OF AUTHORITY (If Individual / Sole Proprietor)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that _____, as Principal or Owner
of (Company name) _____, is hereby authorized to execute the Proposal dated
20____, to the Town of Southwest Ranches and his execution of, attested by the undersigned, shall be
the official act and deed of _____.

(Company Name)



IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__.

Secretary:
(SEAL)

PROPOSER: _____

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX J**

CERTIFICATE OF AUTHORITY (If Partnership)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as
of the Partnership, be _____ hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:

(SEAL)

PROPOSER: _____

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 22, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Charles A. Michelson, AIA, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 22, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 22nd day of July, 2022.



Charles A. Michelson
Secretary:

(SEAL)

PROPOSER: Saltz Michelson Architects, Inc.

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I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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***APPENDIX L**

CERTIFICATE OF AUTHORITY (If Joint Venture)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Principals of the _____

A corporation existing under the laws of the _____ held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as _____ of the Joint Venture be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Southwest Ranches official act and deed of this Joint Venture.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have here unto set my hand this _____, 20____.

Secretary:

(SEAL)

PROPOSER: _____

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX M PROPOSAL BOND

Bond No. _____

PROPOSAL BOND

State of _____)
County of _____) ss:

KNOW ALL MEN BY THESE PRESENTS, that we, _____

_____, as Principal

_____, Surety, are held and firmly bound unto the Town of Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of _____ Dollars (_____), lawful money of the United States, for the payment of which sum _____ truly to be made, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Proposal, dated _____, 20__ for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said Town the appropriate Contract Documents, including any required insurance and bonds, and shall in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several seals this ___ day of _____, 20__, the name and the corporate seal of each corporate party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

CHAPTER 4.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____

(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX N GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Broward County	115 S. Andrews Avenue, Room A550 Fort Lauderdale, FL 33301	(954) 357-8460	Jeff Thompson, Assistant Director jthompson@broward.org
City of Lauderhill	5581 West Oakland Park Boulevard Lauderhill, FL 33313	(954) 730-3084	Scott Newton, Director, Parks & Recreation snewton@lauderhill-fl.gov
City of Sunrise	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6060	Chris Ulrich, Project Manager culrich@sunrisefl.gov
City of Dania Beach	100 West Dania Beach Boulevard Dania Beach, FL	(954) 924-6800 Ext. 3613	Dincer Akin Ozaydin, PE, GC dozaydin@daniabeachfl.gov
Broward College	3501 SW Davie Road Building 23 Davie, FL 33314	(954) 201-6975	Priscila Fort, Senior Construction Project Manager pfort1@broward.edu
Miami-Dade County	111 NW 1st Street, 24th Floor Miami, FL 33128	(305) 375-5242	Kevin Montero, Program Management Manager kevin.montero@miamidade. gov

PROPOSER: Saltz Michelson Architects, Inc.

CHAPTER 4.

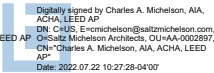
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TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

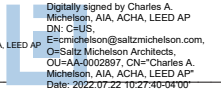
TO THE TOWN OF SOUTHWEST RANCHES:

Charles A. Michelson, AIA, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Saltz Michelson Architects's failure to comply with such regulations.


Charles A. Michelson, AIA, ACHA, LEED AP
DN: C=US, E=cmichelson@saltzmichelson.com,
O=Saltz Michelson Architects, OU=AA-0002897,
CN=Charles A. Michelson, AIA, ACHA, LEED
AP
Date: 2022.07.22 10:27:28-04'00

ATTEST

Saltz Michelson Architects, Inc.
CONTRACTOR

BY: 
Charles A. Michelson, AIA, ACHA, LEED AP
DN: C=US,
E=cmichelson@saltzmichelson.com,
O=Saltz Michelson Architects,
OU=AA-0002897, CN=Charles A.
Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 10:27:40-04'00

Charles A. Michelson, AIA
Print Name

Date: July 22, 2022

PROPOSER: Saltz Michelson Architects, Inc.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Saltz Michelson Architects, Inc.

Proposer's Name: Charles A. Michelson, AIA

Proposer's Address: 3501 Griffin Road

Fort Lauderdale, FL 33312

Proposer's Phone Number: (954) 266-2700

Proposer's Email: Project@SaltzMichelson.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

AR0009976

[Signatures on next page]

CHAPTER 4.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA

Digitally signed by Charles A. Michelson, AIA, AIA, LEED AP
DN: c=US,
ou=Saltz Michelson Architects,
ou=AA-0002897, cn=Charles A. Michelson, AIA, AIA, LEED AP
Date: 2022.07.22 10:29:51-0400

(name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAM MACDONALD
Commission # **GG 245348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonal
Notary Public

Sandra MacDonal
(Print Notary Name)

State of Florida at Large

My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Saltz Michelson Architects, Inc.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX Q PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Saltz Michelson Architects, Inc.

Reference Contact: Chris Ulrich, Project Manager

Reference Agency: City of Sunrise

Reference Email: culrich@sunrisefl.gov

Telephone: (954) 888-6060

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Full A/E services for a new 15,000 SF athletic building, and renovation of a 1,156,848 SF park.

Was the project completed on time and within the specified guidelines?

Yes, the project was completed on-time and as specified.

What problems were encountered (claims)?

No claims have been made.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 9 Qualifications 9 Budget Control 9

Final Product 10 Cooperation 9 Reliability 9

Would you contract with this Consultant again? Yes No Maybe

Comments:

We look forward to working with Saltz Michelson Architects, Inc. on future projects

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX Q PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Saltz Michelson Architects, Inc.

Reference Contact: Dincer Akin Ozaydin, PE, GC, Public Services Deputy Director/City Engineer

Reference Agency: City of Dania Beach, Florida

Reference Email: dozaydin@daniabeachfl.gov

Telephone: (954) 924-6800 ext 3617

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Full A/E services for a partial renovation of City Hall's second floor.

Was the project completed on time and within the specified guidelines?

yes

What problems were encountered (claims)?

no

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX Q PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Saltz Michelson Architects, Inc.

Reference Contact: Alan Gavazzi, Capital Projects Director

Reference Agency: City of Sunrise

Reference Email: AGavazzi@sunrisefl.gov

Telephone: (954) 572-2487

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Full A/E services for the addition and renovation of a ± 284,937 square foot park.

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

No.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 9

Final Product 8 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Great consultant to work with. The civil engineering sub-consultant was an issue on this project which resulted in change orders during construction.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

APPENDIX R

SUB-CONTRACTOR LIST

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
Civil Engineering, Landscape Architecture	Keith & Associates, Inc.	301 E. Atlantic Blvd., Pompano Beach, FL 33060
MEP Engineering	Bildworx, Inc.	300 SE 2nd Street, Suite 600 Fort Lauderdale, FL 33301
Structural Engineering	Johnson Structural Group, Inc.	160 W. Camino Real, #1000 Boca Raton, FL 33432

PROPOSER: Saltz Michelson Architects, Inc.

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 _____

Addendum No. 2 _____

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: Saltz Michelson Architects, Inc.

[Remainder of page intentionally left blank]

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Not applicable.

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: _____

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Saltz Michelson Architects, Inc.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

CHAPTER 4.

1. APPENDICES A-Z



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
SALTZ MICHELSON ARCHITECTS, INC.

2 Business name/disregarded entity name, if different from above
SALTZ MICHELSON ARCHITECTS

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3501 GRIFFIN ROAD

6 City, state, and ZIP code
FORT LAUDERDALE, FL 33312

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-					
--	--	--	--	---	--	--	--	--	--

or

Employer identification number

5	9	-	2	0	1	2	1	6	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *Judith M. ...* Date ► May 27, 2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX V

INSERT PROOF OF INSURANCE

CHAPTER 4.

I. APPENDICES A-Z



Client#: 1048451

SALTZMIC1

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Travelers Property Cas. Co. of America 25674 INSURER B : National Union Fire Ins Co of Pitts, PA 19445 INSURER C : Travelers Casualty and Surety Company 19038 INSURER D : National Casualty Company 11991 INSURER E : INSURER F :
INSURED Saltz Michelson Architects, Inc. 3501 Griffin Road Fort Lauderdale, FL 33312	NAIC #

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	6601D208313	05/08/2022	05/08/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	6601D208313	05/08/2022	05/08/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	X	X	EBU067168157	05/08/2022	05/08/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB0K953533	04/01/2022	04/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			JEO0001219	06/14/2022	06/14/2023	\$ 3,000,000 per claim \$ 3,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER For Proposal Purposes	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

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ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD
 #S36314951/M36314924

MRLEW

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (____) _____ DATE: _____

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX X 44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Saltz Michelson Architects, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP
DN: c=US, e=cmichelson@saltzmichelson.com, o=Saltz
Michelson Architects, ou=AA-0002897, cn=Charles A.
Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 10:47:00-0400

Signature of Contractor's Authorized Official

Charles A. Michelson, AIA, President
Name and Title of Contractor's Authorized Official

July 22, 2022
Date

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX Y

OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS (2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

CHAPTER 4.

I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

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I. APPENDICES A-Z

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.

A handwritten signature in blue ink, appearing to read 'Charles A. Michelson', written over a horizontal line.

Signature of Contractor's Authorized Official

Charles A. Michelson, AIA

Name and Title of Contractor's Authorized Official

July 22, 2022

Date

CHAPTER 4.

I. APPENDICES A-Z



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

SENSITIVE BUT UNCLASSIFIED

Department of Homeland Security		Report Prepared: 07/26/2022			
E-Verify		Page: 1 of 1			
User Report					
COMPANY ID NUMBER:	409484	PILOT:	WEB-BP	USER ROLE:	
CITY:		STATE:			
COMPANY NAME:					
Company Name:	Saltz Michelson Architects, Inc.	Company ID Number:	409484	Pilot:	WEB-BP
City:	Fort Lauderdale	State:	FL		
User Name	User Role	Phone w/ Ext	FAX	Last Date Used System	
Natalia Castro	General User	954-266-2713	954-266-2701	07/26/2022	
Sub-Total Users: 1					
Total Users: 1					

SENSITIVE BUT UNCLASSIFIED

CHAPTER 4.

I. APPENDICES A-Z



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Profit Corporation
SALTZ MICHELSON ARCHITECTS, INC.

Filing Information

Document Number	P96000091528
FEI/EIN Number	59-2012166
Date Filed	11/07/1996
State	FL
Status	ACTIVE
Last Event	AMENDED AND RESTATED ARTICLES
Event Date Filed	03/31/2017
Event Effective Date	NONE

Principal Address

3501 GRIFFIN RD
FORT LAUDERDALE, FL 33312

Changed: 02/20/2000

Mailing Address

3501 GRIFFIN RD
FORT LAUDERDALE, FL 33312

Changed: 02/20/2000

Registered Agent Name & Address

MICHELSON, CHARLES
3501 GRIFFIN RD
FORT LAUDERDALE, FL 33312

Name Changed: 01/03/2018

Officer/Director Detail

Name & Address

Title PRES, Treasurer

MICHELSON, CHARLES
3501 GRIFFIN RD
FORT LAUDERDALE, FL 33312

CHAPTER 4.

I. APPENDICES A-Z

Title SECR

CASTRO, NATALIA
3501 GRIFFIN RD
FORT LAUDERDALE, FL 33312

Annual Reports

Report Year	Filed Date
2020	02/26/2020
2021	02/06/2021
2022	01/20/2022

Document Images

01/20/2022 -- ANNUAL REPORT	View image in PDF format
02/06/2021 -- ANNUAL REPORT	View image in PDF format
02/26/2020 -- ANNUAL REPORT	View image in PDF format
02/07/2019 -- ANNUAL REPORT	View image in PDF format
01/03/2018 -- ANNUAL REPORT	View image in PDF format
03/31/2017 -- Amended and Restated Articles	View image in PDF format
01/06/2017 -- ANNUAL REPORT	View image in PDF format
01/19/2016 -- ANNUAL REPORT	View image in PDF format
01/02/2015 -- ANNUAL REPORT	View image in PDF format
02/10/2014 -- ANNUAL REPORT	View image in PDF format
02/11/2013 -- ANNUAL REPORT	View image in PDF format
01/18/2012 -- ANNUAL REPORT	View image in PDF format
01/21/2011 -- ANNUAL REPORT	View image in PDF format
02/24/2010 -- ANNUAL REPORT	View image in PDF format
01/22/2009 -- ANNUAL REPORT	View image in PDF format
01/17/2008 -- ANNUAL REPORT	View image in PDF format
02/05/2007 -- ANNUAL REPORT	View image in PDF format
03/06/2006 -- ANNUAL REPORT	View image in PDF format
02/03/2005 -- ANNUAL REPORT	View image in PDF format
02/27/2004 -- ANNUAL REPORT	View image in PDF format
04/21/2003 -- ANNUAL REPORT	View image in PDF format
03/14/2002 -- ANNUAL REPORT	View image in PDF format
08/10/2001 -- Amendment	View image in PDF format
04/11/2001 -- ANNUAL REPORT	View image in PDF format
02/20/2000 -- ANNUAL REPORT	View image in PDF format
03/08/1999 -- ANNUAL REPORT	View image in PDF format
05/01/1998 -- ANNUAL REPORT	View image in PDF format
06/10/1997 -- ANNUAL REPORT	View image in PDF format
11/07/1996 -- DOCUMENTS PRIOR TO 1997	View image in PDF format

CHAPTER 4.

2. APPENDIX AA



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Saltz Michelson Architects, Inc., 3501 Griffin Road, Fort Lauderdale, FL 33312

2. The correct name of the Proposer is:

Saltz Michelson Architects, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Architectural License: AR0009976 / FL Sunbiz: P96000091528

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No.

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Jeffrey Thompson (Broward County)	115 S. Andrews Avenue, Room A550, FtL, FL 33301	(954) 357-8460
Priscila Fort (Broward College)	3501 SW Davie Road, Building 23, Davie, FL 33314	(954) 201-6975
Chris Ulrich (City of Sunrise)	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6060

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Please refer to Chapter 1, No. 2 "Qualifications of Specific Individuals".

7. State the name of the individual who will have personal supervision of the work:

Charles A. Michelson, AIA, President

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

Not Applicable

CHAPTER 4.

2. APPENDIX AA

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP
DN: c=US, E=cmichelson@saltzmichelson.com, O=Saltz Michelson
Architects, OU=AA-0002897, CN=Charles A. Michelson, AIA, ACHA,
LEED AP
Date: 2022.07.22 10:52:39-0400'

Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 22nd day of July, 2022,

by Charles A. Michelson, AIA (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC



SANDRAM MACDONALD
Commission # **GG 246348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonald
(Name of Notary Public: Print, Stamp, or type as Commissioned)

CHAPTER 4.

3. APPENDIX AB



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP
DN: cn=Charles A. Michelson, o=SALTZ MICHELSON ARCHITECTS, ou=Florida, c=US, email=charles@saltzmichelson.com, cn=Charles A. Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 10:50:00-0400

(Authorized Signature)

Charles A. Michelson, AIA, President
(Print Name and Title)

Saltz Michelson Architects, Inc.
(Name of Firm)

STATE OF Florida)
) SS.
COUNTY OF Broward)

The foregoing instrument was acknowledged before me,

by means of physical presence or online notarization,

22nd day of July, 2022,

by Charles A. Michelson, AIA who is personally known to me or who has produced

_____ as identification and

who did did not take an oath.

NOTARY PUBLIC:


(Signature)

Sandra MacDonald
(Print Name)



My commission expires: 11/11/2022

CHAPTER 4.

4. APPENDIX AC



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AC SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

APPENDIX AD CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

INSERT PROOF

CHAPTER 4.

4. APPENDIX AC



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AC SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

Saltz Michelson Architects, Inc. was unable to finalize their SAM.gov registration process, as there was invalid information on the website. An incident report has been generated. This would be resolved prior to the award of any contract.

CHAPTER 4.

4. APPENDIX AC



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AC SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

APPENDIX AD CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

INSERT PROOF

CHAPTER 4.

5. APPENDIX AD

EXHIBIT "A" DEBARMENT CERTIFICATION FORM

The Contractor certifies that, neither the Contractor firm nor any owner, partner, director, officer, or principal of the Contractor, nor any person in a position with management responsibility or responsibility for the administration of federal funds:

(a) Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency;

(b) Has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) above; or

(d) Has within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.

(e) The contractor is "Actively" registered with SAMS (Service for Award Management), and has been assigned the following DUNS Number: 59-2012166.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Dated this 22nd day of July, 20 22

By _____


Charles A. Michelson, AIA, ACHA, LEED AP
Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP
DN: cn=Charles A. Michelson, email=cmichelson@saltzmichelson.com,
c=US, o=Saltz Michelson Architects, ou=SA-0002897,
cn=Charles A. Michelson, AIA, ACHA, LEED AP
Date: 2022.07.22 09:51:20-0400

Authorized Signature for Contractor

Charles A. Michelson, AIA, President
Printed Name and Title

CHAPTER 4.

6. STANDARD FORM 330



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)* Continuing Architect and/or Engineer Consulting Services

2. PUBLIC NOTICE DATE
June 20, 2022

3. SOLICITATION OR PROJECT NUMBER
RFQu 22-013

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE
Charles A. Michelson, AIA, ACHA, LEED AP, President

5. NAME OF FIRM
Saltz Michelson Architects, Inc.

6. TELEPHONE NUMBER
(954) 266-2700

7. FAX NUMBER
(954) 266-2701

8. E-MAIL ADDRESS
SMA@SaltzMichelson.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	<i>(Check)</i>			9. FIRM NAME <input type="checkbox"/> CHECK IF BRANCH OFFICE	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Saltz Michelson Architects, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	3501 Griffin Road Fort Lauderdale, FL 33312	Architectural Planning & Design
b.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Keith & Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	301 East Atlantic Blvd. Pompano Beach, FL 33060	Civil Engineering, Landscape Architecture
c.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bildworx Design, LLC <input type="checkbox"/> CHECK IF BRANCH OFFICE	300 SE 2nd Street, Suite 600 Fort Lauderdale, FL 33301	MEP/FP Engineering
d.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson Structural Group, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	20423 State Road 7, Suite F6215 Boca Raton, FL 33498	Structural Engineering
e.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

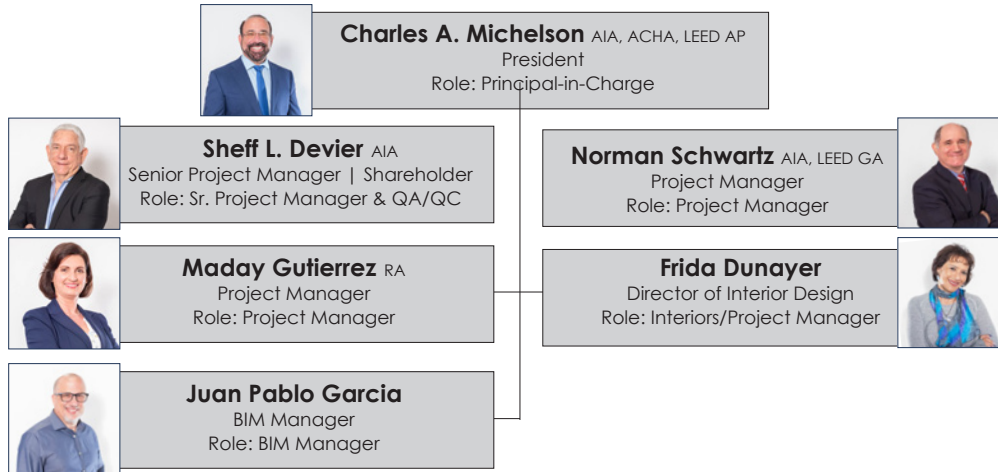
CHAPTER 4.

6. STANDARD FORM 330

TEAM ORGANIZATIONAL CHART



ARCHITECTURAL PLANNING & DESIGN



SUBCONSULTANTS

CIVIL/ LANDSCAPE	MEP ENGINEERING	STRUCTURAL ENGINEERING
<p>KEITH & ASSOCIATES</p> <p>Stephen D. Williams, Sr., PE Principal/Civil Engineer</p> <p>Mark Castano, PE Dir. of Civil Eng. / PM</p> <p>Martin Grinbank Civil Engineer</p> <p>Michael Phillips, PLA, ASLA Sr. Landscape Architect</p> <p>Chris Phillips, PLA, ASLA Landscape Architect</p>	<p>BILDWORX DESIGN</p> <p>Sima Azar, MSEE President</p> <p>Raji Sayegh, PE Principal / Electrical Engineer</p> <p>Michael Bassford, PE Mechanical Engineer</p>	<p>JOHNSON STRUCTURAL GROUP</p> <p>Mark Johnson, PE President / Structural Engineer</p>

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Charles A. Michelson, AIA, ACHA, LEED AP	13. ROLE IN THIS CONTRACT Principal-In-Charge	14. YEARS EXPERIENCE	
		a. TOTAL 41	b. WITH CURRENT FIRM 41
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Bachelor of Architecture, 1979, University of Miami Master of Urban and Regional Planning, 1981, University of Miami		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Florida, #9976 Registered Architect Georgia, #00874	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Professional Accreditation: Leadership in Energy and Environmental Design (LEED AP); American College of Healthcare Architects (ACHA). Professional Affiliations: American Institute of Architects (AIA), U.S. Green Building Council (USGBC), South Florida Hospital & Healthcare Association (SFHHA); Certificate of Completion: ASHE Healthcare Construction Certificate, 2004; Public Service: Facilities Task Force for the Broward County School Board, 1992-1999, Chairman 1994 - 1995, 1998, Smart Schools Task Force, Department of Management Services 1999-present, Construction & Design Subcommittee of the Broward Educational Planning Initiative, 1996.			

10. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Broward County Continuing Contract Various Locations, Florida	Ongoing	Ongoing
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Under the firm's continuing contract with the County (29 years), SMA has been involved with multiple projects with varying scopes, sizes and costs. Projects within the past five years include design criteria for the convention center, fourth floor renovation at Government Center West, first floor renovation at Government Center East, bus charging infrastructure, Judicial complex, and Judges bench. Cost: Various. Role: Principal-in-Charge.		
Memorial Healthcare System Continuing Contract Broward County, Florida	Ongoing	Ongoing
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Our open ended contract with Memorial Healthcare System (27 consecutive years) has included projects within Memorial Regional Hospital, Memorial Regional Hospital South, Memorial Hospital Pembroke, Memorial Hospital Miramar, Memorial Hospital Office Centre, Memorial Hospital West Office Building and other medical facilities in buildings throughout South Broward County. Cost: Various (\$50,000 - \$28,000,000). Role: Principal-In-Charge.		
City of Weston Emergency Operations Center Weston, Florida	2016	2016
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's Emergency Operations Center, kitchen facilities, IT Offices, and multi-purpose space. The third floor is for the Emergency Operations staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: Project Manager.		
Tradewinds Park North Coconut Creek, Florida	Ongoing	Ongoing
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Improvements include an animal barn with educational arena, welcome center, open-air venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features necessary to execute the County's masterplan for the Park. Cost: \$7,725,000 (Est.). Role: Principal-In-Charge.		
Palm Beach County Four Points Office Building Renovation West Palm Beach, Florida	2011	2011
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Extensive renovation of a two-story, 57,000 SF building containing County offices and functioning as an EOC support facility. The building envelope was hardened to withstand 180 MPH windloads and functions as a 24-hour facility, including sleeping quarters. Interior space was demolished and exterior walls reinforced, new windows and doors were added, and the complete roof structure was removed and replaced. It also has an emergency generator system. Cost: \$11,000,000. Role: Principal-In-Charge.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Sheff L. Devier, AIA	13. ROLE IN THIS CONTRACT Senior Project Manager & QA/QC	14. YEARS EXPERIENCE	
		a. TOTAL 46	b. WITH CURRENT FIRM 20
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Virginia Polytechnic Institute & State University, Bachelor of Architecture, 1975		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Florida, #007699	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Professional Affiliations: American Institute of Architects (AIA)

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Tradewinds Park North Coconut Creek, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Improvements include an animal barn with educational arena, welcome center, open-air venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features necessary to execute the County's masterplan for the Park. Cost: \$7,725,000 (Est.). Role: Project Manager.		
b.	Broward Government Center West, 4th Floor Renovation (Continuing Contract), Plantation, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Partial interior renovation of 10,028 square feet of the existing government center's 4th floor. Work consisted of providing new offices, construction of new partition walls, new systems for mixture, new finishes, A/C, electrical and fire sprinkler work. Cost: \$830,022. Role: Project Manager.		
c.	City of Weston Emergency Operations Center Weston, Florida	2016	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's Emergency Operations Center, kitchen facilities, IT Offices, and multi-purpose space. The third floor is for the Emergency Operations staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: Project Manager.		
d.	Palm Beach County Four Points Office Building Renovation West Palm Beach, Florida	2011	2011
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Extensive renovation of a two-story, 57,000 SF building containing County offices and functioning as an EOC support facility. The building envelope was hardened to withstand 180 MPH windloads and functions as a 24-hour facility, including sleeping quarters. Interior space was demolished and exterior walls reinforced, new windows and doors were added, and the complete roof structure was removed and replaced. It also has an emergency generator system. Cost: \$11,000,000. Role: Project Manager.		
e.	Lauderhill Transit Center Lauderhill, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Seated on a 1.5 acre parcel, a new transit center comprised of three buildings - Transit services, a security office, and a public restroom building. The complex will serve over 8,000 transit passengers daily, and provides ten bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses. With portion of the pedestrian canopy constructed of integral solar panels, this bus transit hub will be the first net positive structure in the County. Cost: \$11,595,607. Role: Project Manager.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Norman I. Schwartz, AIA, LEED GA	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 30	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Bachelor Science in Architecture, Florida A and M University, 1989 Master of Architecture, Virginia Polytechnic Institute and State University, 1991		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Florida, #AR0015360	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Professional Affiliations: American Institute of Architects (AIA), Design Competition: American Fallen Warriors Memorial, Kansas City, KS- Selected.			

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County BARC-Booher Building Remodel Coral Springs, Florida	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A renovation project that included lobby remodel for security design and enlarged waiting room; expansion of the existing waiting room under the existing canopy roof with new impact rated storefront wall system enclosure; security desk addition with new impact rated storefront, door and new roof; new ADA restrooms and changing room; new lighting, plumbing, and condensing unit on roof for lobby expansion; and new flooring and exterior finishes. Cost: \$384,000. Role: Project Manager.		
b.	City of Sunrise Athletic Complex Addition & Renovation (BIM) Sunrise, Florida	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Addition and renovation of a 1,156,848 SF park. The complex will have a new athletic building, new playground, and new plaza for food vendors or food markets. In addition, three new multi-sport fields will be added along with a concession stand and sports commentator tower. Cost: \$11,750,000. Role: Project Manager.		
c.	WXEL-TV/PBS Renovations Boynton Beach, Florida	2015	2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for control rooms support. New glazing storefront and window systems along select areas of the east, north and west sides of the building were removed and reinstalled. The work was coordinated and completed in phases so the facility could remain in operation during construction. Cost: \$1,500,000. Role: Project Manager.		
d.	City of Weston Fire Station No. 21 Weston, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new, ± 11,000 SF fire station built on a 97,000 SF vacant parcel. The facility can withstand a Category 5 hurricane and includes three apparatus bays, sleeping rooms, kitchen, fitness space, bathrooms, offices, storage, decontamination room, standby power, among other spaces and items. Cost: \$5,800,000. Role: Project Manager.		
e.	Shenandoah Middle School Renovations Miami, Florida	2017	2017
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Replacements/modifications of HVAC, electrical, plumbing, ADA compliance, roofing upgrade, site drainage, finishes, new replacement store front window system for all classrooms, PA system replacement, railings and light fixture replacements, and repainting the entire campus. SMA also investigated the historical relevance of the school and worked with the community to preserve it. Cost: \$5,172,144. Role: Project Manager.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Maday Gutierrez, RA	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 7
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Bachelor of Architecture, 1999 University of Miami		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Florida, #AR95167	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	City of Sunrise City Park Sunrise, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Renovation of an approximately 50,000 SF of City Park's playing fields, walking paths, restrooms, playground equipment, renovate and expand the existing parking area. Addition of two new basketball courts and new covered theatrical stage shelter. Cost: \$6,500,000. Role: Project Manager.		
b.	City of Sunrise Athletic Complex Addition & Renovation Sunrise, Florida	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Addition and renovation of a 1,156,848 square foot park. The complex will have a new athletic building, new playground, and new plaza for food vendors or food markets. In addition, three new multi-sport fields will be added along with a concession stand and sports commentator tower. Cost: \$11,750,000. Role: Project Architect.		
c.	Broward County Transit Electric Bus Charging Infrastructure (Continuing Contract), Dania Beach, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Under the firm's continuing contract with Broward County (29 years), a new electric bus charging infrastructure within the existing Transit Ravenswood Road and Copans Road Maintenance Facilities. The infrastructure will include, new parking spaces to accommodate 40' and 45' electric buses, a new canopy system and the charging and associated electrical equipment. Cost: \$1,740,000. Role: Project Manager.		
d.	Broward Addiction Recovery Center (BARC) Fort Lauderdale, Florida	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Site Entitlements, program verifications, full architectural design, CA, warranty and LEED AP (Gold Certified) services for a new 51,419 SF, two-story recovery center with 50-bed detoxification unit, outpatient counseling services, medical exam spaces, and other spaces for related functions. BARC is publicly managed essential services facility operating 24 hours a day, 7 days a week. This project received the USGBC GalaVerde Award. Cost: \$18,900,000. Role: Interiors Project Architect.		
e.	Miami-Dade County Public Schools Continuing Contract Miami-Dade County, Florida	2019	2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Renovation projects for three schools (Avocado Elementary School, Winston Park K-8 Center, and Village Green Elementary School), including field verification, scope validation, design development, and construction administration. The work included new mechanical, plumbing, and electrical infrastructure and architectural renovations to entry canopies, playgrounds, and window/storefront replacements. Cost: Various. Role: Project Architect.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Frida Dunayer	13. ROLE IN THIS CONTRACT Interiors/Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 38	b. WITH CURRENT FIRM 21
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Ricardo Palma University, Lima, Peru M. Arch and Urbanism, 1983		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Lima, Peru C.A.P. #2273	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Lauderhill Police Department Building Expansion (Continuing Contract), Lauderhill, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Programming, design criteria and full A/E services for a new single-story building, approximately 5,000 SF expansion to include a gun range, scenario rooms, a dining room, computer room, classroom, and miscellaneous support functions including modifications to the exiting parking lot. Cost: \$5,495,950 (Estimated). Role: Project Manager.		
b.	Broward County Continuing Contract Various Locations, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Under the firm's continuing contract with Broward County for over 29 years (recently renewed for the fifth time), SMA has been involved with multiple projects with varying scopes, sizes and costs. Some of these projects included the Property Appraiser's Office Renovation, Main Library Learning Lab, North Board of Health Parking Lot expansion, a Transit Support Building, offices for the IT Department, and various Reports and Studies, among many others. Cost: Various under \$4,000,000. Role: Project Manager.		
c.	City of Weston Emergency Operations Center Weston, Florida	2016	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new, approximately 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's EOC, kitchen, IT Offices, and multipurpose space. The third floor is for the EOC staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: Interiors Project Manager.		
d.	Memorial Healthcare System Continuing Contract Broward County, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Our open ended contract with Memorial Healthcare System (27 consecutive years) has included projects within Memorial Regional Hospital, Memorial Regional Hospital South, Memorial Hospital Pembroke, Memorial Hospital Miramar, Memorial Hospital Office Centre, Memorial Hospital West Office Building and other medical facilities in buildings throughout South Broward County. Cost: Various (\$50,000 - \$28,000,000). Role: Project Manager.		
e.	Broward Addiction Recovery Center (BARC) Fort Lauderdale, Florida	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Site Entitlements, program verifications, full architectural design, CA, warranty and LEED AP (Gold Certified) services for a new 51,419 SF, two-story recovery center with 50-bed detoxification unit, outpatient counseling services, medical exam spaces, and other spaces for related functions. BARC is publicly managed essential services facility operating 24 hours a day, 7 days a week. This project received the USGBC GalaVerde Award. Cost: \$18,900,000. Role: Interiors Project Manager.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Juan Pablo Garcia	13. ROLE IN THIS CONTRACT BIM Manager	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 6
15. FIRM NAME AND LOCATION (City and State) Saltz Michelson Architects, Inc. Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization) Universidad Central de Venezuela B.S. Architecture, 1999		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect in Venezuela	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Tradewinds Park North Coconut Creek, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Improvements include an animal barn with educational arena, welcome center, open-air venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features necessary to execute the County's masterplan for the Park. Cost: \$7,725,000 (Est.). Role: BIM Manager.		
b.	Lauderhill Transit Center Lauderhill, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new 3,000 SF transit center within the Lauderhill Mall to serve over 8,000 daily passengers. The new building includes 10+ bus bays, drivers' lounge, breakroom with dedicated restrooms and locker areas, customer service area, separate public restrooms, security booth, and related mechanical and electrical equipment. Cost: \$11,600,000. Role: BIM Manager.		
c.	City of Weston Emergency Operations Building Fort Lauderdale, Florida	2016	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building with offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's EOC, kitchen, IT Offices, and multi-purpose space. The third floor is for the EOC staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: BIM Manager.		
d.	City of Sunrise Athletic Complex Addition & Renovation Sunrise, Florida	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Addition and renovation of a 1,156,848 square foot park. The complex will have a new athletic building, new playground, and new plaza for food vendors or food markets. In addition, three new multi-sport fields will be added along with a concession stand and sports commentator tower. Cost: \$11,750,000. Role: BIM Manager.		
e.	Broward County Addiction Recovery Center (BARC) Fort Lauderdale, Florida	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new two-story, 51,419 SF building housing a fifty bed detoxification unit, outpatient counseling services, medical exam spaces and other related operational and business functions. Scope included full architectural schematics through Construction Administration & Warranty. Cost: \$18,900,000. Role: BIM Manager.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sima Azar	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Bildworx Design, LLC dba Bildworx Design (Weston, FL)			
16. EDUCATION (Degree and Specialization) Master of Science - Electrical Engineering Bachelor of Science - Electrical Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City of Tamarac City Hall (Tamarac, FL)	2022	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Role: Project Manager Renovations in the City of Tamarac City Hall Building required redesign of all atrium lighting, including lobby and central hallway. Design included 3D photometric modeling of atrium, power, and lighting controls.		
<input checked="" type="checkbox"/> Check if project performed with current firm		
City of Sunrise Civic Center (Sunrise, FL)	2021	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Role: Project Manager Two-phased approach first consisted of extensive HVAC system evaluation in West Wing of the City of Sunrise Civic Center, an 80,000 sq. ft. facility experiencing temperature and humidity issues. Second phase included a complete redesign of HVAC systems, BMS controls, as well as a redesign of Fire Alarm systems for both East and West Buildings.		
<input checked="" type="checkbox"/> Check if project performed with current firm		
City of Margate CRA New Sports Park Construction (Margate, FL)	2020	2021
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Role: Project Manager Design of new covered sports field, including lighting, electrical distribution, and ventilation. Design of new adjacent building with ADA-compliant restrooms, and air-conditioned concession building.		
<input checked="" type="checkbox"/> Check if project performed with current firm		
City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	2019	2021
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Role: Project Manager Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.		
<input checked="" type="checkbox"/> Check if project performed with current firm		
City of Sunrise Village Beach Club (Sunrise, FL)	2019	2021
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Role: Project Manager Renovations to buildings within the City of Sunrise Village Beach Club, a 4,500 sq. ft. facility. MEP design included HVAC, electrical, lighting, and plumbing to existing spaces. Project currently under Construction Administration.		
<input checked="" type="checkbox"/> Check if project performed with current firm		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Raji Sayegh	13. ROLE IN THIS CONTRACT Principal, Electrical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Bildworx Design, LLC dba Bildworx Design (Weston, FL)			
16. EDUCATION (Degree and Specialization) Bachelor of Science - Electrical Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL - Professional Engineer	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Lighting Certified (LC); Registered Communications Distribution Designer (RCDD); Data Center Design Consultant (DCDC); LEED Accredited Professional (LEED AP)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City of Tamarac City Hall (Tamarac, FL)	2022	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Principal, Electrical Engineer Renovations in the City of Tamarac City Hall Building required redesign of all atrium lighting, including lobby and central hallway. Design included 3D photometric modeling of atrium, power, and lighting controls.		
City of Sunrise Civic Center (Sunrise, FL)	2021	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Principal, Electrical Engineer Two-phased approach first consisted of extensive HVAC system evaluation in West Wing of the City of Sunrise Civic Center, an 80,000 sq. ft. facility experiencing temperature and humidity issues. Second phase included a complete redesign of HVAC systems, BMS controls, as well as a redesign of Fire Alarm systems for both East and West Buildings.		
City of Margate CRA New Sports Park Construction (Margate, FL)	2020	2021
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Principal, Electrical Engineer Design of new covered sports field, including lighting, electrical distribution, and ventilation. Design of new adjacent building with ADA-compliant restrooms, and air-conditioned concession building.		
City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	2019	2021
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Principal, Electrical Engineer Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.		
City of Sunrise Village Beach Club (Sunrise, FL)	2019	2021
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Principal, Electrical Engineer Renovations to buildings within the City of Sunrise Village Beach Club, a 4,500 sq. ft. facility. MEP design included HVAC, electrical, lighting, and plumbing to existing spaces. Project currently under Construction Administration.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Michael Bassford	13. ROLE IN THIS CONTRACT Mechanical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Michael Bassford Engineering LLC (Wilton Manors, FL)			
16. EDUCATION (Degree and Specialization) Master of Engineering - Mechanical Engineering Bachelor of Science - Aerospace Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL - Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City of Boca Raton Golf and Tennis Country Club (Boca Raton, FL)	2021	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Mechanical Engineer Conceptual design of all new HVAC systems, including a centralized chilled water system, for the 30,000 sq. ft. Country Club, which has been experiencing temperature and humidity control issues.		
City of Sunrise Civic Center (Sunrise, FL)	2021	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Mechanical Engineer Two-phased approach first consisted of extensive HVAC system evaluation in West Wing of the City of Sunrise Civic Center, an 80,000 sq. ft. facility experiencing temperature and humidity issues. Second phase included a complete redesign of HVAC systems, BMS controls, as well as a redesign of Fire Alarm systems for both East and West Buildings.		
City of Margate CRA New Sports Park Construction (Margate, FL)	2020	2021
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Mechanical Engineer Design of new covered sports field, including lighting, electrical distribution, and ventilation. Design of new adjacent building with ADA-compliant restrooms, and air-conditioned concession building.		
City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	2019	2021
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Mechanical Engineer Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.		
City of Sunrise Village Beach Club (Sunrise, FL)	2019	2021
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Role: Mechanical Engineer Renovations to buildings within the City of Sunrise Village Beach Club, a 4,500 sq. ft. facility. MEP design included HVAC, electrical, lighting, and plumbing to existing spaces. Project currently under Construction Administration.		

CHAPTER 4.

6. STANDARD FORM 330



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Mark Johnson, PE, LEED AP	13. ROLE IN THIS CONTRACT Principal/Structural Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 24
15. FIRM NAME AND LOCATION (City and State) Johnson Structural Group, Inc. Boca Raton, Florida		JOHNSON STRUCTURAL GROUP, INC. COMMERCIAL CONSULTING STRUCTURAL ENGINEERS	
16. EDUCATION (Degree and Specialization) B.S. Degree in Architectural Engineering from University of Colorado, Boulder. Specializing in building design and structural engineering. Graduated Tau Beta Pi Engineering Honors Society		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida PE# 51983 Structural Engineering	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Winner of over 20 Tilt-up Concrete Association awards for completed projects. Past president of the Florida Structural Engineers Association of Palm Beach. Member of FEMA Florida Task Force 2 as a Structure's Specialist. 2010 ENGINEER OF THE YEAR- Tilt Up Concrete Asso.			

10. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Quantum Marine Corporate Offices* Hollywood, Florida	2016	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The new environmentally conscientious Corporate Headquarters for Quantum is a three story 30,000 SF LEED certified building and consolidates the entire company under one roof. The site has over 80 parking spaces strategically located within a 2.5 acre tree preserve area. Cost: \$6,226,000. Role: Structural Engineer.		
b.	Florida DMS Lantana Motorist Services Facility Renovations* Lantana, Florida	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Exterior and interior renovation of a 6,700 square foot government office building for the Florida Highway Safety and Motor Vehicles Department. The project includes new office and training room layout, ADA compliant bathrooms and transaction counter, new finishes throughout, new A/C unit and duct work throughout, new roof system, and new exterior windows and doors. Cost: \$650,000. Role: Structural Engineer.		
c.	Foundcare Medical Office Center Renovation & Addition* West Palm Beach, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Renovation/remodeling and addition to 8,000 square feet of existing offices located on the first and second floors into Primary Care Medical Offices and Administrative Offices; and an addition including a new two-story lobby entrance and pharmacy on the ground floor. Cost: \$1,320,000. Role: Structural Engineer.		
d.	City of Sunrise Athletic Complex Addition and Renovation* Sunrise, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Addition and renovation of a 1,156,848 square foot park. The complex will have a new athletic building, new playground, and new plaza for food vendors or food markets. In addition, three new multi-sport fields will be added along with a concession stand and sports commentator tower. Est. Cost: \$11,700,000. Role: Structural Engineer.		
e.	North Homeless Assistance Center (NHAC) Renovations* Pompano Beach, Florida	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Renovation of the existing North HAC facilities for or improved entry/access, safety, and operational function including a new conditioned enclosure of the current Main Entrance canopy, as well as renovations to the Southwest quadrant of the facility which includes client intake areas, operations, administrative areas, restrooms and other homeless assistance center functions. Cost: \$2,750,000. Role: Structural Engineer.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
1

21. TITLE AND LOCATION <i>(City and State)</i> BROWARD COUNTY CONTINUING CONTRACT BROWARD COUNTY, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Jeffrey Thompson, Assistant Director	c. POINT OF CONTACT TELEPHONE NUMBER (954) 357-8460
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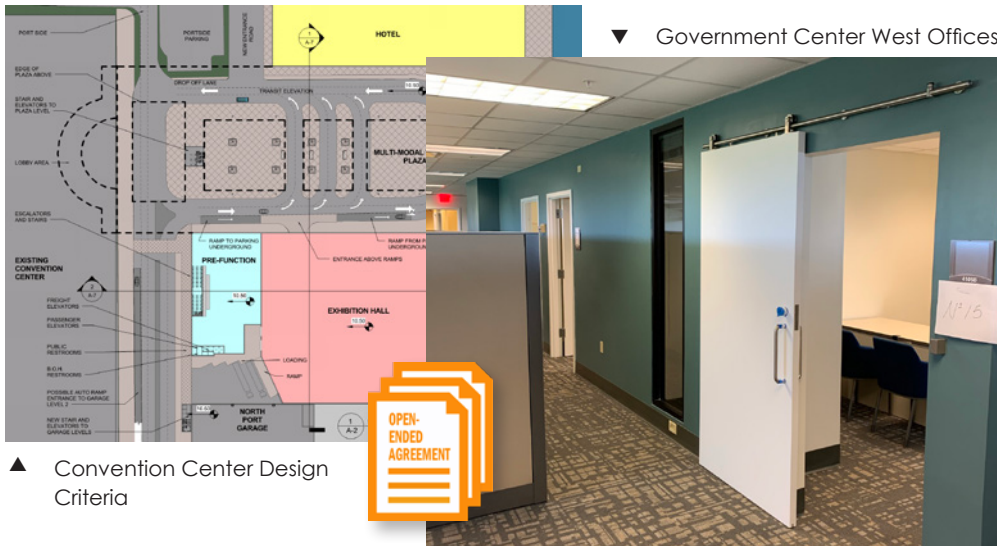
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Under the firm's continuing contract with Broward County for OVER 28 YEARS (and recently renewed), SMA has been involved with multiple projects with varying scopes, sizes and costs.

Projects within the Past Five Years Include:

- Main Library Plaza Restoration
- Convention Center Design Criteria

- Electric Bus Charging Infrastructure
- Fourth Floor Renovation at Government Center West
- First Floor Renovation at Government Center East
- Main Library Exterior Refurbishment
- EOC Computer Room Relocation
- Judicial Complex
- Judges Bench



SIZE: Various Sizes	
CONSTRUCTION COST: ≤ \$2,000,000	
SCOPE: Full A/E Services	
RELEVANCY	
<input checked="" type="checkbox"/>	Government Facilities
<input checked="" type="checkbox"/>	Continuing Contract (29 Years)
<input checked="" type="checkbox"/>	Building Renovations
<input checked="" type="checkbox"/>	Space Programming
<input checked="" type="checkbox"/>	Design Criteria
<input checked="" type="checkbox"/>	Government Offices
<input checked="" type="checkbox"/>	Same Team
<input checked="" type="checkbox"/>	Past Five Years

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
2

21. TITLE AND LOCATION <i>(City and State)</i> CITY OF WESTON EMERGENCY OPERATIONS CENTER WESTON, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> 2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER The City of Weston	b. POINT OF CONTACT NAME Darrel L. Thomas, Asst. City Manager, CFO	c. POINT OF CONTACT TELEPHONE NUMBER (954) 385-2000
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Saltz Michelson Architects provided general architectural services for the City's approximately 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's Emergency Operations Center, kitchen facilities, IT Offices, and multi-purpose space. The third floor is for the Emergency Operations staff sleeping quarters and support spaces.



SIZE: 26,962 Square Feet	
COST: \$7,398,945	
SCOPE: Full A/E Services	
RELEVANCY/FEATURES	
<input checked="" type="checkbox"/>	Government Facility
<input checked="" type="checkbox"/>	Operations Room
<input checked="" type="checkbox"/>	Government Offices
<input checked="" type="checkbox"/>	Dormitories/Sleeping Rooms
<input checked="" type="checkbox"/>	Kitchen/Dining

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
3

21. TITLE AND LOCATION <i>(City and State)</i> SUNRISE ATHLETIC COMPLEX SUNRISE, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Sunrise	b. POINT OF CONTACT NAME Chris Ulrich, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 888-6060
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



COST: \$15,808,754	
SCOPE: Full A/E Services	
RELEVANCY	
<input checked="" type="checkbox"/>	Municipal Project
<input checked="" type="checkbox"/>	Similar Type Project
<input checked="" type="checkbox"/>	Same Team Members
<input checked="" type="checkbox"/>	Past Five Years



Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields.

Park: 1,156,848 SF
 Athletic Building: 15,000 SF

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
4

21. TITLE AND LOCATION <i>(City and State)</i> FLORIDA DEPT. MANAGEMENT SERVICES CONTINUING CONTRACT BOYNTON BEACH/LANTANA, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015/2018	CONSTRUCTION <i>(If applicable)</i> 2015/2018

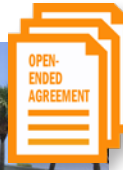
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER FL Dept. of Management Services	b. POINT OF CONTACT NAME Elvie Rubio, Senior Projects Architect	c. POINT OF CONTACT TELEPHONE NUMBER (850) 487-0796
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

**WXEL-TV/PBS REGLAZING & ROOF REPLACEMENT
BOYNTON BEACH, FL**

Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for control rooms support. New glazing storefront and window systems along select areas of the east, north and west sides of the building were removed and reinstalled. The work was coordinated and completed in phases so the facility could remain in operation during construction.



**LANTANA MOTORIST SERVICES RENOVATIONS
LANTANA, FL**

Renovation of a 6,700 SF office building for the FL Highway Safety and Motor Vehicles Department. Project includes new office and training room layout, ADA compliant bathrooms and transaction counter, new finishes throughout, new A/C unit and duct work throughout, new roof system and new exterior windows and doors.

SIZE: 33,000 SF 6,700 SF
COST: \$1,464,579 \$650,000
SCOPE: Full A/E Services
RELEVANCY
<input checked="" type="checkbox"/> Government Facilities
<input checked="" type="checkbox"/> Continuing Contract
<input checked="" type="checkbox"/> Similar Type Projects
<input checked="" type="checkbox"/> Building Renovations
<input checked="" type="checkbox"/> Building Envelope Replacement

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 5
---	--

21. TITLE AND LOCATION <i>(City and State)</i> MEMORIAL HEALTHCARE SYSTEM CONTINUING CONTRACT BROWARD COUNTY, FLORIDA	22. YEAR COMPLETED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">PROFESSIONAL SERVICES 1995 - Present</td> <td style="width: 50%; padding: 2px;">CONSTRUCTION <i>(If applicable)</i> 1995 - Present</td> </tr> </table>	PROFESSIONAL SERVICES 1995 - Present	CONSTRUCTION <i>(If applicable)</i> 1995 - Present
PROFESSIONAL SERVICES 1995 - Present	CONSTRUCTION <i>(If applicable)</i> 1995 - Present		

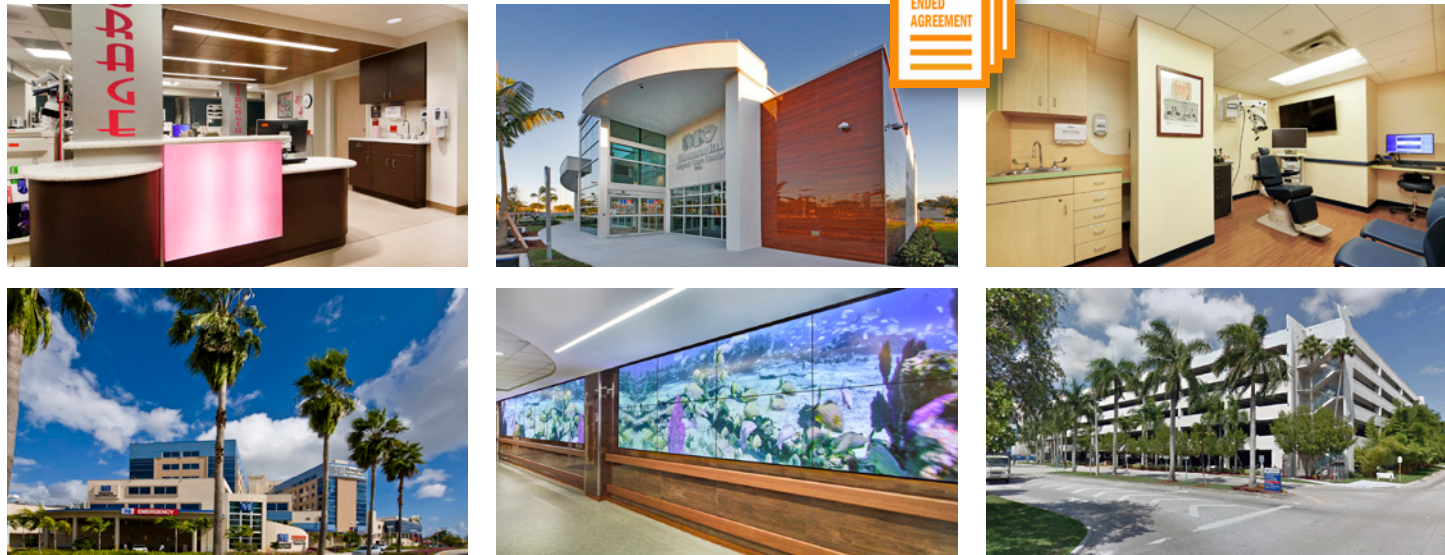
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Memorial Healthcare System	b. POINT OF CONTACT NAME Mark Greenspan Dir. of Construction (retired)	c. POINT OF CONTACT TELEPHONE NUMBER (954) 265-8674
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Under our open-ended contract **(twenty-seven consecutive years)** with the South Broward District/Memorial Healthcare System, we have been the architects for numerous AHCA approved projects within its six hospitals and other medical facility projects including cancer centers, urgent care centers, women's centers, rehabilitation facilities, parking garages, medical office buildings, surgery centers, facade renovations, a data center and many other large and small projects.

SIZE: Various	
CONSTRUCTION COST: \$50K - \$28M	
SCOPE: Full A/E Services, LEED AP	
RELEVANCY	
<input checked="" type="checkbox"/>	Continuing Contract
<input checked="" type="checkbox"/>	Public/Essential Facilities
<input checked="" type="checkbox"/>	Renovations/New Construction
<input checked="" type="checkbox"/>	Hurricane Hardening



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Bildworx Design	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale	(3) ROLE MEP Engineering
c.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, Florida	(3) ROLE Structural Engineering
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
6

21. TITLE AND LOCATION <i>(City and State)</i> CITY OF WESTON FIRE STATION NO. 21 WESTON, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER The City of Weston	b. POINT OF CONTACT NAME Bernard Eugene, Capital Project Construction Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 385-2600
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

A new 12,578 square foot, one-story fire station built on a vacant, 2.33-acre parcel of land. The facility is capable of withstanding a Category 5 hurricane and includes watch room, three apparatus bays, nine bunk rooms, offices, exercise room, kitchen and dining area, bunker gear, day room, three-bay apparatus space, and building support spaces as well as site development, on grade parking, concrete drive aprons, and site lighting.



SIZE: 12,578962 Square Feet
COST: \$4,434,285
SCOPE: Full A/E Services
RELEVANCY/FEATURES
<input checked="" type="checkbox"/> Government Facility
<input checked="" type="checkbox"/> Fire Station
<input checked="" type="checkbox"/> Government Offices
<input checked="" type="checkbox"/> Dormitories/Sleeping Rooms
<input checked="" type="checkbox"/> Kitchen/Dining Area
<input checked="" type="checkbox"/> Site work
<input checked="" type="checkbox"/> Category 5 Hurricane
<input checked="" type="checkbox"/> Past Five Years



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
7

21. TITLE AND LOCATION <i>(City and State)</i> BROWARD COLLEGE STUDENT SERVICES BUILDING RENOVATION DAVIE, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward College	b. POINT OF CONTACT NAME Priscila Fort, Senior Construction PM	c. POINT OF CONTACT TELEPHONE NUMBER (954) 347-6555
-------------------------------------	---	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



SIZE: 4,800 Square Feet	
COST: \$1,144,067	
SCOPE: Full A/E Services	
RELEVANCY/FEATURES	
✓	Public client
✓	Continuing Contract
✓	Space programming
✓	Interior improvements
✓	IT/Data
✓	Remained in operation
✓	Green design
✓	Past five years

Under a continuing contract, full A/E Services for the 4,800 SF interior renovation of the one-story Student Services building. Work included new partitions, ceilings & lighting, associated electrical, mechanical, and plumbing, and a new dedicated mechanical unit for the existing IT room.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION (City and State)

CITY PARK
SUNRISE, FLORIDA

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2021	2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

The City of Sunrise

b. POINT OF CONTACT NAME

Meghan Kaufold, Project Manager

c. POINT OF CONTACT TELEPHONE NUMBER

(954) 888-6070

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



SIZE: ±284,937 Square Feet
CONSTRUCTION COST: \$6,551,367
SCOPE: Full A/E Services

RELEVANCY

<input checked="" type="checkbox"/>	Municipal Project
<input checked="" type="checkbox"/>	Similar Type Project
<input checked="" type="checkbox"/>	Same Team Members
<input checked="" type="checkbox"/>	Past Five Years



Renovation of a ± 284,937 square foot park including playing fields, landscaping, new open multipurpose playing field, renovation of restroom building, new 2,000 SF restroom/storage facility, renovation of playground equipment and play surface, a new covered splash pad play area, two new basketball courts, resurface and re-equip two existing tennis courts, a new covered theatrical stage shelter, new field/path lighting, and security (call stations/AED boxes).

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (City and State)

LAUDERHILL TRANSIT CENTER
LAUDERHILL, FLORIDA

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2021	2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Broward County

b. POINT OF CONTACT NAME

David Hawke, Construction Project Manager Supervisor

c. POINT OF CONTACT TELEPHONE NUMBER

(954) 357-5638

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



SIZE: 68,000 SF Parcel/3 Buildings

COST: \$11,595,607

SCOPE: Full A/E Services

RELEVANCY

<input checked="" type="checkbox"/>	Government Facility
<input checked="" type="checkbox"/>	Transit Center
<input checked="" type="checkbox"/>	Net Positive
<input checked="" type="checkbox"/>	Pursuing LEED v4 BD+C Transit Station
<input checked="" type="checkbox"/>	LEED Gold Certification
<input checked="" type="checkbox"/>	New Construction
<input checked="" type="checkbox"/>	Past Five Yeras

Seated on a 1.5 acre parcel, this new transit center is comprised of three buildings - Broward County Transit services, a security office, and a public restroom building. The complex will serve over 8,000 transit passengers daily, and provides ten bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses. With portion of the pedestrian canopy constructed of integral solar panels, this bus transit hub will be the first net positive structure in the County.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, FL	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
10

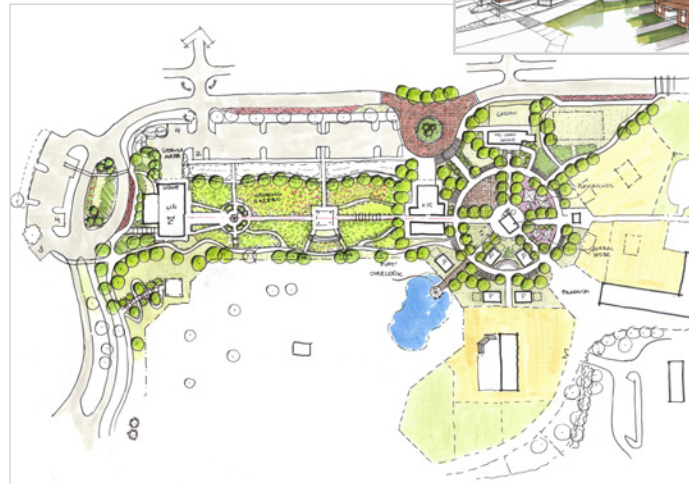
21. TITLE AND LOCATION <i>(City and State)</i> TRADEWINDS PARK NORTH COCONUT CREEK, FLORIDA	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Nadine Levy, AIA, LEED AP, Construction PM Supervisor	c. POINT OF CONTACT TELEPHONE NUMBER (954) 577-4616
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Tradewinds Park North (Park) is the premier Broward County equestrian facility. Improvements to the Park include an animal barn with educational arena, welcome center, open-air event venue, gatehouses, picnic shelters, interactive water fountain, windmill, landscaping, wayfinding signage, site connections and other features necessary to execute the County's master plan for the Park. The proposed improvements will embrace a theme of sustainability and South Florida farm life rich in history but also in the relevance of contemporary applications for urban farming and modern homesteading.



SIZE: Various	
COST: \$7,725,000 (Est.)	
SCOPE: Full A/E Services	
RELEVANCY/FEATURES	
<input checked="" type="checkbox"/>	Coconut Creek
<input checked="" type="checkbox"/>	Government Agency
<input checked="" type="checkbox"/>	Similar Type Project
<input checked="" type="checkbox"/>	Past Five Years

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CHAPTER 4.

6. STANDARD FORM 330



G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Charles Michelson, AIA	Architect/Principal-In-Charge	X	X	X	X	X	X	X	X	X	X
Sheff Devier, AIA	Architect/Sr. Project Manager	X	X			X				X	X
Norman Schwartz, AIA	Architect/Project Manager	X	X	X		X			X		
Maday Gutierrez, RA	Architect/Project Manager	X			X				X	X	
Frida Dunayer	Interiors/Project Manager	X	X	X	X	X	X	X	X	X	
Juan Pablo Garcia	BIM Manager	X	X	X		X			X	X	X
Sima Azar, MSEE	MEP Principal-in-Charge					X					
Raji Sayegh, PE	Electrical Engineer					X					
Michael Bassford, PE	Mechanical Engineer					X					
Mark Johnson, PE	Structural Engineer	X		X	X	X			X	X	

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Broward County Continuing Contract	6	Weston Fire Station No. 21
2	Weston Emergency Operations Center	7	Broward College Student Services Building
3	Sunrise Athletic Center & Park	8	Sunrise City Park
4	Florida Department of Management Services Continuing Contract	9	Lauderhill Transit Center
5	Memorial Healthcare System Continuing Contract	10	Tradewinds Park North

CHAPTER 4.

6. STANDARD FORM 330



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

07/22/2022

33. NAME AND TITLE

Charles A. Michelson, AIA, ACHA, LEED AP, President

CHAPTER 4.

6. STANDARD FORM 330



<h3>ARCHITECT-ENGINEER QUALIFICATIONS</h3>	1. SOLICITATION NUMBER <i>(if any)</i> RFQu 22-013
--	---

PART II - GENERAL QUALIFICATIONS
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM <i>(or Branch Office)</i> NAME Saltz Michelson Architects, Inc.	3. YEAR ESTABLISHED 1996	4. UNIQUE ENTITY IDENTIFIER 94-585-1731	
2b. STREET 3501 Griffin Road		5. OWNERSHIP a. TYPE Corporation b. SMALL BUSINESS STATUS CBE	
2c. CITY Fort Lauderdale	2d. STATE FL		2e. ZIP CODE 33312
6a. POINT OF CONTACT NAME AND TITLE Charles A. Michelson, AIA, ACHA, LEED AP, President			
6b. TELEPHONE NUMBER 954.266.2700	6c. E-MAIL ADDRESS SMA@SaltzMichelson.com		

8a. FORMER FIRM NAME(S) <i>(if any)</i> Mark L. Saltz Architects, Inc. Mark L. Saltz, AIA, Architect	8b. YEAR ESTABLISHED 1980 1976	8c. UNIQUE ENTITY IDENTIFIER 94-585-1731 94-585-1731
--	--------------------------------------	--

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
02	Administrative	7	1	C10	Commercial Bldg, Shopping Centers	5
06	Architect	10		C11	Community Facilities	6
08	CADD Technician	11		C13	Computer Facilities	3
48	Project Manager	2		D04	Design-Build	7
37	Interior Design	1		E02	Educational Facilities	8
				F02	Field Houses, Gyms, Stadiums	2
				G01	Garages, Parking Decks	5
				H09	Hospital/Medical Facilities	8
	Other Employees					
Total		31	1			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>	PROFESSIONAL SERVICES REVENUE INDEX NUMBER																						
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">a. Federal Work</td> <td style="width:50%; text-align: center;">1</td> </tr> <tr> <td>b. Non-Federal Work</td> <td style="text-align: center;">6</td> </tr> <tr> <td>c. Total Work</td> <td style="text-align: center;">6</td> </tr> </table>	a. Federal Work	1	b. Non-Federal Work	6	c. Total Work	6	<table style="width:100%;"> <tr> <td style="width:33%;">1. Less than \$100,000</td> <td style="width:33%;">6. \$2 million to less than \$5 million</td> <td style="width:33%;">7. \$5 million to less than \$10 million</td> </tr> <tr> <td>2. \$100,000 to less than \$250,000</td> <td>8. \$10 million to less than \$25 million</td> <td>9. \$25 million to less than \$50 million</td> </tr> <tr> <td>3. \$250,000 to less than \$500,000</td> <td>9. \$25 million to less than \$50 million</td> <td>10. \$50 million or greater</td> </tr> <tr> <td>4. \$500,000 to less than \$1 million</td> <td></td> <td></td> </tr> <tr> <td>5. \$1 million to less than \$2 million</td> <td></td> <td></td> </tr> </table>		1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	2. \$100,000 to less than \$250,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	3. \$250,000 to less than \$500,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	4. \$500,000 to less than \$1 million			5. \$1 million to less than \$2 million		
a. Federal Work	1																						
b. Non-Federal Work	6																						
c. Total Work	6																						
1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million																					
2. \$100,000 to less than \$250,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million																					
3. \$250,000 to less than \$500,000	9. \$25 million to less than \$50 million	10. \$50 million or greater																					
4. \$500,000 to less than \$1 million																							
5. \$1 million to less than \$2 million																							

12. AUTHORIZED REPRESENTATIVE <i>The foregoing is a statement of facts.</i>	
a. SIGNATURE 	b. DATE 07/22/2022
c. NAME AND TITLE Charles A. Michelson, AIA, ACHA, LEED AP, President	

CHAPTER 4.

6. STANDARD FORM 330



ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)
RFQu 2022-013

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME KEITH			3. YEARS ESTABLISHED 1998	4. DUNS NUMBER 618480219
2b. STREET 301 East Atlantic Boulevard			5. OWNERSHIP	
2c. CITY Pompano Beach	2d. STATE FL	2e. ZIP CODE 33060	a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Stephen Williams, Sr., PE VD and Vice President of Civil Engineering			b. SMALL BUSINESS STATUS N/A	
6b. TELEPHONE NUMBER 954-788-3400		6c. E-MAIL ADDRESS marketing@keithteam.com		
8a. FORMER FIRM NAME(S) (if any) Keith and Associates, Inc.			7. NAME OF FIRM (if block 2a is a branch office) N/A	8b. YR. ESTABLISHED N/A
			8c. DUNS NUMBER N/A	

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) Firm	(2) Branch			
02	Administrative	26	18	A06	Airports; Terminals and Hangars	7
12	Civil Engineering, PE	11	7	B02	Bridges	3
60	Transportation Engineering, PE	1	0	C07	Coastal Engineering	3
15	Construction Inspector	6	6	C10	Commercial Building (Low Rise)	7
16	Construction Manager	20	18	C11	Community Facilities	6
29	G.I.S. Specialist	1	1	C15	Construction Management	7
38	Land Surveyor, PSM	4	4	C16	Construction Surveying	4
39	Landscape Architect, RLA	4	0	E02	Educational Facilities	4
47	Planner: Urban/Regional	6	0	F02	Field Houses; Gyms; Stadiums	4
48	Project Manager	3	3	G04	G.I.S. Services; Development, Analysis	2
53	Scheduler	1	1	H07	Highways, Street, Airfield Paving	5
	Landscape Designer	9	0	H09	Hospitals & Medical Facilities	3
	Project Engineer	28	17	I06	Irrigation; Drainage	6
	Project Surveyor	7	7	L03	Landscape Architecture	6
	Survey Field Crew	13	13	P05	Planning (Community, Regional...)	5
	Subsurface Utility Engineer	3	2	R03	Railroad; Rapid Transit	3
	Subsurface Utility Field Crew	8	8	R04	Recreation Facilities (Parks, Marinas, etc.)	6
	Utility Coordinator	7	4	S10	Surveying; Platting; Mapping; Flood Study	6
	VDC/BIM/CIM	1	1	S13	Storm Water Handling & Facilities	6
				T04	Topographic Surveying & Mapping	6
				W03	Water Supply; Treatment & Distribution	5
				Z01	Zoning; Land Use Studies	3
TOTAL		158	110			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	N/A	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	8	3. \$250,000 to less than \$500,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	
c. Total Work	8	4. \$500,000 to less than \$1 million			
		5. \$1 million to less than \$2 million			

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 1/25/22
c. NAME AND TITLE Stephen Williams, Sr., PE VD and Vice President of Civil Engineering	

CHAPTER 4.

6. STANDARD FORM 330



ARCHITECT-ENGINEER QUALIFICATIONS	1. SOLICITATION NUMBER (If any) RFQu 2022-013
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PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Bildworx Design, LLC dba Bildworx Design			3. YEAR ESTABLISHED 2016	4. UNIQUE ENTITY IDENTIFIER XVU2HNPMD49
2b. STREET 300 SE 2nd Street, Suite 600				
2c. CITY Fort Lauderdale			2d. STATE FL	2e. ZIP CODE 33301
6a. POINT OF CONTACT NAME AND TITLE Sima Azar, President			5. OWNERSHIP a. TYPE LLC S-Corp b. SMALL BUSINESS STATUS Yes (NAICS Code 541330)	
6b. TELEPHONE NUMBER (954) 933-8246		6c. EMAIL ADDRESS sima@bildworx.com		
8a. FORMER FIRM NAME(S) (If any) Bildworx Design, PLLC			8b. YEAR ESTABLISHED 2016	8c. UNIQUE ENTITY IDENTIFIER N/A

8a. FORMER FIRM NAME(S) (If any) Bildworx Design, PLLC			8b. YEAR ESTABLISHED 2016	8c. UNIQUE ENTITY IDENTIFIER N/A
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9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
21	Electrical Engineer	1		A11	Auditoriums & Theaters	1
48	Project Manager	1		C11	Community Facilities	1
				E02	Educational Facilities; Classrooms	1
				E03	Electrical Studies and Design	1
				E05	Elevators; Escalators; People-Mov	1
				F03	Fire Protection	1
				G02	Gas Systems (Propane; Natural, Et	1
				H04	Heating; Ventilating; Air Conditioni	1
				H11	Housing (Residential, Multi-Family;	1
				L04	Libraries; Museums; Galleries	1
				L05	Lighting (Interior; Display; Theater,	1
				L06	Lighting (Exteriors; Streets; Memori	1
				O01	Office Buildings; Industrial Parks	1
				P07	Plumbing & Piping Design	1
				R06	Rehabilitation (Buildings; Structure	1
				T01	Telephone Systems (Rural; Mobile;	1
				T02	Testing & Inspection Services	1
				V01	Value Analysis; Life-Cycle Costing	1
	Other Employees					
Total		2				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	0	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	1	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	1	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	10. \$50 million or greater	
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 7/20/2022
c. NAME AND TITLE Sima Azar, President	

CHAPTER 4.

6. STANDARD FORM 330



ARCHITECT-ENGINEER QUALIFICATIONS	1. SOLICITATION NUMBER RFQU 22-013
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PART II - GENERAL QUALIFICATIONS
(If a firm has branch offices, complete for each specific branch office seeking work.)

2A. FIRM (OR BRANCH OFFICE) NAME Johnson Structural Group, Inc.			3. YEAR ESTABLISHED 1998	4. DUNS NUMBER
2B. STREET 20423 State Road 7; Suite F6215			5. OWNERSHIP A. TYPE Corporation	
2C. CITY Boca Raton	2D. STATE FL	2E. ZIP CODE 33498		
6A. POINT OF CONTACT NAME AND TITLE Mark Johnson, PE - President			B. SMALL BUSINESS STATUS SBE	
6B. TELEPHONE NUMBER 561.982.8999 x 11		6C. E-MAIL ADDRESS mark@johnsonstructural.com		
7. NAME OF FIRM (if block 2a is a branch office)			7. NAME OF FIRM (if block 2a is a branch office)	
8A. FORMER FIRM NAME(S) (if any) n/a			8B. YR. ESTABLISHED n/a	8C. DUNS NUMBER n/a

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
A. FUNCTION CODE	B. DISCIPLINE	C. NO. OF EMPLOYEES		A. PROFILE CODE	B. EXPERIENCE	C. REVENUE INDEX NUMBER (see below)
		(1) FIRM	(2) BRANCH			
57	Structural Engineer	4		S09	Design of Commercial Structures	4
08	CAD Technician	1				
02	Administrative	1				
Total		6				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	0	1. Less than \$100,000. 6. \$2 million to less than \$5 million 2. \$100,00 to less than \$250,000 7. \$5 million to less than \$10 million 3. \$250,000 to less than \$500,000 8. \$10million to less than \$25 million 4. \$500,000 to less than \$1 million 9. \$25 million to less than \$50 million 5. \$1 million to less than \$2 million 10. \$50 million or greater
b. Non-Federal Work	0	
c. Total Work	4	

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
A. SIGNATURE 	B. DATE July 25, 2022
C. NAME AND TITLE Judy Johnson, CEO	

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5.

SUBCONSULTANT FORMS

KEITH & ASSOCIATES

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Keith and Associates Inc., dba KEITH

ADDRESS: 301 E Atlantic Boulevard, Pompano Beach, FL 33060

FEIN: 65-0806421 CAGE: 4QV51

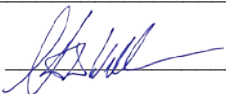
LICENSE NUMBER: 7928 (Engineering)
LA6666804 (LA)
LB6860 (PSM) STATE OR COUNTY: Florida

LICENSE TYPE: Registry
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: N/A

LICENSEE NAME: Keith and Associates, Inc.

PROPOSER'S SIGNATURE: 

PROPOSER'S NAME: Stephen Williams, Sr., PE

PROPOSER'S ADDRESS: 301 E Atlantic Boulevard, Pompano Beach, FL 33060


PROPOSER'S PHONE NUMBER: Office: (954) 788-3400 Cell: -

PROPOSER'S EMAIL ADDRESS: swilliams@KEITHteam.com

By: Keith and Associates Inc., dba

KEITH
Name of Corporation/Entity

301 E Atlantic Boulevard, Pompano Beach, FL 33060
Address of Corporation/Entity


Signature of President or Authorized Principal

By: Stephen Williams, Sr., PE

Title: VD, Vice President of Civil Engineering (If the Proposer is a Corporation, affix corporate seal)



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.~~

~~PROPOSAL PRICE PROPOSAL~~ \$ _____

~~Proposer~~ _____

APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST

TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Stephen Williams, Sr., PE, hereinafter referred to as “Affiant,” who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**

the VD, Vice President of Civil Engineering of Keith and Associates Inc., dba KEITH
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant’s address is: 301 E Atlantic Boulevard, Pompano Beach, FL 33060

3. Attached hereto as Exhibit “A” is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant’s corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual’s or entity’s interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Stephen Williams, Sr., PE,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 05 day of July, 2022,

by Stephen Williams, Sr., PE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.





Notary Public

Kristen Lawlor
(Print Notary Name)
State of Florida at Large
My Commission Expires: 09/09/2022

(Printed, typed, or stamped commissioned name of notary public)

**APPENDIX D
DRUG FREE WORKPLACE**

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____



PROPOSER: Stephen Williams, Sr., PE

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Southwest Ranches

by Stephen Williams, Sr., PE


for Keith and Associates Inc., dba KEITH

whose business address is 301 E Atlantic Boulevard, Pompano Beach, Florida 33060

and (if applicable) its Federal Employer Identification Number (FEIN) is 65-0806421

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Stephen Williams, Sr., PE
(Printed Name)
VD, Vice President of Civil Engineering
(Title)

The foregoing instrument was acknowledged before me by means of


physical presence or online notarization,

this 05 day of July, 2022,

by Stephen Williams, Sr., PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public
Kristen Lawlor
(Print Notary Name)
State of Florida at Large
My Commission Expires: 09/09/2022

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT


State of Florida)
) ss:
County of Broward)

Stephen Williams, PE being first duly sworn deposes and says that:

- (1) He/She is the VD, Vice President of Civil Engineering (Owner, Partner, Officer, Representative or Agent) of Keith and Associates Inc., dba KEITH the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Stephen Williams, Sr., PE

(Printed Name)
VD, Vice President of Civil Engineering

(Title)

The foregoing instrument was acknowledged before me by means of


physical presence or online notarization,

this 05 day of July, 2022,

by Stephen Williams, Sr., PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public
Kristen Lawlor

(Print Notary Name)
State of Florida at Large
My Commission Expires: 09/09/2022

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: Keith and Associates Inc., dba KEITH

Street address: 301 E Atlantic Boulevard

City, State, Zip: Pompano Beach, FL 33060

Certified By: Stephen Williams, Sr., PE
(Type or print)

Title: VD, Vice President of Civil Engineering

Signature:  Date: 07/05/2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Stephen Williams, Sr., PE

Proposer's Name: Keith and Associates Inc., dba KEITH

Proposer's Address: 301 E Atlantic Boulevard

Pompano Beach, FL 33060

Proposer's Phone Number: (954) 788 - 3400

Proposer's Email: swilliams@KEITHteam.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Engineering 7928

Landscape Architecture LA6666804

PSM LB6860

PROPOSER:  _____

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 05 day of July, 2022,

by Stephen Williams, Sr., PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



Kristen Lawlor
Notary Public

Kristen Lawlor
(Print Notary Name)
State of Florida at Large
My Commission Expires: 09/09/2022

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: 

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX I**

CERTIFICATE OF AUTHORITY (If Individual / Sole Proprietor)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that Stephen Williams, Sr., PE, as Principal or Owner

of (Company name) Keith and Associates Inc., dba KEITH, is hereby authorized to execute the Proposal dated 2022, to the Town of Southwest Ranches and his execution thereof, attested by the undersigned, shall be the official act and deed of Keith and Associates Inc., dba KEITH.

(Company Name)

IN WITNESS WHEREOF, I have hereunto set my hand this 05 day of July, 2022.

Kristen Lawlor

Secretary:



PROPOSER: 

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
*APPENDIX J

CERTIFICATE OF AUTHORITY (If Partnership)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

NOTICE

“RESOLVED, that _____
of the Partnership be and is hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:

(SEAL)

PROPOSER:  _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on January 4, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Stephen Williams, Sr., PE, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, June 27th, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 05 day of July, 2022.



Secretary:



PROPOSER: 

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
***APPENDIX L**
CERTIFICATE OF AUTHORITY (If Joint Venture)

State of _____)
) ss:
 County of _____)

I HEREBY CERTIFY that a meeting of the Principals of the _____

A corporation existing under the laws of the State of _____ held on _____, 20____, the following resolution was duly _____ and adopted:

“RESOLVED, that, _____, as _____ of the Joint Venture be and is _____ authorized to execute the Proposal dated, _____ 20____, to the Town of Southwest Ranches official act and deed of this Joint Venture.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have here unto set my hand this _____, 20____.

 Secretary:
 (SEAL)

PROPOSER:  _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX M
PROPOSAL BOND

Bond No. _____

PROPOSAL BOND

State of Florida)
County of Broward) ss:

KNOW ALL MEN BY THESE PRESENTS, that we, _____
_____, as Principal, and _____

_____, as Surety, are held and firmly bound unto the Town of Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of (\$ _____), lawful money of the United States, for the payment of which _____ and truly to be made, we bind ourselves, our executors, administrators and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Proposal, dated _____ 27 2022 for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said Town the appropriate Contract Documents, including any required insurance and bonds, and shall in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several seals this ____ day of _____, 20__, the name and the corporate seal of each corporate party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____

(Individual or Partnership Principal)

(SEAL)

N/A

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
City of Pompano Beach	100 West Atlantic Boulevard Pompano Beach, FL 33060	(954) 786-4683	Fernand Thony fernand.thony@copbfl.com
City of Hallandale Beach	400 South Federal Highway Hallandale Beach, FL 33009	(954) 457-1300	Peter Kunen, PE, CFM pkunen@cohb.gov
Town of Pembroke Park	3150 Southwest 52nd Avenue Pembroke Park, FL 33023	(954) 966-4600	Myriam Jacques mjacques@tppfl.gov
City of Deerfield Beach	150 Northeast 2nd Avenue Deerfield Beach, FL 33441	(954) 427-3343	Priscilla Cygielnik pcygielnik@deerfield-beach.com
City of Sunny Isles Beach	18070 Collins Avenue Sunny Isles Beach, FL 33160	(305) 792-1817	Richard Labinsky rlabinsky@sibfl.net
City of Plantation	400 Northwest 73rd Avenue Plantation, FL 33317	(954) 797-2282	Samira Shalan, PE sshalan@plantation.org

PROPOSER: 

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

Keith and Associates Inc. , hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Keith and Associates Inc. 's failure to comply with such regulations.

Kristen Lawlor
ATTEST

Keith and Associates Inc., dba KEITH
CONTRACTOR



BY: [Signature]

Stephen Williams, Sr., PE
Print Name

Date: 07/05/2022

PROPOSER: [Signature]

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Keith and Associates Inc., dba KEITH

Proposer's Name: Stephen Williams, Sr., PE

Proposer's Address: 301 E Atlantic Boulevard

Pompano Beach, FL 33060

Proposer's Phone Number: (954)788 - 3400

Proposer's Email: swilliams@KEITHteam.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Engineering 7928

Landscape Architecture LA6666804

PSM LB6860

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 05 day of July, 2022,

by Stephen Williams, Sr., PE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Kristen Lawlor

(Print Notary Name)

State of Florida at Large

My Commission Expires: 09/09/2022



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: _____



**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Keith and Associates

Reference Contact: Priscilla Cygielnik

Reference Agency: City of Deerfield Beach

Reference Email: pcygielnik@deerfield-beach.com

Telephone: 954 616-7046

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Keith provided engineering services for development of contract documents for a SRTS/LAP funded project

Was the project completed on time and within the specified guidelines?

Yes with oversight

What problems were encountered (claims)?

Environmental compliance required additional services unanticipated by the consultant

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 8 Qualifications 8 Budget Control 7

Final Product 8 Cooperation 8 Reliability 8

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

APPENDIX Q
PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3 (three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Keith

Reference Contact: Myriam Jacques

Reference Agency: Town of Pembroke Park

Reference Email: MJacques@tppfl.gov

Telephone: (954) 966-4600, x200

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Keith did engineering drainage and sewer improvements studies, sewer force main replacement, HMGP drainage project, acted as the Town's Consultant Planner in the last 3 years

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

None.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: KEITH & ASSOCIATES, INC. Reference

Contact: FERNAND THONY, GO BOND DIRECTOR

Reference Agency: CITY OF POMEROY BEACH

Reference Email: fernand.thony@copbfl.com

Telephone: (954) 786-7923

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Engineering Design Services for : Martin Luther King Blvd. Reconstruction Phase 2

Was the project completed on time and within the specified guidelines?

Yes project was completed substantially on time and within specified guidelines.

What problems were encountered (claims)?

Despite the pandemic of COVID 19 which created unforeseen challenges , materials scarcity and some minor work delays we had no consultant claims.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 9 Qualifications 9 Budget Control 9

Final Product 9 Cooperation 9 Reliability 9

Would you contract with this Consultant again? Yes No Maybe

Comments:

Consultant provided professional and reliable services to the City and maintained continuity even during the hard times of the pandemic where staffing levels where staffing level were a challenge in the industry.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

**APPENDIX R
 SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
Architecture	Saltz Michelson Architects	3501 Griffin Rd. Ft. Lauderdale, FL 33312
General Environmental Engineering	The Chappell Group Inc.	714 East McNab Road Pompano Beach, FL 33060


PROPOSER:  _____


TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1  _____

Addendum No. 2  _____

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER:  _____

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: _____

2. Contact information for Project Owner: **INSERT PROOF**
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: _____
4. Date of Claim: _____
5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER:  _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
 APPENDIX U

Form <b style="font-size: 24pt;">W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	<b style="font-size: 18pt;">Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.																																																						
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Keith and Associates, Inc.																																																								
2 Business name/disregarded entity name, if different from above dba KEITH																																																								
Print or type. See specific instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____																																																							
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		5 Address (number, street, and apt. or suite no.) See instructions. 301 East Atlantic Boulevard 6 City, state, and ZIP code Pompano Beach, FL 33060 7 List account number(s) here (optional)																																																						
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> </tr> <tr> <td colspan="9" style="text-align: center;">OR</td> </tr> <tr> <td colspan="9" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 25px;">6</td><td style="width: 25px;">5</td><td style="width: 25px;">-</td><td style="width: 25px;">0</td><td style="width: 25px;">8</td><td style="width: 25px;">0</td><td style="width: 25px;">6</td><td style="width: 25px;">4</td><td style="width: 25px;">2</td> </tr> <tr> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> </tr> </table>		Social security number																		OR									Employer identification number									6	5	-	0	8	0	6	4	2										Requester's name and address (optional)
Social security number																																																								
OR																																																								
Employer identification number																																																								
6	5	-	0	8	0	6	4	2																																																
Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.																																																								
Sign Here	Signature of U.S. person ▶	Date ▶ 2/1/22																																																						
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.																																																								
<ul style="list-style-type: none"> • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later. 																																																								
Cat. No. 10231X Form W-9 (Rev. 10-2018)																																																								

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX V

Client#: 1053971

KEITHAS1

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607		CONTACT NAME:	
		PHONE (A/C, No, Ext): 813 321-7500	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
			NAIC #
		INSURER A : Transportation Insurance Company	20494
		INSURER B : Continental Insurance Company	35289
		INSURER C : National Fire Insurance Co. of Hartford	20478
		INSURER D : Arch Insurance Company	11150
		INSURER E :	
		INSURER F :	

INSURED
Keith and Associates, Inc. dba KEITH
301 E Atlantic Blvd.
Pompano Beach, FL 33060

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	X	7018350787	02/19/2022	02/19/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/PROP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	X	X	7018350773	02/19/2022	02/19/2023	COMBINED SINGLE LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0	X	X	7018350742	02/19/2022	02/19/2023	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N		X	7018350756	02/19/2022	02/19/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability			CPP006493602	02/19/2022	02/19/2023	\$2,000,000 per claim \$6,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER Proof of Coverage	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>B. M. Carl</i>

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ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD
 #S34982758/M34976333

MRLEW

TOWN OF SOUTHWEST RANCHES, FLORIDA
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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

or
Email: venessa@southwestranches.org

REASONS

1. _____ Do not offer the product/service or equipment.
2. _____ Schedule would not work.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specific scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (_____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

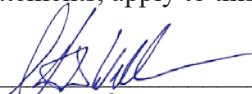
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Keith and Associates Inc., dba KEITH, certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Stephen Williams, Sr., PE VD

Name and Title of Contractor's Authorized Official

07/05/22

Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

TOWN OF SOUTHWEST RANCHES, FLORIDA
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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

Stephen Williams, Sr., PE VD

Name and Title of Contractor's Authorized Official

07/05/22

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

The screenshot shows the E-Verify website interface. At the top, there is a navigation bar with the E-Verify logo and links for Home, Cases, Reports, and Resources. A user profile for Dawn McNaught is visible in the top right. Below the navigation bar is a blue header for "My Company Account". The main content area is titled "My Company Profile" and "Company Information". It displays a table of company details:

Company Name Keith and Associates, Inc.	Doing Business As (DBA) ---
Company ID 418972	Enrollment Date May 31, 2011
Employer ID Number 650806421	Unique Entity Identifier (UEI) ---
DUNS Number 618480219	Total Number of Employees 20 to 99
NAICS Code 541	Sector Professional, Scientific, and Technical Services

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Keith and Associates Inc., dba KEITH 301 E Atlantic Boulevard, Pompano Beach, FL 33060

2. The correct name of the Proposer is:

Stephen Williams Sr., PE

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Incorporation #P98000006011, Engineering 7928, Landscape Arch LA6666804, PSM LB6860

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Fernand Thony	100 West Atlantic Boulevard, Pompano Beach, FL	(954) 786-4683
Myriam Jacques	3150 Southwest 52nd Avenue, Pembroke Park, FL	(954) 966-4600 ext 200
Priscilla Cygielnik	150 Northeast 2nd Avenue, Deerfield Beach, FL	(954) 616-7046

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

See resumes beginning on page 10

7. State the name of the individual who will have personal supervision of the work:

Stephen Williams, Sr., PE and Mark Castano, PE

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

In 2020, KEITH was named as a third-party defendant in a case (No. CACE-18-026597) between a client of ours and a local resident. KEITH was found at no fault with no errors or omissions. The case was settled.

KEITH has not been involved in any other litigation over the past 5 years.

Case: CACE-18-026597 E-Filed 10/16/2020

Name of Court: Circuit of the 17th Judicial Court in and for Broward County, Florida

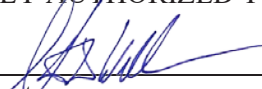
Opposing Counsel: Law Offices of Fred Land Fulmer, PA

fifulmerlaw@aol.com 954-763-1052

TOWN OF SOUTHWEST RANCHES, FLORIDA
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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.



Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25 day of July, 2022,

by Stephen Williams Sr., PE (name of person acknowledging) who is personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.



NOTARY PUBLIC



Kristen Lawlor
(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



(Authorized Signature)

Stephen Williams Sr., PE VD

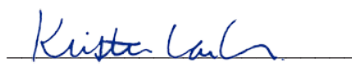
(Print Name and Title)

Keith and Associates Inc., dba KEITH

(Name of Firm)

STATE OF Florida)
) SS.
COUNTY OF Broward)

The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,
25 day of July, 2022,
by Stephen Williams Sr., PE who is personally known to me or who has produced
_____ as identification and
who did did not take an oath.

NOTARY PUBLIC:


(Signature)
Kristen Lawlor

(Print Name)



My commission expires: 09/09/2022

**APPENDIX AC
SAM.GOV PROOF OF REGISTRATION**

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

KEITH AND ASSOCIATES, INC.

Unique Entity ID VBLCPKTQD5J6	Registration Status Active Registration	Expiration Date Jun 21, 2023
CAGE/NCAGE 4QV51	Purpose of Registration All Awards	
Physical Address 301 E Atlantic BLVD Pompano Beach, Florida 33060-6643, United States	Mailing Address 301 East Atlantic Boulevard Pompano Beach, Florida 33060-6643, United States	

**APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

INSERT PROOF

N/A

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BILDWORX DESIGN

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Bildworx Design, LLC

ADDRESS: 300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301

FEIN: 81-4181267 CAGE: 86PG7

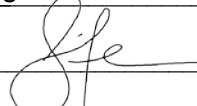
LICENSE NUMBER: 78700 STATE OR COUNTY: FL/Broward

LICENSE TYPE: Professional Engineer
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: 

LICENSEE NAME: Raji Sayegh

PROPOSER'S SIGNATURE: 

PROPOSER'S NAME: Sima Azar

PROPOSER'S ADDRESS: 300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301


PROPOSER'S PHONE NUMBER: Office: _____ Cell: (954) 933-8246

PROPOSER'S EMAIL ADDRESS: sima@bildworx.com

By: Sima Azar

Bildworx Design, LLC
Name of Corporation/Entity

300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301
Address of Corporation/Entity


Signature of President or Authorized Principal

By: Sima Azar

Title: President (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.~~

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Sima Azar, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**
 the President of Bildworx Design, LLC.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.

[Signature]
Affiant
Sima Azar
(Print Affiant Name)

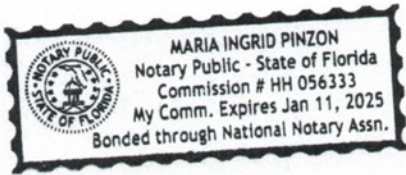
The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20th day of JULY, 2022,

by Sima Azar (name of person acknowledging) who is
personally known to me or who has produced as identification and who

did did not take an oath.



[Signature]
Notary Public
Maria Pinzon
(Print Notary Name)
State of Florida at Large
My Commission Expires: 01/11/2025

(Printed, typed, or stamped commissioned name of notary public)

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE:  _____

PROPOSER: Bildworx Design, LLC

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to The Town of Southwest Ranches

by Sima Azar

for Bildworx Design, LLC

whose business address is 300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301

and (if applicable) its Federal Employer Identification Number (FEIN) is 81-4181267

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a "person" as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

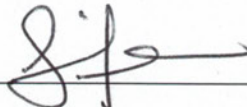
The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Sima Azar
(Printed Name)
President
(Title)

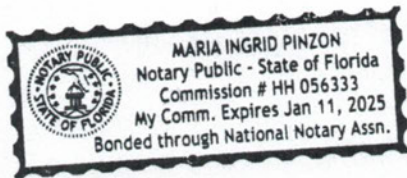
The foregoing instrument was acknowledged before me by means of

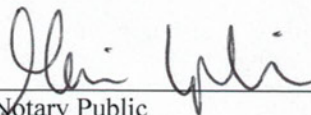
physical presence or online notarization,

this 20th day of JULY, 2022,

by Sima Azar (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public

Maria Pinzon
(Print Notary Name)

State of Florida at Large
My Commission Expires: 01/11/2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT


State of Florida)
) ss:
County of Broward)

Sima Azar being first duly sworn deposes and says that:

- (1) He/She is the President (Owner, Partner, Officer, Representative or Agent) of Bildworx Design, LLC the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Sima Azar
(Printed Name)
President
(Title)

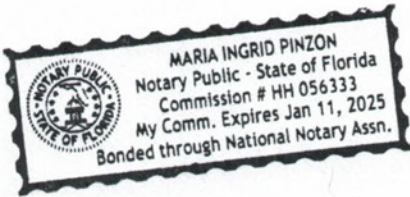
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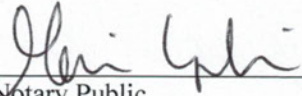
physical presence or online notarization,

this 20th day of JULY, 2022,

by Sima Azar (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public

Maria Pinzon
(Print Notary Name)
State of Florida at Large
My Commission Expires: 01/11/25

(Printed, typed, or stamped commissioned name of notary public)

APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.


Organization: Bildworx Design, LLC

Street address: 300 SE 2nd Street, Suite 600

City, State, Zip: Fort Lauderdale, FL 33301

Certified By: Sima Azar
(Type or print)

Title: President

Signature:  Date: July 20, 2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Bildworx Design, LLC

Proposer's Name: Sima Azar

Proposer's Address: 300 SE 2nd Street, Suite 600

Fort Lauderdale, FL 33301

Proposer's Phone Number: (954) 933-8246

Proposer's Email: sima@bildworx.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Raji Sayegh, PE 78700

PROPOSER: Bildworx Design, LLC

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 20, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Sima Azar, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 20, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 20th day of July, 2022.


Secretary: _____

(SEAL)

PROPOSER: Bildworx Design, LLC

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
City of Margate CRA	5790 Margate Boulevard Margate, FL 33063	(954) 972-6458	Michael A. Jones Parks & Recreation Director majones@margatefl.com
Broward Sherrif's Office	2601 W. Broward Blvd. Fort Lauderdale, Florida	(954) 831-8318	Kim Byron Planning, Development & Facilities Specialist Kim_Byron@sheriff.org
City of Sunrise	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6002	Earl Prizlee Project Manager EPrizlee@sunrisefl.gov
City of Boca Raton	201 W. Palmetto Park Road Boca Raton, FL 33432	(561) 416-3391	Wayne Anderson / Daniel Baldwin Facilities Manager wanderson@myboca.us dbaldwin@myboca.us
City of Tamarac	6011 Nob Hill Rd. Tamarac, FL 33321	(954) 597-3716	Ronald Stein Sr. Project Manager Ron.Stein@tamarac.org
City of Coral Springs	9500 W Sample Rd Coral Springs, FL 33065	(954) 504-8700	Mohamed Zabar Facilities Superintendent mzabar@coralsprings.org

PROPOSER: Bildworx Design, LLC

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS


TO THE TOWN OF SOUTHWEST RANCHES:

Sima Azar, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Bildworx Design, LLC 's failure to comply with such regulations.

ATTEST

Bildworx Design, LLC

CONTRACTOR

BY:  _____

Sima Azar

Print Name

Date: July 20, 2022

PROPOSER: Bildworx Design, LLC

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Bildworx Design, LLC

Proposer's Name: Sima Azar

Proposer's Address: 300 SE 2nd Street, Suite 600

Fort Lauderdale, FL 33301

Proposer's Phone Number: (954) 933-8246

Proposer's Email: sima@bildworx.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Raji Sayegh, PE 78700

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX Q
PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Bildworx Design

Reference Contact: Chris Ulrich

Reference Agency: City of Sunrise

Reference Email: culrich@sunrisefl.gov

Telephone: (954) 888-6060

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

HVAC System Evaluation, HVAC and Fire Alarm Design.

Was the project completed on time and within the specified guidelines?

The Construction documents were provided on time and as specified

What problems were encountered (claims)?

No problems were noted and no claims have been made to date

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 9 Qualifications 9 Budget Control 9

Final Product 9 Cooperation 9 Reliability 9

Would you contract with this Consultant again? Yes No Maybe

Comments:

The project was recently bid and was awarded to a contractor in May 2022 for construction.

The values given above is for consulting work provided to date for this project.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

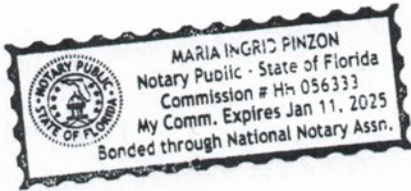
physical presence or online notarization,

this 20th day of JULY, 2022,

by Sima Azar (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



[Signature]
Notary Public

Maria Pinzon
(Print Notary Name)

State of Florida at Large
My Commission Expires: 01/11/25

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Bildworx Design, LLC [Signature]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Not applicable.

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: _____

4. Date of Claim: _____
5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Bildworx Design, LLC

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Bildworx Design LLC	
2 Business name/disregarded entity name, if different from above Bildworx Design	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 1054 Cedar Falls Dr	Requester's name and address (optional)
6 City, state, and ZIP code Weston, FL 33327	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
8	1	-	4	1	8	1	2	6	7

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶	07/20/2022
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

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INSERT PROOF OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

Table with producer information (Propel Insurance, Tacoma Commercial Insurance) and insured information (Bildworx Design LLC). Includes contact details for Kellie Hogan and a list of insurers (INSURER A-F) with their NAIC numbers.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main table listing insurance coverages including Commercial General Liability (BLS59172181), Automobile Liability (BAS59172181), Umbrella Liability, and Workers Compensation. Includes columns for policy numbers, effective/expiration dates, and various limits.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Table with two columns: CERTIFICATE HOLDER (Evidence of Insurance) and CANCELLATION (Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Includes authorized representative signature).

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

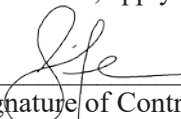
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Bildworx Design, LLC _____, certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Sima Azar, President

Name and Title of Contractor's Authorized Official

July 20, 2022

Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

Sima Azar, President

Name and Title of Contractor's Authorized Official

July 20, 2022

Date

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APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

Company ID Number: 1819766

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Bildworx Design, LLC (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

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4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.
 5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.
 - a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.
 6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.
 - b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.
- Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.
7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
 8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
 - a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

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employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

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(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

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reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

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- b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.
- c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.
- d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.
- e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:
- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
 - ii. The employee's work authorization has not expired, and
 - iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).
- f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:
- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
 - ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
 - iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

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Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

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- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

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case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

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employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.
6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:
 - a. Scanning and uploading the document, or
 - b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).
7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.
8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.
2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

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B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

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Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

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Approved by:

Employer Bildworx Design, LLC	
Name (Please Type or Print) Sima Azar	Title
Signature Electronically Signed	Date 04/07/2022
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 04/07/2022

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Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Bildworx Design, LLC
Company Facility Address	1054 Cedar Falls Dr Weston, FL 33327
Company Alternate Address	300 SE 2nd Street Suite 600 Fort Lauderdale, FL 33301
County or Parish	BROWARD
Employer Identification Number	814181267
North American Industry Classification Systems Code	541
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

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Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FLORIDA 1 site(s)

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Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Sima Azar
Phone Number (954) 933 - 8246
Fax Number
Email Address sima@bildworx.com

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TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX AA

PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Bildworx Design, LLC, 300 SE 2nd Street, Suite 600, Fort Lauderdale, FL 33301

2. The correct name of the Proposer is:

Bildworx Design

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Professional Engineering Florida License: 78700 / FL Sunbiz: L16000071343

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No.

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Earl Prizlee, City of Sunrise	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6602
Wayne Anderson, City of Boca Raton	201 W. Palmetto Park Road, Boca Raton, FL 33432	(561) 416-3391
Abbas Zackria, Walters Zackria Associates	5813 N Andrews Way, Fort Lauderdale, FL 33309	(954) 522-4123

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Mechanical, Electrical, and Plumbing (MEP) Engineering, Lighting, Technology.

7. State the name of the individual who will have personal supervision of the work:

Sima Azar, President

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

Not Applicable



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company
BILDWORX DESIGN, LLC

Filing Information

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Last Event	LC AMENDMENT
Event Date Filed	08/13/2018
Event Effective Date	NONE

Principal Address

1054 CEDAR FALLS DR
WESTON, FL 33327

Changed: 08/24/2017

Mailing Address

300 SE 2nd Street
Suite 600
Fort Lauderdale, FL 33301

Changed: 05/05/2020

Registered Agent Name & Address

AZAR, SIMA
1054 CEDAR FALLS DR
WESTON, FL 33327

Name Changed: 07/11/2018

Authorized Person(s) Detail

Name & Address

Title AMBR

SAYEGH, RAJI
1054 CEDAR FALLS DR
WESTON, FL 33327

Title AMBR

AZAR, SIMA
1054 CEDAR FALLS DR
WESTON, FL 33327

Annual Reports

Report Year	Filed Date
2020	05/05/2020
2021	03/30/2021
2022	03/09/2022

Document Images

03/09/2022 -- ANNUAL REPORT	View image in PDF format
03/30/2021 -- ANNUAL REPORT	View image in PDF format
05/05/2020 -- ANNUAL REPORT	View image in PDF format
04/01/2019 -- ANNUAL REPORT	View image in PDF format
08/13/2018 -- LC Amendment	View image in PDF format
07/11/2018 -- LC Amendment and Name Change	View image in PDF format
03/15/2018 -- ANNUAL REPORT	View image in PDF format
08/24/2017 -- CORLCRACHG	View image in PDF format
04/15/2017 -- ANNUAL REPORT	View image in PDF format
05/09/2016 -- CORLCSTCNC	View image in PDF format
04/11/2016 -- Florida Limited Liability	View image in PDF format

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

[Signature]
Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

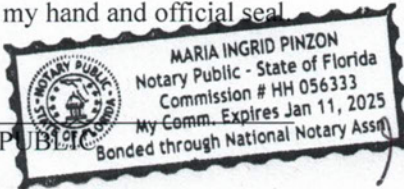
this 30th day of JULY, 2022,

by Sima Azar (name of person acknowledging) who is personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal

[Signature]
NOTARY PUBLIC



Maria Pinzon
(Name of Notary Public: Print, Stamp, or type as Commissioned)

APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

[Signature]
 (Authorized Signature)

Sima Azar, President
 (Print Name and Title)

Bildworx Design, LLC
 (Name of Firm)

STATE OF Florida)
) SS.
 COUNTY OF Broward)

The foregoing instrument was acknowledged before me,

by means of physical presence or online notarization,

20th day of JULY, 2022

by Sima Azar who is personally known to me or who has produced
 _____ as identification and

who did did not take an oath.

NOTARY PUBLIC:

[Signature]
 (Signature)
Maria Pinzon
 (Print Name)



My commission expires: 01/11/25

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AC
SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION

INSERT PROOF



You have 2 new alerts
[Show / Hide Alerts](#)



< [Update / Renew Registration](#)

YOUR ENTITY REGISTRATION INFORMATION:

BILDWORX DESIGN LLC Active Registration

UNIQUE ENTITY ID
XVU2HNPMXD49

PURPOSE OF REGISTRATION
ALL AWARDS

PHYSICAL ADDRESS
**1054 CEDAR FALLS DR
WESTON, FL 33327-1727
USA**

CAGE/NCAGE
86PG7

EXPIRATION DATE
MAY 5, 2023

What would you like to update?

I would like to update my Points of Contact

Points of Contact updates are effective immediately.


EXHIBIT "A"
DEBARMENT CERTIFICATION FORM

The Contractor certifies that, neither the Contractor firm nor any owner, partner, director, officer, or principal of the Contractor, nor any person in a position with management responsibility or responsibility for the administration of federal funds:

- (a) Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency;
- (b) Has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) above; or
- (d) Has within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.
- (e) The contractor is "Actively" registered with SAMS (Service for Award Management), and has been assigned the following DUNS Number: 116720599.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Dated this 20th day of July, 20 22

By 
Authorized Signature for Contractor

Sima Azar, President
Printed Name and Title

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JOHNSON STRUCTURAL GROUP

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Johnson Structural Group, Inc.

ADDRESS: 160 West Camino Real, Suite 1000, Boca Raton, FL 33432

FEIN: 65-0811767 CAGE: Pending

LICENSE NUMBER: CA8893 STATE OR COUNTY: Florida

LICENSE TYPE: Structural
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983, O=Mark
Johnson, PE#51983, L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:44:05-04'00'

LICENSEE NAME: Mark Johnson, PE

PROPOSER'S SIGNATURE: Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983, O=Mark
Johnson, PE#51983, L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:44:12-04'00'

PROPOSER'S NAME: Mark Johnson, PE

PROPOSER'S ADDRESS: 160 West Camino Real, Suite 1000, Boca Raton, FL 33432

PROPOSER'S PHONE NUMBER: Office: (561) 982-8999 Cell: (561) 702-0365

PROPOSER'S EMAIL ADDRESS: mark@johnsonstructural.com

By: Mark Johnson, PE

Johnson Structural Group, Inc.
Name of Corporation/Entity

160 West Camino Real, Suite 1000, Boca Raton, FL 33432
Address of Corporation/Entity

Mark Johnson, PE#51983
Signature of President or Authorized Principal

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson,
PE#51983, O=Mark Johnson, PE#51983, L=Boca Raton, S=Florida,
C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:44:20-04'00'

By: Mark Johnson, PE

Title: Owner/President (If the Proposer is a Corporation, affix corporate seal)



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.~~

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Mark Johnson, PE, hereinafter referred to as “Affiant,” who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

[] an individual **or**
 the Owner/President of Johnson Structural Group, Inc..
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant’s address is: 160 West Camino Real, Suite 1000, Boca Raton, FL 33432

3. Attached hereto as Exhibit “A” is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant’s corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual’s or entity’s interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.

Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark
Johnson, PE#51983, C=Mark Johnson,
PE#51983, L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:46:30-0400

Affiant

Mark Johnson, PE _____,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25th day of July, 2022,

by Mark Johnson, PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAMACDONALD
Commission # GG 246348
Expires November 11, 2022
Bonded Thru Budget Notary Services

Notary Public

Sandra MacDonal

(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____
Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson,
PE#51983, O="Mark Johnson, PE#51983", L=Boca Raton,
S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:48:01-0400'

PROPOSER: Johnson Structural Group, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to The Town of Southwest Ranches

by Mark Johnson, PE

for Johnson Structural Group, Inc.

whose business address is 160 West Camino Real, Suite 1000, Boca Raton, FL 33432

and (if applicable) its Federal Employer Identification Number (FEIN) is 65-0811767

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: Mark Johnson, PE#51983
Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com,
CN=Mark Johnson, PE#51983, O=Mark
Johnson, PE#51983, L=Boca Raton,
S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:48:52-04'00'

Mark Johnson, PE

(Printed Name)

Owner/President

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25th day of July, 2022,

by Mark Johnson, PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAM MACDONALD
Commission # **GG 245346**
Expires **November 11, 2022**
Bonded Thru Budget Notary Service

Sandra MacDonal
Notary Public

Sandra MacDonal
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT

State of Florida)
) ss:
County of Broward)

Mark Johnson, PE being first duly sworn deposes and says that:

- (1) He/She is the Owner/President (Owner, Partner, Officer, Representative or Agent) of Johnson Structural Group, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: _____
Mark Johnson, PE
(Printed Name)
Owner/President
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25th day of July, 2022,

by Mark Johnson, PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRAM MACDONALD
Commission # **GG 245348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonal
Notary Public

Sandra MacDonal
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

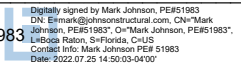
Organization: Johnson Structural Group, Inc.

Street address: 160 W Camino Real, Suite 1000

City, State, Zip: Boca Raton, FL 33432

Certified By: Mark Johnson, PE
(Type or print)

Title: Owner/President

Signature: Mark Johnson, PE#51983  Date: July 25, 2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Johnson Structural Group, Inc.

Proposer's Name: Mark Johnson, PE

Proposer's Address: 3501 Griffin Road

Fort Lauderdale, FL 33312

Proposer's Phone Number: (954) 266-2700

Proposer's Email: judy@johnsonstructural.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

CA8893

Florida PE#51983

PROPOSER: Johnson Structural Group, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
*APPENDIX K
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 25, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Mark Johnson, PE, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 25, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.


IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 25th day of July, 2022.

Secretary: _____

(SEAL)



PROPOSER: Johnson Structural Group, Inc.

Mark Johnson, PE#51983  Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN="Mark Johnson, PE#51983", O="Mark Johnson, PE#51983", L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:52:04-04'00'



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



JOHNSON, MARK

11893 WATERWOOD DRIVE
BOCA RATON FL 334280000

LICENSE NUMBER: PE51983

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Broward County	115 S. Andrews Avenue, Room A550 Fort Lauderdale, FL 33301	(954) 357-8460	Jeff Thompson, Assistant Director jthompson@broward.org
City of Lauderhill	5581 West Oakland Park Boulevard Lauderhill, FL 33313	(954) 730-3084	Scott Newton, Director, Parks & Recreation snewton@lauderdale-fl.gov
City of Sunrise	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6060	Chris Ulrich, Project Manager culrich@sunrisefl.gov
City of Dania Beach	100 West Dania Beach Boulevard Dania Beach, FL	(954) 924-6800 Ext. 3613	Dincer Akin Ozaydin, PE, GC dozaydin@daniabeachfl.gov
Broward College	3501 SW Davie Road Building 23 Davie, FL 33314	(954) 201-6975	Priscila Fort, Senior Construction Project Manager pfort1@broward.edu
Miami-Dade County	111 NW 1st Street, 24th Floor Miami, FL 33128	(305) 375-5242	Kevin Montero, Program Management Manager kevin.montero@miamidade.gov

PROPOSER: Johnson Structural Group, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

Mark Johnson, PE, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Johnson Structural Group 's failure to comply with such regulations.

ATTEST

Johnson Structural Group, Inc.
CONTRACTOR

BY: _____

Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com,
CN=Mark Johnson, PE#51983, O=Mark
Johnson, PE#51983, L=Boca Raton,
S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:53:15-04'00'

Mark Johnson, PE
Print Name

Date: July 25, 2022

PROPOSER: Johnson Structural Group, Inc.

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Johnson Structural Group, Inc.

Proposer's Name: Mark Johnson, PE

Proposer's Address: 160 West Camino Real, Suite 1000

Boca Raton, FL 33432

Proposer's Phone Number: (561) 982-8999

Proposer's Email: mark@johnsonstructural.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

CA 8893

Florida PE# 51983

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25th day of July, 2022,

by Mark Johnson, PE (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



SANDRA M MACDONALD
Commission # **GG 245348**
Expires **November 11, 2022**
Bonded Thru Budget Notary Services

Sandra MacDonald
Notary Public

Sandra MacDonald
(Print Notary Name)
State of Florida at Large
My Commission Expires: 11/11/2022

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Johnson Structural Group, Inc.

Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com,
CN="Mark Johnson, PE#51983", O="Mark
Johnson, PE#51983", L=Boca Raton,
S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:54:04-04'00'

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Not applicable.

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: _____

4. Date of Claim: _____
5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Johnson Structural Group, Inc.

Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN="Mark
Johnson, PE#51983", O="Mark Johnson,
PE#51983", L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:54:45-04'00'

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Johnson Structural Group, Inc, certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Mark Johnson, PE#51983

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983,
O=Mark Johnson, PE#51983, L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE#51983
Date: 2022.07.25 14:55:20-04'00'

Signature of Contractor's Authorized Official

Mark Johnson, PE President
Name and Title of Contractor's Authorized Official

July 25, 2022
Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.

Mark Johnson, PE#51983 Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983,
O=Mark Johnson, PE#51983, L=Boca Raton, S=Florida, C=US
Contact Info: Mark Johnson PE#51983
Date: 2022.07.25 14:55:58-04'00'

Signature of Contractor's Authorized Official

Mark Johnson, PE President

Name and Title of Contractor's Authorized Official

July 25, 2022

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX AA

PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Johnson Structural Group, Inc. 160 West Camino Real, Suite 1000, Boca Raton, FL :

2. The correct name of the Proposer is:

Johnson Structural Group, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Structural Certification 8893 / Mark Johnson PE# 51983 / FL Sunbiz: P98000012674

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No.

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Jeffrey Thompson (Broward County)	115 S. Andrews Avenue, Room A550, FtL FL 33301	(954) 357-8460
Priscila Fort (Broward College)	3501 SW Davie Road, Building 23, Davie, FL 33314	(954) 201-6975
Chris Ulrich (City of Sunrise)	777 Sawgrass Corporate Parkway Sunrise, FL 33325	(954) 888-6060

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Comercial Structural Desgin of all types of structures and building systems.

7. State the name of the individual who will have personal supervision of the work:

Mark Johnson, PE

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

Not Applicable

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES

RFQu 22-013

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Digitally signed by Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983,
C=Mark Johnson, PE#51983, L=Local Ration, S=Florida, C=US
Contact Info: Mark Johnson PE# 51983
Date: 2022.07.25 14:57:01-0400'
Mark Johnson, PE#51983

Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 25th day of July, 2022,

by Mark Johnson, PE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.


NOTARY PUBLIC



SANDRAM MACDONALD
Commission # GG 245348
Expires November 11, 2022
Bonded Thru Budget Notary Services

Sandra MacDonal
(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AB
SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

PDF GENERATED BY Mark Johnson, PE#51983
DN: E=mark@johnsonstructural.com, CN=Mark Johnson, PE#51983
C=US, OU=Mark Johnson PE#51983
Date: 2022.07.25 14:57:46-0500
Mark Johnson, PE#51983

(Authorized Signature)

Mark Johnson, PE, President
(Print Name and Title)

Johnson Structural Group, Inc.
(Name of Firm)

STATE OF Florida)
) SS.
COUNTY OF Broward)

The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,
25th day of July, 2022,
by Mark Johnson who is personally known to me or who has produced
_____ as identification and
who did did not take an oath.

NOTARY PUBLIC:
Sandra MacDonalD
(Signature)
Sandra MacDonalD
(Print Name)



My commission expires: 11/11/2022



GLOBAL THINKING, LOCALLY MINDED.

3501 Griffin Road, Fort Lauderdale, FL 33312 · 954.266.2700 · WWW.SALTZMICHELSON.COM

**CONTINUING CONTRACT FOR PROFESSIONAL
ARCHITECTURAL SERVICES**

This Continuing Contract for Professional Architectural Services (“Continuing Contract”) is made and entered into this ____ day of _____ 2022, between the Town of Southwest Ranches, Florida, a political subdivision of the State of Florida (“Town”), and, Saltz Michelson Architects, Inc. a/k/a Saltz Michelson Architects a Florida Corporation licensed as an Authorized Professional Architectural Company, with qualifying architect, Charles A Michelson, AIA , License No. AA-0002897, collectively hereinafter referred to as "Architect".

WITNESSETH:

RECITALS:

WHEREAS, the Town has provided notice of the desired professional services and pursuant to RFQu 22-013, and adhered to the selection process pursuant to and in accordance with the Consultants’ Competitive Negotiation Act, Fla. Stat. §287.055, as amended from time to time, and the Town’s Procurement Code; and,

WHEREAS, the Town desires to engage the Architect to perform certain professional architectural services in accordance with this Continuing Contract, as permitted by the Consultants’ Competitive Negotiation Act; and

WHEREAS, the Architect desires to provide such professional engineering services in accordance with this Continuing Contract; and

WHEREAS, the Town represents that it has the authority to engage the Architect for the services set forth in RFQu 22-013, this Continuing Contract, and as approved by the Town’s Resolution No. _____.

NOW, THEREFORE, in consideration of the premises and the mutual benefits which will accrue to the parties hereto in carrying out the terms of this Continuing Contract, it is mutually understood and agreed as follows:

The above Recitals are true and correct and are incorporated herein and made a part of this Continuing Contract.

ARTICLE 1 - DESCRIPTION OF PROFESSIONAL SERVICES

1.1 Standard of Care. All services rendered by Architect and its consultants pursuant to this Continuing Contract will be performed in accordance with the standard of professional skill and care required for architects and other design professionals retained to design, document, coordinate and assist with, from commencement to finish of construction, the planning, design documentation, permitting and field observation of construction of the projects contemplated by this Continuing Contract; provided, however, that no work shall be performed unless and until a work authorization is executed and the Town has issued a Notice to Proceed as to any of the projects. Architect will

perform all services consistent with the interests of the Town and in accordance with the requirements of the State of Florida, including those promulgated by the South Florida Water Management District (“SFWMD”), the Central Broward Water Control District (“CBWCD”), South Broward Drainage District (“SBDD”), the Florida Department of Environmental Protection (“DEP”), the Florida Department of Transportation (“FDOT”), Broward County, Florida, the applicable edition of the Florida Building Code, with Broward County Amendments (“Florida Building Code”) and all other applicable codes, laws, regulations, ordinances, and all other applicable standards that govern the design and construction of projects under this Contract, including those of the Federal Emergency Management Agency (“FEMA”), the U.S. Army Corps of Engineers and the Environmental Protection Agency (“EPA”) as well as those requirements imposed by other governmental authorities having jurisdiction over the Town. Architect agrees to timely perform its services so as not to delay the projects under this Contract, time being of the essence, and as set forth in the Notice to Proceed. The projects (“Project” or “Projects”) which may be assigned to Architect, and subject of a Notice to Proceed, are those listed in RFQu 22-013, which RFQu is incorporated herein by reference.

1.1.1 Points of Contact. The Town’s Designated Point of Contact (or “Representative”) shall be:

**Mr. Andrew D. Berns, Town Administrator, 954-434-0008,
aberns@southwestranches.org or his designee.**

The Architect’s Designated Point of Contact shall be:

**Mr. Charles A. Michelson, AIA, 954-830-8026,
project@SaltzMichelson.com.**

1.1.2 Licensing and Other Obligations of Architect. The Architect will provide appropriate documentation to the Town to demonstrate that it and all of its consultants are properly licensed to perform all services relative to this Continuing Contract.

1.1.2.1 A consultant is a person or entity who the Architect has retained and who the Architect will pay to perform any of the services described in this Continuing Contract. Reasonable funds for such payment have been included as part of Architect’s compensation under this Continuing Contract.

1.1.2.2 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants, subcontractors and their respective employees or persons performing any of the services under this Continuing Contract.

1.1.2.3 The Architect shall have the sole obligation and responsibility to control and supervise all of its consultants. All subcontractors shall be approved by the Town, and the Architect may not contract with anyone with whom the Town has a reasonable objection. Contracts between the Architect and the consultants shall require each consultant to be bound to the Architect for all obligations and responsibilities which the Architect, by this Continuing Contract assumes toward the Town. This provision also applies to substitute

consultants hired during the course of this Continuing Contract to replace existing consultants in accordance with this Continuing Contract. The Architect shall retain responsibility for coordination of any consultants engaged by the Architect to provide services under this Continuing Contract and will likewise coordinate its services with those consultants retained by the Town. The Town agrees that all communications of the Town with the Architect's consultants will be made through the Architect's Representative unless such consultants have also been retained by the Town.

1.1.2.4 The Architect and its consultants will perform, without expense to the Town, such services as may be required to correct or remedy any negligent act, error or omission of the Architect or its consultants.

1.1.2.5 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants, subcontractors, and their respective employees or persons performing any of the services under this Agreement.

1.1.2.6 The Architect shall have the sole obligation and responsibility to select, control, payment and supervision of all of its consultants.

1.1.2.7 Should the design produced by the Architect result in construction bids that exceed the Project Budget for an individual project, the Architect shall provide all services to Town, at no charge, in order to modify the design to conform to the Project Budget requirements of the Town, provided, however, if the Architect proceeds based on the Construction Manager's confirmation that cost estimates for the Project are within the Project Budget, any re-design by Architect that may be needed due to Construction Manager's mis-estimation shall be provided as Additional Services by Architect, and based upon the Rate and Fee Schedule set forth at **Exhibit "B"** hereto, or as may otherwise be agreed upon by the parties. At the end of the second year, and each year thereafter, from the effective date of this Continuing Contract, the Architect may request an adjustment to the Rate and Fee Schedule, which adjustments are subject to the Town's review and approval. The Town's Construction Manager may be a designated employee or independent contractor. Further, references herein to a "Construction Manager" are for convenience only. Nothing herein shall be construed as requiring the Town to retain a Construction Manager, and the Town's obligations pursuant to this Continuing Contract may be otherwise fulfilled by person(s) appointed by the Town Administrator.

1.1.3 Architect's Basic Services for each assigned Project shall consist of the phases described below, with each phase more particularly described herein, and include normal structural, mechanical and electrical engineering services, lighting design, civil engineering, landscape architectural, code consulting, interior color palette, interior and exterior signage design, and any other services included herein as part of Basic Services. The phases, labeled A through G, below include:

- A. Programming for the Project, at the Town's discretion, may include cost estimating and a design charette with the public;
- B. Site Planning approval process for the Project;

- C. Schematic design;
- D. Design development;
- E. Construction documents, including Bid Documents and Specifications Manual;
- F. Permitting assistance/coordination; and
- G. Construction administration, including, but not limited to, sufficient quality and quantity of inspections to certify the Project, review of shop drawings, pay requests and other submittals, and a CADD/electronic file Record Set of Final As-Built Drawings.

1.1.4 Conflicts of Interest. The Architect shall not engage in any activity, or accept any employment, receive any monetary compensation, interest or contribution that could create the appearance of impropriety or compromise the Architect's professional judgment with respect to this Continuing Contract.

1.1.5 Programming. The Architect shall analyze and provide a written evaluation of the information furnished by the Town for each assigned Project, Town's schedule requirements for construction, and the Town's budget for the Cost of the Work of the Project, each in terms of the other (the "Project Program"). The Architect shall prepare the Project Program in a manner such that the Project Program is consistent with the requirements of the Project and shall notify the Town of all other information or consultant services that may be reasonably needed for the Project. Upon request by the Town, the Architect shall make a presentation to representatives of the Town to explain the Programming Services to be utilized in developing the Project. The Architect shall submit programming documents to the Town for evaluation and approval at intervals appropriate to the process. The Architect shall be entitled to rely on written approvals received from the Town to complete the Programming Services and in the further development of the Project.

1.1.5.1 The Architect shall recommend common standards utilized by other equivalently sized municipalities for such elements as area allowances, space allocation, travel distances, and furniture and equipment requirements.

1.1.5.2 The Architect shall establish general space quality standards for the Project related to such elements as lighting levels, equipment performance, acoustical requirements, security and aesthetics.

1.1.5.3 The Architect shall determine specific space requirements for the Project by:

- .1 identifying required spaces,
- .2 establishing sizes and relationships,
- .3 establishing space efficiency factors (ratio of net square footage to gross square footage), and
- .4 documenting particular space requirements such as special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs.

1.1.5.4 As part of the interim steps to the final version of the Project Program, the Architect shall provide to the Town no less than two different space allocation plans. At the Town's discretion, the Architect shall conduct a design charette with the public.

1.1.5.5 The Architect shall prepare, for the Town's review and approval, a final program document detailing all items identified hereinabove, incorporating written and graphic materials that shall include:

- .1 an executive summary;
- .2 documentation of the methodology used to develop the program;
- .3 all relationship and flow diagrams and matrices utilized to identify space allocations and relationships;
- .4 space listings by function and size;
- .5 space program sheets including standard requirements and special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs; and
- .6 estimated construction cost of the project, and if required by the Town, estimated operational and maintenance costs.

Upon the Town's written acceptance of the final program document that has been signed by the Town Administrator, it shall become the final Project Program. If otherwise required by Florida law, Architect shall also sign and seal the final Project Program.

1.1.6 Site Planning. As the Projects consist of existing sites, the Town and the Architect anticipate site planning needs for the Project to be minimal. Nevertheless, the Architect shall provide an evaluation of the site for the Project and the final Project Program, each in terms of the other, with a review of the existing site information to ascertain that it is consistent with the requirements of the Project.

1.1.7 Schematic Design Phase.

1.1.7.1 Upon the Town's written approval of the Project Program and any needed Site Planning, the Town may then authorize the Architect to proceed with the Schematic Design Phase of the Project. Only upon the Architect's receipt of a written and executed work order for schematic design for the Project from the Town that has been signed by the Town Administrator, shall the Architect be authorized to proceed with the Schematic Design Phase of the Project.

1.1.7.2 During the Schematic Design Phase, Architect shall review the Project Program and shall review and confirm in writing its understanding of these requirements and other design parameters with the Town, including the Town's Project Budget.

1.1.7.3 The Architect shall provide in writing a preliminary evaluation of the Project Program and comment on the Project Budget and Project Buildability requirements, each in terms of the other.

1.1.7.4 The Architect shall review with the Town and the Construction Manager's selection of materials, building systems and equipment; construction methods and methods of Project delivery.

1.1.7.5 Based on the mutually agreed upon Project Program and the Project Budget and Project Buildability requirements, the Architect shall prepare, for approval by the Town, Schematic Design Documents consisting of drawings, outline specifications and other documents illustrating the scale and relationship of Project components.

1.1.7.6 At intervals appropriate to the progress of the Schematic Design Phase, the Architect shall consult with the Town and provide schematic design studies for Town's and Construction Manager's review and comment, which comments will be provided promptly upon receipt of such studies so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes so as to cause no delay to the Project.

1.1.7.7 Upon completion of the Schematic Design Phase the Architect shall provide the drawings, outline specifications and other documents approved by the Town, to the Town and shall not proceed with the Design Development Phase until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the drawings and outline specifications and other documents, as necessary, for the Town to be able to confirm general conformance of the Schematic Design, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Design Development Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.8 Design Development Phase

1.1.8.1 Upon the Architect's receipt of a written and executed work order for design development for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Schematic Design Documents and any adjustments required by the Town in the Project Program or the Project Budget, the Architect shall prepare, for approval by the Town, the Design Development Documents consisting of drawings, outline specifications and other documents to fix and describe the size and character of the entire Project as to architectural, structural, mechanical, electrical, security, fire protection, civil engineering, materials and all such other elements as may be appropriate.

1.1.8.2 At intervals appropriate to the progress of the Design Development Phase, the Architect shall consult with the Town and provide Design Development Documents for the Town's and the Construction Manager's review and comment, which comments will be provided promptly upon receipt of such interim Design Development Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of comments so as to cause no delay to the Project.

1.1.8.3 Upon completion of the Design Development Phase, the Architect shall provide the Town with drawings, outline specifications and other documents

approved by the Town and shall not proceed with the Construction Documents Phase until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the Design Development Documents, as necessary, for the Town to be able to confirm general conformance of the Design Development Documents, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Construction Documents Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.9 Construction Document Phase

1.1.9.1 Upon the Architect's receipt of a written and executed work order for construction documents for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Design Development Documents and any further adjustments in the scope (including quantity) or quality of the Project or in the Project Budget by the Town, the Architect shall prepare, for approval by the Town, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project in such form to meet Project Buildability requirements and enable the governing jurisdiction (CAP Government, Inc. or other entity retained by the Town) to issue a building permit for the Project.

1.1.9.2 At intervals appropriate to the progress of the Construction Documents Phase, the Architect shall consult with the Town and provide documents for Town's and Construction Manager's review and ongoing Construction Cost Estimate and Project Buildability evaluation and comment, which comments will be provided promptly upon receipt of such interim Construction Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of such comments so as to cause no delay to the Project.

1.1.9.3 Upon completion of the Construction Documents, the Architect shall provide the Town with the Drawings and Specifications and other documents approved by the Town and shall not proceed with the next phase of the Project, including permitting, until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional charge to the Town, modify the Construction Documents, as necessary, for the Town to be able to confirm that the Construction Documents, Project Buildability and Project Budget requirements, including the Construction Cost Estimate, are in conformance with each other. Despite such general conformance, the Town may still elect not to proceed with submitting the Construction Documents to permitting, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.10 Permitting Assistance/Coordination. Upon the Architect's receipt of a written and executed work order for permitting assistance/coordination for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Construction Documents, Architect shall assist the Town in connection with the Town's responsibility for filing all documents required for the approval of governmental authorities having jurisdiction over the Project. To the extent that governmental authorities require

any substantive changes in the Construction Documents in **ORDER FOR THE REQUISITE PERMITS TO BE ISSUED FOR CONSTRUCTION OF THE PROJECT, THE ARCHITECT WILL** provide these proposed changes to the Town. If the required changes put the Construction Cost Estimate in excess of that provided for in the Project Budget, Architect will diligently work with Town (along with the permitting authorities) to revise the Construction Documents, at no additional cost to the Town, until these final Construction Documents meet the requirements of the permitting authorities, meet the requirements for Project Buildability and also conform to the final Project Budget.

1.1.11 PREPARATION OF PROJECT MANUAL

1.1.11.1 Upon the Architect's receipt of a written and executed work order for preparation of a Project Manual for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the final permitted Construction Documents approved by Town, the Architect shall prepare a Project Bid Documents and Specifications Manual that includes a complete set of the permitted Drawings and Specifications and other documents relevant to the construction of the Project.

1.1.11.2 If and when requested by the Town, the Architect shall assist the Town in promptly rendering interpretations and clarifications of the Drawings and Specifications in appropriate written form.

1.1.12 CONSTRUCTION PHASE-ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1.1.12.1 The Construction Phase will commence with the issuance by the Town to the successful bidder for the construction Work of the Project (the "Contractor"), a written Notice to Proceed with construction in accordance with the Contract entered into between the Town and the Contractor (the "Construction Contract"), a copy of which will be provided to the Architect upon its execution. Upon the Architect's receipt of a written and executed work order for administration of the Construction Contract that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization:

1.1.12.2 The Architect shall advise and consult with the Town during the Construction Phase.

1.1.12.3 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed by the Town and Architect in writing, to become generally familiar with the progress and quality of Work and to determine if Work is proceeding in accordance with the Contract Documents, as such documents are defined in the Construction Contract. The Architect shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of Work, provided, however, Architect shall make such on-site observations necessary to be able to keep the Town informed as to the quality and progress of the Work. On the basis of such on-site observations, Architect shall

keep the Town informed of the progress and quality of the Work and shall endeavor to guard the Town against defects and deficiencies in the Work. After each visit, the Architect will promptly provide the Town with a written report. If the Architect becomes aware of any defects or deficiencies in the Work, the Architect will provide prompt notice, followed by written confirmation, to the Town. If, in the Architect's opinion, special testing or inspection of the Work is needed, the Architect shall provide written recommendations for such testing or inspection procedures to the Town.

1.1.12.4 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

1.1.12.5 The Architect shall promptly issue a written report to the Town relative to deviations from the most recent construction schedule including but not limited to all updated schedules submitted by the Contractor for the Project.

1.1.12.6 As requested by the Town and based on the Architect's observations at the site and an evaluation of Contractor's Application for Payment, the Architect shall determine the amounts owing to Contractor and shall issue a Certificate for Payment in such amounts, as provided in the Contract Documents.

1.1.12.7 The issuance of a Certificate for Payment shall constitute a representation by the Architect to the Town that, based on the Architect's observations at the site and on the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated; that, to the best of the Architect's knowledge, information and belief, that the quality of Work is in accordance with the Contract Documents (subject to an evaluation of Work for conformance with the Contract Documents upon Substantial Completion, to the results of any subsequent tests required by or performed under the Contract Documents, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment); and that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment shall not be a representation that the Architect has made any examination to ascertain how and for what purpose the Contractor has used the money paid by the Town with respect to the Contract Sum. The Architect's review of the Contractor's Application for Payment shall be promptly performed, and in order to facilitate the Town's compliance with applicable Prompt Pay statutes.

1.1.12.8 The Architect shall be the interpreter of the requirements of the Construction Documents and the judge of the performance of such requirements by Contractor. The Architect shall render interpretations necessary for the proper execution or progress of Work, with reasonable promptness and in accordance with agreed upon time limits as described in this Continuing Contract and the Construction Contract. The Architect shall render written decisions, within a reasonable time so as not to delay the Work, on all claims, disputes, and other matters in question between the Town and the Contractor relating to the execution or progress of Work or the interpretation of the Construction Documents.

1.1.12.9 All interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Construction Documents, and shall be in written or graphic form. In the capacity of interpreter, the Architect shall endeavor to secure faithful performance by both the Town and Contractor and shall not show partiality to either.

1.1.12.10 The Architect's decisions in disputed matters with the Contractor relating to artistic effect shall be final if consistent with the intent of the Construction Documents, provided, however, such decision by the Architect shall be subject to approval of the Town. The Architect's decisions on any other claims, disputes, or other matters, including those in question between the Town and the Contractor shall be subject to Dispute Resolution as provided in this Continuing Contract and the Contract Documents.

1.1.12.11 The Architect shall have authority to reject Work which does not conform to the Construction Documents and Architect will promptly deliver a written report to the Town detailing the reasons for rejecting the Work. Whenever, in the Architect's reasonable opinion, it is necessary or advisable for the implementation of the intent of the Construction Documents, the Architect will have authority to require special inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work be then fabricated, installed or completed; but the Architect shall take action only after consultation with the Town and Contractor.

1.1.12.12 The Architect, in conjunction with the Town, shall review the shop drawings, samples or catalogue cuts which are required by the Construction Documents after review and approval by the Contractor (hereinafter "shop drawings"). The Architect and Town shall either approve or disapprove with written comments, as appropriate, shop drawings for conformance with the design intent of the Construction Documents and transmit them to the Contractor. The review of shop drawings shall be limited to two (2) submissions per identified issue under the scope of Basic Services and will be conducted only after the Contractor has coordinated said documents to indicate field conditions, proposed deviations from the Construction Documents, and other requirements which affect design intent. All submissions shall specifically include a representation by the Contractor to indicate that the required coordination has been performed. The Town will not be responsible for any additional compensation to the Architect for submission reviews in excess of two submissions for the same issue. Architect will seek compensation from the Contractor for its additional services for review of shop drawings submitted by the Contractor that exceed two (2) reviews for the same issue. If the Contractor unreasonably refuses to pay the Architect a reasonable fee for such Additional Services, such reasonable fee may, as provided in the agreement between the Town and Contractor, be paid by the Town to the Architect and back charged by the Town to Contractor.

1.1.13 CHANGE ORDERS

1.1.13.1 RFI's. The Architect will acknowledge the receipt of each Contractor-generated Request for Information (hereinafter "RFI") within five working (5) days after receiving it. The Architect will simultaneously issue a written responsive answer to the

Contractor and the Town for each RFI along with necessary descriptive drawings, specifications, or other documents with the promptness necessary to avoid unnecessary delay or cost but in no case no more than five working (5) days after the RFI is received by the Architect, subject to the Town, in its sole discretion, extending the time for responding to an RFI based upon a written request by the Architect setting forth the reasons for the extension. Approval of requests for extensions of time to respond to RFIs will not be unreasonably withheld by Town. Time is of the essence with respect to the Architect's review as referenced herein and for delivery of the documents and Services referenced herein.

1.1.13.2 Change Orders. The Architect will review and comment upon or take other appropriate action on proposed change orders prepared by the Contractor and review same with the Town for the Town's subsequent authorization in accordance with Contract Documents. The Architect will also analyze written requests by the Town for such changes in the Work. The Architect shall deliver the results of his analysis of all such proposed change orders in writing to the Town and Contractor within a reasonable time but in no case shall Architect's delivery of results of analysis be later than five working (5) days after the Architect's receipt of the request. If necessary, the Architect shall prepare, reproduce, and distribute Drawings and Specifications to describe Work to be added, deleted or modified. The Architect will modify, clarify, reproduce, and distribute Drawings and Specifications or other Contract Documents at no charge or expense to the Town, if the modification and/or clarification is the result of an error, omission or ambiguity created by the Architect.

1.1.13.3 The Architect, upon written approval by Town, shall have authority to order minor changes in Work not involving an adjustment in the Contract Sum or an extension of the Contract Time and which are not inconsistent with the intent of the Construction Documents. Such proposed changes shall **first** be reviewed with the Town and ultimately be memorialized by written order issued to the Contractor.

1.1.13.4 The Architect shall conduct inspections to determine the dates of Substantial Completion and Final Completion of the Work and shall issue appropriate Project Certificates for Payment as requested by the Town and Contractor.

1.1.13.5 The extent of the duties, responsibilities, and limitations of authority of the Architect as a representative of the Town during construction shall not be modified or extended without the written consent of the Town and the Architect.

1.1.13.6 Whether provided by the Construction Manager or determined through site visits, the Architect shall maintain written records to document all changes in the Work in a form that the Town may reasonably require. In addition, Architect will prepare a CADD file set of final record drawings based upon redlined/as-built drawings submitted by the Construction Manager/Contractor. These final record drawings in electronic CADD format will be delivered to the Town at the same time as Final Payment is made by the Town to reflect all changes to the permit set of drawings on file with the building department.

ARTICLE 2 - TOWN-PROVIDED ITEMS

2.1 The Town's preliminary program requirements sets forth the Town's objectives, known constraints and criteria for the Project. The Town's listing of its preliminary project requirements shall be provided to the Architect along with the Notice to Proceed and shall be utilized by the Architect to prepare the Project Program.

2.2 The Architect shall be entitled to rely on the accuracy and completeness of the information provided by the Town. The Architect shall not be held responsible for any errors or omissions that may arise solely as a result of erroneous or incomplete information provided by the Town and/or the Town's consultants, provided, however, this does not relieve the Architect of its obligation to report any observed error or inconsistency with the intent of the Project Program.

2.3 Service Authorization Forms. For all services covered under this Continuing Contract, Architect shall be required to obtain a written Notice to Proceed, in the form attached hereto as **Exhibit "A,"** signed by the Town Administrator in advance of providing any such services to the Town. The Notice to Proceed shall specify in detail the nature of the services requested, the not to exceed cost to the Town for same (with actual cost to be fully substantiated by Architect upon completion), and the time frame for completion. All services performed by Architect without a written authorization from the Town shall be performed at Architect's sole cost and expense.

ARTICLE 3 - FEES

3.1 Subject to the Town's issuance of a Notice to Proceed and individual work orders, the Town shall pay the Architect the total compensation for the Project(s), in accordance with the total fee indicated in a Project fee schedule executed by both the Town and Architect, and which will be developed based upon the approved Rate and Fee Schedule. Architect's total compensation includes all fees, costs and expenses that may be incurred by the Architect to complete the design and construction administration of the Project, including, but not limited to, all professional services provided by or through the Architect, drawings, calculations and other documents, travel expenses and all other costs or expenses, for or related to the Project, as well as the time for performance. A Notice to Proceed shall not be issued by the Town until a Project fee schedule has been fully executed. Additionally, Architect shall not perform any services without individual work orders which may be required to be provided by the Town Administrator, and in accordance with this Continuing Contract. Hourly rates for Architect's consultants shall also be in accordance with the Rate and Fee Schedule.

3.2 Payment on account of services rendered, shall be made monthly, based on the percentage of completion of the Project, upon presentation of the Architect's invoice for same, along with a partial waiver and release from Architect indicating a release of all claims, including, but not limited to, equitable liens, through the last date of services rendered and included in the invoice. Should any portion of the invoice be in dispute, other portions, if any, that are not in dispute or not deemed, by the Town, to be funds likely necessary to be put towards the issue in dispute, shall be paid per the terms of this Continuing Contract. Any billing concerns shall be submitted in writing by the Town to the Architect describing the disputed portion of the invoice in detail for discussion and resolution.

3.3 Payment on account of undisputed amounts of the Architect's Total Compensation shall be made within thirty (30) days of invoice date or as otherwise provided by Florida Statute 218.73.

3.4 Payments due the Architect which remain unpaid for thirty (30) days after the due date provided herein, shall bear interest at the statutory rate provided by Florida Statutes 218.74.

3.5 Payment for the Architect's services will be made in accordance with the local government Prompt Payment Act Section 218.73, Florida Statutes.

3.6 Purchasing Card (PCARD) Acceptance: The method of payment (check/credit card) is at the Town's sole option. The Town may choose to compensate vendors for goods and/or services via a Town Purchasing Card (PCARD), provided that the fee for use of such service does not exceed three percent (3%) of the invoice amount. No other costs or services shall be billed to the Town, and without limiting the generality of the foregoing, vendor shall not impose any service charge or fee, penalty, or other exaction of any kind against payments rendered by the PCARD. Payments made by PCARD shall be accepted on a "same as cash" basis.

ARTICLE 4 - CHANGE ORDERS

4.1 Definition of Change. Change in the services to be performed by the Architect, or the Architect's consultants, may only be accomplished after execution of this Continuing Contract, without invalidating the Continuing Contract, by mutual agreement and execution of a written Change Order. Architect assumes all risks and responsibilities for performing all services on behalf of the Town for the amount determined in accordance with Article 3. The Town shall not be liable for any cost increases that may arise during the performance of services. Any adjustments to the services must be by written Change Order issued in accordance with the terms and conditions of this Continuing Contract. To the extent that Architect proceeds to perform additional services in excess of those services described in an executed Notice to Proceed that has been signed by the Town Administrator without an executed written Change Order issued in accordance with this Continuing Contract, such services shall be at Architect's own risk at no charge to Town.

ARTICLE 5 - OWNERSHIP OF DOCUMENTS

5.1 Drawings, specifications, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights. The Town shall have the right to use the Instruments of Service. The Town's right of use in accordance with this Paragraph specifically authorizes the Town to utilize the Instruments of Service to complete the Project as well as to perform alterations, repair, and additions to the Project. This right of use applies even if this Agreement is terminated. In that event, the Town will be entitled to continue to utilize the Instruments of Service and shall have the unrestricted right to use, reproduce and to make derivative works of the Instruments of Service to complete the Project as long as the Town has paid Architect for all fees associated only with the preparation of the Instruments of Service in accordance with this Continuing Contract. Should this Continuing Contract be

terminated, Architect and its consultants will continue to own the copyright to these Instruments of Service in accordance with this Continuing Contract. However, the Town will, through an irrevocable, perpetual, royalty-free license, have the exclusive right to use the Instruments of Service, without restriction or limitation, to construct the buildings and improvements relative to this Project as well as repair, maintain or construct future additions to the Project. Upon the Town's request, the Architect and its consultants will furnish to the Town, copies, including reproducible copies, electronic data and computer files of the Drawings and Specifications and other Instruments of Service.

5.2 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Town's or Architect's rights.

5.3 Architect represents and warrants to Town that it is the owner of all Instruments of Service prepared by itself and has the sole authority to grant Town use provisions of these Instruments of Service in accordance with this Agreement. With respect to Instruments of Service for the Project owned by Architect's consultants, Architect, in its agreement with such consultants to provide services for this Project, shall cause such consultants to grant to the Town the same use provisions as are included herein

ARTICLE 6 - TERM OF CONTRACT

6.1 The continuing contract shall have a term of five (5) years, with an option for five (5) one (1) year extensions. An extension shall be by mutual agreement by both parties. A contract extension may be approved by the Town Administrator.

ARTICLE 7 - TERMINATION BY ARCHITECT

7.1 If the Town fails to make payment for services not in or related to a dispute, for more than 60 days after such payment is due or otherwise materially defaults under the terms of this Continuing Contract, the Architect, provided it is not in default, may, after 30 days written notice to the Town of such default, terminate the Continuing Contract.

ARTICLE 8 - TERMINATION BY TOWN

8.1 Termination for Convenience. This Continuing Contract may be terminated by the Town for convenience upon at least thirty days' written notice to the Architect. Under such conditions, Architect will only be entitled to receive compensation for services rendered that are specifically within the services for which the Town Administrator has, in writing, authorized Architect to proceed and only up through the date that is no later than thirty days after the date written notice for such termination for convenience is issued by the Town to Architect. Architect will also be able to recover its direct, actual, and reasonable expenses that are directly attributed to the termination for convenience. Upon receipt of a notice of termination for convenience by the Town, the Architect will initiate all reasonable steps to mitigate further expenses from accruing. No other compensation and/or damages will be due Architect from the Town pursuant to this Paragraph.

8.2 Default by Architect. In addition to defaults resulting from the Architect's failure to strictly comply with any term, condition, or agreement set forth herein, the Architect shall be in default under this Continuing Contract if:

A. The Architect ceases to carry the insurance required hereunder or the insurance is cancelled.

B. A default should occur in the performance of any consultant or engineer employed by the Architect and not corrected by Architect or another replacement consultant or engineer employed by Architect within ten (10) days after notice from the Town.

C. The Architect fails to maintain all permit-related documents and make such documents available to the Town upon reasonable request.

D. The Architect fails to timely pay any consultant employed by the Architect. Notwithstanding the foregoing, Architect shall have the right to contest disputed invoices in good faith, without being in default of this Continuing Contract, but will bond off or cause to be satisfied of record any liens that may be recorded erroneously in connection therewith within ten (10) days of the date of recording of such lien.

E. The Architect fails to correct any error or material inconsistency in its or its consultants Drawings and Specifications or other Instruments of Service within ten (10) days after such error or material inconsistency is reported to the Architect.

The Architect fails to perform its obligations under this Continuing Contract in a timely and expeditious manner within ten (10) days after notice from the Town.

The Architect fails, within a reasonable period of time, to approve or comment on any shop drawing, sample or other submittal, or fails to provide adequate basis for rejection of any of the same.

8.3 Town's Compensation for Default by Architect. In the event of termination due to the fault of the Architect under this Continuing Contract, the Town shall be compensated for all reasonable costs and expenses including reasonable attorneys' fees and costs incurred in connection with replacing the Architect hereunder, in reviewing, analyzing, or enforcing the Town's rights hereunder or in connection with a replacement architect and the completion of the Architect's services hereunder. This is not intended to limit the Town's rights or ability to recover damages in the event of a breach by the Architect under this Continuing Contract. Additionally, the Town shall have the right to use the Architect's Drawings, Specifications, and other Instruments of Service in the event of a default by the Architect, regardless of the payment status for such Instruments of Service.

ARTICLE 9 - MISCELLANEOUS PROVISIONS

9.1 Governing Law, Jurisdiction, Venue and Attorney's Fees. In the event of any action, litigation, or proceedings of any type regarding or relating to performance of this Continuing Contract, the prevailing party shall be entitled to recover its reasonable costs, expert's fees and

attorney's fees at all hearing, trial, bankruptcy, and appellate levels. All disputes pursuant to this Continuing Contract shall be first subject to mediation in Broward County with a mutually agreeable Florida Supreme Court Certified Mediator who is knowledgeable in the rendering of professional engineering services for construction projects similar to the projects under this Continuing Contract. Failing resolution by mediation, any litigation shall be filed in a court of competent jurisdiction and the sole and exclusive venue shall be in Broward County, Florida. This Continuing Contract shall be governed by the laws of the State of Florida. Mediation shall be conducted within sixty (60) days of either Party's written request. The parties shall share, 50/50, the cost of the mediator.

9.2 Waiver of Right to Jury Trial

BY ENTERING INTO THIS CONTINUING CONTRACT, ARCHITECT AND TOWN HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY IN ANY CIVIL LITIGATION RELATED TO OR ARISING OUT OF THIS CONTINUING CONTRACT.

9.3 Insurance Coverages and Minimum Amounts. Architect shall secure and maintain, at its own expense, and keep in effect during the full period of the Continuing Contract and at least one (1) year beyond its completion a policy or policies of insurance, which must include the following coverages and minimum limits of liability:

9.3.1 Professional Liability Insurance in an amount not less than \$1,000,000 per occurrence.

9.3.2 Worker's Compensation and Employer's Liability Insurance for all employees of the Architect engaged in services under the Contract in accordance with the laws of the State of Florida. Architect hereby agrees to be responsible for the employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

9.3.3 (Comprehensive) Commercial General Liability Insurance with the following minimum limits of liability:

\$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

Coverage shall specifically include the following minimum limits not less than those required for Bodily Injury Liability and Property Damage at \$2,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability annual aggregate.

- (1) Premises and Operations;
- (2) Independent Contractors;
- (3) Products and Completed Operations;
- (4) Broad Form Property Damage;
- (5) Broad Form Contractual Coverage applicable to the Contract and specifically confirming the indemnification and hold harmless agreement in the Contract;

- (6) Personal Injury Coverage with employment and contractual exclusions removed and deleted; and
- (7) Explosion, collapse, underground coverage (X-C-U)

9.3.4 Comprehensive Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Architect in the performance of services pursuant to this Contract with the following minimum limits of liability: \$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence.

9.3.5 Aggregate Limits. Annual aggregates for Professional Liability shall be \$1,000,000, and for Commercial General Liability shall be \$2,000,000. ***All insurance policies shall name and endorse the following as “Additional Named Insureds”:**

TOWN OF SOUTHWEST RANCHES
Attn: Andrew D. Berns, Town Administrator
13400 Griffin Road
Southwest Ranches, FL 33330

***The additional named insured endorsement shall be reflected on the Certificate of Insurance.**

All insurance shall be issued by companies rated “A-” or better per A.M. Best’s Key Rating Guide, latest edition and authorized to issue insurance in the State of Florida. It shall be the responsibility of the vendor and insurer to notify the Town Administrator of cancellation, lapse, or material modification of any insurance policies insuring the vendor, which relate to the activities of such vendor and the Town.

All notifications shall be in writing and shall be submitted to the Town Administrator within thirty (30) days prior to cancellation of such policies. This requirement shall be reflected on the Certificate of Insurance.

Architect is required to submit a list of claims presently outstanding and claims within the past ten (10) years against their liability coverage. This information must be listed on the form provided and signed by the agent of the insurance carrier. If no outstanding claims exist, a statement of this fact must be signed by the agent of the insurance carrier.

Failure to fully and satisfactorily comply with the Town’s insurance and bonding requirements set forth herein will authorize the Town Administrator to implement a rescission or cancellation of the Contract award within thirty (30) days of awarding.

9.4 Indemnification. To the fullest extent permitted by Florida Statutes, Section 725.08, Architect shall indemnify, hold harmless the Town, its officers, agents and employees, harmless from any and all claims, damages, losses, liabilities and expenses, arising out of or resulting from the negligence, recklessness or intentional wrongful conduct of the Architect or its subcontractors, agents, officers, employees or independent contractors pursuant to the Continuing Contract,

specifically including but not limited to those caused by or arising out of negligent act, omission, or default of the Architect and/or its subcontractors, agents, or employees in the performance of the operations or services under the Continuing Contract.

9.4.1 **Errors and Omissions:** The Architect to the extent of its failure to perform in accordance with the standard of care set forth in this Agreement, is responsible for the professional quality, technical accuracy, completeness, performance, and coordination of all Work required under this Agreement (including the Work performed by sub-consultants and Sub-contractors), within the specified time period and specified cost. The Architect shall perform the Work utilizing the skill, knowledge and judgment ordinarily possessed and used by a proficient Architect with respect to the disciplines required for the performance of the Work in the State of Florida. The Architect is responsible for and represents that the Work conforms to Town's requirements as set forth in this Agreement. The Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent acts, recklessness, intentionally wrongful conduct or errors or omissions in the performance of the Work. In addition to all other rights and remedies, which the Town may have, the Architect shall, at its expense, re-perform the services to correct any deficiencies, which result from the Architect's failure to perform in accordance with the above standards. The Town shall notify the Architect in writing of any deficiencies and shall approve the method and timing of the corrections. Neither the Town's inspection, review, approval, or acceptance of, nor payment for, any of the Work required under this Agreement shall be construed to relieve the Architect or any sub-consultant or subcontractor of its obligations and responsibilities under this Agreement, nor constitute a waiver of any of the Town's rights under this Agreement or of any cause of action arising out of the performance of this Agreement. The Architect and its sub-consultants and Subcontractors shall be and remain liable to the Town in accordance with applicable law for all damages to Town caused by any failure of the Architect or its sub-consultants and Subcontractors to comply with the terms and conditions of this Agreement or by the Architect's or Sub-consultants' or Subcontractors' misconduct, recklessness, unlawful acts, negligent acts, errors, or omissions in the performance of this Agreement. With respect to the performance of Work by sub consultants and Subcontractors, the Architect shall, in approving and accepting such Work, ensure the professional quality, completeness, and coordination of sub-consultant's and subcontractor's Work.

9.5 **Patent And Copyright Indemnification.** Architect agrees to indemnify, defend, save and hold harmless the Town, its officers, agents and employees, from all claims, damages, losses, liabilities and expenses arising out of any alleged infringement of copyrights, patent rights and/or the unauthorized or unlicensed use of any material, property or other such work in connection with the performance of the Continuing Contract.

9.6 **Successors and Assigns.** This Continuing Contract is binding upon the parties hereto, their successors and assigns and replaces, provided, however, neither party shall assign or transfer any interest in this Continuing Contract without the written consent of the other party.

9.7 **No Damage For Delays By Town.** Architect's sole remedy for any (i) delay in the commencement, prosecution, or completion of its services, (ii) hindrance or obstruction in performance of its services, (iii) loss of productivity, or (iv) other similar claims (collectively referred to in this subparagraph as "delays"), whether or not such delays are foreseeable, shall be

non-compensable. The Town shall act reasonably in granting extensions of time to the Architect. All extensions to the time for performance shall be authorized only by written Change Order executed by the Town and Architect. In no event shall the Architect be entitled to any other compensation or recovery of any damages under or pursuant to this subparagraph in connection with any delay, including, without limitation, consequential damages, lost opportunity costs, impact damages or other similar remuneration.

9.8 Audit and Inspection Rights and Retention of Records by Architect. The Town shall have the right to audit the books, records and accounts of Architect that are related to this Continuing Contract. Architect shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Continuing Contract. Architect shall preserve and make available, at reasonable times for examination and audit by Town, all financial records, supporting documents, statistical records, and any other documents pertinent to this Continuing Contract for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination or expiration of this Continuing Contract, unless Architect is notified in writing by Town of the need to extend the retention period. Such retention of such records and documents shall be at Architect's sole expense. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by Town to be applicable to Architect's records, Architect shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by Architect. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for Town's disallowance and recovery of any payment upon such entry. In addition, Architect shall respond to the reasonable inquiries of successor architects, if any, and allow successor architects to receive working papers relating to matters of continuing significance. In addition, Architect shall provide a complete copy of all working papers including electronic files to the Town, prior to final payment by the Town under this Continuing Contract.

9.9 Performance During Disputes. Notwithstanding anything contained in this Continuing Contract to the contrary, in the event of any dispute noticed in writing between the Town and the Architect, the Architect and, if applicable, its consultants will continue to provide services on the Projects under this Continuing Contract pursuant to the terms of this Continuing Contract so long as the Architect receives payment for the matter(s) not in dispute.

9.10 Town's Review of Documents. Review and approval of documents or submittals by the Town shall be for general design compliance and approval of such submittals shall not relieve the Architect of any responsibility or liability hereunder.

9.11 Entire Agreement. This Continuing Contract is deemed effective only upon execution by both parties. Additionally, this written Continuing Contract represents the entire and integrated agreement between the Town and the Architect and supersedes all prior negotiations or agreements, either written or oral. This Continuing Contract may be amended only if agreed to by both parties, in writing. Pursuant to Florida Statutes, Section 287.055, this Continuing Contract shall have no time limitation, however, it may be terminated in accordance with Sections 7 and 8 hereof.

9.12 Invalid Provisions. Any term or provision of this Continuing Contract found to be invalid under any applicable Statute or rule of law shall be deemed omitted, and the remainder of this Continuing Contract shall remain in full force and effect.

9.13 Non-Discrimination. During the performance of this contract, the Architect agrees to remain in full compliance with State and Federal laws pertaining to the hiring and firing of all employees including, but not limited as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor in all solicitations will ensure that all applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(4) The contractor will include the portion of the sentence immediately preceding paragraph (1) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by equal opportunity with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity

clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

9.14 Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

9.15 Access to Records. The following access to records requirements applies to this contract:

(1) The Architect agrees to provide Town, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

(4) In compliance with the Disaster Recovery Act of 2018, the Town and the Architect acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

9.16 Sovereign Immunity. Nothing in this Continuing Contract is intended nor shall it be construed or interpreted to waive or modify the Town's Sovereign Immunity defense or any other of the Town's immunities and limitations on liability as provided for in Florida law and statutes, as now worded or as may hereafter be amended and all Florida case law interpreting same.

9.17 No Third Party Beneficiaries. This Continuing Contract is solely for the benefit of the parties hereto, and is not entered into for the benefit of any other person or entity. Nothing in this Continuing Contract shall be deemed or construed to create or confer any benefit, right or cause of action for any third party or entity.

9.18 Funding. The obligation of Town for payment to Architect for services is limited by Florida law to the availability of funds appropriated in a current fiscal period, and continuation of any contractual relationship into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

9.19 Manner of Performance. Architect agrees to perform its services in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, ordinances, regulations, and codes. Architect agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Architect agrees to furnish to Town any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Architect further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this Continuing Contract. Failure of Architect to comply with this paragraph shall constitute a material breach of this Continuing Contract.

9.20 Public Records. The Town is subject to Chapter 119, Florida Statutes, the "Public Records Law." No claim of confidentiality or proprietary information in all or any portion of a response will be honored unless a specific exemption from the Public Records Law exists, and it is cited in the response. An incorrectly claimed exemption does not disqualify the firm, only the exemption claimed. Architect understands that the public shall have access, at all reasonable times, to all documents and information pertaining to Town's contracts, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the Town and the public to all documents subject to disclosures under applicable law. Architect's failure or refusal to comply with the provisions of this section shall result in the immediate cancellation of this Continuing Contract by Town.

9.21 Public Entity Crimes. In accordance with the Public Entity Crimes Act (Section 287.133, Florida Statutes), a person or affiliate who has been placed on the convicted vendor list maintained by the State of Florida Department of General Services following a conviction for a public entity crime may not submit a proposal on a contract with Town, may not be awarded or perform services as an engineer, contractor, supplier, or subcontractor, under a contract with Town, and may not conduct business with Town for a period of **thirty six (36) months** from the date of

being placed on the convicted vendor list. Violation of this section by Architect shall result in Town's immediate termination of this Continuing Contract.

9.22 Changes and Modification of Continuing Contract. Town and Architect may request changes that would increase, decrease or otherwise modify the scope of services to be provided under this Continuing Contract. Such changes only become part of this Continuing Contract and increase, decrease or otherwise modify the services under this Continuing Contract if evidenced by a written Change Order executed by Town and Architect, with the same formality and of equal dignity associated with the original execution of the Continuing Contract.

9.23 False Claims. The Architect acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

9.24 No Waiver of Rights. Neither the Town's review, approval or payment for any of the services required under this Continuing Contract shall be construed to operate as a waiver of any of Town's rights under this Continuing Contract or of any causes of action arising out Architect's performance of the services under this Continuing Contract, and Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent or improper performance of any of the services furnished under this Continuing Contract, irrespective of the Town's review, approval or payment for any of the services under this Continuing Contract. The rights and remedies of the Town provided for under this Continuing Contract are in addition to all other rights and remedies provided to Town by law.

9.25 Gender. Wherever the context shall so require, all words herein in the masculine gender shall be deemed to include the feminine, and all words herein in the feminine gender shall be deemed to include the masculine. All singular words shall include the plural, and all plural words shall include the singular.

9.26 Time is of the Essence. Time is of the essence for all of Architect's obligations under this Continuing Contract.

9.27 Days. The terms "days" as referenced in this Continuing Contract shall mean consecutive calendar days, unless specifically stated to be "work days."

9.28 Equal Opportunity Employment.

A. Architect will take affirmative action to ensure that employees are treated equally during employment, without regard to their race, religion, gender, color or national origin. Such action must include, but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect shall agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause included in section 9.13 of this Continuing Contract.

B. Architect shall comply with Executive Order 11246 of September 24, 1965 entitled “Equal Employment Opportunity”, as amended by Executive Order 11375 of October 13, 1967 and as supplemented in Department of Labor Regulations (41 CFR Part 60).

C. Architect shall comply with Copeland Anti-Kickback Act (18USC 874), as supplemented in Department of Labor Regulations (29 CFR Part 3).

D. Architect shall comply with the Contract Work Hours and Safety Standards Act (40 US 327-330), as supplemented by Department of Labor Regulations (29 CFR Part 5).

9.29 Notice. Notices shall be given by Certified Mail (RRR), recognized overnight delivery service with tracking receipt, or hand delivery or courier with signed receipt. Notices shall be given to the following addresses:

AS TO TOWN:

Andrew D. Berns
Town Administrator
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

AS TO ARCHITECT:

Saltz Michelson Architects, Inc.
3501 Griffin Rd
Ft Lauderdale FL 33312

With a copy to the Town Attorney:

Keith M. Poliakoff, Esq.
Government Law Group, PLLC
200 South Andrews Avenue
Suite 601
Fort Lauderdale, Florida 33301

9.30 Independent Contractor. Architect is an independent contractor of Town under this Continuing Contract. In providing services, neither Architect nor its agents shall act as officers, employees or agents of the Town. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to the services rendered under this Continuing Contract shall be exclusively and solely those of Architect. This Continuing Contract shall not constitute or make the Town and Architect a partnership or joint venture.

9.31 Conflicts. Neither Architect nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Architect’s loyal and conscientious exercise of judgment related to its performance under this Continuing Contract.

A. Architect agrees that none of its officers or employees shall, during the term of this Continuing Contract, serve as an expert witness against Town in any legal or administrative proceeding in which he or she is not a party, unless compelled by court process. Further, Architect

agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of Town in connection with any such pending or threatened legal or administrative proceeding. The limitations of this section shall not preclude Architect or any other persons from representing themselves in any action or in any administrative or legal proceeding.

B. In the event Architect is permitted to utilize consultants or subcontractors to perform any services required by this Continuing Contract, Architect agrees to prohibit such consultants or subcontractors, by written contract, from having any conflicts within the meaning of this Section.

9.32 Contingency Fee. Architect warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Architect, to solicit or secure this Continuing Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Architect, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Continuing Contract. For a breach or violation of this provision, Town shall have the right to terminate this Continuing Contract without liability and, at its discretion, to deduct from the Continuing Contract price or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

9.33 Materiality and Waiver of Breach. Town and Architect agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Continuing Contract and, therefore, is a material term hereof. Town's failure to enforce any provision of this Continuing Contract shall not be deemed a waiver of such provision or modification of this Continuing Contract. A waiver of any breach of a provision of this Continuing Contract shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Continuing Contract.

9.34 Joint Preparation. The Town and Architect both acknowledge that they have sought and received whatever competent advice and legal counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Continuing Contract has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

9.35 Drug-Free Workplace. Architect shall maintain a drug-free workplace.

9.36 Headings. Headings are for convenience of reference only and shall not be considered in any interpretation of this Continuing Contract.

9.37 Binding Authority. Each person signing this Continuing Contract on behalf of either party individually warrants that he or she has full legal power to execute this Continuing Contract on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Continuing Contract.

9.38 Truth-in-Negotiation Certificate. Signature of this Continuing Contract by Architect shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Continuing Contract are accurate, complete, and current at the time of contracting.

9.39 Scrutinized Companies. Pursuant to Florida Statute Sec. 287.135, Contractor certifies that the company is not participating in a boycott of Israel. Contractor also certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Syria or Cuba.

9.40 E-Verify

“E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

Effective January 1, 2021, public and private employers, contractors, and subcontractors will begin required registration with, and use of, the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

- a) All persons employed by Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town of Southwest Ranches.

Should Vendor become the successful Contractor awarded for the above-named project, by entering into this Agreement, the Contractor becomes obligated to comply with the provisions of § 448.095, FL. Statutes, as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees; and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a Subcontractor knowingly violates the statute, the Subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract by the Town for a period of 1 year after the date of termination. By signing below, the Vendor acknowledges these terms shall be an integral part of its bid and the Contract.

[SIGNATURE ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have made and executed this Continuing Contract on the respective dates under each signature: Saltz Michelson Architects, Inc. and the Town of Southwest Ranches, signing by and through its Mayor duly authorized to execute same by Council action on the ___ day of _____ 2022.

WITNESSES:

ARCHITECT:

Saltz Michelson Architects, Inc.
By: _____
Charles A Michelson, AIA, Principal

___ day of _____ 2022

WITNESSES:

TOWN OF SOUTHWEST RANCHES

By: _____
Steve Breitkreuz, Mayor

___ day of _____ 2022

WITNESSES:

By: _____
Andrew D. Berns, Town Administrator

___ day of _____ 2022

ATTEST:

Russell Muñiz, Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

Keith M. Poliakoff, J.D, Town Attorney
1001.172.01

**TOWN OF SOUTHWEST RANCHES
PROPOSED BILLING RATE SCHEDULE
RFQU 22-013
October 5, 2022**

Principal	\$ 330.00
Designer	\$ 230.00
Senior Project Manager I	\$ 195.00
Director of Interiors	\$ 170.00
Project Manager	\$ 160.00
BIM Manager	\$ 150.00
Assistant Project Manager	\$ 140.00
Project Specialist III	\$ 135.00
Project Specialist II	\$ 120.00
Project Specialist I	\$ 110.00
Drafts Person	\$ 100.00
Administrative Assistant	\$ 85.00



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, *Mayor*
Gary Jablonski, *Vice Mayor*
Jim Allbritton, *Council Member*
Bob Hartmann, *Council Member*
David Kuczenski, *Council Member*

Andrew D. Berns, MPA, *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MPA, *Assistant Town Administrator/Town Clerk*
Emil C. Lopez, CPM, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Emily Aceti, Community Services Manager
DATE: 10/13/2022
SUBJECT: Award of Continuing Contract to RE Chisholm Architects. Inc. for Architectural Services

Recommendation

Town Council consideration for a motion to approve the Resolution.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

- A. Sound Governance
- B. Enhanced Resource Management
- D. Improved Infrastructure

Background

On June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services. These services include:

General Civil Engineering Services; Traffic Engineering Services; Geotechnical Engineering Services; Land Surveying Services; Water Treatment & Well Field Engineering Services; General Environmental Engineering Services; Architectural Services; Landscape Architectural Services; Structural Engineering Services; Electrical Engineering Services; and Mechanical Engineering Services. (Exhibit "A")

On July 27, 2022, the Town received thirteen (13) responses from the following firms:

1. Carnahan, Proctor and Cross, Inc.
2. CPZ Architects, Inc.
3. HP Consultants Inc.
4. Keith and Associates, Inc. dba KEITH
5. Kimley-Horn and Associates, Inc.
6. Longitude Surveyors, LLC
7. Metric Engineering, Inc.
8. Professional Service Industries, Inc.
9. RE Chisholm Architects. Inc.
10. RADISE International, L.C.
11. Saltz Michelson Architects, Inc.
12. Solid Consulting Engineers, Inc.
13. Tierra South Florida, Inc.

Among the thirteen respondents, six (6) listed other services that can be provided utilizing their subcontractors. These firms are:

1. Carnahan, Proctor and Cross, Inc.
 - a. Subcontractors
 - i. Arehna Engineering Inc. -
 GEOTECHNICAL ENGINEERING SERVICES
 - ii. BMA Consulting Engineering Inc -
 STRUCTURAL ENGINEERING SERVICES
2. CPZ Architects, Inc.
 - a. Subcontractors
 - i. Chen Moore and Associates, Inc. -
 GENERAL CIVIL ENGINEERING SERVICES - LANDSCAPE
 ARCHITECTURAL SERVICES
 - ii. Terracon Consultants, Inc -
 GEOTECHNICAL ENGINEERING SERVICES - GENERAL
 ENVIRONMENTAL ENGINEERING SERVICES
 - iii. Stoner & Associates Inc. - LAND
 SURVEYING SERVICES
 - iv. Muengineers, Inc. - STRUCTURAL
 ENGINEERING SERVICES
 - v. CMS Construction Management Services
 – COST ESTIMATING
3. Keith and Associates, Inc. dba KEITH
 - a. Subcontractors
 - i. The Chappell Group, Inc - GENERAL
 ENVIRONMENTAL ENGINEERING SERVICES
4. Kimley-Horn and Associates, Inc.
 - a. Subcontractors
 - i. H2R Corp - GEOTECHNICAL
 ENGINEERING SERVICES
 - ii. Stoner & Associates Inc. - LAND

SURVEYING SERVICES

iii. Smith Engineering Consultants, Inc.

-MECHANICAL ENGINEERING SERVICES

5. Saltz Michelson Architects, Inc.

a. Subcontractor

i. Keith and Associates, Inc. dba KEITH-

GENERAL CIVIL ENGINEERING SERVICES

LANDSCAPE ARCHITECTURAL SERVICES

6. Solid Consulting Engineers, Inc.

a. Subcontractors

i. Carnahan, Proctor and Cross, Inc.-

LAND SURVEYING SERVICES

ii. Azimuth 360 Consulting Group Inc.-

GIS/CAD Support

iii. Aerial Photography, Inc. - AERIAL

PHOTOS

On September 27, 2022, the Town’s Selection and Negotiation Committee recommended that the Town enter into a contract with each of the thirteen *Submitter* for the *List of Services offered in the Bid* and approve vendor subcontractors. This council memorandum addresses the recommendation to award a contract for **Architectural Services** to: **RE Chisholm Architects. Inc.**

The issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town’s Procurement Code, the State of Florida’s Consultant’s Competitive Negotiation Act, and federal law.

Fiscal Impact/Analysis

Services will be performed on an as-needed basis, for Town Projects. As such projects are identified, it will be brought back to the Town Council for approval prior to the commencement of any work. Major Capital Improvement Projects (CIP) may require additional “procurement”.

Staff Contact:

Venessa Redman, Senior Procurement and Budget Officer
Rod Ley, P.E., Public Works Director
Emily Aceti, Community Services Manager
Emil Lopez, Town Financial Administrator

ATTACHMENTS:

Description	Upload Date	Type
Exhibit A to Council Memo	10/5/2022	Exhibit
Resolution - TA Approved	10/5/2022	Resolution

Exhibit A - RFP
Exhibit B - Agreement
Exhibit B - Hourly Rates

10/5/2022 Exhibit
10/7/2022 Exhibit
10/5/2022 Exhibit

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Carnahan, Proctor and Cross, Inc.	Traffic Engineering Services, General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	Arehna Engineering Inc. - Geotechnical Engineering Services Sub BMA Consulting Engineering Inc - Structural Engineering Services
CPZ Architects, Inc.	Architectural Services	Chen Moore and Associates, Inc. - - General Civil Engineering Services - Landscape Architectural Services Terracon Consultants, Inc - - Geotechnical Engineering Services - General Environmental Engineering Services Stoner & Associates Inc. - Land Surveying Services Muengineers, Inc. - Structural Engineering Services CMS Construction Management Services – Cost Estimating
HP Consultants Inc.	Geotechnical Engineering	No Subcontractors
Keith and Associates, Inc. dba KEITH	General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	The Chappell Group, Inc - General Environmental Engineering Services
Kimley-Horn and Associates, Inc.	Traffic Engineering Services, General Civil Engineering Services, General Environmental Engineering Services, Landscape Architectural Services, Structural Engineering Services, Electrical Engineering Services	H2R Corp - Geotechnical Engineering Services Stoner & Associates Inc. - Land Surveying Services Smith Engineering Consultants, Inc. – Mechanical Engineering Services

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Longitude Surveyors, LLC	Land Surveying	No Subcontractors
Metric Engineering, Inc.	General Environmental Engineering	No Subcontractors
Professional Service Industries, Inc.	Geotechnical Engineering Services, General Environmental Engineering Services, and Construction Materials Testing and Inspection	No Subcontractors
RE Chisholm Architects. Inc.	Architectural	No Subcontractors
RADISE International, L.C.	Geotechnical Engineering	No Subcontractors
Saltz Michelson Architects, Inc.	Architectural	Keith And Associates, Inc. DbA Keith-General Civil Engineering Services Landscape Architectural Services Johnson Structural Grp, Inc.- Structural Engineering Services Bildworx Design, LLC - Mechanical Engineering Services
Solid Consulting Engineers, Inc.	General Civil Engineering Services, Water Treatment & Well Field Engineering Services, Including Construction Inspection and / or Construction Management.	Carnahan, Proctor and Cross, Inc.- LAND SURVEYING SERVICES Azimuth 360 Consulting Group Inc.- GIS/CAD Support, Aerial Photography, Inc. - Aerial Photos
Tierra South Florida, Inc.	Geotechnical Engineering	No Subcontractors

RESOLUTION NO. 2023-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED A CONTINUING CONTRACT TO RE CHISHOLM ARCHITECTS. INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST RELATING TO ARCHITECTURAL SERVICES, AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services; and

WHEREAS, on September 27, 2022, the Town's Selection and Negotiation Committee recommended that the Town enter into a contract with RE Chisholm Architects, Inc. for Architectural Services; and

WHEREAS, services will be completed on an as-needed basis for Town Projects; and

WHEREAS, such services will come back to the Town Council for approval prior to the commencement of any work; and

WHEREAS, the issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town's Procurement Code, the State of Florida's Consultant's Competitive Negotiation Act, and federal law; and

WHEREAS, the Town of Southwest Ranches desires to enter into an Agreement under the terms and conditions set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves the Selection and Negotiation Committee's selection of RE Chisholm Architects, Inc. for Architectural Services as outlined in RE Chisholm Architects, Inc.'s response to the Request for Letters of Interest attached hereto and incorporated herein as Exhibit "A".

Section 3. The Town Council hereby approves awarding a Continuing Contract with RE Chisholm Architects, Inc. as set for in Composite Exhibit "B", which has been attached hereto and has been incorporated herein by reference.

Section 4. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney, to enter into the Agreement in substantially the same form as that attached hereto as Exhibit "B," and to make such nonmaterial modifications, additions, and/or deletions which are necessary and proper to effectuate the intent of this Resolution.

Section 5. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this _____ day of _____ 2022 on a motion by

_____ and seconded by _____.

Breitkreuz _____
Jablonski _____
Allbritton _____
Hartmann _____
Kuczenski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Steve Breitkreuz, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney
1001.158.01



TOWN OF SOUTHWEST RANCHES

REQUEST FOR QUALIFICATIONS FOR CONTINUING
ARCHITECTURAL AND/OR ENGINEERING
CONSULTING SERVICES

RFQu 2022-013



7|27|2022

architects

July 27, 2022

Town of Southwest Ranches
 13400 Griffin Road,
 Southwest Ranches, Florida 33330
 Attn: Ms. Venessa Redman

**RE: Town of Southwest Ranches
 RFQ for Continuing A&E Consulting Services
 RFQu 22-013**

Dear Ms. Redman and Members of the Selection Committee:

We are pleased to submit our proposal for Continuing A&E Consulting Services for the Town of Southwest Ranches. The Chisholm Architects Team has achieved a high level of expertise in planning, design, and construction for facilities, including projects for new construction, renovations, additions and more.

R.E. Chisholm Architects, Inc., (REC), is a full service architectural firm, established in 1982, with experience in public and private sector projects. We have a long working relationship with the public sector to whom we have provided Architectural, Planning, Urban Design and Interior Design Services. In addition to working at the local municipal level and Governmental Agencies, REC has worked directly with members of the Federal, State, County and City governments in Planning, funding and implementation of projects.

PROJECT TEAM

The TRUE PROJECT VALUE that the Chisholm Team brings is best noted on extensive and comprehensive process knowledge, and a proven leadership track record in an enormous variety of projects over forty years, complemented with the strong professional, technical, architectural, and engineering support of several veteran firms, that are the best in their fields with proven local knowledge and performance.

We are pleased to submit to provide Professional Architecture and Engineering Consulting Services with the following team:

ARCHITECTURE / INTERIOR DESIGN	R.E. CHISHOLM ARCHITECTS, INC.	ENVIRONMENTAL ENGINEERING	MILLER LEGG
MEP ENGINEERING/TEL/FIRE PROT.	SGM ENGINEERS	SURVEYING	MILLER LEGG
STRUCTURAL ENGINEERING	BLISS & NYITRAY, INC.	TRAFFIC/TRANSP. ENGINEERING	KEITH TEAM
CIVIL ENGINEERING	MILLER LEGG	GEOTECHNICAL ENGINEERING	ARDAMAN & ASSOCIATES
LANDSCAPE ARCHITECTURE	MILLER LEG	SIGNAGE AND WAYFINDING	TGA DESIGN

RELEVANT EXPERIENCE

Based on the scope of work, the services will be performed under the direction of Chisholm Architects and **Robert E. Chisholm, FAIA, NCARB** as the **Principal in Charge**. The Chisholm Team has extensive experience in Architectural and Engineering Design Services and specifically working with Government projects.

We have current and past **A/E Continuing Services Contracts** as shown below:

MUNICIPALITIES / COUNTIES

- Miami-Dade County Public Schools (up to \$4M) (2022—Pres)
- City of Coral Gables Historic Preservation (2022—Pres)
- City of Miramar (2022—Pres)
- Village of Palmetto Bay (2021—Pres)
- City of Miami Beach (2020—Pres)
- City of Coral Gables (2019—Pres)
- City of Miami (2015—Pres), (2022—Pres)
- City of South Miami (2014—Pres)
- Miami-Dade County Public Schools (up to \$2M) (2013—Pres)
- Miami-Dade County EDP (2013—Pres)
- Miami International Airport (1992—2005), (2017—Pres)
- Miami-Dade County Parks, Rec. & Open Spaces (2001—Pres)
- Miami-Dade County HUD (1983—1989)

CORPORATE

- Hialeah Housing Authority (2021—Pres)
- University of Miami (2013—Pres)
- Baptist Health (1998—Pres)
- Affordable Housing Solutions (2013—2020)
- Ocean Bank (2013—2020)
- Gulliver Academy (2012—2016)
- Gulliver Preparatory (2012—2016)
- U.S. Century Bank (2002—2009)
- Great Florida Bank (2001—2013)

STATE AND FEDERAL

- Miami Dade College (2017—Pres)
- US Dept. of Agriculture / ECA (1991—Pres)
- US Army Corps. Of Engineers (2013—2016)



PROJECT LEADERSHIP


- Principal in Charge **Robert E. Chisholm FAIA, NCARB** and Project Director **Matthew Polak AIA, LEED AP** are the primary points of contact. In addition, the assigned project manager at Chisholm is a (third) primary contact.
- **Working together for over thirty-four years** on a variety of projects applying creative and innovative design solutions.
- Mr. Chisholm is the firm's lead designer, involved in the project's design and planning as well as working closely with the client to develop the overall vision for the project.
- As Project Director, Mr. Polak is in charge of the direction of the project, ensuring that design intent is reached and project requirements are achieved. He is also in direct contact with the client and will ensure the project goals are understood and implemented within our firm.
- **R.E. Chisholm Architects, Inc.** brings over 40 years of experience in team leadership to this project.

STATEMENT OF INTENT

- **The Chisholm Team** understands the work to be done and will make a positive commitment to perform the work in accordance with the terms of the proposal being submitted.
- **Chisholm Architects** shall maintain in good standing all required licenses, certifications and permits required under Federal, state and local laws necessary to perform the services during the term of the agreement.
- All members of the **Chisholm Team** are experienced in working with Public Governmental Agencies. Mr. Chisholm personally worked with Miami-Dade County as an employee and as a Professional Consultant since 1968. He has worked with Miami-Dade County, Airport, Port of Miami, Water Control, HUD, Public Works, Parks, Historic Preservation and all the municipalities previously listed.
- **Our Team's commitment** in attention to detail, time schedules, reporting to the project manager, participation, and managing the time / budget status at every phase of work, provides true project value gained through our Team's collective knowledge, and relevant experience.
- Chisholm Architects excellent forty year history in working with Federal, State, and Local government agencies as well as many County Departments on a variety of projects and the vast specific project experience the Chisholm Team provides, coupled with our proven leadership and overall Team experience is pertinent to the successful and smooth provision of services for **Town of Southwest Ranches**.

We truly appreciate your consideration of the Chisholm Team and look forward to presenting our proposal.

Sincerely,
R.E. CHISHOLM ARCHITECTS, INC.


Robert E. Chisholm, FAIA, NCARB
Chairman/CEO, Principal in Charge
c/ (305)542-9233
bob@chisholmarchitects.com




Matthew Polak, AIA, LEED AP
President, Project Director
c/ (305)542-9235
mpolak@chisholmarchitects.com

782 NW 42ND AVE, SUITE 650, MIAMI, FL 33126 | O/ (305)661-2070 F/ (305)661-6090 | FEDERAL TAX IDENTIFICATION NUMBER: 65-0131871
CHISHOLMARCHITECTS.COM



- 
- ✓ Comprehensive and **Specific Project Experience** in Government Projects.
 - ✓ Proven **Track Record** in South Florida and USA.
 - ✓ Proven Track Record working with Miami-Dade County and other municipalities since 1976.
 - ✓ Knowledge and daily familiarity with regulations and permitting protocols.
 - ✓ Significant experience and proven track record working with **Government Agencies**.
 - ✓ Experience with Federal, State, and Local Regulatory Agencies.
 - ✓ Continuous development of innovative design technologies and sustainable solutions during planning, design, and construction phases.
 - ✓ Extensive knowledge and experience of **Cross-Functional Teaming** format for **ALL** disciplines.
 - ✓ Architecture and Engineering as a tool for the **Enhanced Human and User Experience**.
 - ✓ Local ownership, presence, and commitment to the Miami Dade community.
 - ✓ Proven **Project Leadership** and **Project Management** by all team members.
 - ✓ We make our **Clients Successful**.
 - ✓ **WE LISTEN.**

“

...I have had significant opportunities to observe competent executives at the professional level. I would place Bob Chisholm in the top one percent of all the executives I have known or worked with within my business career...

”

*Alvah H. Chapman Jr.
Director and Retired Chairman/CEO
Knight-Ridder, Inc.*

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1

QUALIFICATIONS AND EXPERIENCE



INTRODUCTION

R.E. CHISHOLM ARCHITECTS, Inc. (REC) is a multi-disciplinary firm located in Miami, Florida. We provide services in Architecture, Planning, Interior Design, and Urban Design executed and delivered with the highest technology.

Recognized locally and nationally for outstanding design and quality of service.

Chisholm Architects has extensive experience in a variety of project types over the last (40) years and its principals over the last forty-seven years. These include governmental, institutional, corporate, educational, transportation, commercial and housing projects.

HISTORY

R.E. CHISHOLM ARCHITECTS, Inc. was founded in 1982 by Robert E. Chisholm, FAIA. In 1989, the firm was incorporated and grew to its status. Mr. Chisholm originally adopted the firm philosophy of maintaining a variety of project types which would develop the thinking and attitude of the firm consistently as Architects in responsible leadership of any project. In 1989, Mr. Chisholm re-structured the firm and its course towards a comprehensive approach to design and architecture.

In 1992, the firm was named "Architectural Firm of the Year" in Miami-Dade County and again in 2019.

In 1996 Mr. Chisholm was named Fellow of the American Institute of Architects, the highest honor attainable in this 163-year-old organization. The firm and its principals have received national, state, and local awards in Architectural Design Planning, graphics, Urban Design, and consistently recognized for community service; as early as 1976, and as recently as 2019.

This, coupled with a focused approach to the highest level of creative and pragmatic service possible with an involvement in a wide variety of project types, make up the substance of this firm.

THE FIRM

R.E. CHISHOLM ARCHITECTS, INC. is a State of Florida and Miami-Dade County M/SBE Certified consulting firm providing comprehensive professional services in Architecture, Planning, Interior Design, and Urban Design.

Chisholm Architects provides services to clients throughout the United States, South and Central America, the Caribbean and Europe. Among the firm's clients are corporate, municipal, state, and federal agencies, private clients, public and private institutions.

The firm has had extensive experience in the planning, development, design, and construction of prominent commercial, industrial, governmental, institutional, and multi-family residential projects.

VISION AND WORK APPROACH

Our **Corporate Philosophy** has been to maintain a tight group of professionals providing creative solutions and services for multiple building and project types. This has allowed our entire staff to apply creative and pragmatic problem-solving experience to any project type regardless of scope and complexity.

Consistently, our firm is considered and selected to provide professional services typically reserved for much larger regional or national design firms. We can accomplish

this by management of workflow, strategic partnering with other consultants complementing our services and tailoring the services of the entire team to meet the goals and objectives of any client.

Today, after many successful years of commitment and dedication, R.E. CHISHOLM ARCHITECTS, Inc. continues to provide exceptional design and the highest quality of services possible to our clients. Our emphasis will continue to be the best at what we do. **Being exposed to and involved in a wide variety of project types, without a doubt, is what made our firm so successful.**

EXPERIENCE

REC has completed various municipal projects in the State of Florida. Those agencies include Miami Dade County, Miami Dade County Department of Transportation and Public Works, Miami-Dade County Parks & Recreation, Miami Dade County HUD, Miami Dade County EDP, Miami Dade County Aviation Department, City of Coral Gables, City of Miami, City of Miami Gardens, City of Miami Beach, City of Hialeah, City of South Miami, Broward County, Collier County, City of Tamarac, and other municipalities.

The extensive knowledge and ability to work with public and governmental agencies from the Local to the Federal level, add to the comprehensive abilities of the Chisholm Team.

Principal in Charge Robert E. Chisholm FAIA, NCARB and Project Director Matthew Polak AIA, LEED AP are the primary points of contact and have been working together for **over thirty-four years** on a variety of projects applying creative and innovative design solutions.

REC and all members of the Chisholm Team are experienced in working with Public Governmental Agencies and specifically, Miami-Dade County Government.

REC fully understands the complex permitting process and has developed an outstanding relationship with the governmental permitting agencies that will be an asset to complete the project on schedule and within the budget.

Mr. Chisholm has personally worked with Miami-Dade County as an employee and as a Professional Consultant since 1968.

He has worked with Miami-Dade County, Airport, Seaport, Water Control, HUD, Public Works, Historic Preservation, and many others.

Mr. Chisholm was formerly a staff member of the Metro Dade County Manager's Office in the Office of Community and Economic Development (OCED) during the 1970's. He was **Lead Principal Planner** in charge of planning and implementation of capital improvement projects in several urban neighborhoods.

Mr. Chisholm dealt directly with members of the Federal, State, County and City governments in planning, funding, and implementation of projects. The specific project experience the Chisholm Team provides, along with our proven leadership and overall, Team experience is pertinent in the provision of services for the Town of Southwest Ranches.

49+ YEARS PRINCIPAL EXPERIENCE
1973-2022

38+ RECOGNITION AND AWARDS
1976-2022

40+ YEARS IN BUSINESS WITHIN STATE OF FL
1982-2022

**1992
2019** ARCHITECTURAL FIRM OF THE YEAR
MIAMI DADE COUNTY | GMCC

PROFESSIONAL SERVICES

ARCHITECTURE	Programming Existing Facilities Survey & Building Certification A.D.A. Surveys Zoning Analysis Site Planning Architectural Design	PLANNING & URBAN DESIGN	Master Planning Comprehensive Planning Neighborhood Planning Major Use Permits Feasibility Analysis Highest and Best Use Studies Redevelopment Plans Design of Outdoor Spaces Park Design
INTERIORS	Space Planning Interior Design Custom Millwork Design Custom Furniture Design Graphic and Signage Purchasing	CONSTRUCTION SERVICES	Project Management Cost Estimating Plans Processing and Permitting Construction Administration Post Evaluation Analysis

PUBLIC SECTOR CLIENTS

STATE/FEDERAL AGENCY

- Miami Dade College
- Florida International University
- State of Florida Board of Regents
- South Florida Water Management District
- US Department of Agriculture
- US Department of Housing & Urban Dev.
- US Department of Veterans Administration
- US Army Corps of Engineers
- US General Services Administration
- US Drug Enforcement Administration
- US Department of Homeland Security

MIAMI DADE COUNTY

- Miami-Dade County Port of Miami
- Miami-Dade County Aviation Department
- Miami-Dade County GSA
- Miami-Dade County Office of Community Dev.
- Miami-Dade County Public Schools
- Miami-Dade County Transit Authority
- Miami-Dade County Parks and Recreation
- Broward County Offices of Capital Improvement

MUNICIPALITY

- City of Coral Gables
- City of Hialeah
- City of Homestead Office of Community Dev.
- City of Homestead
- City of Miami
- City of Miami Beach
- City of Miami Parks & Rec.
- City of Miami Police
- City of Miami Gardens
- City of Miramar
- City of South Miami
- City of Tamarac
- Village of Palmetto Bay

PUBLIC HOUSING AUTHORITY

- Broward County North Homeless Assistance Ctr.
- Fort Pierce Housing Authority
- Miami-Dade County Dept. of Housing & Urban Dev.
- Miami Beach Housing Authority
- St. Petersburg Housing Authority
- Hialeah Housing Authority

FOREIGN GOVERNMENT

- The Consul General of Barbados

PRIVATE SECTOR CLIENTS

INSTITUTIONAL

- Archdiocese of Miami
- Association for Retarded Citizens
- Easter Seal Society
- Ermita de la Caridad
- Gulliver Academy
- Gulliver Preparatory
- Belen Jesuit Preparatory
- La Salle High School
- Temple Israel of Greater Miami
- University of Miami
- Cuban Exile History Museum
- Harbor Development Group
- Northstar Corporation
- Related Housing Companies
- Rouse Company
- The Enterprise Foundation
- The Heritage Corporation
- Catholic Housing Management
- Everglade Vision Corporation

CORPORATE

- Alamo Rent-a-Car, Inc.
- American Bankers Insurance Group
- American Equity Property
- Americatel Corporation
- Bank of America
- Banco Popular Dominicano
- Burger King Corporation
- Chapman Partnership
- Chrysler Corporation
- CIFO Group
- Citgo Corporation
- Continental Flowers
- EFC Holdings, Inc.
- Florida East Coast Industries
- Florsheim Corporation
- GBS International
- Great Florida Bank
- Nations Bank
- Norwegian Cruise Lines
- Ocean Bank
- Total Bank
- United Parcel Service
- Union Planters Bank
- US Century Bank

MULTI-HOUSING

- Advanced Housing Corp.
- Affordable Housing Solutions
- Centennial Management Corp.
- Centro Campesino, Inc.
- Chapman Partnership
- Everglades Community Assoc.
- Greater Miami Neighborhoods Inc.
- Jubilee Corporation
- Rural Neighbhoods

TRANSPORTATION

- American Airlines
- Arrow Air
- Avensa Airlines
- Bahamas Air
- British Airways
- Continental Airlines
- Fine Air
- Miami-Dade Office of Transportation
- Southern Air
- US Air, Inc.
- Virgin Atlantic Airways

FOOD/BEVERAGE

- Burger King Corporation
- Cheesecake Factory
- La Bodega, USA/Spain
- Laposse, USA
- Latin American Gourmet
- Los Ranchos Restaurants, Inc.

ENTERTAINMENT

- Baja Beach Club
- Coconut Grove Playhouse
- The Improv Comedy Club
- Paranoia Club

MEDICAL FACILITIES

- Beacon Health Group
- Baptist Health South Florida
- Beraja Clinics
- Femwell Inc.
- Jackson Health Systems
- Lawnwood Regional Medical Center

HOTELS

- Hilton / Hampton Inn
- Biltmore Hotel / Worsham Brothers Inc.
- Domus Group
- Karisma Corp.
- Ian Schrager Company

PROJECT TYPES AIRLINE FACILITIES AIRLINE OFFICES AVIATION FACILITIES BANK FACILITIES CHILDCARE FACILITIES CHURCHES CLUBS / ENTERTAINMENT COMMUNITY FACILITIES CUSTOMER SERVICE EDUCATIONAL CENTERS ELEMENTARY SCHOOLS FACILITIES SERVICE FACILITIES FEASIBILITY STUDIES FUEL STATIONS MAINTENANCE HOSPITAL FACILITIES HOUSING INFRASTRUCTURE INSTITUTIONS MAINTENANCE FACILITIES MARITIME FACILITIES MEDICAL CENTERS MEDICAL OFFICES MULTI-PURPOSE FACILITIES MULTI-UNIT HOUSING MUSEUMS OFFICES OFFICE BUILDINGS PARKS PLANNING PLAYING FIELDS RESTAURANTS / FACILITIES SATELLITE STATIONS STADIUM THEATERS TRANSPORTATION TRANSPORTATION FACILITIES UNIVERSITY FACILITIES URBAN DESIGN URBAN PLANNING ZONING

AWARDS AND RECOGNITIONS

CATEGORIES				
ADVANCEMENT OF THE PROFESSION OF ARCHITECTURE	2020	US Green Building Council – Innovative Project of the Year finalist: New Construction – Public Assembly, Father Gerard Jean Juste Oak Grove Park Community Center.	1998	Churrascos Restaurant / Best New Building - Commercial, Indian River County Chamber of Commerce, Vero Beach, FL.
	2019	South Florida Business Journal - Best Green Project / Finalist: Oak Grove Park Father Gerard Jean Juste Community Center. Design Criteria Professionals / RE Chisholm Architects – AOR: Ernesto Santos.	1998	National Maxwell Award of Excellence for Design Fannie Mae Foundation Fannie Mae Foundation Washington, D.C., Everglades Farmworkers Villages.
ARCHITECTURAL DESIGN	2019	South Florida Business Journal - Best Hospitality Project / Finalist: Sixty80 Design Hotel Cuesta Construction / RE Chisholm Architects - Design Architects, Charles H. Benson, Assoc. – AOR.	1997	Community Service American Institute of Architects; Entrepreneur of the Year Award; South Beach Hispanic Chamber of Commerce.
BEST GREEN PROJECT	2019	Architectural Firm of the Year. Greater Miami Chamber of Commerce: Real Estate Achievers & Leaders Award.	1996	Robert E. Chisholm elected to The College of Fellows of the American Institute of Architects, Washington, D.C.
BEST HOSPITALITY PROJECT	2017	Excellence in Construction, Associated Builders and Construction ABAAE Hotel, Miami Beach, FL. Cuesta Construction / RE Chisholm Architects.	1995	Award of Excellence / Design; American Institute of Architects CPHI, Center Homeless Assistance; Design & Construction Committee; Robert E. Chisholm, AIA, Chairman, Wolfberg, Alvarez & Partners – Architects of Record.
BUSINESS	2016	Platinum Award, Builders Association of South Florida, Florida's Best Awards, Princeton Grove Village. AHS Development Group, LLC / RE Chisholm Architects.	1995	State of Florida Award Chapter American Planning Association; "Moss Plan" Hurricane Recovery Master Plan South Dade County, Florida; Bermello, Ajamil & Partners, Inc. RE Chisholm Architects, Inc.
	2016	Mr. Chisholm and RE Chisholm Architects, Inc. were selected as Architect and Architect Firm of the year, by the South Florida Hispanic Chamber of Commerce.	1994	Mr. Chisholm and RE Chisholm Architects, Inc. were selected as Architect and Architect Firm of the year, by the South Beach Hispanic Chamber of Commerce.
EXCELLENCE IN CONSTRUCTION	2015	Scholarship by the Goldman-Sachs and Babson College 10,000 Small Business Program to study Advance Business Entrepreneurship.	1993	Presidents Award American Institute of Architects, Miami Chapter.
FIRM OF THE YEAR	2011	Mr. Chisholm was inducted into the LaSalle High School Alumni Hall of Fame and the founding class of the La Salle High School Sports Hall of Fame.	1993	Memorial Chapter Award; America Institute of Architects; State of Florida; Anthony Pullara Award.
GRAPHICS AND DESIGN	2010	Community Partnership for Homeless, Inc. The Robert E. Chisholm, FAIA Service Award. First annual award of this type for any individual or corporation for service to the homeless.	1992	Gold Medal Award for Overall Best Product / FAME AWARD, South Florida Builders Association; Suchman Residence, Coral Gables, Florida.
	2008	Ronald McDonald House Twelve Good Men Award for Outstanding Community Service and Involvement to Robert E. Chisholm, FAIA, NCARB.	1992	Architectural Firm of the Year; Latin -Builders Association Award of Florida.
INTERIOR DESIGN	2007	Silver Medal Award for Architecture, Florida & Caribbean Association of the American Institute of Architects to Robert E. Chisholm, FAIA, NCARB.	1987	Award of Special Recognition Edward J. DeBartolo Company; Miami International Mall Le Café Limoge.
SERVICE TO THE COMMUNITY	2007	Greater Miami Chamber of Commerce Top 100 Minority Business Awards; RE Chisholm Architects, Inc.	1981	Progressive Architecture Urban Design Award of Excellence; Miami Beach Art Deco District, Historic Preservation Master Plan; Anderson, Notter, Finegold, Inc. Ramos & Associates, Inc. Local Associated Architects Robert E. Chisholm, FAIA, Principal-in-Charge.
SERVICE TO THE PROFESSION	2006	March of Dimes Community Excellence Award, Architectural and Engineering, Robert E. Chisholm, FAIA, NCARB.	1981	Award of Special Recognition; Miami Beach Art Deco District Historic Preservation Master Plan; Florida Chapter of American Planning Association Anderson, Notter, Finegold, Inc. Ramos & Associates, Inc., Local Associated Architects Robert E. Chisholm, FAIA, Principal-in-Charge.
TOP FIRM	2006	Alvah H. Chapman Jr. Humanitarian Award To Robert E. Chisholm, FAIA, NCARB.	1980	Fourth Place Design Award; American Institute of Architects, Design Competition for AIA Office Headquarters, State of Florida, Tallahassee, Ramos and Associates, Inc. Robert E. Chisholm, FAIA.
URBAN DESIGN	2005	Miami/American Institute of Architects; Silver Medal Award for Architecture, Robert E. Chisholm, FAIA, NCARB.	1979	Award of Excellence Art & Design Honorable Mention; National Association of County Information Officers "Dade County Residential Rehabilitation Program Brochure".
URBAN PLANNING	2004	American Institute of Architects; Charles W. Clary Government Service Award.	1976	Honorable Mention "Biscayne West"; National Urban Design Competition; Miami, Florida.
	2004	Miami-Dade College Alumni Hall of Fame, Architecture Robert E. Chisholm, FAIA, NCARB.		



EDUCATION

Master's Degree / Urban Design
University of Miami 1977

B.S. / Architecture
University of Florida 1973

PROFESSIONAL REGISTRATION

State of Florida #AR-0007442
State of Florida #ID-0003684

AWARDS

Design for Park West National Urban Design

2022

Philanthropist Award - South FL Hispanic Chamber
of Commerce Hispanic Leadership Awards

2020

US Green Building Council - Oak Grove Community
Center - Finalist for Innovative Project of the Year

2019

Greater Miami Chamber of Commerce
Architectural Firm of the year

2017

Excellence in Construction - ABAE Hotel
Cuesta Construction / Chisholm Architects

2016

Platinum Award: Princeton Groves Apts.
AHS Residential / Chisholm Architects
Architect and Architectural Firm of the Year
South FL Hispanic Chamber of Commerce

2010

Community Partnership for the Homeless
Robert E. Chisholm, FAIA Service Award

2008

Ronald McDonald House, Twelve Good Men Award

2007

AIA Silver Medal Award Architectural
Excellence and Leadership

2006

March of Dimes Award, Excellence in Architecture
Alvah H. Chapman Jr., Humanitarian of the year

2005

AIA Silver Medal Award for Architectural Excellence
and Leadership & AIA Government Service Award

2004

AIA / Charles W. Clary Award

2001

Pontifical Medal by the Vatican
and the Archdiocese of Miami

1998

National Maxwell Award of Excellence for
Design from the Fannie Mae Foundation

1995

AIA / Award of Excellence in Design

1992

National Design Award for Miami Beach Art Deco
District Historic Preservation Master Plan

PROFESSIONAL EXPERIENCE

Mr. Robert E. Chisholm, FAIA, NCARB, was formerly a member of the Metro Dade County Manager's Office in the Office of Community and Economic Development (OCED) during the 1970's. Mr. Chisholm was **lead principal planner** in charge of planning and implementation of capital improvement projects in several urban neighborhoods. He dealt directly with members of the Federal, State, County and City governments in planning, funding, and implementation of projects. In addition, Mr. Chisholm was in charge of ADA during his tenure as part of Miami Dade County Managers office for libraries, parks, and public buildings in the 1970's.

Since the early 1980's, Mr. Chisholm has been involved in numerous architectural and urban design projects including mixed use, multi-family residential, public school design, rapid transit stations, state laboratories, parks, recreational facilities, university facilities, school facilities, surgical centers, commercial centers, theater, and airport facilities; many of the projects have received design award recognition.

PROJECT EXPERIENCE

CITY OF CORAL GABLES

- Venetian Pool and Café Renovations (Currently Ongoing)
- *Continuing Contract - Misc. A&E (2019 - Present)*
- *Continuing Contract - Misc. Preservation A&E (2022 - Present)*

CITY OF MIAMI

- Douglas Park Community Center
- David T. Kennedy Park Facilities
- Virginia Key Maritime Center
- Shenandoah Park
- Antonio Maceo Park Facilities
- Margaret Pace Park
- David Herring Facility
- Commissioner Diaz De La Portilla Office Renovations
- Commissioner King Office Renovations
- Lawrence and Riverview Pump Stations
- Miami Police Station ADA and Feasibility Study
- *Continuing Contract (2015 – Pres., 2022 – Present)*

CITY OF MIAMI BEACH

- South Beach Art Deco District Historic Preservation Master Plan (Completed 1992)
- *Continuing Contract (2020 - Present)*

MIAMI DADE COUNTY

- Government Center Metro Rail Station Retrofit
- *Continuing Contract (2013 - Present)*

MIAMI DADE COUNTY PARKS, RECREATION AND OPEN SPACES

- Father Gerard Jean-Juste Community Center, Oak Grove Park
- Southridge Park Stadium
- *Continuing Contract (2001 – Present)*

MIAMI-DADE COUNTY PUBLIC SCHOOLS

- Miami Lakes Educational Center (Not started)
- North Glade Elementary Renovations
- Rainbow Park Elementary Renovations
- Lake Stevens Elementary Renovations
- Sunset Park Elementary Renovations
- Florida City Elementary Renovations
- Fairlawn Elementary Renovations
- Coral Park Elementary Renovations
- *Continuing Contract (2013 – Pres, 2022 – Present)*

MIAMI-DADE COLLEGE

- Homestead Campus
- Kendall Campus Data Center
- Kendall Campus Registrar's Office
- New World School of the Arts Upgrades
- *Continuing Contract (2017 - Present)*

CITY OF TAMARAC

- Public Service Complex
- Tamarac Sports Complex
- Tamarac Park Recreation Building
- Mainlands Park
- Recreation and Community Center

CITY OF SOUTH MIAMI

- Palmer Park Facilities
- *Continuing Contract (2014 – Pres.)*

STATE AND FEDERAL

- USDA / ECA Everglades Farmworkers Village, Florida City, FL
- US Army Corps of Engineers – Picayune Strand Pump Stations Everglades Restoration
- US GSA / US DEA – Ice Facility, West Palm Beach, FL



PROFESSIONAL EXPERIENCE

Mr. Polak has over 34 years of experience and has served as a Project Manager and Project Director for programming, planning, design, construction documents, and construction administration for a variety of mixed use and similar projects in both the public and private sector, including new construction, renovations, additions and conversions including housing developments, multi-purpose facilities, office buildings, institutional facilities, historic structures, airports, restaurants, banks, hotels, and medical facilities. In keeping with the core value of the firm, Mr. Polak as Project Director, is involved in all phases of the project's development and acts as the Owner's direct contact throughout the entire project.

As Project Director, Mr. Polak has overseen the technical direction of the projects for programming, planning, design, construction documents and construction administration for a variety of projects keeping with the core value of the firm. He is also in direct contact with the client and will ensure the project goals are understood and implemented within our firm and the team.

EDUCATION

B.S. Architecture
University of Miami
1988

PROFESSIONAL REGISTRATION

State of Florida
#AR92343

AFFILIATIONS

American Institute of Architects
(AIA)

American Society for Healthcare Engineering
(ASHE)

US Green Building Council
LEED Accredited Professional

Rural Neighborhoods
Board of Directors

Everglades Housing Group
Board of Directors

PROJECT EXPERIENCE

CITY OF CORAL GABLES

- Venetian Pool and Café Renovations (Currently Ongoing)
- *Continuing Contract - Misc. A&E (2019 - Present)*
- *Continuing Contract - Misc. Preservation A&E (2022 - Present)*

CITY OF MIAMI

- Douglas Park Community Center
- David T. Kennedy Park Facilities
- Virginia Key Maritime Center
- Shenandoah Park
- Antonio Maceo Park Facilities
- Margaret Pace Park
- David Herring Facility
- Commissioner Diaz De La Portilla Office Renovations
- Commissioner King Office Renovations
- Lawrence and Riverview Pump Stations
- Miami Police Station ADA and Feasibility Study
- *Continuing Contract (2015 – Pres., 2022 – Present)*

CITY OF MIAMI BEACH

- South Beach Art Deco District Historic Preservation Master Plan (Completed 1992)
- *Continuing Contract (2020 - Present)*

MIAMI DADE COUNTY

- Government Center Metro Rail Station Retrofit
- *Continuing Contract (2013 - Present)*

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- Southridge Park Stadium
- *Continuing Contract (2001 – Present)*

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- North Glade Elementary Renovations
- Rainbow Park Elementary Renovations
- Lake Stevens Elementary Renovations
- Sunset Park Elementary Renovations
- Florida City Elementary Renovations
- Fairlawn Elementary Renovations
- Coral Park Elementary Renovations
- *Continuing Contract (2013 – Pres, 2022 – Present)*

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- Homestead Campus
- Kendall Campus Data Center
- Kendall Campus Registrar's Office
- New World School of the Arts Upgrades
- *Continuing Contract (2017 - Present)*

CITY OF TAMARAC

- Public Service Complex
- Tamarac Sports Complex
- Tamarac Park Recreation Building
- Mainlands Park
- Recreation and Community Center

CITY OF SOUTH MIAMI

- Palmer Park Facilities
- *Continuing Contract (2014 – Pres.)*

STATE AND FEDERAL

- USDA / ECA Everglades Farmworkers Village, Florida City, FL
- US Army Corps of Engineers – Picayune Strand Pump Stations Everglades Restoration
- US GSA / US DEA – Ice Facility, West Palm Beach, FL

Ron DeSantis, Governor

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

CHISHOLM, ROBERT E
R.E. CHISHOLM ARCHITECTS, INC
782 NW 42ND AVE SUITE #650
MIAMI FL 33126

LICENSE NUMBER: AR0007442
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE INTERIOR DESIGNER HEREIN IS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

CHISHOLM, ROBERT EUGENE
782 NW 42ND AVE SUITE 650
MIAMI FL 33126

LICENSE NUMBER: ID0003684
EXPIRATION DATE: FEBRUARY 28, 2023
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State of Florida
Minority Business Certification

R.E. Chisholm Architects, Inc.

Is certified under the provisions of 287 and 295.187, Florida Statutes, for a period from: 04/27/2021 to 04/27/2023

Jonathan R. Satter
Jonathan R. Satter, Secretary
Florida Department of Management Services

Office of Supplier Diversity
4050 Espinade Way, Suite 380
Tallahassee, FL 32399
850-487-0933
www.dms.myflorida.com/od

Ron DeSantis, Governor

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

POLAK, MATTHEW
782 NW 42ND AVE SUITE #650
MIAMI FL 33126

LICENSE NUMBER: AR92343
EXPIRATION DATE: FEBRUARY 28, 2023
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10:57:38 AM 7/22/2022

ONLINE SERVICES

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LICENSEE DETAILS

Licensee Information

Name:	CHISHOLM, ROBERT E (Primary Name) R.E. CHISHOLM ARCHITECTS, INC (DBA Name)
Main Address:	782 NW 42ND AVE SUITE #650 MIAMI Florida 33126
County:	DADE

License Information

License Type:	Architect
Rank:	Architect
License Number:	AR0007442
Status:	Current,Active
License Date:	04/07/1977
Expires:	02/28/2023

Special Qualifications	Qualification Effective

Alternate Names

[View Related License Information](#)
[View License Complaint](#)

State of Florida Department of State

I certify from the records of this office that R.E. CHISHOLM ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on April 28, 1989, effective May 1, 1989.

The document number of this corporation is K83992.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 25, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-fifth day of January,
2022*



Sam Rife
Secretary of State

Tracking Number: 1128662366CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<http://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

December 16, 2021

Robert Chisholm, Chairman/CEO
R.E. CHISHOLM ARCHITECTS, INC.
782 NW 42nd Avenue, Suite 650
Miami, Florida 33126

Dear Mr. Chisholm:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 14 - Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. Your firm may pursue projects in the referenced work types with fees estimated at less than \$500,000.00. This status shall be valid until December 16, 2022, for contracting purposes.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services
Qualification Administrator

CBHK/kw

Safety, Mobility, Innovation
www.fdot.gov



GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

Matthew Polak

HAS ACHIEVED THE DESIGNATION OF

LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Sam Rife

Secretary

June 5, 2009

Date Issued

Peter Romagnolo

Peter Romagnolo, President

Printed on 100% recycled paper with 50% post-consumer waste (excluding plastic and ink).

Local Business Tax Receipt
Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



3344454

RECEIPT NO.
RENEWAL
3484896

BUSINESS NAME/LOCATION
R E CHISHOLM ARCHITECTS
INC
782 NW 42ND AVE STE 650
MIAMI, FL 33126-5547



EXPIRES
SEPTEMBER 30, 2023
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
R E CHISHOLM ARCHITECTS INC

SEC. TYPE OF BUSINESS
212 P.A./CORP/PARTNERSHI
P/FIRM

**PAYMENT RECEIVED
BY TAX COLLECTOR**
45.00 07/18/2022
INT-22-367026

Employee(s) 2 AAC001962

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector



Local Business Tax Receipt
Miami-Dade County, State of Florida
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6673751

RECEIPT NO.
RENEWAL
6945985

BUSINESS NAME/LOCATION
CHISHOLM ROBERT E
C/O R E CHISHOLM ARCHITECTS
INC
782 NW 42ND AVE STE 650
MIAMI, FL 33126-5547



EXPIRES
SEPTEMBER 30, 2023
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
CHISHOLM ROBERT E
C/O R E CHISHOLM ARCHITECTS
INC

SEC. TYPE OF BUSINESS
212 PROFESSIONAL
ID0003684

**PAYMENT RECEIVED
BY TAX COLLECTOR**
60.00 07/18/2022
INT-22-367026

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

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Local Business Tax Receipt
Miami-Dade County, State of Florida
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1873232

RECEIPT NO.
RENEWAL
1873232

BUSINESS NAME/LOCATION
CHISHOLM ROBERT E
782 NW 42ND AVE STE 650
MIAMI, FL 33126-5547



EXPIRES
SEPTEMBER 30, 2023
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
CHISHOLM ROBERT E

SEC. TYPE OF BUSINESS
212 PROFESSIONAL
AR0007442

**PAYMENT RECEIVED
BY TAX COLLECTOR**
60.00 07/18/2022
INT-22-367026

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector



CITY OF MIAMI
BUSINESS TAX RECEIPT

FY 21-22
ISSUED:
Nov 18, 2021
Robert Santos-Alborna
Director, Local Government

BUSINESS NAME: R E Chisholm Architects Inc
DBA:
BTR HOLDER NAME: R E CHISHOLM ARCHITECTS INC
BUSINESS ADDRESS: 782 NW 42 AV 650
EXPIRES: Effective Year Oct. 1 2021 Thru Sep. 30 2022
ACCOUNT NUMBER: 156282
RECEIPT NUMBER: 184157
COMMENTS: ARCHITECT-FIRM,PRTNSHP,CO,PA & CORP
RESTRICTIONS:

BUSINESS NAME: R E Chisholm Architects Inc
DBA:
BTR HOLDER NAME: ROBERT E CHISHOLM
BUSINESS ADDRESS: 782 NW 42 AV 650
EXPIRES: Effective Year Oct. 1 2021 Thru Sep. 30 2022
ACCOUNT NUMBER: 156282
RECEIPT NUMBER: 184158
COMMENTS: ARCHITECT
RESTRICTIONS:

BUSINESS NAME: R E Chisholm Architects Inc
DBA:
BTR HOLDER NAME: ROBERT E. CHISHOLM
BUSINESS ADDRESS: 782 NW 42 AV 650
EXPIRES: Effective Year Oct. 1 2021 Thru Sep. 30 2022
ACCOUNT NUMBER: 156282
RECEIPT NUMBER: 193803
COMMENTS: INTERIOR DECORATOR OR DESIGNER
RESTRICTIONS:

BUSINESS NAME: R E Chisholm Architects Inc
DBA:
BTR HOLDER NAME: MATTHEW POLAK
BUSINESS ADDRESS: 782 NW 42 AV 650
EXPIRES: Effective Year Oct. 1 2021 Thru Sep. 30 2022
ACCOUNT NUMBER: 156282
RECEIPT NUMBER: 184159
COMMENTS: ARCHITECT
RESTRICTIONS:

BOBBY SHAHNAMI, PE, CxA, LEED AP BD+C



Mr. Shahnami, President of SGM Engineering, is currently the Engineer of Record for projects with OCPS, the School Board of Broward County, Indian River County Schools, and Volusia County Schools. He has experience with 28 comprehensive education-based projects totaling over \$600 million in construction value. Additionally, Mr. Shahnami has completed over 100 K-12 projects as a prime consultant, and boasts over 23 years experience in Commissioning, Engineering, and MEP Quality Control with SGM ventures in this specialized sector.

PROJECT MANAGER/SR.
MECHANICAL ENGINEER



RELATED EXPERIENCE

- » City of Fort Lauderdale Continuing Contract | City of Fort Lauderdale | Project Manager/Sr. Mechanical Engineer
- » City of Orlando Continuing Contract | City of Orlando | Sr. Mechanical Engineer
- » Public Works Administration & EOC Building HVAC Renovation | City of Fort Lauderdale | Project Manager/Sr. Mechanical Engineer | \$3.5M | 13,500 SF
- » Fort Lauderdale War Memorial Auditorium | City of Fort Lauderdale | Sr. Mechanical Engineer | \$1.8M
- » Miami Beach Pocket Park Electrical Upgrades | City of Miami Beach | Sr. Mechanical Engineer | \$545,735
- » Orlando Fire Department Design-Build Fire Station #9 | City of Orlando | Sr. Mechanical Engineer | \$3.5M | 11,800 SF
- » Hialeah Public Works Facility | City of Hialeah | Sr. Mechanical Engineer | \$1.5M | 1,600 SF
- » Public Safety & Public Works Complex | City of Riviera Beach | Sr. Mechanical Engineer | \$10.3M
- » Tavares Public Works Operations Facility | City of Tavares | Sr. Mechanical Engineer
- » Orange County Government Continuing Contract | Orange County Government | Sr. Mechanical Engineer
- » Orange County Fire Station 67 | Orange County Government | Sr. Mechanical Engineer | \$10M
- » City of Debarry 2-Bay Fire Station | City of Debarry | Sr. Mechanical Engineer | \$2.8M
- » St. Cloud City Hall BAS Upgrade | Mechanical Engineer | \$1M | 28,400 SF
- » Fort Lauderdale Courthouse Chiller Plant Upgrade | GSA | Project Manager | \$2.8M | 345,000 SF

REGISTRATION

FL Engineer #78419
ACG Certified
Commissioning Authority
LEED Accredited
Professional Building
Design & Construction

YEARS EXPERIENCE

23 Years Total Experience
23 Years with SGM

EDUCATION

BS in Mechanical
Engineering, University of
Central Florida

MANUEL HERNANDEZ, PE



SR. ELECTRICAL ENGINEER



Mr. Hernandez has over 14 years of experience designing municipality facilities, including police and fire stations. His electrical experience includes calculating service sizes, feeder sizes, branch circuit sizes, short circuit currents, voltage drop, and performing short-circuit/arc flash/coordination studies and over-current protection device selection using specialized software. Mr. Hernandez is also experienced in the layout of equipment for floor plans, riser diagrams, fire alarm systems, telecommunication systems, HVAC-Plumbing-Fire Protection coordination, and surveys.

RELATED EXPERIENCE

- » City of Fort Lauderdale Continuing Contract | City of Fort Lauderdale | Sr. Electrical Engineer
- » Fort Lauderdale War Memorial Auditorium | City of Fort Lauderdale | Sr. Electrical Engineer | \$1.8M
- » Hialeah Public Works Facility | City of Hialeah | Sr. Electrical Engineer | \$1.5M | 1,600 SF
- » Public Safety & Public Works Complex | City of Riviera Beach | Sr. Electrical Engineer | \$10.3M
- » Public Works Administration & EOC Building HVAC Renovation | City of Fort Lauderdale | Sr. Electrical Engineer | \$3.5M | 13,500 SF
- » City of Orlando Continuing Contract | City of Orlando | Electrical Engineer
- » Hialeah Public Works Facility | City of Hialeah | Sr. Electrical Engineer | \$1.5M | 1,600 SF
- » Miami Beach Pocket Park Electrical Upgrades | City of Miami Beach | Sr. Electrical Engineer | \$545,735
- » Police Headquarters Firing Range HVAC | City of Fort Lauderdale | Sr. Electrical Engineer | \$950,000 | 25,000 SF
- » Fort Lauderdale Courthouse Chiller Plant Upgrade | GSA | Sr. Electrical Engineer | \$2.8M | 345,000 SF
- » Boca Raton Public Safety information Management Center | City of Boca Raton | Sr. Electrical Engineer | \$3.5M
- » Orange County Government Continuing Contract | Orange County Government | Electrical Engineer
- » Orlando Fire Department Design-Build Fire Station #9 | City of Orlando | Electrical Engineer | \$3.5M | 11,800 SF

REGISTRATION

FL Engineer #74989

YEARS EXPERIENCE

14 Years Total Experience

7.5 Years with SGM

EDUCATION

BS in Electrical Engineering,
University of Puerto Rico

JERRY SCHNEIDER



SR. PLUMBING/FP
DESIGNER

SGM
ENGINEERING

Mr. Schneider has 30 years of plumbing and fire protection design/construction administration experience for K-12, higher education, commercial, institutional, health/science labs, clinics, student housing, and residential type projects throughout Florida. His experience has given him the knowledge to perform engineering/design tasks including, but not limited to, equipment selection/ sizing, pipe sizing, hydraulic calculations, and product specifications for fire suppression and plumbing systems. He is familiar with Florida's state and local code requirements, ASPE Guidelines, NFPA, and International Code Standards. Mr. Schneider is also knowledgeable in national building and fire codes as well as water-based fire extinguishing systems, smoke control systems, detection systems, and alarm systems.

RELATED EXPERIENCE

- » Public Works Administration & EOC Building HVAC Renovation | City of Fort Lauderdale | Sr. Plumbing/FP Designer | \$3.5M | 13,500 SF
- » Fort Lauderdale War Memorial Auditorium | City of Fort Lauderdale | Sr. Plumbing/FP Designer | \$1.8M
- » City of Fort Lauderdale Continuing Contract | City of Fort Lauderdale | Sr. Plumbing/FP Designer
- » City of Orlando Continuing Contract | City of Orlando | Sr. Plumbing/FP Designer
- » Orange County Government Continuing Contract | Orange County Government | Sr. Plumbing/FP Designer
- » Hialeah Public Works Facility | City of Hialeah | Sr. Plumbing/FP Designer | \$1.5M | 1,600 SF
- » St. Cloud City Hall BAS Upgrade | Sr. Plumbing/FP Designer | \$1M | 28,400 SF
- » Orlando Fire Department Design-Build Fire Station #9 | City of Orlando | Sr. Plumbing/FP Designer | \$3.5M | 11,800 SF
- » Fort Lauderdale Courthouse Chiller Plant Upgrade | GSA | Sr. Plumbing/FP Designer | \$2.8M | 345,000 SF
- » Tavares Public Works Operations Facility | City of Tavares | Sr. Plumbing/FP Designer
- » Public Safety & Public Works Complex | City of Riviera Beach | Sr. Plumbing/FP Designer | \$10.3M
- » Police Headquarters Firing Range HVAC | City of Fort Lauderdale | Sr. Plumbing/FP Designer | \$950,000 | 25,000 SF
- » Orange County Fire Station 67 | Orange County Government | Sr. Plumbing/FP Designer | \$10M

REGISTRATION

N/A

YEARS EXPERIENCE

30 Years Total Experience

12 Years with SGM

EDUCATION

Autodesk Training for
Building Systems

State of Florida

Department of State

I certify from the records of this office that SGM ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on December 20, 1991, effective December 17, 1991.

The document number of this corporation is V02240.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 31, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Thirty-first day of January,
2022*



Ronald R. DeSantis
Secretary of State

Tracking Number: 0838086311CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

State of Florida

Minority Business Certification

SGM Engineering, Inc

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
04/07/2021 to 04/07/2023



Jonathan R. Satter, Secretary
Florida Department of Management Services





Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SHAHNAMI, BOBAK

2504 MEXICAN SUN DRIVE
LUTZ FL 33559

LICENSE NUMBER: PE78419

EXPIRATION DATE: FEBRUARY 28, 2023

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hereby certifies that

Bobby Shahnami, CxA
SGM Engineering, Inc.

has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG

Certified Commissioning Authority

Registration number: 611-850 . This certificate, valid only for the year 2022, is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.



Justin F. Garner
Justin F. Garner, P.E., CxA
Certification Council Chair

Ray Bert
Ray Bert
ACG Executive Director



This certificate is the sole property of ACG and must be returned upon request.



GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

Bobby Shahnami

HAS ATTAINED THE DESIGNATION OF

LEED AP[®] Building Design + Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED[®] green building program.

10666827-AP-BD+C

CREDENTIAL ID

27 JUL 2012

ISSUED

25 AUG 2022

VALID THROUGH

MAHESH RAMANUJAM
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

HERNANDEZ, MANUEL E.

935 LAKE BALDWIN LANE
ORLANDO FL 32814

LICENSE NUMBER: PE74989

EXPIRATION DATE: FEBRUARY 28, 2023

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PAUL A. ZILIO, PE Senior Principal/Partner

Paul worked in a variety of roles for a major general contractor and became a Certified General Contractor prior to joining BNI. Since joining BNI, Paul has worked on a number of design-build projects and often served as Threshold Inspector. These experiences have given Paul a unique insight into partnering and the value of good and timely communication and have helped lead BNI to recommendations by a number of contractors.

Paul has designed a variety of structural systems, including cast-in-place concrete, composite precast concrete, tilt-up concrete, and structural steel. He works closely with designers and builders, regardless of delivery method, to make structural decisions that balance aesthetics, constructability, cost and schedule.

EDUCATION

Bachelor of Science in Civil Engineering
University of Michigan
April 1981
Major: Civil Engineering

PROFESSIONAL EXPERIENCE

Experience Prior to BNI: 5 years
With BNI since 1986

PROFESSIONAL REGISTRATIONS

Licensed Professional Engineer
– Florida

Certified Special Inspector –
Florida

PROFESSIONAL ASSOCIATIONS

American Institute of Steel
Construction

Florida Structural Engineering
Association

National Council of Examiners
for Engineering and Surveying

PROFESSIONAL REFERENCES

Marcel Marlotte - Wolfberg
Alvarez
Craig Aguart - MC Harry &
Associates
Ana Alleguez - Alleguez
Architecture

Relevant Projects

Plantation Fire Station 1, Plantation, Florida

Plantation Fire Station 1 is a 15,550 SF two-story facility designed to replace the City of Plantation's oldest single-story fire station.

The new facility will accommodate increased staff occupancy and new operational needs. The construction of this state-of-the-art facility cannot disrupt the ongoing daily operations of the existing structure. In turn, a temporary facility will be constructed adjacent to the construction of this new facility. This fire station is designed to remain operational even in high category 5 hurricane winds.

2017 - 2021 - Project cost - \$6M BNI Fee: \$24,000

**References Name: Cheri Pavlik - Vice President - Leo A Daly
CNPavlik@leoadaly.com - (561) 688-2111**

*As subconsultant we have limited contact with owner (City of Plantation). Reference is architect and prime for BNI team.

Miami-Dade New Children's Courthouse, Miami, Florida

Palm Beach County Sheriff's Office Forensic Sciences and Technology Facility,
West Palm Beach, Florida

Broward County Forensic Science Center, Fort Lauderdale, Florida

City of Doral Public Works Maintenance Facility, Doral, Florida

City of Doral Police Facility Expansion, Doral, Florida

Broward County Judicial Complex, Fort Lauderdale, Florida

North County Government Center, West Palm Beach, Florida **(Design-Build)**

City of Hialeah Courthouse, Hialeah, Florida

Village of Islamorada Municipal Center, Islamorada, Florida **(Design Only)**

Florida Keys Aqueduct Authority Customer Service Center, Marathon, Florida

Fort Lauderdale Executive Airport - Air Rescue Firefighting, Ft. Lauderdale, Florida

GSA West Lot Multi Use Facility - Foundation Design, Miami, Florida **(Design-Build)**

South Florida Regional Transportation Agency Operations Building, Pompano
Beach, Florida

South Dade Government Center, Cutler Bay, Florida

Florida Department of Health, Miami, Florida

Tri-Rail Station, Pompano Beach, Florida

State of Florida

Department of State

I certify from the records of this office that BLISS & NYITRAY INC is a corporation organized under the laws of the State of Florida, filed on March 1, 1968.

The document number of this corporation is 327099.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 12, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twelfth day of January, 2022*



Ronald R. DeBevoise
Secretary of State

Tracking Number: 4696164302CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Years of Experience: 32

Registrations & Certifications:

Registered Professional Engineer, FL, 1996

Education:

*Bachelor of Science, Engineering
University of Florida, 1990*

Professional & Civic Activities:

Past President, Florida Engineering Society - Calusa Chapter

Peter Pellerito, PE

Senior Civil Engineer

certification. Miller Legg provided civil engineering design, permitting and construction administration services. The firm also provided LEED certification and value engineering review services.

Seminole Tribe of Florida Big Cypress Senior Center and Auditorium

- Miller Legg is providing environmental, engineering, survey and landscape architecture services for a one-story 60,000 sf auditorium and a one-story 20,000 sf Senior Center at the Big Cypress Reservation in Clewiston. The firm is assessing the potential for natural resources, including wetlands and protected species. The scope includes a boundary and topographic survey as well as planting and irrigation conceptual and design documents and construction observation. The engineering work comprises preparation of a stormwater report, on- and off-site engineering plans, permitting and construction phase services. In addition, the team is providing a Phase I Environmental Site Assessment and a geotechnical investigation.

Town of Davie Governor Leroy Collins Farm Park

- The first phase of the park will consist of 20-acres of development and will include an educational center, riding arena, stables, farmers market and playground. Located east of I-75, the park is being built to preserve the rural lifestyle of the Town of Davie. Miller Legg is providing civil engineering, surveying, landscape architecture, and environmental services. Miller Legg's civil engineering scope includes earthwork analysis; paving, grading and drainage; water and sanitary sewer, pavement marking and signage, stormwater pollution prevention; offsite improvements; phasing plans, permitting through the Town of Davie, Central Broward Water Control District, City of Sunrise, Florida Department of Environmental Protection, Broward County Environmental Protections and South Florida Water Management District; and construction administration.

City of Cape Coral Fire Stations No 3, 4

- Mr. Pellerito provided site plan design of 3 fire stations sites including grading, utilities, and landscape design. Design challenges included a finish floor several feet above existing grade, which required design of a perimeter retaining wall to support the raised finish floor.

Miami-Dade Parks, Recreation & Open Spaces Biscayne Everglades Greenway Trail Segment D Phase 2

- The Miller Legg team is furnishing civil and traffic engineering, surveying, SUE, environmental and permitting services for the 2.5-mile paved bicycle/pedestrian trail/roadway Segment D portion of the Biscayne Everglades Greenway project. The civil scope of services includes the design of paving, grading and drainage (2 culvert crossings are anticipated), design of pavement markings and signage, permitting with the City of Homestead, SFWMD, Miami-Dade County and FDOT and bidding assistance. Traffic engineering includes a traffic study, a possible traffic signal, permitting and post design services.

City of Dania Beach Southeast Drainage Improvements Phase 2

- Miller Legg is providing civil engineering, permitting and landscape architecture services for this drainage improvement project to improve current flooding issues at the 103-acre neighborhood bounded by SE 3rd Street to the North, SE 2 Ave to the West, SE 7 Street to the South and SE 5th Avenue to the East. Drainage solutions include pump stations, drainage wells, exfiltration trenches, etc. to reduce flooding, including duration and severity, reduce neighborhood impacts and mitigate project costs.

Seminole Tribe of Florida Big Cypress Senior Center and Auditorium

- The engineering work comprises preparation of a stormwater report, on- and off-site engineering plans, permitting and construction phase services.

Professional Experience:

Mr. Pellerito has extensive experience and expertise in both small and large-scale municipal and private sector, high-complexity infrastructure projects. His project experience encompasses soil and groundwater remediation; water treatment and wastewater pre-treatment systems; water and wastewater pump stations and transmission lines; site planning; earthwork; drainage systems; paving and grading; erosion control / stormwater pollution prevention; roadway design and specifications.

City of Miramar Historic Public Safety Complex

- The City of Miramar replaced the Civic Center and Child Care building with a new one-story 24,000 SF building to accommodate its police substation, storage, administrative and other law enforcement and public safety facilities, in addition to a surface parking lot for safety vehicles. The new building was certified Gold LEED



Years of Experience: 28

Registrations & Certifications:

Registered Professional Engineer, FL, 2005

Education:

*Bachelor of Science, Civil Engineering
Florida International University, 1994*

Glen Harrelson, PE

Senior Civil Engineer

developments. The scope also includes a civil and landscape architecture site feasibility study, bidding and permitting assistance and construction administration.

Pembroke Pines City Center, City Hall and Master Infrastructure -

Performed on-site inspections of the site development. This included parking, roadways, courtyards, storm drainage system, potable water and fire lines, and the sanitary sewer system, which included a dedicated lift station.

City of Homestead Biscayne-Everglades Greenway Trail -

Among the services Miller Legg provided for this 3.2 mile, 12-foot-wide Biscayne Everglades Greenway shared-use trail project are landscape architectural, engineering, surveying and environmental services including preparation of FDOT-approved construction documents, design of regulatory and wayfinding signs, pavement markings, safe pedestrian push button crossing and necessary drainage. The scope included engineering design and permitting services for the shared-use trail, associated drainage and roadway pedestrian crossings.

City of Delray Beach Pompey Park Community Center and Campus Design -

Miller Legg is providing surveying, SUE, civil engineering, landscape architecture, agency permitting and construction phase services. Schematic design tasks include due diligence, code, programming, site engineering, landscape and hardscape schematic design verification. Miller Legg will assist with community outreach and relevant City agency design review presentations throughout the process.

Miami-Dade County Water and Sewer Department Relocation of 8 Pump Stations -

Miller Legg is conducting due diligence and feasibility studies to relocate and upgrade eight (8) pump stations identified as having issues related to accessibility, maintenance and

deterioration. The scope of work includes a complete report evaluating alternative sites and pump station layouts and providing more feasible alternatives to facilitate the design, permitting and construction of the new pump stations. An analysis of gravity sewer routing is provided to ensure maximum depths for wet wells and gravity sewer lines are not exceeded.

City of Pembroke Pines West Pines Soccer Park -

A 56-acre active and passive municipal park. This unique park's features included four soccer fields and one football facility as well as providing other active park elements with passive park facilities such as a boardwalk and 21 acres of wetlands mitigation area. Services provided by Miller Legg included civil engineering, surveying, wetlands mitigation planning, assistance with grant writing, and mitigation construction observation.

Seminole Tribe of Florida Seminole Park Neighborhood Infrastructure Improvements, Hollywood -

Miller Legg provided a complete engineering design and construction documents that include civil, landscape architecture, irrigation, photometric design and initial construction administration services.

Doral Glades Park Boardwalk and Wetland Preserve -

Miller Legg provided both design and permitting services as well as wetland and boardwalk construction administration services, using GIS and surface water management support. Miller Legg prepared construction drawings for the upland boardwalk, pavilion, wetland boardwalk and fishing pier.

Miami-Dade County Water and Sewer Department Local Wastewater Pump Stations -

Miller Legg is currently under contract with the Miami-Dade Water and Sewer Department (M-DWASD) to upgrade pump stations throughout the County.

Professional Experience:

Mr. Harrelson has over 28 years of design and management experience in utility design, municipal engineering, roadway design, land development and construction management. He is highly organized, motivated and technically proficient with engineering designs, engineering programs such as WaterCad, AutoCad, and many drainage design software programs. He has significant experience leading large and high profile projects within Miami-Dade, Broward and Palm Beach Counties, which include design, permitting and construction management.

Town of Davie New Town Hall Engineering Design Criteria Package -

Miller Legg is coordinating with Town staff to prepare the master roadways, access points, and utilities for the Town Hall site which will include the other construction sites adjacent to the Town Hall site. Miller Legg is working to coordinate the relocation of utilities for the Town Hall site and the upgrade to the lift station, which serves the site and adjacent proposed and existing



Brian Shore, RLA

Senior Landscape Architect

Years of Experience: 22

Registrations & Certifications:

Registered Landscape Architect, FL, 2005
FDOT Intermediate Maintenance of Traffic, FL, 2013

Education:

Bachelor of Science, Landscape Architecture
North Carolina A&T State University, 2000

Continuing Education:

FDOT Outdoor Advertising Workshop, November 2008 and February 2010
FDOT Specifications Package Preparation Training Certificate, 2016
Irrigation: The End to Water Waste in Landscapes 2013
Landscape Palm Diseases, 2013

Professional Experience:

As a Senior Landscape Architect, Mr. Shore has significant experience in landscape architectural design and landscape construction services for a variety of public and private projects. Specialties include landscape, hardscape, and irrigation design services for streetscape and roadway projects including the Florida Department of Transportation, all aspects of active and passive park design, healthcare campuses, and environmental wetland habitat creation.

Private Trust Site Development – (client confidential) - Miller Legg provided environmental, landscape architecture and engineering consulting services for the planning/design of two

residential properties encompassing approximately 5.25 acres. The Southwest Ranches site in Broward County was dominated by wetlands. Tree Inventory, Conceptual Site Plan Design, Tree Removal/Relocation Plans and Document Preparation, Tree Removal Permitting, Environmental Resource Agency Permitting, 5-year Monitoring Plan, as well as Landscape Architecture and Irrigation Design.

Broward County Parks and Recreation Tradewinds Park Equestrian Trails - The equestrian trail planning for Tradewinds Park was in conjunction with a comprehensive Tradewinds Park Master Development Plan created for the Broward County Parks and Recreation Division. The plans call for a network of trails, totaling eight miles that wind through various native Florida habitats and terrain and vary in width to provide the rider a variety of experiences. The park trail network was designed to be tied to a future county-wide network of biking and hiking trails.

New Testament Baptist Church Southwest Ranches Conceptual Site Plan - Miller Legg was engaged to prepare a conceptual site plan graphic for a 36-acre property, intended for the potential development of single-family homes. The site plan graphic was to help determine ultimate yield for the parcel, including open space, buffers, circulation and stormwater management as required by City code.

City of Delray Beach Pompey Park Community Center and Campus Design - Landscape architecture scope elements are associated with design of planting, irrigation, hardscape, site amenities, two (2) playgrounds, baseball fields (relocation and restoration). A tree inventory will be conducted by a firm certified arborist. Schematic design tasks include due diligence, code, programming, site engineering, permitting, landscape and hardscape schematic design verification.

Plantation Preserve & Golf Club - Funding for this project was secured through the Florida Communities Trust (FCT), the Broward County Open Space Fund and the sale of on-site created wetland credits. Services Miller Legg provided included: overall project/program management services as well as site master planning, wetland mitigation design and environmental permitting, surveying, tree inventories of more than 1,000 trees, landscape architecture, engineering services, stormwater management, flora and fauna evaluation, archaeological coordination and construction services.

City of Miramar River Run Park Improvements - The City of Miramar improved this 8-acre neighborhood park, which included additional parking, trail and pavilion improvements and other miscellaneous amenities. Partial funding for the trail improvements included grant funding obtained in part from a Florida Department of Environmental Protection, Recreational Trails Program Grant.

City of Wilton Manors Public Complex - The design team included the City's newly adopted Streetscape Design Guidelines and implemented a harmonious placement of plants to complement the building's architectural features. Special focus was also given to incorporate shading for the City Hall Complex Building and in pedestrianized areas to reduce heat island effects and increase the energy efficiency of the future facility. Services provided for this project include development of conceptual and final landscape architecture plans, color renderings and construction phase services.

Monterra Greenway and Bike Path - Routed the recreational trail/bike trail, lay-out of fitness stations, tot-lots, shade structures and multi-use courts, parking and access to the trail, security fencing and access gates and landscaping.



Years of Experience: 5

Education:

Master of Landscape Architecture
Florida International University, 2018
Bachelor of Arts, Urban Design
Florida Atlantic University, 2014

Continuing Education:

Crime Prevention Through Environmental Design Practitioner Seminar, 2013
Green Building and Sustainable Development Course, 2013

Professional Experience:

Ms. Fuentes is a Landscape Designer and Recreational Planner supporting the firm's projects including those in the public sector such as the Florida Department of Transportation and South Florida municipalities. Her experience includes landscape design, parks master planning and hardscape design.

City of Delray Beach Pompey Park Community Center and Campus Design - Landscape architecture scope elements are associated with design of planting, irrigation, hardscape, site amenities, two (2) playgrounds, baseball fields (relocation and restoration). A tree inventory will be conducted by a firm certified arborist. Schematic design tasks include due diligence, code, programming, site engineering, landscape and hardscape schematic design verification.

Liudmila Fuentes, MLA

Landscape Designer

City of Miami Armbrister Park Community Center - The project involves replacement of the existing community center building with a new 10,000 SF 2-story facility and outdoor pavilion. Miller Legg is responsible for civil, landscape architecture and SUE services along with boundary, topographic and tree surveying. The firm is providing site civil and utility infrastructure research of utility maps, as-builts and existing site conditions followed by preparation of civil, landscape architecture and irrigation construction documents, government agency permitting coordination, bidding assistance, contract administration and construction administration. Tree inventory, disposition plans and permitting are part of the scope provided by the firm's certified arborists.

Town of Davie Governor Leroy Collins Farm Park - Miller Legg is providing civil engineering, surveying, landscape architecture, and environmental services. The park will provide volunteer opportunities, farm tours, field trips, summer camps, community gardens, and equestrian programs for the special needs population.

City of Miami E.G. Sewell Park - Miller Legg is under contract with the City of Miami for program development, pre-design, master planning design including public involvement workshops, construction documents and construction administration services for Sewell Park. The program will be an open passive park with elements including passive walkways through park and preserve areas, pavilions, an eco trail, baywalk, hardscape, floating docks, kayak launch, seawall/living shoreline, wayfinding and historical information signage. The scope of services includes landscape architecture, irrigation, civil engineering, topographical surveying, SUE, certified arborist, structural engineering, electrical engineering, geotechnical engineering, archeological,

permitting, bidding assistance and limited construction administration.

City of Plantation Parks & Recreation Master Plan - Miller Legg was selected to prepare the first Plantation Parks and Recreation Master Plan. The firm provided comprehensive recreation planning to create the Master Plan.

City of Weston Parks & Recreation Master Plan - In 2021, the City of Weston selected Miller Legg to develop a municipal parks and recreation plan (PRMP) to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management.

Memorial Hospital West Southwest Parking Garage, Pembroke Pines - Miller Legg provided off-site roadway turn lane modifications and temporary access driveway engineering design/plans, site lighting photometrics, landscape planting and overall campus landscape mitigation design/plans, irrigation system modification design/plans, arborist and construction administration/observation services.

City of Tamarac East Side Parks Feasibility Study - The Miller Legg team conducted a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac.

Memorial Hospital West Southwest Parking Garage, Pembroke Pines - Miller Legg provided off-site roadway turn lane modifications and temporary access driveway engineering design/plans, site lighting photometrics, landscape planting and overall campus landscape mitigation design/plans, irrigation system modification design/plans, arborist and construction administration/observation services.



Years of Experience: 43

Registrations & Certifications:

Registered Professional Surveyor & Mapper, FL, 1998

Continuing Education:

Land Boundaries, 2018

Wetlands Delineation, 2018

Professional & Civic Activities:

Past Vice President, Florida Surveying & Mapping Society, Broward Chapter

Martin Rossi, PSM

Senior Surveyor

Broward County Sheriff's Office

New Training Center Garage

Design/Build - Survey services include topographic and tree surveying as well as underground utilities designation and mapping. Landscape architecture services include landscape planting and irrigation design.

Cinemark at Davie

- Miller Legg provided civil, survey, planning and environmental services for the proposed additional development of a commercial shopping center in the Town of Davie. The project involved lake filling and expansion into a FP&L easement for a parking lot and overall redevelopment of the existing site for expanded commercial facilities.

City of Coral Springs Fire Station

80 Survey - This is Coral Spring's main fire station and is certified as a LEED building. A topographical survey was required in association with a City restoration project in order to replace a concrete accessway into the building.

City of Coral Springs Municipal

Complex - Miller Legg provided assistance with the master planning phase of the new Coral Springs Municipal Complex development. Survey services comprised as-built design, cross-sections and various site design surveys. In addition, community-oriented programming and planning process including meeting attendance was provided.

City of Homestead Biscayne-

Everglades Greenway Trail - Among the services Miller Legg provided for this 3.2 mile, 12-foot-wide Biscayne Everglades Greenway shared-use trail project are landscape architectural, engineering, surveying and environmental services. Topographic and SUE services were delivered.

City of Miami Armbrister Park

Community Center - Park amenities include an existing community center,

baseball and football fields, tennis and basketball courts, playground and exercise equipment. The project involves replacement of the existing community center building with a new 10,000 SF 2-story facility and outdoor pavilion. Miller Legg is responsible for civil, landscape architecture and SUE services along with boundary, topographic and tree surveying.

New Testament Baptist Church

Conceptual Master Site Plan, Southwest Ranches - Miller Legg has been providing numerous services to New Testament Baptist Church since 2003 on a variety of site needs. Most recently, we have been providing conceptual master site plan services for the 96-acre Church. The master plan includes design of conceptual master site plan, boundary surveys, topographical surveys, CAD design, certified arborist tree mapping and mitigation.

City of Miami Beach Collins Park

Parking Garage - Miller Legg w provided property boundary and topographic surveying of the Collins Park Parking Garage, as well as topographic surveys of Liberty Avenue from 21st to 23rd Streets. The project included 513 parking spaces, 15,000 square feet of ground floor retail, and a public plaza.

Davie Surveying Services

- Various surveys on a continuing basis for the Town of Davie, including right-of-way, topographic, as-built, and boundary surveys.

School Board of Broward County

Design/Build Cooper City High School Replacement - Miller Legg provided surveying, civil engineering, subsurface utility engineering, environmental, landscape architecture, irrigation design and construction administration for the phased replacement of the school.

Professional Experience:

Mr. Rossi is a Senior Project Surveyor with more than four decades of surveying and subsurface utility engineering (SUE) experience. His principal areas of experience include surveys such as boundary, topographic, ALTA/ACSM land title surveys, quantity, environmental and wetland, condominium, construction layout, as-built, right-of-way, specific purpose and subdivisions and platting, as well as subsurface utility engineering (SUE).

Broward College (BC) North Campus Building 60 and 61 Water

Main Improvements - Services provided by Miller Legg included the design, permitting, and construction of water laterals to serve Buildings 60 and 61.



Years of Experience: 25

Registrations & Certifications:

Remote Pilot Certification, FL, 2020
Certified Survey Technician Level 1, FL, 2021

Education:

Associate of Science, Drafting/CAD
ATI Career Training Center, 2002
Civil Engineering (2 of 5 yrs completed for Bachelor's)
National Autonomous University of Honduras, 1997

Continuing Education:

AutoDesk Training
Leica Cyclone & Cloudworx for AutoCAD

Professional Experience:

Mr. Elvir has more than 22 years of professional surveying experience ranging from a field crew chief to survey manager overseeing survey crews. His areas of expertise include land surveying, boundary, topographic, ALTA, control surveys, utility surveys, 3D Radar Tomography, GPS, route surveys, legal descriptions, laser scanning, and construction layout calculations.

City of Pembroke Pines Master Lift Station 4 Survey - Miller Legg performed a series of 3D scans in a Master Lift Station (Wet and Dry Well) utilizing the LIDAR scanner in order to provide a specific purpose survey to show items such as structure linework and dimensions and cross section views, bottom elevation or depth, clearances, slab thickness, scrubber slab, inverts, pipe materials and ladder.

Sandro Elvir, CST

Senior Survey CAD Technician

Town of Davie New Town Hall Engineering Design Criteria Package - Miller Legg is contracted with the Town of Davie for surveying and the engineering Design Criteria Package for the proposed new Town Hall site. Boundary and Topographic Surveying has been completed using laser scanner technology and conventional surveying methods. The dense tree canopy on the southern portion of the site proved a challenge for the scanner crew. The use of the scanning technology improved the anticipated schedule for the deliverable.

City of Homestead Biscayne-Everglades Greenway Trail - Topographic and SUE services were delivered. The scope included engineering design and permitting services for the shared-use trail, associated drainage and roadway pedestrian crossings. T

City of Pembroke Pines Master Lift Station 4 Survey - Miller Legg performed a series of 3D scans in a Master Lift Station (Wet and Dry Well) utilizing the LIDAR scanner in order to provide a specific purpose survey to show items such as structure linework and dimensions and cross section views, bottom elevation or depth, clearances, slab thickness, scrubber slab, inverts, pipe materials and ladder.

City of Miami Gardens Rolling Oaks Regional Park - Renovations of Rolling Oaks Regional Park include construction of a new one-story 4,000 SF recreation building, renovated restroom facilities, expansion of walking trail with lighting, distance marker, and exercise stations, new pavilions, new parking lot, refurbished basketball and tennis courts, new fencing, new shaded playgrounds, new landscaping and irrigation, addition of horseshoe pits, sand volleyball, mini golf and splashpad, and video system and WIFI. Miller Legg is providing civil engineering, landscape architecture and surveying services.

City of Lauderhill Lift Station 5 Upgrade - Along with preparation of a boundary and topographic survey, the surveying scope included use of a 3D Lidar scanner for a specific purpose survey to secure wet and dry well measurements and a 360 degree inspection capability for client. The firm performed a due diligence investigation related to feasibility and design to connect the existing Lift Station #5 to an existing 16" force main.

Broward County Sheriff's Office New Training Center Garage Design/Build - Miller Legg's scope of services includes site surveying, site civil and utility infrastructure engineering, landscape architecture and permitting assistance. Survey services include topographic and tree surveying as well as underground utilities designation and mapping.

City of Miami E.G. Sewell Park - The program will be an open passive park with elements including passive walkways through park and preserve areas, pavilions, an eco trail, baywalk, hardscape, floating docks, kayak launch, seawall/living shoreline, wayfinding and historical information signage. The scope of services includes landscape architecture, irrigation, civil engineering, topographical surveying, SUE, certified arborist, structural engineering, electrical engineering, geotechnical engineering, archeological, permitting, bidding assistance and limited construction administration.

City of Miami Armbrister Park Community Center - The firm is providing site civil and utility infrastructure research of utility maps, as-builts and existing site conditions followed by preparation of civil, landscape architecture and irrigation construction documents, government agency permitting coordination, bidding assistance, contract administration and construction administration.



Years of Experience: 29

Registrations & Certifications:

Senior Professional Wetland Scientist, 2020
Authorized Gopher Tortoise Agent, FL, 2012
Certified Environmental Professional, 2004
PADI Certified Rescue Diver, 2003

Education:

Bachelor of Science, Biology and Business Administration
University of Wisconsin - Stevens Point, 1994
Master of Business Administration
Nova Southeastern University, 1998

Publications & Presentations:

Conservation of Wildlife Species, 2018, presenter
Florida Chamber Environmental Permitting Summer School Conference, Successful Applications of Imperiled Species Management Practices, 2019
Florida Chamber Environmental Permitting Summer School Conference, Federal Wetland Jurisdiction Update, 2009-2016, presenter
Florida Educational Facilities Planners Association Summer Conference, Natural Habitats Integration into Campuses - FAU Case Study, 2016, presenter

Professional & Civic Activities:

Past Chair, Broward County Climate Change Task Force Natural Systems Subcommittee
Past Member, Broward County Climate Change Task Force, 2008-2017
Past Member, City of Plantation Landscape Planning & Review Board
Past Member, FICE/SFWMD Water Resources Liaison Committee, 2009-2015
Past President and Past Board of Directors, Florida Association of Environmental Professionals, Treasure Coast
Member, National Association of Environmental Professionals

Dylan Larson, SPWS, CEP, GTA

Principal

Professional Experience:

As a Principal of the Firm, Mr. Larson leads a variety of the firm's projects that involve environmental issues. He has significant experience in environmental consulting in Florida and is responsible for overseeing and performing studies and investigations on biological and ecological services. He also oversees operations and overall project management for the firm.

Private Trust Site Development, Southwest Ranches – (client confidential)

- Miller Legg provided environmental and engineering consulting services for the planning/design of two residential properties encompassing approximately 5.25 acres. The Southwest Ranches site in Broward County was dominated by wetlands. The team conducted pre-application meetings with local and state agencies, as well as providing engineering, survey and environmental tasks necessary for the site development project.

Town of Southwest Ranches Wetland Studies - Provided wetland studies and other miscellaneous services at the request of the Town.

Town of Davie Berman's Park Preserve - A 38-acre property developed for mitigation, and passive park recreational facilities. Provided included: wetland jurisdictional verifications, WRAP assessment, mitigation design, permitting through USACOE, BCDNRP, SFWMD.

Town of Davie Governor Leroy Collins Farm Park - The wetlands scope includes wetlands due diligence, and the landscape architecture scope includes planting design, irrigation design and pedestrian and equestrian trails.

City of Pembroke Pines FDEP CLEAR Environmental - Miller Legg provided environmental research and recording services, including GIS, for the

City of Pembroke Pines to update the Florida Department of Environmental Protection Consecration Lands, Easements and Recreation (CLEAR) module of the Florida State-Owned Land and Records Information System Land Inventory Tracking System (FL-SOLARIS). The City owns, manages and leases Conservation Lands in Broward County which is required by Florida Statute to be tracked and updated in a database.

Doral Glades Park Wetlands Monitoring - Miller Legg provided environmental services at Doral Glades Park. The wetlands monitoring project involves wetland mitigation, site compliance review and maintenance, contractor observation and oversight, as well as pre- and post-herbicide contractor review for treatment of invasive/exotic and nuisance plant species. Miller Legg also provided assessment and corrective recommendations on installed hardwood trees.

Plantation Preserve Mitigation & Linear Trail Maintenance Assessment - The City of Plantation retained Miller Legg to provide a maintenance assessment of the 1-mile Plantation Preserve mitigation area and multi-use recreational linear trail. The assignment included a tree and vegetation assessment of existing conditions on the trail and preserve, maintenance program recommendations, quantification of dead or dying plant material and recommendations for preventing future survivorship issues; all of which were presented in a report to the City.

City of Pembroke Pines Foxcroft Wetlands Mitigation - Miller Legg provided mitigation monitoring, herbicide maintenance contractor coordination and observation, and post construction permit compliance for the site.



William Mohler, CA, TRAQ, PWS, CLI

Senior Environmental Biologist / Ecologist / Wetland Scientist

Years of Experience: 14

Registrations & Certifications:

- FDEP Stormwater, Erosion & Sedimentation Inspector, FL, 2011*
- Professional Wetland Scientist, 2021*
- ISA Intro to Urban Forestry, 2020*
- FDOT Intermediate Maintenance of Traffic, FL, 2016*
- Certified Landscape Inspector, FL, 2014*
- Advanced Airport Wildlife Hazard Management, FL, 2014*
- Certified Arborist, 2014*
- Broward County Basic Tree Pruning, FL, 2012*
- SFWMD Certified Airboat Pilot*

Education:

- Bachelor of Science, Ecology & Biology, Minor in Geography*
Florida Atlantic University, 2008
- Certificate, Environmental Studies*
Florida Atlantic University, 2005

Professional & Civic Activities:

- Past Member, City of Plantation Landscape Planning & Review Board*
- Member, Florida Urban Forestry Council (FUFC)*
- Member, International Society of Arboriculture*
- Member, Landscape Inspectors Association of Florida (LIAF)*
- Past Member, Native Plant Society, Broward County Chapter*
- Member, South Florida Association of Environmental Professionals (SFAEP)*

Professional Experience:

Mr. Mohler is experienced in environmental document preparation, ecological monitoring and assessment, compliance monitoring, and geographic information systems (GIS). He has a comprehensive knowledge of Florida floral and faunal communities and their

interactions. In addition, his training and practical experience includes lab and field experimentation, biological, water and soil sample collection and monitoring, taxonomy, plant physiology, wildlife catch and release, avifaunal surveys, experimental design and implementation, data management, and statistical and numerical analysis.

Pembroke Falls Tree Inventory -

Miller Legg performed arborist services and street tree inventory for the Pembroke Falls community, which consists of 18 subdivisions. Miller Legg also provided drainage permitting, sidewalk repair plans and surveying.

Private Trust Site Development, Southwest Ranches – (client confidential) -

Miller Legg provided environmental and engineering consulting services for the planning/design of two residential properties encompassing approximately 5.25 acres. The Southwest Ranches site in Broward County was dominated by wetlands. The team conducted pre-application meetings with local and state agencies, as well as providing engineering, survey and environmental tasks.

South Florida Regional Distribution Center Wetland Permitting -

Wetland permitting was provided for dredge and fill activities on a 72-acre site, previously a correctional institution, proposed Distribution Center in Pembroke Pines. Additional services included a Wetland Cumulative Impact assessment report, Indigo Snake survey and report and coordination with US Fish and Wildlife (USFWS), wetland jurisdictional determination and post wetland preserve annual reviews.

McGinnis Lake Environmental Permitting -

Providing environmental permitting services for the 43.5-acre McGinnis Lake project located on the NE side of the Florida Turnpike and State Road 84/I-595 expressway intersection. Pursuant to the Broward

County Environmental Resource License (ERL) permitting application checklist, Miller Legg will prepare engineering drawings that include cross-sections of existing and proposed site conditions with a Stormwater Pollution Prevention and Turbidity Control Plan (SWPPP).

Town of Davie Governor Leroy Collins Farm Park -

The wetlands scope includes wetlands due diligence, and the landscape architecture scope includes planting design, irrigation design and pedestrian and equestrian trails. Surveying services consisted of a topographic and tree survey.

Polo Trace Golf Preliminary Wetland Investigations and Due Diligence -

Miller Legg provided preliminary review and investigation of wetlands found on site in Delray Beach. The firm's responsibilities included investigation of potential government requirements for natural resource permitting for the project including wetlands, protected species, and vegetation / trees.

City of Homestead Biscayne-Everglades Greenway Trail -

The firm carried out Preliminary Natural Resource and Protected Species Investigations and documents related to designation of the Project by FDOT as a Documented Categorical Exclusion.

Pompano Business Center II Environmental Services -

Miller Legg is providing environmental services associated with permit renewal requirements for a 11.6-acre business center site in Pompano Beach, referred to as Pompano II Site. The scope of services includes Broward County re-permitting, conservation easement coordination, US Army Corps of Engineers (USACOE) ruling processing, tree removal/relocation permitting, bid coordination, mitigation construction observation, vegetative compliance and environmental monitoring.

State of Florida

Department of State

I certify from the records of this office that MILLER, LEGG & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on March 15, 1995.

The document number of this corporation is P95000021117.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 3, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Third day of January, 2022*



Ronald R. DeSantis
Secretary of State

Tracking Number: 8062347243CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

LICENSEE DETAILS

Licensee Information

Name:	MILLER, LEGG & MILLER LEGG (D
Main Address:	5747 N ANDREW FORT LAUDER.
County:	BROWARD
License Mailing:	5747 N ANDREW FORT LAUDER.
County:	BROWARD

License Information

License Type:	Registry
Rank:	Registry
License Number:	7318
Status:	Current
Licensure Date:	10/11/1995
Expires:	



ONLINE SERVICES

- [Apply for a License](#)
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- [View Food & Lodging Inspections](#)
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- [Unlicensed Activity Search](#)
- [AB&T Delinquent Invoice & Activity List Search](#)

LICENSEE DETAILS

Licensee Information

Name:	KROLL, MICHAEL D MILLER LEGG & ASS
Main Address:	1297 TERRY STONE WESTON Florida 33
County:	BROWARD

License Information

License Type:	Registered Landscap
Rank:	Landscape Arc
License Number:	LA0001336
Status:	Current,Active
Licensure Date:	10/05/1989
Expires:	11/30/2023



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB6680**

Expiration Date February 28, 2023

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

MILLER LEGG & ASSOCIATES INC
5747 N ANDREWS WAY
FORT LAUDERDALE, FL 33309-2364

Nicole Fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS5857**

Expiration Date February 28, 2023

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

MARTIN PROSSI
922 N 16TH AVE
HOLLYWOOD, FL 33020-3735

Nicole Fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Cecilia has three decades of experience in planning, executing, designing, and managing engineering projects. She has been involved in all aspects of project management, scheduling, engineering design, including pavement marking, signage, signalization, drainage, maintenance of traffic (MOT), and specifications packages; preparation of project design reports; development of master plans; construction inspection services; and management of construction engineering inspection (CEI) staff. Cecilia oversees engineering design projects for municipalities, the Florida Department of Transportation (FDOT), Broward County Aviation Department, and Florida's Turnpike Enterprise (FTE). Her project experience ranges from minor roadway improvement projects to complex highway design.

RELEVANT PROJECT EXPERIENCE

Broward County Pompano Park Place Racetrack Road, Pompano Beach, FL: KEITH is providing roadway design, geospatial engineering, traffic engineering, and landscape architecture services for Broward County for this Surtax complete streets project. The design of Pompano Park Place from Powerline Road to Cypress Road project consists of adding bike lanes and sidewalk/ADA improvements along Pompano Park Place to provide multimodal transportation options. The project includes widening, milling and resurfacing of the existing pavement, signalization, and lighting improvements as well as railroad coordination.

I-95/SR 91 and Palmetto Park Road Interchange, FDOT D4, Fort Lauderdale, FL: The I-95/SR 9 and Palmetto Park Road interchange is located within the City of Boca Raton in Palm Beach County, adjacent to environmentally sensitive natural areas and residential areas, FPID 433109-7. The interchange serves as a major gateway into the City, providing high-visibility roadside landscape opportunities. The interchange contains four main quadrants with landscape opportunities along embankments and within the in-fields on both sides of the interstate. Selective clearing and grubbing of invasive species in order to showcase large stands of existing, mature live oaks, strangler figs, and sabal palms have been preserved and integrated into the landscape design to demonstrate the aesthetic and environmental benefits of preserving existing vegetation. The preserved vegetation has been supplemented with a combination of drought tolerant palms and Florida native species to create a cohesive design that blends into the surrounding landscape, while accenting the high visibility areas of the gateway.

SR 5/US-1 from SR 870/Commercial Blvd to SE 7th Street, FDOT D4, Fort Lauderdale, FL: This FDOT D4 project is on US 1/SR 5 from Commercial Boulevard/SR 870 to SE 7th Street (FM#446188-1-32-01). This corridor is an urban principal arterial with C4, urban general, context classification. The project improvements include survey, geotechnical, milling and resurfacing, ADA upgrades, signing and pavement markings, signalization upgrades, lighting, utility coordination, and landscape architecture services.

SR 811/Dixie Highway from SR 834/Sample Road to SR 810/Hillsboro Blvd, FDOT D4, Deerfield Beach, FL: This FDOT D4 project is on SR 811/Dixie Highway from SR-834/Sample Road to SR 810/Hillsboro Boulevard. (FM#448174-1-32-01). This corridor is an urban minor arterial with C3C, suburban commercial, context classification. The project improvements include survey, geotechnical, milling and resurfacing, ADA upgrades, signing and pavement markings, signalization upgrades, lighting and landscape architecture services.

Washington Street & 72nd Avenue Mobility Improvements, FDOT D4, Hollywood, FL: KEITH was selected by the Florida Department of Transportation District 4 for this design project to add bicycle lanes and pedestrian improvements to each corridor (FPID 431770-1-32-02). The KEITH team provided roadway, drainage, signing and pavement marking, ADA compliance, landscape design, survey, subsurface utility engineering (SUE), utility coordination, geotechnical engineering, and public involvement services to the District. This is a Broward County Metropolitan Planning Organization (MPO) funded project and FDOT District 4 is the client and project facilitator. Our team's extensive experience coordinating with multiple agencies and stakeholders were key factors in the successful completion of this project.

YEARS OF EXPERIENCE
29 years

YEARS WITH KEITH
2 years

EDUCATION
B.S. Civil Engineering,
Florida International
University 1993
B.S. Biology, University
of South Tampa 1989

**PROFESSIONAL
REGISTRATIONS**
PE62866, Florida

*FDOT Advanced
Maintenance of Traffic*



Ms. Lori Treviranus has 21 years of experience in engineering, providing the highest quality solutions to transportation agencies, local governments, private developers and institutional clients. She is experienced in roadway design, intersection development, super-elevation transitions, roadway modeling, cross-sections, pedestrian/bike paths, public engagement/involvement, hydrology/hydraulic studies, cost estimation, stormwater control plans preparation, drainage and utility design, NPDES permitting and SWPPP preparation and implementation. In addition, she is familiar with the surveying aspect of civil engineering and has experience working with sustainable designs. Typical scopes of work she has been responsible for include major and minor roadway improvements, milling and resurfacing, multimodal improvements, and complete streets.

RELEVANT PROJECT EXPERIENCE

City of Parkland Miscellaneous Services, : KEITH provides general engineering, planning, and surveying services to the City of Parkland on an as-needed basis as part of our Continuing Contract for Professional Engineering, Planning, and Surveying Services. Projects provided under these contracts include: Pine Trails Park Wetland Mitigation Area Municipal Land Use Map Amendments Master Plan for "The Wedge" Parcel Parkland Dog Park Design Capital Improvements Elements (CIE) Annual Update Liberty Park (Build-A-Park Community Project) Annexation Parcel Map Exhibit Dollyland Parcel Sketch Misty Meadows Parcel Sketch North Springs Improvement District Parcel Holmberg Road Sidewalk Improvements Holmberg Road Roadway Improvements Citywide Traffic Study Update City of Parkland Maps Pine Trails Park Roadway and Utility Improvements Land Use Map Update and Text Amendment Lox Road Lighting Photometric Plan Parkland Roundabout Conceptual Design Tennis Center at Quigley Park

City of Pompano Beach Surveying, Civil Engineering, and Landscape Architecture Continuing Services, Pompano Beach, FL: KEITH is providing general engineering services to the City on an as-needed basis on this ongoing continuing services contract. Some projects provided under this contract include Municipal Reclaimed Water Main Design; Force Main Replacement Design; Pompano Beach Branch Library Renovations; Municipal Golf Course, Dog Park, and Pier renovations; SE 8th Court Bridge Replacement; Reuse Water Main Distribution System; NE 4th Street Reuse Water Line Expansion; Condition Assessments for Various City-owned Buildings and Facilities; Pompano Beach Boulevard Water Main Design Site Plan; and Permitting Services for Municipal Chiller Plant. KEITH also provides general surveying and mapping services to the City on an as-needed basis. Some geospatial projects include South Cypress Road and SE 15th Court Intersection Design Survey; SE 13th Street Force Main Design Survey; SR A1A Survey and Subsurface Utility Engineering Services from Hillsboro Boulevard to Terra Mar Drive; Permanent Emergency Generators Design Survey for City Hall and Public Safety Building; Santa Barbara Reuse Water Line Expansion Topographic Survey; and North Riverside Drive Directional Drill Survey and Subsurface Utility Engineering Services.

CSLIP Bike Lane and Sidewalk Improvements, Pembroke Park, FL: As a part of our continuing services contract with the Town of Pembroke Park, KEITH was retained to provide civil and transportation engineering services for a Broward MPO CSLIP Project including a bicycle path and sidewalk improvements on minor collector roadways. Services included ADA compliance upgrades, drainage adjustments for lost swale areas, design of a new bike path with travel lane, crosswalk improvements, and ADA compliant sidewalks. This project was administered through LAP.

North Pompano Park Improvements, Pompano Beach, FL: North Pompano is an existing 20-acre park which is home to the Pompano Eagles youth football team. The Park is currently under redevelopment to both preserve existing features that have functioned well and provide new features to the City's residents. Several multi-purpose sports fields, artificial turf, and natural sod are included in this enhancement. Sports and site lighting, walking paths, additional parking, and a dog park will enhance the amenities of this park. The existing concession stands, and restrooms will be updated as part of this development. KEITH is the prime consultant for the project and has led the multi-disciplinary design team from early planning stages through to construction services. The Park is planned to be open in Spring of 2022.

YEARS OF EXPERIENCE
21 years

YEARS WITH KEITH
5 years

EDUCATION
B.S. Civil Engineering,
University of Florida
2001

PROFESSIONAL REGISTRATIONS
PE73684, Florida

FDOT Advance MOT/TTC Certification
#76291

PROFESSIONAL AFFILIATIONS Women in Transportation Member

ASHE (American Society for Highway Engineering) Member



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

VILLORIA, CECILIA A.

18917 SW 33 COURT
MIRAMAR FL 33029

LICENSE NUMBER: PE62866

EXPIRATION DATE: FEBRUARY 28, 2023

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Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

TREVIRANUS, LORI JANET

5019 SAINT DENIS CT
BELLE ISLE FL 32812

LICENSE NUMBER: PE73684

EXPIRATION DATE: FEBRUARY 28, 2023

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Tom Graboski

President

Recent Projects:

Palmetto Bay Streetscape Project at
Franjo Road and US1

Royal Caribbean International's
Modernization Oasis of the Seas
Freedom of the Seas

NCL's Silver Cove Outpost Island, Great
Stirrup Cay, Bahamas

Norwegian Cruise Line Newbuilding
Project Encore

NBCUniversal Orlando, Dark Universe,
Orlando, Florida

Universal Studios Recreation China
Planning Services, LLC (Beijing
Shouhuan Cultural Tourism Investment
Co./AECOM)

Relevant Projects:

City of Key West Historic
Seaport Signage

City of South Miami
City of Miami

City of Coral Springs

City of Coral Gables

City of Sunny Isles Beach

City of Aventura

Village of Palmetto Bay

Downtown Doral, Doral Park, City of
Doral

Bal Harbour Village
Bus Shelters

Tom Graboski received his BFA from the Art Center College of Design in Los Angeles, and was awarded his Masters Degree in Urban Design from the University of Miami School of Architecture in 1977. In 1980, he founded Tom Graboski Associates, specializing in wayfinding, environmental signage and graphic design, branding, retail, exhibit design, and industrial design.

Tom's unique background in architecture, interior design, urban planning and graphic design blends talents that are essential to any project.

He has developed environmental graphics programs for a broad range of clients, including Royal Caribbean International, Universal Studios, Disney Development Corporation, Norwegian Cruise Line, Virgin Hotels and Virgin Voyages, the Marriott Corporation, the University of Miami, Baptist Health South Florida, and the Cities of Key West, Miami, Coral Gables, Aventura, Coral Springs and Pembroke Pines.

A member of the Society for Experiential Graphic Design and the American Institute of Graphic Arts, he has been the recipient of many local and national awards. Tom has taught, lectured, and been a visiting critic at the University of Miami, Florida International University, Miami Dade Community College, the Miami International University of Art and Design, and Miami Ad School. His work has been published extensively, both nationally and internationally.

Related Project Experience

City of South Miami

Design and implementation of a citywide vehicular wayfinding signage system and park identification system.

Downtown Doral & Doral Park, City of Doral

Preparation an overall sign masterplan for the entire PUD site that is Downtown Doral. The plan included all sign types to be utilized throughout the site. TGA Design located each sign on a site plan and identified each sign type by function and design. Both vehicular and pedestrian wayfinding and major project identity signage was included.

City of Key West Bight Historic Seaport, Key West

Design of signage for the historic Seaport, comprising of identity, vehicular and pedestrian wayfinding, and regulatory, informational and interpretive graphics.

City of Coral Springs

Tom re-wrote the City of Coral Springs sign code portion of their City ordinance. He also attends commission and stakeholder meetings on behalf of the City and reviews signs submitted to the City for "Designer Sign" status.

Keith Oliver Senior Designer

Recent Projects:

City of Key West Historic
Seaport Signage

Virgin Voyages Port Terminal,
Port of Miami, FL

Royal Caribbean
International/Celebrity Cruises
Oasis of the Seas Modernization
Freedom of the Seas Modernization

Virgin Voyages Planning Newbuilding
Ship, the Scarlett Lady, Miami, FL

Universal Studios Recreation China
Planning Services, LLC (Beijing
Shouhuan Cultural Tourism
Investment Co./AECOM)

Relevant Projects:

City of Key West Historic
Seaport Signage

Palmetto Bay Streetscape Project at
Franjo Road and US1

Virgin Voyages Port Terminal,
Port of Miami, FL

Royal Caribbean
International/Celebrity Cruises
Oasis of the Seas Modernization
Freedom of the Seas Modernization

Virgin Voyages Planning Newbuilding
Ship, the Scarlett Lady, Miami, FL

Since joining TGA Design in 1997, Keith has designed and managed a diverse collection of Environmental Graphic Design projects through all phases of development. Projects completed span from Real Estate Development to Corporate, from Health Care to Hospitality both locally and in Central America and in Europe. Keith has worked closely with developers, architects, interior designers, landscape architects, city staff, corporate management organizations and custom sign builders to accomplish a satisfactory, budget-sensitive final product.

Related Project Experience

City of Key West Bight Historic Seaport, Key West

Design of signage for the historic Seaport, comprising of identity, vehicular and pedestrian wayfinding, and regulatory, informational and interpretive graphics.

Virgin Voyages Port Terminal, Port of Miami, FL

Planning services for Virgin Voyages new terminal building at the Port of Miami.

Royal Caribbean International/Celebrity Cruises

For the past almost 40 years, our firm has completed newbuilding and renovation projects for RCI/Celebrity Cruises. Our firm just completed modernization projects for Oasis of the Seas and Freedom of the Seas.

Virgin Voyages Newbuilding, Miami, FL

Signage and wayfinding planning services for Virgin Voyages first cruise ship being introduced into the market in April 2020, the Scarlet Lady.

Universal Studios Recreation China Planning Services, LLC (Beijing Shouhuan Cultural Tourism Investment Co./AECOM)

Last year our firm completed the design and specifications package for one of their entertainment parks at the new theme park in Beijing, China.

Celebrity Cruises' Solstice Class Ships

Our firm was commissioned to design a signage program for a new series of ships. Our response was a three-tiered design approach, "Simple, Organized and Elegant". The system included the development of a vast number of custom designed identification signage elements, and logotypes with a consistent design thread throughout, for this very successful and appealing series of ships.

Rachel Ledesma

Graphic Designer

Recent Projects:

NBCUniversal Orlando Dark Universe
Orlando, Florida

MSC Port of Miami Terminal
Miami, Florida

Hotel AKA
West Palm Beach, Florida

Universal Studios Recreation China
Planning Services, LLC (Beijing
Shouhuan Cultural Tourism Investment
Co./AECOM)

Relevant Projects:

NBCUniversal Orlando Dark Universe
Orlando, Florida

MSC Port of Miami Terminal
Miami, Florida

Hotel AKA
West Palm Beach, Florida

Universal Studios Recreation China
Planning Services, LLC (Beijing
Shouhuan Cultural Tourism Investment
Co./AECOM)

Rachel joined the TGA Design staff as a Graphic Design Intern in 2019, her final year of college at The New World School of Design. She became a fulltime member of TGA Design in 2020 and has applied her creative talents to numerous projects such as Royal Caribbean International's cruise ship renovation projects, and Universal Studios theme park signage design. On all these projects, Rachel assisted the designers and project managers on concept development, preparation of elevations and design development drawings.

Related Project Experience

NBCUniversal Orlando, Dark Universe, Orlando, Florida

In an ongoing relationship with Universal, our firm just completed the design and specification package for a new theme park in Orlando, Florida. We are currently completing the second phase of signage and graphic design on this theme park.

Royal Caribbean International/Celebrity Cruises, Miami, Florida

For the past almost 40 years, our firm has completed newbuilding and renovation projects for RCI/Celebrity Cruises. Our firm just completed modernization projects for Oasis of the Seas, Freedom of the Seas and Allure of the Seas, after completing the design of comprehensive sign programs for these vessels more than 10 years ago.

Universal Studios Recreation China Theme Park. Beijing, China

Last year our firm completed the design and specifications package for one of their entertainment parks at the new theme park in Beijing, China.

EXPERIENCE IN RELATED FIELDS

CHISHOLM ARCHITECTS has extensive experience in a variety of project types over the last (40) years and its principals over the last forty-seven years. These include Architectural and Engineering Design Services and specifically working with Government projects in governmental, institutional, corporate, educational, transportation, commercial, and housing projects. Below are the **A/E Continuing Services Contracts (Past and Present)** with R.E. Chisholm Architects, Inc.

MUNICIPALITIES / COUNTIES

1. Miami-Dade County Public Schools – Up to \$4M (2022—Present)
2. City of Miramar (2022—Present)
3. City of Coral Gables – Preservation A&E (2022—Present)
4. City of Miami (2021—Present)
5. Village of Palmetto Bay (2021—Present)
6. City of Miami Beach (2020—Present)
7. City of Coral Gables – Misc. A&E (2019—Present)
8. City of Miami (2015—Present)
9. City of South Miami (2014—Present)
10. Miami International Airport (92-05 + 2017—Present)
11. Miami-Dade County EDP (2013—Present)
12. Miami-Dade County Parks, Rec. & Open Spaces (2001—Present)
13. Miami-Dade County Public Schools – Up to \$2M (2013—Present)
14. Miami-Dade County HUD (1983—1989)



STATE AND FEDERAL

1. Miami Dade College (2017—Present)
2. U.S. Dept. of Agriculture / ECA (1991—Present)
3. U.S. Army Corps of Engineers (3 Pump Stations) (2003—2016)



CORPORATE

1. Hialeah Housing Authority (2021—Present)
2. Affordable Housing Solutions (AHS) (2013—2020)
3. University of Miami (2013—Present)
4. Baptist Health (1998—Present)
5. Ocean Bank (2013—2020)
6. Gulliver Academy (2012—2016)
7. Gulliver Preparatory (2012—2016)
8. U.S. Century Bank (2002—2009)
9. Great Florida Bank (2001—2013)



REC understands the Scope of Work and will comply with plans, narratives, guiding principles, design objectives, technical specifications and deliverable schedule for submissions established by the Town of Southwest Ranches.

Service to the Client is the most important aspect of the process. The Design team works together with the Client from the beginning of the project to provide comprehensive design solutions with the direct involvement of all disciplines throughout the design process. This ensures efficiency of the process and quality of the final product functionally and aesthetically.

Our team brings together a mix of local and national experts, all very familiar with City, Miami-Dade County, and State of Florida design standards and specifications having prepared construction documents for an array of municipal projects that provide resiliency and sustainability.

We have this experience of public assessments of needs, project definition, project presentations and project delivery. First, on a personal level since 1973 and as a firm, since 1978 to the present.

RELATED EXPERIENCE

PAST PERFORMANCE OF THE FIRMS

The Chisholm Team has over (40) years' experience and has a high level of expertise in planning, design, and construction for related facilities, including new construction, additions, and renovations projects in South Florida.

The consultant team was carefully selected for their successful and proven track record and experience, but additionally for this ability to work as a cohesive and committed team of professionals focused on the success of the project, the below is not just rhetoric, it is factual and proven through previous project assignments.

The consultant team assigned to this project will be involved in this project from inception through completion of construction. Key personnel including the Principals, Project Managers on both the design and construction side, as well as the Project Engineers will maintain their involvement throughout the duration of the project.

Our careful selection of the Team members for this project was done to bring together key people/firms that have collaborated on projects in the past. **REC** and the team have a long trajectory in working with Miami Dade County (MDC) and we consider our subconsultants as our partners. We have developed life-long working relationships that provide our clients and team who is familiar with working together, delivering your projects on time and on budget.

The majority, if not all our experience working together with our selected team has been on projects located right here in Miami Dade County. We all have working relationships with the local agencies having jurisdiction and many of the projects our team has worked on were for Miami Dade County, bringing a solid working knowledge of your administrative policies and procedures.

We share the same goal: Deliver to our client on time and within budget and we are committed to adherence to the required project schedule to deliver a successful project.

Meeting scheduled Client and project deadlines is unconditional to be successful as a consulting architect or engineer. Failure to adhere to this requirement and successfully nontate any and all obstacles is imperative and critical, and success increases with cognitive experience which our entire team has in their proven track record.

The process that we follow is the standard in the industry and as recommended by the American Institute of Architects. We represent the interests of the client and the defined needs on objectives of the client must be evaluated, refined, and met. If we see any short- or long-term downside to a declared client objective, we advise the client on alternatives and recommendation. This procedure applies at all phases of projects. In general terms and based on the size and complexity of the project the following phases with attributable services and timelines are reviewed and implemented.

- Pre-Design Phase.
- Site Analysis and Conceptual Design Phase.
- Schematic Design Phase.
- Design Development Phase.
- Construction Document Phase.
- Construction Administration Phase.
- Post Construction Review Phase.

From inception and through all the phases coordination between team members is crucial. In addition, open communication with the following regulatory agencies is performed throughout each phase to ensure the client's objectives are being met, issues arising which may impact the objectives are identified early and appropriate courses of action are discussed, agreed upon, and executed.

- Client.
- Federal agencies.
- Miami-Dade County.
- Broward County.

Please refer to our Design Approach.

STATE AND FEDERAL USDA / RURAL NEIGHBORHOODS



EVERGLADES FARMWORKERS VILLAGE (PHASE V AND VI ONGOING)

Near Everglades National Park, this 112-acre project consists of 498 units of single, duplex, and multi-unit housing, retail complex, school, daycare, church, admin and social services buildings and transportation depot. Residential areas are divided into neighborhoods with their own laundry buildings, extensive landscaping, playgrounds, parks, and active open spaces. A community for 3,000 people including low and medium density housing. **Cinco de Mayo Park** consists of a 10-acre park that includes baseball, soccer and football fields, track, walking, recreation building, restrooms, and fitness stations. *Phase I-IV Completed, Phase V and VI Currently Ongoing (2021).*

- *Largest project in the history of the U.S. Department of Agriculture, Farmers Home Administration.*
- *Honored with a National Design award in 1998 from Fannie Mae Foundation in Washington D.C.*
- **Chisholm Architects is still the AOR for Everglades Community Association since 1992.**

Consultant Fee: \$400k +/-
Construction Cost: \$120M
Project Owner: USDA / Rural Neighborhoods: Mr. Steven Kirk, (305)242-2142, stevekirk@ruralneighborhoods.org.



CANNERY ROW ELDERLY AFFORDABLE HOUSING APARTMENTS

Project consists of the design of a new 156-unit, 9-14 story, +/-136,000 square foot elderly housing apartment building with separate/adjacent parking structure. The building also includes +/- 1,200sf of commercial space at grade level with +/- 5,000sf of administrative and amenity area for resident services. Low Income Housing Tax Credit Program. (Completed 2022).

Consultant Fee: \$500k +/-
Construction Cost: \$20M
Project Owner: USDA / Rural Neighborhoods: Mr. Steven Kirk, (305)242-2142, stevekirk@ruralneighborhoods.org.



CASA JUAREZ APARTMENTS (ONGOING)

Project consists of the design of a new 32-unit, (3) building, affordable housing apartment complex. FHSC Site Program.

Consultant Fee: TBD.
Construction Cost: TBD.
Project Owner: USDA / Rural Neighborhoods: Mr. Steven Kirk, (305)242-2142, stevekirk@ruralneighborhoods.org.



GOLDEN GATE APARTMENTS (ONGOING)

Project consists of the design of 250 Multi-Family and 102 elderly units, affordable housing apartment complex, Low Income Housing Tax Credit program.

Consultant Fee: \$180k +/-
Construction Cost: \$1M
Project Owner: USDA / Rural Neighborhoods: Mr. Steven Kirk, (305)242-2142, stevekirk@ruralneighborhoods.org.

MIAMI DADE COLLEGE



HOMESTEAD CAMPUS – HVAC UPGRADES (ONGOING)

Chisholm Architects was selected to replace all HVAC at Building F in the Homestead Campus of Miami Dade College. **Selected through Continuing Contract (2020).**

Consultant Fee: \$39k +/-
Construction Cost: \$45K
Project Owner: Miami Dade College: Mr. Scott Kimpel, (407)467-7772, skimpel@mdc.edu.

OTHER PROJECTS:

Kendall Campus—Data Center (Completed 2019) *Selected through continuing contract.*
Kendall Campus—Registrar's Office (Completed 2019) *Selected through continuing contract.*
New World School of the Arts Upgrades (Completed 2001)
 Continuing Contract (2017 - Present)

MUNICIPALITIES / COUNTIES

CITY OF CORAL GABLES



VENETIAN POOL RENOVATIONS (ONGOING)

Chisholm Architects was selected to conduct evaluations of specific issues relative to the existing architectural and structural systems of the Pool, Towers, and Pool Vessel at the Historic Venetian Pool in the City of Coral Gables as well as retrofit the café / concessions facility as well. **Selected through continuing contract and again for Preservation A&E Svcs. (2022).**

Consultant Fee: \$50k +/-
Construction Cost: \$1M.
Project Owner: City of Coral Gables: Mr. Jorge Hernandez

CITY OF MIAMI



DOUGLAS PARK COMMUNITY CENTER (ONGOING)

(Designed for Sea-Level Rise) This community facility is the entry and focal point of Douglas Park, it will be constructed in an environmentally sensitive area (Contaminated) and on structural piles, it will consist of multi-purpose spaces, administrative offices, Snack bar / kitchen, public restrooms, Park maintenance storage space, Classroom and crafts spaces, City of Miami NET office and multi-purpose outdoor courtyard. **Selected through continuing contract (2015) and again in 2022 for another continuing services contract.**

Consultant Fee: \$1M +/-
Construction Cost: \$3M
Project Owner: City of Miami: Mr. Esteban Rubiano, PM, (305)416-1753, erubiano@miamigov.com



ANTONIO MACEO PARK (ONGOING)

A/E Services for a new restroom building with storage for the City of Miami Capital Improvements Program for the City of Miami Parks and Recreation Department. **Selected through continuing contract (2015).**

Consultant Fee: \$50k +/-
Construction Cost: \$1M
Project Owner: City of Miami: Mr. Esteban Rubiano, PM, (305)416-1753, erubiano@miamigov.com



KENNEDY PARK (ONGOING)

A/E Services for a new restroom building with storage for the City of Miami Capital Improvements Program for the City of Miami Parks and Recreation Department. **Selected through continuing contract (2015).**

Consultant Fee: \$50k +/-
Construction Cost: \$1M
Project Owner: City of Miami: Mr. Richard Pope, PM, (305)416-1753, rpope@miamigov.com



VIRGINIA KEY MARITIME CENTER / DCP (ON HOLD)

(Designed for Sea-Level Rise.) Design Criteria Professionals for a new (3) story, plus roof top 30,000sf multi-purpose facility that includes: Restaurant, Exhibition space, Visitor center, administrative offices for (MMS) The Miami Marine Stadium., Dockmaster offices. Plus, the talent facility for any Miami Marine Stadium events. **Selected through continuing contract (2015).**

Consultant Fee: TBD.
Construction Cost: \$10M
Project Owner: City of Miami: Mr. Carlos Lozano, PM, (305)416-1247, clozano@miamigov.com



MARGARET PACE PARK (ONGOING)

A/E Services for new volleyball courts and lighting. **Selected through continuing contract (2015).**

Consultant Fee: \$30k +/-
Construction Cost: \$50k
Project Owner: City of Miami: Mr. Carlos Lozano, PM, (305)416-1247, clozano@miamigov.com

OTHER PROJECTS:

Commissioner King Offices Renovations (ONGOING) *Selected through continuing contract.*
Commissioner Diaz de La Portilla Office Renovations (ONGOING) *Selected through continuing contract.*
David Herring Facility – 40 Year recertification (Completed 2021) *Selected through continuing contract.*
Lawrence and Riverview Pump Stations (Completed 2017) *Selected through continuing contract.*
Miami Police Station ADA and Feasibility Study (Feasibility Report Completed) *Selected through continuing contract.*
Continuing Contract (2015-CURRENT) and again in (2022)

MIAMI DADE COUNTY



MDPROS FATHER GERARD JEAN-JUSTE COMMUNITY CENTER

Design Criteria Professionals for a new 20,000 SF facility that includes a Community Center., multi-purpose spaces, Banquet Hall, Fitness center, Aquatic area/outdoor, 25-meter lap pool, Locker and changing room facilities, administrative offices, and Arts and Crafts spaces. (Completed 2019) **Selected through continuing contract (2013).**

- Designated **official park facility prototype** for Miami Dade County Parks, Recreation, and Open Spaces.
- South Florida Business Journals **"Best Green Project" Finalist.**
- Project was **LEED Gold certified** by the U.S. Green Building Council, (Matthew Polak, AIA, LEED AP).

Consultant Fee: \$400k +/-

Construction Cost: \$9.8M

Project Owner: Miami-Dade Parks & Rec. Mr. Guillermo Peña, (305)755-7914, guillermo.pena@miamidade.gov



DTPW GOVERNMENT CENTER METRO RAIL STATION RETROFIT (ONGOING)

Design Criteria Professional for improvements and Retrofit of the Government Center Metro Rail Station to include but not limited to Station upgrades and more. **Selected through continuing contract with Miami Dade County EDP (2020).**

Consultant Fee: \$500k +/-

Construction Cost: \$8M.

Project Owner: Miami-Dade Parks & Rec. Ms. Isabel Padron, (786)469-5575, Isabel.padron@miamidade.gov



DTPW TRILLIUM CNG CONVERSION AT NE BUS DEPOT (ONGOING)

Sub-consultant providing Architectural services for the conversion of the NE Bus Department for Miami Dade County - Department of Transit and Public Works. Services include modification to existing Bus Maintenance building to allow for the service and repair of Compressed Natural Gas (CNG) vehicles, and new construction of CNG fueling station, Miami-Dade County's Compressed Natural Gas(CNG) and Liquid Fuels Station, Detail Vehicle Area, Existing Bus Wash and Steam Building equipment improvements, and Existing Vehicle Maintenance Bldg.

Consultant Fee: \$65,000.00

Construction Cost: \$1M.

Project Owner: A.D.A. Engineering, Mr. Ramiro Herdocia, (305)551-4608, rherdocia@adaengineering.net.

OTHER PROJECTS:

Commissioner King Offices Renovations (ONGOING) *Selected through continuing contract.*

Commissioner Diaz de La Portilla Office Renovations (ONGOING) *Selected through continuing contract.*
Continuing Contract (2015-CURRENT) and again in (2022)

MIAMI DADE COUNTY PUBLIC SCHOOLS

The below Elementary Schools, needed design, construction documents, permitting and construction administration for:

- Renovation and remodeling of classrooms buildings, restrooms, and general campus facilities.
- Upgrade of interior finishes, furnishings as well as installation of all new technology features.
- Campus wide Architectural, Mechanical, Electrical, Plumbing, and Fire Protection renovations throughout the multi-building school. Renovations included cleaning and repainting of all the exterior and Interior walls and doors, renovation of the HVAC systems in the classroom buildings, cafeteria, and administration building.
- Electrical upgrades for interior and exterior areas of several buildings, interior renovations in all classrooms and classroom buildings and restrooms and renovation of the fire alarm and public address system and demolition of building (4).

PROJECTS – UPTO \$4M:

Miami Lakes Educational Center (Recently assigned, not started)
Selected under Continuing Contract (2022)

PROJECTS – UPTO \$2M:

North Glade Elementary School Renovations (Completed 2022)
Rainbow Park Elementary School Renovations (Completed 2021)
Lake Stevens Elementary School Renovations (Completed 2020)
Sunset Park Elementary School Renovations (Completed 2019)
Florida City Elementary School Renovations (Completed 2017)
Fairlawn Elementary School Renovations (Completed 2017)
Coral Park Elementary School Renovations (Completed 2017)
All projects under Continuing Contract (2013 – Present).

Consultant Fee: Various.

Construction Cost: Up to \$2M

Project Owner: Miami-Dade County Public Schools: Mr. Don Bailey, (305) 995-4573, 911772@dadeschools.net

CITY OF TAMARAC



PUBLIC SERVICE COMPLEX

Design/Build project, Hurricane Hardened Public Services Building is a one story, 20,000sf office/warehouse with (131) parking spaces surface parking lot, maintenance yard and hazardous materials building which includes 12,000sf of admin. offices with workstations, conference, and training rooms, plans storage, public restrooms, lunchroom, and city's centralized IT room. 8,000sf of forklift accessible warehouse and shop spaces with a 3,000sf secured warehouse, mechanical shop, electrical shop, manager, and supervisor offices. Men's lockers for up to (80) employees, female lockers for up to (10) employees, private showers and restrooms, and air-conditioned secured storage. (Completed 2009)

Consultant Fee: \$125k +/-
Construction Cost: \$5M
Project Owner: City of Tamarac, Mr. Dobb Machuca, (954)597-3570, dobb.machuca@tamarac.org



SPORTS COMPLEX

Design/Build project, three new baseball fields with dugouts and bleachers, Batting cage with artificial turf, Sports field lighting, 5,000 SF concession building with second floor viewing area, Kitchen, Elevator, two new parking lots, resurfacing of existing lots, new playground with pavilion and safety surface, Fishing pier, Kiosk, Outdoor hockey rink, Exercise trail, Walking path and concrete paving on a 15-acre site. (Completed 2010)

Consultant Fee: \$100k +/-
Construction Cost: \$6M
Project Owner: City of Tamarac, Mr. Dobb Machuca, (954)597-3570, dobb.machuca@tamarac.org



MAINLANDS PARK

Design/Build Project of approximately (23) acres of land with bisecting canal and existing boat ramps with a new design that includes: Walking trail, Fitness stations throughout, Nature kiosk, Fishing pier/observation platform, covered picnic tables, shaded benches throughout, public restroom building with storage, Landscaping, and Parking lot. (Completed 2009)

Consultant Fee: \$100k +/-
Construction Cost: \$2.5M
Project Owner: City of Tamarac, Mr. Dobb Machuca, (954)597-3570, dobb.machuca@tamarac.org



TAMARAC PARK - RECREATION AND COMMUNITY CENTER

Design/Build project demolished the existing 10,000SF building and replaced it with a new 15,200 SF, two-story, precast hollow core slab, metal truss, metal roofed community center. As well as the installation of new dugouts and bleachers at the existing ball fields, new CCTV system and the reconfiguration of existing parking lots for proper circulation and positive drainage. The building also included an Instructional Kitchen, Game Room, Offices, Meeting rooms, Arts & crafts rooms, Concession stand / building and public restrooms. (Completed 2010)

Consultant Fee: \$150k +/-
Construction Cost: \$4M
Project Owner: City of Tamarac, Mr. Dobb Machuca, (954)597-3570, dobb.machuca@tamarac.org

CORPORATE



OCEAN BANK - CORPORATE HEADQUARTERS

Re-Stacking, Master Plan, Architecture, Interior Design and Construction Documents for the (6) Story, 150,000sf Office Tower of Ocean Bank Corporate Office Headquarters. *In addition to this project, we have designed and continued to work on many more projects for Ocean Bank throughout Miami, Florida.* (Completed 2020).

Consultant Fee: \$100k +/-
Construction Cost: \$35M
Project Owner: Ocean Bank, Mr. Eric Concepcion, (305) 525-2808, concepcionemail@gmail.com



NORWEGIAN CRUISE LINES - CORPORATE HEADQUARTERS

Space Planning, Architectural, Engineering Services and Interior Design of 180,000sf of floors 1, 2, and 3 for the Norwegian Cruise Lines, World Corporate Headquarters. Functional areas include CEO and Board of Directors Suite, all departments' areas, offices, mechanical and workstations areas, conference rooms, lounges, copy and mail areas, storage, IT, and employee cafeteria. All in a flowing open space format. (Completed 2019).

Consultant Fee: \$500k +/-
Construction Cost: \$7M
Project Owner: Norwegian Cruise lines, Ms. Fiona Applebaum, (305) 436-4993, FApplebaum@nclcorp.com



AHS - CORAL REEF APARTMENTS

A/E Services for a 5 acre, Urban – Garden Style community, that features (3), six story buildings with a total of (175) apartment units along with parking spaces, a single-story clubhouse building, pool, tot lot and fitness center. (Completed 2020).

Consultant Fee: \$500K +/-
Construction Cost: \$23.5M
Project Owner: AHS Residential, Mr. Ernesto Lopes, (305) 255-5527, elopes@ahsresidential.com.



AHS - DEERING GROVE APARTMENTS

A/E Professional Services for 280 apartment units in an Urban-Garden Style Community on approximately ten (10) acres, a minimum of (6) buildings, 2 to 3 story walk-ups, amenity building with pool, fitness center, tot lot and a volleyball court. (Completed 2019).

Consultant Fee: \$500K +/-
Construction Cost: \$27M
Project Owner: AHS Residential, Mr. Ernesto Lopes, (305) 255-5527, elopes@ahsresidential.com.



AHS - PINE GROVES APARTMENTS

A/E Professional Services for an Urban – Garden Style community featuring (4) three story buildings with a total of (204) apartment units along with a single-story clubhouse building, tot lot, pool, and fitness center. (Completed 2020).

Consultant Fee: \$600K +/-
Construction Cost: \$11M
Project Owner: AHS Residential, Mr. Ernesto Lopes, (305) 255-5527, elopes@ahsresidential.com.



AHS - PRINCETON GROVES APARTMENTS

A/E Professional Services for an Urban – Garden Style community featuring (six) 3 story buildings with a total of (216) apartment units along with a single-story clubhouse building, pool, tot lot, and fitness center. (Completed 2016).

Consultant Fee: \$500K +/-
Construction Cost: \$21M
Project Owner: AHS Residential, Mr. Ernesto Lopes, (305) 255-5527, elopes@ahsresidential.com.



AHS - TAMIAMI APARTMENTS

A/E Professional Services for an Urban – Garden Style community featuring (seven) three story buildings with a total of (264) apartment units along with a single-story clubhouse building, pool, and fitness center. (Completed 2021).

Consultant Fee: \$500K +/-
Construction Cost: \$23M
Project Owner: AHS Residential, Mr. Ernesto Lopes, (305) 255-5527, elopes@ahsresidential.com.

OTHER RELATED



US ARMY CORPS OF ENGINEERS – PICAYUNE STRAND EVERGLADES RESTORATION

Construction of (3) pump stations (Merritt Canal, Faka Union, and Miller Canal) and spreader channels to eliminate water flow through existing canals and distribute it across the landscape. Included the removal of (227) miles of roadway, placement of (83) canal plugs, Design and construction of seepage control features and construction of berms to protect those areas that are in private ownership. Chisholm was the Architect of Record for Design and Construction Documents for the (3) pump stations which service the Everglades Restoration Program. Work was coordinated with both the U.S. Army Corps of Engineers and the South Florida Water Management District. (Completed 2015)

Consultant Fee: \$500K +/-
Construction Cost: \$280M
Project Owner: PB Infrastructure, Mr. Steve Ciulla, (772) 919-2943, stephen.ciulla@parsons.com.



US GSA / US DEA ICE FACILITY

Working in coordination with USGSA (Washington) and USDEA (Washington and West Palm Beach) the project consisted of approximately 49,000 SF of offices and various support areas for DEA operations in South Florida. Master plan and design of secure/classified facilities for the DEA in a West Palm Beach existing building, specific information is classified.

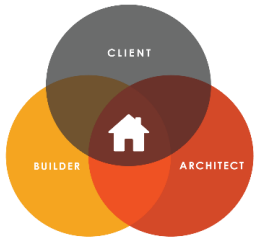
- This project was LEED Silver certified by the U.S. Green Building Council, (Mr. Matthew Polak, AIA, LEED AP).

Consultant Fee: Classified.
Construction Cost: Classified.
Project Owner: US GSA / US DEA, Mr. Joel Goldmacher, joelgold@bellsouth.net.



OUR OBJECTIVE is to always review and understand the project program, the requirements, the objectives of the client, the opportunities and constraints affecting the codes and regulations, the timeliness and related budgets, and the costs and project delivery system. Once the above parameters are documented, understood, and organized, then, the concepts, design, design development and the construction documents are undertaken.

After this is accomplished and secure all the Construction Documents completed, checked, and approved, then the official Building Permit process and then construction begins. One might say that there is nothing "innovative" about this approach, but the clear and present objective when dealing with the client and the public is to be transparent and communicative in meeting their needs and expectations for services delivery.



REAP THE REWARDS OF OUR PROJECT TEAM APPROACH

We have this experience of public and private assessments of needs, project definition, project presentations and project delivery. First, on a personal level since 1973 and as a firm, since 1978 to the present. **R.E. Chisholm Architects, Inc.**, and consulting team utilize standard industry management techniques in which focus on DASHBOARD reporting and accountability towards accomplishment of the project program requirements.

CROSS-FUNCTIONAL Teaming is a key approach to a multi-disciplinary team with key responsibilities and assignments. The approach to any and all projects is the standard but enhanced (through documentation) Design and Construction industry approach. The foundation for this approach to the practice of architecture is sound and proven to be effective. The success is based on maintaining discipline and executing the scheduled procedures and deliverables as outlined in the **QA/QC** procedures which include (16) sections / SD, (31) sections / DD and (31) sections / CDs for a comprehensive process to achieve accuracy and excellence in project documentation.

Initial organization of a project with timelines, budgets, task responsibility and lines of team communication. Achieving to the basic phases of program, concept, schematic design, etc. and advising the project team and client of the schedule and budget DASHBOARD, plus any foreseeable issues and recommended options and alternatives. Chisholm Architects and its Principals have extensive and successful experience in Public Presentations, Consensus Building, Neighborhood and Community Charettes, presentations to private sector, governing bodies, and regulatory agencies.

PHASE 1 PRE-DESIGN SERVICES / PREPARED FOR PROPOSAL

This phase studies and develops the constraints of the project. Research of applicable codes and ordinances, analysis of existing building conditions, development of program requirements, and discussion and study of related issues that pertain to the design of the project.

SERVICES:

1. Agency Consulting/Review/Approval.
2. Owner-supplies Data Coordination.
3. Programming.
4. Space Schematics/Flow Diagrams.
5. Project Development Scheduling.
6. Project Budgeting.

PHASE 2 CONCEPTUAL DESIGN SERVICES

This phase develops an overall concept through a comprehensive incorporation of the information obtained, reviewed, and accepted as part of the pre-design phase. This phase graphically develops of a conceptual and general site plan, exterior elevations and building structure and systems for review.

SERVICES:

1. Agency Consulting/Review/Approval.
2. Owner-supplied Data Coordination.
3. Site Analysis.
4. Site Development Planning.
5. Detailed Site Utilization Studies.
6. On-Site Utility Studies.
7. Off-site Utility Studies.
8. Environmental Studies and Reports.

PHASE 3 SCHEMATIC DESIGN SERVICES

This phase further refines and develops the approved Conceptual Design. In addition to the further refinement of the architectural site plan, floor plan and exterior elevations. Evaluation of the various technical requirements the project needs are determined. If required site utilities and drainage requirements are determined. Appropriate structural, mechanical (HVAC and Plumbing), electrical and fire protection systems are reviewed, discussed.

SERVICES:

1. Project Administration.
2. Disciplines Coordination/Document Checking.
3. Agency Consulting/Review/Approval.
4. Owner-Supplied Data Coordination.
5. Architectural Design/Documentation.
 - Conceptual site and building plans.
 - Preliminary sections and elevations.
 - Preliminary selection of building systems materials.
 - Development of approximate dimensions, area volumes.
 - Perspective sketch(es).
 - Study model(s).
6. Landscape Design/Documentation.
7. Materials Research/Specifications.
8. Project Development Scheduling.
9. Statement of Probable Construction Cost.
10. Presentations.



PHASE 4 DESIGN DEVELOPMENT SERVICES

As phases one through three have defined the general design parameters of the project, this phase begins the process in which the necessary detail and coordination of the building design, components and systems occurs between the various disciplines. Conflicts between various systems are reviewed and appropriate design solutions incorporated to meet the program requirements of the project.

SERVICES:

1. Project Administration
2. Disciplines Coordination/Document Checking.
3. Agency Consulting/Review/Approval.
4. Owner-supplied Data Coordination.
5. Architectural Design/Documentation.
 - Plans, sections, and elevations.
 - Typical construction details.
 - Three-dimensional sketch(es).
 - Study model(s).
 - Final materials selections and Equipment layouts.
6. Materials Research/Specifications.
7. Project Development Scheduling.
8. Statement of Probable Construction Cost.
9. Presentations.

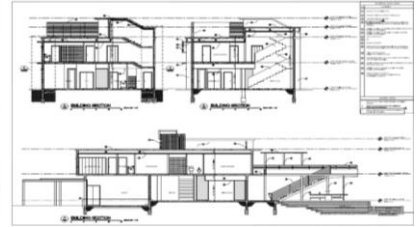
PHASE 5 CONSTRUCTION DOCUMENTS SERVICES

This phase prepares the final architectural, engineering design into drawings and written instruction for bidding, permitting and construction.

- Quality Control is maintained as coordination between disciplines and the Contractor.
- Conflicts are identified, and an appropriate course of action taken.
- To further clarify the design intent, three dimensional sections and details can be created of especially difficult areas.
- Upon completion the drawings are submitted for building permit.

SERVICES:

1. Project Administration.
2. Disciplines Coordination/Document Checking.
3. Agency Consulting/Review/Approval.
4. Owner-supplied Data Coordination.
5. Architectural Design/Documentation.
6. Materials Research/Specifications.
7. Statement of Probable Construction Cost.
8. Presentations.



PHASE 6 CONSTRUCTION CONTRACT ADMINISTRATION SERVICES

The A/E team on behalf of the owner will periodically visit the site to confirm that the project is being constructed in a manner consistent with the permitted construction drawings and the design intent plus review General Contractors draw requisitions.

- Ensure that any deviations from the contract documents are corrected or if accepted, the impact to the original intent is understood by all parties.
- Coordination of the Owner's supplied data, evaluation of the quality of work, and determination of the value of work performed are all critical.
- Review and respond in writing to contractor's request for information (RFI) as related to the construction documents.
- Issue field advisories/directives as needed to clarify the work described in the contract documents.
- Attend progress site visits and project progress meetings during the construction period and review General Contractors draw requisitions.
- Attend final completion field review.

SERVICES:

1. Project Administration.
2. Disciplines Coordination/Document Checking.
3. Owner-supplied Data Coordination.
4. Office Construction Administration.
5. Construction field Observation.
6. Project Representation.
7. Supplemental Documents.
8. Quotation Request/Change Orders.
9. Project Schedule Monitoring.
10. Project Closeout.



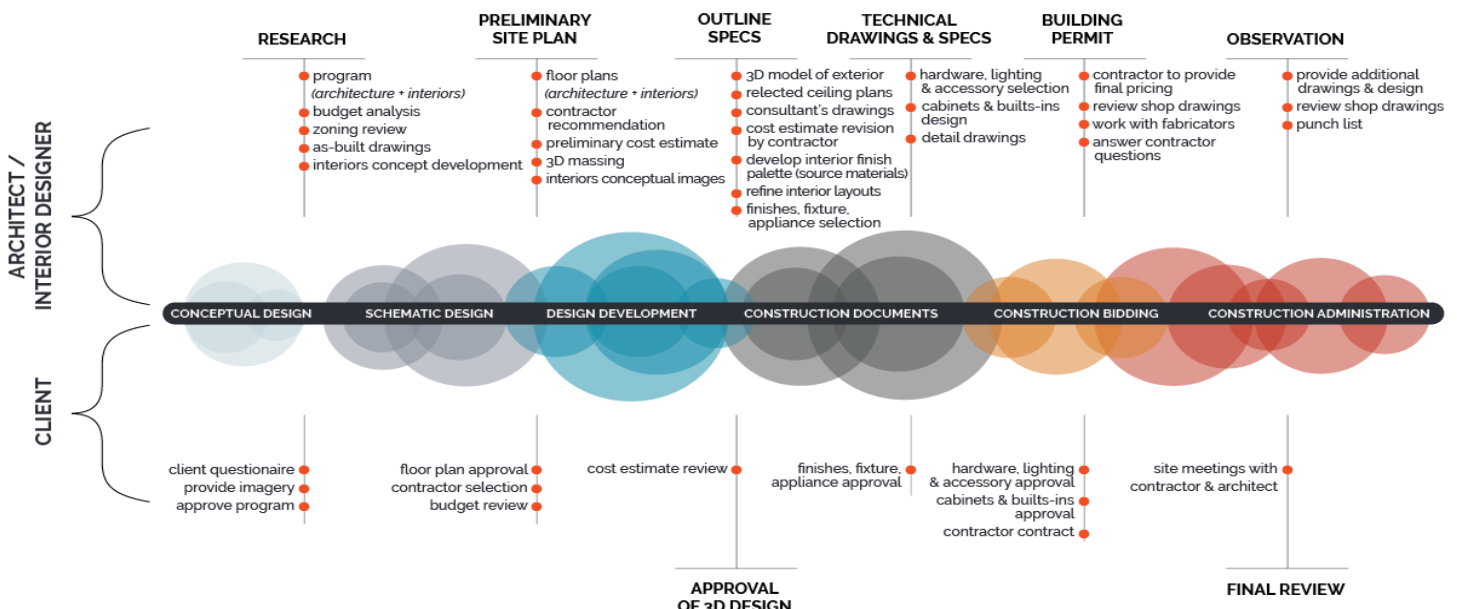
PHASE 7 POSTCONSTRUCTION SERVICES

Our involvement with the project does not end when the keys are given to the Owner.

- Coordination of the record set of drawings for the Owner's future use for operations and maintenance will be coordinated with the General Contractor.
- Eight month and twelve-month site visits for verification that the systems installed are operating as designed.
- A post construction evaluation of how the building is being utilized is performed to verify the program in-tent is achieved or determine if corrective action is required.

SERVICES:

1. Disciplines Coordination/Document Checking.
2. Owner-supplied Data Coordination.
3. Maintenance and Operational Programming.
4. Start-up Assistance.
5. Record Drawings.
6. Warranty Review.
7. Post-construction Evaluation.



ALTERNATIVE DELIVERY METHODS

The main advantage of the alternative project delivery methods that consist of hybrid variations of the competitive bidding, Construction Management at Risk, Design/Build process are that they offer the client a single contract and single point of accountability for the design and construction of the project.

The contract is fully inclusive of all services and products to be delivered by the team. Having utilized the Design/Build method, the client typically does not have a need to resolve or become involved with the potential challenges and disputes that may arise between the Design/Build team members that can complicate the low-bid delivery method. With the Contractor and Engineer working collaboratively together through the design process, the Contractor gains a thorough understanding and detailed knowledge of the design intent with the Engineer being able to design to the requirements that the contractor can provide most efficiently.

The Design and Construction industry has been around for a long time, and with that there are dependable industry standards.

Although Technology and codes lead to occasional changes, but the general principles stay the same. The most important thing to understand is that getting a project designed and built is a process, it takes time. Decisions are not made all at once, but throughout the course of a project. All the team's key members understand the array of challenges encountered in numerous projects in South Florida. Our team shall evaluate and provide expertise that exceeds the following criteria:

- State of Florida building codes design and construction standards.
- Industry standards, codes, and regulations.
- Economic/institutional criteria for evaluating design options.
- Input from client executive(s), engineering and operational staff.

COORDINATION BETWEEN CONSULTANT AND SUB-CONSULTANTS

The consultant team assigned to this project will be involved in this project from inception through completion of construction.

Key personnel including the Principals, Project Managers on both the design and construction side, as well as the Project Engineers will maintain their involvement throughout the duration of the project. The process that we follow is the standard in the industry and as recommended by the American Institute of Architects.

- Pre- Design, Site Analysis, and Conceptual Design Phase.
- Schematic Design Phase.
- Design Development Phase.
- Construction Document Phase.
- Post Construction Review Phase.
- Construction Administration Phase.

PROFESSIONAL PRACTICES

The following describes implementation of **The Chisholm Team's** professional practices in Sustainable Design, Value Engineering, Quality Control and Assurance.

SUSTAINABLE DESIGN / LEED

After the inception of Miami-Dade County's Sustainable Building Program in which all new County facilities are mandated to be LEED Silver Certified, REC, a member of the US Green Building Council and Mr. Matthew Polak, AIA, LEED AP / President of the firm, LEED-Accredited Professional, are committed to providing Sustainable Design through Green Building solutions.

The Chisholm Architects Team aspires to be environmentally conscious and utilize sustainable design principles in all aspects of our practice.

We adhere to the U.S. Green Building Council's philosophy of **"working to promote buildings that are environmentally responsible, profitable, and healthy places to live and work."**

Our policy is to improve environmental quality through wise business decisions. These include conserving energy, reducing, or eliminating waste, and recycling and properly disposing of remaining waste. We believe our responsibility to prevent pollution is compatible with successful business objectives. Improving productivity, efficiency and material handling requires regular review of our operations. Our Green Team meets regularly to discuss sustainable design, products, and solutions that address varying design issues and alternatives in their implementation.

Chisholm Architects currently has a LEED Accredited professional on staff and our consultants have LEED accredited professionals as well. All the Chisholm team firms has LEED certified and Green projects in their list of completed projects. LEED concepts implemented on Chisholm projects listed below:

1. 2019 Miami-Dade County Parks, Rec and Open Spaces – Fr. Gerard Jean-Juste Community Center – **LEED Gold / Certified** (M. Polak)
 - **Designated official park facility prototype for Miami Dade County Parks, Rec. and Open Spaces.**
 - **South Florida Business Journals Best Green Project Finalist.**
2. 2017 South Beach Residence – **Green Project / Design** (M. Polak, AIA, LEED AP)
3. 2016 ABAE Hotel – **Green Project / Design** (M. Polak, AIA, LEED AP)
 - **Excellence in Construction Award from the Associated Builders and Construction.**
4. 2015 US Housing and Urban Development – St. Joseph Haitian Mission Apts.– **Green Project / Design** (M. Polak, AIA, LEED AP)
5. 2014 US Drug Enforcement Administration (South Florida Headquarters) – **LEED Silver / Certified** (M. Polak, AIA, LEED AP)



VALUE ENGINEERING

Value Engineering is a systematic process designed to focus and improve upon the major elements of complex or high-cost projects. We at Chisholm Architects will employ a multi-disciplined team of experts to develop recommendations aimed at improving the value of the project during its early design phases should value engineering be necessary or required.

QUALITY AND CONTROL ASSURANCE – QA/QC

Quality is the result of a cooperative partnership between the providers of project development services (Architecture/Engineering services and technical reports) and those responsible for Quality Assurance. Those providing project development services must implement Quality Control to ensure that products and services meet or exceed expectations of quality. Those responsible for Quality Assurance must review or audit these products and services to ensure the Quality Control efforts are achieving desired results.

Our team seeks the optimum blend of scheduling, performance, constructability, maintainability, environmental awareness, safety, and cost consciousness. As well as a management technique that uses a systematized approach to seek out the best functional balance between the cost, reliability, and performance of the project. A **Quality Assurance** review will involve representatives from all disciplines to review a list of project elements that are considered to represent the overall quality of the work.

QUALITY CONTROL is an ongoing deliberate process, planned and carried out by the provider of design services.

Quality control is based on the belief that:

- Quality control should ensure the work is done correctly the first time by focusing on preventing problems or errors rather than reacting to them.
- Quality is controlled by proper and adequate training, planning, coordination, supervision, and technical direction, proper definition and a clear understanding of job requirements and procedures.
- Quality is verified through checking, reviewing, and monitoring of work activities, with documentation by experienced, individuals who are not directly responsible for the work.

To implement a quality control plan, the Project Manager:

- Selects and assigns qualified professionals to perform the project tasks.
- Assigns qualified specialists to oversee all elements of the work and carry out a consistent, deliberate program of quality control.
- Continually improving the quality process.
- Makes certain that all personnel involved in performing the work have a clear understanding of the scope and intent of the overall project, and the appropriate design criteria and environmental concerns, in order to ensure that the work product meets or exceeds the expectations of the client.
- Assure designers and reviewers have a clear understanding of the work requirements, responsibilities, project schedule, deadlines, and completion dates.
- Arranges peer reviews to be conducted by qualified personnel outside of design team. Documents the quality control process properly, to the degree appropriate to each project.

A Quality Control (QA/QC) process must adhere to three basic principles:

1. Prevent errors from being introduced, at least as much effort should be placed in preventing errors as in finding the errors later.
2. Ensure that errors are detected and corrected as early as possible. Therefore, quality controls, which include checking and back-checking procedures, must be implemented during all phases of the work.
3. Eliminate the causes of the errors as well as the errors themselves. By removing the cause, the quality process has been improved.

PERMITTING PROCESS

MIAMI DADE COUNTY

We have been successfully completing permit procedures in Miami-Dade County since 1973 on a personal experience level and since 1978 on an R.E. Chisholm Architects, Inc. formal operational level. We are aware, we understand and know the requirements for permitting in Miami Dade County.

REC fully understands the complex permitting process and has developed an outstanding relationship with the governmental permitting agencies that will be an asset to complete the project on schedule and within the budget.

Part of the permitting process includes meetings with the different departments in Miami Dade County.

Coordination of the permitting schedule will be tightly followed to maintain and achieve critical path items.

Our office will serve as a single point of contact and facilitate the require coordination between each design professional and the permitting agency to ensure that permit documents are complete and that only comments are clearly responded to the satisfaction of the team and reviewing agency.

Chisholm Architects has a policy to begin communications on projects with the reviewing/approval agencies during the Schematic Design Phase of the project then continuing communication and informal review during the DD and the CD phases. In some instances, specialized team consultants will review, verify, and certify that proposed designs are within critical code requirements. By the moment that plans are submitted for permit, the appropriate building and permit department is familiar with the project and review process are typically smoother.

In many projects, the use of a specialized team reviewer for Fire Code Compliance and a Life and Safety team reviewer can be very efficient in a complex project; and we have used those options in the past.

However, the key to efficiency in the permitting process is early design communication with reviewing agencies, early informal preliminary reviews, knowledge and appreciation of all applicable codes and a transparency with the reviewing agencies that will benefit the project in its review and building permit approval process.



2

GRANT COMPLIANCE



The Chisholm Architects team has extensive experience and are very familiar with many Federal Grant Compliance provisions including 2CFR – Part 200 Guidelines, Davis-Beacon, Buy America.

Mr. Chisholm is also trained and experienced in Neighborhood Planning, and Consensus Building by County Government for Federal Funding and in Disaster Leadership, Charrettes, and Mass Communication by the American Institute of Architects/National.

He was also involved as a professional or volunteer in the areas of homelessness, education, affordable housing, worship spaces, master planning, disaster relief, construction, fundraising, food service, teaching, counseling, and mentorship. (1976 to current)

Fundraising

Mr. Chisholm has personally assisted in executive capacity, in a variety of fundraising campaign / efforts since 1993 to present:

Chapman North Campus, Chapman South Campus, Chapman Partnership, Divine Mercy Convent, St. Augustine Church, National Parks (Everglades, Biscayne, Dry Tortugas), Cuban Exile History Museum, Our Lady of Charity Museum. (Target Group / Individuals, One-on-One Meetings, Group / Individual Presentations, Naming opportunities, Recognition, Public / Private events)

Formerly a staff member of the Metro Dade County Manager's Office in the Office of Community and Economic Development (OCED) during the 1970's, Mr. Chisholm was **Lead Principal Planner** in charge of planning and implementation of capital improvement projects in several urban neighborhoods.

Mr. Chisholm dealt directly with members of the Federal, State, County and City governments in planning, funding, and implementation of projects. In 1983 Mr. Chisholm was a finalist for the post of Assistant Secretary of Transportation for the United States Department of Transportation under President Ronald Reagan.

At the urban planning level, Mr. Chisholm has won national urban design awards for the Park West National Urban Design Competition and for the Miami Beach Art Deco District Historic Preservation Master Plan. The project also won planning awards of special recognition at the state level. Since 1975 Mr. Chisholm has assisted in drafting, planning, and establishing design guidelines for the Little Havana District. He was appointed to the Latin Quarter Review Board in which he served as Vice-Chairman over a four-year period; he was also Chairman of the Urban Development Review Board for the City of Miami.

He later served as member of the Board of Directors of the State of Florida/American Institute of Architects in the following years.

Mr. Chisholm was named to the Board of Directors and Executive Committee of the Community Partnership for the Homeless, Inc. (CPH) in Miami-Dade County, Florida in 1993 and was also chairman of the Design and Construction Committee, which he designed and completed two prototype homeless assistance centers (HAC) to assist the 6,000 homeless men, women, and children in South Florida. The first, HAC/1 was selected for an **Award of Excellence in Design** by the American Institute of Architects in 1995 and declared the National Model for Homeless Facilities.

Mr. Chisholm was named chairman of the CPH Board of Directors by Mr. Chapman in September 2005 and served in that capacity until September 2010. The CPH Board of Directors established the **Robert E. Chisholm Service Award** upon his retirement as Chairman of the Board. He remains on the Board of Directors and Executive Committee and assists in the CPH Expansion plans and as Chairman of Design and Construction.

RE Chisholm Architects, Inc. was named **Architectural Firm of the Year** in 1992 and Mr. Chisholm was elected to the College of Fellows of the American Institute of Architects (FAIA) in 1996, the highest AIA honor attainable by any member architect for this 164-year-old organization.

In May of 1998, the Everglades Farmworker Villages, a designed community for 3,000 migrant workers and families through the United States Department of Agriculture, received a **National Maxwell Award of Excellence** for Planning –and design from the Fannie Mae Foundation in Washington, D.C.

Chisholm Architects if selected, will assist with any grant compliance provisions needed if necessary.



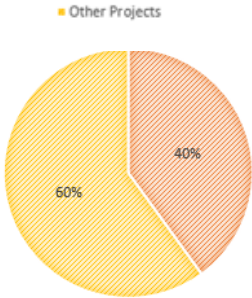
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RECENT, CURRENT AND PROJECTED WORKLOAD

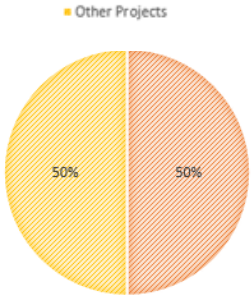


CURRENT AND PROJECTED WORKLOAD	CURRENT PHASE	PROJECTED COMPLETION
University of Miami – Dooly Memorial Bldg. Institutional	CD's completed	Construction Start December 2022
RC Residence Custom Residence	Construction	June 2023
JJR Residence Custom Residence	Construction	June 2023
ECA Casa Juarez Apartments Residential	Construction	September 2022
ECA Golden Gate Apartments Residential	Design Development	January 2024
Miami-Dade County - Gov't Center Metro Rail Station Transit Station	Design Completed	Construction Start Fall 2022
City of Miami – Douglas Park Community Center Parks and Recreation	Permitting	Construction Start Spring 2023
City of Miami – Margaret Pace Park Volleyball Courts Parks and Recreation	Design Development	Construction Start Nov. 2022
City of Miami – Antonio Maceo Park Parks and Recreation	Construction	November 2022
City of Miami – David T. Kennedy Park Parks and Recreation	Construction	November 2022
City of Coral Gables – Venetian Pool Restoration Parks and Recreation	Design Development	Construction Start Oct. 2022 – Feb. 2023
St. Augustine Catholic Church & UM Student Center Institutional	Programming	Construction 2024
Belen Jesuit Preparatory School - Sports Complex Institutional	Programming	Construction 2024
Miami Dade College – Homestead Campus Institutional	Construction Administration	December 2022
Brightline (2) Commuter Rail Stations Transit	On hold	CD's Start 8/2022

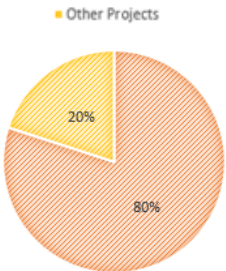
ROBERT E. CHISHOLM FAIA, NCARB



MATHEW POLAK, AIA, LEED AP



**ALEXIS REYES
ARCHITECT PROJECT MANAGER**



WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS

All our projects have been completed on their realistic time and budgets.

Those that have not, have been due to a variety of reasons, unrealistic timeline and/or budgets, third party delays which are beyond any control of owner or a/e, we, at Chisholm Architects, make a concerted effort to meet timelines and budgets in regardless of second or third party delays and in the variety of instances, we do, there are always delays which can be attributable to other parties, mostly due to unforeseen or third party circumstances.

Maintaining the established project schedule and costs will be critical to the success of this project. The REC team understands this and has been successful at delivering many projects “under budget and ahead of schedule”. Our team will work with the Town of Southwest Ranches to establish a Project Design and Construction Schedule as part of our schematic design start-up that sets completion dates per task and project milestones.

Our approach to scheduling is like our approach to the budget, in that our wide diversity of projects and experience gained, REC has developed a database of scheduling information that has allowed it to generate in-house schedules on all its projects. This database enables our team to proactively include and start various regulatory processes, obtain client and regulatory approvals, coordinate with consultants, and ultimately start and successfully complete our projects on time and within budget.

In addition to the processes and systems outlined above, our firm requires each of our consultants to also provide their individual expertise and experience in developing an estimated cost and schedule for their specific discipline for inclusion into our estimate of cost and schedule. Public Sector projects of note that have been completed on time and within budget include:

- **Miami Dade County Parks, Rec. & Open Spaces – Fr. Gerard Jean-Juste Community Center / Oak Grove Park (\$10M / 2019)**
- **Miami-Dade County Aviation Department - Cargo Building 701 (\$12M / 1993) FIRST *Design-Build* project in Miami Dade County Government, FIRST *Design-Build* project at Miami international Airport and FIRST *Design-Build* project in the MIA Cargo Building program.** Our firm was able to meet the airports complex design criteria schedule and budget. The project was delivered on time in accordance with the airport required schedule and within its estimated cost.
- **Miami-Dade County Aviation Department - International Greeters Lobby at Concourse B. (\$1M / 1995)** This project required careful coordination with airport operations to allow the facility to operate during construction while maintaining their schedule and estimated budget. This project successfully completed on time and on budget.
- **North Broward - Homeless Assistance Center. (\$8M / 1998)** A multi-use facility with dormitories, classrooms, health center and administrative offices for the Government of Broward County was completed on time and on budget.
- **City of Tamarac - Public Service Building. (\$5M / 2009)** A Multi-Use administrative complex completed on time and within the City's budget.
- **Miami-Dade College—New World School of the Arts. (\$1M / 1998)** Miscellaneous repairs and improvements throughout this educational facility were performed during the occupancy of this school with no impact to the life, life safety and educational quality of the student body, completed on time and under budget.
- **US GSA – DEA Offices / West Palm Beach, FL (\$3M / 2004)**
- **USDA - Everglades Farmworkers Village – Phases I through IV (\$120M / 1992-current)**
- **MDOT - Rapid Transit Transportation NW 27th Ave (\$70M / 1998)**
- **U.S. Army Corps of Engineers – Picayune Strand, Everglades Restoration Pump Stations. (\$280M / 2012-2015)**

The **Chisholm team's** objective is to minimize total costs (construction + life cycle), to reduce construction time, to make the project easier to construct, and to ensure safe operations and environmental/ecological goals. Our team seeks the optimum blend of scheduling, performance, constructability, maintainability, environmental awareness, safety, and cost consciousness. As well as a management technique that uses a systematized approach to seek out the best functional balance between the cost, reliability, and performance of the project.

Creative design ideas that change aspects of the proposed project design to accomplish a design, financial, or schedule improvement without changing or diminishing the program plan. Clear and informative construction documents provide for minimum or no change orders. Our process incorporates the values of the major stakeholders. These generally include the Designer, construction Engineer, contractor, state and federal approval agencies, local agencies, and the public.

The Chisholm in-house Team is composed of experienced professionals in architectural design, construction, and project management.

Every aspect of the creative process has been carefully evaluated to provide empirical research, most efficient and best possible product and methodology of delivery and quality of end product for use, maintenance and longevity.

The approach to any and all projects is the standard but enhanced (through documentation) Design and Construction industry approach. The foundation for this approach to the practice of architecture is sound and proven to be effective. The success is based on maintaining discipline and executing the scheduled procedures and deliverables as outlined in the QA/QC procedures which include (16) sections / SD, (31) sections / DD and (31) sections / CDs for a comprehensive process to achieve accuracy and excellence in project documentation.

BUDGET METHODS AND PROCEDURES

The following **BUDGET METHODS AND PROCEDURES** describes the experience and systems provided by The Chisholm Team. With our wide diversity of projects and experience gained, **REC** has developed a database of cost information that has allowed us to generate in-house budget cost estimates on all our projects. Depending on project type, size and complexity, and phase of development, our staff utilizes the following estimating systems based on information in our estimating database:

- Dollar per square foot estimating to establish general budgetary parameters during initial planning and design stages.
- Line-Item dollar per square foot estimating by CSI construction divisions for general building systems and materials costing.
- Quantity take-off and unit price estimating by CSI construction sub-division breakdown.
- Use of RS Means estimating cost data.
- Verification with local construction industry representatives, such as architects, engineers, general contractors, developers, manufacturers, sub-contractors, and suppliers.

Over the years, the above-described system has proved effective in accurately reflected the estimated cost of any construction project. A key to this system is constant monitoring at all phases of the project and constantly verifying and re-verifying the information in our database is current.

Chisholm Architects certifies, if selected, that we shall accept and agree to the time and budgetary limitations and requirements of tasks specified.

POTENTIAL CONFLICT

R.E. Chisholm Architects, Inc. does not have any potential conflict of interest due to any other clients, contracts, or property interests in the Town.

CERTIFIES

R.E. Chisholm Architects, Inc. certifies no member of of the firm ownership, management or staff has a vested interest in any aspect of or Town of Southwest Ranches.

STATE OF Florida

COUNTY OF Miami-Dade

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 27th DAY OF July, 2022, BY Robert E. Chisholm, FAIA BY
NAME OF AFFIANT

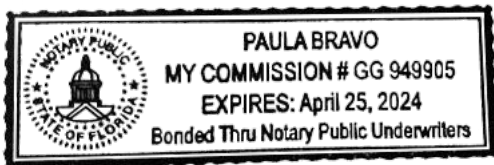
PERSONALLY KNOWN OR TYPE OF IDENTIFICATION PRODUCED _____

Paula B.
NOTARY PUBLIC'S SIGNATURE

Paula Bravo
NOTARY NAME

[Signature]
SIGNATURE OF AFFIANT

SEAL





4 OTHER FORMS

TOWN OF SOUTHWEST RANCHES
REQUEST FOR QUALIFICATIONS FOR CONTINUING – ARCHITECT
AND/OR ENGINEERING SERVICES CONSULTING SERVICES
RFQ No. 22-013



7|27|2022

architects

**APPENDIX A
PROPOSER INFORMATION**

NAME: R.E. Chisholm Architects, Inc.

ADDRESS: 782 NW 42nd Ave, Suite 650, Miami, FL 33126

FEIN: 65-0131871 CAGE: 5ND76

LICENSE NUMBER: AR0007442 STATE OR COUNTY: Florida

LICENSE TYPE: Architecture
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: Robert E. Chisholm, NCARB

PROPOSER'S SIGNATURE: See above.

PROPOSER'S NAME: R.E. Chisholm Architects, Inc.

PROPOSER'S ADDRESS: 782 NW 42nd Ave, Suite 650, Miami, FL 33126

PROPOSER'S PHONE NUMBER: Office: 305.661.2070 Cell: 305.542.9233

PROPOSER'S EMAIL ADDRESS: bob@chisholmarchitects.com

By: Robert E. Chisholm, FAIA, NCARB

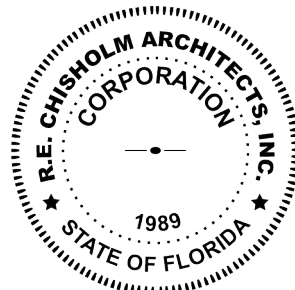
R.E. Chisholm Architects, Inc.
Name of Corporation/Entity

782 NW 42nd Ave, Suite 650, Miami, FL 33126
Address of Corporation/Entity

Signature of President or Authorized Principal

By: Robert E. Chisholm, FAIA, NCARB

Title: Chairman / CEO (If the Proposer is a Corporation, affix corporate seal)



**APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM**

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

R.E. Chisholm Architects, Inc. | 782 NW 42nd Ave, Suite 650, Miami, FL 33126

2. The correct name of the Proposer is:

R.E. Chisholm Architects, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Florida Corporation: K83992, Architect License: AR0007442, Interior Design: ID0003684, See attached.

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

N/A

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Guillermo Peña - Miami Dade County	275 NW 2nd Street, Miami, FL 33128	(305)755-7914
Steve Kirk - Rural Neighborhoods	PO Box 343529, Florida City, FL 33034	(305)242-2142
Esteban Rubiano - City of Miami	444 SW 2nd Ave, Miami, FL 33130	(305) 416-1753

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Architecture | Planning | Interior Design - Please see firm resume in Chapter 1.

7. State the name of the individual who will have personal supervision of the work:

Robert E. Chisholm, FAIA, NCARB - Chairman/CEO or Matthew Polak, AIA, LEED AP - President

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

See attached statement.

Since the formation of the firm in (1982), we have been involved in only (1) legal proceeding. RE Chisholm Architects, Inc. (REC) was a defendant in a legal dispute between a general contractor and a developer on a multi-unit housing project. The dispute was on-going for two years (since 2009) between the general contractor and the developer before REC was brought in as defendant by both parties. Our insurance carrier supported REC and was willing to settle the case.

The case went to trial in August 2014. After the third day of trial, the plaintiffs requested that Chisholm Architects be no longer involved in the trial and our firm was consequently dismissed from the case. The final jury was in favor of the General Contractor and against the developer. The developer was directed to pay monies owed plus extensive damages. Chisholm Architects was dismissed from the trial and any verdict whatsoever.



Robert E. Chisholm, FAIA, NCARB
Chairman / CEO
RE Chisholm Architects, Inc.

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.



Signature

State of Florida

County of Miami-Dade

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is

personally known to me or who has produced Personally Known. as identification and who

did did not take an oath.

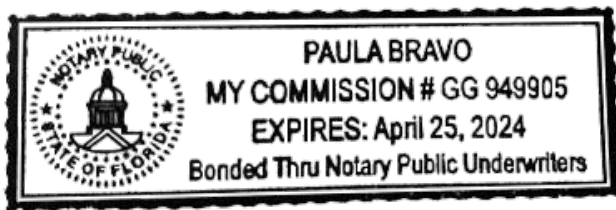
WITNESS my hand and official seal.




NOTARY PUBLIC

Paula Bravo

(Name of Notary Public: Print, Stamp, or type as Commissioned)



R.E. Chisholm Architects, Inc. has not had any legal or regulatory action within the last five years.



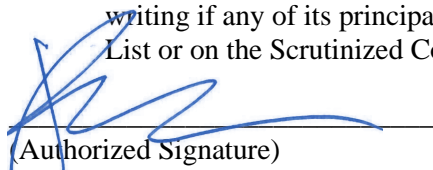
Robert E. Chisholm, FAIA, NCARB
Chairman/CEO
R.E. Chisholm Architects, Inc.

APPENDIX AB
SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



 (Authorized Signature)
Robert E. Chisholm, FAIA - Chairman/CEO

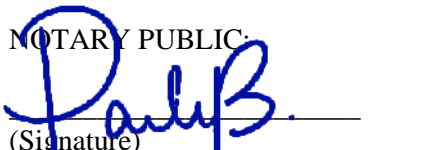
 (Print Name and Title)

R.E. Chisholm Architects, Inc.

 (Name of Firm)

STATE OF Florida)
) SS.
 COUNTY OF Miami-Dade)

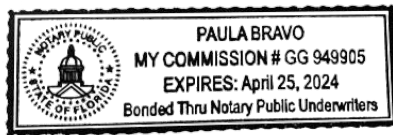
The foregoing instrument was acknowledged before me,
 by means of physical presence or online notarization,
26th day of July, 2022,
 by Robert E. Chisholm, FAIA, NCARB who is personally known to me or who has produced
Personally Known as identification and
 who did did not take an oath.

NOTARY PUBLIC:


 (Signature)
Paula Bravo

 (Print Name)

SEAL



My commission expires: 4/25/2024

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF _____**

BEFORE ME, the undersigned authority, this day personally appeared
Robert E. Chisholm, FAIA, NCARB, hereinafter referred to as “Affiant,” who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual or
 the Chairman / CEO of R.E. Chisholm Architects, Inc.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the Town of Southwest Ranches through its Town Council.

2. Affiant’s address is: 737 Jeronimo Drive, Coral Gables, FL 33146


3. Attached hereto as Exhibit “A” is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant’s corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual’s or entity’s interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant
Robert E. Chisholm, FAIA, NCARB,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

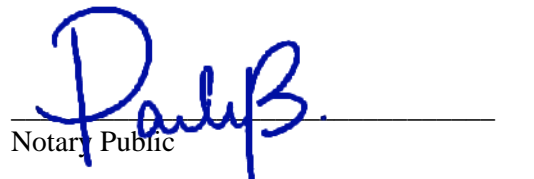
physical presence or online notarization,

this 27th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is

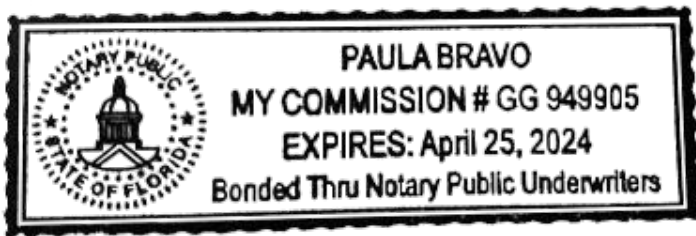
personally known to me or who has produced Personally Known as identification and who

did did not take an oath.



Notary Public
Paula Bravo
(Print Notary Name)
State of Florida at Large
My Commission Expires: 4/25/24

(Printed, typed, or stamped commissioned name of notary public)



**APPENDIX D
DRUG FREE WORKPLACE**

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____



PROPOSER: R.E. Chisholm Architects, Inc.

APPENDIX E
SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to The Town of Southwest Ranches

by Robert E. Chisholm, FAIA, NCARB

for R.E. Chisholm Architects, Inc.

whose business address is 782 NW 42nd Ave, Suite 650, Miami, FL 33126

and (if applicable) its Federal Employer Identification Number (FEIN) is 65-0131871

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)


Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

By: 
Robert E. Chisholm, FAIA, NCARB
(Printed Name)
Chairman/CEO
(Title)

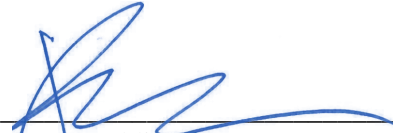
The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

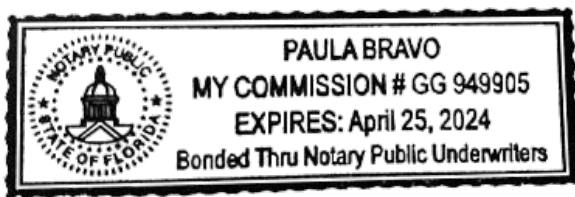
this 27th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is personally known to me or who has produced Personally Known as identification and who

did did not take an oath.


Notary Public
Paula Bravo
(Print Notary Name)
State of FL at Large
My Commission Expires: 4/25/2024

(Printed, typed, or stamped commissioned name of notary public)



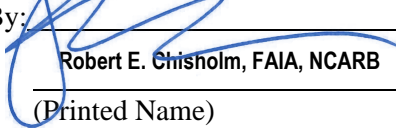
**APPENDIX F
NON-COLLUSION AFFIDAVIT**

State of Florida)
) ss:
County of Miami-Dade)

Robert E. Chisholm, FAIA, NCARB being first duly sworn deposes and says that:

- (1) He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of R.E. Chisholm Architects, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

By: 
Robert E. Chisholm, FAIA, NCARB
(Printed Name)
Chairman/CEO
(Title)

The foregoing instrument was acknowledged before me by means of

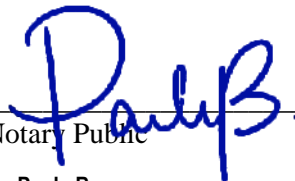
physical presence or online notarization,

this 27th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is

personally known to me or who has produced Personally Known as identification and who

did did not take an oath.


Notary Public
Paula Bravo
(Print Notary Name)
State of FL at Large
My Commission Expires: 4/25/2024

(Printed, typed, or stamped commissioned name of notary public)



APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: R.E. Chisholm Architects, Inc.

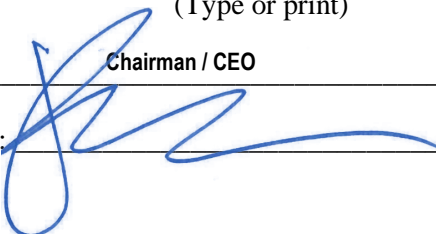
Street address: 782 NW 42nd Ave, Suite 650

City, State, Zip: Miami, FL 33126

Certified By: Robert E. Chisholm, FAIA, NCARB

(Type or print)

Title: Chairman / CEO

Signature:  Date: 7/27/2022

**APPENDIX H
PROPOSER CONFIRMATION OF QUALIFICATIONS**

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: R.E. Chisholm Architects, Inc.

Proposer's Name: Robert E. Chisholm, FAIA, NCARB

Proposer's Address: 782 NW 42nd Ave, Suite 650
Miami, FL 33126

Proposer's Phone Number: (305)661-2070

Proposer's Email: bob@chisholmarchitects.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

N/A

PROPOSER: R.E. Chisholm Architects, Inc.

[Signatures on next page]

State of Florida

County of Miami-Dade

The foregoing instrument was acknowledged before me by means of


physical presence or online notarization,

this 27th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is

personally known to me or who has produced Personally Known as identification and who

did did not take an oath.



Notary Public

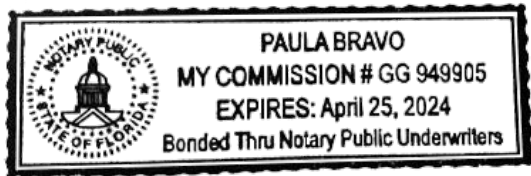
Paula Bravo

(Print Notary Name)

State of Florida at Large

My Commission Expires: 4/25/2024

(Printed, typed, or stamped commissioned name of notary public)



PROPOSER: R.E. Chisholm Architects, Inc.

***APPENDIX K
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)**

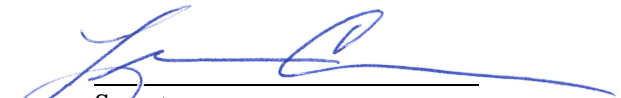
State of Florida)
) ss:
County of Miami-Dade)

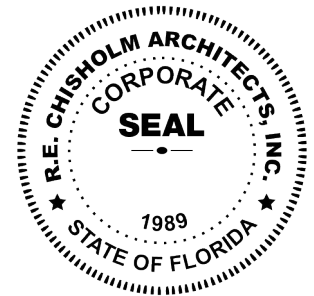
I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 27, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Robert E. Chisholm, FAIA, NCARB, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 22, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 27th day of July, 2022.


Secretary: Lillian F. Chisholm
(SEAL)



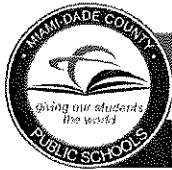
PROPOSER: R.E. Chisholm Architects, Inc.

**APPENDIX N
GOVERNMENTAL CONTACT INFORMATION**

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Miami Dade County Parks, Rec and Open Spaces	275 NW 2nd Street, 4th Floor, Miami, Florida 33128	(305)755-7914	Guillermo Peña guillermo.pena@miamidade.gov
City of Miami Office of Capital Improvements	444 SW 2nd Avenue, 8th Floor Miami, Florida 33130	(305) 416-1753	Esteban Rubiano ERubiano@miamigov.com
City of Miami Office of Capital Improvements	444 SW 2nd Avenue, 8th Floor Miami, Florida 33130	(305) 416-1247	Carlos Lozano Clozano@miamigov.com
Miami Dade County Public Schools Office of Capital Improvement Projects	1450 NE 2nd Avenue Miami, Florida 33132	(305) 995-4573	Don Bailey 911772@dadeschools.net
Miami Dade County Public Schools Office of Capital Improvement Projects	1450 NE 2nd Avenue Miami, Florida 33132	(305)995-4742	Jorge Rodriguez jorgearodriguez@dadeschools.net
Rural Neighborhoods	P.O. Box 343529 Florida City, FL 33034	(305)242-2142	Steven Kirk Stev Kirk@ruralneighborhoods.org

PROPOSER: R.E. Chisholm Architects, Inc.



Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools
Alberto M. Carvalho

Miami-Dade County School Board

Perla Tabares Hantman, Chair

Dr. Steve Gallon III, Vice Chair

Lucia Baez-Geller

Dr. Dorothy Bendross-Mindingall

Christi Fraga

Dr. Lubby Navarro

Dr. Marta Pérez

Mari Tere Rojas

Luisa Santos

August 19, 2021

RE: Letter of Recommendation for Palm Beach School District

To Palm Beach School District

This letter of recommendation shall serve to acknowledge that Robert E. Chisolm Architects, Inc. has performed numerous design and construction administration related work for Miami Dade County Public School System.

Being a Director for OCIP, I can confidently state that Robert E. Chisolm Architects, Inc performed their duties with great competency and in a very thorough and professional manner. The extensive experience in the field of design and construction, their spirit of cooperation, job enthusiasm and dedication to detail make them a fine candidate for schoolwork.

In closing, I would not hesitate to recommend Robert E. Chisolm Architects, Inc for school related work.

Respectfully,

Jorge A. Rodriguez
MDCPS Director of Facilities, North Region



Parks & Recreation Department
 Project Management Division
 275 NW 2nd Street
 4th Floor
 Miami, FL 33128
 Tel. No. (305) 755-7932
 Fax No. (305) 755-7995

November 17, 2020

Name: Guillermo R. Peña, R.A.
 Position: Construction Manager II
 Construction Management Services Section
 Project Management Division
 Entity: Miami Dade County Parks, Recreation and Open Spaces
 Address: 275 NW 2nd Street, 4th Floor,
 Miami, Florida 33128
 Telephone: (305) 755-7914
 Email: Guillermo.Pena@miamidade.gov

Contract Date and Value: 2014-2018

Description of Project/Work: R. E. Chisholm Architects, Inc. was the Design Criteria Professional for the Oak Grove Park Father Gérard Jean Juste Community Center. Project involved the construction of a new one (1) story, approximately 20,000 square feet, Community Center building with the following amenities: Covered passenger drop-off area, Lobby / Reception area, Multipurpose Room, Media Room, Game Room, Cultural enrichment / Afterschool Program Rooms, Adult Program Room, Exercise Room, Pool ticketing / Lifeguard / First-Aid room, Public Restrooms (Women and Men), Locker / Shower Rooms for the pool (Women and Men), Staff offices, Event Services and Delivery Room (food warming and service room for Multipurpose Room), A/C Equipment and Electrical Rooms (mechanical), Storage Rooms & Closets. Exterior area includes Aquatic pool (82' x 44') with a maximum depth of 5 feet, Splash Pad Area (21'- 6" Radius), Pool Deck space, Pump Room adjacent to pool deck (designed to house pumps and all pertinent gear for both the pool and the splash pad equipment), Lighted parking spaces for a minimum of (111) automobiles, or more if required by agencies having jurisdiction. Lighted Walkways for pedestrian circulation and new Landscaping.

Total Cost: \$9.8M / Construction

If you have any questions or comments, do not hesitate to contact me at your convenience.

Sincerely,

Guillermo R. Peña
 Guillermo R. Peña (Nov 17, 2020 11:30 EST)

Guillermo R. Peña, R.A.






Chisholm Reference Letter 11.17.2020

Final Audit Report

2020-11-17

Created:	2020-11-17
By:	Guillermo Pena (Guillermo.Pena@miamidade.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYIGzld5gLmyqQtckIQWnsX-aZdIA0pR5

"Chisholm Reference Letter 11.17.2020" History

-  Document created by Guillermo Pena (Guillermo.Pena@miamidade.gov)
2020-11-17 - 4:27:56 PM GMT- IP address: 168.149.142.26
-  Document emailed to Guillermo R. Pena (williep@miamidade.gov) for signature
2020-11-17 - 4:28:36 PM GMT
-  Email viewed by Guillermo R. Pena (williep@miamidade.gov)
2020-11-17 - 4:29:14 PM GMT- IP address: 199.247.44.1
-  Document e-signed by Guillermo R. Pena (williep@miamidade.gov)
Signature Date: 2020-11-17 - 4:30:14 PM GMT - Time Source: server- IP address: 199.247.44.1
-  Agreement completed.
2020-11-17 - 4:30:14 PM GMT

Thursday, September 2nd, 2021

To:

Ref. Letter of Recommendation for R.E. Chisholm Architects, Inc.

This Letter of Recommendation shall serve to acknowledge that Robert E. Chisholm, FAIA, of R.E. Chisholm Architects, Inc. has successfully, provided Design and Construction Administration services for us.

I can confidently state that Robert E. Chisholm, FAIA, of R.E. Chisholm Architects, Inc. performs their duties with great competency and in a very thorough and professional manner. The extensive experience in the field of design and construction, their spirit of cooperation, job enthusiasm and dedication to detail make them a fine candidate to provide excellent professional services.

In closing, I would not hesitate to recommend Robert E. Chisholm, FAIA of R.E. Chisholm Architects, Inc. for the provision of services.

Thank you, if you have any questions or concerns, please contact me at your earliest convenience.



Symeria T. Hudson

President and CEO of Chapman Partnership

1550 N. Miami Avenue, Miami FL, 33136

(305) 329-3026

Shudson@chapmanpartnership.org

REFERENCE QUESTIONNAIRE

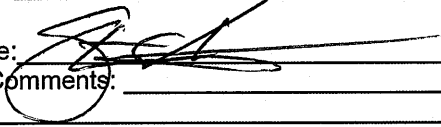
Reference for Contractor: R.E. Chisholm Architects, Inc.
 Agency Giving Reference: Rural Neighborhoods / Everglades Community Association
 Person Giving Reference: Mr. Steve Kirk
 Telephone: (305)-242-2142
 E-Mail: stevekirk@ruralneighborhoods.org
 Name of Project Completed by Contractor: Cannery Row - Elderly Housing Apartments
 What was the Dollar value of the Project: \$20M
 What was the Completion Date of the Project: March 2022

Provide a reference for the above named firm by indicating below the level of satisfaction (Satisfactory or Unsatisfactory) with services provided to your agency.

Question	Rating				
	Excellent	Good	Fair	Poor	Unacceptable
Did the contractor complete the project on time, in accordance with specifications?	✓				
Did the contractor submit excessive change orders? If yes, how many? _____	YES			NO	
How would you rate the firm's responsiveness on administrative and service issues?	✓				
How would you rate the quality and experience of the firm's project manager and on-site personnel?	✓				
Was this awarded under a competitive process?		YES			
How would you rate the contractor's project management, including management of sub contractors?	✓				
Would you use the contractor again?		YES			NO
Overall, what would you rate their performance?	✓				

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Print Name: Steve Kirk
 Title: President

Print Name:  Date: 2/03/2022
 Additional Comments: _____

REFERENCE QUESTIONNAIRE

Reference for Contractor: R.E. Chisholm Architects, Inc.
 Agency Giving Reference: Miami Dade County Parks, Rec and Open Spaces.
 Person Giving Reference: Mr. Guillermo Peña
 Telephone: (305)755-7914
 E-Mail: guillermo.pena@miamidade.gov
 Name of Project Completed by Contractor: Father Gerard Jean Juste Community Center
 What was the Dollar value of the Project: \$9.8M
 What was the Completion Date of the Project: 2019

Provide a reference for the above named firm by indicating below the level of satisfaction (Satisfactory or Unsatisfactory) with services provided to your agency.

Question	Rating				
	Excellent	Good	Fair	Poor	Unacceptable
Did the contractor complete the project on time, in accordance with specifications?	X				
Did the contractor submit excessive change orders? If yes, how many? _____	YES			NO X	
How would you rate the firm's responsiveness on administrative and service issues?	X				
How would you rate the quality and experience of the firm's project manager and on-site personnel?	X				
Was this awarded under a competitive process? YES					
How would you rate the contractor's project management, including management of sub contractors?	X				
Would you use the contractor again?	YES X			NO	
Overall, what would you rate their performance?	X				

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Print Name: Guillermo Peña
 Title: Construction Manager II

Print Name: Guillermo R. Peña Date: 2/3/2022
 Additional Comments: _____

REFERENCE QUESTIONNAIRE

Reference for Contractor: R.E. Chisholm Architects, Inc.
 Agency Giving Reference: Miami Dade County Public Schools
 Person Giving Reference: Mr. Roland Helser
 Telephone: (305)995-4187
 E-Mail: Rollie.Helser@dadeschools.net
 Name of Project Completed by Contractor: North Glade Elementary School Renovations
 What was the Dollar value of the Project: \$2.5M
 What was the Completion Date of the Project: 12/2021

Provide a reference for the above named firm by indicating below the level of satisfaction (Satisfactory or Unsatisfactory) with services provided to your agency.

Question	Rating				
	Excellent	Good	Fair	Poor	Unacceptable
Did the contractor complete the project on time, in accordance with specifications?	X				
Did the contractor submit excessive change orders? If yes, how many? _____	YES			NO	
How would you rate the firm's responsiveness on administrative and service issues?		X			
How would you rate the quality and experience of the firm's project manager and on-site personnel?	X				
Was this awarded under a competitive process?	Rotational Assignment				
How would you rate the contractor's project management, including management of sub contractors?	X				
Would you use the contractor again?	YES			NO	
Overall, what would you rate their performance?	X				

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Print Name: Roland Helser
 Title: Project Manager II, North Region

Print Name: Roland Helser Digitally signed by Roland Helser
 DN: cn=Roland Helser, o=Miami Dade County Public Schools (WSP),
 ou=Office of Capital Improvement Projects,
 email=Rollie.Helser@dadeschools.net, c=US
 Date: 2022.02.07 15:16:35 -0500 Date: 2/03/2022

Additional Comments: This project had some latent structural issues and the design team resolved the issues in a timely and professional manner.

REFERENCE QUESTIONNAIRE

Reference for Contractor: R.E. Chisholm Architects, Inc.
 Agency Giving Reference: Miami Dade County Parks, Rec and Open Spaces.
 Person Giving Reference: Mr. Guillermo Peña
 Telephone: (305)755-7914
 E-Mail: guillermo.pena@miamidade.gov
 Name of Project Completed by Contractor: Father Gerard Jean Juste Community Center
 What was the Dollar value of the Project: \$9.8M
 What was the Completion Date of the Project: 2019

Provide a reference for the above named firm by indicating below the level of satisfaction (Satisfactory or Unsatisfactory) with services provided to your agency.

Question	Rating				
	Excellent	Good	Fair	Poor	Unacceptable
Did the contractor complete the project on time, in accordance with specifications?	X				
Did the contractor submit excessive change orders? If yes, how many? _____	YES			NO X	
How would you rate the firm's responsiveness on administrative and service issues?	X				
How would you rate the quality and experience of the firm's project manager and on-site personnel?	X				
Was this awarded under a competitive process? YES					
How would you rate the contractor's project management, including management of sub contractors?	X				
Would you use the contractor again?	YES X			NO	
Overall, what would you rate their performance?	X				

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Print Name: Guillermo Peña
 Title: Construction Manager II

Print Name: Guillermo R. Peña Date: 2/3/2022
 Additional Comments: _____

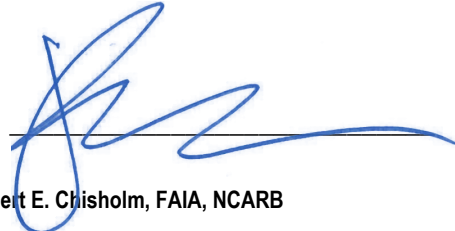
**APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS**

TO THE TOWN OF SOUTHWEST RANCHES:

R.E. Chisholm Architects, Inc., hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to R.E. Chisholm Architects, Inc.'s failure to comply with such regulations.

Paula Bravo
ATTEST

R.E. Chisholm Architects, Inc.
CONTRACTOR

BY: 

Robert E. Chisholm, FAIA, NCARB
Print Name

Date: 7/27/2022

PROPOSER: R.E. Chisholm Architects, Inc.

APPENDIX P
PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: R.E. Chisholm Architects, Inc.

Proposer's Name: Robert E. Chisholm, FAIA, NCARB

Proposer's Address: 782 NW 42nd Ave, Suite 650
Miami, FL 33126

Proposer's Phone Number: (305)661-2070

Proposer's Email: bob@chisholmarchitects.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

AR0007442

ID0003684

Please see licenses in chapter 1.

[Signatures on next page]

State of Florida

County of Miami-Dade

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 27th day of July, 2022,

by Robert E. Chisholm, FAIA, NCARB (name of person acknowledging) who is

personally known to me or who has produced Personally Known as identification and who

did did not take an oath.



Notary Public

Paula Bravo

(Print Notary Name)

State of Florida at Large

My Commission Expires: 4/25/2024

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: R.E. Chisholm Architects, Inc.

**APPENDIX R
SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
MEP Engineering	SGM Engineering	935 Lake Baldwin Ln, Orlando, FL 32814
Structural Engineering	Bliss & Nyitray, Inc.	5835 Blue Lagoon Drive, Suite 400 Miami, FL 33126
Civil Engineering Landscape Architecture Land Surveying	Miller Legg	5747 N. Andrews Way, Fort Lauderdale, Florida 33309
Waste Water Treatment Well Field Engineering Environmental Engineering	Miller Legg	5747 N. Andrews Way, Fort Lauderdale, Florida 33309
Geotechnical Engineering	Ardaman & Associates	2608 W. 84th Street Hialeah, Fl. 33016
Traffic Engineering	Keith Team	301 E. Atlantic Blvd. Pompano Beach, FL 33060
Signage / Wayfinding	TGA Design	4649 Ponce de Leon Blvd. Suite 401 Coral Gables, FL 33146

PROPOSER: R.E. Chisholm Architects, Inc.

**APPENDIX S
ACKNOWLEDGEMENT OF ADDENDA**

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 REC

Addendum No. 2 REC

Addendum No. 3 REC

Addendum No. 4 _____

PROPOSER: R.E. Chisholm Architects, Inc.

[Remainder of page intentionally left blank]

**APPENDIX T
LIABILITY CLAIMS**

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Eden Gardens - Naples, FL

2. Contact information for Project Owner:
 - a. Name: Steve Kirk
 - b. Address: PO Box 343529, Florida City, FL 33034
 - c. Phone: (305)242-2142
 - d. Email: Stevekirk@ruralneighborhoods.org

3. Nature of Claim: Dispute arose from the design and construction of a multi-building affordable housing community in Immokalee, Florida. The substance of the dispute was a disagreement over which entity or entities were responsible for the substantial delays in completing the multi-phase construction, and resulting additional costs and imposition of liquidated damages.

4. Date of Claim: 2009

5. Resolution Date of Claim and how resolved: The disputes as between Chisholm and Watermark, and as between Chisholm and Eden Gardens were resolved via entry into separate confidential settlement agreements. A copy of Watermark's dropping of Chisholm and Polak is attached, along with the AAA closure letter confirming settlement.

6. If applicable:
 - a. Court Case Number: 10-2069-CA (State Court) / 32-20-1300-0291 (AAA Arbitration)
 - b. County: Collier County
 - c. State: Florida

PROPOSER: R.E. Chisholm Architects, Inc.

APPENDIX U

INSERT W – 9

Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.	See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. RE Chisholm Architects, Inc.</p> <p>2 Business name/disregarded entity name, if different from above N/A</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
		<p>5 Address (number, street, and apt. or suite no.) See instructions. 782 NW 42nd Ave, Suite 650</p>	<p>Requester's name and address (optional)</p>
		<p>6 City, state, and ZIP code Miami, Florida 33126</p>	
		<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
6	5	-	0	1	3	1	8	7	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ </p>	<p>Date ▶ 1/24/2022</p>
------------------	------------------------------------	--------------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinworth Ins & Risk Mgmt Services In P.O. Box 661628 Miami Springs FL 33266	CONTACT NAME: Erinn E Collinworth PHONE (A/C. No. Ext): (786) 930-4795 E-MAIL ADDRESS:		FAX (A/C. No.): (786) 930-4794
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED R.E. Chisholm Architects, Inc. 782 NW 42nd Avenue Suite 650 Miami FL 33126	(305) 661-2070		INSURER A: The Phoenix Insurance Company 25623
			INSURER B: Travelers Property Casualty of 25674
			INSURER C: Liberty Insurance Underwriters 19917
			INSURER D:
			INSURER E:
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: Cert ID 12025


REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			680-0K381225	01/16/2022	12/02/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Empl Benefits Liab \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			680-0K381225	01/16/2022	12/02/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-0K381599	01/16/2022	12/02/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional Liability			AEXNYABE06W003 Claims Made Basis	01/16/2021	12/02/2022	Each Claim \$ 2,000,000 Annual Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

"SPECIMEN - FOR PROPOSALS"	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PAYCHEX INSURANCE AGENCY INC 76210705 225 KENNETH DR STE 110 ROCHESTER NY 14623	CONTACT NAME:	
	PHONE (877) 266-6850 (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Twin City Fire Insurance Company	
	NAIC# 29459	
INSURED R E CHISHOLM ARCHITECTS, INC. 782 NW 42ND AVE STE 650 MIAMI FL 33126-5547	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS	
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	76 WEG GI3188	12/24/2021	12/24/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE -EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

For Informational Purposes
 782 NW 42ND AVE STE 650
 MIAMI FL 33126-5547

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan S. Castaneda

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APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, R.E. Chisholm Architects, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Robert E. Chisholm, FAIA, NCARB

Name and Title of Contractor's Authorized Official

7/27/22

Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

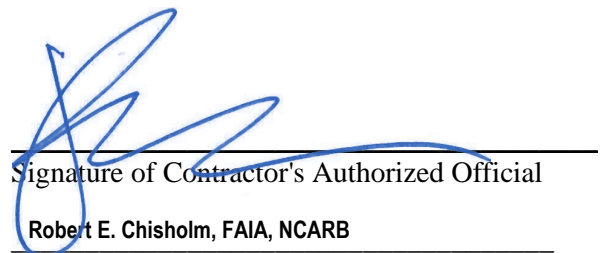
These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official
Robert E. Chisholm, FAIA, NCARB

Name and Title of Contractor's Authorized Official
7/27/2022

Date

APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.



Home

Cases ▾

Reports

Resources ▾

My Company Account

My Company Profile

Company Information

Company Name

RE Chisholm Architects, Inc.

Doing Business As (DBA)

Company ID

1598638

Enrollment Date

Oct 15, 2020

Employer ID Number

650131871

Unique Entity Identifier (UEI)

DUNS Number

783267545

Total Number of Employees

5 to 9

NAICS Code

541

Sector

Professional, Scientific, and Technical Services

Subsector

Professional, Scientific, and Technical Services

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Town of Southwest Ranches, RFQU for Continuing A&E Consulting Services, Town of Southwest Ranches, Florida

2. PUBLIC NOTICE DATE

6/20/22

3. SOLICITATION OR PROJECT NUMBER

RFQu 22-013

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Robert E. Chisholm, FAIA, NCARB - Chairman / Principal in Charge

5. NAME OF FIRM

R.E. Chisholm Architects, Inc.

6. TELEPHONE NUMBER

(305)661-2070

7. FAX NUMBER

(305)661-6090

8. E-MAIL ADDRESS

bob@chisholmarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

#	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	✓			R.E. Chisholm Architects, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	782 NW 42nd Ave, Suite 650 Miami, Florida 33126	Architectural Services Interior Design Historic Preservation
b.			✓	SGM Engineering <input type="checkbox"/> CHECK IF BRANCH OFFICE	935 Lake Baldwin Ln, Orlando, FL 32814	MEP Engineering Services
c.			✓	Bliss & Nyitray, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	5835 Blue Lagoon Drive, Suite 400 Miami, FL 33126	Structural Engineering
d.			✓	Miller Legg <input type="checkbox"/> CHECK IF BRANCH OFFICE	5747 N. Andrews Way, Fort Lauderdale, FL 33309	Civil Engineering Landscape Architecture Land Surveying
e.			✓	Miller Legg <input type="checkbox"/> CHECK IF BRANCH OFFICE	5747 N. Andrews Way, Fort Lauderdale, FL 33309	Waste Water Treatment Well Field Engineering Environmental Engineering
f.			✓	Ardaman & Associates <input type="checkbox"/> CHECK IF BRANCH OFFICE	2608 W. 84th Street, Hialeah, Fl. 33016	Geotechnical Engineering

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Town of Southwest Ranches, RFQU for Continuing A&E Consulting Services, Town of Southwest Ranches, Florida

2. PUBLIC NOTICE DATE

6/20/22

3. SOLICITATION OR PROJECT NUMBER

RFQU 22-013

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Robert E. Chisholm, FAIA, NCARB - Chairman / Principal in Charge

5. NAME OF FIRM

R.E. Chisholm Architects, Inc.

6. TELEPHONE NUMBER

(305)661-2070

7. FAX NUMBER

(305)661-6090

8. E-MAIL ADDRESS

bob@chisholmarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.		✓		Keith Team <input type="checkbox"/> CHECK IF BRANCH OFFICE	301 E. Atlantic Blvd. Pompano Beach, FL 33060	Traffic and Transportation Engineering
b.		✓		TGA Design <input type="checkbox"/> CHECK IF BRANCH OFFICE	4649 Ponce de Leon Blvd. Suite 401 Coral Gables, FL 33146	Signage / Wayfinding
c.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)



ARCHITECTURAL DESIGN, INTERIOR DESIGN, ADA CONSULTANTS,
LEED, AND ARCHITECTURAL CONSTRUCTION MANAGEMENT

R.E. CHISHOLM ARCHITECTS, INC. (PRIME)

Robert E. Chisholm, FAIA, NCARB
Principal in Charge / Design
Matthew Polak, AIA, LEED AP
President / Project Director



MECHANICAL, ELECTRICAL
& PLUMBING ENGINEERING
SGM ENGINEERS

Bobby Shahnamhi, PE
Mechanical Engineer
Manuel Hernandez, PE
Electrical Engineer

STRUCTURAL ENGINEERING
BLISS & NYTRAY, INC.

Paul A. Zilio, PE
Sr. Principal / Partner



CIVIL ENGINEERING
MILLER LEGG

Peter Pellerito, PE
Sr. Civil Engineer
Glen Harrelson, PE
Civil Engineer

LANDSCAPE ARCHITECTURE

MILLER LEGG

Brian Shore, RLA
Sr. Landscape Architect
Liudmila Fuentes, MLA
Landscape Designer



SURVEYING & MAPPING
MILLER LEGG

Martin Rossi PSM
Chief Surveyor
Sanro Elvir
Senior Surveyor

ENVIRONMENTAL ENGINEERING

MILLER LEGG

William Mohler, CA
Environmental Engineer



SIGNAGE
TGA DESIGN

Tom Graboski
Principal

TRANSPORTATION
KEITH TEAM

Cecilia Cilloria, PE
Transportation Engineer



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mr. Robert E. Chisholm, FAIA, NCARB	13. ROLE IN THIS CONTRACT Principal in Charge - Lead Architect	14. YEARS EXPERIENCE	
		a. TOTAL 47	b. WITH CURRENT FIRM 40

15. FIRM NAME AND LOCATION <i>(City and State)</i> R.E. Chisholm Architects, Inc., 782 NW 42nd Ave, Suite 650, Miami, Florida 33126	CHISHOLM
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Contd. Education Program, Georgia Institute of Tech, 1992 Masters Degree / Urban Design, University of Miami, 1977 Bachelors Degree / Architecture, University of Florida, 1973	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> Registered Architect, State of Florida #AR-0007442 1977 - Current Registered Interior Designer, State of Florida #ID-000384 1996 - Current
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Formerly a member of the Metro Dade County Manager's office in the office of Community and Economic Dev. (OCED) during the 1970's. He was lead principal planner in charge of planning and implementation of capital improvement projects in several urban neighborhoods. He dealt directly with members of the Federal, State, County and City governments in planning, funding and implementation of projects. Mr. Chisholm brings depth of experience/knowledge in planning and organizing projects to meet intended goals efficiently and effectively.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Father Gerard Jean-Juste Community Center (Miami, FL)	2016	2019
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Design Criteria Professional including programming, Design and Design Criteria Package for a 20,000SF multi-purpose facility, this included site planning and architecture for community center building & pool / aquatic facilities. Cost: \$10M / Role: Principal in Charge.		
Douglas Park Community Center (Miami, FL)	2018	2020
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm 15,000SF Facility consisting of Multi-purpose space, Administrative offices, Snack bar/kitchen, Public restrooms, Park maintenance storage space, classroom and crafts spaces, City of Miami NET office and Multi-purpose outdoor courtyard. Cost: \$3M / Role: Principal in Charge.		
Tamarac Public Services Complex (Tamarac, FL)	2007	2009
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm D/B Project for a (1) story, Hurricane hardened IT public services bldg. with 20,000SF of office/warehouse, 131 space parking lot, maintenance yard, hazardous materials bldg. 12,000SF of offices, work stations, conference & training rooms, storage, restrooms, lunch room & City's centralized IT room. Cost: \$2.5M / Role: Principal in Charge.		
Tamarac Sports Complex (Tamarac, FL)	2008	2010
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm D/B project, (3) new baseball fields with dugouts & bleachers, batting cage with artificial turf, sports field lighting, 5,000SF concession bldg. with second floor viewing area, kitchen, elevator, (2) new parking lots, resurfacing of existing lots, new playground with pavilion & safety surface, fishing pier, kiosk, outdoor hockey rink, exercise trail, walking path & concrete paving on a fifteen-acre site. Cost: \$6M / Role: Principal in Charge.		
Miami Beach Art Deco District Historic Preservation Master Plan - Miami	1981	1982
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Part of the ANF/LRA architects team led the Miami group in the completion of the Miami Beach Art Deco District Historic Preservation Master Plan for the City of Miami Beach & the Miami Design Preservation League & project received a national urban design award from Progressive Architecture & a State Award for Excellence from the American Planning Association. Cost: \$3M / Role: Principal in Charge.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mr. Matthew Polak, AIA, LEED AP	13. ROLE IN THIS CONTRACT Project Director	14. YEARS EXPERIENCE	
		a. TOTAL 34	b. WITH CURRENT FIRM 34

15. FIRM NAME AND LOCATION <i>(City and State)</i> R.E. Chisholm Architects, Inc., 782 NW 42nd Ave, Suite #650, Miami, Florida 33126	CHISHOLM
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelors Degree / Architecture, University of Miami, 1988	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> Registered Architect, State of Florida #AR-92343 2004 - Current
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Serves as Project Director for programming, planning, design, construction docs and construction admin. for a variety of projects in both public and private sector. Specialized experience in renovations, new constructions, additions and conversions for several types of facilities including multi-purpose/institutional and medical, housing developments, office buildings, historic structures, airports, restaurants, banks and hotels. Specific project experience is comprised of admin of the technical architectural operations at Chisholm which includes leadership and coordination of all projects.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Father Gerard Jean-Juste Community Center (Miami, FL)	2016	2019
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Design Criteria Professional including programming, Design and Design Criteria Package for a 20,000SF multi-purpose facility, this included site planning and architecture for community center building & pool / aquatic facilities. Cost: \$10M / Role: Project Director.		
Douglas Park Community Center (Miami, FL)	2018	2020
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm 15,000SF Facility consisting of Multi-purpose space, Administrative offices, Snack bar/kitchen, Public restrooms, Park maintenance storage space, classroom and crafts spaces, City of Miami NET office and Multi-purpose outdoor courtyard. Cost: \$3M / Role: Project Director.		
Tamarac Public Services Complex (Tamarac, FL)	2007	2009
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm D/B Project for a (1) story, Hurricane hardened IT public services bldg. with 20,000SF of office/warehouse, 131 space parking lot, maintenance yard, hazardous materials bldg. 12,000SF of offices, work stations, conference & training rooms, storage, restrooms, lucnh room & City's centralized IT room. Cost: \$2.5M / Role: Project Director.		
Tamarac Sports Complex (Tamarac, FL)	2008	2010
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm D/B project, (3) new baseball fields with dugouts & bleachers, batting cage with artificial turf, sports field lighting, 5,000SF concession bldg. with second floor viewing area, kitchen, elevator, (2) new parking lots, resurfacing of existing lots, new playground with pavilion & safety surface, fishing pier, kiosk, outdoor hockey rink, exercise trail, walking path & concrete paving on a fifteen-acre site. Cost: \$6M / Role: Project Director.		
Cuchiela Residence (Homestead, FL)	1997	2001
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Single-family Historic Residence in Homestead, FL. Historic preservation & adaptive reuse/renovation completed in 1996. This project received a Historic Preservation Award from the Dade Heritage Trust in 2002 and was included in the Dade County Register of Historic Places. Cost: \$.5M / Role: Project Director.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> M-DCPR - Father Gerard Jean-Juste Community Center (Miami, FL)	22. MONTH & YEAR COMPLETED PROFESSIONAL SERVICES: 1/2016 CONSTRUCTION <i>(If applicable)</i> : 8/2019	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Miami-Dade County Parks, Rec. and Open Spaces	b. POINT OF CONTACT NAME Mr. Guillermo Peña	c. POINT OF CONTACT TELEPHONE NUMBER (305)755-7914
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, cost and photos for the project)*

Project Scope & Size: Design Criteria Professional including programming, design and design criteria package for a 20,000 SF multi-purpose facility. This included site planning and architecture for building and pool and aquatic facilities. The community center features a Banquet Hall, Multi-purpose rooms, fitness center, as well as an aquatic area with a 25 meter lap pool, splash park, lockers, restrooms, and changing room facilities.

Project Relevance: Institutional facility 1) Working and coordination with local government agencies for third party operations. 2) Designing for a set budget and designing for a community of multiple cultures and tastes with critical political pressures to accommodate all community concerns and requests. 3) It included classrooms, administration spaces, kitchen, multi-purpose spaces, gymnasium, locker-room, restrooms, a pool, and splash park. 4) This 20,000SF facility was designed for intensive use by many age groups and with flexibility of spaces for a variety of uses. 5) Reduction of wear and tear and maintenance was imperative.

Other: Project was accepted by community leadership and the public in one presentation, project was Design-Built successfully, within budget, as per exact design by Chisholm Architects. Designated official park facility prototype for Miami Dade County Parks, Rec. and Open Spaces, South Florida Business Journals Best Green Project Finalist and certified LEED Gold when originally was aiming for Silver.

Project cost: \$9.8M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architecture
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> MDTPW Government Center Metro Rail Station Retrofit (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Miami Dade County Dept. of Transit	b. POINT OF CONTACT NAME Ms. Isabel Padron	c. POINT OF CONTACT TELEPHONE NUMBER (786)469-5260
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Design Criteria Professional for improvements and refurbishment of the Government Center Metro Rail Station to include but not limited to Station lighting upgrades, replacement of the metal ceiling slats, replacement of expansion joints, replacement of doors/louvers, removal of ADA barriers, replacement/repair of the emergency stairs, replacement of handrails, way-finding signage, landscape improvements, drainage improvements, industrial cleaning of floor tiles, pressure cleaning, painting, concrete/stucco repairs and more.

Project Relevance: Renovation and upgrading of a Facility without disruption.

Project cost: \$8M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME RE Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architecture
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> Miami Dade College - Registrars Office, Building R (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 5/2018	CONSTRUCTION <i>(If applicable)</i> 8/2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Miami-Dade College	b. POINT OF CONTACT NAME Ms. Sheila del Sol	c. POINT OF CONTACT TELEPHONE NUMBER (786)302-4959
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Project consisted of Architectural and MEP upgrades that included designing the remodeling of existing office R321 and create new call center from room 321 at Financial aid which would then become part of the registrars office. New wall and sound insulation between rooms, new wall portion, finish existing door opening, update installations affected by new construction, patch, finish and paint, relocate and install existing overhead cabinets on East wall and provide, install furniture and electronic equipment by MDC. Relocated existing HVAC diffusers to conform revised ceiling layout, provide new electrical power outlets as required, new telecommunications infrastructure to support revised space requirements by MDC, relocate and/or add ceiling light fixtures as required, update fire alarm system devices.

Project Relevance: Renovation and upgrading of a higher educational facility that included architectural and MEP upgrades.

Project cost: \$200,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME RE Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architecture
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> Douglas Park Community Center (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> 2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami	b. POINT OF CONTACT NAME Mr. Carlos Lozano	c. POINT OF CONTACT TELEPHONE NUMBER (305)416-1211
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope and Size: This 15,000sf facility is the entry and focal point of Douglas Park. It will be constructed in an environmentally sensitive area (Contaminated) and on structural piles, it will consist of a one-story community center that will include: Multi-purpose space, Administrative offices, Snack bar / kitchen, Public restrooms, Park maintenance storage space, Classroom and crafts spaces, City of Miami, NET office and Multi-purpose outdoor courtyard.

Other: Working and coordination with local government agencies for third party operations. Designing for a set budget. Designing for a community of multiple cultures and tastes with critical political pressures to accommodate all community concerns and requests. It included classrooms, administration spaces, kitchen, multi-purpose spaces and restrooms. This facility was designed for intensive use by many age groups and with flexibility of spaces for a variety of uses. Reduction of wear and tear and maintenance was imperative.

Project Cost: \$3M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architectural Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 5
21. TITLE AND LOCATION <i>(City and State)</i> City of Miami - Shenandoah Park (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(If applicable)</i> 2011

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami	b. POINT OF CONTACT NAME Mr. Andre Bryan	c. POINT OF CONTACT TELEPHONE NUMBER (305)416-1211
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope, Size and Relevance: R.E. Chisholm Architects, Inc. provided planning, design and construction administration for renovation and expansion of the Recreation Building, new basketball courts, existing tennis court modifications, parking alley reconfiguration, new Childcare Facility, ADA improvements at the Pool House, Design and CD's for a temporary Fire Station, and resurfacing and site drainage coordination.

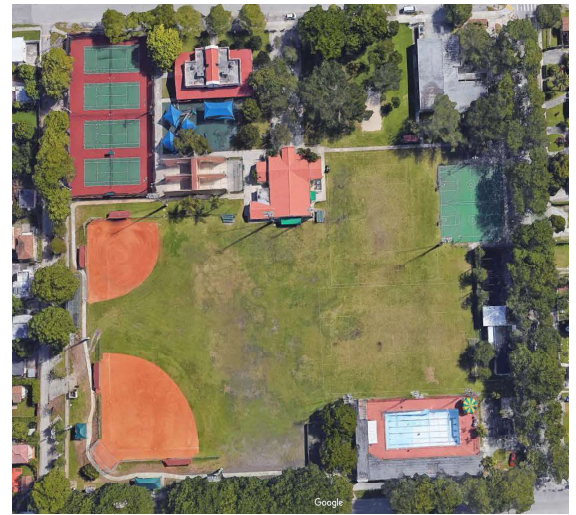
Shenandoah Park Parking Area and General Park Improvements - Design, Construction Documentation and Construction Administration for improvements to existing parking area and drives, replacement of tennis court fencing, installation of parking barriers along streetscape and installation of new drainage system throughout park to repair flooding issues. Shenandoah Park Child Care Facility - Design and Contract Documents for new 6,500sf Pre-K/childcare facility.

Shenandoah Park Recreation Building Improvements - Design, Construction Documents and Construction Administration of phased renovation of the expansion of the existing recreation building at Shenandoah Park.

Shenandoah Park Fire Station - Design, Construction Documentation and Construction Administration for the neighborhood fire station.

Shenandoah Park Pool Improvements - Design, Construction Documentation and Construction Administration for the improvements to existing pool facility including ADA upgrades and new pool heater.

Project Cost: \$1,829,913



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architectural Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i> Tamarac Public Services Complex (Tamarac, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2007	CONSTRUCTION <i>(If applicable)</i> 2009

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Tamarac	b. POINT OF CONTACT NAME Mr. Dibb Machuca	c. POINT OF CONTACT TELEPHONE NUMBER (954)597-3570
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Tamarac Public Service Complex was completed as a design/build project for the City of Tamarac. This Hurricane Hardened IT Public Services Building is a one story 20,000 Square feet office/warehouse with 131 parking space surface parking lot, maintenance yard and hazardous materials building. It includes 12,000 square feet of offices, work stations, conference & training rooms, plans storage, public restrooms, lunch room and city's centralized IT room. It also includes 8,000 square feet of forklift accessible warehouse & shop spaces consisting of 3,000 square foot secured warehouse, mechanical shop, electrical shop, manager & supervisor offices. Men's lockers for up to 80 employees, female locker rooms for up to 10 employees, private showers & restrooms & air conditioned & secured storage.

Project Relevance: R.E. Chisholm Architects services included Planning, Programming and Design, Technical Documents, Construction Management and Construction Administration.

Project Cost: \$2.5M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architectural Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> Tamarac Sports Complex (Tamarac, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2008	CONSTRUCTION <i>(If applicable)</i> 2010

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Tamarac	b. POINT OF CONTACT NAME Mr. Dibb Machuca	c. POINT OF CONTACT TELEPHONE NUMBER (954) 597-3570
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Tamarac Sports Complex was completed as a design/build project for the City of Tamarac. Three new baseball fields with dugouts and bleachers, batting cage with artificial turf, sports field lighting, 5,000 SF concession building with second floor viewing area, kitchen, elevator, two new parking lots, resurfacing of existing lots, new playground with pavilion and safety surface, fishing pier, kiosk, outdoor hockey rink, exercise trail, walking path and concrete paving on a fifteen-acre site.

Project Relevance: R.E. Chisholm Architects services included Planning, Programming and Design, Technical Documents, Construction Management and Construction Administration.

Project Cost: \$6M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architectural Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 8
21. TITLE AND LOCATION <i>(City and State)</i> Sunset Park Elementary School Renovations (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If applicable)</i> 2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Miami-Dade County Public Schools	b. POINT OF CONTACT NAME Ms. Juliette Hinsey-Pinder	c. POINT OF CONTACT TELEPHONE NUMBER (305)995-4270
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Project consisted of design, construction documents, permitting and construction administration for a new ADA elevator and metal covered walkway. Architectural, Mechanical, Electrical, Plumbing & Fire Protection renovations throughout the multi-building school. Renovations included repainting and cleaning, HVAC and electrical upgrades for interior and exterior areas of several buildings. Upgrade of interior finishes, furnishings as well as installation of all new technology features. Campus wide new electrical system, HVAC and all safety upgrades.

Project Relevance: Renovation and upgrading of an Educational Facility under direct coordination of Miami Dade County Public Schools without the interruption of daily academic operations or any disruption to classes that included classrooms, classroom buildings, portables, restrooms, media center, cafeteria, administration and storage spaces. Renovation and upgrading of all HVAC systems, fire alarm and Public Address System. New ADA Elevator, new covered walkway, re-surface and re-stripe basketball courts, re-surface and re-stripe parking lot.

Project Cost: \$2M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME RE Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architecture
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION <i>(City and State)</i> Ocean Bank LeJeune Office Headquarters (Miami, Florida)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> 2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Ocean Bank (Former Employer)	b. POINT OF CONTACT NAME Mr. Eric Concepcion	c. POINT OF CONTACT TELEPHONE NUMBER (305)525-2808
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope & Size: Project consisted of Re-Stacking, Master Plan, Architecture, Interior Design and Construction Documents for the (6) Story, 150,000sf Office Tower of Ocean Bank Corporate Office Headquarters. In addition to this project, we have designed and continued to work on many more projects for Ocean Bank throughout Miami, Florida.

Project Relevance: Renovation and upgrading of a Corporate Facility with offices and without disruption.

Project cost: \$35M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME RE Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architecture
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

STANDARD SECTION "F"

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION <i>(City and State)</i> Miami Beach Art Deco District, Historic Preservation Master Plan - Miami	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 1981	CONSTRUCTION <i>(If applicable)</i> 1982

23. PROJECT OWNER'S INFORMATION

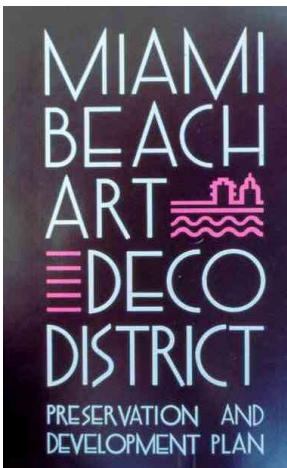
a. PROJECT OWNER Finegold Alexander Architects	b. POINT OF CONTACT NAME Maurice Finegold / MFinegold@faainc.com	c. POINT OF CONTACT TELEPHONE NUMBER (617) 227-9272
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project Scope and Size: Mr. Robert E. Chisholm, as part of the ANF/LRA architects team led the Miami group in the completion of the Miami Beach Art Deco District Historic Preservation Master Plan for the City of Miami Beach and the Miami Design Preservation League. This project received a national urban design award from Progressive Architecture and a State Award for Excellence from the American Planning Association.

Project Relevance: Designing for a community of multiple cultures and tastes with critical political pressures to accommodate all community concerns and requests. Mr. Chisholm has restored and placed **(22) structures** in the **National Register of Historic Places** and has restored over (12) buildings while he was the Miami Team lead Architect in the National team that compiled the South Beach Art Deco District Historical Preservation Master Plan in 1982 in assumption with Anderson, Notter, Finegold Architects / Boston.

Project Cost: \$3M.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.E. Chisholm Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami, Florida	(3) ROLE Architectural Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Mr. Robert E. Chisholm, FAIA, NCARB	Lead Architect / Principal	X	X	X	X	X					
Matthew Polak, AIA, LEED AP	Project Director	X	X	X	X	X					
Bobby Shahnahmi, PE	Sr. Mechanical Engineer										
Manuel Hernandez, PE	Sr. Electrical Engineer										
Jerry Schneider, PE	Sr. Plumbing / FP Engineer										
Paul Zilio, PE	Structural Engineer Principal										
Peter Pellerito, PR	Sr. Civil Engineer										
Glen Harrelson, PE	Sr. Civil Engineer										
Brian Shore, RLA	Sr. Landscape Architect										
Liudmila Fuentes, MLA	Landscape Designer										
Martin Rossi, PSM	Sr. Surveyor										
Sandro Elvir, CST	Sr. Survey CADD										
William Mohler	Sr. Environmental Biologist										
Evelio N. Horta, Ph.D, P.E., G.E.	Geotechnical Engineer										
Evelio Horta, Jr., MSCE, P.E.	Geotechnical Engineer										
Thomas W. Graboski	Principal in Charge										

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Father Gerard Jean Juste Community Center	6	Tamarac Public Services Complex
2	Government Center Metro Rail Station Retrofit	7	Tamarac Sports Complex
3	Miami Dade College - Registrars Office	8	MDCPS Sunset Park Elementary School Renovations
4	Douglas Park Community Center	9	Ocean Bank Headquarters
5	Shenandoah Park	10	Miami Beach Art Deco District Master Plan

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

R.E. Chisholm Architects, Inc. (REC) is especially qualified to undertake this project due to the varied and successful experience of the firm. REC has provided professional architectural services for: Recreation/Community Centers, Parks, Multi-purpose facilities, Schools, Colleges, Universities, Theaters, Airports, Medical facilities, Housing, Office buildings, Banks, Commercial centers, Restaurants, and Maintenance/service facilities. For governmental and institutional clients and agencies such as: Miami-Dade County, Miami-Dade County Parks, Recreation & Open Spaces, City of Miami, City of Miami Parks Dept., U.S. Dept. of Veterans Affairs, U.S. Dept. of Agriculture, Miami Dade County Aviation Dept., Palm Beach Dept. of Airports, Miami-Dade HUD, Miami Dade County Public Schools, Miami Dade College, Florida International University, City of Homestead, Hialeah Housing Authority, St. Petersburg Housing Authority, Ft. Pierce Housing Authority, Dade County Association for Retarded Citizens, American Bankers Insurance Group, Inc., Chrysler Corporation, Bank of America, Alamo Rent-a-Car, Walgreens Corporation, Gulliver Schools, Port of Miami, Jackson Memorial Hospital, Baptist Hospital, USGSA (Department of Homeland Security) and Coconut Grove Playhouse.

Whenever we work with any client on any project, our objective is to always review and understand the project program, their needs with public and private input, the requirements and objectives of the client and the project, the opportunities and constraints affecting the codes and regulations, the timeliness and related budgets, costs and project delivery system. Once the above parameters are clearly documented, understood, organized and all of the required input is received, then, the concepts, design, design development and the construction documents is undertaken. Each stage or phase of Architecture and Engineering is complemented with redundancy checking to comply with project program requirements, with project cost budget and with input from all public and private stake holders. After this is accomplished and secure all the Construction Documents completed, checked and approved, then the official Building Permit process and then construction begins.

One might say that there is nothing “innovative” about this approach, but the clear and present objective when dealing with the public and the community is to be transparent and communicative in meeting their needs and expectations for community services delivery. We have this experience of public assessments of needs, project definition, project presentations and project delivery. First, on a personal level since 1973 and as a firm, since 1982 to the present.

REC has provided professional architectural services including: Programming, Schematic Design, Field verification, Planning, Design, Code analysis, Working drawings, Construction documents, Bidding, Construction Cost Estimating, Value engineering, Construction and feasibility studies, Pre-construction and Construction administration.

Project types include: Parks, Recreation/Community Centers, Multi-purpose facilities, Schools, Colleges, Universities, Medical facilities, Hospitals, Clinics, Medical offices, Assisted living facilities, Airports, Multi-family and Elderly housing, Banks, Multi-purpose facilities, Maintenance/service facilities, Warehouses, Hotels, Restaurants, Commercial centers, Office buildings and parking structures.

The firm currently has one LEED Accredited Professional on staff and all projects are designed for sustainability.

R.E. Chisholm Architects, Inc. is a corporation organized under the laws of the State of Florida (ID#K83992) and licensed by the State of Florida Department of Business and Professional Regulation Board of Architecture and Interior Design (AAC001962). The firm employs two State of Florida Licensed Architects, Mr. Robert E. Chisholm, FAIA, NCARB (AR0007442, ID0003684) and Mr. Matthew Polak, AIA, LEED AP (AR92343). REC is a 17 person minority-owned firm.



I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

<p>31. SIGNATURE</p> <p>Robert E. Chisholm FAIA, NCARB</p> <p><small>Digitally signed by Robert E. Chisholm FAIA, NCARB DN: cn=Robert E. Chisholm FAIA, NCARB, o=RE Chisholm Architects, Inc., ou, email=bob@chisholmarchitects.com, c=US Date: 2019.09.17 10:28:41 -04'00'</small></p>	<p>32. DATE</p> <p>7/27/22</p>
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33. NAME AND TITLE
Robert E. Chisholm, FAIA, NCARB

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu 22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)


2a. FIRM (OR BRANCH OFFICE) NAME RE Chisholm Architects, Inc.			3. YEAR ESTABLISHED 1982	4. DUNS NUMBER 783-267-545
2b. STREET 782 NW 42nd Ave, Suite 650			5. OWNERSHIP	
2c. CITY Miami	2d. STATE FL	2e. ZIP CODE 33126	a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Robert E. Chisholm, FAIA, NCARB - Chairman / CEO			b. SMALL BUSINESS STATUS Minority Business Enterprise (MBE)	
6b. TELEPHONE NUMBER (305)661-2070		6c. E-MAIL ADDRESS bob@chisholmarchitects.com		
8a. FORMER FIRM NAME(S) (If any) N/A			8b. YR. ESTABLISHED N/A	8c. DUNS NUMBER N/A

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	4	N/A	A06	Airports	2
06	Architect	8	N/A	A11	Auditoriums and Theaters	1
08	CADD Technician	2	N/A	C05	Childcare / Development Facility	1
				C06	Churches	2
				C10	Commercial Building	3
				C11	Community Facilities	3
				D04	Design - Build	4
				D07	Dining Halls; Clubs; Restaurant	2
				E02	Educational Facilities	2
				F02	Field Houses; Gyms; Stadium	1
				G01	Vehicle Maintenance	3
				H06	High-rise; Air-rights-type	2
				H08	Historical Preservation	2
				H09	Hospital and Medical Facilities	1
				H11	Housing	4
				I01	Industrial Buildings	3
				I05	Interior Design	4
				P06	Planning	3
				U02	Urban Renewals	1
				Z01	Zoning: Land Use Studies	2
	Other Employees	0	N/A			
Total		14	N/A			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	0	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	6	2. \$100,00 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	6	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 7/27/22
c. NAME AND TITLE Robert E. Chisholm, FAIA, NCARB - Chairman/CEO	

**CONTINUING CONTRACT FOR PROFESSIONAL
ARCHITECTURAL SERVICES**

This Continuing Contract for Professional Architectural Services (“Continuing Contract”) is made and entered into this ____ day of _____ 2022, between the Town of Southwest Ranches, Florida, a political subdivision of the State of Florida (“Town”), and, R.E. Chisholm Architects, Inc. a Florida Corporation licensed as an Authorized Professional Architectural Company, with qualifying architect, Robert E. Chisholm, NCARB, License No. AR0007442, collectively hereinafter referred to as "Architect".

WITNESSETH:

RECITALS:

WHEREAS, the Town has provided notice of the desired professional services and pursuant to RFQu 22-013, and adhered to the selection process pursuant to and in accordance with the Consultants’ Competitive Negotiation Act, Fla. Stat. §287.055, as amended from time to time, and the Town’s Procurement Code; and,

WHEREAS, the Town desires to engage the Architect to perform certain professional architectural services in accordance with this Continuing Contract, as permitted by the Consultants’ Competitive Negotiation Act; and

WHEREAS, the Architect desires to provide such professional engineering services in accordance with this Continuing Contract; and

WHEREAS, the Town represents that it has the authority to engage the Architect for the services set forth in RFQu 22-013, this Continuing Contract, and as approved by the Town’s Resolution No. _____.

NOW, THEREFORE, in consideration of the premises and the mutual benefits which will accrue to the parties hereto in carrying out the terms of this Continuing Contract, it is mutually understood and agreed as follows:

The above Recitals are true and correct and are incorporated herein and made a part of this Continuing Contract.

ARTICLE 1 - DESCRIPTION OF PROFESSIONAL SERVICES

1.1 Standard of Care. All services rendered by Architect and its consultants pursuant to this Continuing Contract will be performed in accordance with the standard of professional skill and care required for architects and other design professionals retained to design, document, coordinate and assist with, from commencement to finish of construction, the planning, design documentation, permitting and field observation of construction of the projects contemplated by this Continuing Contract; provided, however, that no work shall be performed unless and until a work authorization is executed and the Town has issued a Notice to Proceed as to any of the projects. Architect will

perform all services consistent with the interests of the Town and in accordance with the requirements of the State of Florida, including those promulgated by the South Florida Water Management District (“SFWMD”), the Central Broward Water Control District (“CBWCD”), South Broward Drainage District (“SBDD”), the Florida Department of Environmental Protection (“DEP”), the Florida Department of Transportation (“FDOT”), Broward County, Florida, the applicable edition of the Florida Building Code, with Broward County Amendments (“Florida Building Code”) and all other applicable codes, laws, regulations, ordinances, and all other applicable standards that govern the design and construction of projects under this Contract, including those of the Federal Emergency Management Agency (“FEMA”), the U.S. Army Corps of Engineers and the Environmental Protection Agency (“EPA”) as well as those requirements imposed by other governmental authorities having jurisdiction over the Town. Architect agrees to timely perform its services so as not to delay the projects under this Contract, time being of the essence, and as set forth in the Notice to Proceed. The projects (“Project” or “Projects”) which may be assigned to Architect, and subject of a Notice to Proceed, are those listed in RFQu 22-013, which RFQu is incorporated herein by reference.

1.1.1 Points of Contact. The Town’s Designated Point of Contact (or “Representative”) shall be:

**Mr. Andrew D. Berns, Town Administrator, 954-434-0008,
aberns@southwestranches.org or his designee.**

The Architect’s Designated Point of Contact shall be:

**Mr. Robert E. Chisholm, NCARB , 305-542-9233,
bob@chisholmarchitects.com**

1.1.2 Licensing and Other Obligations of Architect. The Architect will provide appropriate documentation to the Town to demonstrate that it and all of its consultants are properly licensed to perform all services relative to this Continuing Contract.

1.1.2.1 A consultant is a person or entity who the Architect has retained and who the Architect will pay to perform any of the services described in this Continuing Contract. Reasonable funds for such payment have been included as part of Architect’s compensation under this Continuing Contract.

1.1.2.2 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants, subcontractors and their respective employees or persons performing any of the services under this Continuing Contract.

1.1.2.3 The Architect shall have the sole obligation and responsibility to control and supervise all of its consultants. All subcontractors shall be approved by the Town, and the Architect may not contract with anyone with whom the Town has a reasonable objection. Contracts between the Architect and the consultants shall require each consultant to be bound to the Architect for all obligations and responsibilities which the Architect, by this Continuing Contract assumes toward the Town. This provision also applies to substitute consultants hired during the

course of this Continuing Contract to replace existing consultants in accordance with this Continuing Contract. The Architect shall retain responsibility for coordination of any consultants engaged by the Architect to provide services under this Continuing Contract and will likewise coordinate its services with those consultants retained by the Town. The Town agrees that all communications of the Town with the Architect's consultants will be made through the Architect's Representative unless such consultants have also been retained by the Town.

1.1.2.4 The Architect and its consultants will perform, without expense to the Town, such services as may be required to correct or remedy any negligent act, error or omission of the Architect or its consultants.

1.1.2.5 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants subcontractors and their respective employees or persons performing any of the services under this Agreement.

1.1.2.6 The Architect shall have the sole obligation and responsibility to select, control, payment and supervision of all of its consultants.

1.1.2.7 Should the design produced by the Architect result in construction bids that exceed the Project Budget for an individual project, the Architect shall provide all services to Town, at no charge, in order to modify the design to conform to the Project Budget requirements of the Town, provided, however, if the Architect proceeds based on the Construction Manager's confirmation that cost estimates for the Project are within the Project Budget, any re-design by Architect that may be needed due to Construction Manager's mis-estimation shall be provided as Additional Services by Architect, and based upon the Rate and Fee Schedule set forth at **Exhibit "B"** hereto, or as may otherwise be agreed upon by the parties. At the end of the second year, and each year thereafter, from the effective date of this Continuing Contract, the Architect may request an adjustment to the Rate and Fee Schedule, which adjustments are subject to the Town's review and approval. The Town's Construction Manager may be a designated employee or independent contractor. Further, references herein to a "Construction Manager" are for convenience only. Nothing herein shall be construed as requiring the Town to retain a Construction Manager, and the Town's obligations pursuant to this Continuing Contract may be otherwise fulfilled by person(s) appointed by the Town Administrator.

1.1.3 Architect's Basic Services for each assigned Project shall consist of the phases described below, with each phase more particularly described herein, and include normal structural, mechanical and electrical engineering services, lighting design, civil engineering, landscape architectural, code consulting, interior color palette, interior and exterior signage design, and any other services included herein as part of Basic Services. The phases, labeled A through G, below include:

- A. Programming for the Project, at the Town's discretion, may include cost estimating and a design charette with the public;
- B. Site Planning approval process for the Project;
- C. Schematic design;
- D. Design development;

- E. Construction documents, including Bid Documents and Specifications Manual;
- F. Permitting assistance/coordination; and
- G. Construction administration, including, but not limited to, sufficient quality and quantity of inspections to certify the Project, review of shop drawings, pay requests and other submittals, and a CADD/electronic file Record Set of Final As-Built Drawings.

1.1.4 Conflicts of Interest. The Architect shall not engage in any activity, or accept any employment, receive any monetary compensation, interest or contribution that could create the appearance of impropriety or compromise the Architect's professional judgment with respect to this Continuing Contract.

1.1.5 Programming. The Architect shall analyze and provide a written evaluation of the information furnished by the Town for each assigned Project, Town's schedule requirements for construction, and the Town's budget for the Cost of the Work of the Project, each in terms of the other (the "Project Program"). The Architect shall prepare the Project Program in a manner such that the Project Program is consistent with the requirements of the Project and shall notify the Town of all other information or consultant services that may be reasonably needed for the Project. Upon request by the Town, the Architect shall make a presentation to representatives of the Town to explain the Programming Services to be utilized in developing the Project. The Architect shall submit programming documents to the Town for evaluation and approval at intervals appropriate to the process. The Architect shall be entitled to rely on written approvals received from the Town to complete the Programming Services and in the further development of the Project.

1.1.5.1 The Architect shall recommend common standards utilized by other equivalently sized municipalities for such elements as area allowances, space allocation, travel distances, and furniture and equipment requirements.

1.1.5.2 The Architect shall establish general space quality standards for the Project related to such elements as lighting levels, equipment performance, acoustical requirements, security and aesthetics.

1.1.5.3 The Architect shall determine specific space requirements for the Project by:

- .1 identifying required spaces,
- .2 establishing sizes and relationships,
- .3 establishing space efficiency factors (ratio of net square footage to gross square footage), and
- .4 documenting particular space requirements such as special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs.

1.1.5.4 As part of the interim steps to the final version of the Project Program, the Architect shall provide to the Town no less than two different space allocation plans. At the Town's discretion, the Architect shall conduct a design charette with the public.

1.1.5.5 The Architect shall prepare, for the Town's review and approval, a final program document detailing all items identified hereinabove, incorporating written and graphic materials that shall include:

- .1 an executive summary;
- .2 documentation of the methodology used to develop the program;
- .3 all relationship and flow diagrams and matrices utilized to identify space allocations and relationships;
- .4 space listings by function and size;
- .5 space program sheets including standard requirements and special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs; and
- .6 estimated construction cost of the project, and if required by the Town, estimated operational and maintenance costs.

Upon the Town's written acceptance of the final program document that has been signed by the Town Administrator, it shall become the final Project Program. If otherwise required by Florida law, Architect shall also sign and seal the final Project Program.

1.1.6 Site Planning. As the Projects consist of existing sites, the Town and the Architect anticipate site planning needs for the Project to be minimal. Nevertheless, the Architect shall provide an evaluation of the site for the Project and the final Project Program, each in terms of the other, with a review of the existing site information to ascertain that it is consistent with the requirements of the Project.

1.1.7 Schematic Design Phase.

1.1.7.1 Upon the Town's written approval of the Project Program and any needed Site Planning, the Town may then authorize the Architect to proceed with the Schematic Design Phase of the Project. Only upon the Architect's receipt of a written and executed work order for schematic design for the Project from the Town that has been signed by the Town Administrator, shall the Architect be authorized to proceed with the Schematic Design Phase of the Project.

1.1.7.2 During the Schematic Design Phase, Architect shall review the Project Program and shall review and confirm in writing its understanding of these requirements and other design parameters with the Town, including the Town's Project Budget.

1.1.7.3 The Architect shall provide in writing a preliminary evaluation of the Project Program and comment on the Project Budget and Project Buildability requirements, each in terms of the other.

1.1.7.4 The Architect shall review with the Town and the Construction Manager's selection of materials, building systems and equipment; construction methods and methods of Project delivery.

1.1.7.5 Based on the mutually agreed upon Project Program and the Project Budget and Project Buildability requirements, the Architect shall prepare, for approval by the Town, Schematic Design Documents consisting of drawings, outline specifications and other documents illustrating the scale and relationship of Project components.

1.1.7.6 At intervals appropriate to the progress of the Schematic Design Phase, the Architect shall consult with the Town and provide schematic design studies for Town's and Construction Manager's review and comment, which comments will be provided promptly upon receipt of such studies so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes so as to cause no delay to the Project.

1.1.7.7 Upon completion of the Schematic Design Phase the Architect shall provide the drawings, outline specifications and other documents approved by the Town, to the Town and shall not proceed with the Design Development Phase until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the drawings and outline specifications and other documents, as necessary, for the Town to be able to confirm general conformance of the Schematic Design, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Design Development Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.8 Design Development Phase

1.1.8.1 Upon the Architect's receipt of a written and executed work order for design development for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Schematic Design Documents and any adjustments required by the Town in the Project Program or the Project Budget, the Architect shall prepare, for approval by the Town, the Design Development Documents consisting of drawings, outline specifications and other documents to fix and describe the size and character of the entire Project as to architectural, structural, mechanical, electrical, security, fire protection, civil engineering, materials and all such other elements as may be appropriate.

1.1.8.2 At intervals appropriate to the progress of the Design Development Phase, the Architect shall consult with the Town and provide Design Development Documents for the Town's and the Construction Manager's review and comment, which comments will be provided promptly upon receipt of such interim Design Development Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of comments so as to cause no delay to the Project.

1.1.8.3 Upon completion of the Design Development Phase, the Architect shall provide the Town with drawings, outline specifications and other documents approved by the Town and shall not proceed with the Construction Documents Phase until so instructed, in writing,

by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the Design Development Documents, as necessary, for the Town to be able to confirm general conformance of the Design Development Documents, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Construction Documents Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.9 Construction Document Phase

1.1.9.1 Upon the Architect's receipt of a written and executed work order for construction documents for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Design Development Documents and any further adjustments in the scope (including quantity) or quality of the Project or in the Project Budget by the Town, the Architect shall prepare, for approval by the Town, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project in such form to meet Project Buildability requirements and enable the governing jurisdiction (CAP Government, Inc. or other entity retained by the Town) to issue a building permit for the Project.

1.1.9.2 At intervals appropriate to the progress of the Construction Documents Phase, the Architect shall consult with the Town and provide documents for Town's and Construction Manager's review and ongoing Construction Cost Estimate and Project Buildability evaluation and comment, which comments will be provided promptly upon receipt of such interim Construction Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of such comments so as to cause no delay to the Project.

1.1.9.3 Upon completion of the Construction Documents, the Architect shall provide the Town with the Drawings and Specifications and other documents approved by the Town and shall not proceed with the next phase of the Project, including permitting, until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional charge to the Town, modify the Construction Documents, as necessary, for the Town to be able to confirm that the Construction Documents, Project Buildability and Project Budget requirements, including the Construction Cost Estimate, are in conformance with each other. Despite such general conformance, the Town may still elect not to proceed with submitting the Construction Documents to permitting, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.10 Permitting Assistance/Coordination. Upon the Architect's receipt of a written and executed work order for permitting assistance/coordination for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Construction Documents, Architect shall assist the Town in connection with the Town's responsibility for filing all documents required for the approval of governmental authorities having jurisdiction over the Project. To the extent that governmental authorities require any substantive changes in the Construction Documents in **ORDER FOR THE REQUISITE PERMITS TO BE ISSUED FOR CONSTRUCTION OF THE PROJECT, THE ARCHITECT WILL** provide these proposed changes to the Town. If the required changes put the Construction

Cost Estimate in excess of that provided for in the Project Budget, Architect will diligently work with Town (along with the permitting authorities) to revise the Construction Documents, at no additional cost to the Town, until these final Construction Documents meet the requirements of the permitting authorities, meet the requirements for Project Buildability and also conform to the final Project Budget.

1.1.11 PREPARATION OF PROJECT MANUAL

1.1.11.1 Upon the Architect's receipt of a written and executed work order for preparation of a Project Manual for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the final permitted Construction Documents approved by Town, the Architect shall prepare a Project Bid Documents and Specifications Manual that includes a complete set of the permitted Drawings and Specifications and other documents relevant to the construction of the Project.

1.1.11.2 If and when requested by the Town, the Architect shall assist the Town in promptly rendering interpretations and clarifications of the Drawings and Specifications in appropriate written form.

1.1.12 CONSTRUCTION PHASE-ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1.1.12.1 The Construction Phase will commence with the issuance by the Town to the successful bidder for the construction Work of the Project (the "Contractor"), a written Notice to Proceed with construction in accordance with the Contract entered into between the Town and the Contractor (the "Construction Contract"), a copy of which will be provided to the Architect upon its execution. Upon the Architect's receipt of a written and executed work order for administration of the Construction Contract that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization:

1.1.12.2 The Architect shall advise and consult with the Town during the Construction Phase.

1.1.12.3 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed by the Town and Architect in writing, to become generally familiar with the progress and quality of Work and to determine if Work is proceeding in accordance with the Contract Documents, as such documents are defined in the Construction Contract. The Architect shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of Work, provided, however, Architect shall make such on-site observations necessary to be able to keep the Town informed as to the quality and progress of the Work. On the basis of such on-site observations, Architect shall keep the Town informed of the progress and quality of the Work and shall endeavor to guard the Town against defects and deficiencies in the Work. After each visit, the Architect will promptly provide the Town with a written report. If the Architect becomes aware of any defects or deficiencies in the Work, the Architect will provide prompt notice, followed by written confirmation, to the Town. If, in the Architect's opinion, special

testing or inspection of the Work is needed, the Architect shall provide written recommendations for such testing or inspection procedures to the Town.

1.1.12.4 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

1.1.12.5 The Architect shall promptly issue a written report to the Town relative to deviations from the most recent construction schedule including but not limited to all updated schedules submitted by the Contractor for the Project.

1.1.12.6 As requested by the Town and based on the Architect's observations at the site and an evaluation of Contractor's Application for Payment, the Architect shall determine the amounts owing to Contractor and shall issue a Certificate for Payment in such amounts, as provided in the Contract Documents.

1.1.12.7 The issuance of a Certificate for Payment shall constitute a representation by the Architect to the Town that, based on the Architect's observations at the site and on the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated; that, to the best of the Architect's knowledge, information and belief, that the quality of Work is in accordance with the Contract Documents (subject to an evaluation of Work for conformance with the Contract Documents upon Substantial Completion, to the results of any subsequent tests required by or performed under the Contract Documents, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment); and that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment shall not be a representation that the Architect has made any examination to ascertain how and for what purpose the Contractor has used the money paid by the Town with respect to the Contract Sum. The Architect's review of the Contractor's Application for Payment shall be promptly performed, and in order to facilitate the Town's compliance with applicable Prompt Pay statutes.

1.1.12.8 The Architect shall be the interpreter of the requirements of the Construction Documents and the judge of the performance of such requirements by Contractor. The Architect shall render interpretations necessary for the proper execution or progress of Work, with reasonable promptness and in accordance with agreed upon time limits as described in this Continuing Contract and the Construction Contract. The Architect shall render written decisions, within a reasonable time so as not to delay the Work, on all claims, disputes, and other matters in question between the Town and the Contractor relating to the execution or progress of Work or the interpretation of the Construction Documents.

1.1.12.9 All interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Construction Documents, and shall be in written or graphic form. In the capacity of interpreter, the Architect shall endeavor to secure faithful performance by both the Town and Contractor and shall not show partiality to either.

1.1.12.10 The Architect's decisions in disputed matters with the Contractor relating to artistic effect shall be final if consistent with the intent of the Construction Documents,

provided, however, such decision by the Architect shall be subject to approval of the Town. The Architect's decisions on any other claims, disputes or other matters, including those in question between the Town and the Contractor shall be subject to Dispute Resolution as provided in this Continuing Contract and the Contract Documents.

1.1.12.11 The Architect shall have authority to reject Work which does not conform to the Construction Documents and Architect will promptly deliver a written report to the Town detailing the reasons for rejecting the Work. Whenever, in the Architect's reasonable opinion, it is necessary or advisable for the implementation of the intent of the Construction Documents, the Architect will have authority to require special inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work be then fabricated, installed or completed; but the Architect shall take action only after consultation with the Town and Contractor.

1.1.12.12 The Architect, in conjunction with the Town, shall review the shop drawings, samples or catalogue cuts which are required by the Construction Documents after review and approval by the Contractor (hereinafter "shop drawings"). The Architect and Town shall either approve or disapprove with written comments, as appropriate, shop drawings for conformance with the design intent of the Construction Documents and transmit them to the Contractor. The review of shop drawings shall be limited to two (2) submissions per identified issue under the scope of Basic Services and will be conducted only after the Contractor has coordinated said documents to indicate field conditions, proposed deviations from the Construction Documents, and other requirements which affect design intent. All submissions shall specifically include a representation by the Contractor to indicate that the required coordination has been performed. The Town will not be responsible for any additional compensation to the Architect for submission reviews in excess of two submissions for the same issue. Architect will seek compensation from the Contractor for its additional services for review of shop drawings submitted by the Contractor that exceed two (2) reviews for the same issue. If the Contractor unreasonably refuses to pay the Architect a reasonable fee for such Additional Services, such reasonable fee may, as provided in the agreement between the Town and Contractor, be paid by the Town to the Architect and back-charged by the Town to Contractor.

1.1.13 CHANGE ORDERS

1.1.13.1 RFI's. The Architect will acknowledge the receipt of each Contractor-generated Request for Information (hereinafter "RFI") within five working (5) days after receiving it. The Architect will simultaneously issue a written responsive answer to the Contractor and the Town for each RFI along with necessary descriptive drawings, specifications, or other documents with the promptness necessary to avoid unnecessary delay or cost but in no case no more than five working (5) days after the RFI is received by the Architect, subject to the Town, in its sole discretion, extending the time for responding to an RFI based upon a written request by the Architect setting forth the reasons for the extension. Approval of requests for extensions of time to respond to RFIs will not be unreasonably withheld by Town. Time is of the essence with respect to the Architect's review as referenced herein and for delivery of the documents and Services referenced herein.

1.1.13.2 Change Orders. The Architect will review and comment upon or take other appropriate action on proposed change orders prepared by the Contractor and review same with the Town for the Town's subsequent authorization in accordance with Contract Documents. The Architect will also analyze written requests by the Town for such changes in the Work. The Architect shall deliver the results of his analysis of all such proposed change orders in writing to the Town and Contractor within a reasonable time but in no case shall Architect's delivery of results of analysis be later than five working (5) days after the Architect's receipt of the request. If necessary, the Architect shall prepare, reproduce, and distribute Drawings and Specifications to describe Work to be added, deleted or modified. The Architect will modify, clarify, reproduce, and distribute Drawings and Specifications or other Contract Documents at no charge or expense to the Town, if the modification and/or clarification is the result of an error, omission or ambiguity created by the Architect.

1.1.13.3 The Architect, upon written approval by Town, shall have authority to order minor changes in Work not involving an adjustment in the Contract Sum or an extension of the Contract Time and which are not inconsistent with the intent of the Construction Documents. Such proposed changes shall **first** be reviewed with the Town and ultimately be memorialized by written order issued to the Contractor.

1.1.13.4 The Architect shall conduct inspections to determine the dates of Substantial Completion and Final Completion of the Work and shall issue appropriate Project Certificates for Payment as requested by the Town and Contractor.

1.1.13.5 The extent of the duties, responsibilities, and limitations of authority of the Architect as a representative of the Town during construction shall not be modified or extended without the written consent of the Town and the Architect.

1.1.13.6 Whether provided by the Construction Manager or determined through site visits, the Architect shall maintain written records to document all changes in the Work in a form that the Town may reasonably require. In addition, Architect will prepare a CADD file set of final record drawings based upon redlined/as-built drawings submitted by the Construction Manager/Contractor. These final record drawings in electronic CADD format will be delivered to the Town at the same time as Final Payment is made by the Town to reflect all changes to the permit set of drawings on file with the building department.

ARTICLE 2 - TOWN-PROVIDED ITEMS

2.1 The Town's preliminary program requirements sets forth the Town's objectives, known constraints and criteria for the Project. The Town's listing of its preliminary project requirements shall be provided to the Architect along with the Notice to Proceed and shall be utilized by the Architect to prepare the Project Program.

2.2 The Architect shall be entitled to rely on the accuracy and completeness of the information provided by the Town. The Architect shall not be held responsible for any errors or omissions that may arise solely as a result of erroneous or incomplete information provided by the

Town and/or the Town’s consultants, provided, however, this does not relieve the Architect of its obligation to report any observed error or inconsistency with the intent of the Project Program.

2.3 Service Authorization Forms. For all services covered under this Continuing Contract, Architect shall be required to obtain a written Notice to Proceed, in the form attached hereto as **Exhibit “A,”** signed by the Town Administrator in advance of providing any such services to the Town. The Notice to Proceed shall specify in detail the nature of the services requested, the not to exceed cost to the Town for same (with actual cost to be fully substantiated by Architect upon completion), and the time frame for completion. All services performed by Architect without a written authorization from the Town shall be performed at Architect’s sole cost and expense.

ARTICLE 3 - FEES

3.1 Subject to the Town’s issuance of a Notice to Proceed and individual work orders, the Town shall pay the Architect the total compensation for the Project(s), in accordance with the total fee indicated in a Project fee schedule executed by both the Town and Architect, and which will be developed based upon the approved Rate and Fee Schedule. Architect’s total compensation includes all fees, costs and expenses that may be incurred by the Architect to complete the design and construction administration of the Project, including, but not limited to, all professional services provided by or through the Architect, drawings, calculations and other documents, travel expenses and all other costs or expenses, for or related to the Project, as well as the time for performance. A Notice to Proceed shall not be issued by the Town until a Project fee schedule has been fully executed. Additionally, Architect shall not perform any services without individual work orders which may be required to be provided by the Town Administrator, and in accordance with this Continuing Contract. Hourly rates for Architect’s consultants shall also be in accordance with the Rate and Fee Schedule.

3.2 Payment on account of services rendered, shall be made monthly, based on the percentage of completion of the Project, upon presentation of the Architect’s invoice for same, along with a partial waiver and release from Architect indicating a release of all claims, including, but not limited to, equitable liens, through the last date of services rendered and included in the invoice. Should any portion of the invoice be in dispute, other portions, if any, that are not in dispute or not deemed, by the Town, to be funds likely necessary to be put towards the issue in dispute, shall be paid per the terms of this Continuing Contract. Any billing concerns shall be submitted in writing by the Town to the Architect describing the disputed portion of the invoice in detail for discussion and resolution.

3.3 Payment on account of undisputed amounts of the Architect’s Total Compensation shall be made within thirty (30) days of invoice date or as otherwise provided by Florida Statue 218.73.

3.4 Payments due the Architect which remain unpaid for thirty (30) days after the due date provided herein, shall bear interest at the statutory rate provided by Florida Statutes 218.74.

3.5 Payment for the Architect’s services will be made in accordance with the local government Prompt Payment Act Section 218.73, Florida Statutes.

3.6 Purchasing Card (PCARD) Acceptance: The method of payment (check/credit card) is at the Town's sole option. The Town may choose to compensate vendors for goods and/or services via a Town Purchasing Card (PCARD), provided that the fee for use of such service does not exceed three percent (3%) of the invoice amount. No other costs or services shall be billed to the Town, and without limiting the generality of the foregoing, vendor shall not impose any service charge or fee, penalty, or other exaction of any kind against payments rendered by the PCARD. Payments made by PCARD shall be accepted on a "same as cash" basis.

ARTICLE 4 - CHANGE ORDERS

4.1 Definition of Change. Change in the services to be performed by the Architect, or the Architect's consultants, may only be accomplished after execution of this Continuing Contract, without invalidating the Continuing Contract, by mutual agreement and execution of a written Change Order. Architect assumes all risks and responsibilities for performing all services on behalf of the Town for the amount determined in accordance with Article 3. The Town shall not be liable for any cost increases that may arise during the performance of services. Any adjustments to the services must be by written Change Order issued in accordance with the terms and conditions of this Continuing Contract. To the extent that Architect proceeds to perform additional services in excess of those services described in an executed Notice to Proceed that has been signed by the Town Administrator without an executed written Change Order issued in accordance with this Continuing Contract, such services shall be at Architect's own risk at no charge to Town.

ARTICLE 5 - OWNERSHIP OF DOCUMENTS

5.1 Drawings, specifications, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights. The Town shall have the right to use the Instruments of Service. The Town's right of use in accordance with this Paragraph specifically authorizes the Town to utilize the Instruments of Service to complete the Project as well as to perform alterations, repair and additions to the Project. This right of use applies even if this Agreement is terminated. In that event, the Town will be entitled to continue to utilize the Instruments of Service and shall have the unrestricted right to use, reproduce and to make derivative works of the Instruments of Service to complete the Project as long as the Town has paid Architect for all fees associated only with the preparation of the Instruments of Service in accordance with this Continuing Contract. Should this Continuing Contract be terminated, Architect and its consultants will continue to own the copyright to these Instruments of Service in accordance with this Continuing Contract. However, the Town will, through an irrevocable, perpetual, royalty-free license, have the exclusive right to use the Instruments of Service, without restriction or limitation, to construct the buildings and improvements relative to this Project as well as repair, maintain or construct future additions to the Project. Upon the Town's request, the Architect and its consultants will furnish to the Town, copies, including reproducible copies, electronic data and computer files of the Drawings and Specifications and other Instruments of Service.

5.2 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Town's or Architect's rights.

5.3 Architect represents and warrants to Town that it is the owner of all Instruments of Service prepared by itself and has the sole authority to grant Town use provisions of these Instruments of Service in accordance with this Agreement. With respect to Instruments of Service for the Project owned by Architect's consultants, Architect, in its agreement with such consultants to provide services for this Project, shall cause such consultants to grant to the Town the same use provisions as are included herein

ARTICLE 6 - TERM OF CONTRACT

6.1 The continuing contract shall have a term of five (5) years, with an option for five (5) one (1) year extensions. An extension shall be by mutual agreement by both parties. A contract extension may be approved by the Town Administrator.

ARTICLE 7 - TERMINATION BY ARCHITECT

7.1 If the Town fails to make payment for services not in or related to a dispute, for more than 60 days after such payment is due or otherwise materially defaults under the terms of this Continuing Contract, the Architect, provided it is not in default, may, after 30 days written notice to the Town of such default, terminate the Continuing Contract.

ARTICLE 8 - TERMINATION BY TOWN

8.1 Termination for Convenience. This Continuing Contract may be terminated by the Town for convenience upon at least thirty days' written notice to the Architect. Under such conditions, Architect will only be entitled to receive compensation for services rendered that are specifically within the services for which the Town Administrator has, in writing, authorized Architect to proceed and only up through the date that is no later than thirty days after the date written notice for such termination for convenience is issued by the Town to Architect. Architect will also be able to recover its direct, actual, and reasonable expenses that are directly attributed to the termination for convenience. Upon receipt of a notice of termination for convenience by the Town, the Architect will initiate all reasonable steps to mitigate further expenses from accruing. No other compensation and/or damages will be due Architect from the Town pursuant to this Paragraph.

8.2 Default by Architect. In addition to defaults resulting from the Architect's failure to strictly comply with any term, condition, or agreement set forth herein, the Architect shall be in default under this Continuing Contract if:

A. The Architect ceases to carry the insurance required hereunder or the insurance is cancelled.

B. A default should occur in the performance of any consultant or engineer employed by the Architect and not corrected by Architect or another replacement consultant or engineer employed by Architect within ten (10) days after notice from the Town.

C. The Architect fails to maintain all permit-related documents and make such documents available to the Town upon reasonable request.

D. The Architect fails to timely pay any consultant employed by the Architect. Notwithstanding the foregoing, Architect shall have the right to contest disputed invoices in good faith, without being in default of this Continuing Contract, but will bond off or cause to be satisfied of record any liens that may be recorded erroneously in connection therewith within ten (10) days of the date of recording of such lien.

E. The Architect fails to correct any error or material inconsistency in its or its consultants Drawings and Specifications or other Instruments of Service within ten (10) days after such error or material inconsistency is reported to the Architect.

The Architect fails to perform its obligations under this Continuing Contract in a timely and expeditious manner within ten (10) days after notice from the Town.

The Architect fails, within a reasonable period of time, to approve or comment on any shop drawing, sample or other submittal, or fails to provide adequate basis for rejection of any of the same.

8.3 Town's Compensation for Default by Architect. In the event of termination due to the fault of the Architect under this Continuing Contract, the Town shall be compensated for all reasonable costs and expenses including reasonable attorneys' fees and costs incurred in connection with replacing the Architect hereunder, in reviewing, analyzing, or enforcing the Town's rights hereunder or in connection with a replacement architect and the completion of the Architect's services hereunder. This is not intended to limit the Town's rights or ability to recover damages in the event of a breach by the Architect under this Continuing Contract. Additionally, the Town shall have the right to use the Architect's Drawings, Specifications and other Instruments of Service in the event of a default by the Architect, regardless of the payment status for such Instruments of Service.

ARTICLE 9 - MISCELLANEOUS PROVISIONS

9.1 Governing Law, Jurisdiction, Venue and Attorney's Fees. In the event of any action, litigation, or proceedings of any type regarding or relating to performance of this Continuing Contract, the prevailing party shall be entitled to recover its reasonable costs, expert's fees and attorney's fees at all hearing, trial, bankruptcy, and appellate levels. All disputes pursuant to this Continuing Contract shall be first subject to mediation in Broward County with a mutually agreeable Florida Supreme Court Certified Mediator who is knowledgeable in the rendering of professional engineering services for construction projects similar to the projects under this Continuing Contract. Failing resolution by mediation, any litigation shall be filed in a court of competent jurisdiction and the sole and exclusive venue shall be in Broward County, Florida. This Continuing Contract shall be

governed by the laws of the State of Florida. Mediation shall be conducted within sixty (60) days of either Party's written request. The parties shall share, 50/50, the cost of the mediator.

9.2 Waiver of Right to Jury Trial

BY ENTERING INTO THIS CONTINUING CONTRACT, ARCHITECT AND TOWN HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY IN ANY CIVIL LITIGATION RELATED TO OR ARISING OUT OF THIS CONTINUING CONTRACT.

9.3 Insurance Coverages and Minimum Amounts. Architect shall secure and maintain, at its own expense, and keep in effect during the full period of the Continuing Contract and at least one (1) year beyond its completion a policy or policies of insurance, which must include the following coverages and minimum limits of liability:

9.3.1 Professional Liability Insurance in an amount not less than \$1,000,000 per occurrence.

9.3.2 Worker's Compensation and Employer's Liability Insurance for all employees of the Architect engaged in services under the Contract in accordance with the laws of the State of Florida. Architect hereby agrees to be responsible for the employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

9.3.3 (Comprehensive) Commercial General Liability Insurance with the following minimum limits of liability:

\$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

Coverage shall specifically include the following minimum limits not less than those required for Bodily Injury Liability and Property Damage at \$2,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability annual aggregate.

- (1) Premises and Operations;
- (2) Independent Contractors;
- (3) Products and Completed Operations;
- (4) Broad Form Property Damage;
- (5) Broad Form Contractual Coverage applicable to the Contract and specifically confirming the indemnification and hold harmless agreement in the Contract;
- (6) Personal Injury Coverage with employment and contractual exclusions removed and deleted; and
- (7) Explosion, collapse, underground coverage (X-C-U)

9.3.4 Comprehensive Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Architect in the performance of services pursuant to

this Contract with the following minimum limits of liability: \$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence.

9.3.5 Aggregate Limits. Annual aggregates for Professional Liability shall be \$1,000,000, and for Commercial General Liability shall be \$2,000,000. ***All insurance policies shall name and endorse the following as “Additional Named Insureds”:**

TOWN OF SOUTHWEST RANCHES
Attn: Andrew D. Berns, Town Administrator
13400 Griffin Road
Southwest Ranches, FL 33330

***The additional named insured endorsement shall be reflected on the Certificate of Insurance.**

All insurance shall be issued by companies rated “A-” or better per A.M. Best’s Key Rating Guide, latest edition and authorized to issue insurance in the State of Florida. It shall be the responsibility of the vendor and insurer to notify the Town Administrator of cancellation, lapse, or material modification of any insurance policies insuring the vendor, which relate to the activities of such vendor and the Town.

All notifications shall be in writing and shall be submitted to the Town Administrator within thirty (30) days prior to cancellation of such policies. This requirement shall be reflected on the Certificate of Insurance.

Architect is required to submit a list of claims presently outstanding and claims within the past ten (10) years against their liability coverage. This information must be listed on the form provided and signed by the agent of the insurance carrier. If no outstanding claims exist, a statement of this fact must be signed by the agent of the insurance carrier.

Failure to fully and satisfactorily comply with the Town’s insurance and bonding requirements set forth herein will authorize the Town Administrator to implement a rescission or cancellation of the Contract award within thirty (30) days of awarding.

9.4 Indemnification. To the fullest extent permitted by Florida Statutes, Section 725.08, Architect shall indemnify, hold harmless the Town, its officers, agents and employees, harmless from any and all claims, damages, losses, liabilities and expenses, arising out of or resulting from the negligence, recklessness or intentional wrongful conduct of the Architect or its subcontractors, agents, officers, employees or independent contractors pursuant to the Continuing Contract, specifically including but not limited to those caused by or arising out of negligent act, omission, or default of the Architect and/or its subcontractors, agents, or employees in the performance of the operations or services under the Continuing Contract.

9.4.1 Errors and Omissions: The Architect to the extent of its failure to perform in accordance with the standard of care set forth in this Agreement, is responsible for the professional quality, technical accuracy, completeness, performance, and coordination of all Work required under

this Agreement (including the Work performed by sub-consultants and Sub-contractors), within the specified time period and specified cost. The Architect shall perform the Work utilizing the skill, knowledge and judgment ordinarily possessed and used by a proficient Architect with respect to the disciplines required for the performance of the Work in the State of Florida. The Architect is responsible for and represents that the Work conforms to Town's requirements as set forth in this Agreement. The Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent acts, recklessness, intentionally wrongful conduct or errors or omissions in the performance of the Work. In addition to all other rights and remedies, which the Town may have, the Architect shall, at its expense, re-perform the services to correct any deficiencies, which result from the Architect's failure to perform in accordance with the above standards. The Town shall notify the Architect in writing of any deficiencies and shall approve the method and timing of the corrections. Neither the Town's inspection, review, approval, or acceptance of, nor payment for, any of the Work required under this Agreement shall be construed to relieve the Architect or any sub-consultant or subcontractor of its obligations and responsibilities under this Agreement, nor constitute a waiver of any of the Town's rights under this Agreement or of any cause of action arising out of the performance of this Agreement. The Architect and its sub-consultants and Subcontractors shall be and remain liable to the Town in accordance with applicable law for all damages to Town caused by any failure of the Architect or its sub-consultants and Subcontractors to comply with the terms and conditions of this Agreement or by the Architect's or Sub-consultants' or Subcontractors' misconduct, recklessness, unlawful acts, negligent acts, errors or omissions in the performance of this Agreement. With respect to the performance of Work by sub-consultants and Subcontractors, the Architect shall, in approving and accepting such Work, ensure the professional quality, completeness, and coordination of sub-consultant's and subcontractor's Work.

9.5 Patent And Copyright Indemnification. Architect agrees to indemnify, defend, save and hold harmless the Town, its officers, agents and employees, from all claims, damages, losses, liabilities and expenses arising out of any alleged infringement of copyrights, patent rights and/or the unauthorized or unlicensed use of any material, property or other such work in connection with the performance of the Continuing Contract.

9.6 Successors and Assigns. This Continuing Contract is binding upon the parties hereto, their successors and assigns and replaces, provided, however, neither party shall assign or transfer any interest in this Continuing Contract without the written consent of the other party.

9.7 No Damage For Delays By Town. Architect's sole remedy for any (i) delay in the commencement, prosecution, or completion of its services, (ii) hindrance or obstruction in performance of its services, (iii) loss of productivity, or (iv) other similar claims (collectively referred to in this subparagraph as "delays"), whether or not such delays are foreseeable, shall be non-compensable. The Town shall act reasonably in granting extensions of time to the Architect. All extensions to the time for performance shall be authorized only by written Change Order executed by the Town and Architect. In no event shall the Architect be entitled to any other compensation or recovery of any damages under or pursuant to this subparagraph in connection with any delay, including, without limitation, consequential damages, lost opportunity costs, impact damages or other similar remuneration.

9.8 Audit and Inspection Rights and Retention of Records by Architect. The Town shall have the right to audit the books, records and accounts of Architect that are related to this Continuing Contract. Architect shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Continuing Contract. Architect shall preserve and make available, at reasonable times for examination and audit by Town, all financial records, supporting documents, statistical records, and any other documents pertinent to this Continuing Contract for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination or expiration of this Continuing Contract, unless Architect is notified in writing by Town of the need to extend the retention period. Such retention of such records and documents shall be at Architect's sole expense. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by Town to be applicable to Architect's records, Architect shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by Architect. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for Town's disallowance and recovery of any payment upon such entry. In addition, Architect shall respond to the reasonable inquiries of successor architects, if any, and allow successor architects to receive working papers relating to matters of continuing significance. In addition, Architect shall provide a complete copy of all working papers including electronic files to the Town, prior to final payment by the Town under this Continuing Contract.

9.9 Performance During Disputes. Notwithstanding anything contained in this Continuing Contract to the contrary, in the event of any dispute noticed in writing between the Town and the Architect, the Architect and, if applicable, its consultants will continue to provide services on the Projects under this Continuing Contract pursuant to the terms of this Continuing Contract so long as the Architect receives payment for the matter(s) not in dispute.

9.10 Town's Review of Documents. Review and approval of documents or submittals by the Town shall be for general design compliance and approval of such submittals shall not relieve the Architect of any responsibility or liability hereunder.

9.11 Entire Agreement. This Continuing Contract is deemed effective only upon execution by both parties. Additionally, this written Continuing Contract represents the entire and integrated agreement between the Town and the Architect and supersedes all prior negotiations or agreements, either written or oral. This Continuing Contract may be amended only if agreed to by both parties, in writing. Pursuant to Florida Statutes, Section 287.055, this Continuing Contract shall have no time limitation, however, it may be terminated in accordance with Sections 7 and 8 hereof.

9.12 Invalid Provisions. Any term or provision of this Continuing Contract found to be invalid under any applicable Statute or rule of law shall be deemed omitted, and the remainder of this Continuing Contract shall remain in full force and effect.

9.13 Non-Discrimination. During the performance of this contract, the Architect agrees to remain in full compliance with State and Federal laws pertaining to the hiring and firing of all employees including, but not limited as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor in all solicitations will ensure that all applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(4) The contractor will include the portion of the sentence immediately preceding paragraph (1) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by equal opportunity with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors

with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

9.14 Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

9.15 Access to Records. The following access to records requirements applies to this contract:

(1) The Architect agrees to provide Town, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

(4) In compliance with the Disaster Recovery Act of 2018, the Town and the Architect acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

9.16 Sovereign Immunity. Nothing in this Continuing Contract is intended nor shall it be construed or interpreted to waive or modify the Town's Sovereign Immunity defense or any other of

the Town's immunities and limitations on liability as provided for in Florida law and statutes, as now worded or as may hereafter be amended and all Florida case law interpreting same.

9.17 No Third Party Beneficiaries. This Continuing Contract is solely for the benefit of the parties hereto, and is not entered into for the benefit of any other person or entity. Nothing in this Continuing Contract shall be deemed or construed to create or confer any benefit, right or cause of action for any third party or entity.

9.18 Funding. The obligation of Town for payment to Architect for services is limited by Florida law to the availability of funds appropriated in a current fiscal period, and continuation of any contractual relationship into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

9.19 Manner of Performance. Architect agrees to perform its services in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, ordinances, regulations and codes. Architect agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Architect agrees to furnish to Town any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Architect further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this Continuing Contract. Failure of Architect to comply with this paragraph shall constitute a material breach of this Continuing Contract.

9.20 Public Records. The Town is subject to Chapter 119, Florida Statutes, the "Public Records Law." No claim of confidentiality or proprietary information in all or any portion of a response will be honored unless a specific exemption from the Public Records Law exists, and it is cited in the response. An incorrectly claimed exemption does not disqualify the firm, only the exemption claimed. Architect understands that the public shall have access, at all reasonable times, to all documents and information pertaining to Town's contracts, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the Town and the public to all documents subject to disclosures under applicable law. Architect's failure or refusal to comply with the provisions of this section shall result in the immediate cancellation of this Continuing Contract by Town.

9.21 Public Entity Crimes. In accordance with the Public Entity Crimes Act (Section 287.133, Florida Statutes), a person or affiliate who has been placed on the convicted vendor list maintained by the State of Florida Department of General Services following a conviction for a public entity crime may not submit a proposal on a contract with Town, may not be awarded or perform services as an engineer, contractor, supplier, or subcontractor, under a contract with Town, and may not conduct business with Town for a period of **thirty six (36) months** from the date of being placed on the convicted vendor list. Violation of this section by Architect shall result in Town's immediate termination of this Continuing Contract.

9.22 Changes and Modification of Continuing Contract. Town and Architect may request changes that would increase, decrease or otherwise modify the scope of services to be provided under this Continuing Contract. Such changes only become part of this Continuing Contract and increase,

decrease or otherwise modify the services under this Continuing Contract if evidenced by a written Change Order executed by Town and Architect, with the same formality and of equal dignity associated with the original execution of the Continuing Contract.

9.23 False Claims. The Architect acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

9.24 No Waiver of Rights. Neither the Town's review, approval or payment for any of the services required under this Continuing Contract shall be construed to operate as a waiver of any of Town's rights under this Continuing Contract or of any causes of action arising out Architect's performance of the services under this Continuing Contract, and Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent or improper performance of any of the services furnished under this Continuing Contract, irrespective of the Town's review, approval or payment for any of the services under this Continuing Contract. The rights and remedies of the Town provided for under this Continuing Contract are in addition to all other rights and remedies provided to Town by law.

9.25 Gender. Wherever the context shall so require, all words herein in the masculine gender shall be deemed to include the feminine, and all words herein in the feminine gender shall be deemed to include the masculine. All singular words shall include the plural, and all plural words shall include the singular.

9.26 Time is of the Essence. Time is of the essence for all of Architect's obligations under this Continuing Contract.

9.27 Days. The terms "days" as referenced in this Continuing Contract shall mean consecutive calendar days, unless specifically stated to be "work days."

9.28 Equal Opportunity Employment.

A. Architect will take affirmative action to ensure that employees are treated equally during employment, without regard to their race, religion, gender, color or national origin. Such action must include, but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect shall agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause included in section 9.13 of this Continuing Contract.

B. Architect shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967 and as supplemented in Department of Labor Regulations (41 CFR Part 60).

C. Architect shall comply with Copeland Anti-Kickback Act (18USC 874), as supplemented in Department of Labor Regulations (29 CFR Part 3).

D. Architect shall comply with the Contract Work Hours and Safety Standards Act (40 US 327-330), as supplemented by Department of Labor Regulations (29 CFR Part 5).

9.29 Notice. Notices shall be given by Certified Mail (RRR), recognized overnight delivery service with tracking receipt, or hand delivery or courier with signed receipt. Notices shall be given to the following addresses:

AS TO TOWN:

Andrew D. Berns
Town Administrator
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

AS TO ARCHITECT:

R.E. Chisholm Architects, Inc.
3501 Griffin Rd
Ft Lauderdale FL 33312

With a copy to the Town Attorney:

Keith M. Poliakoff, Esq.
Government Law Group, PLLC
200 South Andrews Avenue
Suite 601
Fort Lauderdale, Florida 33301

9.30 Independent Contractor. Architect is an independent contractor of Town under this Continuing Contract. In providing services, neither Architect nor its agents shall act as officers, employees or agents of the Town. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to the services rendered under this Continuing Contract shall be exclusively and solely those of Architect. This Continuing Contract shall not constitute or make the Town and Architect a partnership or joint venture.

9.31 Conflicts. Neither Architect nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Architect's loyal and conscientious exercise of judgment related to its performance under this Continuing Contract.

A. Architect agrees that none of its officers or employees shall, during the term of this Continuing Contract, serve as an expert witness against Town in any legal or administrative proceeding in which he or she is not a party, unless compelled by court process. Further, Architect agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of Town in connection with any such pending or threatened legal or administrative proceeding. The limitations of this section shall not preclude Architect or any other persons from representing themselves in any action or in any administrative or legal proceeding.

B. In the event Architect is permitted to utilize consultants or subcontractors to perform any services required by this Continuing Contract, Architect agrees to prohibit such consultants or subcontractors, by written contract, from having any conflicts within the meaning of this Section.

9.32 Contingency Fee. Architect warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Architect, to solicit or secure this Continuing Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Architect, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Continuing Contract. For a breach or violation of this provision, Town shall have the right to terminate this Continuing Contract without liability and, at its discretion, to deduct from the Continuing Contract price or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

9.33 Materiality and Waiver of Breach. Town and Architect agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Continuing Contract and, therefore, is a material term hereof. Town's failure to enforce any provision of this Continuing Contract shall not be deemed a waiver of such provision or modification of this Continuing Contract. A waiver of any breach of a provision of this Continuing Contract shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Continuing Contract.

9.34 Joint Preparation. The Town and Architect both acknowledge that they have sought and received whatever competent advice and legal counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Continuing Contract has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

9.35 Drug-Free Workplace. Architect shall maintain a drug-free workplace.

9.36 Headings. Headings are for convenience of reference only and shall not be considered in any interpretation of this Continuing Contract.

9.37 Binding Authority. Each person signing this Continuing Contract on behalf of either party individually warrants that he or she has full legal power to execute this Continuing Contract on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Continuing Contract.

9.38 Truth-in-Negotiation Certificate. Signature of this Continuing Contract by Architect shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Continuing Contract are accurate, complete, and current at the time of contracting.

9.39 Scrutinized Companies. Pursuant to Florida Statute Sec. 287.135, Contractor certifies that the company is not participating in a boycott of Israel. Contractor also certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Syria or Cuba.

9.40 E-Verify

“E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of, the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

- a) All persons employed by Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town of Southwest Ranches.

Should Vendor become the successful Contractor awarded for the above-named project, by entering into this Agreement, the Contractor becomes obligated to comply with the provisions of § 448.095, FL. Statutes, as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees; and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a Subcontractor knowingly violates the statute, the Subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract by the Town for a period of 1 year after the date of termination. By signing below, the Vendor acknowledges these terms shall be an integral part of its bid and the Contract.

[SIGNATURE ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have made and executed this Continuing Contract on the respective dates under each signature: R.E. Chisholm Architects, Inc. and the Town of Southwest Ranches, signing by and through its Mayor duly authorized to execute same by Council action on the ___ day of _____ 2022.

WITNESSES:

ARCHITECT:

R.E. Chisholm Architects, Inc.

By: _____

Robert E. Chisholm, NCARB , Principal

___ day of _____ 2022

WITNESSES:

TOWN OF SOUTHWEST RANCHES

By: _____

Steve Breitkreuz, Mayor

___ day of _____ 2022

WITNESSES:

By: _____

Andrew D. Berns, Town Administrator

___ day of _____ 2022

ATTEST:

Russell Muñiz, Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

Keith M. Poliakoff, J.D, Town Attorney
1001.171.01

STANDARD A/E HOURLY RATES AND EXCLUSIONS

Specifically limited to the services listed in Scope of Work and Scope of Services, additional services are not included except where listed within the context of this proposal and if requested by owner will be charged lump sum or an hourly rate of:

Principal Architect	\$220.00 per hour.
Project Director / Sr. Architect	\$155.00 per hour.
Senior Manager Architect Lead	\$125.00 per hour.
Project Manager	\$110.00 per hour.
Project Architect	\$105.00 per hour.
Staff Architect	\$95.00 per hour.
Technical / CADD Drafting	\$90.00 per hour.
Principal Engineer	\$220.00 per hour.
Project Manager / Engineer / Lead	\$125.00 per hour.
Engineering / Field Tech.	\$115.00 per hour.
Engineer Designer	\$85.00 per hour.
Construction Manager	\$95.00 per hour.
Construction Inspections	\$140.00 per hour.
Data Processing / Clerical	\$70.00 per hour.
Landscape Architect	\$145.00 per hour.
Landscape Designer	\$89.00 per hour.
Cost Estimator	\$102.00 per hour.

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Steve Breitkreuz, *Mayor*
Gary Jablonski, *Vice Mayor*
Jim Allbritton, *Council Member*
Bob Hartmann, *Council Member*
David Kuczenski, *Council Member*

Andrew D. Berns, MPA, *Town Administrator*
Keith M. Poliakoff, JD, *Town Attorney*
Russell Muniz, MPA, *Assistant Town Administrator/Town Clerk*
Emil C. Lopez, CPM, *Town Financial Administrator*

COUNCIL MEMORANDUM

TO: Honorable Mayor Breitkreuz and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Emily Aceti, Community Services Manager
DATE: 10/13/2022
SUBJECT: Award of Continuing Contract to CPZ Architects, Inc. for Architectural Services, General Civil Engineering Services, Landscape Architectural Services, Geotechnical Engineering Services, General Environmental Engineering Services, Land Surveying Services, Structural Engineering Services and Cost Estimating

Recommendation

Town Council consideration for a motion to approve the Resolution.

Unanimous Vote of the Town Council Required?

No

Strategic Priorities

- A. Sound Governance
- B. Enhanced Resource Management
- D. Improved Infrastructure

Background

On June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services. These services include:

General Civil Engineering Services; Traffic Engineering Services; Geotechnical Engineering Services; Land Surveying Services; Water Treatment & Well Field Engineering Services; General Environmental Engineering Services; Architectural Services; Landscape Architectural Services; Structural Engineering Services; Electrical

Engineering Services; and Mechanical Engineering Services. (Exhibit "A")

On July 27, 2022, the Town received thirteen (13) responses from the following firms:

1. Carnahan, Proctor and Cross, Inc.
2. CPZ Architects, Inc.
3. HP Consultants Inc.
4. Keith and Associates, Inc. dba KEITH
5. Kimley-Horn and Associates, Inc.
6. Longitude Surveyors, LLC
7. Metric Engineering, Inc.
8. Professional Service Industries, Inc.
9. RE Chisholm Architects. Inc.
10. RADISE International, L.C.
11. Saltz Michelson Architects, Inc.
12. Solid Consulting Engineers, Inc.
13. Tierra South Florida, Inc.

Among the thirteen respondents, six (6) listed other services that can be provided utilizing their subcontractors. These firms are:

1. Carnahan, Proctor and Cross, Inc.
 - a. Subcontractors
 - i. Arehna Engineering Inc. -
GEOTECHNICAL ENGINEERING SERVICES
 - ii. BMA Consulting Engineering Inc -
STRUCTURAL ENGINEERING SERVICES
2. CPZ Architects, Inc.
 - a. Subcontractors
 - i. Chen Moore and Associates, Inc. -
GENERAL CIVIL ENGINEERING SERVICES - LANDSCAPE
ARCHITECTURAL SERVICES
 - ii. Terracon Consultants, Inc -
GEOTECHNICAL ENGINEERING SERVICES - GENERAL
ENVIRONMENTAL ENGINEERING SERVICES
 - iii. Stoner & Associates Inc. - LAND
SURVEYING SERVICES
 - iv. Muengineers, Inc. - STRUCTURAL
ENGINEERING SERVICES
 - v. CMS Construction Management Services
- COST ESTIMATING
3. Keith and Associates, Inc. dba KEITH
 - a. Subcontractors
 - i. The Chappell Group, Inc - GENERAL
ENVIRONMENTAL ENGINEERING SERVICES
4. Kimley-Horn and Associates, Inc.
 - a. Subcontractors

- i. H2R Corp - GEOTECHNICAL ENGINEERING SERVICES
 - ii. Stoner & Associates Inc. - LAND SURVEYING SERVICES
 - iii. Smith Engineering Consultants, Inc. -MECHANICAL ENGINEERING SERVICES
- 5. Saltz Michelson Architects, Inc.
 - a. Subcontractor
 - i. Keith and Associates, Inc. dba KEITH-GENERAL CIVIL ENGINEERING SERVICES LANDSCAPE ARCHITECTURAL SERVICES
- 6. Solid Consulting Engineers, Inc.
 - a. Subcontractors
 - i. Carnahan, Proctor and Cross, Inc.- LAND SURVEYING SERVICES
 - ii. Azimuth 360 Consulting Group Inc.- GIS/CAD Support
 - iii. Aerial Photography, Inc. - AERIAL PHOTOS

On September 27, 2022, the Town’s Selection and Negotiation Committee recommended that the Town enter into a contract with each of the thirteen *Submitter* for the *List of Services offered in the Bid* and approve vendor subcontractors. This council memorandum addresses the recommendation to award a contract for **Architectural Services, General Civil Engineering Services, Landscape Architectural Services, Geotechnical Engineering Services, General Environmental Engineering Services, Land Surveying Services, Structural Engineering Services and Cost Estimating** to: **CPZ Architects, Inc.**

The issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town’s Procurement Code, the State of Florida’s Consultant’s Competitive Negotiation Act, and federal law.

Fiscal Impact/Analysis

Services will be performed on an as-needed basis, for Town Projects. As such projects are identified, it will be brought back to the Town Council for approval prior to the commencement of any work. Major Capital Improvement Projects (CIP) may require additional “procurement.”

Staff Contact:

- Venessa Redman, Senior Procurement and Budget Officer
- Rod Ley, P.E., Public Works Director
- Emily Aceti, Community Services Manager
- Emil Lopez, Town Financial Administrator

ATTACHMENTS:

Description	Upload Date	Type
Exhibit A to Council Memo	10/5/2022	Exhibit
Reso - CPZ-Architects- - TA Approved	10/7/2022	Resolution
Exhibit A - RFP	10/5/2022	Exhibit
Exhibit B - Agreement	10/7/2022	Exhibit
Exhibit B - Hourly Rates	10/5/2022	Exhibit

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Carnahan, Proctor and Cross, Inc.	Traffic Engineering Services, General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	Arehna Engineering Inc. - Geotechnical Engineering Services Sub BMA Consulting Engineering Inc - Structural Engineering Services
CPZ Architects, Inc.	Architectural Services	Chen Moore and Associates, Inc. - - General Civil Engineering Services - Landscape Architectural Services Terracon Consultants, Inc - - Geotechnical Engineering Services - General Environmental Engineering Services Stoner & Associates Inc. - Land Surveying Services Muengineers, Inc. - Structural Engineering Services CMS Construction Management Services – Cost Estimating
HP Consultants Inc.	Geotechnical Engineering	No Subcontractors
Keith and Associates, Inc. dba KEITH	General Civil Engineering Services, Land Surveying Services, Landscape Architectural Services	The Chappell Group, Inc - General Environmental Engineering Services
Kimley-Horn and Associates, Inc.	Traffic Engineering Services, General Civil Engineering Services, General Environmental Engineering Services, Landscape Architectural Services, Structural Engineering Services, Electrical Engineering Services	H2R Corp - Geotechnical Engineering Services Stoner & Associates Inc. - Land Surveying Services Smith Engineering Consultants, Inc. – Mechanical Engineering Services

Submitter Name	List of Services Offered in Bid	Subcontractor & Service Submitted
Longitude Surveyors, LLC	Land Surveying	No Subcontractors
Metric Engineering, Inc.	General Environmental Engineering	No Subcontractors
Professional Service Industries, Inc.	Geotechnical Engineering Services, General Environmental Engineering Services, and Construction Materials Testing and Inspection	No Subcontractors
RE Chisholm Architects. Inc.	Architectural	No Subcontractors
RADISE International, L.C.	Geotechnical Engineering	No Subcontractors
Saltz Michelson Architects, Inc.	Architectural	Keith And Associates, Inc. DbA Keith-General Civil Engineering Services Landscape Architectural Services Johnson Structural Grp, Inc.- Structural Engineering Services Bildworx Design, LLC - Mechanical Engineering Services
Solid Consulting Engineers, Inc.	General Civil Engineering Services, Water Treatment & Well Field Engineering Services, Including Construction Inspection and / or Construction Management.	Carnahan, Proctor and Cross, Inc.- LAND SURVEYING SERVICES Azimuth 360 Consulting Group Inc.- GIS/CAD Support, Aerial Photography, Inc. - Aerial Photos
Tierra South Florida, Inc.	Geotechnical Engineering	No Subcontractors

RESOLUTION

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDING A CONTINUING CONTRACT TO CPZ ARCHITECTS, INC. FOR THE UBIQUITOUS SERVICES CONTAINED WITHIN ITS RESPONSE TO THE TOWN'S REQUEST FOR LETTERS OF INTEREST INCLUDING ARCHITECTURAL SERVICES, GENERAL CIVIL ENGINEERING SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, GEOTECHNICAL ENGINEERING SERVICES, GENERAL ENVIRONMENTAL ENGINEERING SERVICES, LAND SURVEYING SERVICES, STRUCTURAL ENGINEERING SERVICES AND COST ESTIMATING AS ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING CPZ ARCHITECTS, INC. TO UTILIZE THE SERVICES OF CHEN MOORE AND ASSOCIATES, INC., TERRACON CONSULTANTS, INC., STONER & ASSOCIATES INC., MUENGINEERS, INC., AND CMS CONSTRUCTION MANAGEMENT SERVICES AS APPROVED SUBCONSULTANTS FOR SUCH WORK, AS OUTLINED IN ITS RESPONSE; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "B"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 20, 2022, the Town Advertised a Request for Qualifications (RFQu) #22-013 for Continuing Architect and/or Engineer Consulting Services; and

WHEREAS, on September 27, 2022, the Town's Selection and Negotiation Committee recommended that the Town enter into a contract with CPZ Architects, Inc. for various services including Architectural Services, General Civil Engineering Services, Landscape Architectural Services, Geotechnical Engineering Services, General Environmental Engineering Services, Land Surveying Services, Structural Engineering Services and Cost Estimating; and

WHEREAS, CPZ Architects, Inc. has advised the Town that it may be utilizing Chen Moore and Associates, Inc., Terracon Consultants, Inc., Stoner & Associates Inc., Muengineers, Inc., and CMS Construction Management Services as its subconsultants for such work; and

WHEREAS, services will be completed on an as-needed basis for Town Projects; and

WHEREAS, such services will come back to the Town Council for approval prior to the commencement of any work; and

WHEREAS, the issuance of the procurement, and the selection of this vendor has been performed in accordance with the Town's Procurement Code, the State of Florida's Consultant's Competitive Negotiation Act, and federal law; and

WHEREAS, the Town of Southwest Ranches desires to enter into an Agreement under the terms and conditions set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby approves the Selection and Negotiation Committee's selection of CPZ Architects, Inc. for Architectural Services, General Civil Engineering Services, Landscape Architectural Services, Geotechnical Engineering Services, General Environmental Engineering Services, Land Surveying Services, Structural Engineering Services and Cost Estimating as outlined in CPZ Architects, Inc.'s response to the Request for Letters of Interest attached hereto, and incorporated herein as Exhibit "A".

Section 3. The Town Council hereby authorizes CPZ Architects, Inc. to engage Chen Moore and Associates, Inc., Terracon Consultants, Inc., Stoner & Associates Inc., Muengineers, Inc., and CMS Construction Management Services as its approved subconsultants for such work, as outlined in its response.

Section 4. The Town Council hereby approves awarding a Continuing Contract with CPZ Architects, Inc. as set for in Composite Exhibit "B", which has been attached hereto and has been incorporated herein by reference.

Section 5. The Town Council hereby authorizes the Mayor, Town Administrator, and Town Attorney, to enter into the Agreement in substantially the same form as that attached hereto as Exhibit "B," and to make such nonmaterial modifications, additions, and/or deletions which are necessary and proper to effectuate the intent of this Resolution.

Section 6. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this _____ day of _____ 2022 on a motion by

_____ and seconded by _____.

Breitkreuz _____
Jablonski _____
Allbritton _____
Hartmann _____
Kuczenski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Steve Breitkreuz, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney
1001.176.01

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Town of Southwest Ranches
Continuing Architectural and/or Engineering,
Consulting Services

RFQ #22-013 July 27, 2022



CPZ Architects, Inc.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317
1601 BELVEDERE RD., S-350, WEST PALM BEACH, FL 33406
200 N. EL MAR DRIVE, SUITE 201B, JENSEN BEACH, FLORIDA 34957
CHRIS P. ZIMMERMAN, AIA AA# 26000685 (954) 792-8525 WWW.CPZARCHITECTS.COM



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RFQ 22-013

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CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317

1601 BELVEDERE RD., S-350, WEST PALM BEACH, FL 33406

200 N. EL MAR DRIVE, SUITE 201B, JENSEN BEACH, FLORIDA 34957

(954) 792-8525 AA# 26000685 WWW.CPZARCHITECTS.COM

SECTION 1



“I want to personally thank you and your team. People cannot get enough of how beautiful the building is. Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities. I truly appreciate your hard work and passion.”

Barbara Hernandez the Parks and Recreation
Director for the City of Doral



Doral Glades Park



July 7, 2022

Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, Florida 33330

RE: RFQ#22-013

Dear Selection Committee;

CPZ Architects, Inc. is pleased to submit the following response to your request for letters of interest. We have provided architectural services to the Town of Southwest Ranches for over 9 years as CPZ Architects. *This long history has allowed us to establish a knowledge basis of most of the City Facilities that allows us to respond quickly and professionally.* We want to continue to provide immediate, quality services to the Town of Southwest Ranches.

We have reviewed your scope of work shown in Section 4 and would like to submit our Team qualifications. CPZ Architects, Inc is fully capable of handling multiple projects in varying size and type. The greatest testament to the *quality of our service* can be seen in our *repeat Clients*. The experience we have gained has provided us with an *understanding of the Government Owner and the pride of Ownership for your own buildings and Agency's image.*

The Town of Southwest Ranches is important to us and as such you will receive the direct attention of our firm Owner and Principal, Chris P. Zimmerman, AIA. He has over 30 years of specializing in Governmental Architecture. Chris P Zimmerman, AIA will be the project principal. *Chris has over 36 years of GOVERNMENTAL experience in providing Architectural Services in Florida.* This understanding of the internal working of Government, coupled with all our other municipal experience will *be an added* benefit to any project for the Town of Southwest Ranches. Chris Zimmerman has managed over 10 projects with the Town of Southwest Ranches from start to completion. Joe Barry; AIA and/or Jayson Hall will be managing the day-to-day activities on the project and coordination of the entire consultant team. Our Team consists of MUEngineering as our Structural Engineers, Osborn Engineering are our MEP Engineers, Chen Moore & Associates will provide Civil Engineering and Landscape Architectural Services, Terracon Consulting will provide Geotechnical Engineering, Environmental Engineering and Wetland Services, RMPK Funding are our Grant Specialists, Stoner & Associates are our Surveyors and CMS will provide all of our Cost Estimating requirement.

"I want to personally thank you and your team. People cannot get enough of how beautiful the building is. Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities. I truly appreciate your hard work and passion."

Barbara Hernandez the Parks and Recreation Director for the City of Doral



Doral Glades Park



CPZ ARCHITECTS, INC.

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1601 BELVEDERE RD., S-350, WEST PALM BEACH, FL 33406

200 N. EL MAR DRIVE, SUITE 201B, JENSEN BEACH, FLORIDA 34957

(954) 792-8525 AA# 26000685 WWW.CPZARCHITECTS.COM



FIRM QUALIFICATIONS

Our Team's combined experiences of over 100 years of experience, in our opinion, makes us the most qualified team to provide the services to the Town of Southwest Ranches. *CPZ Architects is familiar with the list of potential projects such as Fishing Hole Park, Equestrian Park, Southwest Meadows Sanctuary, and Town Hall. Our office has completed work with these projects.* Chris P Zimmerman, AIA will be the project principal. *Chris has over 36 years of GOVERNMENTAL experience in providing Architectural Services in Florida.* This understanding of the internal working of Government, coupled with all our other municipal experience will *be an added* benefit to any project for City of Coral Springs.



In addition, we have completed several projects that are similar in scope. CPZ had the pleasure of working with the City of Doral on their brand new \$10.5 million Glades Park & Nature Center Building project. The Nature Center's tall glass walls were oriented to the North to maximize daylight use with less heat gain. Other architectural features include a nature exhibit room, large, vaulted ceiling multipurpose room with moveable wall partitions., catering room, science lab classroom for children, e-library, vaulted ceiling lobby area, projection room, and outdoor Amphitheatre with its stage edging the 12-acre Lake. Doral Glades Park took Honorable Mention at the 2019 Fort Lauderdale Chapter American Institute of Architecture Design Awards.



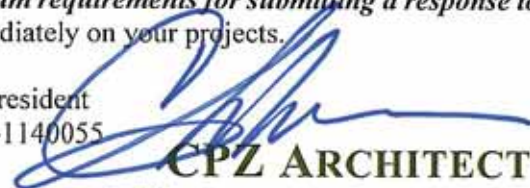
CPZ Architects worked with the South Florida Council, Boy Scouts of America, to develop a Master Plan for their premier Boy Scout Camp in Davie, Florida. This project included an amphitheater water, sewer and electrical infrastructure, future dining hall for 300 people with a full-service kitchen, future swimming pool and bath house with training areas and concession, restroom buildings, archery and bb gun ranges, activity pavilions, boat dock and training pavilion, activity field, lake dredging and improvements for swimming and ranger residence.



CPZ Architects was retained by the City of Miami Gardens to take over the completion of this 60,000 SF Community Center after the original Architect was removed by the city as result of problems. The project was under construction when our firm took over and there were several items that had to be resolved and redesigned at the same time as not to delay construction. As such there were several change orders to meet code requirements and address construction concerns. The Facility consists of indoor swimming pool with racing lanes, classrooms, children's area, water slide, whirlpool spa, 200 seat auditorium with a stage and dressing room, gymnasium, dance studios, fitness center, restroom/shower/locker rooms facility that is separated into five distinctive areas; men, women, boys, girls, and family rooms.

As a testament to our quality design, construction documents and dedication to our clients, CPZ Architects has *NEVER been involved in any litigation. We are committed to providing the Town with the most professional service possible and our Design Team is excited about working with the Town of Southwest Ranches. As shown in the following proposal through our years of experience and the number of projects CPZ Architects has completed we are confident we meet the minimum requirements for submitting a response to the Town of Southwest Ranches.* CPZ will be able to start immediately on your projects.

Chris P. Zimmerman, AIA, CPZ Architects, Inc., President
chris@cpzarchitects.com 954-79208525 EIN #57-1140055



CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317

1601 BELVEDERE RD., S-350, WEST PALM BEACH, FL 33406

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(954) 792-8525 AA# 26000685 WWW.CPZ-ARCHITECTS.COM



CHRIS P. ZIMMERMAN, AIA

CPZ ARCHITECTS, INC.

PRESIDENT / PRINCIPAL-IN-CHARGE

PROFESSIONAL PROFILE

The founder of CPZ Architects, Inc., Chris Zimmerman, serves as principal-in-charge of all projects undertaken by the firm, ensuring quality delivery of services and client satisfaction. In addition, he serves as lead architect/project manager on designated projects, providing day-to-day leadership of multidisciplinary project teams.

Chris’s client-focused commitment to project success – from precise documentation of measurable client goals and objectives, building code verification and project planning, to fully detailed construction documents, through final punch list – has earned him the reputation as a quality architect in the south Florida community. To his design work, Chris also brings in-depth constructability knowledge and application to projects through his certification as a general contractor, a facet that assures his clients that his designs have been developed to be economically buildable.

Chris brought to his own firm the unique perspective of both architect and client. In his prior position as vice president of Scharf & Associates, he designed and managed more than \$50 million of new and renovation projects for both public and private sector clients. Earlier, he served in the owner’s capacity, as Senior Project Architect for the City of Fort Lauderdale, creating award-winning designs on City projects. Through this combination of experience, Chris brings a distinct client point of view, coupled with architectural expertise and management efficiency, to each CPZ project.

David Park Facility and Pavilion, Margate, Florida

This project included an amphitheater water, sewer and electrical infrastructure, future dining hall for 300 people with a full-service kitchen, future swimming pool and bath house with training areas and concession, restroom buildings, archery and bb gun ranges, activity pavilions, boat dock and training pavilion, activity field, lake dredging and improvements for swimming and ranger residence. Due to the occasional intense use of the Camp consideration was given to the overall design to incorporate natural boundaries. Berms, native plant material and trees were used to buffer each activity. Seedlings of the native Dade County pine was mass planted between all the camp sites for future buffers and wildlife habitats. Cost: \$6 million Projected Completion: 2011

Doral Glades Park, City of Doral

The City of Doral has had the pleasure of working with CPZ Architects on our brand new \$10.5 million Glades Park & Nature Center Building project. This project is located on a 25-acre parcel and included full public park amenities including Lush Landscape throughout, basketball & tennis courts, restroom building with storage rooms, sand volleyball court, picnic pavilions, decorative concrete walkways, jogging path, children playground, outdoor performance stage and large multipurpose field. Also included is a Kayak Launch, Dock area for gatherings and fishing, protected wetlands area boardwalk for nature walks, ample Parking and a 9,000+ S.F. contemporary “Nature Center” building comprised of such finishes as stained large heavy timber roof beams and stone veneered walls. Other architectural features include a large dedicated vaulted ceiling nature exhibit room, large-vaulted ceiling multipurpose room with moveable wall partitions., catering room, storage rooms, restrooms, science lab classroom for children, e-library, staff offices, meeting & break room, vaulted ceiling lobby area, projection room, remotely controlled lighting and VRF air conditioning systems & an adjacent open stepped down seating outdoor Amphitheatre with its stage edging the 112-acre Lake. Cost: 10 million Completed 2019

Fire Station/EOC #86, Town of Davie

To provide a Building Design which harmonizes with the rural nature of the immediate neighborhood as well as reflecting the desired overall identity of the Town of Davie. The Center is designed to withstand a category 5 hurricane and doubles as the Emergency Operation Center during a hurricane. The structure is approximately 11,053 square feet The Facility houses ten Fire Fighters and supporting staff 24/7 plus have a comfortable Office space for Fire Dept. daily business activities. The Center consists of a full commercial grade Kitchen and (3) multi-purpose rooms open to the community and existing park. The Station is designed with three full bays, which will easily accommodate any size apparatus, flanked by supporting rooms which include a Decontamination Room, Cascade Oxygen Room, Bunker Gear Room, Gym. The facility has a 100% backup emergency generator with automatic transfer switches for uninterrupted services. The site has an apparatus drive up re-fueling area



YEARS’ EXPERIENCE - 38 REGISTRATION

Architect:
Florida, #10,995, 1985
North Carolina #9716, 2004
Louisiana #6826, 2008
NCARB Certification, 1986
General Contractor:
Florida
#CGC1507035, 1986

EDUCATION
Carnegie-Mellon University
Bachelor of Architecture,
1983

AFFILIATIONS
American Institute of
Architects
AIA Chap. Pres., 2014
2013 Citizen Architect
Boy Scouts of America
Eagle Scout
City of Plantation
2013-2017 Councilman





PROFESSIONAL PROFILE

Mr. Hall has served as Senior Project Manager on many of CPZ Architects’ most significant projects. He brings to his management role the commitment to not only meet, but anticipate and exceed, his client’s needs. Mr. Hall’s record of meeting client goals for on time, in budget performance, combined with responsive aesthetic and functional design solutions, has resulted in valued long-term relationships with both public and private sector clients. As project manager, Mr. Hall performs initial concept design, site planning, develops construction documents, construction administration and final project close-out. His capabilities in all aspects of architectural design include the creation of project concepts to detailing and coordinating construction documents. Mr. Hall’s skill in the project’s construction phase ensures timely response to contractor queries, resolution of any issues, and completion of the facility in accordance with the plans and specifications.

PROJECT PROFILE

Mr. Hall’s project experience includes both new construction and existing facility renovations, as well as tenant interior improvements and building upgrades. He has served as project manager on such diverse project types as parks and recreational complexes, commercial facilities, community centers, and office and public safety buildings, with experience working with municipal government clients.

Sunrise Senior Center Renovation, Sunrise, Florida

CPZ Architects was retained by the City of Sunrise for the renovation of their 12,000 SF building and a 2,000 SF addition to their Senior Center facility. Facility consists of the following new amenities: fitness room, game room, arts & craft room, computer classroom, **Commercial Teaching Kitchen**, and newly renovated community room. Site improvements include additional new parking, and HVAC upgrades. Cost: \$1.9 million Completed: 2021

Coral Springs Fire Stations #64

The project will include the design of a new, single story fire station of approximately 8,000 square feet and all site work. The structure may include 3 bays, 8 bunkrooms, 3 unisex bathrooms, an exercise room, 2 offices, alarm room, day room, commercial kitchen, dining area, storage space, laundry facilities, backup power (with redundant plug). Once the new structure is complete and operational the existing station is to be demolished and restored as part of the adjoining park (Kiwaniis Park). CPZ Architects completed both Coral Springs new Fire Stations #43 & #95. The same prototype station was used in two separate locations as a means of savings on Design and Construction costs for the City. It is the City of Coral Springs intent to substantially match the design for the two before mentioned stations. Cost: \$ 4.5 million Completed: 2023

Fort Lauderdale Fire Station #8

CPZ Architect’s is currently working on the Schematic Design for the City of Fort Lauderdale Fire Stations #8, located in the heart of Fort Lauderdale on SW 17th Street and SW 1st Avenue, across from Broward Memorial Hospital. This new one-story facility is 10,000 sq. ft. with 3 bays. It houses 7 dormitories, 4 bathrooms, a public entry and all the amenities that go with a state-of-the-art fire station. It is anticipated to have the Florida Green Building Coalition Certification. Cost: \$ 5 million Completed: 2020

Shirley Branca Park and Band Shell, Miramar, Florida

CPZ Architects was retained by the City of Miramar to design and develop construction documents for the renovation of Shirley Branca Park. The park renovation included a 928-square foot restroom building and the addition of two new site features: a 2100 square foot Band Shell Building and a Splash Pad. The Band Shell and Splash Pad will both be accommodated within the existing park contours, paths and dense vegetation which at the same time will provide lawn seating for the audiences. These new additions will contribute to the community’s development while providing a new outdoor gathering venue for music and diverse performance events. A Mediterranean design scheme will keep consistency with the City of Miramar’s design scheme and their facilities. Cost: \$850,000 Completion: 2017



YEARS EXPERIENCE
17

EDUCATION
Florida Atlantic University
School of Architecture
Five-Year Bachelor of
Architecture, 2006

AFFILIATIONS
NCARB(IDP)





PROFESSIONAL PROFILE

CPZ Architects has had the good fortune of hiring and having on Staff, Mr. Adnan (Danny) Ezzeddine, AIA. Danny is a Senior Architect and a previous Chief Building Official with the City of Plantation for over 20 years. Danny is also a licensed General Contractor offering an insight to constructability of each project and when reviewing construction documents. Danny has joined our office as our Quality Control Manager. His numerous years of experience has provided him with not only almost every possible design problem, but the wisdom to solve them. Danny meets with all of our staff and reviews the construction documents during their development and at the completion, prior to finalizing. It is this 30+ years of experience that assures your City that your project will have the Quality Control required to ensure the successful completion.

Danny’s experience working in the Building Department as a Chief Building Official, Licensed Architect and General Contractor brings real knowledge and wisdom to our firm. Danny’s years of knowledge and extensive plan review experience mitigate errors and omissions on our projects. **Overall, our projects maintain a change order rate of less than 5% regarding any issues with our construction documents, further testament to our quality control procedures.**

PROFESSIONAL EXPERIENCE

Federal Reserve Bank of Atlanta at Miami and Jacksonville

CPZ Architects Inc. and Vaughn, Wunsch & Masullo Architects were the designers of record of the first ever LEED accredited “Green” structure for the U.S. Federal Reserve Bank System. A longstanding client, the Federal Reserve Bank of Atlanta has contracted CPZ on numerous occasions for completion of space plans and construction documents for numerous spaces within their 250,000 sf South Florida building. This large existing building was a pioneer of the Doral Business district and continues to be a vital aspect of the cities commercial market.

Danny has replaced Bob Wunsch after his retirement and passing and is now acting as our Quality Control Manager. As previously stated, his experience brings a depth of understanding for Quality Control of all the phases of a project.

The newest project for the FRB is the new vault and remodel/expansion of the entire cash wing. This includes egress/ingress project to add lanes for ingress traffic and replace existing hydraulic bollards with wedge barriers at egress lanes and generation replacement project to replace 2 old generators with 3 new ones. In addition, the renovation and security upgrades of the Miami Offices involved design and installation of bullet resistant walls and doors protect the processing and handling areas while permitting tour takers to view the workings of the area. This project provided two new locker rooms; one for the Law Enforcement Group and one for Museum Visitors. Additionally, this project created a new bullet resistant security barrier. By relocating supplies, the bank was able to gain a large open office layout with spaces and furniture to comply with the new branch standards. Offices have glass fronts and are positioned to allow managers to have views of the employee areas.



YEARS EXPERIENCE
36

EDUCATION
University of Colorado-Denver: Dual Masters Architecture/Solar Energy, (May 1986)
University of Louisiana, Lafayette, LA
Bachelor of Architecture, (December 1984)

Licensing & Memberships:
Florida Architect, AR-0016656
Florida Licensed GC, class A, CGC 57485
Florida Interior Designer, ID 5154
Florida Building Code Administrator, BU 1558
Florida Threshold Inspector, AR 016656
Florida Standard Building Plans Examiner PX1386
Florida Standard Building Inspector BN1937
Florida Certified continuous Education course provider and Instructor #BCAI-95
Certified By the Broward Board of Rules and Appeals in all applicable certifications above.
American Institute of Architects #30146579
National Council of Architecture Registration Board-# 53853



Marcus Unterweger, P.E., S.I., LEED AP

Principal

BENEFITS FOR THE TOWN OF SOUTHWEST RANCHES

- 22+ years in professional practice
- Previous working experience with various municipalities in Florida including Broward County, City of Miami, City of Hallandale Beach, City of Aventura, Palm Beach County, City of Lake Park, City of Clewiston, City of Pompano Beach, City of Hollywood, City of Coral Springs, Town of Belle Glade, City of Delray Beach, and City of Boca Raton
- Project Role: Mr. Unterweger will oversee the project from start to finish. He will represent MUE at meetings, presentations, and/or site visits. He will interact directly with the client, design team and contractors.
- LEED Certified

PROFESSIONAL EXPERIENCE

Mr. Unterweger is the President of MUEngineers, Inc. He is a Florida registered professional engineer with over twenty-two years of professional experience. His experience includes the structural design of educational facilities, municipal facilities, high-rise buildings, healthcare facilities, churches, clubhouses, building restoration, office buildings, pedestrian bridges and parking garages.

Marcus Unterweger has owned and operated MUEngineers since 2010, and leads a team of smart, pioneering professionals who share his vision and commitment to delivering superior results for the customers.

EDUCATION

Master of Engineering: Dipl. Ing. Technical University of Munich, Germany, 1999

Master of Business, Business School of Edinburgh, Britain, 2004

REGISTRATION

Registered Engineer
State of Florida
Reg. No. PE 63860

Registered Special
Inspector/Threshold
Buildings
State of Florida
Reg. No. 7027309

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

American Institute of Steel
Construction

American Concrete Institute

RELEVANT PROJECT EXPERIENCE

City Hall Renovation, North Lauderdale, FL-Principal-in-Charge. MUE is the member of the team for this specific contract. Our role will be the assessment and recommendations related to adding a second level on an existing municipal building.

Broward County professional Architectural and Engineering Continuing Services, Various, Broward County, FL-Principal-in-Charge. MUE is a member of the team for this pursuit. The first project as been determined and involves exterior renovation to the North Broward Regional Courthouse.

Consulting Services for Port Everglades, Hollywood, FL-Principal-in-Charge. A member of the team for the continuing services for civil engineering related to Port Everglades. Our current scope of work includes assessments, upgrades, and modifications to the Port Seacor building.

Senior Activity Center, Pompano Beach, Florida- Principal in Charge -A member of the team for the City of Pompano Beach for the structural design and engineering related to a new one-story senior activity community center.

Architectural and Engineering Continuing Services Contract, Deerfield Beach, Florida- Principal in Charge. MUE is a member of the team for this continuing services contract with the City of Deerfield Beach. Thus far, MUE has worked on two projects. The scope of work is related to parking lot modifications in anticipation of a new community center and the structural design of the new community center.

Flamingo Gardens-Meeting Room, Davie, Florida-Principal-in-Charge. Provided structural design services of a one-story and ~2,100sf meeting room building.

Engineering Services for Water and Wastewater Services, Broward County, Various, Broward County-Principal-in-Charge. MUE is the member of the team for this continuing contract. The first project has just started and involves modifications and design of a new pipe-bridge structure at a Lighthouse Point facility.

Coral Springs Fire Station #43, Coral Springs, Florida-Principal in Charge – MUEngineers, Inc. provided structural engineering for a brand-new 7,000 square foot fire station for the City of Coral Springs. This one-story, three-bayed fire station was designed to account for the inclusion of a kitchen, dormitory, watch office, communal living space, workout room, meeting rooms and the garage. MUEngineers, Inc. was a member of the team for the City of Coral Springs RFP, as a sub-consultant.

Continuing Contract for Professional Services for the City of Lauderhill, Various, Lauderhill, FL-Principal-in-Charge. Member of the team for this pursuit as the structural consultants. Projects included upgrades and modifications to several city recreational facilities, including new exterior awning structures, basketball court remodel, new maintenance storage building, and existing bathroom renovations.

Broward County Professional Engineering Consultant Services, Continuing Contract, Various, Broward County, Florida- Principal-in-Charge. MUEngineers, Inc. was a member of the team for this continuing contract with Broward County RFP, as a sub-consultant. We have actively worked on three separate scopes for this contract to date: a park walkway observation deck/tower remodel, a park gazebo restoration/remodel, and light pole assessments and restoration at various locations across the county.



Ricardo Madriz, P.E., LEED AP

V.P. of Engineering/Engineering Manager

BENEFITS FOR THE TOWN OF SOUTHWEST RANCHES

- 16+ years in professional practice
- Previous working experience with various municipalities in Florida including Broward County, City of Coral Springs, Town of Davie, City of Southwest Ranches, City of Pompano Beach, City of Miami Gardens, City of Lauderhill, City of Tamarac, City of Oakland Park, and City of Boca Raton
- Project Role: Mr. Madriz will oversee the daily project management, ensuring timelines are met, project is moving forward, reviewing project engineers work and answering and solving questions, communicating with the entire design team and final overall structural drawings.
- LEED Certified

PROFESSIONAL EXPERIENCE

Mr. Madriz is the Engineering Manager for MUEngineers, Inc. and bringing more than sixteen years of structural engineering practice and skill to the table.

He is incredibly knowledgeable in building structures and analysis, the latest software, and current building codes and industry standards.

Ricardo Madriz has experience in the structural design of educational facilities, municipal, facilities, high-rise buildings, building restoration, residential buildings, water related structures, office buildings and parking garages.

EDUCATION

Master of Engineering:
McGill University, 2004

Bachelor of Civil Engineering
McGill University, 2002

REGISTRATION

Registered Engineer
State of Florida
Reg. No. PE 68444

RELEVANT PROJECT EXPERIENCE

Planning and Design Services for Seven Park Facility Improvement Projects, City of Pompano Beach, FL- Project Manager. MUE is the structural consultant for this pursuit. Thus far, two projects have stemmed from this contract. A new community center and field modifications at McNair Park and field, dugout, and concession modifications at Kester Park.

Coral Springs Fire Station #64, Coral Springs, FL –Project Manager-Member of team for a new fire station closely matching the design of fire stations 43 and 95 previously designed and completed.

Architectural Consultant Services, City of Fort Lauderdale, FL-Project Manager. MUE is a member of the team for this pursuit for the City of Fort Lauderdale. There have been two projects stemming from this RFQ thus far: Provident Park improvements and remodel and repair of the City Hall Drive Thru.

White Course Park, Doral, Florida-Project Manager. MUE was responsible for the structural design and engineering of a new restroom building, foundation systems for new picnic shelters, foundations for light poles and wayfinding signage, and foundations for pre-engineered playground shade structures

City Park, Oakland Park, Florida-Project Manager. MUE provided structural engineering services related to improvements and modifications to City Park. Our services included the design of a one-story restroom facility, new one-story storage building, structural design of foundation for light poles, wayfinding signage and pre-engineered playground shade structures.

Veteran's Park, Tamarac, Florida-Project Manager. MUE provided structural engineering and design services for a new one-story restroom building structure.

Sunset Point Park, Tamarac, Florida-Project Manager. MUE provided structural engineering related to the design of a new one-story restroom building.

Coral Springs Fire Station #95, Coral Springs, Florida - Project Manager – Our involvement on this project was to participate in the structural design of a new ~11,000 sf one-story fire station. MUEngineers, Inc. was a member of the team for the City of Coral Springs RFP, as a sub-consultant.

Coral Springs Westside Maintenance Facility, Coral Springs, FL- Project Manager. Our office is a member of the team for this RFQ as a sub-consultant. We are providing structural consultant engineering for the renovation, redesign and repurposing of the Westside Maintenance Facility, Fire Training Academy and Police Firing Range for the City of Coral Springs.

SFWMD-South Broward Drainage District-RFQ, Southwest Ranches, Florida- Project Manager. MUEngineers, Inc. was a member of the team for the design of a new, one-story maintenance building, a covered parking area and a dumpster enclosure for the South Florida Water Management District continuing services contract.

Broward County Professional Engineering Consultant Services, Continuing Contract, Various, Broward County, Florida- Project Manager. MUEngineers, Inc. was a member of the team for this continuing contract with Broward County RFP, as a sub-consultant. We have begun the process of three phases for this contract, a park walkway observation deck/tower remodel, and a gazebo restoration/remodel and light pole assessments and foundation design.

Daniel E Davila, P.E.
Principal Engineer

Hire Date
06/13/2011

Years with other firms: 12

Education

Bachelor of Science, Civil
Engineering, University of
Florida, 2000

Registration

Professional Engineer,
Florida, 63014, 2005

Professional Affiliations

American Academy of
Environmental Engineers
American Society of Civil
Engineers
Florida Engineering Society
Florida Healthcare Engineers
Association

Certifications

Stormwater Management
Inspector

Mr. Davila has experience on numerous private and public clients that range from residential developers, industrial developers, municipalities, federal agencies, hospitals, universities, and educational institutions. His experience includes planning and design of stormwater systems, water and wastewater facilities, facilities planning, utilities master planning, infrastructure renewal, roadway design, and construction management. He has been the contract manager for small projects as well as large complex projects managing millions of dollars in design fees and several subconsultants.

Project Experience

Lift Station & Force Main Analysis. Chen Moore (CMA) is providing engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and to identify potential modifications to the lift stations. Modification will improve the system's efficiency and decrease operational and maintenance costs. Modeling of the City's infrastructure will entail analysis of approximately 11 miles of forcemain infrastructure and 28 lift station stations.

Traffic Calming/Complete Streets for Boulevard of Champions. Scope of services to provide professional civil engineering and landscape architectural services for the design, implementation, and construction administration for traffic calming measures utilizing complete streets strategies for approximately .78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale, from SW 64th Terrace to Seaview, including the Boulevard of Champions spur road to Colly Way.

Pompano Park Fire Training Tower. CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.

City Hall Parking Lot Expansion. . Chen Moore is the civil engineer to add three (3) parking spaces within the WTP/City Hall parking lot. The project entails, new asphalt, sidewalk modifications, paving and grading. The project design will be expedited and complete plans produced within a week.

BARC & SATC Civil & Landscape Dev Project. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018.



Patrick D Kaimrajh, P.E.
Senior Engineer

Hire Date

10/03/2011

Years with other firms: 3

Education

Bachelor of Science, Civil
Engineering, University of
Miami, 2010

Registration

Professional Engineer,
Florida, 78535, 2015

Professional Affiliations

American Society of Civil
Engineers
American Water Works
Association
Florida Engineering
Leadership Institute
Florida Engineering Society
University of Miami Civil
Engineering Industry
Advisory Board
Urban Land Institute

Awards

2017-2018 Miami-Dade ASCE
Engineer of the Year

Patrick Kaimrajh, P.E. serves as a senior engineer for CMA and specializes in leading and managing civil engineering design, drafting, permitting, and construction inspection. His 13 years of design and project management experience includes site development and neighborhood improvement, paving, drainage and stormwater management, sanitary sewer and stormwater pump stations, and water main projects. He has prepared and overseen engineering, drawings, cost evaluations, design reports and various permit applications. In addition, Mr. Kaimrajh has performed construction inspections for drainage, water main, sanitary sewer, and pavement. He also is skilled in AutoCAD Civil3D, ICPR, EPA SWMM, Cascade, HY-8, WaterCAD, SewerCAD, and StormCAD modeling and design software.

Project Experience

Highland Park - Synthetic Turf Field. The project consists of a new synthetic turf athletic field Highland Park, located at 491 SW 77 Terrace, North Lauderdale, Broward, FL, an approximately 4.01 acre property with a Folio ID of 4941-02-10-3730. The Client and property owner, City of North Lauderdale, intends to upgrade one of the existing natural grass fields to a synthetic turf field. CMA is providing civil engineering design, permitting, bidding assistance, and construction administration services. CMA has prepared this additional service proposal to provide specific purpose land surveying via a subconsultant.

Joint Government Center Campus DCP. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities. The new campus is intended to replace the existing County Governmental Center East and City Hall.

Federal Reserve Bank of Atlanta. CMA is providing Civil Engineering and Landscape Architecture Services for a new project at the Federal Reserve Bank of Atlanta branch in Doral, FL. The improvements include a new vault building on the east side of the property, fire line services, and enlarged concrete maintenance yard/area, new vehicular movements areas, new landscaping, and irrigation and adjustments to associated infrastructure to accommodate the new building.

Nancy J. Cotterman Center. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.

David E Castro, P.E.
Senior Engineer

Hire Date

09/15/2017

Years with other firms: 3

Education

Bachelor of Science, Civil
Engineering, University of
Puerto Rico, 2014

Registration

Professional Engineer,
Puerto Rico, 27186
Professional Engineer,
Florida, 85558
Engineer In Training, Florida,
1100021596

Professional Affiliations

American Society of Civil
Engineers

David Castro, P.E. is a Senior Engineer for CMA's engineering team and has extensive project experience with the design and permitting of drainage and sanitary sewer improvements along with the associated construction oversight. In addition, he conducted several studies that included directional engineering analysis for trenchless pipeline installations, river analysis, storm sewer design, flood analysis, erosion control, hydrologic and hydraulic studies, and irrigation studies. Mr. Castro expertise in HDD includes several drills under the ICW, railroads and roadways, and include HDPE and steel pipe.

Project Experience

Traffic Calming/Complete Streets for Boulevard of Champions. Scope of services to provide professional civil engineering and landscape architectural services for the design, implementation, and construction administration for traffic calming measures utilizing complete streets strategies for approximately .78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale, from SW 64th Terrace to Seaview, including the Boulevard of Champions spur road to Colly Way.

Pompano Park Fire Training Tower. CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.

Biscayne Aquifer Well #4. Chen Moore is responsible for designing and permitting a new raw water well for the City of North Lauderdale Water Treatment Plant. The initial assignment included a well siting analysis to determine the best location of the well. The new well design includes civil engineering, electrical engineering, instrumentation design and hydrogeological services and testing.

North Lauderdale Biscayne Aquifer Well Siting. Chen Moore and Associates will provide the City civil engineering and hydrogeological services to determine the location of a new raw water well. The well is intended to replace a damaged well. The project will include determining the well site taking into consideration the constructability, development, and operation of the well. In addition, Chen Moore will review water quality for existing wells and provide recommendations to improve the water quality of the City wells.

Sound Walls for Boulevard of Champions. CMA is providing engineering and landscape architecture services for the design and installation of approximately 4,300 linear feet of prefabricated sound walls, sidewalk enhancement, tree/landscape disposition and landscape restoration for approximately 0.78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale.

*Joel Peter Brownsey, P.E.
Senior Engineer*

Hire Date
01/03/2006

Years with other firms: 6

Education

Bachelor of Arts, Urban Planning, State University of New York at Albany, 2002
Bachelor of Science, Civil Engineering, Florida Atlantic University, 2014
Associate of Science, Surveying and Mapping, University of New Hampshire, 2000

Registration

Professional Engineer, Florida, PE86466, 2019

Professional Affiliations

American Society of Civil Engineers

Certifications

ESRI ArcGIS Certificate
Stormwater Management Inspector
MOT Workzone Traffic Control: Intermediate Level

Mr. Brownsey is a senior engineer in our Fort Lauderdale office and is responsible the design and permitting for site development and utility infrastructure improvements for both public and private clients. Additionally, Mr. Brownsey has experience in utility coordination and construction engineering support for neighborhood improvement projects and utility transmission and distribution installation projects.

Project Experience

Lift Station & Force Main Analysis. Chen Moore (CMA) is providing engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and to identify potential modifications to the lift stations.

Joint Government Center Campus DCP. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities.

Nancy J. Cotterman Center. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.

BARC & SATC Civil & Landscape Dev Project. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018. Some of the sustainable systems designed by Chen Moore included a rainwater harvesting system that utilized stormwater runoff for some of the building plumbing needs.

North Lauderdale Water Main Modeling. Provide professional civil engineering services for the hydraulic modeling to assess the City's water main system in regards to fire flow analysis and overall flow capacity to identify flow adequacy and necessary fire line upgrades for the City Fire Department Insurance Services Office (ISO) class 1 requirements and compliance for water supply.



*Cristobal A Betancourt, PLA,
AICP
Vice President of Landscape
Architecture/Planning*

Hire Date

02/14/2011

Years with other firms: 16

Education

Bachelor of Science,
Landscape Architecture,
Cornell University, 1995
Master of Science, Urban
Design, Royal Danish
Academy of Fine Arts,
School of Architecture, 1996

Registration

Registered Landscape
Architect, Florida,
LA6666941, 2008
Registered Landscape
Architect, New Jersey,
AA000949, 2006
Registered Landscape
Architect, New York, 001959,
2005

Professional Affiliations

American Planning
Association
American Society of
Landscape Architects
Florida Recreation and Park
Association
National Recreation and
Park Association
Urban Land Institute

Certifications

American Institute of
Certified Planners
Council of Landscape
Architectural Registration
Board

Mr. Betancourt is CMA's Vice President of Landscape Architecture and Planning. He has experience providing planning and landscape architecture design solutions for public and private sector clients. His team provides a full range of services starting with due diligence and master planning culminating in detailed site design. He is well versed in the use of low-impact development techniques specifically applied to site planning, has knowledge of local municipal codes, and is proficient in Florida's plant palette, local environmental conditions, and site-specific microclimates used to prepare aesthetic and functioning landscape designs. Mr. Betancourt leads multi-discipline teams for parks and recreation facilities throughout Florida, providing design, permitting, and construction observation services for many types of improvements, including athletic fields; pedestrian, bicycle, and equestrian trails; site amenities; playgrounds; boating and aquatic facilities; themed wayfinding; amphitheaters; landscape; hardscape; and irrigation.

Project Experience

Joint Government Center Campus DCP. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities.

Federal Reserve Bank of Atlanta - Vault Improvements. CMA is providing Civil Engineering and Landscape Architecture Services for a new project at the Federal Reserve Bank of Atlanta branch in Doral, FL. The improvements include a new vault building on the east side of the property, fire line services, and enlarged concrete maintenance yard/area, new vehicular movements areas, new landscaping, and irrigation and adjustments to associated infrastructure to accommodate the new building.

Nancy J. Cotterman Center. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.

BARC & SATC Civil & Landscape Dev Project. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018.





4341 S.W. 62nd Avenue, Davie, Florida 33314
T: (954) 585-0997 • F: (954) 585-3927 • www.stonersurveyors.com

James D. Stoner, P.S.M.
President

Professional Profile

Mr. Stoner is a second generation Land Surveyor, with over forty years of surveying experience in South Florida. He began his surveying career at Williams, Hatfield, & Stoner, Inc. working from the bottom as a Rodman, all the way up to Vice President of the Surveying Department.

Mr. Stoner founded Stoner & Associates, Inc. in 1988, based on the philosophy that attention to detail and quality work would create a successful firm. He manages all aspects of the firm's growth and development.

Mr. Stoner has supervised both small and large scale surveying projects. His firm has successfully completed numerous roadway and other various projects, while working directly with the clients and consultants.



Education

Associates of Science in Land Surveying
Palm Beach Community College in 1979

Professional Registrations

State of Florida Professional Surveyor and Mapper
License Number LS4039

Professional Affiliations

Florida Surveying and Mapping Society
Florida Surveying and Mapping Society – Broward Chapter
American Congress on Surveying and Mapping
Leadership Broward

Ryan A. Ruskay

President

Activities related to the evaluation of local, state and federal funding programs:

- 1998 - 1999 National Recreation Trails Program Council Member - Evaluated NRTPC applications and prioritized projects for funding. Funding originated from the federal government and was administered by the State.
- 1999 - 2001 FRDAP Evaluation Team Member - Participated in the evaluation of FRDAP applications. The Team determined scores for each project which resulted in a priority list that was presented to the Florida Legislature.
- Development of Capital Improvement Plans for the City of Oviedo, Town of Hypoluxo and the City of Key Colony Beach
- Development of Strategic Funding Plans for the Town of Bay Harbor Islands, Town of Jupiter, New Smyrna Beach CRA, City of Cocoa Beach CRA and City of Doral, City of Lenexa, Buckhead Greenspace Action Plan

Featured Speaker - Lectures on planning and obtaining funds for capital projects:

- Florida Finance Officers Association
- Florida Recreation and Parks Association
- Florida League of Cities
- Florida Institute of Park Personnel
- Florida Engineering Society

EDUCATION

Bachelor of Science, Political Science
Florida State University



DAN JEFFREYS – CHIEF COST ESTIMATOR / PROJECT MANAGER

Academic Background:

University of North Florida – Construction Management
University of Florida – Architecture Program

Computer Proficient:

- **RSMeans/CostWorks** * **Cost Estimating**
- **Bluebeam Revu** * **Cost Estimating**
- **Excel** * **Spreadsheets / Cost Estimating**

Professional Background:

With over 30 years of experience in the construction industry, Mr. Jeffreys has a broad range of knowledge in the field, including Cost Estimating, Project Management, Scheduling, and Value Engineering. His background consists of a wide variety of Residential, Commercial, and Industrial projects, including Retail Structures, Restaurants, and Tenant Buildouts work. His experience involves new construction, renovation, and restoration projects. Mr. Jeffreys possesses skills in planning and supervising diverse projects in various locations, with a proven ability to maximize efficiency of multi-faceted, deadline-oriented projects.

Project Experience:

Construction Management/Owner's Representative:

- Pilot House Condominium Restoration – Fort Lauderdale, FL (2007 – 2009)
- Crystal Lakes Apartments (New Affordable Housing) – Hollywood, FL (2006 – 2007)

Cost Consultant/Estimator (Civil Projects):

Broward County – Greenways Corridor Plan, Sunrise Boulevard Streetscape Improvements (Sidewalk, Landscaping, Lighting Beautification), Central Broward County Neighborhood Improvement (N.W. 35th Avenue), Las Olas Corridor Improvements, and Fort Lauderdale Beach Streetscape Improvements, • **City of Lauderdale Lakes** – Greenway Beautification and Street Improvements from State Road 7 to NW 21st Street • **City of Hollywood** – Young Circle Improvements (Buildings/Site Development/Amenities) • **City of Tamarac** – North 22nd Avenue Drainage Improvements • **City of Pompano Beach** – Pompano Beach Boulevard Streetscape Improvements (Utilities Systems, Street Repaving, Beach Plaza, Sidewalks, Restrooms), Hillsboro Inlet Bridge Structural Improvements, and 9th Avenue Bridge (New Façade and Sidewalks), McNab Road Streetscape Projects • **Fort Lauderdale International Airport** – Airfield Development Program (Aircraft Ramp, Taxi-Lanes, Apron) and Perimeter Road Enhancements • **City of Fort Lauderdale** – Melrose Park Northeast (Road and Utilities Restoration), Almond Avenue and Fort Lauderdale Beach Streetscape Improvements • **City of Miami Beach** – Indian Creek Drive (Water and Sewer Projects) and Public Works Department Green Space Parking Lots,; Lincoln Road District Master Plan – Infrastructure & Pedestrian Improvement (Miami Beach) • **Biscayne Landing, Planned Community** – Grading, Water & Sewer Detail Plans and 143rd Street Roadway Improvements (North Miami) • **Palm Beach County** – South Flagler Sanitary Sewer & Development of 765 Miles of Trails throughout Palm Beach County for Biking/Hiking/Canoeing/Equestrian/Paved and Unpaved Multi-Use) • **City of Coral Springs** – Sidewalk Improvements along 110th Avenue (between Sample and Wiles Roads)

Other Expertise in the Construction Field:

Feasibility Studies, Constructability Reviews, and Development of Projects of Various Sizes



CPZ Architects, Inc.- All Florida

State of Florida Department of State P02000128253
CPZ Architects, Inc. AA26000685
Chris P. Zimmerman AR0010995
Broward County Taxes Receipt # 316-353
Receipt #1CP-16-00021914
Plantation Tax Certificate Account #OC0203663

MUE Licenses- All Florida

State of Florida, Department of State P10000100735
MUEngineers #29348
Marcus Unterweger #63860

Osborn Engineering- All Florida

State of Florida Department of State F05000005133
Osborn Engineering CA27367
David Gotwald PE#89154
Christopher Durham PE#76655

Terracon Consultants

State of Florida Department of State: F04000000114
Terracon Engineering CA8830
Terracon Geology GB496
Rutgandha Nulkar PE70625
Hugo Soto PE36440
Brain Brandon PWS#3405
Gary Howalt PWS#663
Steven Harrison MRSA#508/P.G.1390

Construction Management Services (CMS)

State of Florida Department of State: 659282

Chen Moore & Associates

State of Florida Department of State: J41454
Chen Moore & Associates Engineering CA4593
Peter Moore PE#58709
Gregory Mendez PE64718
Patrick Kaimrajh PE78535
Chen Moore & Associates Landscape Architecture LC26000425
Cristobal Betancourt LA6666941
Eric Harrison LA6667129

RMPK Funding

State of Florida Department of State: F09585
Ryan Ruskay PE82325

Stoner & Associates

James Stoner LS4039



RICK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT CORPORATION HEREIN IS CERTIFIED UNDER THE
 PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

CPZ ARCHITECTS, INC.
 4316 W BROWARD BLVD
 PLANTATION FL 33317

LICENSE NUMBER: AA26000685
EXPIRATION DATE: FEBRUARY 28, 2021
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Ron DeSantis, Governor Halsey Beshears, Secretary

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DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

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ZIMMERMAN, CHRISTOPHER P
 CPZ ARCHITECTS, INC.
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 PLANTATION FL 33317

LICENSE NUMBER: AR0010995
EXPIRATION DATE: FEBRUARY 28, 2023
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Ron DeSantis, Governor Halsey Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
 PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

BARRY, JOSEPH JAMES
 10354 BRASILIA ST
 COOPER CITY FL 33026

LICENSE NUMBER: AR96502
 EXPIRATION DATE: FEBRUARY 28, 2021

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State of Florida
Department of State

I certify from the records of this office that CPZ ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on December 2, 2002.

The document number of this corporation is P02000128253.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on March 16, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
 Great Seal of the State of Florida
 at Tallahassee, the Capital, this
 the Eighth day of June, 2021*


Randy Rice
 Secretary of State

Tracking Number: 3892645579CE
 To authenticate this certificate visit the following site, enter this number, and then follow the instructions displayed.
<https://services.usdoj.org/Filing/CertificateOfStatus/CertificateAuthentication>

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DESCRIPTION OF RELATED FIELDS

SERVICES

- Site/space Planning
- Programming
- Specifications
- Project Phasing
- Cost Estimating
- Planning & Scheduling
- Feasibility Studies
- Conceptual Design
- Architectural Design
- Historical Preservation
- ADA Analysis & Design
- Engineering/Consultant Coordination
- Bidding/Permitting
- Construction
- Administration
- LEED Design
- Sustainable Design
- Computer-Aided Design
- Building Information Modeling (BIM) 3-D
- Renderings

PROFESSIONAL AFFILIATIONS

- American Institute of Architects
- County Business Enterprise (CBE)
- Plantation Chamber of Commerce

REPRESENTATIVE CLIENTS

- St. Lucie County
- Broward County
- City of Coral Springs
- City of Fort Lauderdale
- City of Lauderdale Lakes
- City of Margate
- City of Miami Gardens
- City of Sunrise
- City of Coconut Creek
- City of Miramar
- City of Dania
- City of Tamarac
- City of Hollywood CRA
- Town of SW Ranches
- Town of Davie
- Midgard Management
- Crimson Services
- Patrinley
- U.S. Federal Reserve Bank
- Broward Sherriff's Office
- NSU



Founded in 2002, CPZ is a small firm where the Firm Owner and Principal, Chris P. Zimmerman, is involved and oversees all projects. Chris's personal history includes *growing up in Fort Lauderdale and having over 36 years of GOVERNMENTAL experience in providing Architectural Services IN Broward County.* Mr. Zimmerman served 10 years as the *City of Fort Lauderdale's Architect* and is a licensed Florida General Contractor. It is this ownership and reputation that is important and assures that our projects are completed to a high standard. This experience only helps to further our ability to provide quality Construction Management Services to our Clients. His special combination of experiences offers a unique perspective and approach to design.

CPZ Architects is a (17) person Architectural firm. The office staff includes (4) Registered Architects including a registered General Contractor, (4) Project Managers including (1) LEED® AP and (1) LEED GA Professional, (10) Associate Architects and (2) office support staff. This comprehensive staff provides a wide variety of design and construction experience to assist the city in the successful completion of your projects. A *Senior Project Manager* is assigned to each "Client" and not just to a project. *You will have the same Senior Project Manager from the start of a project through the end of construction, also providing the continuity required for a successful project completion. This establishes a relationship with our clients and over time helps assist our clients with a genuine understanding of their needs.*

The Town of Southwest Ranches will benefit from Chris's 39 years of past and current experience with many other successful projects which include but not limited to; several EOC (Emergency Operation Facilities), Public Works Fleet Maintenance Buildings, Public Works Building Renovations, Facility Needs Assessments, Space Programming and LEED Certified Projects. CPZ Architects, Inc is fully capable of handling multiple projects in size and type. The greatest testament to the *quality of our service* can be seen in our *repeat Clients*. The experience we have gained has provided us with an *understanding of the Government Owner and the pride of Ownership for your own buildings and Town Image.*

Space Need Analysis

The City of Delray Beach Police Department hired CPZ to complete a needs and assessment study of their existing Police Department Facilities to determine if the existing building could be renovated or based on the results of the assessment report build a new Police Facility. CPZ Architects has completed a needs assessment of the Delray Beach Police Station outlining their current needs and providing an estimate of the future space



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DESCRIPTION OF RELATED FIELDS

needs for the next 10 years. A conceptual master plan was developed for two possible solutions to their space needs along with budgetary estimates. Option 1 included using the existing facility and expanding around the facility along with construction of parking garage. The second option was to construct a completely new multi-story facility on the back part of the site, while maintaining operation in the existing facility. Upon completion of the new facility, demolish the existing facility and construct the new parking garage. CPZ Architects has now been retained to provide a needs assessment for the City Hall and Community Center Site.



Schematic Design, Construction Documents



CPZ Architects Inc. was retained to provide master planning and harden their Existing Public Works Building for the City of Coral Springs. The existing Westside Complex will be designed to be developed in phases to an overall campus master plan. The Overall Campus Master Plan will include the following: Demolition of existing Westside Maintenance Building. This site is planned for a future parking garage equipped with a car wash. (4150) Renovations, upgrades, and site improvements to existing facility to house Fire Administration, Fleet, Central Stores, City Clerk Storage, and HR Storage. Renovations, upgrades and site improvements to Fire Training Facility. Renovations, upgrades and site improvements to Police Firing Range Facility. Renovations, upgrades, and site improvements to existing Carpenter Shop Building to house Streets Division.



CPZ Architects, Inc. was selected to provide design, permitting, planning, engineering and construction administration services for a new facility to consolidate Port Facilities Maintenance and Operations from the current functions that are located within various buildings throughout the Port Everglades campus into a central location. The Project is intended to take place in three phases. The first phase will be the programming phase. The second phase will be the design and preparation of construction documents and permitting phase. The third phase will be the construction of the facility.



Hardened and renovated the existing three story 45,000 square foot Coral Springs Police Station and added a new 11,500 square foot two story addition for Fire Administration and Emergency Operation Center. The renovation included new impact resistant windows and doors, new roof and any structural repairs that

needed to bring the building up to current code. The City of Coral Springs decided to renovate the interior of the building with the extra 4 million left over from the budget. Interior renovations include new HVAC, new fire sprinklers, new finishes, new paint, new lighting, and reconfiguration of spaces to meet the police department's needs.

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DORAL GLADES PARK

City of Doral

1514



Doral Glades Park



“I want to personally thank you and your team. People cannot get enough of how beautiful the building is. Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities. I truly appreciate your hard work and passion.”

Barbara Hernandez the Parks and Recreation
Previous Director for the City of Doral

Client Contact:

City of Doral
Lazero Quintero
Assistant Parks & Recreation
Director City of Doral
8401 NW 53rd Terrace
Doral, FL 33166
Lazero.Quintero@cityofdoral.com
(305) 593-6600

Construction Cost Estimate:
\$10,499,525

Amount of initial Design Fees:
\$1,023,425.81

Completion Date:
2019

boardwalk for nature walks, ample Parking and a 9,000+ S.F. contemporary “Nature Center” building comprised of such finishes as stained large heavy timber roof beams and stone veneered walls.

The Nature Center’s tall glass walls were oriented to the North to maximize daylight use with less heat gain. Other architectural features include a large dedicated vaulted ceiling nature exhibit room, large vaulted ceiling multipurpose room with moveable wall partitions., catering room, storage rooms, restrooms, science lab classroom for children, e-library, staff offices, meeting & break room, vaulted ceiling lobby area, projection room, remotely controlled lighting and VRF air conditioning systems and an adjacent open stepped down seating outdoor Amphitheatre with its stage edging the 12 acre Lake. Doral Glades Park took Honorable Mention at the 2019 Fort Lauderdale Chapter American Institute of Architecture Design Awards.

TOWN OF DAVIE FIRE RESCUE STATION #86 & FIELD OPERATIONS CENTER/COMMUNITY CENTER



Project Type
Governmental
New Construction

Services
Full Architectural

Construction Cost
\$5,287,283.00

Initial Design Fees
\$641,616.00 (including consultants)

Completion Date
2020

Client Contact
Town of Davie
6901 Orange Drive
Davie, Florida, 33314
Keith Pursell
754-581-0169

Client Goals / Results:

Project Elements:

- To provide a Building Design which harmonizes with the rural nature of the immediate neighborhood as well as reflecting the desired overall identity of the Town of Davie
- The Center is designed to withstand a category 5 hurricane and doubles as the Emergency Operation Center during a hurricane.
- The structure is approximately 11,053 square feet
- The Facility houses ten Fire Fighters and supporting staff 24/7 plus have a comfortable Office space for Fire Dept. daily business activities
- The Center consists of a full commercial grade Kitchen and (3) multi-purpose rooms open to the community and existing park.
- The Station is designed with three full bays, which will easily accommodate any size apparatus, flanked by supporting rooms which include a Decontamination Room, Cascade Oxygen Room, Bunker Gear Room, Gym.
- The facility has a 100% backup emergency generator with automatic transfer switches for uninterrupted services.
- The site has an apparatus drive up re-fueling area



Project Type
Governmental

Services
Architectural Schematic
Planning

Construction Cost
\$6 Million

Initial Design Fees
\$19,500

Completion Date
TBD

Client Contact
Town of SW Ranches
13400 Griffin Road
Southwest Ranches, FL
Emily S. McCord
954-343-7453

Client Goals / Results:

“Based on CPZ Architects past fire station experience and long-term relationship with Southwest Ranches, we asked to review three city site for the feasibility of adding a new Fire Station Facility. CPZ prepared three different site plans. Out of the three sites suggested by the client, the lot located at 4801 SW 198 Terrace, FL 33332 best meets the requirements for development. The project will include the design of a new, single-story fire station of approximately 10,600 square feet including site work. The prototype station designed by CPZ Architects includes the addition of a fourth bay with the intention to reduce design costs and provide the city with a larger more efficient station.



Project Type
Governmental

Services
Full Architectural

Construction Cost
\$2.9 million

Initial Design Fees
\$371,294 (including consultants)

Expected Completion Date
2023

Client Contact
Robert Hunter
(954) 344-1841



Client Goals / Results:

The project consists of the Restoration and Renovation of a 10.72-acre city park located within the City of Coral Springs. The project includes the repurposing of an existing 5,108 sf Fire Station building into a Community City, the grinding and resurfacing of existing walkways and surface parking, the addition of a Community Garden, the renovation of an existing canopy pavilion structure and the construction of an elevated boardwalk over a natural preservation area.

COCONUT CREEK LAKESIDE PARK AMPHITHEATER

COCONUT CREEK, FLORIDA



Client Goals / Results:

The Lakeside Park Amphitheater project in Coconut Creek is part of an extensive renovation of an existing parcel as well as the redevelopment of a new adjacent parcel totaling approximately 589,633 SF. In addition to the new 2300 SF Outdoor Amphitheater, Park upgrades include a 900 SF restroom building, (2) 40' x 50' basketball courts, (4) 30' x 50' pickleball courts, (1) multi-purpose athletic field (approx. 195'x330'), outdoor fitness equipment area, parking lot for approx. 50 vehicles, an 8' wide pedestrian walkway, drinking fountains, park benches, bicycle racks, trash/ recycling receptacles, as well as a Food truck staging area.

The concrete amphitheater was designed with two prominent wing walls that organize the spaces in a very similar way to the Coconut Creek butterfly. Landscape planters begin to further integrate that connection to nature. The building accomplished client goals of providing a new site amenity, being easy to maintain, and conceptually tied to the City of Coconut Creek. The project as a whole is currently going through site plan approval and is slated for completion in early 2024.



Project Type

Governmental/Parks

Services

Full Architectural

Construction Cost

\$6 Million

Initial Design Fees

\$472,246

Completion Date

2024

Contact

Brian Rosen
(954) 545-6614





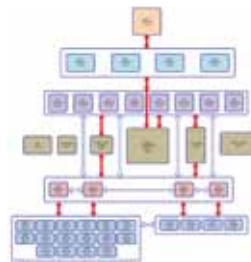
PROJECT UNDERSTANDING & APPROACH

CPZ Architects maintains a small firm environment, which allows the Owner to be involved in the management of every project that comes through the office. Your Facility will have the benefit of the same Senior Project Manager who will handle all aspects of the project. They will do the actual production work for the project and see it through to the end of construction. We maintain the same staff on your project, from start to completion of construction, thereby, assuring the Town of a seamless process. This also assures that what was discussed and envisioned during the design is managed all the way through to the end of the project.

Programming

CPZ Architects will work with the Town to incorporate all of the design elements such as a community center expansion, playground, a multi-use field (soccer/football), new baseball field, bleachers, dugouts, and batting cage.

The first part of the project is the programming and recommendations report. In this phase the design team will meet with staff to review all the project goals and gather all the analysis data (project questionnaire). Then we will meet with all the departments concerned and determine the project specific needs, requests, and budget for the entire project. These meetings are essential for the Design team and Town staff to work together. During the programming phase we will meet on the site with our design consultants and provide a due diligence site report. This due diligence report includes all discipline reviews and code analysis, zoning requirements and Town and County ordinances review. CPZ will also meet with Planning and Zoning during this phase to review the entire project for master planning and site plan approval process. We also request our clients to provide a survey and the geotechnical services during this phase. If not provided we will include in our scope if requested by Town. Once all programming requirements mentioned above are completed, the design team will issue a programming report.



Schematic Design

Once the programming phase has been completed and with the scope in hand, we will develop a project milestone schedule and begin schematic design. As a starting point, our project manager will develop several preliminary master plan and floor plan options for the Community Center, park amenities and site improvements for review and then request a meeting with the *Town* and selected staff for a *Charrette type meeting where we spend a day to review their ideas and comments and develop the details of the master plan and floor plan options and all the specific requirements based on the programming report.* Based on our feedback from meetings, we will make changes and submit the selected master plan and floor plan schematic drawing to our cost estimator to generate a schematic cost estimate for the project. As part of the schematic design phase of your project we will review *all agency reviews and permitting that will be required and ADD them to the schedule.*



Design Development

Upon written acceptance of the schematic design from the Town we will work with our design team to develop the design of your project. The project will be broken up into two main design elements: Site Design and Building Design for the Community Center. The Site Design portion will be completed first. This will help *expedite the drawing completion for both Site Plan/DRC permitting and the Civil Engineering permit process.* The Building Design process will focus first on the overall floor plan and building exterior to support the Site Plan approval process. Regularly scheduled team meetings, at which the Project Manager and all design consultants will be present, enabling us to effectively coordinate the design with all the mechanical, plumbing,

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PROJECT UNDERSTANDING & APPROACH

electrical, civil, and structural aspects of this project. We will review code requirements, zoning regulations, and Town ordinances regarding this project. A preliminary meeting with your Building Department and any other government agencies will be conducted to assure that our review agrees with theirs. This will assist in minimizing surprises during the permitting process

Construction Documents & Specifications

The normal design process will be followed as closely as possible, but many items will overlap. We will provide many submittals to the Town on a continuous basis for review, including 60% 90% and 100% submittals for the Town's sign off (Schematic Design, Design Development, and Construction Documents).

As the documents progress, we will convene project progress meetings with your office/staff to review and comment on design as well as to discuss finishes, etc. **Formal meeting minutes are issued to all parties after each meeting.** These minutes are also copied to other Town Staff and Consultants as appropriate to assure that all parties remain in the loop. The meeting minutes serve as documentation of decisions made as well as a check list and follow-up list of items that need to be accomplished. Finally, the meeting minutes are brought back to the subsequent meeting and reviewed for progress and resolution. Our office is very committed to providing the Town with the **most accurate and up to date cost estimating for your project.** On our team is Construction Management Services (CMS), Mr. Dan Jeffreys. He will be providing a **detailed cost breakdown at each phase of the project (SD, DD, and CD)**, to assure the Town that the project is within budget. CMS has worked with our office for over 10 years and has always maintained the budget and provided ideas to help reduce costs as well.

We will review the project construction estimates or opinions of cost as design progresses in consideration of your project budget. This is where the importance of our cost estimator comes in. Through the design phases we will receive updates of the cost estimate. We can then go to our consultants to get ideas on value engineering where we can change various aspects of the design to fit the Town's budget without compromising the overall design.

Permitting & Bidding

Upon completion of construction documents, we will prepare documents for permitting. Our full design team is well versed in submitting plans to local and state agencies for permit. As part of our design process, we will meet with your Building officials as needed both during the design phase and during the permitting process. We will respond to building department comments as they arrive. Project Specifications will be compiled by our office. These documents will be coordinated with the Town to incorporate all the Town's bidding and contract requirements. The procurement process of the General Contractor will be especially important to the successful completion of your project.

Construction Administration

Once the Town has selected a contractor, CPZ will prepare a Construction Issue set of documents incorporating all bidding clarifications and permit revisions. **We encourage a true "Team" approach with the Contractor** to help assist them in their success. We are available to answer questions and provide any additional input and suggestions during this process. We are "open minded" to any suggestions from the contractor to help expedite the project or provide a better project. **Shop drawings are carefully reviewed by our entire team** to help coordinate the products and materials into the project. CPZ Architects reviews every shop drawing, even if our engineers review them also. We do require the **Contractor to take an "active" roll in the process as well to assure what is being submitted is "specifically" submitted for this project** and not just a generic submittal.

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Construction Administration will be performed throughout construction. This will include reviewing shop drawings, attending construction meetings and providing detailed minutes to all attendees, possible field revisions, and reviewing and approval of pay applications from the contractor.

- **Electronic Construction Schedule.** This shall be submitted and approved before construction starts and will be reviewed monthly with each pay request and updated as required. We consider this to be the single most important document to manage the project and review the contractor's relevant knowledge of the project. Our requirements are very specific and detailed regarding this submittal.
- **Shop Drawing submittals** and processing – All submittals must be reviewed and stamped by the General Contractor prior to submitting to our office. This helps assure the general contractor has reviewed the submittals.
- **Request for information** – All requests must be in writing and submitted through the General Contractor to the Architect only. We will not respond to any questions from any Sub-Contractors, nor will our consultants respond to the General Contractor or Sub – Contractors. This helps promote clear communication.
- **Site Meetings** – We recommend bi-weekly site meetings or more if the Town wants a more in-depth site review. ALL meetings are followed up with site meeting minutes and include construction site photos of the project. We are believers in the statement that a picture tells a thousand words. These minutes are usually distributed to all parties within 48 to 72 hours of the meeting. Items from each meeting are carried on the minutes until they are resolved. All this adds up to a detailed record of the job progress.
- **Minimize change orders** – provide explanation and suggestions for alternatives to optimize savings for owner.

Schedule Control

Our Firm works with our clients to determine the project schedule at the start of the project to include the Design Phase, Permitting Submittals, and estimated construction phase. We create an electronic schedule that can be maintained throughout the project. This schedule is reviewed at the completion of each phase of the project. If the project falls behind schedule, we determine what is required to bring the project back on schedule and make the necessary revisions. We can add more people to the project, extend work hours or both if these methods will expedite the project. Other scheduling solutions may include changing the sequence of activities to maintain the project moving to completion. As the project develops, we will add all the permitting requirements and time frames required, thereby allowing us to focus those tasks that allow us to expedite the permit process, while at the same time finishing the construction documents.

Our approach to a *(timeline) for effectively managing and executing the work in optimum time*".

- For each project, we utilized *MS Project* for preparing timelines and project scheduling.
- Our experience has proven that it is usually not our team's ability to execute the design quickly, but the time required to process the design through all the Town and County reviews. As part of the schematic design phase of your project we will review *all agency reviews and permitting that will be required and ADD them to the schedule.*
- Establishing a timeline with all the reviews and permitting requirements allows us to focus on what is needed for these items and execute them first, then finish the remaining items while the permitting is being processed.



Each project is managed by a Licensed, Registered Architect. Our firm has four registered Architects on staff. Three of the Architects review the in-house architectural drawings & specifications as well as the drawings and specifications of all of the consultants. This process provides two set of eyes on each project. We conduct review meetings with ALL the project consultants together to review the relationships of all disciplines. At the conclusion of these meetings, copies of the marked-up drawings are provided to ALL consultants.

“With Age Comes Wisdom”

CPZ Architects has had the good fortune of hiring and having on Staff, Mr. Adnan (Danny) Ezzeldine, AIA. Danny is a Senior Architect and a previous Chief Building Official with the City of Plantation for over 20 years. Danny is also a licensed General Contractor offering an insight to constructability of each project and when reviewing construction documents. Danny has joined our office as our Quality Control Manager. His numerous years of experience has provided him with not only almost every possible design problem, but the wisdom to solve them. Danny meets with all of our staff and reviews the construction documents during their development and at the completion, prior to finalizing. It is this 30+ years of experience that assures your City that your project will have the Quality Control required to ensure the successful completion.

Danny’s experience working in the Building Department as a Chief Building Official, Licensed Architect and General Contractor brings real knowledge and wisdom to our firm. Danny’s years of knowledge and extensive plan review experience mitigate errors and omissions on our projects. ***Overall, our projects maintain a change order rate of less than 5% regarding any issues with our construction documents, further testament to our quality control procedures.***

Cost Estimates

Quality drawings and details play a significant role in the accuracy of these cost estimates. CPZ Architects prides itself on the ***technical quality*** of our construction documents and specifications. Clarity in communicating the ***complete design and construction details*** is valued as a company culture. As testament to that commitment, it becomes evident when the project is “bid” by the client. When the bids are spreads apart and vastly different it shows that the documents were not clear to all bidding the project. ***Our projects are consistently bidding with the bids remarkably close, proving those documents were clear and detailed. Our close relationship and past experience with CMS (Construction Management Services will provide Miami Village with successful projects that will be on time and in budget.***

All phases of estimating are important in ***construction cost control*** during the design of any project, while at the same time providing Constructability Reviews to minimize and/or eliminate any potential change orders by the General Contractor during the construction process based on conflicts between disciplines, drawings and specifications. CMS considers its approach to Cost Control/Estimating to be of utmost importance in maintaining a project within the required budgetary constraints during the Design Process. CMS, Inc. has been situated in Broward County since its inception in 1976, incorporating in 1980. CMS Inc.’s staff has been providing Construction Management (Project Management)/Owners’ Representative and Cost Estimating/Cost Consulting services in the Tri-County area to both public and private entities—including governmental agencies such as cities, counties, school districts, and airports—consistently performing its services with an impeccable track record.

With over 150 years of combined experience in the Construction Industry, CMS, Inc.’s team of professionals can provide its clients with accurate cost data and effective management skills to assist in the evaluation of the cost impact of construction. CMS Inc.’s diverse staff of is its greatest resource. With extensive backgrounds and knowledge in all areas of Architecture/Engineering and Construction, each member contributes immensely to our successful history of projects completed within budgetary constraints without sacrificing user requirements or aesthetics.

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QUALITY CONTROL & QUALITY ASSURANCE

CMS, Inc.'s experience includes, but is not limited to, expertise in the following areas:

- Construction/Program Management/Owner's Representative on large city/county projects;
- Cost Estimating/Cost Control in a variety of private, municipal, county, and federal projects;
- Value Engineering in reducing construction cost at various levels of design;
- Constructability Reviews and Evaluations prior to solicitation of bids;
- Claims Avoidance, Analyses, and Negotiations of construction claims and/or change orders;
- Project Management of multiple public and private projects;
- Expert Witness representing clients through their attorneys;
- Preconstruction and Construction Phase Scheduling;
- Contract Administration for various city/county projects;
- Construction Inspections.

Technical Qualifications & Expertise

CPZ Architects prides itself on the *technical quality* of our construction documents and specifications. Clarity in communicating the *complete design and construction details* is valued as a company culture. As testament to that commitment, it becomes evident when the project is "bid" by the client. When the bids are spreads apart and very different it shows that the documents were not clear to all bidding the project. Our projects are consistently bidding with the bids very close, proving those documents were clear and well detailed. Out latest example is Fire Station 64, which bids were received on September 29, 2021. Below are the bid results and the three bids were within 3%.

CONSTRUCTION OF CORAL SPRINGS FIRE STATION 64 BID NO. 21-B-321F TABULATION				
Vendor	Ahrens Enterprises, Inc.	Burke Construction Group, Inc.	Gulf Building, LLC	
Phone	561-863-9004	305-468-6604	954-492-9191	
City	Lake Park, FL	Doral, FL	Fort Lauderdale, FL	
Total Base Bid	\$4,920,842.00	\$4,892,069.01	\$5,015,545.00	
Cellphone Signal Testing Allowance	\$75,000.00	\$75,000.00	\$75,000.00	
Miscellaneous Work Allowance	\$250,000.00	\$250,000.00	\$250,000.00	
Total Bid Amount	\$5,245,842.00	\$5,217,069.01	\$5,340,545.00	
Add Alternate #1 Monument Sign	\$15,738.00	\$22,580.00	\$16,173.00	
Add Alternate #2 Level "E" Fixed Laminated Insulated Impact Resistant Windows	\$0.00	-\$24,000.00	\$31,169.00	
Grand Total with Add Alternates	\$5,261,580.00	\$5,215,649.01	\$5,387,887.00	

*If the Contract is to be awarded, it will be awarded to the most responsible and responsive Bidder for the Bid whose evaluation by CITY indicates to CITY that the award will be in the best interests of the CITY, and not necessarily to the lowest Bidder for the base bid or base bid plus add alternate bid at the City's sole discretion.

Budget Considerations

With today's market, as volatile as it is, it is becoming very difficult to predict the cost of construction. We utilize a Cost Estimator on our projects to be as accurate as possible. For Martin County we provided an estimate of \$5 million for a new Fire Station on July 28, 2020. Bids were received on February 12, 2021. All bids were under our estimate and the top three bids were within 8%. This was prior to the current market.

RFB2021-3303
MARTIN COUNTY FIRE RESCUE STATION #14
DATE ADVERTISED: FEBRUARY 12, 2021
BID DUE DATE: APRIL 14, 2021 @ 2:30 PM

CONTRACTOR NAME	BASE BID	ADDITIVE ALTERNATE 1	ADDITIVE ALTERNATE 2	ADDITIVE ALTERNATE 3	DEDUCTIVE ALTERNATE 1
AHRENS COMPANIES	\$ 4,771,933.00	\$ 306,658.00	\$ (27,400.00)	\$ 49,940.00	\$ 163,180.00
HEDRICK BROTHERS CONSTRUCTION CO, INC	\$ 4,730,821.23	\$ 239,952.47	\$ (29,109.49)	\$ 34,952.63	\$ 153,872.35
KIRCHMAN CONSTRUCTION CO.	\$ 4,682,700.00	\$ 422,000.00	\$ (11,000.00)	\$ 38,000.00	\$ 134,903.00
THE MORGANTI GROUP, INC.	\$ 4,357,000.00	\$ 264,000.00	\$ (12,100.00)	\$ 13,500.00	\$ 149,426.00
VERDEX CONSTRUCTION LLC	\$ 4,956,188.76	\$ 575,850.00	\$ (16,500.00)	\$ 42,900.00	\$ 150,070.00
WEST CONSTRUCTION INC.	\$ 4,795,958.00	\$ 264,190.00	\$ (8,500.00)	\$ 36,979.00	\$ 154,066.00

DEMANDSTAR STATISTICS:

NUMBER OF BIDDERS: 6
NUMBER OF PLANHOLDERS: 66
NUMBER OF SUPPLIERS NOTIFIED: 587

Quality of Work

As an office that specializes in Municipal and Governmental Projects, we realize how important it is to meet and maintain technical requirements and provide complete designs. We feel that this process starts in the beginning with the overall project management philosophy. As Architects, we are the team leader, and we are well versed in maintaining the project on time and on budget.

CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317

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SECTION 2

“I want to personally thank you and your team. People cannot get enough of how beautiful the building is. Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities. I truly appreciate your hard work and passion.”

Barbara Hernandez the Parks and Recreation
Director for the City of Doral





RMPK FUNDING

Firm Profile

RMPK FUNDING is professional service firm located in Jupiter, Florida incorporated in the State of Florida June 5, 2002, specializing in obtaining alternative funding for municipalities across Florida. We currently represent dozens of communities throughout the State of Florida. Over the last seventeen years, RMPK Funding staff of grant professionals has worked with local communities to obtain \$220 million in funding. These funding programs have helped our client’s complete road and infrastructure projects, trails, cultural facilities and all types of recreational facilities. In addition, we have been successful in working with FEMA and other State and Federal Agencies in securing hurricane and disaster related funding. Our staff specializes in funding opportunities and has a wide range of experience in local, state and federal programs. In addition to obtaining grant funding, our staff provides a number of our clients with grant administration and strategic planning. Our corporate philosophy, to maintain a professional and attentive relationship with our clients, results in our ability to assess the needs of your community and to help address them by obtaining the necessary funding and project completion. We are committed to providing excellence and quality in all of the services we provide.

GRANT FUNDING ADMINISTRATION

RMPK Funding has extensive experience in administering state and federally funded capital projects, including construction projects, receiving assistance from the American Rescue Plan Act (ARPA). Since its passage in March 2021, RMPK Funding staff has begun working with local communities on planning for use of the funding and subsequent administration of the dollars being used to improve stormwater facilities, broadband access, utilities, and other infrastructure projects eligible to be constructed with ARPA funding.

Using past experience in successfully administrating projects utilizing federal funding, our staff provides comprehensive assistance to local communities, ensuring that not only grant reporting is done accurately but also that other aspects of the project such as procurement adhere to applicable federal requirements. These services include providing guidance on bid preparation, contracting, and working with contractors on completing the projects using Davis Bacon labor requirements.

We have found that incorporating this level of administration at the earliest possible part of the project schedule results in the most successful outcomes and compliance with federal funding requirements. Attentive grant administration is the key to the successful completion and reimbursement of grant projects. RMPK Funding takes care of the details of grant management so that your staff is free to handle the many other needs of your community.

Scope of Services

1. Review of Contracts (develop revisions, if necessary)
2. Prepare Federal Documents (if necessary)
3. Prepare and Submit Commencement Documents
4. Prepare and Submit Quarterly Status Reports
5. Prepare and Submit Reimbursement Requests
6. Prepare and Submit Closeout Documentation
7. Act as Liaison Between Grant Agencies and the City
8. Handle All Other Required Items (e.g., Amendments)
9. Provide Monthly Grant Management Status Reports
10. Meet with City Staff at least once quarterly to provide updates and as needed for specific issues

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SECTION 3



"I have worked for the City of Coral Springs for 28 years and have to say that CPZ is one of the best firms the City has ever hired." Chief Curan





Recent, current, and projected workload of the firm

Our current workload has projects at various levels of completion. As you review our workload summary below you will see several projects that are in the construction phase and nearing completion this year. This allows us to start shifting our resources over the next three months to add a new design project such as yours. Based on our work schedule, this is a perfect opportunity for our office. Our current workload will allow us to start immediately on your project. We would like the opportunity of meeting with you to discuss this further. If you have any questions and/or require additional information, please call.

Martin County Fire Stations #14 & #18, Florida

CPZ Architects completed construction documents for Martin County new Fire Stations #14 & #18. Fire Station 14 is located on Hutchinson Island and Fire Station 18 is in a Residential area in Martin County, Florida. The 12,389 sf. 1-story facility consists of 3 bays, 10 dormitories, gym, bunker gear room, quiet room, offices, scuba, shop, decon and a commercial grade kitchen. The same prototype station was used in two separate locations as a means of savings on Design and Construction costs for the County. Design of both new stations reflects the Key West style Architecture predominant in the adjacent residential neighborhoods at both locations.

Phase: Construction Administration Cost: \$5.1 million Completion: September 2022

City of Coral Springs Fire Station #64

In 2020 CPZ Architect's was selected to design the new Fire Station. The project will require the demolition of the existing building. The project will include the design of a new, single story fire station of approximately 8,000 square feet and all site work. The structure may include 3 bays, 8 bunkrooms, 3 unisex bathrooms, an exercise room, 2 offices, alarm room, day room, commercial kitchen, dining area, storage space, laundry facilities, backup power (with redundant plug). The station is planned to be built approximately 1000 feet North of the current structure. Once the new structure is complete and operational the existing station is to be demolished and restored as part of the adjoining park (Kiwanis Park). CPZ Architects completed both Coral Springs new Fire Stations #43 & #95. The same prototype station was used in two separate locations as a means of savings on Design and Construction costs for the city. It is the City of Coral Springs intent to substantially match the design for the two before mentioned stations. Phase: Construction Administration Scheduled Construction Completion: December 2022

Westside Maintenance Facility Master Plan, Coral Springs, Florida

CPZ Architects was retained to redesign the existing Westside Complex for the City of Coral Springs to be developed in phases to an overall campus master plan.

site. Phase: Construction Administration Cost: \$25 million Completed: September 2022

Flamingo Gardens Welcome Center, Davie, Florida

CPZ provided design services for the Welcome Center at the Flamingo Gardens, a botanical garden and bird sanctuary park in Davie, Florida. The facility will include a Visitors Center, gift shop, restaurant, multi-purpose rooms, and administrative offices and supporting spaces. Site improvements include new parking, site lighting and landscape upgrades. Phase: Construction Administration Scheduled Completion: 2023

Port Facilities Maintenance and Operations, Broward County

CPZ Architects, Inc. was selected to provide design, permitting, planning, engineering and construction administration services for a new facility to consolidate Port Facilities Maintenance and Operations from the current functions that are located within various buildings throughout the Port Everglades campus into a central location. The Project is intended to take place in three phases. The first phase will be the programming phase. The second phase will be the design and preparation of construction documents and permitting phase. The third phase will be the construction of the facility. Phase: Schematic Design Scheduled Completion: 2024



As an office that specializes in Municipal and Governmental Projects, we realize how important it is to maintain both the project schedule and budget throughout the projects.

Project Management – We maintain a small firm environment, which allows the Owner and Firm Principal to be involved in the management of every project. Your Town will have the benefit of a Senior Project Manager on all your projects and at your meetings. The SPM will handle all aspects of the project and will produce the actual documents for the projects and see it through to the end of construction. We maintain the same staff on your projects, from start to completion of construction, thereby, assuring the Town of a seamless process. This also assures that what was discussed and envisioned during the design is managed all the way through to the end of the project, We have a small office that targets local municipal projects. This allows us to “**Provide Quality Architecture that Builds Lasting Relationships**”. This is evident and verifiable through our ongoing Continuing Services Contracts which we have with many municipalities; several of them have been on-going since the start of this firm over 10 years ago and are continuing still today. Currently we have continuing services contracts with 10 municipalities ALL of which have always been renewed. This serves as a testament to the quality and commitment of our service.

Schedule Control – Our Firm works with our clients to determine the project schedule at the start of the project to include the Design Phase, Permitting Submittals, and estimated construction phase. We then create an electronic schedule that can be maintained throughout the project. This schedule is reviewed at the completion of each phase of the project. If the project falls behind schedule, we determine what is required to bring the project back on schedule and make the necessary revisions. We have the ability to add additional people to the project, extend work hours or both if these methods will expedite the project. Other scheduling solutions may include changing the sequence of activities to maintain the project moving to completion.

Cost Control & Estimates – At each phase of the design process we will review the cost estimate with our clients. One of the most beneficial services that we have utilized is the use of a consultant that specializes in cost estimating. We utilize the services of two local cost estimators to help maintain our costs. They provide a project breakdown that can be utilized to review the construction bids as well as the contractor schedule of values. Therefore, this process not only aids the Owner during design, but it also helps manage the successful contractor’s schedule of values preventing over billing. In addition, our firm president is also a Certified General Contractor, offering an insight to the constructability of each project.

Miami Gardens Community Center

CPZ Architects was retained by the City of Miami Gardens on recommendation by the City of Coral Springs to take over the completion of this 60,000 SF Community Center after the original Architect was removed by the city. Project was under construction when our firm took over and there were several items that had to be resolved and redesigned at the same time as not to delay construction. As such there were a number of change orders to meet code requirements and address construction concerns. We were able to finish the project on time and the City of Miami Gardens was very pleased with our performance and management of this complex project and retained our firm to complete an Amphitheater on the complex that was also completed on time and within budget.

Coral Springs Public Safety Complex

The only LEED Fire Station in Broward County. Harden and renovate the existing Police Station with a new two-story addition for Fire Administration and Emergency Operations Facility. Full re-configuration of their existing seven-acre secure site. Site work included state of the art security gating and monitoring systems, re-configuration of parking areas, full landscape work and the creation of attractive and functional exterior gathering spaces to add to the planned spaces to add to the planned new City Corridor along Sample Road and Coral Springs Drive. **Construction cost during bidding estimated at 12 million bids came in at 8 million.**

CPZ ARCHITECTS, INC.

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NO CONFLICT OF INTEREST

No member of CPZ Architects ownership, management or staff has a vested interest in any aspect of the Town of Southwest Ranches.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Chris P. Zimmerman, AIA,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 6 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Greter Perez
(Print Notary Name)

State of Florida at Large
My Commission Expires: February 26, 2025



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services

(Printed, typed, or stamped commissioned name of notary public)

CPZ ARCHITECTS, INC.

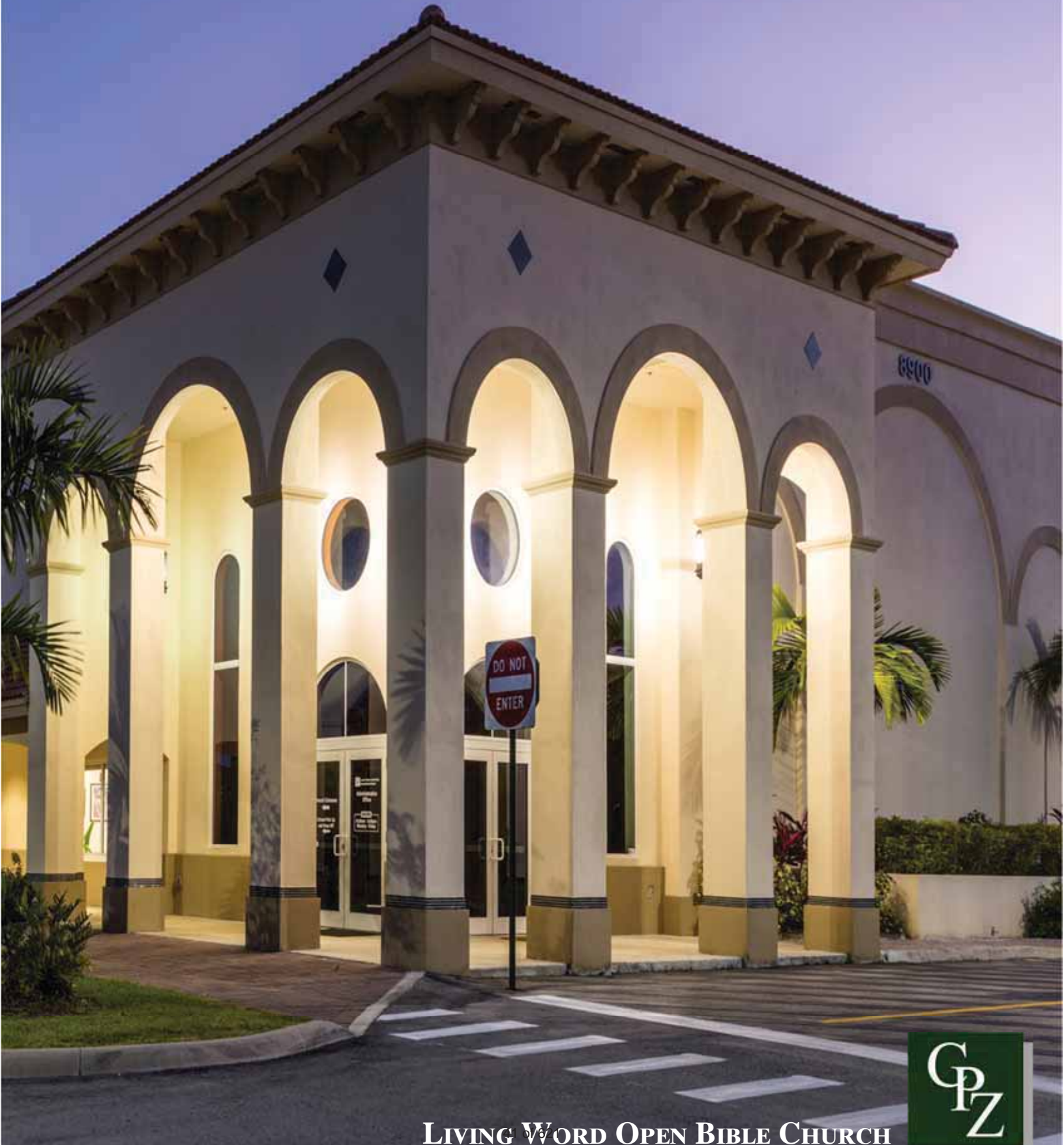
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SECTION 4



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX A
PROPOSER INFORMATION

NAME: CPZ Architects, Inc.

ADDRESS: 4316 W. Broward Blvd., Plantation, Florida 33317

FEIN: 57-1140055 CAGE: _____

LICENSE NUMBER: AR0010995 STATE OR COUNTY: Florida

LICENSE TYPE: Architectural
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: Chris P. Zimmerman, AIA

PROPOSER'S SIGNATURE: _____

PROPOSER'S NAME: Chris P. Zimmerman, AIA

PROPOSER'S ADDRESS: 4316 W. Broward Blvd., Plantation, Florida 33317

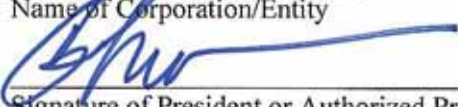
PROPOSER'S PHONE NUMBER: Office: 954-792-8525 Cell: 954-328-2276

PROPOSER'S EMAIL ADDRESS: Chris@cpzarchitects.com

By: 

CPZ Architects, Inc.
Name of Corporation/Entity

4316 W. Broward Blvd., Plantation, Florida 33317
Address of Corporation/Entity


Signature of President or Authorized Principal

By: Chris P. Zimmerman, AIA

Title: President (If the Proposer is a Corporation, affix corporate seal)



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below:

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST

TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Chris P. Zimmerman, AIA, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual or
 the President of CPZ Architects, Inc.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 4316 W. Broward Blvd., Plantation, Florida 33317

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Chris P. Zimmerman, AIA,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 6 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services



Notary Public

Greter Perez
(Print Notary Name)
State of Florida at Large
My Commission Expires: February 26, 2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX D
DRUG FREE WORKPLACE**

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____



PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Southwest Ranches
by Chris P. Zimmerman, AIA
for CPZ Architects, Inc.
whose business address is 4316 W. Broward Blvd., Plantation, Florida 33317

and (if applicable) its Federal Employer Identification Number (FEIN) is 57-1140055

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
- (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a "person" as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.


_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Chris P. Zimmerman, AIA
(Printed Name)
President
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 6 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services


Notary Public

Greter Perez
(Print Notary Name)
State of Florida at Large
My Commission Expires: February 26, 2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT


State of Florida)
County of Broward) ss:

Chris P. Zimmerman, AIA being first duly sworn deposes and says that:

- (1) He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of CPZ Architects, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Chris P. Zimmerman, AIA
(Printed Name)
President
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 6 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services


Notary Public

Greter Perez
(Print Notary Name)

State of Florida at Large

My Commission Expires: February 26, 2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: CPZ Architects, Inc.

Street address: 4316 W. Broward Blvd.,

City, State, Zip: Plantation, Florida 33317

Certified By: Chris P. Zimmerman, AIA
(Type or print)

Title: President

Signature:  Date: July 7, 2022

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: CPZ Architects, Inc.

Proposer's Name: Chris P. Zimmerman, AIA

Proposer's Address: 4316 W. Broward Blvd.,
Plantation, Florida 33317

Proposer's Phone Number: 954-792-8525

Proposer's Email: chris@cpzarchitects.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

AR00010995

PROPOSER: CPZ Architects, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 7 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is **personally known to me** or who has produced _____ as identification and who

did did not take an oath.



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services



Notary Public

Greter Perez

(Print Notary Name)
State of Florida at Large
My Commission Expires: February 26, 2025

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX I**

CERTIFICATE OF AUTHORITY (If Individual / Sole Proprietor)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that NA, as Principal or Owner
of (Company name) _____, is hereby authorized to execute the Proposal dated
20____, to the Town of Southwest Ranches and his execution thereof, attested by the undersigned, shall be
the official act and deed of _____.

(Company Name)

IN WITNESS WHEREOF, I have hereunto set my hand this__ day of _____, 20__.

Secretary:

(SEAL)

PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX J**

CERTIFICATE OF AUTHORITY (If Partnership)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Partners of the NA

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as of the Partnership, be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:

(SEAL)

PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 7, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Chris P. Zimmerman, AIA, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 7, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 7 day of July, 2022.

Secretary: 

(SEAL)



PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX M
PROPOSAL BOND

Bond No. _____

NA

PROPOSAL BOND

State of _____)
County of _____) ss:

KNOW ALL MEN BY THESE PRESENTS, that we, _____
_____, as Principal, and _____
_____, as Surety, are held and firmly bound unto the Town of
Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of
_____ Dollars (\$ _____), lawful money of the United States, for the
payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators
and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the
accompanying Proposal, dated _____ 20__ for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said
Town the appropriate Contract Documents, including any required insurance and bonds, and shall
in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then
this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly
understood and agreed that the liability of the Surety for any and all claims hereunder shall in no
event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several
seals this ___ day of _____, 20__, the name and the corporate seal of each corporate
party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: NA

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX N

GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON** and **EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

Client	Contract Length	Scope	Examples of Accomplishments
Town of SW Ranches Willie Nabong 954-343-7453 wnabong@southwestranches.org	8 years & continuing	A/E services	4 projects Fire Station Concepts Fishing Hole Park Rolling Hills Horse Barn Zoning Ordinance
City of Doral Lazero Quintero 8401 NW 53rd Terrace Doral, FL 33166 Lazero.Quintero@cityofdoral.com (305) 593-6600			Glades Park Museum, classrooms, wetlands, fishing pier, picnic facilities, playground, restrooms, pathways.
Town of Davie Keith Pursell 6591 Orange Drive, Town of Davie, FL 33314 754-581-0169 Keith Pursell @davie-fl.gov	18 years & continuing	A/E services	15 completed Projects including Potter Park Community Center Emergency Generators Fire Admin. & Public Works Facility New Fire Station #86 Police Station Lobby Security Van Kirk Uplands Park Sunny Lakes Bird Sanctuary
City of Coral Springs (2006) 9500 West Sample Road Coral Springs, Florida 33065 John Barry, Deputy Fire Chief 954-346-1284 jbarry@coralsprings.org John Norris, Director of Public Works JNorris@coralsprings.org 954-344-1166	16 years & continuing	A/E services	26 projects including 9 mill Police/Fire Facility Kwanis Park City Hall Urban Scape. 2 nd Fl Police Office, 5 th Fl renovation and Programming Coral Spring Police Memorial Master Planning Services Charter School Arts Renovation Fire Station #64, #43 & 95
Federal Reserve Bank of Miami Michael Young 404-498-8535 Michael.Young@atl.frb.org	11 years & continuing	A/E services	20 projects including Renovations to restrooms. Security upgrades, space Planning, museum exhibit spaces, locker rooms
Nova Southeastern University Randall Seneff 954-262-8805 rseneff@nsu.nova.edu	7 years & Continuing	A/E services	16 projects including Ball Fields 5 th Grade Classroom Renovations Science Lab Renovation Oceanographic Center
Martin County (2020) 2555 SE Avenger Circle Stuart, FL 34996 (772) 320-3046 Jeff Dougherty, General Services Dept. jdougher@martin.fl.us Kevin Landry, Facilities Operations Administrator klandry@martin.fl.us	3 year & Continuing	Building Architect	Fire Stations #14 & #18 K-9 Dog Kennel Facility Feasibility Study Building Envelope Com. Chambers/Courthouse Improvements Admin 2 nd - 4 th Fl. Reno./ Bldg. Parks Off. Sheriff Purchasing Storage Building Marine Patrol Building Stuart Beach Ocean Rescue Building Admin Veterans Affairs and Landfill Bldg

PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES: **NA**

_____, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to _____'s failure to comply with such regulations.

ATTEST

CONTRACTOR

BY: _____

Print Name

Date: _____

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: CPZ Architects, Inc.

Proposer's Name: Chris P. Zimmerman, AIA

Proposer's Address: 4316 W. Broward Blvd.
Plantation, Florida 33317

Proposer's Phone Number: 954-792-8525

Proposer's Email: chris@cpzarchitects.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

AR00010995

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 7 day of July, 2022,

by Chris P. Zimmerman, AIA (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services



Notary Public

Greter Perez

(Print Notary Name)
State of Florida at Large
My Commission Expires: February 26, 2025

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: CPZ Architects, Inc.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: CPZ Architects, Inc.

Reference Contact: Lazero Quintero, Assistant Parks & Recreation Director City of Doral

Reference Agency: City of Doral

Reference Email: Lazaro.Quintero@cityofdoral.com

Telephone: (305) 593-6600

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Architectural & Engineering Services and Related Disciplines for Doral Glades Park

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

N/A

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: CPZ Architects, Inc.

Reference Contact: Irina Tokar, RA, NCARB, LEED AP, AIA, CBO, Senior Project Manager

Reference Agency: City of Fort Lauderdale

Reference Email: itokar@fortlauderdale.gov

Telephone: 954-828-6891

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Design and construction administration services for the new Fire Station #8

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

No problems related to the design.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 9 Budget Control 9

Final Product 9 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Very professional and experienced architectural firm; we had a great experience working with them.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: CPZ Architects, Inc.

Reference Contact: John Barry, Division Fire Chief

Reference Agency: City of Coral Springs

Reference Email: jbarry@coralsprings.org

Telephone: 954-346-1284

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

CPZ was awarded the contact to be the architect for Station 64, a new fire station in our city.

Was the project completed on time and within the specified guidelines?

We are on track to finish the project. ETA 3-24-23

What problems were encountered (claims)?

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications 10 _____ Budget Control 1 0 _____

10

Final Product 10 _____ Cooperation 10 _____ Reliability 1 0 _____

Would you contract with this Consultant again? Yes X[] No [] Maybe []

Comments:

Yes

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: CPZ Architects, Inc.

Reference Contact: Randall Seneff

Reference Agency: Nova Southeastern Univeristy Innovation Lab at MMH Building

Reference Email: rseneff@nsu.nova.edu

Telephone: 954-262-8805

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed? Design of a 3,000sf computer/writing lab

Was the project completed on time and within the specified guidelines? Yes

What problems were encountered (claims)? No problems were encountered

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

CPZ has worked on the NSU campus for well over 10 years and successfully completed many projects with the University.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: CPZ Architects, Inc.

Reference Contact: Randall Seneff

Reference Agency: Nova Southeastern Univeristy Ball Fields

Reference Email: rseneff@nsu.nova.edu

Telephone: 954-262-8805

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

The scope of work is to develop and design a collegiate softball field, press box, viewing stands, concession space, and locker rooms

Was the project completed on time and within the specified guidelines?

The Design was completed on time the construction has not yet started

What problems were encountered (claims)?

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product na Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

CPZ has completed many projects for NSU and has never let us down. They have always provided great service and I am sure they will continue to be awarded projects in the future.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.



MARTIN COUNTY

BOARD OF COUNTY COMMISSIONERS

2401 S.E. MONTEREY ROAD • STUART, FL 34996

DOUG SMITH
STACEY HETHERINGTON
HAROLD E. JENKINS II
SARAH HEARD
EDWARD V. CIAMPI

Commissioner, District 1
Commissioner, District 2
Commissioner, District 3
Commissioner, District 4
Commissioner, District 5

DON G. DONALDSON, P.E. County Administrator
SARAH W. WOODS County Attorney

TELEPHONE (772) 288-5400
WEBSITE www.martin.fl.us

This document may be reproduced upon request in an alternative format by contacting the County ADA Coordinator (772) 320-3131, the County Administration Office (772) 288-5400, Florida Relay 711, or by completing our accessibility feedback form at www.martin.fl.us/accessibility-feedback.

July 13, 2022

To whom it may concern,

CPZ Architects was retained by Martin County to design two new prototype Fire Stations #14 & #18. Fire Station 14 is located on Hutchinson Island and Fire Station 18 is in a Residential area in Martin County. The same prototype station is being used in two separate locations as a means of savings on Design and Construction costs for the County. Design of both new stations reflects the Key West style Architecture predominant in the adjacent residential neighborhoods at both locations.

We met numerous times with their office and was presented with several different design options, and We found them very accommodating and responsive to our needs. Chris Zimmerman and CPZ Architects have always given very professional and prompt service and are readily available by phone or for meetings. We would highly recommend CPZ Architects for your project. Their experience and willingness to work closely with staff provides outstanding client support which results in a successful project.

Sincerely,

Kevin Landry
Facilities Operations Administrator
Martin County General Services Dept

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX R
SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
Structural	MUEngineers, Inc.	3440 NE 12th Avenue Oakland Park, FL 33334 Marcus Unterweger 954-324-4730
		Florida State of Incorporation munterweger@MUEngineers.com
MEP	Osborn Engineering	1948 E. Sunrise Blvd. #1 Ft. Lauderdale, FL 33304 954-767-8886
		nparsons@osborn-eng.com
Civil Engineering/Landscape Architecture	Chen & Associates	Chen Moore & Associates, Inc. 500 West Cypress Creek Rd., Suite 630 Ft. Lauderdale, FL 33309
		Cristobal Betancourt RLA (561) 746-6900 x1078 cbetancourt@chenmoore.com
Survey	Stoner & Associates	4341 S.W. 62nd Avenue Davie, Florida 33314 954-585-0997
		jstoner@stonersurveyors.com
Geotechnical	Terracon Consulting	5371 NW 33 Avenue, Ste. 201 Fort Lauderdale, FL 33309 Rutu Nulkar (954) 703-1847
		Rutu.Nulkar@terracon.com

Cost Estimating

Construction Management Services

11555 Heron Bay Blvd., Suite 204
Coral Springs, FL 33076
Florida State of Incorporation
Daniel Jeffreys 954-481-1611
DJeffreys@cms-construction-services.com

PROPOSER: CPZ Architects, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 7-15-2022

Addendum No. 2 7-20-2022

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: CPZ Architects, Inc.

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: **NONE**

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: _____

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: **CPZ Architects, Inc.**

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

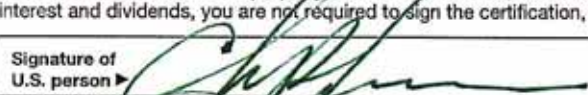
Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. CPZ Architects, Inc.			
	2 Business name/disregarded entity name, if different from above NA			
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. 4316 W. Broward Blvd.		Requester's name and address (optional)	
	6 City, state, and ZIP code Plantation, Florida 33317			
	7 List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)	
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.	
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	
Social security number	
[][][] - [][] - [][][][][]	
or	
Employer identification number	
5 7 - 1 1 4 0 0 5 5	

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	
Sign Here	Signature of U.S. person ▶ 
	Date ▶ 7-11-2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

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INSERT PROOF OF INSURANCE

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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

NA

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____
NAME: _____
TITLE: _____
ADDRESS: _____
TELEPHONE: (____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

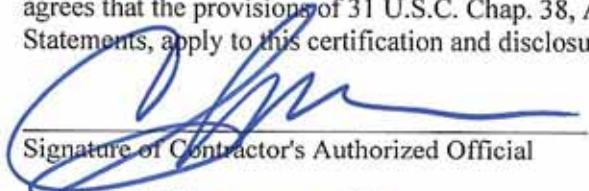
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, CPZ Architects, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Chris P. Zimmerman, AIA

Name and Title of Contractor's Authorized Official

7-11-2022

Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

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Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
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These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

Chris P. Zimmerman, AIA

Name and Title of Contractor's Authorized Official

7-11-2022

Date

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E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

Company ID Number: 1542354

Approved by:

Employer CPZ Architects, Inc.	
Name (Please Type or Print) Chris P Zimmerman	Title
Signature Electronically Signed	Date 05/18/2020
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 05/18/2020

Company ID Number: 1542354

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	CPZ Architects, Inc.
Company Facility Address	4316 W Broward Blvd Plantation, FL 33317
Company Alternate Address	4316 W Broward Blvd Plantation, FL 33317
County or Parish	BROWARD
Employer Identification Number	571140055
North American Industry Classification Systems Code	541
Parent Company	CPZ Architects, Inc.
Number of Employees	10 to 19
Number of Sites Verified for	1 site(s)

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PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

CPZ Architects, Inc.

2. The correct name of the Proposer is:

CPZ Architects, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

CPZ Architects, Inc. AA26000685 Chris P. Zimmerman AR0010995

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

Never failed

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
John Barry, Deputy Fire Chief	9500 West Sample Road Coral Springs	954-346-1284
Keith Pursell	6591 Orange Drive, Town of Davie	754-581-0169
Lazaro Quintero	8401 NW 53 Terrace, Doral	305-593-6600

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

see next page

7. State the name of the individual who will have personal supervision of the work:

Chris Zimmerman AIA Principal, Joe Barry, AIA, or Jayson Hall will be Senior Project Manager

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

**CPZ has never had any
litigation and/or arbitration.**



Chris P. Zimmerman, AIA, the founder of CPZ Architects, Inc., Mr. Zimmerman, serves as principal-in-charge of all projects undertaken by the firm, ensuring quality delivery of services and client satisfaction. In addition, he serves as lead architect/project manager on designated projects, providing day-to-day leadership of multidisciplinary project teams. Mr. Zimmerman's client-focused commitment to project success – from precise documentation of measurable client goals and objectives, building code verification and project planning, to fully detailed construction documents, through final punch list – has earned him the reputation as a quality architect in the south Florida community. To his design work, Mr. Zimmerman also brings in-depth constructability knowledge and application to projects through his certification as a general contractor, a facet that assures his clients that his designs have been developed to be economically buildable.

Jayson Hall is our Senior Project Manager. Mr. Hall has served as Senior Project Manager on many of CPZ Architects' most significant projects. He brings to his management role the commitment to not only meet, but anticipate and exceed, his client's needs. Mr. Hall's record of meeting client goals for on time, in budget performance, combined with responsive aesthetic and functional design solutions, has resulted in valued long-term relationships with both public and private sector clients. As project manager, Mr. Hall performs initial concept design, site planning, develops construction documents, construction administration and final project close-out. His capabilities in all aspects of architectural design include the creation of project concepts to detailing and coordinating construction documents. Mr. Hall's skill in the project's construction phase ensures timely response to contractor queries, resolution of any issues, and completion of the facility in accordance with the plans and specifications. Jayson Hall has worked closely with many Broward Municipalities and is the lead Project Manager for all projects in the City of Sunrise, the City of Miami Gardens, the City of Miramar and the City of Coral Springs. This extensive experience makes him the perfect choice for your projects.

Joseph Barry, AIA has over 25 years of experience in architectural design, project development and owner's representation. Joe is a Senior Project Manager/Senior Architect for the firm. His role is essential to the management and coordination of all projects. Joe is responsible for the coordination of all project efforts, administrative and technical, to assure the most efficient and cost-effective execution of assigned projects. He prepares strategic plans for project success and serves as primary liaison contact with clients to bring projects to completion on schedule, within budget and with maximum client satisfaction. Joe graduated from Pratt Institute with a Bachelor's degree in Architecture, and he is registered in the State of Florida and New York. As a Team Member, Joe brings his experience as a strategic thinker with a proven ability to manage projects, motivate teams, cultivate strong professional relationships, and implement quality control methods.

Adnan (Danny) Ezzeddine, AIA is a Senior Architect and a previous Chief Building Official with the City of Plantation for over 20 years. Danny is also a licensed General Contractor offering an insight to constructability of each project and when reviewing construction documents. Danny has joined our office as our Quality Control Manager. His numerous years of experience has provided him with not only almost every possible design problem, but the wisdom to solve them. Danny meets with all of our staff and reviews the construction documents during their development and at the completion, prior to finalizing. It is this 30+ years of experience that assures your City that your project will have the Quality Control required to ensure the successful completion. Danny's experience working in the Building Department as a Chief Building Official, Licensed Architect and General Contractor brings real knowledge and wisdom to our firm. Danny's years of knowledge and extensive plan review experience mitigate errors and omissions on our projects. *Overall, our projects maintain a change order rate of less than 5% regarding any issues with our construction documents, further testament to our quality control procedures.*

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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

by Chris P. Zimmerman (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.


NOTARY PUBLIC



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services

Greter Perez

(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

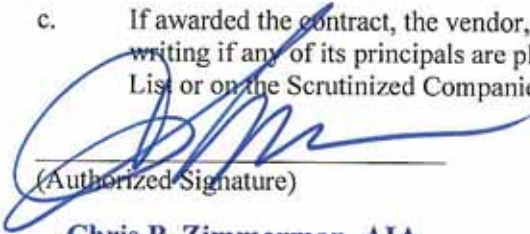
APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



(Authorized Signature)

Chris P. Zimmerman, AIA

(Print Name and Title)

CPZ Architects, Inc.

(Name of Firm)

STATE OF Florida)
) SS.
COUNTY OF Broward)

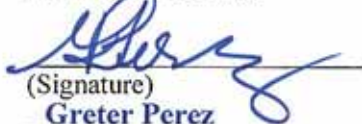
The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,

18 day of July, 2022,

by Chris P. Zimmerman, AIA who is personally known to me or who has
produced _____ as identification and

who did did not take an oath.

NOTARY PUBLIC:



(Signature)
Greter Perez

(Print Name)

SEAL



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services

My commission expires: February 26, 2025

APPENDIX AC
SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

CPA Architects does have a Dunn & Bradstreet Number (15-721-5455) and the transfer of information to SAM.gov did not transition smoothly. CPZ Architects is in the process of updating the verification process and completing the registration with Sam.gov. We started this process 4 weeks ago and have been told the whole system is backed up. We will submit proof of registration.

The screenshot shows the SAM.gov profile for CPZ Architects, Inc. The company name is "CPZ Architects, Inc." with a status of "Pending ID Assignment". A yellow box highlights the "Draft Registration" status. The physical address is listed as "4316 W. Broward Blvd, Plantation, FL 333173762 USA". The Unique Entity ID is "(blank)" and the FSD Number is "INC-GSAFSD6451469". Below the main information is a section titled "FSD Incidents" which contains a table with one entry for "INC-GSAFSD6451469". The entry has a "View" button and a "Status" dropdown menu currently set to "Submitted".

APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

INSERT PROOF

There is nothing to submit CPZ has never been debarred, suspended, and/or has never been ineligible and has had no voluntary exclusion.

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

EXHIBIT B
TRAFFIC ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
WATER TREATMNT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
 Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	



MUEngineering, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: MUEngineers, Inc.

ADDRESS: 3440 NE 12th Avenue, Oakland Park, FL 33334

FEIN: 90-0640871 CAGE: _____

LICENSE NUMBER: 29348 STATE OR COUNTY: Broward County, Florida

LICENSE TYPE: Structural Consulting Engineers
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: Marcus Unterweger, PE

PROPOSER'S SIGNATURE: Marcus O Unterweger
Digitally signed by Marcus O Unterweger
DN: CN=Marcus O Unterweger,
dnQualifier=A01410D0000017EEEE20BA0000EB204, O=MUENGINEERS,
C=US
Date: 2022.07.18 16:06:36 -0400

PROPOSER'S NAME: Marcus Unterweger, Principal of MUEngineers, Inc.

PROPOSER'S ADDRESS: 3440 NE 12th Avenue, Oakland Park, FL 33334

PROPOSER'S PHONE NUMBER: Office: 954-324-4730 Cell: _____

PROPOSER'S EMAIL ADDRESS: munterweger@MUEngineers.com

By: Marcus Unterweger

MUEngineers, Inc.
Name of Corporation/Entity

3440 NE 12th Avenue, Oakland Park, FL 33334
Address of Corporation/Entity

Marcus O Unterweger
Digitally signed by Marcus O Unterweger
DN: CN=Marcus O Unterweger,
dnQualifier=A01410D0000017EEEE20BA0000EB204,
O=MUENGINEERS, C=US
Date: 2022.07.18 13:55:43 -0400
Signature of President or Authorized Principal

By: Marcus Unterweger

Title: Principal (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.~~

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF Broward**

BEFORE ME, the undersigned authority, this day personally appeared
Marcus Unterweger, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

[] an individual or

the Principal of MUEngineers, Inc..

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 3440 NE 12th Avenue, Oakland Park, FL 33334

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.


4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Marcus Unterweger
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

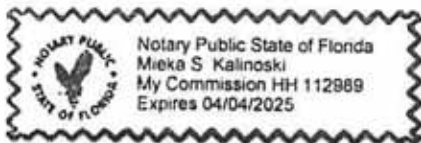
by Marcus Unterweger (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



Mieka Kalinoski
(Print Notary Name)
State of Florida at Large
My Commission Expires: 04/04/2025

(Printed, typed, or stamped commissioned name of notary public)

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____

PROPOSER: Marcus Unterweger, Principal

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Southwest Ranches

by Marcus Unterweger

for MUEngineers, Inc.

whose business address is 3440 NE 12th Avenue, Oakland Park, FL 33334

and (if applicable) its Federal Employer Identification Number (FEIN) is 90-0640871

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

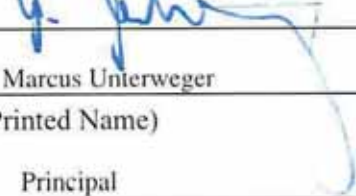
 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 

Marcus Unterweger

(Printed Name)

Principal

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

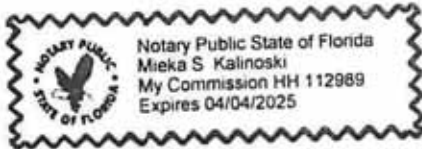
by Marcus Unterweger (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



Mieka Kalinoski

(Print Notary Name)
State of Florida at Large
My Commission Expires: 04/04/2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT

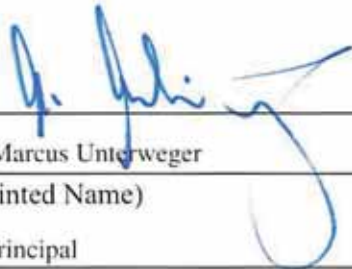
State of Florida)
) ss:
County of Broward)

Marcus Unterweger being first duly sworn deposes and says that:

- (1) He/She is the Principal (Owner, Partner, Officer, Representative or Agent) of MUEngineers, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 

Marcus Unterweger
(Printed Name)

Principal
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

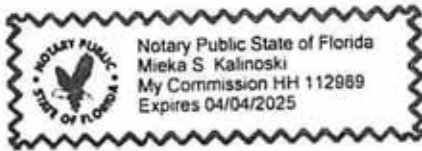
by Marcus Unterweger (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



Mieka Kalinoski
(Print Notary Name)
State of Florida at Large
My Commission Expires: 04/04/2025

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

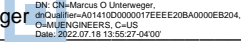
Organization: MUEngineers, Inc.

Street address: 3440 NE 12th Avenue

City, State, Zip: Oakland Park, FL 33334

Certified By: Marcus Unterweger
(Type or print)

Title: Prinicpal

Signature: Marcus O Unterweger  Date: 7/18/2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: MUEngineers, Inc.

Proposer's Name: Marcus Unterweger

Proposer's Address: 3440 NE 12th Avenue

Oakland Park, FL 33334

Proposer's Phone Number: 954-324-4730

Proposer's Email: munterweger@muengineers.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

MUE-29348

PROPOSER: MUEngineers, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

by Marcus Unterweger (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public



Mieka Kalinoski
(Print Notary Name)
State of FL at Large
My Commission Expires: 04/04/2025

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: MUEngineers, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX I**

CERTIFICATE OF AUTHORITY (If Individual / Sole Proprietor)

State of Florida)
) ss:
County of Broward)

N/A

I HEREBY CERTIFY that _____, as Principal or Owner

of (Company name) _____, is hereby authorized to execute the Proposal dated 2022, to the Town of Southwest Ranches and his execution thereof, attested by the undersigned, shall be the official act and deed of _____.

(Company Name)

IN WITNESS WHEREOF, I have hereunto set my hand this 18 day of July, 2022.

Secretary:

(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of FL, held on July 17th, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Marcus Unterweger, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, June, 20, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 18 day of July, 2022.

Marcus O Unterweger



Secretary:

(SEAL)



PROPOSER: MUEngineers, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX M
PROPOSAL BOND

Bond No. _____

N/A

PROPOSAL BOND

State of _____)

) ss:

County of _____)

KNOW ALL MEN BY THESE PRESENTS, that we, _____
_____, as Principal, and _____
_____, as Surety, are held and firmly bound unto the Town of
Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of
_____ Dollars (\$ _____), lawful money of the United States, for the
payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators
and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the
accompanying Proposal, dated _____ 20__ for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said
Town the appropriate Contract Documents, including any required insurance and bonds, and shall
in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then
this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly
understood and agreed that the liability of the Surety for any and all claims hereunder shall in no
event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several
seals this ___ day of _____, 20__, the name and the corporate seal of each corporate
party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQ_u 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

MUEngineers, Inc., hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to MUEngineers, Inc 's failure to comply with such regulations.

ATTEST

MUEngineers, Inc.
CONTRACTOR

BY: Marcus O Unterweger
Digitally signed by Marcus O Unterweger
DN: CN=Marcus O Unterweger,
c=US, o=MUENGINEERS, C=US
Date: 2022.07.18 13:55:16-0400

Marcus Unterweger
Print Name

Date: 7/18/2022

PROPOSER: MUEngineers, Inc.

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: MUEngineers, Inc.

Proposer's Name: Marcus Unterweger

Proposer's Address: 3440 NE 12th Avenue
Oakland Park, FL 33334

Proposer's Phone Number: 954-324-4730

Proposer's Email: munterweger@muengineers.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

MUE-29348

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

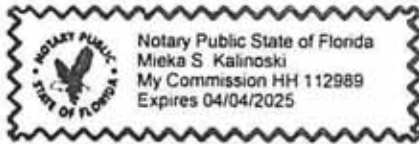
by Marcus Unterweger (name of person acknowledging) who is

personally known to me or who has produced as identification and who

did did not take an oath.



Notary Public



Mieka Kalinoski
(Print Notary Name)
State of FL at Large
My Commission Expires: 04/04/2025

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: MUEngineers, Inc.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: MUEngineers, Inc.

Reference Contact: Justen Shiff

Reference Agency: Shiff Construction and Development, Inc.

Reference Email: jds@shiff.com

Telephone: 954-524-2575

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Remodel and modifications to the City of Pompano Beach-Air Park Control Tower and Building. Structural engineering and inspection services.

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control N/A

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: MUEngineers, Inc.

Reference Contact: Darren Badore

Reference Agency: Thompson & Associates, Inc.

Reference Email: darren@thompson-inc.com

Telephone: 954-761-1073

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Broward County Continuing Services Contract-Parks & Recreation-MUE provided structural engineering and inspection services.

Was the project completed on time and within the specified guidelines?

Projects are ongoing

What problems were encountered (claims)?

No

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control N/A

Final Product N/A Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Flagler Village Townhomes, Fort Lauderdale, FL

2. Contact information for Project Owner:
 - a. Name: Ceiba Group
 - b. Address: 621 South Federal Highway, Suite 5, Fort Lauderdale, FL 33301
 - c. Phone: 954-306-6160
 - d. Email: _____

3. Nature of Claim: The developer sued the entire design and construction teams regarding a 2nd floor tiling defect in new townhomes.

4. Date of Claim: May 15, 2019

5. Resolution Date of Claim and how resolved: December 2021
Mediation-settled out of court.

6. If applicable:
 - a. Court Case Number: CACE-19-010365
 - b. County: Broward County
 - c. State: FL

PROPOSER: MUEngineers, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_U 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. MUEngineers, Inc.</p> <p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u> 5 </u></p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 3440 NE 12th Avenue</p> <p>6 City, state, and ZIP code Oakland Park, FL 33334</p>	<p>Requester's name and address (optional)</p>
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-				-					
or									
Employer identification number									
9	0								
-									

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ <u>01/04/2022</u></p>
------------------	---	---------------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013
APPENDIX V

INSERT PROOF OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

Table with PRODUCER (USI Insurance Services, LLC) and INSURED (MUEngineers, Inc.) information, along with CONTACT NAME (Linda Marini) and a list of INSURER(S) AFFORDING COVERAGE including Phoenix Insurance Company, Travelers Property Cas. Co. of America, Hartford Casualty Insurance Company, and XL Specialty Insurance Company.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main table listing coverage details for A (COMMERCIAL GENERAL LIABILITY), B (UMBRELLA LIAB), C (WORKERS COMPENSATION AND EMPLOYERS' LIABILITY), and D (Professional Liability). Includes columns for INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF, POLICY EXP, and LIMITS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability coverage is written on a claims-made basis.

Table with CERTIFICATE HOLDER (For proposal purposes) and CANCELLATION (SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (_____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, MUEngineers, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Marcus O Unterweger

Digitally signed by Marcus O Unterweger
DN: CN=Marcus O Unterweger,
dnQualifier=A01410D0000017EEEE20BA0000EB204,
C=US, OU=ENGINEERS
Date: 2022.07.18 13:55:02-0400

Signature of Contractor's Authorized Official

Marcus Unterweger, Principal
Name and Title of Contractor's Authorized Official

7/18/2022
Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.

 Digitally signed by Marcus O Unterweger
DN: CN=Marcus O Unterweger,
dnQualifier=A01410D0000017EEEE20BA0000EB204,
O=MUENGINEERS, C=US
Date: 2022.07.18 13:54:52-04'00'

Signature of Contractor's Authorized Official

Marcus Unterweger, Prinicpal

Name and Title of Contractor's Authorized Official

7/18/2022

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX Z


E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

 An official website of the United States government
[Here's how you know](#)



Menu 

My Company Account

My Company Profile

Company Information

Company Name

MUEngineers, Inc.

Doing Business As (DBA)

Company ID

718918

Enrollment Date

Oct 22, 2013

Employer ID Number

900640871

Unique Entity Identifier (UEI)

DUNS Number

060606991

Total Number of Employees

10 to 19

NAICS Code

541

Sector

Professional, Scientific, and Technical Services

Subsector

Professional, Scientific, and Technical Services

[Edit Company Information](#)

Employer Category

Employer Category

None of these categories apply

[Edit Employer Category](#)

Company Addresses

Physical Address

3440 NE 12th Avenue
Oakland Park, FL 33334

Mailing Address

Same as Physical Address

[Edit Company Addresses](#)

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQ# 22-013
APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

MUEngineers, Inc. 3440 NE 12th Avenue, Oakland Park, FL 33334

2. The correct name of the Proposer is:

Marcus Unterweger

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

CA-29348

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Scott Bakos	Bermello Ajamil + Partners, Inc.	954-278-3240
Joe Thomas	Birse Thomas Architects	561-249-4001
Jiro Yates	FSMY Architects	954-764-6575

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

See resume

7. State the name of the individual who will have personal supervision of the work:


Marcus Unterweger, Principal

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.



Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18 day of July, 2022,

by Marcus Unterweger (name of person acknowledging) who is

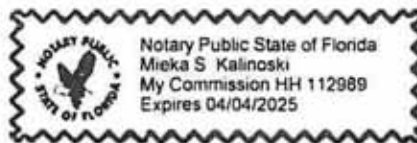
personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.



NOTARY PUBLIC



Mieka Kalinoski
(Name of Notary Public: Print, Stamp, or type as Commissioned)

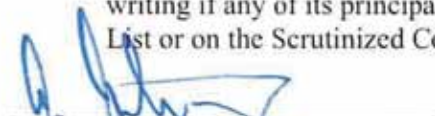
APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



 (Authorized Signature)

Marcus Unterweger, Principal

 (Print Name and Title)

MUEngineers, Inc.

 (Name of Firm)

STATE OF Florida)
) SS.
 COUNTY OF Broward)

The foregoing instrument was acknowledged before me,
 by means of physical presence or online notarization,

18 day of July, 2022,

by Marcus Unterweger who is personally known to me or who has produced
 _____ as identification and

who did did not take an oath.

NOTARY PUBLIC:

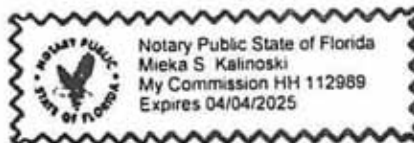


 (Signature)

Mieka Kalinoski

 (Print Name)

SEAL



My commission expires: 04/04/2022

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX AC
SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION

INSERT PROOF

Expiration Date >

Search by FSD Number >

Address Update >

[Reset](#)

< 1 of 1 >

Results per page

25

Sort by

Expiration Date Ascending



MUENGINEERS INC ID Assigned

Unique Entity ID:
GPN6J893HQ66

Physical Address:
3440 NE 12TH AVE
OAKLAND PARK, FL 33334-4523 USA

Expiration Date

(blank)



Our Website

[About This Site](#)

[Our Community](#)

Our Partners

[Acquisition.gov](#)

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Structural Design and Engineering	See resume/330 Form
Other (please list)	

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Osborn Engineering, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX A
PROPOSER INFORMATION

NAME: The Osborn Engineering Company

ADDRESS: 600 W Hillsboro Boulevard, Suite 102, Deerfield Beach, Florida 33441

FEIN: 34-0445030 CAGE: 8X436

LICENSE NUMBER: 27367 STATE OR COUNTY: Florida

LICENSE TYPE: Professional Engineer
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: 

LICENSEE NAME: Sean Johnson, PE

PROPOSER'S SIGNATURE: 

PROPOSER'S NAME: Aaron Lobas, PE, SE

PROPOSER'S ADDRESS: 600 W Hillsboro Boulevard, Suite 102, Deerfield Beach, Florida 33441

PROPOSER'S PHONE NUMBER: Office: 954-767-8886 Cell: 216.780.2991

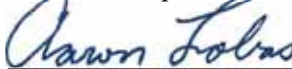
PROPOSER'S EMAIL ADDRESS: alobas@osborn-eng.com

By: Osborn Engineering

600 W Hillsboro Boulevard, Suite 102
Deerfield Beach, Florida 33441

Name of Corporation/Entity

Address of Corporation/Entity


Signature of President or Authorized Principal

By: Aaron Lobas, PE, SE

Title: Director, Florida Division (If the Proposer is a Corporation, affix corporate seal)



TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.~~

~~PROPOSAL PRICE PROPOSAL \$ _____~~

~~Proposer _____~~

APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST

TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE

STATE OF FLORIDA
COUNTY OF Broward

BEFORE ME, the undersigned authority, this day personally appeared
Aaron Lobas, PE, SE _____, hereinafter referred to as “Affiant,” who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**
 the Director, Florida Division of The Osborn Engineering Company.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant’s address is: 600 W Hillsboro Boulevard, Suite 102, Deerfield Beach, Florida 33441

3. Attached hereto as Exhibit “A” is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant’s corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual’s or entity’s interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Aaron Lobas, PE, SE

(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

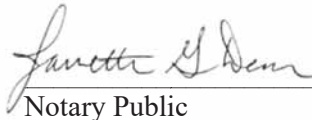
physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Janette G. Dean

(Print Notary Name)

State of Florida at Large

My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: 

PROPOSER: Osborn Engineering

TOWN OF SOUTHWEST RANCHES, FLORIDA
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RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Southwest Ranches
by Aaron Lobas, PE, SE
for Continuing Architect and/or Engineering Consulting Services
whose business address is 600 W Hillsboro Boulevard, Suite 102, Deerfield Beach, Florida 33441

and (if applicable) its Federal Employer Identification Number (FEIN) is 34-0445030

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
- (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: Aaron Lobas

Aaron Lobas, PE, SE

(Printed Name)

Director, Florida Division

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Janette G. Dean

Notary Public

Janette G. Dean

(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT

State of Florida)
County of Broward) ss:

Aaron Lobas, PE, SE being first duly sworn deposes and says that:

- (1) He/She is the Representative (Owner, Partner, Officer, Representative or Agent) of Osborn Engineering the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: Aaron Lobas

Aaron Lobas, PE, SE

(Printed Name)
Director, Florida Division

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Janette G. Dean

Notary Public

Janette G. Dean

(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

APPENDIX G
ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: The Osborn Engineering Company

Street address: 600 W Hillsboro Boulevard, Suite 102

City, State, Zip: Deerfield Beach, Florida 33441

Certified By: Aaron Lobas, PE, SE
(Type or print)

Title: Director, Florida Division

Signature:  Date: July 15, 2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Osborn Engineering

Proposer's Name: Aaron Lobas, PE, SE

Proposer's Address: 600 W Hillsboro Boulevard, Suite 102
Deerfield Beach, Florida 33441

Proposer's Phone Number: 954.767.8886

Proposer's Email: alobas@osborn-eng.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Professional Engineer

State of Florida

License #27367

PROPOSER:  Osborn Engineering

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

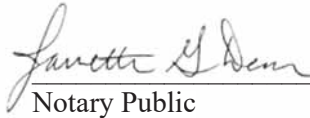
physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Janette G. Dean

(Print Notary Name)

State of Florida at Large

My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

PROPOSER: Aaron Lobas

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX J**

Not Applicable CERTIFICATE OF AUTHORITY (If Partnership)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as
of the Partnership, be and is hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:
(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Ohio)
County of Cuyahoga) ss:

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Ohio, held on March 11, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Douglas Lancashire, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 27, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 15 day of July, 2022.

Jennifer Stull
Secretary: Jennifer Stull



PROPOSER: Douglas S. Caul Osborn Engineering

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
 *APPENDIX L
CERTIFICATE OF AUTHORITY (If Joint Venture)

Not Applicable

State of _____)
) ss:
 County of _____)

I HEREBY CERTIFY that a meeting of the Principals of the _____

A corporation existing under the laws of the State of _____ held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as _____ of the Joint Venture be and is hereby authorized to execute the Proposal dated, _____ 20____, to the Town of Southwest Ranches official act and deed of this Joint Venture.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have here unto set my hand this _____, 20____.

 Secretary:
 (SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX M
PROPOSAL BOND

Not Applicable

Bond No. _____

PROPOSAL BOND

State of _____)
) ss:
 County of _____)

KNOW ALL MEN BY THESE PRESENTS, that we, _____
 _____, as Principal, and _____
 _____, as Surety, are held and firmly bound unto the Town of
 Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of
 _____ Dollars (\$ _____), lawful money of the United States, for the
 payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators
 and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the
 accompanying Proposal, dated _____ 20__ for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said
 Town the appropriate Contract Documents, including any required insurance and bonds, and shall
 in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then
 this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly
 understood and agreed that the liability of the Surety for any and all claims hereunder shall in no
 event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several
 seals this ___ day of _____, 20__, the name and the corporate seal of each corporate
 party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Not Applicable

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
City of Largo New City Hall	201 Highland Avenue N Largo, FL 33770	727.586.7418	Matt York pwdirector@largo.com
City of Doral White Course Park	8401 NW 53rd Terrace Doral, FL 33166	305.593.6740 x6017	Eugene Collings-Bonfill Asst. Dire. Chief of Engineering eugene.collings@cityofdoral.com
Broward County Continuing Engineering Services	115 S. Andrews Ave Ft. Lauderdale FL 33301	954.357.6088	Elton C. Anderson, AIA Construction Project Manager ecanderson@broward.org


PROPOSER: Osborn Engineering

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

Osborn Engineering , hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Osborn Engineering 's failure to comply with such regulations.


ATTEST

Osborn Engineering
CONTRACTOR

BY: 

Aaron Lobas, PE, SE
Print Name

Date: July 15, 2022

PROPOSER: Osborn Engineering

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Osborn Engineering

Proposer's Name: Aaron Lobas, PE, SE

Proposer's Address: 600 W Hillsboro Boulevard, Suite 102
Deerfield Beach, FL 33441

Proposer's Phone Number: 954.767.8886

Proposer's Email: alobas@osborn-eng.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Professional Engineer

State of Florida

License #27367

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

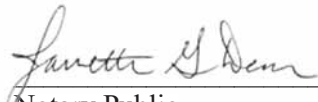
physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

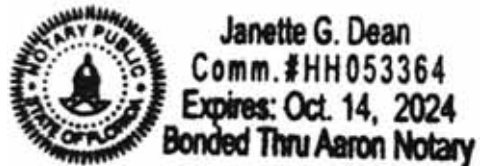


Notary Public

Janette G. Dean

(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)



PROPOSER: 

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: _____

Reference Contact: _____

Reference Agency: _____

Reference Email: _____

Telephone: _____

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Was the project completed on time and within the specified guidelines?

What problems were encountered (claims)?

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications _____ Budget Control _____

Final Product _____ Cooperation _____ Reliability _____

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.



CLEVELAND BROWNS

Osborn Engineering/OSPORTS
1100 Superior Avenue
Suite 300
Cleveland, Ohio 44114

RE: Reference Letter for Osborn/OSPORTS

To whom it may concern:

The Cleveland Browns have worked with Osborn/OSPORTS since 1999 on a wide variety of multi-disciple architectural and engineering projects at FirstEnergy Stadium. They have been directly involved in the long-term and annual capital repairs and capital improvements as they pertain to the lease agreements with the City of Cleveland. Their architects and engineers consistently use sound principals of design and engineering. They understand the nature of the stadium facility and develop design solutions that can be constructed with the least impact on the venue in terms planned events and the weather-related challenges for off-season work.

Osborn/OSPORTS is quick to respond to the wide range of challenging projects including planning, building envelopes, MEPT building systems, and structural repairs. Osborn provides design solutions that fit the needs of the City of Cleveland as the lessor and works directly with the Browns to deliver solutions addressing their operational requirements.

Their office has successfully completed in excess of \$100M of new, renovated, and repair projects over the past 20+ years of service at the stadium.

I have worked with several architectural and engineering firms over my tenure at FirstEnergy Stadium and would highly recommend Osborn/OSPORTS for your project.

Please call me should you have any questions related to the services provided by their firm (216-533-3558).

Sincerely,

A handwritten signature in black ink that reads "Don Husted".

Don Husted
Director of Stadium Facilities



February 23, 2021

To Whom It May Concern:

I am pleased to provide this Letter of Recommendation for The Osborn Engineering Company regarding their work as the Lead MEP Engineer for our Gravity Phase II project and Victorian Village project.

Osborn Engineering provided the MEP design on four of the five buildings within the Gravity Phase II development. The buildings varied from a twelve-story mixed-use building with 21,500 square feet of office, retail and restaurant space and 207,000 square feet of residential space with an attached six-story parking garage. A six-story office building featuring ground-floor commercial tenant spaces and 167,000 square feet of office space and a five-story residential building with 31,300 square feet of townhouses and 24,500 square feet of apartment space.

Because of our successful relationship on the Gravity Phase II project, we engaged Osborn Engineering on our Victorian Village project for MEP and Structural Design Services. This project features five stories of multi-family over two stories of podium parking, as well as the adaptive reuse of an existing detached building adjacent to the site which will have +/- 5,000 square feet of commercial space.

We have enjoyed working with Osborn Engineering and look forward to collaborating on future projects together. I recommend Osborn for your engineering needs. Please feel free to reach out to me at jessica@kaufmandev.com or 440-655-6938 should you wish to discuss further.

Sincerely,
Kaufman Development



By: Jessica Schueren
Development Project Manager



August 24, 2018

RE: Osborn Engineering

To Whom It May Concern:

I am pleased to recommend Osborn Engineering regarding the firm's work as our MEP engineer for the School Board of Broward County's Walk-in Coolers/Freezers Replacement Continuing Contract. Osborn has completed the engineering design at seven elementary, middle and high school projects so far, with more in development.

These design-build projects consist of the MEP engineering design to replace existing walk-in coolers/freezers with larger, more efficient units and, if possible, place them on emergency power backup. Differences in sites and locations make each job unique, with some requiring adding the structures to the building exterior.

I recommend Osborn Engineering as an asset to any engineering/design project team. The firm's associates are professional, well qualified and responsive. We look forward to continuing our relationship with Osborn Engineering on future projects together.

Should you have any questions, please do not hesitate to contact me at 954.923.4747, ext 103.

Sincerely,

State Contracting & Engineering Corp.

A handwritten signature in blue ink, appearing to read "Paul Carty", is written over the company name.

Paul Carty, LEED AP
President



The University of Akron
**Office of Capital Planning
and Facilities Management**

Akron, OH 44325-0405
t: 330-972-6631
f: 330-972-5838
e: smyers1@uakron.edu

uakron.edu/capplan

January 6, 2020

Re: Osborn Engineering
To Whom It May Concern:

I am pleased to provide this letter of recommendation for Osborn Engineering regarding their work as Criteria Architect/Engineer for the Campus IT Infrastructure Upgrade project at the University of Akron. Osborn Engineering was responsible for the assessment, planning, budgeting, and criteria design for the replacement and upgrade of the IT infrastructure at both the Akron and Wayne campuses.

Osborn Engineering showed great resolve in dealing with three key areas: overall project approach, budget, and construction administration. The project approach included a detailed assessment of existing conditions, development of a global scope of work, creation of a prioritization strategy for sub-projects, and generating a comprehensive RFP package for qualified design/builders. Osborn continues the role of Criteria A/E throughout the project to assure successful delivery of the new IT infrastructure by the design/builder. In the end, The University of Akron will receive an IT infrastructure upgrade that is on budget and on time with minimal impacts to the students or faculty.

Osborn Engineering is a very competent engineering firm. Their drawings and documents were complete and well detailed. They were professional, qualified, responsive, and willing to work as a team with everyone. I would recommend Osborn Engineering for any engineering/design project.

Sincerely,

Stephen Myers, RA, LEED AP BD+C, NCARB
Interim Chief Planning and Facilities Officer
The University of Akron

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

**APPENDIX R
 SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
Engineering Consulting	Osborn Engineering	600 W Hillsboro Boulevard Suite 102 Deerfield Beach, FL 33441

PROPOSER: Osborn Engineering

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 *Aawn Lobas* 7-15-2022

Addendum No. 2 *Aawn Lobas* 7-20-2022

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: *Aawn Lobas*

[Remainder of page intentionally left blank]

APPENDIX T
LIABILITY CLAIMS

Not Applicable

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: _____

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: _____

4. Date of Claim: _____
5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. The Osborn Engineering Company</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC</p> <p><input checked="" type="checkbox"/> C Corporation</p> <p><input type="checkbox"/> S Corporation</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 1100 Superior Avenue, Suite 300</p> <p>6 City, state, and ZIP code Cleveland, OH 44114</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
3	4	-	0	4	4	5	0	3	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Bonita Vorachek</i>	Date ▶ <i>1-3-22</i>
------------------	---	----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The James B. Oswald Company 1100 Superior Avenue, Suite 1500 Cleveland OH 44114	CONTACT NAME: Noelle Boyd PHONE (A/C. No. Ext): 216-367-4954 E-MAIL ADDRESS: nmboyd@oswaldcompanies.com		FAX (A/C. No.): 216-839-2815
	INSURER(S) AFFORDING COVERAGE		
INSURED The Osborn Engineering Co. 1100 Superior Avenue East, Suite 300 Cleveland OH 44114-1503	OSBOR-1	INSURER A :	Valley Forge Insurance Co. 20508
		INSURER B :	Continental Casualty Company 20443
		INSURER C :	Transportation Insurance Co. 20494
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 972179032

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> At Primary & <input checked="" type="checkbox"/> Non-Contributory GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	B 7013583267	11/1/2021	11/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> \	Y	Y	BUA 7011801436	11/1/2021	11/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	B 7013583432	11/1/2021	11/1/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 7 12527007	11/1/2021	11/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER Ohio Stop Gap E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured and Waiver of Subrogation as designated above is provided when required of the Named Insured by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

Specimen
For Purposes of Evidencing
Coverage Only -- -----

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Washington, LLC 19689 7th Ave NE, Ste 183, PMB #369 Poulsbo WA 98370	CONTACT NAME: Robyn Catania	
	PHONE (A/C. No. Ext): 360-626-9535	FAX (A/C. No.): 360-626-9535
E-MAIL ADDRESS: robyn.catania@assuredpartners.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Hudson Insurance Company		25054
INSURER B : Scottsdale Insurance Company		41297
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 1913689845 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	Professional Liab: Claims Made Retro Date: Full Prior Acts Prof Excess Liab: Claims Made		Y	PRB 06 19 112619 PZS0000043	11/1/2021 11/1/2021	11/1/2022 11/1/2022	5,000,000 Per Claim \$100,000 Deductible 5,000,000 Per Claim 5,000,000 Agg. 5,000,000 Agg.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured Status is not available on Professional Liability Policy.

CERTIFICATE HOLDER**CANCELLATION**

Specimen
 For Purposes of Evidencing
 Coverage Only ----

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Not Applicable

* APPENDIX W

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications “too tight” (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

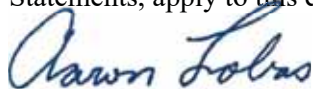
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Osborn Engineering, certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Aaron Lobas, PE, SE - Director, Florida Division

Name and Title of Contractor's Authorized Official

July 15, 2022

Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

TOWN OF SOUTHWEST RANCHES, FLORIDA
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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

Aaron Lobas, PE, SE - Director, Florida Division

Name and Title of Contractor's Authorized Official

July 15, 2022

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

My Company Account

My Company Profile

Company Information

Company Name

The Osborn Engineering Company

Doing Business As (DBA)

The Osborn Engineering Company

Company ID

1688394

Enrollment Date

05/13/2021

Employer ID Number

340445030

DUNS Number

Total Number of Employees

20 to 99

NAICS Code

237

Sector

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APPENDIX AA

PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

The Osborn Engineering Company - 600 W Hillsborough Blvd, #102, Deerfield Beach, FL 33441

2. The correct name of the Proposer is:

Osborn Engineering

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Professional Engineer, State of Florida, License #27367

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Matt York (City of Largo)	201 Highland Ave N, Largo, FL	727.586.7418
Eugene Collings-Bonfill (Doral)	8401 NW 53 Terrace, Doral FL	305.593.6740 x6017
Elton C. Anderson (Broward)	115 S Andrews Ave, Ft. Lauderdale	954.357.6088

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

See attached Osborn Engineering SF 330 Form, Section E Resumes

7. State the name of the individual who will have personal supervision of the work:

Todd Vincent-Myrick

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

N/A

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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Aaron Lobas
Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 15 day of July, 2022,

by Aaron Lobas, PE, SE (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.

Janette G. Dean
NOTARY PUBLIC



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

Janette G. Dean
(Name of Notary Public: Print, Stamp, or type as Commissioned)

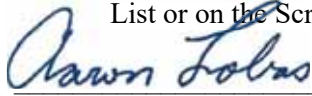
APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



(Authorized Signature)

Aaron Lobas, PE, SE - Director, Florida Division

(Print Name and Title)

Osborn Engineering

(Name of Firm)

STATE OF Florida)

COUNTY OF Broward) SS.

The foregoing instrument was acknowledged before me,

by means of physical presence or online notarization,

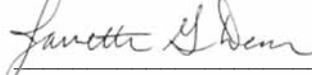
15 day of July, 2022,

by Aaron Lobas, PE, SE who is personally known to me or who has produced

_____ as identification and

who did did not take an oath.

NOTARY PUBLIC:



(Signature)

Janette G. Dean

(Print Name)

SEAL



Janette G. Dean
Comm. #HH053364
Expires: Oct. 14, 2024
Bonded Thru Aaron Notary

My commission expires: _____

APPENDIX AC
SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

THE OSBORN ENGINEERING CO • Work In Progress Registration

Unique Entity ID: XDQWT2J5AMS4	Purpose of Registration: All Awards	Expiration Date: <input type="text" value="(blank)"/>
CAGE/NCAGE: 8X436	Address: 1100 SUPERIOR AVE E, STE 300 CLEVELAND, OH 44114-2556 USA	<input type="text" value="TIN..."/> <input type="text" value="CAGE..."/>

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

INSERT PROOF

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B

TRAFFIC ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.

The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

**The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.**

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
WATER TREATMENT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.

The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

**The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.**

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Electrical Engineering Design	Broward County Continuing Services Contract
Facilities/Systems Assessments	City of Largo - New City Hall
	City of Margate - Continuing Services Contract
Other (please list)	City of Doral - White Course Park

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Mechanical Engineering Design	Broward County Continuing Services Contract
Plumbing / Fire Protection Design	City of Largo - New City Hall
Facilities/Systems Assessments	City of Margate - Continuing Services Contract
Other (please list)	City of Doral - White Course Park

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

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Chen Moore & Associates, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Chen Moore and Associates, Inc.

ADDRESS: 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

FEIN: 59-2739866 CAGE: _____

LICENSE NUMBER: 4593 STATE OR COUNTY: Florida

LICENSE TYPE: Professional Engineering License - a copy is attached on the following page
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: N/A
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: Peter Moore, P.E., F.ASCE, FACEC

PROPOSER'S SIGNATURE: _____

PROPOSER'S NAME: Chen Moore and Associates, Inc.

PROPOSER'S ADDRESS: 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

PROPOSER'S PHONE NUMBER: Office: 954.730.0707 Cell: 954.818.9552

PROPOSER'S EMAIL ADDRESS: pmoore@chenmoore.com

By: Peter Moore, P.E., F.ASCE, FACEC

Chen Moore and Associates, Inc.
Name of Corporation/Entity

500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309
Address of Corporation/Entity

Signature of President or Authorized Principal

By: Peter Moore, P.E., F.ASCE, FACEC

Title: President and CEO (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below:

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

STATE OF FLORIDA
COUNTY OF _____

BEFORE ME, the undersigned authority, this day personally appeared Peter Moore, P.E., F.ASCE, FACEC, hereinafter referred to as "Affiant," who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

[] an individual **or**
 the President and CEO of Chen Moore and Associates, Inc.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant
Peter Moore, P.E., F.ASCE, FACEC

(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

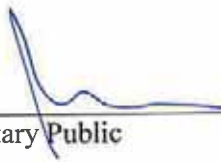
this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.





Notary Public
Johanna Zona

(Print Notary Name)
State of Florida at Large
My Commission Expires: January 24, 2026

(Printed, typed, or stamped commissioned name of notary public)

Disclosure of Ownership Interests

Name	Title	% Ownership
Peter Moore	President and CEO	34.065%
Jose Acosta	Executive Vice President	13.186%
Jason McClair	Sr. Vice President	6.594%
Safiya Brea	Principal Engineer/Fort Lauderdale Office Leader/Secretary	6.594%
Suzanne Dombrowski	Principal Engineer/West Palm Beach Office Leader	6.594%
Gregory Mendez	Principal Engineer/Miami Office Leader	6.594%
Daniel Davila	Principal Engineer/Director of Water and Sewer	6.594%
Brent Whitfield	Principal Engineer/Director of Water Resources	6.594%
Cristobal Betancourt	Vice President Landscape Architecture and Planning	6.594%

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____


Peter Moore, P.E., F.ASCE, FACEC

PROPOSER: Chen Moore and Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Southwest Ranches
by Chen Moore and Associates, Inc.
for RFQu 22-013 Continuing Architect and/or Engineer Consulting Services
whose business address is 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2739866

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
- (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: _____
Peter Moore, P.E., F.ASCE, FACEC
(Printed Name)

President and CEO
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Johanna Zona

(Print Notary Name)

State of Florida at Large

My Commission Expires: January 24, 2026

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX F

NON-COLLUSION AFFIDAVIT

State of Florida)
) ss:
County of Broward)

Peter Moore, P.E., F.ASCE, FACEC being first duly sworn deposes and says that:

- (1) He/She is the President and CEO (Owner, Partner, Officer, Representative or Agent) of Chen Moore and Associates, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: _____
Peter Moore, P.E., F.ASCE, FACEC
(Printed Name)
President and CEO
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Notary Public



Johanna Zona
(Print Notary Name)
State of Florida at Large
My Commission Expires: January 24, 2026

(Printed, typed, or stamped commissioned name of notary public)

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Chen Moore and Associates, Inc.

Organization: _____

500 W Cypress Creek Road, Suite 630

Street address: _____

Fort Lauderdale, FL 33309

City, State, Zip: _____

Certified By: Peter Moore, P.E., F.ASCE, FACEC

(Type or print)

Title: President and CEO

Signature: _____ Date: July 26, 2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Chen Moore and Associates, Inc.

Proposer's Name: Peter Moore, P.E., F.ASCE, FACEC

Proposer's Address: 500 W Cypress Creek Road, Suite 630

Fort Lauderdale, FL 33309

Proposer's Phone Number: 954.730.0707

Proposer's Email: pmoore@chenmoore.com

Contractor's License and License number(s) under Section 1.3.

Please refer to the following
pages for the required
information.

PROPOSER: Chen Moore and Associates, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Johanna Zona

(Print Notary Name)

State of Florida at Large

My Commission Expires: January 24, 2026



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Chen Moore and Associates, Inc.

***APPENDIX J
CERTIFICATE OF AUTHORITY (If Partnership)**

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as
of the Partnership, be and is hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:
(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**

**CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)**

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 26th, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Peter Moore, P.E., F.ASCE, FACEC as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 26th, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 26th day of July, 2022.



Secretary:

Safiya Brea, P.E., LEED AP
(SEAL)

PROPOSER: Chen Moore and Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

N/A

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent: _____

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Please refer to the following pages for the required information.			

Chen Moore and Associates, Inc.

PROPOSER: _____

Appendix N Governmental Contact Information

Our government agencies and quasi-government agencies in the past five years related to civil engineering and landscape architecture services are listed below and on the following pages.

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
Beaches Energy Services	N/A	N/A	N/A	N/A	Purchasing & Procurement Division	Jacksonville Beach	32250
Braden River Utilities	Robert	Simons	914.755.6574	bob.simons@lakewoodranch.com	6310 Lakewood Ranch Blvd	Lakewood Ranch	34202
Broward College	Nelson	Goris	(954) 673-1565	ngoris@broward.edu	Accounting Department	Ft Lauderdale	33301
Broward County	Patrick	MacGregor	(954) 831-0904	pamacgregor@broward.org	2555 W Copans Rd	Pompano Beach	33069
Broward County	Stephen	Greco	N/A	sgreco@broward.org	115 South Andrews Avenue	Ft. Lauderdale	33301
Broward County Aviation Department	Carlos	Hernandez	(954) 359-2255	cahernandez@broward.org	2200 SW 45th Street	Dania Beach	33312
Broward County Public Works Department	Rob	Dennis	954-357-6059	N/A	115 S. Andrews Ave.	Fort Lauderdale	33301
Broward County Seaport	Israel	Rozental	954-468-0198	irozental@broward.org	1850 Eller Drive	Fort Lauderdale	33316
City of Bartow, FL	Brad	Hiers	863.534.0142	radhiers.electric@cityofbartow.net	Attn: Purchasing	Bartow	33831
City of Coconut Creek	N/A	N/A	N/A	N/A	4800 West Copans Road	Coconut Creek	33063
City of Cooper City	Chad	Bergeron	(954) 434-5519	CBergeron@coopercityfl.org	9090 SW 50th Place	Cooper City	33328
City of Cooper City	Carlos	Vega	(954) 434-4300 x294	cvega@coopercity.org	9090 SW 50th Place	Cooper City	33329
City of Cooper City	Horace	McHugh	(954) 434-4300	ARPAManager@coopercityfl.org	9090 SW 50th Place	Cooper City	33329
City of Coral Springs	Rich	Michaud	(954) 344-1165	rmichaud@coralsprings.org	Economic Development Department	Coral Springs	33065
City of Coral Springs	Susan	Krisman	(954) 344-1156	skrisman@coralsprings.org	3800 NW 85th Avenue	Coral Springs	33065
City of Coral Springs	Najla	Zerrouki	954.345.2188	nzerrouki@coralsprings.org	3800 NW 85th Avenue	Coral Springs	33065
City of Coral Springs	Julie	Butler	N/A	jpbutler@coralsprings.org	3800 NW 85th Avenue	Coral Springs	33065
City of Coral Springs	Chad	Maraj	N/A	N/A	9500 W Sample Rd	Coral Springs	33065
City of Coral Springs	Julie	Butler	N/A	jpbutler@coralsprings.org	3800 NW 85th Avenue	Coral Springs	33065
City of Dania Beach	Ronnie	Navarro	954.924.3615	rnavarro@ci.dania-beach.fl.us	1201 Stirling Rd	Dania Beach	33004
City of Dania Beach	Dincer	Ozaydin	(954) 924-6808	dozaydin@daniabeachfl.gov	1201 Stirling Rd	Dania Beach	33004
City of Delray Beach	Brian	Ruscher	(561) 243-7000	N/A	100 NW 1st Ave	Delray Beach	33444
City of Delray Beach	Toni	Byrd	(561) 243-7000	byrd@mydelraybeach.com	100 NW 1st Ave	Delray Beach	33444

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
City of Doral	Lazaro	Quintero	305-593-6600 ex 5006	lazaro.quintero@ cityofdoral.com	8401 NW 53rd Terrace	Doral	33166
City of Doral	Eugene	Collins-Bonfill	305-593-6740 ext 6017	Eugene.Collings@ cityofdoral.com	8401 NW 53rd Terrace	Doral	33166
City of Fort Lauderdale	Alex	Torres	954-828-5064	ATorres@ fortlauderdale.gov	100 North Andrews Avenue 5th floor	Fort Lauderdale	33301
City of Fort Lauderdale	Shiau	Ching Low	954-828-3779	slow@fortlauderdale. gov	290 NE 3 Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Juan	Samuel	954-828-6323	jsamule@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Dronix	Suarez	954-828-6982	dsuarez@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Daniel	Fisher	954-828-5850	Dfisher@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Diana	Carrillo		DCarrillo@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Karen	Warfel	954-828-3798	kwarfel@ fortlauderdale.gov	Transportation & Mobility Department	Fort Lauderdale	33301
City of Fort Lauderdale	Steve	Hillberg	(954) 522- 2604 ext. 37	SHillberg@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Omar	Castellon	954-828-5064	ocastellon@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Jeffery	Davis	954-828-3797	JeDavis@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Louis	LaFaurie	954-828-6538	LLafaurie@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Diana	Carrillo	N/A	DCarrillo@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Krishan	Kandial	954-828-4019	kkandial@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Fort Lauderdale	Axel	Rivera	954-828-5064	axrivera@ fortlauderdale.gov	100 N. Andrews Avenue	Fort Lauderdale	33301
City of Gainesville	Andrew	Persons	352-393-8610	personsaw@ cityofgainesville.org	405 NW 39th Ave.	Gainesville	32602
City of Hallandale	Manga	Ebbe	954-458-3251	mebbe@cohb.org	Department of Public Works	Hallandale Beach	33309
City of Hallandale	Joselaine	Pateau	954-458-3251	jpateau@ hallandalebeachfl.gov	Department of Public Works	Hallandale Beach	33309
City of Hallandale	Peter	Kunen	954-458-3251	pkunen@ hallandalebeachfl.gov	Department of Public Works	Hallandale Beach	33309
City of Hollywood	David	Vazquez	954-921-3930	N/A	P.O. Box 229045	Hollywood	33022
City of Hollywood	Rick	Engle	954-921-3930	rengle@hollywoodfl. org	P.O. Box 229045	Hollywood	33022
City of Hollywood	Mark	Johnson	954.921.3991	mjohnson@ hollywoodfl.org	2600 Hollywood Boulevard	Hollywood	33020
City of Hollywood	Heather	Guenot	954-921-3410	hguenot@ hollywoodfl.org	P.O. Box 229045	Hollywood	33022
City of Lake Worth Beach	Brian	Shields	561-586-1798	bshields@lakeworth. org	1900 2nd Avenue North	Lake Worth Beach	33461
City of Lake Worth Beach	Julie	Parham	561.586.1600	jparham@lakeworth. org	1900 2nd Avenue North	Lake Worth Beach	33461

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
City of Lake Worth Beach	Felipe	Lofaso	561-586-1720	flofaso@lakeworth.org	1900 2nd Avenue North	Lake Worth Beach	33461
City of Lake Worth Beach	Julie	Parham	561.586.1600	jparham@lakeworth.org	1900 2nd Avenue North	Lake Worth Beach	33461
City of Marathon	Carlos	Solis	305.289.5008	solisc@ci.marathon.fl.us	9805 Overseas Hwy	Marathon	33050
City of Margate	Michael	Jones	954-972-6458	majones@margatefl.com	Parks & Recreation Community Center	Margate	33063
City of Margate	Sierra	Marrero	(954) 972-0828 ext. 209	smarrero@margatefl.com	N/A	Margate	33063
City of Margate	Pedro	Stiassni	(954) 884-3635	pstiassni@margatefl.com	N/A	Margate	33063
City of Margate	Curt	Keyser	(954) 972-0828 ext. 209	ckeyser@margatefl.com	N/A	Margate	33063
City of Margate	Cotter	Christian	(954) 972-0828 ext. 209	N/A	N/A	Margate	33063
City of Margate	Randy	Daniel	(954) 972-0828 ext. 209	N/A	N/A	Margate	33063
City of Melbourne	Christy	Fischer	321.837.7778	cfischer@westmelbourne.com	2240 Minton Road	West Melbourne	32904
City of Miami	Tommaso	Calautii	N/A	N/A	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Marisol	Martinez Salazar	305.416.1219	marmartinez@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Jose	Caldeira	305.416.1290	jcaldeira@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Andre	Bryan	305-416-1211	ABryan@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Raphael	Gonzalez	305.416.1089	ragonzalez@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Esteban	Rubiano	N/A	ERubiano@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Barbara	Hernandez	305.593.6600	bahernandez@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami	Lorraine	Rosado-Pietri	N/A	Irosadopietri-c@miamigov.com	444 SW 2nd Avenue, 6th Floor	Miami	33130
City of Miami Beach	Sabrina	Baglieri	305-673-7071	sabrinabaglieri@miamibeachfl.gov	Capital Improvement Projects Office	Miami Beach	33139
City of Miami Beach	Firat	Akçay	(305) 673-7071	FiratAkçay@miamibeachfl.gov	1688 Meridian Avenue Suite 801	Miami Beach	33139
City of Miami Gardens	O. Tom	Ruiz	786-279-1260	truiz@miamigardens-fl.gov	18605 NW 27 Ave	Miami Gardens	33056
City of Miami Gardens	Les	Petit	305-622-8000 ext.2570	lpetit@miamigardens-fl.gov	18605 NW 27 Ave	Miami Gardens	33056

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
City of Miramar	Marcelin	Denis	N/A	mpdenis@miramarfl.gov	13900 Pembroke Road	Miramar	33027
City of Miramar	Ronnie	Navarro	954-883-6825	rsnavarro@miramarfl.gov	13900 Pembroke Road	Miramar	33027
City of North Lauderdale	Sean	Lypher	(954) 724-7070	slypher@nlauderdale.org	701 SW 71st Avenue	North Lauderdale	33068
City of North Lauderdale	Sam	May	N/A	smay@nlauderdale.org	701 SW 71st Avenue	North Lauderdale	33068
City of North Miami	Thomas	Positano	305-895-9871	N/A	776 NE 125 Street	North Miami	33161
City of North Miami Beach	Judeen	Johnson	305-948-2967	judeen.johnson@citynmb.com	17050 NE 19 Avenue	North Miami Beach	33162
City of North Miami Beach	Frank	Ruiz	(305) 354-4431	N/A	17050 NE 19 Avenue	North Miami Beach	33162
City of North Miami Beach	Gil	Garcia	(305) 354-4431	Gil.Garcia@citynmb.com	17050 NE 19 Avenue	North Miami Beach	33162
City of North Miami Beach	Andrea	Suarez	(305) 948-2967	Andrea.Suarez@citynmb.com	17050 NE 19 Avenue	North Miami Beach	33162
City of Oakland Park	Sierra	Marrero	954.630.4481	sierra.marrero@oaklandparkfl.gov	3650 NE 12th Ave.	Oakland Park	33334
City of Oakland Park	Brynt	Johnson	954.630.4500	brynt.johnson@oaklandparkfl.gov	3650 NE 12th Ave.	Oakland Park	33334
City of Oviedo	Bobby	Wyatt	407-971-5555	bwyatt@cityofoviedo.net	400 Alexandria Blvd	Oviedo	32765
City of Pembroke Pines	Karl	Kennedy	(954) 431-4500	kkennedy@ppines.com	Finance Dept	Pembroke Pines	33025
City of Pompano Beach	Nathaniel	Watson	954.786.4024	Nathaniel.Watson@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Pompano Beach	Randolph	Brown	(954) 545-7044	randolph.brown@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Pompano Beach	Bobby	Clayton	954-786-4154	Bobby.Clayton@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Pompano Beach	Anthony	Alhashemi	954-786-4061	N/A	1205 NE 5th Ave.	Pompano Beach	33060
City of Pompano Beach	Horacio	Danovich	(954) 786-7834	Horacio.Danovich@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Pompano Beach	Tammy	Good	954.786.5512	tammy.good@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Pompano Beach	Jean	Dolan	954.786.5554	jean.dolan@copbfl.com	1201 NE 5th Avenue	Pompano Beach	33060
City of Riviera Beach Public Works	Terrence	Bailey	(561) 845-4066	tbailey@rivierabch.com	1481 West 15th Street	Riviera Beach	33404
City of Riviera Beach Utility District	John	Armstrong	561-845-4185	JArmstrong@rivierabeach.org	600 W Blue Heron Blvd	Riviera Beach	33404
City of Riviera Beach Utility District	Leighton	Walker	561-494-1073	lwalker@wpb.org	600 W Blue Heron Blvd	Riviera Beach	33404
City of Sunrise	Rodrigo	de Castro, P.E., CFM	954-746-3292	rdecastro@sunrisefl.gov	6466 Northwest 20th Street	Sunrise	33313
City of West Melbourne	Scott	Morgan	321.837.7771	smorgan@westmelbourne.org	2240 Minton Road	West Melbourne	32904
City of West Melbourne	Tim	Rhode	321.837.7771	trhode@westmelborne.org	2240 Minton Road	West Melbourne	32904

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
City of West Palm Beach	Daniel	Roberge	N/A	droberge@wpb.org	P O Box 3366	W Palm Beach	33402
City of West Palm Beach	Alexa	Krahe	N/A	N/A	401 Clematis Street, 4th Floor	West Palm Beach, FL 33402	33062
City of West Palm Beach	Randy	Erysthee	N/A	rerysthee@wpb.org	401 Clematis Street, 4th Floor	West Palm Beach, FL 33402	33062
City of Wilton Manors	David	Archacki	(954) 390-2190	DArchacki@wiltonmanors.com	2020 Wilton Drive	Wilton Manors	33305
City of Wilton Manors	Pamela	Landi	(954) 390-2190	plandi@wiltonmanors.com	2020 Wilton Drive	Wilton Manors	33305
City of Wilton Manors	Todd	DeJesus	954-390-2105	tdejesus@wiltonmanors.com	2020 Wilton Drive	Wilton Manors	33305
City of Wilton Manors	Bert	Fisher	(954) 390-2190	bfisher@wiltonmanors.com	2020 Wilton Drive	Wilton Manors	33305
City of Winter Garden	N/A	N/A	N/A	N/A	300 West Plant Street	Winter Garden	34787
Delray Beach Community Redevelopment Agency (CRA)	Christine	Tibbs	(561) 243-7000	tibbsc@mydelraybeach.com	20 North Swinton Avenue	Delray Beach	33444
Florida Atlantic University	N/A	N/A	N/A	N/A	777 Glades Rd	Boca Raton	33431
Florida Department of Environmental Protection	Mae	Roth	850.245.2781	mae.roth@dep.state.fl.us	3900 Commonwealth Blvd MS 520	Tallahassee	32399
Florida Power & Light Company	Bob	Beaulieu	N/A	N/A	PO Box 888o8	North Palm Beach	33408
Florida Power & Light Company	Richard	Laskey	772-201-2914	Richard.Laskey@fpl.com	Accounts Payable	Miami	33102
Florida Power & Light Company	Robinson	Zafra	N/A	Rzafra@fpl.com	Accounts Payable	Miami	33102
Florida Power & Light Company	Trinh	Ly	561.904-3642	Trinh.Ly@fpl.com	Accounts Payable	Miami	33102
Florida Power & Light Company	John	Linn	561-904-3327	John.Linn@fpl.com	Accounts Payable	Miami	33102
Floridian Holdings, LLC	Timothy	Mahoney	N/A	McCarthy@harthowerton.com	2500 E Kearney	Springfield	65898
Fort Lauderdale Executive Airport	N/A	N/A	N/A	N/A	6000 NW 21st Avenue	Fort Lauderdale	33309
Gainesville Regional Utilities (GRU)	Gene	White	352-393-1282	whiteag@gru.com	301 SE 4th Avenue	Gainesville	32614
Gulliver Schools, Inc.	N/A	N/A	N/A	N/A	9530 South Dixie Highway, 11th Floor	Miami	33156
JEA	N/A	N/A	N/A	N/A	Attn.: Accounts Payable	Jacksonville	32201
Loxahatchee River District	Sharyn	Allen	561.401.4026	sharyn.allen@lrecd.org	2500 Jupiter Park Drive	Jupiter	33458
Loxahatchee River District	Kris	Dean	561-401-4024	kris.dean@lrecd.org	2500 Jupiter Park Drive	Jupiter	33458

Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
Margate Community Redevelopment Agency	Arlene	Walcott	954.935.5324	awalcott@margatefl.com	5790 Margate Boulevard	Margate	33063
Memorial Healthcare System	Richard	Polemeni	(954) 987-2000	N/A	PO Box 269001	Pembroke Pines	33026
Memorial Healthcare System	Mark	Greenspan	(954) 265-8674	mgreenspan@mhs.net	PO Box 269001	Pembroke Pines	33026
Miami Dade County	N/A	N/A	N/A	N/A	111 NW 1st Street 21st Floor	Miami	33128
Miami Dade Parks, Recreation and Open Spaces Department	Hongbum	Yun	305.755.7922	Hongbum.Yun@miamidade.gov	275 NW 2 Street	Miami	33128
Miami Dade Water and Sewer Department	Jose	Diaz	786-552-4383	jose.diaz@miamidade.gov	3501 NW 46th Street	Miami	33142
Miami Dade Water and Sewer Department	Eduardo	Luis	(786) 552-8837	Eduardo.Luis@miamidade.gov	3071 SW 38th Avenue	Miami	33146
Miami Dade Water and Sewer Department	David	Marquez	786-552-8826	David.Marquez@miamidade.gov	3071 SW 38th Avenue	Miami	33146
NASA	Casey	Coffey	(321) 861-3641	casey.r.coffey@nasa.gov	NASA KSC: NE-T9	Kennedy Space Center	32899
Norton Museum of Art	Amber	Mathis	(561) 832-5196 #1118	mathisa@norton.org	1450 S. Dixie Highway	West Palm Beach	33401
O.B. Pioneer Park LLC	Jeffrey	Williamson	(305) 374-3898	jwilliamson@republicproperties.net	14360 NW 77th Court	Miami Lakes	33016
Oakland Park Dixie LLC	Daniel Suarez	De Puga	305-625-0949	daniel@nrinvestments.com	NR Investments	Miami	33132
Palm Beach County	Pollop	Phonpornwithoon	561-493.6247	N/A	Water Utilities Department	W Palm Beach	33413
Palm Beach County	Nicole	Gumbs	561-493-6098	NGumbs@pbcwater.com	Water Utilities Department	W Palm Beach	33413
Palm Beach County	Ralph	Estime	561.493.6144	DEstime@pbcwater.com	Water Utilities Department	W Palm Beach	33413
Palm Beach County	Henry	Melendez	(561) 493-6120	hmelendez@pbcwater.com	Water Utilities Department	W Palm Beach	33413
Palm Beach County	John	McCarthy	561.379.6626	jmccarth@pbcgov.org	Water Utilities Department	W Palm Beach	33413
Palm Beach County	Mark	Ludwigson, P.E.	561-868-6400	mludwigson@pbcwater.com	Water Utilities Department	W Palm Beach	33413
Pan American Companies	Rolando	Ensinosa	305-461-0563	RJE@panamgroup.com	150 Alhambra Circle	Coral Gables	33134
Riviera Beach CRA	Andre	Lewis	561-844-3408	ALewis@rbkra.com	2001 Broadway Ste 300	W Palm Beach	33404
Riviera Beach CRA	Scott	Evans	561-844-3408	sevans@rbkra.com	2001 Broadway Ste 300	W Palm Beach	33404
School Board of Broward County	Shedrick	Dukes	754-321-0505	Shedrick.dukes@browardschools.com	7720 W Oakland Park Blvd Ste 323	Sunrise	33351
Seacoast Utility Authority	Brandon	Selle	561.627.2900 x1316	bselle@sua.com	4200 Hood Road	Palm Beach Gardens	33401

Client Name	FirstName	LastName	Phone	EMail	Address1	City	ZIP
Seacoast Utility Authority	Jim	Lance	561-627-2900x1347	jlance@sua.com	4200 Hood Road	Palm Beach Gardens	33401
Seacoast Utility Authority	Rim	Bishop	5616272900 #1314	rbishop@sua.com	4200 Hood Road	Palm Beach Gardens	33401
Seminole Tribe of Florida	Tanya	McMillion	N/A	N/A	5700 Griffin Road	Davie	33314
Seminole Tribe of Florida	Gay	Mills		gaymills@semtribe.com	5700 Griffin Road	Davie	33314
Seminole Tribe of Florida	Harvey	Rambarth	(954) 985-2300 x-10647	harveyrambarth@semtribe.com	N/A	Davie	33314
Seminole Tribe of Florida	Fred	Barrios	(954) 966-6300 x11768	FredBarrios@semtribe.com	6365 Taft Street, Suite 1006	Hollywood	33024
Seminole Tribe of Florida	Juan	Rodriguez	N/A	JuanJoseRodriguez@semtribe.com	6365 Taft Street, Suite 1006	Hollywood	33024
South Florida Water Management District	Dora	Dixon	(561) 682-6442	ddixon@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Holly	Jarvine	(561) 682-6442	hjarvine@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Kristen	Campos	(561) 682-6442	kcampos@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Ruben	Arteaga	(561) 682-6442	rarteaga@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Alexandra	Serna	(561) 682-6420	asernassa@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Jeff	LeBlanc	(561) 682-6442	N/A	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Akin	Owosina	(561) 682-6442	aowosin@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
South Florida Water Management District	Denys	Purdy	(561) 682-6442	dpurdy@sfwmd.gov	3301 Gun Club Road	West Palm Beach	33401
St Lucie County	Leslie	Olson	772.462.1542	olsonl@stlucieco.org	2300 Virginia Avenue	Fort Pierce	34982
State of Florida Department of Transportation District 1	Darryl	Richard	863-519-2300	darryl.richard@dot.state.fl.us	801 N Broadway Ave	Bartow	33830
State of Florida Department of Transportation District 4	N/A	N/A	N/A	N/A	3400 W Commercial Blvd	Ft Lauderdale	33309

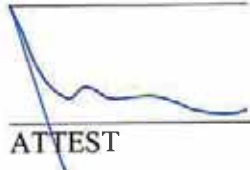
Client Name	FirstName	LastName	Phone	EEmail	Address1	City	ZIP
State of Florida Department of Transportation District 6	Kevin	Schot	305-470-5400	Kevin.Schot@dot.state.fl.us	1000 NW 111 Avenue Rm 6251	Miami	33172
State of Florida Department of Transportation District 7	N/A	N/A	N/A	N/A	11201 N Malcom McKinley Dr	Tampa	33612
Tohopekaliga Water Authority	Eric	Ratliff	407.944.5019	N/A	951 Martin Luther King Blvd	Kissimmee	34741
Town of Bay Harbor Islands	Randy	Daniel	305-455-7248	rdaniel@bayharborislands-fl.gov	9665 Bay Harbor Terrace	Bay Harbor Islands	33154
Town of Bay Harbor Islands	Jose	Custodio	305-455-7275	Jcustodio@bayharborislands-fl.gov	9665 Bay Harbor Terrace	Bay Harbor Islands	33154
Town of Davie	Renuka	Mohammed	(954) 797-1114	Renuka_Mohammed@davie-fl.gov	6591 Orange Dr	Davie	33314
Town of Davie	Aldo	Gonzalez	(954) 797-1114	aldo_gonzalez@davie-fl.gov	6591 Orange Dr	Davie	33314
Town of Davie	Phillip	Holste	(954) 797-1041	Phillip_Holste@davie-fl.gov	8800 SW 36th Street	Davie	33314
Town of Hillsboro Beach	N/A	N/A	N/A	N/A	1210 Hillsboro Mile	Hillsboro Beach	33062
Town of Jupiter Island	Monica	Shaner	772-546-6259	mshaner@tji.martin.fl.us	P.O. Box 395	Hobe Sound	33475
Town of Medley	Jorge	Corzo	305-887-9541 x 143	jcorzo@townofmedley.com	7777 NW 72nd Avenue	Medley	33166
Town of Miami Lakes	Carlos	Acosta	(305) 364-6100 , x1129	acostac@miamilakes-fl.gov	15150 NW 79th Ct	Miami Lakes	33016
Town of Miami Lakes	Michelle	Gonzalez	305-364-6100	Michelle Gonzalez <GonzalezM@miamilakes-fl.gov>	Miami Lakes Government Center	Miami Lakes	33014
Town of Palm Beach	Michael	Roach	561.838.5440	mroach@townofpalmbeach.com	951 Old Okeechobee Rd	W Palm Beach	33401
Town of Palm Beach	Jason	Debrincat	561-838-5440	jdebrincat@townofpalmbeach.com	951 Old Okeechobee Rd	W Palm Beach	33401
Town of Palm Beach	Jeffrey	Sanon	561-227-7024	JSanon@TownofPalmBeach.com	951 Old Okeechobee Rd	W Palm Beach	33401
Town of Palm Beach	Duke	Basha	561-838-5440	DBasha@TownofPalmBeach.com	360 S. County Road	Palm Beach	33480
Town of Palm Beach	Patricia	Strayer	561-838-5440	pstrayer@townofpalmbeach.com	951 Okeechobee Rd Ste A	West Palm Beach	33401
Town of Palm Beach	Dean	Mealy	561-838-5440	dmealy@townofpalmbeach.com	951 Okeechobee Rd Ste A	West Palm Beach	33401
Town of Palm Beach	Paul	Castro	561-838-5440	pcastro@townofpalmbeach.com	360 S. County Road	Palm Beach	33480

Client Name	FirstName	LastName	Phone	EMail	Address1	City	ZIP
University of Florida	Jennifer	Meisenhelder, P.E.	352-294-0622	jmeisenhelder@ufl.edu	PO Box 115350	Gainesville	32611
University of Miami	Gary	Tarbe	305-740-8226	N/A	PO Box 248106	Coral Gables	33146
Village of Bal Harbour	John	Oldenburg	(305) 993-7316	joldenburg@balharbourfl.gov	655 96th Street	Bal Harbour	33154
Village of Palm Springs	N/A	N/A	N/A	N/A	226 Cypress Lane	Palm Beach	33461
Village of Palmetto Bay, Florida	Dionisio	Torres	305.259.1234	dtorres@palmettobay-fl.gov	9705 E. Hibiscus Street	Palmetto Bay	33157
Village of Tequesta	Matthew	Hammond	561.768.0459	mhammond@tequesta.org	345 Tequesta Drive	Tequesta	33469
Village of Wellington	Thomas	Lundeen	561-753-2454	tlundeen@wellingtonfl.gov	12300 Forest Hill Blvd	Wellington	33414

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

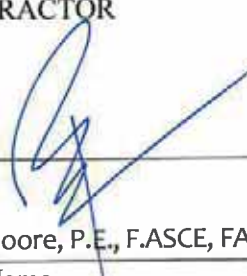
Chen Moore and Associates, Inc.
_____, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Chen Moore and Associates, Inc.'s failure to comply with such regulations.



ATTEST
Johanna Zona

Chen Moore and Associates, Inc.

CONTRACTOR

BY: 

Peter Moore, P.E., F.ASCE, FACEC

Print Name

Date: July 26, 2022

PROPOSER: Chen Moore and Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Chen Moore and Associates, Inc.

Proposer's Name: Peter Moore, P.E., F.ASCE, FACEC

Proposer's Address: 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

Proposer's Phone Number: 954.730.0707

Proposer's Email: pmoore@chenmoore.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

Please refer to Appendix H for

the required information. _____

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Notary Public

Johanna Zona

(Print Notary Name)

State of Florida at Large

My Commission Expires: January 24, 2026



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Chen Moore and Associates, Inc.

APPENDIX Q
PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Chen Moore and Associates

Reference Contact: Sean Lypher

Reference Agency: City of North Lauderdale

Reference Email: slypher@nlauderdale.org

Telephone: (954) 724-7070

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network

Was the project completed on time and within the specified guidelines?

What problems were encountered (claims)?

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications _____ Budget Control _____

Final Product _____ Cooperation _____ Reliability _____

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX Q

PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Chen Moore and Associates

Reference Contact: Sam May

Reference Agency: City of North Lauderdale

Reference Email: smay@nlauderdale.org

Telephone: (954) 724-7070

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network

Was the project completed on time and within the specified guidelines?

YES

What problems were encountered (claims)?

NONE

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments:

Chen Moore and Associates are our CONTINUING SERVICES CONSULTANT and have provided excellent service.

Thank you.

Sam May Sam May - Public Works/Utilities Director

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

APPENDIX Q
PROPOSER EXPERIENCE

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Chen Moore and Associates

Reference Contact: Rob Dennis

Reference Agency: Broward County Public Works Department

Reference Email: _____

Telephone: (954) 357-6059

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Joint Government Center Campus DCP

Was the project completed on time and within the specified guidelines?

What problems were encountered (claims)?

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications _____ Budget Control _____

Final Product _____ Cooperation _____ Reliability _____

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 7/13/2022

Addendum No. 2 7/20/2022

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: Chen Moore and Associates, Inc.

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: City Center Right-of-Way and Utility Improvement Project
Miami Beach, FL

2. Contact information for Project Owner:
 - a. Name: Please refer to the following pages for the required information.
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: _____

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Chen Moore and Associates, Inc.

Appendix T - Liability Claims

In today's litigious society, businesses are constantly confronted with civil claims and Chen Moore and Associates has not been spared that exposure. With respect to current/pending or past litigation/arbitration in the last ten (10) years CMA has been involved in four cases, all of which arose out of the same project, and which are explained in the detailed litigation history below. We assert that this history: (1) will have no material negative impact on CMA's ability to execute this project; (2) does not display an undesirable pattern of litigation with owners over construction matters; and (3) has not had a claim against its bonding company in the last seven (7) years wherein the bonding company was required to take over and complete the project or pay outstanding liens on the project. Each of the cases were settled out of court and the monetary amounts, if any, are part of the confidential settlements.

We wish to reiterate that just because we are involved in litigation, it does not reflect on our culpability in the cases. In fact, we believe our full disclosure in these matters displays good faith. We welcome the Evaluation Committee to review CMA and all other vendors for their willingness to disclose active and past cases by visiting any of the respective Clerk of the Court Websites. As an example, the Miami-Dade County Civil, Family and Probate Courts Online System (<https://www2.miami-dadeclerk.com/ocs/?AspxAutoDetectCookieSupport=1>) will display all four cases listed below.

Case No: 11-30999 CA 02 in the 11th Circuit Court of Miami-Dade

Case Name: Steven I. Gunther vs. M. Vila Associates, City of Miami Beach, Chen and Associates Consulting Engineers, Inc.

Date Filed: June 4, 2012

Type of Case: civil

Claim or Cause of Action: Chen Moore and Associates was a co-defendant in a personal injury suit with one count for negligence.

Brief Description: During a streetscaping project, the plaintiff alleged that he fell off his motor scooter while driving through a construction zone.

Amount: more than \$25,000; exact amount not known

Agencies Involved: 11th Circuit Court of Miami-Dade County, 175 NW 1st Avenue, Miami FL 33128; City of Miami Beach Police Department, 1100 Washington Avenue Miami Beach, FL 33139

Disposition of Case: closed / dismissed

Opposing Counsel: David A. Hagen, P.A., Phone: 305.373.4200; hagen.esq@lawyer.com

In *Gunther v. M. Vila, City of Miami Beach and CMA*; Case Number 2011-030999-CA-01, the plaintiff asserted a negligence action alleging that he was injured when he rode his scooter over a pothole in a crosswalk located within the City of Miami Beach. The plaintiff alleged that the pothole was the result of defective construction of the crosswalk and the failure to inspect the defective construction. M. Vila was the contractor that performed the work and the City of Miami Beach retained the responsibility for safety inspections. CMA had no contractual responsibility relating to the alleged defective work and inspection. CMA was improperly included as a defendant and the case against CMA was dismissed.

Case No: 13-025280 CA-01 (05)

Case Name: Luis A. Nazario as Personal Representative of Estate of Miriam Cabrera v. M. Vila Associates, City of Miami Beach, Metro Express, and Chen Moore and Associates

Date Filed: March 12, 2014

Type of Case: Civil

Claim or Cause of Action: Chen Moore and Associates was a co-defendant in a wrongful death action with one count of negligence alleged against CMA

Brief Description: The complaint asserted that, during a streetscaping project, the defendant fell off the back of a motorcycle while driving through a construction zone

Amount: More than \$25,000; exact amount not known

Agencies Involved: 11th Judicial Circuit Court in and for Miami-Dade County, 175 NW 1st Avenue, Miami, FL 33128; City of Miami Beach

Disposition of Case: closed / dismissed

Opposing Counsel: Hiram M. Montero, P.A., hmontero@monterolaw.com, 954.767.6500

In Nazario v. M. Vila, City of Miami Beach, Metro Express, and CMA; Case Number 2013-025280-CA-01, CMA was similarly sued despite having no contractual responsibility with respect to the alleged defective work. This negligence action arose out of the death of a passenger on a motorcycle that is alleged to have hit a sanitary sewer manhole located within the City of Miami Beach. CMA had no responsibility whatsoever relating to sanitary sewer placement or construction. CMA designed the water main and stormwater system and contracted to provide part-time RPR services with respect to the work CMA designed. The sanitary sewer was designed by the City of Miami Beach and installed by the city's contractor. The City of Miami Beach hired another consultant to oversee and inspect the sanitary sewer work. The plaintiff further alleged that CMA was negligent in the design, oversight and implementation of maintenance of traffic ("MOT"), notwithstanding the fact that CMA had no responsibility with respect to MOT. The city's contractor had design and implementation responsibility and the review, approval and oversight of MOT was the responsibility of the City of Miami Beach. Notwithstanding this, CMA was included as a defendant. The case was dismissed as part of a confidential settlement.

Case No: 16-011970 CA-01

Case Name: Valentino Castro v. M. Vila Associates and Chen Moore and Associates

Date Filed: May 11, 2016

Type of Case: Civil

Claim or Cause of Action: Chen Moore and Associates was a co-defendant in a wrongful death action with one count of negligence asserted against CMA

Brief Description: The complaint asserts that, during a streetscaping project, the complainant was ejected from a motorcycle while driving through a construction zone

Amount: More than \$25,000; exact amount not known

Agencies Involved: 11th Judicial Circuit Court in and for Miami-Dade County, 175 NW 1st Avenue, Miami, FL 33128; City of Miami Beach

Disposition of Case: closed / dismissed

Opposing Counsel: Hugo V. Alvarez, P.A., halvarez@alvarezbarbara.com, 305.263.7700

This action arose out of the same motorcycle accident that was the subject of the Nazario Case. In Castro v. M. Vila, City of Miami Beach, Metro Express, and CMA; Case Number 2016-011970-CA-01, CMA was similarly sued despite having no contractual responsibility with respect to the alleged defective work. This negligence action was brought

by the driver of a motorcycle that is alleged to have hit a sanitary sewer manhole located within the City of Miami Beach. CMA had no responsibility whatsoever relating to sanitary sewer placement or construction. CMA designed the water main and stormwater system and contracted to provide part-time RPR services with respect to the work CMA designed. The sanitary sewer was designed by the City of Miami Beach and installed by the city's contractor. The City of Miami Beach hired another consultant to oversee and inspect the sanitary sewer work. The plaintiff further alleged that CMA was negligent in the design, oversight and implementation of maintenance of traffic ("MOT"), notwithstanding the fact that CMA had no responsibility with respect to MOT. The city's contractor had design and implementation responsibility and the review, approval and oversight of MOT was the responsibility of the City of Miami Beach. Notwithstanding this, CMA was included as a defendant. This case was also dismissed as part of a confidential settlement.

Case No: 17-017197-CA-06

Case Name: Mary and Fred Magner v. Chen Moore and Associates, M. Vila, Metro Express, Sherita Condominium Association, and City of Miami Beach

Date Filed: 7/31/17

Type of Case: Civil

Claim or Cause of Action: CMA was a co-defendant in a trip and fall accident with one count of negligence and one count for loss of consortium.

Brief Description: The complaint asserts that, during a streetscaping project, the complainant fell while walking on a sidewalk at night.

Amount: More than \$25,000; exact amount not known

Agencies Involved:

11th Judicial Circuit Court in and for Miami-Dade County, 175 NW 1st Avenue, Miami, FL 33128; City of Miami Beach

Disposition of Case: closed / dismissed

Opposing Counsel: Kaplan & Freedman, P.A., jkaplan@kaplanfreedman.com, 305.274.7533

The complaint asserts that, after substantial completion of a streetscaping project, the plaintiff fell and injured themselves when stepping down off of a sidewalk curb adjacent to an ADA ramp while walking at night. The Plaintiff sued CMA, the City of Miami Beach, two contractors and the nearby condominium association. With respect to CMA, the Plaintiff alleged that CMA negligently designed the ADA ramp. However, the ramp was designed and constructed in accordance with FDOT standards and accepted by the City of Miami Beach. The cause of the accident appeared to be poor lighting caused by insufficient lighting on the exterior of the nearby condo and a tree that had overgrown and blocked a nearby street light. CMA had no responsibility for maintaining the landscaping or trimming the trees. Instead, the landscaping and tree trimming was the responsibility of the City of Miami Beach. This case was dismissed as part of a confidential settlement.

Disposition of Case: closed / dismissed

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
CHEN MOORE & ASSOCIATES INC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
500 W CYPRESS CREEK RD SUITE 630

6 City, state, and ZIP code
FORT LAUDERDALE, FL 33309

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-				
--	--	--	---	--	--	--	--

or

Employer identification number

5	9	-	2	7	3	9	8	6	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ 01/04/22

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW...

COVERAGES TABLE with columns: TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF. DATE, POLICY EXPI. DATE, LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liability, and Professional Liability.

DESCRIPTION OF OPERATIONS (LOCATIONS / VEHICLES) (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The attached page(s) noting additional terms, conditions, coverage and/or comments applies.

CERTIFICATE HOLDER: Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330

ACORD 25 (2016/03)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART CONTRACTORS POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Table with 2 columns: Name Of Additional Insured Person(s) or Organization(s), Location And Description Of Completed Operations. Row 1: Blanket when specifically required in a written contract with the named insured.

SECTION III – WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above...

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

EN0111-0211

Page 1 of 1

AGENCY CUSTOMER ID: 00037454

LOC #:



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY: Laclede-Warre Insurance; NAMED INSURED: Chen Moore & Associates, Inc.; POLICY NUMBER; CARRIER; EFFECTIVE DATE

ADDITIONAL REMARKS: THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM. FORM NUMBER: 25. FORM TITLE: Certificate of Liability Insurance: Notes

Rec: RFDs NO. 22-001 - Town of Southwest Ranches, Florida Stormwater Town of Southwest Ranches is included as additional insured under the terms and conditions of the attached forms on the General Liability and Automobile Liability policies...

ACORD 101 (2008/01)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Table with 2 columns: Name of Additional Person(s) or Organization(s), Location And Description Of Completed Operations. Row 1: Blanket when specifically required in a written contract with the named insured.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section III – Who Is An Insured within the Common Provisions is amended to include as an insured the person(s) or organization(s) shown in the Schedule...

EN0320-0211

Page 1 of 1

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED WITH WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

- A. SECTION III - WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but solely with respect to "claims" caused in whole or in part, by "your work" for that person or organization performed by you, or by those acting on your behalf. This insurance shall be primary and non-contributory, but only in the event of a named insured's sole negligence.
B. We waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for "damages" arising out of "your work" performed under a designated project or contract with that person(s) or organization(s).
C. This Endorsement does not reinstate or increase the Limits of Insurance applicable to any "claim" to which the coverage afforded by this Endorsement applies.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

EN0118-0211

Page 1 of 1

POLICY NUMBER: B1T2667W

COMMERCIAL AUTOMOBILE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE ELITE ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

1. BROAD FORM INSURED

- A. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

- (1) Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary;

- (a) That is an "insured" under any other automobile policy or
(b) That would be an "insured" under such a policy but for (i) its termination or (ii) the exhaustion of its Limit of Insurance.

- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

- (a) That is a partnership, joint venture or limited liability company,
(b) That is an "insured" under any other policy,
(c) That has exhausted its Limit of Insurance under any other policy, or
(d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

- B. Employees as Insureds

Paragraph A.1. - WHO IS AN INSURED - of SECTION II - LIABILITY COVERAGE is amended to add:

Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

- C. Lessors as Insureds

Paragraph A.1 - WHO IS AN INSURED of SECTION II - LIABILITY COVERAGE is amended to add:

- e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:
(1) The agreement requires you to provide direct primary insurance for the lessor and
(2) The "auto" is leased without a driver. Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

2. ADDITIONAL INSURED BY CONTRACT, PERMIT OR AGREEMENT

The following is added to A.1 WHO IS AN INSURED of SECTION II - LIABILITY COVERAGE:

Any person or organization for whom you are required to name as an additional insured in a written contract or agreement that is executed or signed by you prior to a "bodily injury" or "property damage" occurrence is an "insured" for liability coverage, but only to the extent that person or organization qualifies as an "insured" under the WHO IS AN INSURED provision contained in SECTION II of the coverage form.

If specifically required by the written contract or agreement referenced in the paragraph above, any coverage provided by this endorsement to an additional insured shall be primary and any other valid and collectible insurance available to the additional insured shall be non-contributory with this insurance. If the written contract does not require this coverage to be primary and the additional insured's coverage to be non-contributory, then this insurance will be excess

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDED WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART
ONSITE CLEANUP COVERAGE PART

SCHEDULE

Name of Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

SECTION VI - COMMON CONDITIONS, Item 17. Transfer Of Rights of Recovery Against Others To Us within the Common Provisions is amended by the addition of the following:

Solely as respects the person(s) or organization(s) indicated in the Schedule shown above, we waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for "damages" arising out of your ongoing operations or "your work" performed under a written contract with that person(s) or organization(s) and included in the "products-completed operations hazard".

However, this waiver shall not apply to "damages" resulting from the sole negligence of the person(s) or organization(s) indicated in the Schedule shown above.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

EN0109-0211

Page 1 of 1

over any other valid and collectible insurance available to the additional insured.

3. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The OTHER INSURANCE Condition is amended by adding the following:

If an "employees" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit. The most we will pay for "loss" to any hired "auto" is:

- (1) \$50,000;
(2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
(3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1,000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

5. PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$75 per day and a maximum limit of \$2,250.

6. EXTRA EXPENSE - BROADENED COVERAGE

Under paragraph A.6. of SECTION III - PHYSICAL DAMAGE COVERAGE, the following Coverage is added:

We will pay for the expense of returning a stolen covered "auto" to you subject to Paragraph C. Limit of Insurance.

7. LEASE GAP COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, if a long-term leased "auto" is a covered "auto" and the lessor is named as an Additional Insured - Lessor, we will pay in the event of a total "loss" your additional legal obligation to the lessor for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the lease.

"Outstanding balance" means the amount you owe on the lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees.

8. AIRBAG COVERAGE

Under Paragraph B. Exclusions of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an air bag.

9. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

The requirement in 2.a. of A. Loss Conditions, 2. Duties in the Event of Accident, Claim, Suit or Loss of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

- (1) You, if you are an individual
(2) A partner, if you are a partnership; or

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- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

10. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

11. WAIVER OF SUBROGATION

Transfer Of Rights Of Recovery Against Others To Us of SECTION IV – BUSINESS AUTO CONDITIONS is amended by adding the following:

We waive any right of recovery we may have against any person or organization to or for whom we make payment and with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

12. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V – DEFINITIONS is replaced by the following:

"Bodily injury" means bodily injury, sickness, or disease sustained by any person, including mental anguish or death resulting from any of these.

13. NOTICE OF CANCELLATION TO THIRD PARTY

The following is added to A.2., **Cancellation of COMMON POLICY CONDITIONS**

If we initiate a cancellation or non-renewal for any reason, other than non-payment of premium, we will mail notice of cancellation to the person or organization scheduled on the policy as an additional insured 30 days before the effective date of cancellation. We will mail such notice to the address of the Additional Insured scheduled on the policy and in at least 30 days before the effective date of the cancellation or non-renewal.

If the Insured initiates the cancellation or in case of non-payment of premium, we will not mail advance notice but, a final cancellation notice will be sent to the person or organization scheduled on the policy as an additional insured. We will mail such notice to the additional insured address upon final cancellation of the policy.

14. Vehicle wrap coverage

Paragraph A. Coverage of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to include the following additional paragraph:

Vehicle Wrap

In the event of a "loss" to a covered "auto", we will provide the following coverage if such "loss" is caused by:

- A. Other than collision only if the Declarations indicates that Comprehensive Coverage is provided for the covered "auto";
- B. Specified Causes Of Loss only if the Declarations indicates that Specified Causes Of Loss Coverage is provided for the covered "auto"; or
- C. Collision only if the Declarations indicates that Collision Coverage is provided for the covered "auto".

We will pay for "loss" to a "vehicle wrap" that is installed on the covered "auto". The most we will pay for "loss" is \$5,000 per policy period.

We will not pay for "loss" due to and confined to wear and tear; or damage to paint or the vehicle caused by faulty installation of a "vehicle wrap".

The "vehicle wrap" is subject to the Comprehensive deductible for the covered "auto", except in the event of a "loss" to a covered "auto" for which such vehicle is involved in a collision and there is both:

- (1) Collision damage to the vehicle; and
- (2) Damage to the "vehicle wrap"

Then the collision deductible will apply.

If the "vehicle wrap" is damaged in a collision the lesser of replacement cost or original purchase cost of the "vehicle wrap" will apply.

SECTION V. DEFINITIONS is amended to include the following additional definition.

"Vehicle Wrap" means self-adhesive vinyl decals or sheets applied to the exterior body or window of a covered "auto". Signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

15. GARAGEKEEPERS

The most current version of endorsement CA 99 37 that is approved in your state is added to the policy on an Excess insurance basis with a maximum limit of \$10,000 and a \$500 deductible for each Customer's Auto for all perils. The limit is applicable on a blanket basis to all Insured owned locations.

16. ORIGINAL EQUIPMENT MANUFACTURER REPLACEMENT PARTS

SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limits of Insurance, Paragraph 1. Is amended to include:

However, if the covered "auto" has less than 36,000 miles on its odometer, then the following condition will apply:

We will pay the cost to replace the damaged parts (excluding glass and mechanical parts) with new Original Equipment Manufacturer replacement parts if the damaged parts cannot be repaired.

17. FIRE DEPARTMENT SERVICE CHARGE

Paragraph A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE is amended by adding the following:

c. Fire Department Service Charge

When a fire department is called to save or protect a covered "auto", its equipment, its contents, or occupants from a covered cause of loss, we will pay up to \$1,500 for your liability for fire department service charges:

- (1) Assumed by contract or agreement prior to loss; or
- (2) Required by local ordinance

No deductible applies to this additional coverage.

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ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
				5/16/2022	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER: Liberte Insurance Services, LLC 20 N. Orange Avenue, Suite 500 Orlando, FL 32801		CONTACT NAME: Engage PEO Certificate of Insurance Dept. PHONE: 727-565-2950 FAX: 833-281-6731 EMAIL: wc@engagedeo.com			
www.liberteins.com		INSURER(S) AFFORDING COVERAGE: NAIC #			
INSURED: The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO) 3001 Executive Drive, Suite 340 St. Petersburg FL 33762		INSURER A: Illinois National Insurance Co. 23817			
		INSURER B:			
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			
COVERAGES		CERTIFICATE NUMBER: 68235851		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE OF INSURANCE	NO. OF POLICIES	POLICY NUMBER	ISSUE DATE (MM/DD/YYYY)	EXPIRATION DATE (MM/DD/YYYY)	LIMITS
COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
CLAIMS-MADE					TOWNSHIP TO RENTED \$
OCUR					PERSONAL & ADV INJURY \$
					MED EXP (Any one person) \$
					PERSONAL & ADV INJURY \$
					GENERAL AGGREGATE \$
					PRODUCTS - COMP/OP AGG \$
					OTHER \$
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT \$
ANY AUTO					PERSONAL & ADV INJURY \$
OWNED					BODILY INJURY (Per person) \$
AUTOS ONLY					BODILY INJURY (Per accident) \$
AUTOS ONLY					PROPERTY DAMAGE \$
NON-OWNED					UM - ACCIDENT \$
AUTOS ONLY					UM - COLLISION \$
UMBRELLA LIAB					EACH OCCURRENCE \$
EXCESS LIAB					AGGREGATE \$
					OTHER \$
DED. RETENTIONS					
WORKERS COMPENSATION AND EMPLOYERS LIABILITY		WC013220615	1/1/2022	1/1/2023	E.1. EACH ACCIDENT \$1,000,000
AUTHORITATIVE CONTRACTS/EXCLUSIONS (Mandatory)	Y/N	N/A			E.1. DISEASE - EA EMPLOYEE \$1,000,000
OPERATIONS (Mandatory)					E.1. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 109, Additional Remarks Schedule, may be attached if more space is required)					
Coverage is provided to the leased employees of, but not the subcontractors of, The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO)					
CERTIFICATE HOLDER		CANCELLATION			
191083-FL Town of Southwest Ranches 13400 Griffin Road Southwest Ranches FL 33330		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
		AUTHORIZED REPRESENTATIVE			
		Paul R. Hughes			

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

62188182 22:22:00 MC / Florida Register Only / Bill MacLennan / Anthony Samuels / 5/16/2022 2:18:40 PM (027) / Page 1 of 1
This document contains confidential information. If you have received this document in error, please notify the sender immediately.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

N/A

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (_____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Chen Moore and Associates, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Peter Moore, P.E., F.ASCE, FACEC, President and CEO
Name and Title of Contractor's Authorized Official

July 26, 2022
Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

- (1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
- (2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
- (3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.

Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

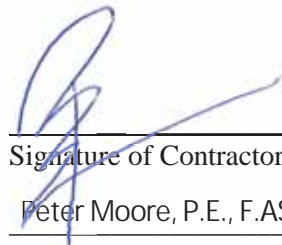
The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

Peter Moore, P.E., F.ASCE, FACEC, President and CEO

Name and Title of Contractor's Authorized Official

July 26, 2022

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

Client Enrollment

Review & Submit

COMPANY INFORMATION

EMPLOYER CATEGORY

HIRING SITES

CONTACTS

REVIEW & SUBMIT

Company Information

Company Name

Chen Moore & Associates, Inc

Company ID

1372147

Doing Business As

Chen Moore & Associates, Inc

DUNS Number

Physical Address

500 West Cypress Creek

Suite 630

FORT LAUDERDALE, FL 33309

Mailing Address

500 West Cypress Creek

Suite 630

FORT LAUDERDALE, FL 33309

Employer Identification Number

59-2739866

County

Broward

Total Employees

20 to 99

NAICS Code

541

Sector

Professional, Scientific, And Technical Services (54)

Subsector

Professional, Scientific, And Technical Services (541)

[Edit Company Information](#)

Company Category

Employer Category

Other

[Edit Company Category](#)

Hiring Sites

TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX AA

PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Chen Moore and Associates, Inc. 500 W Cypress Creek Road, Suite 630, Fort Lauderdale, FL 33309

2. The correct name of the Proposer is:

Chen Moore and Associates, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

Professional Engineering License - a copy was included earlier.

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No.

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Sean Lypher	701 SW 71st Avenue North Lauderdale, FL 33068	(954) 724-7070
Sam May	701 SW 71st Avenue North Lauderdale, FL 33068	(954) 605-0951
Rob Dennis	115 S. Andrews Ave. Fort Lauderdale, FL 33301	(954) 357-6059

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Please see our SF330 resumes.

7. State the name of the individual who will have personal supervision of the work:

Dan Davila, P.E.; Cris Bentancourt, PLA, AICP


8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

Please see appendix T.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND **TERMINATE** THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.



Signature Chen Moore and Associates, Inc.
Peter Moore, P.E., F.ASCE, FACEC
State of Florida
County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.



NOTARY PUBLIC

Johanna Zona



(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

(Authorized Signature)

Peter Moore, P.E., F.ASCE, FACEC, President
(Print Name and Title)

Chen Moore and Associates, Inc.

(Name of Firm)

STATE OF Florida)
COUNTY OF Broward) SS.

The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,

26th day of July, 2022,

by Peter Moore, P.E., F.ASCE, FACEC who is personally known to me or who has produced
_____ as identification and

who did did not take an oath.

NOTARY PUBLIC:

(Signature)
Johanna Zona
(Print Name)

SEAL



My commission expires: January 24, 2026

**APPENDIX AC
SAM.GOV PROOF OF REGISTRATION**

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

**APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

INSERT PROOF

SAM.gov | Entity Workspace

Home Search Data Bank Data Services Help

Entity Workspace

Show Workspace For Non-Federal Entities

- Non-Federal Entities
- BioPreferred Reporting
- Service Contract Reporting

Filter By

- Search by Keyword
- Search By Entity
- Search By Status
- Expiration Date
- Search by FSD Number
- Address Update

1 of 1 Results per page: 25 Sort by: Expiration Date Ascending

Chen Moore and Associates, Inc. Active Registration		
Unique Entity ID: JJHYRMVK6T55	Purpose of Registration: All Awards	Expiration Date: Oct 1, 2022
CAGE/BCAGE: 3DSWB	Physical Address: 500 W Cypress Creek Rd Ste 630 Fort Lauderdale, FL 33309-2146 USA	

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Civil Engineering	Please see our Standard Form 330.
Other (please list)	

EXHIBIT B

TRAFFIC ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
WATER TREATMNT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Landscape Architecture	Please see our Standard Form 330.
Other (please list)	

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

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Terracon Consultants, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Terracon Consultants, Inc.
5371 NW 33rd Avenue, Suite 201
ADDRESS: Fort Lauderdale, FL 33309

FEIN: 42-1249917 CAGE: 4U4E9
PE53962 /Registry 8830

LICENSE NUMBER: PG828 STATE OR COUNTY: Florida

LICENSE TYPE: Professional Engineer; Professional Geologist
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: Not applicable
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: *Richard Acree* *David Beerbower*

LICENSEE NAME: Richard Acree; David Beerbower

PROPOSER'S SIGNATURE: *Donald J. Vrana*

PROPOSER'S NAME: Terracon Consultants, Inc.

PROPOSER'S ADDRESS: 5371 NW 33rd Avenue, Suite 201, Fort Lauderdale, FL 33309

PROPOSER'S PHONE NUMBER: Office: (954) 741 8282 Cell: (954) 684 4336

PROPOSER'S EMAIL ADDRESS: rich.minichiello@terracon.com

By: _____

Terracon Consultants, Inc.
Name of Corporation/Entity

10841 S. Ridgeview Road
Olathe, KS 66061
Address of Corporation/Entity

Donald J. Vrana
Signature of President or Authorized Principal

By: Donald J. Vrana

Title: Exec. Vice President/CFQ (If the Proposer is a Corporation, affix corporate seal)



* Not applicable

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below.

PROPOSAL PRICE PROPOSAL \$ _____

Proposer _____

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

STATE OF FLORIDA
COUNTY OF

BEFORE ME, the undersigned authority, this day personally appeared
Richard A. Minichiello, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**

the Vice President/Sr. Principal/Regional Manager of Terracon Consultants, Inc..

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 5371 NW 33rd Avenue, Suite 201, Fort Lauderdale, FL 33309

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Richard A. Minichiello,
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



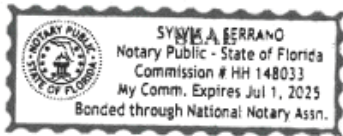
Notary Public

Sylvia J. Serrano

(Print Notary Name)

State of Florida at Large

My Commission Expires: July 1st, 2025



(Printed, typed, or stamped commissioned name of notary public)

APPENDIX D
DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE:  _____

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Town of Southwest Ranches

by Richard A. Minichiello

for Terracon Consultants, Inc.

whose business address is 5371 NW 33rd Avenue, Suite 201, Fort Lauderdale, FL 33309

and (if applicable) its Federal Employer Identification Number (FEIN) is 42-1249917

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
 - (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a “person” as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: Richard A. Minichiello

Richard A. Minichiello
(Printed Name)

Vice President/Sr. Principal/Regional Manager
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

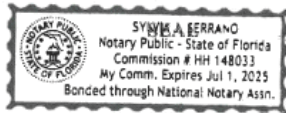
did did not take an oath.

Sylva J. Serrano

Notary Public

Sylva J. Serrano
(Print Notary Name)

State of Florida at Large
My Commission Expires: July 1st, 2025



(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT

State of Florida)
) ss:
County of Broward)

Richard A. Minichiello being first duly sworn deposes and says that:

- Vice President/Sr. Principal/
(1) He/She is the Regional Manager (Owner, Partner, Officer, Representative or Agent) of Terracon Consultants, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: Richard A. Minichiello
Richard A. Minichiello
(Printed Name)
Vice President/Sr. Principal/Regional Manager
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.

Sylva J. Serrano

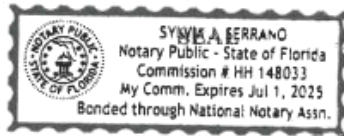
Notary Public

Sylva J. Serrano

(Print Notary Name)

State of Florida at Large

My Commission Expires: July 1st, 2025



(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: Terracon Consultants, Inc.

Street address: 5371 NW 33rd Avenue, Suite 201

City, State, Zip: Fort Lauderdale, FL 33309

Certified By: Richard A. Minichiello
(Type or print)

Title: Vice President/Sr. Principal/Regional Manager

Signature:  Date: July 18, 2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Terracon Consultants, Inc.

Proposer's Name: Richard A. Minichiello

Proposer's Address: 5371 NW 33rd Avenue, Suite 201

Fort Lauderdale, FL 33309

Proposer's Phone Number: (954) 741 8282

Proposer's Email: rich.minichiello@terracon.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

PE53962 /Registry 8830

* *Note:* Copies provided on previous pages.

PG828

PROPOSER: Terracon Consultants, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

Richard Minichiello

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.

Sylva J. Serrano

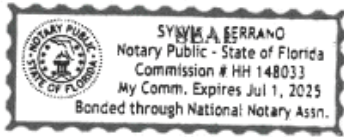
Notary Public

Sylva J. Serrano

(Print Notary Name)

State of Florida at Large

My Commission Expires: July 1st, 2025



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Kansas)
) ss:
County of Johnson)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Delaware, held on January 5, 2022, ^{a similar} ~~the following~~ resolution was duly passed and adopted:

“RESOLVED, that Donald J. Vrana ^{Exec. Vice}, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 18, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this 18th day of July, 2022.

Michael J. York
Secretary: M: [unclear]

(SEAL)



PROPOSER: Terracon Consultants, Inc.

* Not applicable per Addendum

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____

(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Florida Keys Aqueduct Authority	7000 Front St. (Stock Island) Key West, FL 33040	(305) 295-2152	David Hackworth Director of Capital Projects dhackworth@fkaa.com
City of Apopka	748 East Cleveland Street Apopka, FL 32703	(407) 703-1731	Arvind Chandrasain Water Conservation Specialist achandrasain@apopka.net
City of Fort Lauderdale	949 NW 38th St Fort Lauderdale, FL 33309-5920	(954) 828-7807	Todd Hiteshew Environmental Compliance Manager THiteshew@fortlauderdale.gov
City of Pompano Beach	100 West Atlantic Blvd. Room 276 Pompano Beach, FL 33060	(954) 786-7834	Horacio Danovich GO Bond & Innovation Director Horacio.Danovich@copbfl.com
Seminole County Public Schools	820 East SR 434 Winter Springs, FL 32708	(407) 320-7401	Jerry Henkins Environmental Coordinator henkinjz@scps.k12.fl.us
City of Lauderhill	5581 W Oakland Park Blvd. Lauderhill, FL 33313	(954) 730-2960	J. Martin Cala DEES Director jmcala@lauderhill-fl.gov

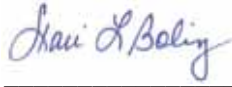
PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

Terracon

Consultants, Inc., hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to Terracon Consultants, Inc.'s failure to comply with such regulations.



ATTEST

Terracon Consultants, Inc.

CONTRACTOR

BY:



Richard A. Minichiello

Print Name

Date: July 18, 2022

PROPOSER: Terracon Consultants, Inc.

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Terracon Consultants, Inc.

Proposer's Name: Richard A. Minichiello

Proposer's Address: 5371 NW 33rd Avenue, Suite 201

Fort Lauderdale, FL 33309

Proposer's Phone Number: (954) 741 8282

Proposer's Email: rich.minichiello@terracon.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

PE53962 /Registry 8830

* Note: Copies provided on previous pages.

PG828

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward



The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.



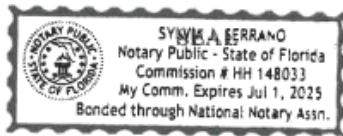
Notary Public

Sylva J. Serrano

(Print Notary Name)

State of Florida at Large

My Commission Expires: _____



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Terracon Consultants, Inc.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Terracon Consultants, Inc.

Reference Contact: Mr. Todd Hiteshew

Reference Agency: City of Fort Lauderdale

Reference Email: thiteshew@fortlauderdale.gov

Telephone: 954-828-7807

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Terracon has had a continuing environmental engineering services contract with Fort Lauderdale for a number of years and multiple bidding cycles with a wide range of services. Most services have involved environmental due diligence projects (Phase I and Phase II's).

Was the project completed on time and within the specified guidelines?

Yes. All projects completed by Terracon have been on time and on budget.

What problems were encountered (claims)

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism __10__ Qualifications __10__ Budget Control __10__

Final Product __10__ Cooperation __10__ Reliability __10__

Would you contract with this Consultant again? Yes No Maybe

Comments:

Terracon is a very professional consulting firm that provides excellent value for their clients.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Terracon

Reference Contact: Werner Reinefeld, PE

Reference Agency: WSP USA

Reference Email: werner.reinefeld@wsp.com

Telephone: 305 389 0530

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Geotechnical Engineering services for the Dania Beach SE Drainage Improvements

Was the project completed on time and within the specified guidelines?

Yes

What problems were encountered (claims)?

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism 10 Qualifications 10 Budget Control 10

Final Product 10 Cooperation 10 Reliability 10

Would you contract with this Consultant again? Yes No Maybe

Comments: We highly reccomend Terracon for Geotechnical Services

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Terracon Consultants, Inc.

Reference Contact: Mr. Todd Hiteshew

Reference Agency: City of Fort Lauderdale

Reference Email: thiteshew@fortlauderdale.gov

Telephone: 954-828-7807

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Terracon has had a continuing environmental engineering services contract with Fort Lauderdale for a number of years and multiple bidding cycles with a wide range of services. Most services have involved environmental due diligence projects (Phase I and Phase II's).

Was the project completed on time and within the specified guidelines?

Yes. All projects completed by Terracon have been on time and on budget.

What problems were encountered (claims)

None

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism __10__ Qualifications __10__ Budget Control __10__

Final Product __10__ Cooperation __10__ Reliability __10__

Would you contract with this Consultant again? Yes No Maybe

Comments:

Terracon is a very professional consulting firm that provides excellent value for their clients.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: Terracon Consultants, Inc.
Reference Contact: Carlos J. Arboleda, PE 
Reference Agency: Atkins North America, Inc.
Reference Email: carlos.arboleda@atkinsglobal.com
Telephone: (305) 514-3232

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Terracon provide material testing and geotechnical testing services and engineering for projects at MIA and OpaLocka Airports for MDAD (Miami Dade County)

Was the project completed on time and within the specified guidelines?

Yes, all projects were completed in time as per schedules for delivery

What problems were encountered (claims)?

None. Owner requested additional services to the original scope on some projects.

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism	<u>10</u>	Qualifications	<u>10</u>	Budget Control	<u>9</u>
Final Product	<u>9</u>	Cooperation	<u>10</u>	Reliability	<u>10</u>

Would you contract with this Consultant again? Yes No Maybe

Comments: Very professional and easy to work with. Will hire again for any other assignments within South Florida.

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 *RM* 7-15-2022

Addendum No. 2 _____ 7-20-2022

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: Terracon Consultants, Inc.

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Metro South Senior Apartments v. Terracon
Miami, FL

2. Contact information for Project Owner:
 - a. Name: Metro South Senior Apartments LP
 - b. Address: Unknown
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff alleges certain design defects associated with the construction of a senior living apartment building.

4. Date of Claim: January 2018

5. Resolution Date of Claim and how resolved: _____

Settled. May 2019

6. If applicable:
 - a. Court Case Number: 17-026219-CA-01
 - b. County: Miami-Dade
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Prairie Lake Reserve Community Association, Inc. v.
Park Square Enterprises, Orange County, LLC

2. Contact information for Project Owner:
 - a. Name: Unknown
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Terracon was added as a defendant despite the fact that our work was not at issue in this claim which related to residential common areas.

4. Date of Claim: April 2017

5. Resolution Date of Claim and how resolved: _____

Plaintiff later voluntarily dismissed Terracon from the lawsuit. Sept. 2017

6. If applicable:
 - a. Court Case Number: 2017-CA-002349-O
 - b. County: Orange County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Sanchez v. Terracon
Tampa, FL

2. Contact information for Project Owner:
 - a. Name: Maria Sanchez
 - b. Address: 7415 Sherren Dr., Tampa, FL
 - c. Phone: Unknown
 - d. Email: _____

3. Nature of Claim: Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations.

4. Date of Claim: August 2017

5. Resolution Date of Claim and how resolved: _____

This lawsuit was dismissed and judgment entered in Terracon's favor.
November 2021

6. If applicable:
 - a. Court Case Number: 17-CA-7263
 - b. County: Hillsborough County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Southshore Falls Homeowners Association v. Pulte
Home Corporation, Dunkelberger Engineering & Testing, et al.

2. Contact information for Project Owner:
 - a. Name: Various Unknown Individuals
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff alleges certain defects associated with the construction of a residential
development.

4. Date of Claim: February 2017

5. Resolution Date of Claim and how resolved: _____

Settled. July 2019

6. If applicable:
 - a. Court Case Number: 16-CA-011202
 - b. County: Hillsborough County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: ASAP Installations v. Clean Harbors Environmental Services
Tampa, FL
2. Contact information for Project Owner:
 - a. Name: City of Tampa
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: Plaintiff sought an unwarranted change order in connection with their poor performance.

4. Date of Claim: September 2020
5. Resolution Date of Claim and how resolved: _____

Settled. July 2022.

6. If applicable:
 - a. Court Case Number: 2019-CA-010713
 - b. County: Hillsborough County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Quiles v. Terracon

2. Contact information for Project Owner:
 - a. Name: Angel Quiles
 - b. Address: 2140 Blossom Ct., Spring Hill, FL
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations.
4. Date of Claim: April 2019
5. Resolution Date of Claim and how resolved:

<u>This lawsuit was voluntarily dismissed. November 2021</u>
--

6. If applicable:
 - a. Court Case Number: 2019-CA-386
 - b. County: Hernando County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Vickers v. Terracon

2. Contact information for Project Owner:
 - a. Name: Sharon Vickers
 - b. Address: 5216 Brackenwood Dr., Spring Hill, FL
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations.
4. Date of Claim: December 2018
5. Resolution Date of Claim and how resolved: _____

This lawsuit was voluntarily dismissed. November 2021

6. If applicable:
 - a. Court Case Number: 2019-CA-1259
 - b. County: Hernando County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Waterside Pointe HOA v. Ryland Group
Lake County, FL

2. Contact information for Project Owner:
 - a. Name: Various Unknown Individuals
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Lawsuit brought by residential homeowners association regarding claimed defects to common areas. Terracon denies any liability and is defending the claims.

4. Date of Claim: October 2018

5. Resolution Date of Claim and how resolved: _____
Pending.

6. If applicable:
 - a. Court Case Number: 35-2017-CA-002210
 - b. County: Lake County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: DCS Real Estate Investments v. Huitt-Zollars
Orange County, FL

2. Contact information for Project Owner:

- a. Name: DCS Real Estate Investments
- b. Address: _____
- c. Phone: _____
- d. Email: _____

3. Nature of Claim: Lawsuit brought by hotel developer against architect and design team regarding contractor's cost overruns.

4. Date of Claim: July 2020

5. Resolution Date of Claim and how resolved: _____
Voluntarily dismissed. March 2022

6. If applicable:

- a. Court Case Number: 2020-CA-004122
- b. County: Palm Beach County
- c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Medline Industries, Inc. v. McShane Construction Company, et al.
Polk County, FL

2. Contact information for Project Owner:
 - a. Name: Medline Industries
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Lawsuit brought by owner of warehouse against general contractor for construction defects. General contractor sued Terracon as a third-party defendant. Terracon denies any liability and is defending the claims.

4. Date of Claim: February 2022

5. Resolution Date of Claim and how resolved: _____
Pending.

6. If applicable:
 - a. Court Case Number: 2020-CA-0022790
 - b. County: Polk County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Miralago Estates I Neighborhood Assoc. v. Lennar Homes, et al.
Broward County, FL

2. Contact information for Project Owner:
 - a. Name: Unknown various individuals
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Lawsuit brought by homeowners association against developer and project participants alleging deficiencies in common areas.

4. Date of Claim: March 2021

5. Resolution Date of Claim and how resolved: _____
Pending.

6. If applicable:
 - a. Court Case Number: 20-018176
 - b. County: Broward County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Centex Homes v. Dunkelberger Engineering & Testing, Inc.,
Tampa, FL

2. Contact information for Project Owner:
 - a. Name: Various unknown individuals
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff claimed Dunkelberger breached duty associated with performance of construction materials testing services. Dunkelberger denied the allegations and defended the suit.

4. Date of Claim: February 2017

5. Resolution Date of Claim and how resolved: _____

Closed. July 2019

6. If applicable:
 - a. Court Case Number: 50-2008-CA-022808
 - b. County: Palm Beach County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Health Care District of Palm Beach County v. Miller Legg

2. Contact information for Project Owner:
 - a. Name: Palm Beach County
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff claimed Dunkelberger breached duty associated with performance of construction materials testing services. Dunkelberger denied the allegations and defended the suit.

4. Date of Claim: August 2013

5. Resolution Date of Claim and how resolved: _____

Settled. October 2019

6. If applicable:
 - a. Court Case Number: 2013CA012963
 - b. County: Palm Beach County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Johnson Bros v. Figg/Nodarse & Associates/Figg v. Nodarse

2. Contact information for Project Owner:
 - a. Name: Unknown
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff claimed indemnity owed by Nodarse for issues associated with design services that resulted in a change due to cost overruns. Nodarse denied the claim.

4. Date of Claim: December 2012

5. Resolution Date of Claim and how resolved: Settled. September 2015.

6. If applicable:
 - a. Court Case Number: 2014CA003118
 - b. County: Leon County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: St. Lucie County v. Miller Legg
St. Lucie County, FL
2. Contact information for Project Owner:
 - a. Name: St. Lucie County
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: Plaintiff claimed breaches of contract from multiple parties involved with design and construction of failed retention ditch. Dunkelberger denied the claim.
4. Date of Claim: 2013
5. Resolution Date of Claim and how resolved: _____

Settled. April 2016

6. If applicable:
 - a. Court Case Number: 56-2013-CA-002546
 - b. County: St. Lucie County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: St. Lucie County v. Fountain Engineering

2. Contact information for Project Owner:
 - a. Name: St. Lucie County
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Plaintiff claims breaches of contract from parties involved with design and construction of drainage swale project. Dunkelberger denies the claim.

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

Settled.

6. If applicable:
 - a. Court Case Number: 56-2015-CA-001779
 - b. County: St. Lucie County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: Lendof v. Nodarse & Associates, et al.

2. Contact information for Project Owner:
 - a. Name: Francisco Lendhof
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: Lawsuit brought by individual homeowner against contractor and numerous subcontractors alleging construction defects.

4. Date of Claim: November 2016

5. Resolution Date of Claim and how resolved: _____

Voluntarily Dismissed. July 2019.

6. If applicable:
 - a. Court Case Number: 2018-CA-1147
 - b. County: Osceola County
 - c. State: Florida

PROPOSER: Terracon Consultants, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Terracon Consultants, Inc.</p> <p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u>5</u></p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. PO Box 959673</p> <p>6 City, state, and ZIP code St. Louis, MO 63195-9673</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
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	-		-							
or										
Employer identification number										
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:12.5%; border: 1px solid black; text-align: center;">4</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">2</td> <td style="width:5%; text-align: center;">-</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">1</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">2</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">4</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">9</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">9</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">1</td> <td style="width:12.5%; border: 1px solid black; text-align: center;">7</td> </tr> </table>	4	2	-	1	2	4	9	9	1	7
4	2	-	1	2	4	9	9	1	7	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ </p>	<p>Date ▶ July 18, 2022</p>
------------------	------------------------------------	-----------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2022

3/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C. No. Ext):	FAX (A/C. No.):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Lexington Insurance Company	NAIC # 19437
	INSURER B : Travelers Property Casualty Co of America	25674
	INSURER C : The Travelers Indemnity Company	25658
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES TERCO01 **CERTIFICATE NUMBER:** 13881552 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	N	N	TC2J-GLSA-1118L293	1/1/2022	4/1/2022	EACH OCCURRENCE \$ 2,000,000
B	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			TC2J-GLSA-9P529930	4/1/2022	4/1/2023	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input checked="" type="checkbox"/> CONTRACTUAL LIAB						MED EXP (Any one person) \$ 25,000
	<input checked="" type="checkbox"/> XCU COVERAGE						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 4,000,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY	N	N	TC2J-CAP-131J3858.	1/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$ XXXXXXX
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$ XXXXXXX
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$ XXXXXXX
	<input type="checkbox"/> SCHEDULED AUTOS						\$ XXXXXXX
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	N	N	ZUP-91M46583	1/1/2022	4/1/2023	EACH OCCURRENCE \$ 5,000,000
B	<input type="checkbox"/> EXCESS LIAB			(EXCLUDES PROF. LIAB.)			AGGREGATE \$ 5,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$ XXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		N	UB-6S387647-22-51R (AOS)	1/1/2022	4/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
B	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A	UB-6S630271-22-51R(AZ,MA,WI)	1/1/2022	4/1/2022	E.L. EACH ACCIDENT \$ 1,000,000
B	If yes, describe under DESCRIPTION OF OPERATIONS below			UB-IT88663A-22 (AOS)	4/1/2022	4/1/2023	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
C				UB-IT885681 (AZ,MA,WI)	4/1/2022	4/1/2023	E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROFESSIONAL LIABILITY	N	N	26030216	1/1/2022	4/1/2023	\$1,000,000 EACH CLAIM & \$1,000,000 ANNUAL AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 PROOF OF COVERAGE. THE UMBRELLA LIABILITY IS FOLLOW FORM OVER THE GENERAL LIABILITY, AUTO LIABILITY, AND EMPLOYER'S LIABILITY PER THE POLICY TERMS, CONDITIONS, AND EXCLUSIONS.

CERTIFICATE HOLDER**CANCELLATION** See Attachment

13881552 SPECIMEN	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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* Not applicable

TOWN OF SOUTHWEST RANCHES, FLORIDA
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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (_____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Terracon Consultants, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official
Richard A. Minichiello
Vice President/Sr. Principal/Regional Manager

Name and Title of Contractor's Authorized Official

July 18, 2022
Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official
Richard A. Minichiello
Vice President/Sr. Principal/Regional Manager
Name and Title of Contractor's Authorized Official

July 18, 2022
Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.



Welcome
Linda Royals

≡ MENU

Company Information

Company Name

Terracon Consultants, Inc.

Company ID Number

39082

Doing Business As (DBA) Name

--

DUNS Number

613569961

Physical Location

Address 1

10841 S. Ridgeview Rd.

Address 2

--

City

Olathe

State

KS

Zip Code

66061

County

JOHNSON

Mailing Address

Address 1

--

Address 2

--

City

--

State

--

Zip Code

--

Additional Information

Employer Identification Number
421249917

Total Number of Employees
5,000 to 9,999

Parent Organization
Terracon Consultants, Inc.

Administrator
--

Organization Designation

Employer Category
Federal Contractor with FAR E-Verify Clause

Federal Contractor Category
None of these categories apply

Employees Being Verified
All new hires and all existing employees assigned to a Federal contract

[View / Edit](#)

NAICS Code
5413 - ARCHITECTURAL, ENGINEERING, AND RELATED SERVICES

[View / Edit](#)

Total Hiring Sites
5

[View / Edit](#)

Total Points of Contact
2

[View / Edit](#)

[View Original MOU Template](#)

[View MOU](#)



Last Login: 07/13/2021 06:14 PM

U.S. Department of Homeland Security

U.S. Citizenship and Immigration Services

Enable Permanent Tooltips

Accessibility

Download Viewers

Onboard Manager

E-Verify

Hire: **Busby, Kiera**
 Human Resources Assistant

Owner: System Admin

Due:

Status: in progress

Case Closed

The case has been successfully closed. Please take next actions based on case status -Click on Complete if case is closed, else click on Create New Case to resubmit a new case.

Fields marked with an asterisk (*) are required.

Submit Everify Case Results

Case Number
2022159234121AC

Case Action
Submit Everify Case

Case Status
Closed

Case Eligibility
Employment Authorized

- Hide case history

Action	E-Verify Response	Date	Case Number
Submit Everify Case	Closed	Jun 08, 2022	
Create Case	Case Incomplete	Jun 08, 2022	

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APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

Terracon Consultants, Inc.
5371 NW 33rd Avenue, Suite 201, Fort Lauderdale, FL 33309

2. The correct name of the Proposer is:

Terracon Consultants, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

PE53962 /Registry 8830; PG828 - provide on previous pages
F04000000114

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

See attached Litigation Statement.

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
Horacio Danovich City of Pompano Beach	100 W Atlantic Blvd, Rm 276, Pompano Beach, FL 33060	(954) 786-7834
Randall Seneff, Nova Southeastern University	3301 College Ave. Davie, FL 33314	(954) 262-8805
David Hackworth, Florida Keys Aqueduct Authority	7000 Front St. (Stock Island) Key West, FL 33040	(305) 295-2152

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

See attachment that follows.

7. State the name of the individual who will have personal supervision of the work:

Rutu Nulkar, P.E. - Geotechnical Engineering; Steven Harrison, P.G. - General Environmental Engineering.

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.



Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 18th day of July, 2022,

by Richard A. Minichiello (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

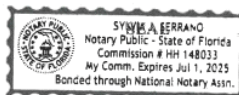
WITNESS my hand and official seal.



NOTARY PUBLIC

Sylva J. Serrano

(Name of Notary Public: Print, Stamp, or type as Commissioned)





Litigation Statement

Terracon is a large engineering firm specializing primarily in geotechnical, environmental, and construction materials testing, and we perform tens of thousands of projects nationwide. Given the large volume of projects we perform annually, we are subject to periodic claims and litigation. The number of claims received annually is a very small percentage of the overall number of projects performed, well less than 0.5% of the total.

As a large firm performing many projects, on very rare occasions we have terminated services on our projects prior to project completion. These situations usually arise from a failure to pay for those services, or from decisions to reduce our scope of service to the point where we are no longer comfortable, from a professional perspective, with the continuation of our services on a project. Again, we would stress that we perform several thousand projects annually and these situations arise very rarely and only after thorough efforts to reasonably resolve these issues.

Terracon carries a robust program of insurance to protect us and our clients when applicable against claims arising out of our services. The majority of our reported claims are not ultimately pursued against Terracon. In the claims that are pursued, Terracon has been very successful in defending itself against claims and in many of these cases, has been able to be completely vindicated. None of our claims have in the past impacted or are estimated in the future to impact either the financial strength of our company or the ability to provide quality services to our clients.

Due to the confidentiality and sensitivity of claim information, Terracon does not provide specific information on individual claims or litigation. If you have any specific questions or concerns about this disclosure, feel free to contact us to discuss further.

Appendix AA Attachments

Appendix AA Proposer's Qualification Statement Form Attachments

6. List the pertinent experience of key individuals of your organization.

Hugo E. Soto, P.E.

Principal Geotechnical Engineer/QA/QC Reviewer

A principal at Terracon, Hugo has more than 40 years of experience providing geotechnical engineering, construction materials testing, inspection and consulting services. The State of Florida-registered professional engineer (P.E.) earned a Master of Science (M.S.) Degree in Geotechnical Engineering from Utah State University in 1980. Hugo's geotechnical expertise includes geotechnical design, analyses and recommendations related to the design and construction of foundations as well as geotechnical exploration programs. He is also well versed in performing analysis and evaluation of field and laboratory data, in-situ soil testing, in-place permeability testing and geophysical explorations.

Rutugandha "Rutu" H. Nulkar, P.E.

Senior Geotechnical Engineer

Rutu has been practicing geotechnical engineering in South Florida for 18 years. She is a State of Florida-registered P.E. that earned a M.S. Degree in Civil Engineering from the University of Florida in 2004. Rutu's geotechnical consulting capabilities include providing services for various types of projects including buildings, roadways, bridges, and drilled shaft inspections. She has performed geotechnical analysis and provided recommendations for design of shallow and deep foundation systems for bridges and buildings, and slope stability analyses for levees and canals.

Steven A. Harrison, P.G.

Senior Geologist/Quality Assurance/Quality Control (QA/QC) Reviewer

Steven is a senior associate, professional environmental consultant, and Operations Manager in the South Florida Region that specializes in providing responsive, cost effective, technically accurate and regulatory focused solutions to meet client's project and operational requirements. He has 33 years of diverse environmental experience includes the assessment and remediation of impacted groundwater and soil, real estate transactional due diligence assessment (Phase I/II environmental site assessments [ESAs]), storage tank system management, industrial and Resource Conservation and Recovery Act (RCRA) waste disposal, wildlife surveys and compliance assistance with federal and State environmental regulations (Spill Prevention, Control, and Countermeasure [SPCC] Plans).

Paul H. Thornbury

Senior Environmental Scientist

Paul is a senior environmental scientist and project manager having conducted numerous hydrogeologic assessments, developed remedial action plans for petroleum hydrocarbon impacted site, supervised soil and groundwater remediation system installations, prepared real estate transfer audits, and completed regulatory compliance studies. He is a recognized specialist in environmental remedial strategies to achieve regulatory site closures. Proven experience in analyzing environmental requirements, simplifying complex technical issues for non-technical stakeholders, and producing environmental strategic approaches to achieve desired outcomes. His role as a project manager includes development of work scopes, preparing cost estimates, budget tracking, client communication, and regulatory negotiations.

Appendix AA Attachments

Gary K. Howalt, PWS

Senior Wetland Scientist/Environmental Permitting Specialist/Quality Assurance/Quality Control (QA/QC) Reviewer

Gary has 43 years of diverse technical and project management experience in environmental assessment programs, including 34 years with Terracon. His experience includes the collection and analysis of biological materials, water quality and quantity, and sediment samples from a variety of freshwater, estuarine, and marine environments; wildlife habitat analysis; and wetlands and endangered species ecology and permitting. He has performed the ecological assessments needed to identify development potential and constraints to development for a variety of industrial, public and private utility, commercial, residential and highway projects. He also assists in designing, implementing, and monitoring mitigation plans to create wetlands and the restoration of native habitats. In addition, Gary negotiates and coordinates activities with the various federal, state and local environmental agency representatives during his permitting efforts.

Brian P. Brandon, PWS

Environmental Planning Group Manager

Brian manages project assignments and budgets, prepares proposals and bids for environmental planning related services, and develops clientele in the Central and South Florida markets. Brian also oversees a group of environmental scientists and participates directly in various environmental projects. Brian's expertise includes wetland delineation, wetland permitting and compliance, wetland functional assessment and mitigation plans, wetland monitoring, habitat assessments, habitat conservation plans, floral/vegetation surveys, threatened and endangered species surveys, migratory bird evaluations, wildlife monitoring, creation and maintenance of avian protection programs, tribal and agency consultation.

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

With regard to our operations in Florida, we have had the following litigation in the past five (5) years.

- Metro South Senior Apartments v. Terracon, 17-026219-CA-01. Plaintiff alleges certain design defects associated with the construction of a senior living apartment building. Settled.
- Prairie Lake Reserve Community Association, Inc. v. Park Square Enterprises, Orange County, LLC, 2017-CA-002349-O. Terracon was added as a defendant despite the fact that our work was not at issue in this claim which related to residential common areas. Plaintiff later voluntarily dismissed Terracon from the lawsuit.
- Sanchez v. Terracon, 17-CA-7263, Hillsborough County, FL. Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations. This lawsuit was dismissed and judgment entered in Terracon's favor.
- Southshore Falls Homeowners Association v. Pulte Home Corporation, Dunkelberger Engineering & Testing, et al., Hillsborough County, 16-CA-011202. Plaintiff alleges certain defects associated with the construction of a residential development. Settled.

Appendix AA Attachments

- ASAP Installations v. Clean Harbors Environmental Services, Hillsborough County, 2019-CA-010713. Plaintiff is seeking an unwarranted change order in connection with their poor performance. Terracon denies any liability and is defending the claims. Pending.
- Quiles v. Terracon, Hernando County, 2019-CA-386. Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations. This lawsuit was voluntarily dismissed.
- Vickers v. Terracon, Hernando County, 2019-CA-1259. Lawsuit brought by individual homeowner against Terracon for sinkhole remediation recommendations. This lawsuit was voluntarily dismissed.
- Waterside Pointe HOA v. Ryland Group, Lake County, 35-2017-CA-002210. Lawsuit brought by residential homeowners association regarding claimed defects to common areas. Terracon denies any liability and is defending the claims. Pending.
- DCS Real Estate Investments v. Huitt-Zollars, Palm Beach County, 2020-CA-004122. Lawsuit brought by hotel developer against architect and design team regarding contractor's cost overruns. Terracon denies any liability. Voluntarily dismissed.
- Miralago Estates I Neighborhood Assoc. v. Lennar Homes, et al., Broward County, 20-018176. Lawsuit brought by homeowners association against developer and project participants alleging deficiencies in common areas. Pending.
- Medline Industries, Inc. v. McShane Construction Company, et al., Polk County, 2020-CA-0022790. Civil case. Opposing counsel – Trevor Arnold. 407-843-8880. Lawsuit brought by owner of warehouse against general contractor for construction defects. General contractor sued Terracon as a third-party defendant. Terracon denies any liability and is defending the claims. Pending.

If you have any specific questions or concerns about this disclosure, feel free to contact Aaron Mann, Terracon's Senior Attorney, at (913) 774-1090 to discuss this information further.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



(Authorized Signature)

Richard A. Minichiello
Vice President/Sr. Principal/Regional Manager
(Print Name and Title)

Terracon Consultants, Inc.

(Name of Firm)

STATE OF Florida)
) SS.
COUNTY OF Broward)

The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,

18th day of July, 2022,

by Richard A. Minichiello who is personally known to me or who has produced
_____ as identification and

who did did not take an oath.

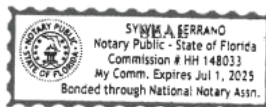
NOTARY PUBLIC:



(Signature)
Sylvia J. Serrano

(Print Name)

SEAL



My commission expires: July 1st. 2025

**APPENDIX AC
SAM.GOV PROOF OF REGISTRATION**

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

**APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

INSERT PROOF

TERRACON CONSULTANTS, INC.

Unique Entity ID RMM6Y5L4C743	CAGE / NCAGE 4U4E9	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jan 5, 2023	
Physical Address 5371 NW 33RD AVE STE 201 Fort Lauderdale, Florida 33309-6346 United States	Mailing Address 5371 NW 33RD AVE STE 201 Fort Lauderdale, Florida 33309-6346 United States	

Business Information

Doing Business as Terracon Consultants #34	Division Name (blank)	Division Number (blank)
Congressional District Florida 20	State / Country of Incorporation Delaware / United States	URL www.terracon.com
MPIN *****CON1		

Registration Dates

Activation Date Jan 6, 2022	Submission Date Jan 5, 2022	Initial Registration Date Aug 2, 2007
---------------------------------------	---------------------------------------	---

Entity Dates

Entity Start Date Apr 22, 1965	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE 7ELA3	Legal Business Name TSVC, INC.
----------------------	--

Highest Level Owner

CAGE 7E5X8	Legal Business Name T T COMPANIES, INC.
----------------------	---

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$10,000, or other acknowledgment of fault?



5371 NW 33rd Ave., Ste. 201
Fort Lauderdale, FL 33309
P (954) 741 8282
F (954) 741 8240
Terracon.com

July 18, 2022

Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

Attn: Venessa Redman, Senior Procurement and Budget Officer
vrredman@southwestranches.org

Re: Appendix AD Certification regarding Debarment, Suspension, Ineligibility, and Voluntary
Exclusion
RFQu 22-013 for Continuing Architect and/or Engineer Consulting Services

Dear Venessa and Selection Committee Members:

Terracon certifies, to the best of its knowledge, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a Federal or state department or agency.

Sincerely,
Terracon Consultants, Inc.

A handwritten signature in blue ink that reads 'Richard A. Minichiello'.

Richard A. Minichiello
Vice President, Senior Principal,
Regional and Office Manager

* Not applicable

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B

TRAFFIC ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

* Terracon Consultants, Inc., subconsultant, is providing the experience below.

Services to be considered for	List of previous Similar Projects (if applicable)
Geotechnical Engineering	I-95 Phase 3A-2, N. of Commercial Blvd. to So. of SW 10th St.
Geotechnical Engineering	Margate Sports Complex Park
Geotechnical Engineering	Fire Station #64 Replacement (Coral Springs)
Other (please list) Geotechnical Eng.	Port Everglades Maintenance Facility

* Not applicable

Terracon Consultants, Inc

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

Terracon Consultants, Inc

EXHIBIT B
WATER TREATMNT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

* Terracon Consultants, Inc., subconsultant, is providing the experience below.

Services to be considered for	List of previous Similar Projects (if applicable)
Environmental	Port Everglades Maintenance Facility
Environmental	Kiwanis Park - Restoration Phase 2
Environmental	City of Apopka Consumptive Use Permit Annual Monitoring
Other (please list) Environmental	City of Fort Lauderdale Repetitive Area Loss Analysis

* Not applicable

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

* Not applicable

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	



RMPK Funding, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX A
PROPOSER INFORMATION

NAME: RMPK FUNDING, Inc.

ADDRESS: 601 Heritage Dr. #402 Jupiter, FL 33458

FEIN: 020609342 CAGE: N/A

LICENSE NUMBER: N/A STATE OR COUNTY: _____

LICENSE TYPE: _____
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: _____

PROPOSER'S SIGNATURE: Ryan Ruskay

PROPOSER'S NAME: Ryan Ruskay

PROPOSER'S ADDRESS: 601 Heritage Dr. #402 Jupiter, FL 33458

PROPOSER'S PHONE NUMBER: Office: 5617452401 Cell: 5612627916

PROPOSER'S EMAIL ADDRESS: rruskay@rmpkfunding.com

By: _____

RMPK FUNDING, INC.
Name of Corporation/Entity

601 Heritage Dr. #402 Jupiter, FL 33458
Address of Corporation/Entity

Ryan Ruskay
Signature of President or Authorized Principal

By: Ryan Ruskay

Title: President (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF**

BEFORE ME, the undersigned authority, this day personally appeared
Ryan Ruskay, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

[] an individual or
[] the Owner of RMPK FUNDING, INC.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ
Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the
Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 601 Heritage Dr. #402 Jupiter, FL 33458

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every
person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or
other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an
individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission
or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

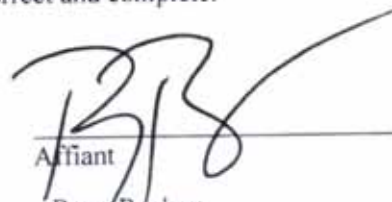
4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest
Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges
that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if
any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the
penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant
Ryan Ruskay

(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 19th day of July, 2022,

by Ryan Ruskay (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Anna Bonjour

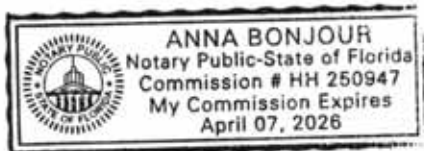
Notary Public

Anna Bonjour

(Print Notary Name)

State of Florida at Large

My Commission Expires: 04-07-2026



(Printed, typed, or stamped commissioned name of notary public)

APPENDIX D
DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: *Ryan Ruskay*

PROPOSER: Ryan Ruskay

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX E

SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Southwest Ranches
by Ryan Ruskay
for RMPK FUNDING, INC.
whose business address is 601 Heritage Dr. #402 Jupiter, FL 33458

and (if applicable) its Federal Employer Identification Number (FEIN) is 020609342

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Para. 287.133(1) (a), Florida Statutes, means:
- (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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5. I understand that a "person" as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: RB
Ryan Ruskay
(Printed Name)
President
(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 19th day of July, 2022,

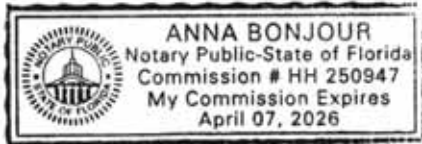
by Ryan Ruskay (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Anna Bonjour
Notary Public

Anna Bonjour
(Print Notary Name)
State of Florida at Large
My Commission Expires: 04-07-2026



(Printed, typed, or stamped commissioned name of notary public)

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: RMPK FUNDING, INC.

Street address: 601 Heritage Dr. #402

City, State, Zip: Jupiter, FL 33458

Certified By: Ryan Ruskay
(Type or print)

Title: President

Signature: *Ryan Ruskay* Date: 07/19/2022

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: RMPK FUNDING, INC.

Proposer's Name: Ryan Ruskay

Proposer's Address: 601 Heritage Dr. #402
Jupiter, FL 33458

Proposer's Phone Number: 5617452401

Proposer's Email: rruskay@rmpkfunding.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

N/A

PROPOSER: RMPK FUNDING, INC.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Palm Beach

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 19th day of July, 2022,

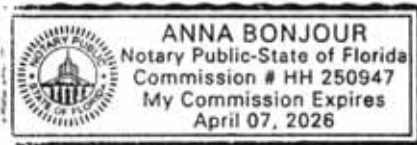
by Ryan Ruskey (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Anna Bonjour
Notary Public

Anna Bonjour
(Print Notary Name)
State of Florida at Large
My Commission Expires: 04-07-2026



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: RMPK FUNDING, INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**

**CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)**

State of Florida)
) ss:
County of Palm Beach)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of Florida, held on July 18, 2022, the following resolution was duly passed and adopted:

“RESOLVED, that Ryan Ruskay, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, July 18, 2022, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or

Limited Liability Company this 18 day of July, 2022.

Secretary:

(SEAL)

PROPOSER: RMPK FUNDING, INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
Village of Wellington	12300 Forest Hill Blvd Wellington, FL 33414	(561) 791-4113	Tanya Quickel tquickel@wellingtonfl.gov
City of Homestead	100 Civic Court Homestead, FL 33030	(305) 224-4572	Pedro Reynaldos preynaldos@cityofhomestead.com
City of North Lauderdale	701 SW 71st Ave., North Lauderdale, FL 33068	(954)597-4756	Sam May smay@nlauderdale.org
Town of Hypoluxo	7580 S. Federal Highway Hypoluxo, Fl. 33462	(561)582-0155	Mayor Michael Brown micheal mcbrown@hypoluxo.org

PROPOSER: RMPK FUNDING, INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

RMPK FUNDING, INC. hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to RMPK FUNDING, INC.'s failure to comply with such regulations.

ATTEST

RMPK FUNDING, INC.

CONTRACTOR

BY: *Ryan Ruskay*

Ryan Ruskay

Print Name

Date: 07/18/2022

PROPOSER: RMPK FUNDING INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES

RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: RMPK FUNDING, INC.

Proposer's Name: Ryan Ruskay

Proposer's Address: 601 Heritage Dr. #402
Jupiter, FL 33458

Proposer's Phone Number: 5617452401

Proposer's Email: rruskay@rmpkfunding.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

N/A

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Palm Beach

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

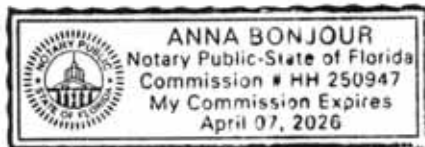
this 19th day of July, 2022,

by Ryan Ruskey (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

Anna Bonjour
Notary Public



Anna Bonjour
(Print Notary Name)
State of Florida at Large
My Commission Expires: 04-07-2026

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: RMPK FUNDING, INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

**APPENDIX R
 SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
None		

PROPOSER: RMPK FUNDING, INC.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 AR 7-15-2022

Addendum No. 2 AR 7-20-2022

Addendum No. 3 AR

Addendum No. 4 AR

PROPOSER: RMPK FUNDING, INC.

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: None

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____
3. Nature of Claim: _____

4. Date of Claim: _____
5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ_u 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. RMPK Funding, Inc.</p> <p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 601 Heritage Dr. #402</p> <p>6 City, state, and ZIP code Jupiter, FL 33458</p>	<p>Requester's name and address (optional)</p>
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-			-						
or									
Employer identification number									
0	2								
-									

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ <i>Ryan Ruskey</i></p>	<p>Date ▶ 01/05/2022</p>
------------------	--	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C. No. Ext): (888) 202-3007 E-MAIL ADDRESS: contact@hiscox.com FAX (A/C. No):
	INSURER(S) AFFORDING COVERAGE INSURER A: Hiscox Insurance Company Inc INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED RMPK Funding, Inc. 601 Heritage Dr #402 Jupiter, FL 33458	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	P100.402.788.9	07/18/2022	07/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C. No. Ext): (888) 202-3007	FAX (A/C. No):
	E-MAIL ADDRESS: contact@hiscox.com	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Hiscox Insurance Company Inc	10200	
INSURED RMPK Funding, Inc. 601 Heritage Dr #402 Jupiter, FL 33458	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input type="checkbox"/> N	<input type="checkbox"/> N / <input type="checkbox"/> A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			P100.402.462.9	07/18/2022	07/18/2023	Each Claim: \$ 1,000,000 Aggregate: \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (_____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, RMPK FUNDING, INC., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Ryan Ruskay
Signature of Contractor's Authorized Official

Ryan Ruskay, President
Name and Title of Contractor's Authorized Official

07/18/2022
Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND COMPTROLLER GENERAL

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.

Ryan Ruskay

Signature of Contractor's Authorized Official

Ryan Ruskay, President

Name and Title of Contractor's Authorized Official

07/18/2022

Date



Stoner & Associates, Inc

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APPENDIX A
PROPOSER INFORMATION

NAME: Stoner & Associates, Inc.

ADDRESS: 4341 SW 62 Ave, Davie, FL 33314

FEIN: 65-0078695 CAGE: _____

LICENSE NUMBER: LB6633 STATE OR COUNTY: State

LICENSE TYPE: Professional Surveyor and Mapper
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: James D. Stoner

PROPOSER'S SIGNATURE: _____

PROPOSER'S NAME: Stoner & Associates, Inc.

PROPOSER'S ADDRESS: 4341 SW 62 Ave, Davie, FL 33314

PROPOSER'S PHONE NUMBER: Office: _____ Cell: 954-585-0997

PROPOSER'S EMAIL ADDRESS: inquiry@stonersurveyors.com

By: James D. Stoner

Stoner & Associates, Inc.
Name of Corporation/Entity

4341 SW 62 Ave, Davie, FL 33314
Address of Corporation/Entity

Signature of President or Authorized Principal

By: James D. Stoner

Title: President (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
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APPENDIX B

PROPOSAL SCHEDULE – NOT REQUIRED

~~The undersigned hereby proposes to furnish all labor, equipment and materials necessary to complete the work in strict accordance with the Contract Documents, schedules and plans, and all addenda, if issued, for the lump sum price shown below:~~

~~PROPOSAL PRICE PROPOSAL \$ _____~~

~~Proposer _____~~

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF BROWARD**

BEFORE ME, the undersigned authority, this day personally appeared James D. Stoner, hereinafter referred to as "Affiant," who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual or

the President of Stoner & Associates, Inc.

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 4341 SW 62 Ave, Davie, FL 33314

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

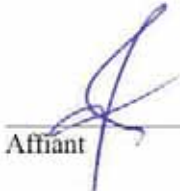
4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant
James D. Stoner
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20th day of July, 2022,

by James D. Stoner (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.





Notary Public

Leigh Anne Gioia
(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)

**APPENDIX D
DRUG FREE WORKPLACE**

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: _____



PROPOSER: Stoner & Associates, Inc.

APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
by James D. Stoner
for Stoner & Associates, Inc.
whose business address is 4341 SW 62 Ave, Davie, FL 33314

- and (if applicable) its Federal Employer Identification Number (FEIN) is 65-0078695

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
- (i). A predecessor or successor of a person convicted of a public entity crime; or
 - (ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a "person" as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

XX Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: _____

James D. Stoner

(Printed Name)

President

(Title)

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20th day of July, 2022,

by James D. Stoner (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Leigh Anne Gioia
Notary Public

Leigh Anne Gioia

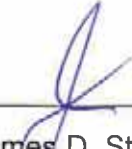
(Print Notary Name)

State of Florida at Large

My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
James D. Stoner
(Printed Name)
President
(Title)

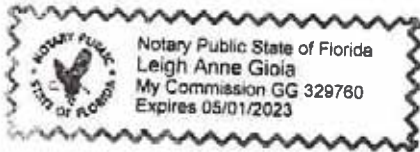
The foregoing instrument was acknowledged before me by means of

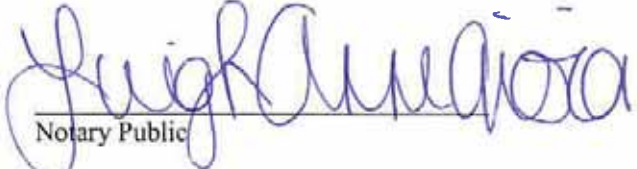
physical presence or online notarization,

this 20 day of July, 2022,

by James D. Stoner (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public

Leigh Anne Gioia
(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: Stoner & Associates, Inc.

Street address: 4341 SW 62 Ave

City, State, Zip: Davie, FL 33314

Certified By: James D. Stoner
(Type or print)

Title: President

Signature:  _____ Date: 7/20/2022

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

- I. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Stoner & Associates, Inc.

Proposer's Name: James D. Stoner

Proposer's Address: 4341 SW 62 Ave

Davie, FL 33314

Proposer's Phone Number: 954-585-0997

Proposer's Email: inquiry@stonersurveyors.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

LB6633

LS4039

PROPOSER: Stoner & Associates, Inc.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20 day of July, 2022,

by James D. Stoner (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



Leigh Anne Gioia
Notary Public

Leigh Anne Gioia

(Print Notary Name)

State of Florida at Large

My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX I**


CERTIFICATE OF AUTHORITY (If Individual / Sole Proprietor)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that James D. Stoner, as Principal or Owner
of (Company name) Stoner & Associates, Inc., is hereby authorized to execute the Proposal dated
20 , to the Town of Southwest Ranches and his execution thereof, attested by the undersigned, shall be
the official act and deed of Stoner & Associates, Inc..

(Company Name)

IN WITNESS WHEREOF, I have hereunto set my hand this 20 day of July, 20 22.



Secretary:

(SEAL)



PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX J**

CERTIFICATE OF AUTHORITY (If Partnership)

State of _____)

) ss:

County of _____)

N/A

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as
of the Partnership, be and is hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __, day of _____, 20____.

Secretary:

(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of _____)
County of _____) ss: N/A

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that _____, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this _____ day of _____, 20____.

Secretary:

(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
***APPENDIX L**
CERTIFICATE OF AUTHORITY (If Joint Venture)

State of _____)
County of _____) ss: N/A

I HEREBY CERTIFY that a meeting of the Principals of the _____

A corporation existing under the laws of the State of _____ held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as _____ of the Joint Venture be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Southwest Ranches official act and deed of this Joint Venture.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have here unto set my hand this _____, 20____.

Secretary:
(SEAL)

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent: _____

Name: _____

Date: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL
N/A			

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

James D. Stoner, hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to _____'s failure to comply with such regulations.

ATTEST

Stoner & Associates, Inc.
CONTRACTOR

BY: 

James D. Stoner
Print Name

Date: 7/20/2022

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: Stoner & Associates, Inc.

Proposer's Name: James D. Stoner

Proposer's Address: 4341 SW 62 Ave

Davie, FL 33314

Proposer's Phone Number: 954-585-0997

Proposer's Email: inquiry@stonersurveyors.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

LB6633

LS4039

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

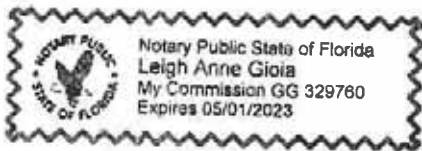
The foregoing instrument was acknowledged before me by means of

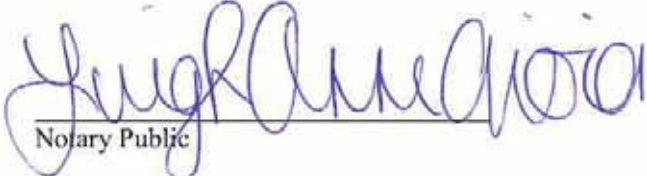
physical presence or online notarization,

this 20 day of July, 2022,

by James D. Stoner (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.





Notary Public

Leigh Anne Gioia
(Print Notary Name)
State of Florida at Large
My Commission Expires: _____

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: _____

Reference Contact: _____

Reference Agency: _____

Reference Email: _____

Telephone: _____

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Was the project completed on time and within the specified guidelines?

What problems were encountered (claims)?

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications _____ Budget Control _____

Final Product _____ Cooperation _____ Reliability _____

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.



500 W. Cypress Creek Road #630
Fort Lauderdale, Florida 33309
Phone (954) 730-0707
Fax (954) 730-2030
www.chenmoore.com

Civil Engineering – Environmental – Landscape Architecture – Planning

September 9, 2013

Re: Reference for Stoner & Associates, Inc.

To Whom It May Concern:

In the last ten years, Chen Moore and Associates has utilized Stoner & Associates, Inc. for services in over 100 projects, ranging from large Neighborhood Improvement Projects and Right-of-Way Surveys, to small Site Surveys.

In all of the projects that we have completed with Stoner & Associates their staff and work products have been professional. We consult with Stoner & Associates on new technologies and intend to continue using them in the future for our surveying needs.

Based on the aforementioned, we would recommend Stoner & Associates to provide Surveying Services for the Seminole Tribe of Florida.

Please let me know if you should need any additional information. I can be reached at (954) 730-0707x1002 or pmoore@chenmoore.com.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Peter Moore', with a long horizontal flourish extending to the right.

Peter Moore, P.E., LEED AP
President

1 of 1

"Providing quality, responsive and professional service to clients, peers and the public for 25 years"

Stoner & Associates, Inc.
4341 SW 62nd Avenue
Davie, FL 33314

September 5, 2013

Leigh Anne:

This letter is in appreciation for the excellent service that you've provided to the City of Sunrise with respect to your Continuing Services Agreement. Over the past year, we have required surveying services on several projects. I've found that your proposals are always promptly submitted with a clear explanation of the scope and associated fees. Most importantly, your survey crews are on site within a few days of issuance of the Purchase Order, and deliverables are to us on time.

When we've needed expedited services, your team stepped up and beat your proposed schedule. Specifically, I'm referring to the Passive Parks survey. When the Surety for the project decided late in the re-bidding phase that they needed survey information for the existing conditions, you proposed completing the work in half the time of the design firm's survey crew for nearly the same fee. Ultimately, you completed the work in about half the time that you'd originally proposed which allowed us to establish an earlier bid date. This was of great benefit to the City

In all aspects of your work, you have exceeded the City's expectations, and we are happy to provide you with this reference letter. We look forward to working with you in the future.

Sincerely,



Alan Gavazzi, A.I.A.
Assistant Director of Community Development
City of Sunrise



AVIATION DEPARTMENT - Fort Lauderdale/Hollywood International Airport
Airfield Maintenance Division
1501 SW 43rd Street – Fort Lauderdale, Florida 33315
954-359-1250-FAX 954-359-0036

September 9, 2013

Re: Reference for Stoner & Associates, Inc.

To Whom It May Concern:

Please accept this letter of reference for Stoner & Associates, Inc. The Aviation Department has had the pleasure of working with this firm on several projects. The range of projects is very wide in the field of surveying. The list is very extensive from typical Boundary Surveys to Aircraft Clear Zones.

Stoner & Associates, Inc. also has completed several Topographic Surveys with Broward County and numerous consulting firms with projects at the airport.

The common vein in all projects that have been done by Stoner & Associates is that no matter what type, or for whom they are reporting to, is the fact that all are of the best quality and with professional service.

In reviewing projects for the airport, it is refreshing to see a Stoner & Associates' logo attached to plans because I know I have very good information that is accurate and has been done by a firm that believes in a true professional product.

The Broward County Aviation Department highly recommends Stoner & Associates, Inc.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Roy Rowland".

John Roy Rowland, P.S.M.
Broward County Aviation Department

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013

**APPENDIX R
 SUB-CONTRACTOR LIST**

In the form below, the Proposer shall list all Subcontractors to be used on this project if the Proposer is awarded the Contract for this project. This list shall not be amended without the prior written consent of Town.

<u>CLASSIFICATION OF WORK</u>	<u>NAME</u>	<u>ADDRESS</u>
N/A		

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 7-15-2022

Addendum No. 2 7-20-2022

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: Stoner & Associates, Inc.

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: N/A

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: _____

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Stoner & Associates, Inc.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX U

INSERT W – 9
Must be current (2018), signed, dated and legible W-9

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Stoner & Associates, Inc.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):	
Exempt payee code (if any) _____		
Exemption from FATCA reporting code (if any) _____		
<small>(Applies to accounts maintained outside the U.S.)</small>		
5 Address (number, street, and apt. or suite no.) See instructions. 4341 SW 62 Avenue		
6 City, state, and ZIP code Davie, FL 33314		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] []	
or	
Employer identification number	
6 5 - 0 0 7 8 6 9 5	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/11/2021
------------------	----------------------------	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

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APPENDIX V

INSERT PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/06/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Iron Ridge Insurance 17595 S Tamiami Trail #107 Fort Myers FL 33908	CONTACT NAME: Karen Brinkley PHONE (A/C, No, Ext): (800) 775-8526 FAX (A/C, No): (239) 288-7544 E-MAIL ADDRESS: kbrinkley@ironridgeinsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B:</td> <td>Nutmeg Insurance Company</td> <td>39608</td> </tr> <tr> <td>INSURER C:</td> <td>National Union Fire Insurance Co of Pittsburgh PA</td> <td>19445</td> </tr> <tr> <td>INSURER D:</td> <td>Travelers Casualty & Surety Company</td> <td>19038</td> </tr> <tr> <td>INSURER E:</td> <td>Liberty Insurance Underwriters, Inc</td> <td>19917</td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Phoenix Insurance Company	25623	INSURER B:	Nutmeg Insurance Company	39608	INSURER C:	National Union Fire Insurance Co of Pittsburgh PA	19445	INSURER D:	Travelers Casualty & Surety Company	19038	INSURER E:	Liberty Insurance Underwriters, Inc	19917	INSURER F:	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER E:	Liberty Insurance Underwriters, Inc	19917																			
INSURER F:																					
INSURED Stoner & Associates Inc 4341 SW 62 Avenue Davie FL 33314																					

COVERAGES **CERTIFICATE NUMBER:** CL224607866 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			680-3N344781	04/26/2022	04/26/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			21 UEC DL7136	04/26/2022	04/26/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			EBU 020790595	04/26/2022	04/26/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB9K576125-22-47-G	04/26/2022	04/26/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional Liability			AEXNYABMOQH004	04/26/2022	04/26/2023	Per Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

For Proposal Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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*** APPENDIX W**

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect **not** to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330
or
Email: vredman@southwestranches.org

REASONS

1. Do not offer this product/service or equivalent.
2. Schedule would not permit.
3. Insufficient time to respond to solicitation.
4. Unable to meet specifications / scope of work.
5. Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. Specifications not clear.
7. Unable to meet bond and / or insurance requirements.
8. Solicitation addressed incorrectly, delayed in forwarding of mail.
9. Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: (____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Stoner & Associates, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

James D. Stoner, President

Name and Title of Contractor's Authorized Official

7/20/2022

Date

APPENDIX Y
OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

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A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.


The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

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Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter “small business concerns”) shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor’s compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.



Signature of Contractor's Authorized Official

James D. Stoner, President

Name and Title of Contractor's Authorized Official

7/20/2022

Date

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
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APPENDIX Z

E-VERIFY REGISTRATION CERTIFICATE

PROVIDE PROOF OF E-VERIFY REGISTRATION

- a) Page showing USCIS verified electronic approval.
- b) Page listing Company name & EIN number, matching W9 (Appendix U) submitted.

Visit www.E-Verify.gov/Employer to register, save registration as a PDF document and include memorandum of Understanding document in this proposal.

DO NOT INCLUDE MOU OF COMPANY DIFFERENT TO W9 SUBMITTED.

Company ID Number: 392816

Approved by:

E-Verify Employer Agent Employer Stoner & Associates, Inc.	
Name (Please Type or Print) James D Stoner	Title
Signature Electronically Signed	Date 02/15/2011
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 02/15/2011

Company ID Number: 392816

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	Stoner & Associates, Inc.
Company Facility Address	4341 SW 62 Avenue Davie, FL 33314
Company Alternate Address	4341 SW 62 Avenue Davie, FL 33314
County or Parish	BROWARD
Employer Identification Number	650078695
North American Industry Classification Systems Code	541
Parent Company	
Number of Employees	10 to 19
Number of Sites Verified for	1 site(s)

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APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

4341 SW 62 Ave, Davie, FL 33314

2. The correct name of the Proposer is:

Stoner & Associates, Inc.

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

LB6633

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
James D. Stoner	4341 SW 62 Ave, Davie, FL 33314	954-585-0997

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

7. State the name of the individual who will have personal supervision of the work:

James D. Stoner

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

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THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20 day of July, 2022,

by James D. Stoner (name of person acknowledging) who is personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.


NOTARY PUBLIC



Leigh Anne Gioia

(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AC
SAM.GOV PROOF OF REGISTRATION

Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

INSERT PROOF OF REGISTRATION

APPENDIX AD
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION

INSERT PROOF

Leigh Anne Stoner

From: donotreply@sam.gov
Sent: Wednesday, July 20, 2022 3:53 PM
To: Leigh Anne Stoner
Subject: SAM.gov | You have received a Unique Entity ID for STONER & ASSOCIATES INC

James Stoner,

You have successfully received a Unique Entity ID for:

STONER & ASSOCIATES INC
UNIQUE ENTITY ID: PJ1VT7J3PLM8

You have been assigned the UEI Data Entry Role in the Entity Registration domain with this entity. You can use the Unique Entity ID to identify your entity to federal government agencies or to register your entity on SAM.gov.

Your Unique Entity ID does not expire and does not need to be renewed. You can update your entity information by signing in to SAM.gov and going to your Entity Management Workspace.

If you have additional questions, please go to the [Federal Service Desk](#).

Do not reply to this auto-generated email.

This email was sent from SAM.gov

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Land Surveying	
Other (please list)	

EXHIBIT B

Stoner & Associates, Inc

TRAFFIC ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
WATER TREATMNT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.
- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.

- No, my firm would not like to be considered for services within the above referenced discipline

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

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CMS-Construction Management Services, Inc

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQ# 22-013
APPENDIX A
PROPOSER INFORMATION

NAME: Wayne Birch

ADDRESS: 11555 Heron Bay Blvd., Suite 204, Coral Springs, FL 33076

FEIN: 59-1980267 CAGE: _____

LICENSE NUMBER: _____ STATE OR COUNTY: _____

LICENSE TYPE: _____
(Attach copy of license)

LICENSE LIMITATIONS, IF ANY: _____
(Attach a separate sheet, if necessary)

LICENSEE SIGNATURE: _____

LICENSEE NAME: _____

PROPOSER'S SIGNATURE: Wayne Birch

PROPOSER'S NAME: Wayne Birch

PROPOSER'S ADDRESS: 11555 Heron Bay Blvd., Suite 204, Coral Springs, FL 33076

PROPOSER'S PHONE NUMBER: Office: 954-481-1611 Cell: 832-732-4761

PROPOSER'S EMAIL ADDRESS: wbirch@cms-construction-services.com

By: 

CMS- Construction Management Services, Inc.
Name of Corporation/Entity

11555 Heron Bay Blvd., Suite 204, Coral Springs, FL 33076
Address of Corporation/Entity

Wayne Birch
Signature of President or Authorized Principal

By: Wayne Birch

Title: General Manager (If the Proposer is a Corporation, affix corporate seal)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX C
DISCLOSURE OF OWNERSHIP INTEREST**

**TO: TOWN OF SOUTHWEST RANCHES
OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF BROWARD**

BEFORE ME, the undersigned authority, this day personally appeared
Wayne Birch, hereinafter referred to as "Affiant," who being by me first duly
sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual or

the General Manager of CMS- Construction Management Services, Inc.

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]. The Affiant or the entity the Affiant represents herein seeks to do business with the Town of Southwest Ranches through its Town Council.

2. Affiant's address is: 11555 Heron Bay Blvd., Suite 204, Coral Springs, FL 33076

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

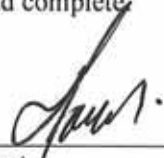
4. Affiant acknowledges that this Affidavit is given to comply with the Town of Southwest Ranches policy and will be relied upon by the Town of Southwest Ranches. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.



Affiant

Wayne Birch
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of

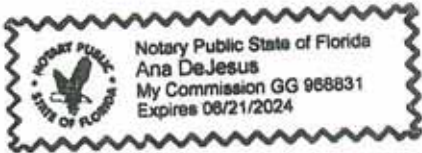
physical presence or online notarization,

this 23rd day of July, 2022,

by Wayne Birch (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.





Notary Public

Ana DeJesus
(Print Notary Name)
State of Florida at Large
My Commission Expires: 08/21/24

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX D

DRUG FREE WORKPLACE

Proposers must certify that they will provide a drug-free workplace. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
- 5) Impose a sanction on (or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community), any employee who is so convicted or takes a plea.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

PROPOSER'S SIGNATURE: Wayne Birch

PROPOSER: Wayne Birch/CMS

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX E

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a)
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to CPZ Architects, Inc.
by Wayne Birch
for CMS- Construction Management Services, Inc.
whose business address is 11555 Heron Bay Blvd., Suite 204, Coral Springs, FL 33076

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-1980267

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Para. 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Para. 287.133(1) (a), Florida Statutes, means:
(i). A predecessor or successor of a person convicted of a public entity crime; or
(ii). An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

5. I understand that a "person" as defined in Para. 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: [Signature]
Wayne Birch
(Printed Name)
General Manager
(Title)

The foregoing instrument was acknowledged before me by means of

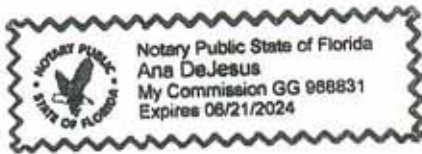
physical presence or online notarization,

this 23rd day of July, 2022,

by Wayne Birch (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



[Signature]
Notary Public

Ana DeJesus
(Print Notary Name)

State of Florida at Large
My Commission Expires: 08/21/24

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX F

NON-COLLUSION AFFIDAVIT


State of Florida)
) ss:
County of Broward)

Wayne Birch being first duly sworn deposes and says that:

- (1) He/She is the Representative (Owner, Partner, Officer, Representative or Agent) of CMS- Construction Management Services, Inc. the Proposer that has submitted the attached Proposal;
- (2) He/She is fully informed with respect to the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

By: 
Wayne Birch
(Printed Name)
General Manager
(Title)

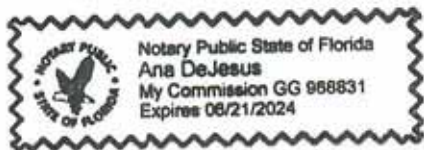
The foregoing instrument was acknowledged before me by means of


physical presence or online notarization,

this 29th day of July, 2022,

by Wayne Birch (name of person acknowledging) who is
personally known to me or who has produced _____ as identification and who

did did not take an oath.




Notary Public
Ana DeJesus
(Print Notary Name)
State of Florida at Large
My Commission Expires: 06/21/24

(Printed, typed, or stamped commissioned name of notary public)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX G

ANTI-LOBBYING CERTIFICATION FORM

1. The prospective participant certifies to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Organization: CMS- Construction Management Services, Inc.

Street address: 11555 Heron Bay Blvd., Suite 204

City, State, Zip: Coral Springs, FL 33076

Certified By: Wayne Birch
(Type or print)

Title: General Manager

Signature:  Date: 07/22/22

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX H

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Invitation for Proposals, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

1. All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposer who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: CMS- Construction Management Services, Inc.

Proposer's Name: Wayne Birch

Proposer's Address: 11555 Heron Bay Blvd., Suite 204

Coral Springs, FL 33076

Proposer's Phone Number: 954-481-1611

Proposer's Email: wbirch@cms-construction-services.com

Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

PROPOSER: Wayne Birch/CMS 

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

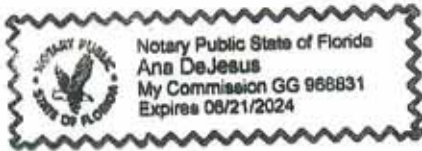
physical presence or online notarization,

this 29th day of July, 2022,

by Wayne Birch (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



[Signature]
Notary Public

Ana DeJesus
(Print Notary Name)
State of Florida at Large
My Commission Expires: 08/21/24

(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Wayne Birch / cms

Not Applicable

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX J**

CERTIFICATE OF AUTHORITY (If Partnership)

State of _____)
County of _____) ss:

I HEREBY CERTIFY that a meeting of the Partners of the _____

A partnership existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that, _____, as
of the Partnership, be and is hereby authorized to execute the Proposal dated, _____, 20____,
to the Town of Southwest Ranches and this partnership and that his execution thereof, attested by the
shall be the official act and deed of this Partnership.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20____.

Secretary:
(SEAL)

PROPOSER: _____

Not Applicable

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

***APPENDIX K**
CERTIFICATE OF AUTHORITY
(If Corporation or Limited Liability Company)

State of Florida)
) ss:
County of Broward)

I HEREBY CERTIFY that a meeting of the Board of Directors of a corporation or authorized representatives of a Limited Liability Company existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

“RESOLVED, that _____, as President of the Corporation or authorized representative of a Limited Liability Company, be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Southwest Ranches and this Corporation or Limited Liability Company and his execution thereof, attested by the Secretary of the Corporation or Limited Liability Company, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation or Limited Liability Company.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation or Limited Liability Company this _____ day of _____, 20____.

Secretary:

(SEAL)

PROPOSER: _____

Not Applicable
N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX M
PROPOSAL BOND

Bond No. _____

PROPOSAL BOND

State of _____)
County of _____) ss:

KNOW ALL MEN BY THESE PRESENTS, that we, _____
_____, as Principal, and _____

_____, as Surety, are held and firmly bound unto the Town of Southwest Ranches, a municipal corporation of the State of Florida, in the penal sum of _____ Dollars (\$ _____), lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Proposal, dated _____ 20__ for

“RFQu 22-013 - A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES”

NOW, THEREFORE,

- (a) If said Proposal shall be rejected, or in the alternate
- (b) If said Proposal shall be accepted and the Principal shall properly execute and deliver to said Town the appropriate Contract Documents, including any required insurance and bonds, and shall in all respects fulfill all terms and conditions attributable to the acceptance of said Proposal, then this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated.

IN WITNESS WHEREOF, the above bonded parties have executed this instrument under their several seals this ___ day of _____, 20__, the name and the corporate seal of each corporate party being hereto affixed and these presents being duly signed by its undersigned representative.

[Signatures on next page]

Not Applicable

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

PROPOSER: _____

By: _____

Title: _____

IN PRESENCE OF: _____
(Individual or Partnership Principal)

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

SURETY: _____

By: _____

(SEAL)

(Business Address)

(City/State/Zip)

(Business Phone)

IMPORTANT

Surety companies executing bonds must appear on the Treasury Department's most current list (circular 570 as amended) and be authorized to transact business in the State of Florida.

Countersigned by Florida Agent:

Name: _____

Date: _____

Not Applicable

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX N
GOVERNMENTAL CONTACT INFORMATION

Please list **NAME OF AGENCY, ADDRESS, PHONE NUMBER, CONTACT PERSON and EMAIL** of any other Governmental Agencies or Quasi-governmental agencies for which you have conducted business on similar project within the past five years.

NAME OF AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON & EMAIL

PROPOSER: _____

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX O
ACKNOWLEDGMENT OF CONFORMANCE
WITH O.S.H.A. STANDARDS

TO THE TOWN OF SOUTHWEST RANCHES:

CMS- Construction Management Services, Inc., hereby acknowledges and agrees that as Contractor for the Town of Southwest Ranches within the limits of the Town of Southwest Ranches, Florida, we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health regulations, and agree to indemnify and hold harmless the Town of Southwest Ranches, including its Council Members, officers and employees, from and against any and all legal liability or loss the Town may incur due to

CMS- Construction Management Services, Inc.'s failure to comply with such regulations.

ATTEST

CMS- Construction Management Services, Inc.
CONTRACTOR

BY: _____


Wayne Birch

Print Name

Date: 07/22/22

PROPOSER: Wayne Birch/CMS

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX P

PROPOSER CONFIRMATION OF QUALIFICATIONS

The Contract will be awarded only to a responsible and eligible Proposer, qualified by experience and capable of providing required insurance, and bonds and in a financial position to do the Work specified within the Request for Qualifications, and which can complete the Work within the time schedule specified.

At the time of the Proposal, the Proposer shall hold all Contractor and other qualification certificates and licenses required to be held by the Contractor by Florida Statutes or ordinances of the Town of Southwest Ranches and Broward County in order to perform the Work which is the subject of this Request for Qualifications.

All license, certificate and experience requirements must be met by the Proposer (as opposed to the Subcontractor) at the time of Proposal submission. Proposals submitted by Proposers who do not directly hold required licenses and certificates or who rely on a Subcontractor to meet the license, certificate or experience criteria will be rejected. By executing this Form and submitting its Proposal, Proposer represents that it meets the requirements set forth above, and as set forth in the Proposal Documents, and acknowledges and understands that such representation is material, and that the Town shall be relying on this representation with respect to a Contract award.

Proposer: CMS- Construction Management Services, Inc.

Proposer's Name: Wayne Birch

Proposer's Address: 11555 Heron Bay Blvd., Suite 204

Coral Springs, FL 33076

Proposer's Phone Number: 954-481-1611

Proposer's Email: wbirch@cms-construction-services.com

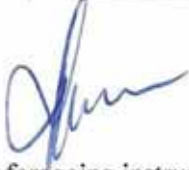
Contractor's License and License number(s) (attach copies of license(s) required for the work described in this IFB):

[Signatures on next page]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

State of Florida

County of Broward



The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20th day of July, 2022,

by Wayne Birch (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.



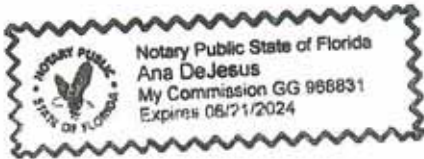
Notary Public

Ana DeJesus

(Print Notary Name)

State of Florida at Large

My Commission Expires: _____



(Printed, typed, or stamped commissioned name of notary public)

PROPOSER: Wayne Birch / CMS

Not Applicable

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

**APPENDIX Q
PROPOSER EXPERIENCE**

The Proposer's response to this questionnaire may be utilized as part of the Town's Evaluation and selection. Proposers must have current licensure applicable to this type of work and must have experience on comparable work.

Provide 3(three) public improvement project with client reference letters or use Reference Check Form below for each professional service type you selected:

Proposer/Respondent: _____

Reference Contact: _____

Reference Agency: _____

Reference Email: _____

Telephone: _____

Describe the scope of work of the contract awarded by your firm/entity to this Consultant. What type of services were performed?

Was the project completed on time and within the specified guidelines?

What problems were encountered (claims)?

How would you rate the contractor on a scale of low (1) to high (10) for the following?

Professionalism _____ Qualifications _____ Budget Control _____

Final Product _____ Cooperation _____ Reliability _____

Would you contract with this Consultant again? Yes No Maybe

Comments:

Thank you.

Note: Proposer shall submit all completed references with their RFQu packet by the submittal deadline.

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX S

ACKNOWLEDGEMENT OF ADDENDA

Proposer acknowledges receipt of all addenda by initialing below for each addendum received.

Addendum No. 1 WB

Addendum No. 2 _____

Addendum No. 3 _____

Addendum No. 4 _____

PROPOSER: Wayne Birch/CMS

[Remainder of page intentionally left blank]

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013
APPENDIX T
LIABILITY CLAIMS

Please list the following information for **all** Liability Claims for the past ten (10) years:

1. Name and Location of project: N/A

2. Contact information for Project Owner:
 - a. Name: _____
 - b. Address: _____
 - c. Phone: _____
 - d. Email: _____

3. Nature of Claim: _____

4. Date of Claim: _____

5. Resolution Date of Claim and how resolved: _____

6. If applicable:
 - a. Court Case Number: _____
 - b. County: _____
 - c. State: _____

PROPOSER: Wayne Birch/CMS

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

CMS-Construction Management Services, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

- Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
 Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

11555 Heron Bay Blvd., Suite 204

6 City, state, and ZIP code

Coral Springs, FL 33076

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									
5	9	-	1	9	8	0	2	6	7

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ *Chanelle Birch*

Date ▶ *7/22/2022*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER		CONTACT NAME: Consandra Hernandez	
Landmark Insurance of the Palm Beaches, Inc.		PHONE (A/C, No, Ext): (561) 691-4900	FAX (A/C, No): (561) 691-4800
8409 N Military Trail		E-MAIL ADDRESS: shermandez@landmarkpb.com	
Suite 102		INSURER(S) AFFORDING COVERAGE	
Palm Beach Gardens FL 33410		INSURER A: Twin City Fire Insurance Co.	NAIC # 29459
INSURED		INSURER B: Retail First Insurance Co	10700
CMS- Construction Management Services, Inc		INSURER C: Chubb Insurance Group	20281
11555 Heron Bay		INSURER D:	
Suite 204		INSURER E:	
Coral Springs FL		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL272019499 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			21 SBA VL4479	04/20/2022	04/20/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			21 SBA VL4479	04/20/2022	04/20/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/>	52049938000	03/02/2022	03/02/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional			82216954	02/10/2022	02/10/2023	Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is included as additional insured with respects to general liability as required by written contract.

CERTIFICATE HOLDER	CANCELLATION
TOWN OF SOUTHWEST RANCHES Andrew D. Berns, Town Admin 13400 Griffin Road Southwest Ranches FL 33330	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

Not Applicable
N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

* APPENDIX W

STATEMENT OF NO RESPONSE

Recipients of this solicitation may elect not to respond. The Town is interested in learning the reason(s) for non-response. If you elect not to respond with an offer to this solicitation, the Town requests that the reason(s) are indicated below, and this form is returned to:

Venessa Redman, Senior Procurement and Budget Officer
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

or

Email: vredman@southwestranches.org

REASONS

1. _____ Do not offer this product/service or equivalent.
2. _____ Schedule would not permit.
3. _____ Insufficient time to respond to solicitation.
4. _____ Unable to meet specifications / scope of work.
5. _____ Specifications "too tight" (i.e. geared to specific brand or manufacturer).
6. _____ Specifications not clear.
7. _____ Unable to meet bond and / or insurance requirements.
8. _____ Solicitation addressed incorrectly, delayed in forwarding of mail.
9. _____ Other (Explanation provided below or by separate attachment).

Explanation: _____

The Town may delete the names of those persons or businesses who fail to respond to three (3) solicitations, who fail to return this Statement, or as requested.

Desire to receive future Town solicitations. Yes No

COMPANY: _____
NAME: _____
TITLE: _____
ADDRESS: _____
TELEPHONE: (____) _____ DATE: _____

APPENDIX X
44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, CMS- Construction Management Services, Inc., certifies or affirms the truthfulness and Accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Chanelle Birch

Signature of Contractor's Authorized Official

President

Name and Title of Contractor's Authorized Official

07/22/22

Date

APPENDIX Y

**OTHER FEDERAL, STATE AND LOCAL REQUIREMENTS
(2 CFR 200 APPENDIX ii COMPLIANCE)**

The Contractor must adhere to all requirements and regulations established by the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Natural Resources Conservation Service (NRCS), U.S. Army Corps of Engineers (USACE) and any other governmental agency with jurisdiction over emergency/disaster response and recovery actions. Notwithstanding anything in this Agreement to the contrary, Contractor also agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State, County and Town orders, statutes, ordinances, rules and regulations which may pertain to the services required under the Agreement, including but not limited to:

**A. ACCESS BY THE GRANTEE, SUBGRANTEE, FEDERAL GRANTOR AGENCY AND
COMPTROLLER GENERAL**

The Contractor shall allow access by the grantee, sub grantee, Federal grantor agency and Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

B. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub-grantees). Additionally, all contractors and subcontractors performing work in connection with this Agreement shall provide equal opportunity for employment because of race, religion, color, age, sex, national origin, sexual preference, disability or marital status. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in a conspicuous place available for employees and applicants for employment, such notices as may be required by the Dade County Fair Housing and Employment Commission, or other authority having jurisdiction over the Work setting forth the provisions of the nondiscrimination law.

C. DAVIS-BACON ACT REQUIREMENTS

Contractors shall comply with the requirements of the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), and as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"), as applicable to this Agreement.

D. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702-3704) as supplemented by Department of Labor regulations (29 CFR Part 5).

E. FEDERAL CLEAN AIR AND WATER ACTS

TOWN OF SOUTHWEST RANCHES, FLORIDA
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Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

F. SUSPENSION AND DEBARMENT

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

G. ANTI-LOBBYING

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification (see page 40). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

This provision is applicable to all Federal-aid contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

H. COMPLIANCE WITH THE COPELAND ANTI-KICKBACK ACT

(1) Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

I. BUY AMERICAN ACT

The Contractor shall comply with all applicable standards, orders, or requirements regarding the Buy American Act. (42 U.S.C 5206 - extended until 2023).

J. NONDISCRIMINATION

During the performance of this Agreement, Contractor agrees to not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, marital status, age or national

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

origin, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not be limited to, recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training. By entering into this Agreement with the Town, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts). If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the Town to be in violation of the Act, such violation shall render this Agreement void. This Agreement shall be void if the Contractor submits a false affidavit or the Contractor violates the Act during the term of this Agreement, even if the Contractor was not in violation at the time it submitted its affidavit.

K. OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA)

The Contractor shall comply with OSHA as applicable to this Agreement.

L. ENVIRONMENTAL PROTECTION AGENCY (EPA)

The Contractor shall comply with all laws, rules and regulations promulgated by, for, or related to the EPA as applicable to this Agreement.

M. CONFLICTS OF INTEREST

The Contractor shall comply with "Conflicts of Interest" Section 1-19 of the Broward County Code, and Ordinance 2011-19.

N. FLORIDA BUILDING CODE (FBC)

The Contractor shall comply with all applicable provisions of the Florida Building Code (FBC).

O. VIOLATIONS OF LAW

Notwithstanding any other provision of the Agreement, Contractor shall not be required pursuant to the Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including, but not limited to, laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

P. E-VERIFICATION OF EMPLOYMENT STATUS

Any Contractor/Consultant assigned to perform responsibilities under its contract with a State agency are required to utilize the U.S. Department of Homeland Security's E-Verify system (per the State of Florida Executive Order Number 11-02 "Verification of Employment Status") to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency. U.S. Department of Homeland Security's E-Verify System Affirmation Statement should be completed and submitted to Town for any individuals performing work for Contractor under the Agreement.

TOWN OF SOUTHWEST RANCHES, FLORIDA
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Q. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Contractors shall comply with the requirements of 2 CFR §200.321 as applicable to this Agreement. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination for cause by Town.

R. PROCUREMENT OF RECOVERED MATERIALS

Contractors shall comply with the requirements of 2 CFR §200.321, as applicable to this Agreement.

S. SYSTEM FOR AWARD MANAGEMENT (SAM) REQUIREMENT

Alongside a signed copy of this Agreement, Grantee will provide the Town of Southwest Ranches with a SAM.gov proof of registration and Commercial and Government Entity (CAGE) number. Grantee will continue to maintain an active SAM registration with current information at all times it has an active award under this Agreement.

T. OTHER

Compliance with Applicable Law and Regulations. Recipient agrees to comply with the requirements of sections 602 and 603 of the Social Security Act (the "Act"), regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds.
Page 9 of 31 RFQ2022-3362 APRA – Civil Engineering & Project Administration Services

These requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English

TOWN OF SOUTHWEST RANCHES, FLORIDA
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Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

It is the policy of the United States, and the State of Florida, that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small, disadvantaged business concerns, and women-owned small business concerns (hereinafter "small business concerns") shall have the maximum practicable opportunity to participate in performing contracts, including contracts and subcontracts. It is further the policy that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns. The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the appropriate government agency as may be necessary to determine the extent of the Contractor's compliance with this clause.

The successful proposer(s) will be required to monitor the performance of his employees on a periodic basis while they are assigned to the Town. The successful proposer(s) is required to comply with the Immigration Reform Act of 1986 (IRCA) which requires all individuals hired after November 6, 1986, to provide employers with proof of citizenship or authorization to work in the United States.

Chanelle Birch

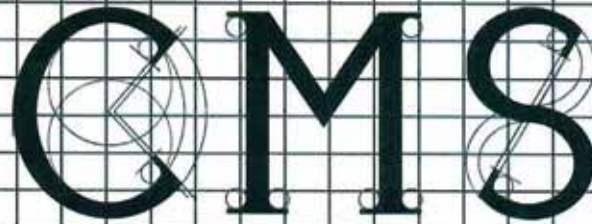
Signature of Contractor's Authorized Official

President

Name and Title of Contractor's Authorized Official

07/22/22

Date



CONSTRUCTION MANAGEMENT SERVICES

11555 Heron Bay Blvd, Suite 204, Coral Springs FL 33076 – 954-481-1611



Company ID Number: 1822962

Approved by:

Employer CMS-Construction Management Services, Inc.	
Name (Please Type or Print) Ana F DeJesus	Title
Signature Electronically Signed	Date 04/18/2022
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 04/18/2022

TOWN OF SOUTHWEST RANCHES, FLORIDA
 A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
 RFQu 22-013
APPENDIX AA
PROPOSER'S QUALIFICATION STATEMENT FORM

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

1. State the true, exact, correct and complete name of the partnership, corporation, Limited Liability Company, joint venture, trade or fictitious name under which you do business and the address of the place of business.

CMS- Construction Management Services, Inc.
 11555 Heron Bay Blvd., Suite 204
 Coral Springs, FL 33076

2. The correct name of the Proposer is:

Wayne Birch

3. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

4. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

5. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (governmental entities are preferred as references).

Name	Address	Telephone
CPZ Architects, Inc.	4316 W. Broward Blvd. Plantation, FL 33317	954-792-8525
Cartaya and Associates Architects, Inc.	2400 E. Commercial Blvd., Suite 201 Ft. Lauderdale, FL 33308	954-771-2724
Gresham Smith	101 NE 3rd Avenue, Suite 430 Ft. Lauderdale, FL 33301	954-322-4433

6. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

Dan Jeffreys- Resume attached.

7. State the name of the individual who will have personal supervision of the work:

Dan Jeffreys

8. Provide a list of all litigation, including arbitration proceedings, in which offeror was or is a party, plaintiff or defendant, within the last five years, including the style of the case, locale of the case, and whether the case is still pending.

N/A

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

DULY AUTHORIZED TO EXECUTE ON BEHALF OF PROPOSER.

Signature

State of Florida

County of Broward

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization,

this 20th day of July, 2022,

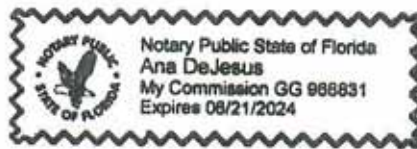
by Wayne Birch (name of person acknowledging) who is

personally known to me or who has produced _____ as identification and who

did did not take an oath.

WITNESS my hand and official seal.

[Signature]
NOTARY PUBLIC



Ana DeJesus
(Name of Notary Public: Print, Stamp, or type as Commissioned)

TOWN OF SOUTHWEST RANCHES, FLORIDA
A CONTINUING ARCHITECT AND/OR ENGINEER CONSULTING SERVICES
RFQu 22-013

APPENDIX AB

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Town in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



(Authorized Signature)

Wayne Birch-General Manager
(Print Name and Title)

CMS- Construction Management Services, Inc.
(Name of Firm)


STATE OF Florida)
COUNTY OF Broward) SS.

The foregoing instrument was acknowledged before me,
by means of physical presence or online notarization,

22nd day of July, 2022.

by Wayne Birch who is personally known to me or who has produced
_____ as identification and

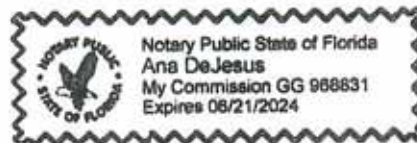
who did did not take an oath.

NOTARY PUBLIC:


(Signature)
Ana DeJesus

(Print Name)

SEAL



My commission expires: 06/21/24

CMS-Construction Management Services, Inc

×


Entity Documentation Submitted

Reference Number

INC-GSAFSD6586284

SAM.gov will review your documentation to finalize your entity uniqueness determination.

What happens after I submit entity documentation?

Pending CAGE #

Not Applicable

EXHIBIT B
GENERAL CIVIL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Civil Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

TRAFFIC ENGINEERING SERVICES TC

Discipline: Traffic Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.

The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

**The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.**

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

EXHIBIT B
GEOTECHNICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Geotechnical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
LAND SURVEYING SERVICES TO BE CONSIDERED

Discipline: Land Surveying

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

EXHIBIT B
WATER TREATMNT & WELL FIELD ENGINEERING SVCS TO BE CONSIDERED

Discipline: Water treatment and Well Field Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
GENERAL ENVIRONMENTAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: General Environmental Engineering Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

EXHIBIT B
LANDSCAPE ARCHITECTURAL SERVICES TO BE CONSIDERED

Discipline: Landscape Architectural

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**
- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

EXHIBIT B
STRUCTURAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Structural Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
ELECTRICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Electrical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

Not Applicable

EXHIBIT B
MECHANICAL ENGINEERING SERVICES TO BE CONSIDERED

Discipline: Mechanical Engineering

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	

EXHIBIT B
OTHER SERVICES TO BE CONSIDERED

Discipline: Other Services

- Yes, my firm would like to be considered for services within the above referenced discipline. If yes, please provide the below information.**

- No, my firm would not like to be considered for services within the above referenced discipline**

Please provide the following information in the chart format identified below.
The below information should only contain information about the firm, not for any outside consultant or subconsultants the firm works with.

The following table is Services the firm is seeking to be considered for.
Services indicated below shall be services provided by the firm and not a sub-consultant.

Services to be considered for	List of previous Similar Projects (if applicable)
Other (please list)	



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> A Continuing Architect and/or Engineer Consulting Services	
2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER RFQ 22-013

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Chris P. Zimmerman, AIA, President		
5. NAME OF FIRM CPZ Architects, Inc.		
6. TELEPHONE NUMBER 954-792-8525	7. FAX NUMBER NA	8. E-MAIL ADDRESS Chris@cpzarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>			CPZ Architects, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	4316 W. Broward Blvd. Plantation, Florida	Architect
b.			<input checked="" type="checkbox"/>	MUEngineers, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	3440 NE 12th Avenue Oakland Park, FL 33334	Structural Engineer
c.			<input checked="" type="checkbox"/>	Osborn Engineering <input type="checkbox"/> CHECK IF BRANCH OFFICE	1948 E. Sunrise Blvd. #1 Ft. Lauderdale, FL 33304	MEP Engineer
d.			<input checked="" type="checkbox"/>	Chen & Associates <input type="checkbox"/> CHECK IF BRANCH OFFICE	3409 NW 9 Avenue, Suite 1102 Ft. Lauderdale, FL 33309	Civil Engineer
e.			<input checked="" type="checkbox"/>	Terracon Consultants <input type="checkbox"/> CHECK IF BRANCH OFFICE	5371 NW 33 Avenue, Ste. 201 Fort Lauderdale, FL 33309	Geo technical Engineers Environmental Wetland
f.			<input checked="" type="checkbox"/>	Stoner & Associates <input type="checkbox"/> CHECK IF BRANCH OFFICE	4341 S.W. 62nd Avenue Davie, Florida 33314	Survey
g.			<input checked="" type="checkbox"/>	CMS-Construction Management Services, Inc <input type="checkbox"/> CHECK IF BRANCH OFFICE	11555 Heron Bay Blvd., Ste 204 Coral Springs, FL 33076	Cost Estimating

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> A Continuing Architect and/or Engineer Consulting Services	
2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER RFQ 22-013

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Chris P. Zimmerman, AIA, President		
5. NAME OF FIRM CPZ Architects, Inc.		
6. TELEPHONE NUMBER 954-792-8525	7. FAX NUMBER NA	8. E-MAIL ADDRESS Chris@cpzarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
h.			X	RMPK Funding <input type="checkbox"/> CHECK IF BRANCH OFFICE	601 Heritage Dr. #402 Jupiter, FL 33458	Grants
i.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Chris P. Zimmerman	13. ROLE IN THIS CONTRACT Principal	14. YEARS EXPERIENCE	
		a. TOTAL 38	b. WITH CURRENT FIRM 19
15. FIRM NAME AND LOCATION (City and State) CPZ Architects, Inc.			
16. EDUCATION (Degree and Specialization) Carnegie-Mellon University-Bachelor of Architecture		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Architect: Florida, #10,995 North Carolina #9716 Louisiana #6826 NCARB Certification	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida AIA: American Institute of Architects			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Sports Complex and David Park Margate, FL	2016	2018
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ Architects will provide Design and Construction Documents for the reconstruction of their Sports Complex and as part of a Design Build Team to the City of Margate for the reconstruction of David Park. Cost: approximately 1 million.		
Fire Station #50 Coconut Creek FL	2015	2017
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm This 11,000 sf, 2-Story Fire Station included two Apparatus Bays (100 ft. long each), 8 Dormitories on the Second Floor, Living areas on the First Floor & the exterior design to be sensitive to the prevalent Residential Character. LEED GOLD certification was achieved for this facility. Cost: \$4.6 million		
Doral Glades Parks Coral Springs, FL	2017	2019
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ Architects provide design services for this new 25 acre park. The park includes such amenities as: Environmental Nature Center with Exhibit, Meeting, Classroom, Offices & Computer Lab spaces. Ext. amphitheater, dock & stage, nature trails boat ramp, pavillions, sports courts, etc. Cost: \$10 million		
Police Station & City Hall Assessment Report	2018	TBD
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ Architects will provide an Assessment Report to the City of Delray Beach. New or Replacement Facility with justification in study. New 365 Car Garage		
Lake Worth Beach Complex Renovation	2017	2019
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ is working on the renovation of the LW Casino Bldg. Bch Complex. The project consist of re-designing the site to improve vehicular circulation, parking count, renovation of an exist. pool & bldgs & design of new retail/restroom & storage bldgs. The design process included working closely with City officials and Lake Worth Residents		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Joseph J. Barry	13. ROLE IN THIS CONTRACT Senior Architect	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) CPZ Architects, Inc., 4316 W. Broward Blvd., Plantation, Florida 33317			
16. EDUCATION (Degree and Specialization) Pratt University - Bachelor of Architecture		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Architect: Florida, #96,502 New York #030787 NCARB Certification	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida AIA: American Institute of Architects			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Flamingo Gardens Welcome Center, Dvie Florida	2019	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm CPZ provided design services for the Welcome Center at the Flamingo Gardens, a botanical garden and bird sanctuary park in Davie, Florida. The facility will include a Visitors Center, gift shop, restaurant, multi-purpose rooms, and administrative offices and supporting spaces. Site improvements include new parking, site lighting and landscape upgrades.		
Pembroke Square		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm This nearly 60,000 sq. ft. proposed mixed use development consists of retail, commercial, office, and residential components on three acres in the middle of Armonk Village. Strict accordance to zoning restrictions and highest regard to Architectural Design and Detail played a major role in determining the project's character. The incorporation of traditional architectural elements and thoughts gave the project the appeal and scale that compliments an already proud village character. Sullivan Architecture		
Container Business Park, Delray Beach	2020	2022
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm CPZ Architects was commissioned to develop a conceptual design for what could be the next new trend for Delray. Envisioned was a destination filled with a number of restaurants and businesses housed in what could be prefabricated metal containers, a business park for Delray's West Atlantic Ave that would bring flexibility and an affordable place for many new businesses while staying sensitive to the surrounding area. The design offers a new atmosphere to an evolving demographic of Delray, filled with entertainment, food venues and small local businesses it can become a destination for families to visit and enjoy a day out in the beautiful south Florida weather.		
Port Everglades Maintenance Facility	2019	2022
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm CPZ selected to provide design, permitting, planning, engineering & construction administration services for a new facility to consolidate Port Facilities Maintenance & Operations from the current functions that are located within various buildings throughout the Port Everglades campus into a central location. The Project is intended to take place in t3phases. The 1st phase will be the programming phase. The 2nd phase is design & prepof construction documents & permitting phase. The 3rd phase will be the construction of the facility.		
Howard Park, West Palm Beach	2020	2022
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm In effort to preserve the beautiful landscape of Howard Park, this conceptual design blends building and landscape. The existing building from 1961 inspired the design with heavy timber trusses. Multipurpose rooms, a youth area, an indoor/outdoor cafe lounge, covered outdoor area for yoga, art, parties, and many other uses provide a positive community driven space for all ages.		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jayson Hall	13. ROLE IN THIS CONTRACT Senior Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 17	b. WITH CURRENT FIRM 17
15. FIRM NAME AND LOCATION (City and State) CPZ Architects, Inc.			
16. EDUCATION (Degree and Specialization) Florida Atlantic University-5-year Bachelor of Architecture		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) NA	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
National Council Architectural Registration

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) Fire Station #50 Coconut Creek, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2017
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm This 11,000 sf, 2-Story Fire Station included two Apparatus Bays (100 ft. long each), 8 Dormitories on the Second Floor, Living areas on the First Floor & the exterior design to be sensitive to the prevalent Residential Character. LEED GOLD certification was achieved for this facility. Cost: \$4.6 million		

(1) TITLE AND LOCATION (City and State) SunriseSenior Center	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2021
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ Architects was retained by the City of Sunrise for the renovation and addition to their Senior Center facility. Facility consists of the following new amenities: fitness room, game room, arts & craft room, computer class room, teaching kitchen, and newly renovated Site improvements include additional new parking, and HVAC upgrades. Cost \$ 2.2 million		

(1) TITLE AND LOCATION (City and State) Coral Springs Westside Maintenance Facility Master Plan	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable) 2022
c. (3) CPZ Architects was retained to renovate an existing building for their new <input type="checkbox"/> vehicle maintenance building for the City of Coral Springs. The renovation of the existing vehicle maintenance building includes the following: Demolition of existing Westside Vehicle Maintenance Building (Metal Building). This site is planned for a future parking garage equipped with a car wash. (4150 NW 120th Avenue) The proposed building will be designed to serve as the new Westside Vehicle Maintenance Facility. The proposed 72,394 SF building will be designed to house Fire Administration, Fleet, Central Stores, City Clerk Storage, and HR Storage. Cost \$20 million		

(1) TITLE AND LOCATION (City and State) Federal Reserve Bank	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2011	CONSTRUCTION (If applicable) 2019
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Maintained continuing services contract with FRB of Atlanta offering design & construction administration services for the Miami Branch. Completed many tenant improvement style projects for the banks internal department offices as well as their tenants.		

(1) TITLE AND LOCATION (City and State) Fire Station #8 Fort Lauderdale, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable) 2021
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm CPZ Architects is currently working on construction documents for this 11,000 sq. ft. single story modern design fire station. It consists of 3 bays, 7 dormitories, 4 bathrooms and is anticipated to have the Florida Green Building Coalition certification. Estimated cost: \$ 5 million		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Adnan (Danny) Ezzeddine	13. ROLE IN THIS CONTRACT Senior Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 36	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) CPZ Architects, Inc.		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) State of Florida registered Architect, AR-0016656 State of Florida Licensed General Contractor, class A, CGC 57485 State of Florida registered Interior Designer, ID 5154 State of Florida licensed Building Code Administrator, BU 1558 State of Florida licensed Threshold Inspector, AR 016656 State of Florida Standard Building Plans Examiner PX1386 State of Florida Standard Building Inspector BN1937 State of Florida Certified continuous Education course provider and Instructor #BCAI-95 Certified By the Broward Board of Rules and Appeals in all applicable American Institute of Architects #30146579 National Council of Architecture Registration Board # 5385	
16. EDUCATION (Degree and Specialization) University of Colorado-Denver, Dual Masters Degree of Architecture with specialization in Solar Engery-Master 1986 University of Louisiana, Lafayette-Bachelor of Architecture 1984			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training) National Council Architectural Registration			

19. RELEVANT PROJECTS			
(1) TITLE AND LOCATION (City and State) Director of Building Department, Chief Building Official City of Plantation, Florida	(2) YEAR COMPLETED		
	PROFESSIONAL SERVICES 1995	CONSTRUCTION (If applicable) 2020	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Direct the operation of the building department, set and manage the department's budget, establish policies and procedures, conduct meetings with developers to ensure projects and developments are coordinated to meet the goals of the City Council and to ensure compliance with the applicable Federal, State and Local codes. Provide weekly report to the Mayor and attend City Council meetings. Coordinate with various Departments involved in the permitting process to ensure efficiency.			
(1) TITLE AND LOCATION (City and State) Federal Reserve Bank of Atlanta Miami Branch	(2) YEAR COMPLETED		
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) Present	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm The newest project for the FRB is the new vault and remodel/expansion of the entire cash wing. This includes egress/ingress project to add lanes for ingress traffic and replace existing hydraulic bollards with wedge barriers at egress lanes and generation replacement project to replace 2 old generators with 3 new ones. In addition, the renovation and security upgrades of the Miami Offices involved design and installation of bullet resistant walls and doors protect the processing and handling areas while permitting tour takers to view the workings of the area. This project provided two new locker rooms; one for the Law Enforcement Group and one for Museum Visitors. Additionally, this project created a new bullet resistant security barrier. By relocating supplies, the bank was able to gain a large open office layout with spaces and furniture to comply with the new branch standards. Offices have glass fronts and are positioned to allow managers to have views of the employee areas.			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Marcus Unterweger, P.E., S.I., LEED AP	13. ROLE IN THIS CONTRACT Principal/Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 12

15. FIRM NAME AND LOCATION *(City and State)*
MUEngineers, Inc. Oakland Park, Florida

16. EDUCATION <i>(Degree and Specialization)</i> Master of Engineering: Dipl. Ing. (Univ.) Technical University of Munich, Germany 1999 Master of Business: MBA Business School of Edinburgh, Britain, 2004	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Registered Professional Engineer: Florida: PE 63860 West Virginia: PE 20193 Special Inspector/Threshold Buildings: Florida: 7027309
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
American Society of Civil Engineers (ASCE) American Institute of Steel Construction (AISC) American Concrete Institute (ACI) Post Tension Institute (PTI)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a. Senior Activity Center (Pompano Beach, FL)	Ongoing	Completion est 6/2022
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A member of the team for the City of Pompano Beach for the structural design and engineering related to a new one-story, ~8,472sf senior community center. The building consists of multiple activity rooms, kitchen, laundry facilities, storage rooms, office spaces, restrooms, a gymnasium and reception and lounge areas.		
b. Professional Engineering Consultant Services (Broward County, FL)	Ongoing	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm MUE is a member of the team for this continuing contract with Broward County, as a sub-consultant. We have actively worked on three separate scopes for this contract to date: a park walkway observation deck/tower remodel, a park gazebo restoration/remodel, and light pole assessments and restoration at various locations across the county.		
c. City Hall Renovation (North Lauderdale, FL)	Ongoing	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm MUE is the member of the team for this specific contract. Our role will be the assessment and recommendations related to adding a second level on an existing municipal building.		
d. Consulting Services for Port Everglades (Broward County, FL)	Ongoing	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A member of the team for the continuing services for civil engineering related to Port Everglades. Our current scope of work includes assessments, upgrades, and modifications to the Port Seacor building.		
e. Engineering Services for Water & Wastewater Services (Broward County)	Ongoing	Ongoing
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm MUE is the member of the team for this continuing contract with Broward County. The first project has just started and involves modifications and design of a new pipe-bridge structure at a Lighthouse Point facility.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Ricardo Madriz, P.E., LEED AP	13. ROLE IN THIS CONTRACT Engineering Manager	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM 9
15. FIRM NAME AND LOCATION <i>(City and State)</i> MUEngineers, Inc. Oakland Park, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> Master of Engineering: McGill University, Canada, 2004 Bachelor's in civil engineering: McGill University, Canada 2002		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Registered Professional Engineer: Florida: PE 68444	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Planning & Design Services for Seven Parks Facility Improvements (Pompano Beach, FL)	Ongoing	Ongoing
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm MUE is the structural consultant for this pursuit. Thus far, two projects have stemmed from this contract. A new community center and field modifications at McNair Park and field, dugout, and concession modifications at Kester Park.		
Architectural Consultant Services (Fort Lauderdale, FL)	Ongoing	Ongoing
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm MUE is a member of the team for this pursuit for the City of Fort Lauderdale. There have been two projects stemming from this RFQ thus far: Provident Park improvements and remodel and repair of the City Hall Drive Thru.		
Kiwanis Park Community Center/Fire Station 64 (Coral Springs, FL)	ongoing	ongoing
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A member of the team for this pursuit. MUE provided structural engineering related to the re-purposing of existing Fire Station 64 into a community center at Kiwanis Park. Additionally, a new fire station design closely matching the design of fire stations 43 ad 95 previously designed and completed.		
Westside Maintenance Facility (Coral Springs, FL)	Ongoing	Ongoing
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Our office is a member of the team for this RFQ as a sub-consultant. We are providing structural consultant engineering for the renovation, redesign and repurposing of the Westside Maintenance Facility, Fire Training Academy and Police Firing Range for the City of Coral Springs.		
City Park Renovations (Oakland Park, FL)	Ongoing	Ongoing
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm MUE provided structural engineering services related to improvements and modifications to City Park. Our services included the design of a one-story restroom facility, new one-story storage building, structural design of foundation for light poles, wayfinding signage and pre-engineered playground shade structures.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Todd Vincent-Myrick	13. ROLE IN THIS CONTRACT Project Director Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 3

15. FIRM NAME AND LOCATION (City and State)
Osborn Engineering | St. Petersburg, FL

16. EDUCATION (Degree and Specialization)
Coursework in, 1994, Business Studies
Coursework in, 1992, Architectural Studies

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Mr. Vincent-Myrick serves as Director of Operations for Osborn's Florida Division. As a senior project manager and electrical designer, his overall objective is to meet client expectations by delivering strategic solutions through a communicative process. His knowledge and commitment to client service is exceptional as he focuses on various building types, often with performance requirements that exceed typical code compliance. He is experienced with integrating sustainable design principles and specific implementation strategies.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County - Central Homeless Assistance Center (Central HAC) - Plumbing Renovations, Ft. Lauderdale, FL	2020	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	As part of a continuing services contract, this project included plumbing renovation and chilled water piping insulation replacement (remove sanitary cast-iron piping and install new, install new shower pans/waterproofing to 2nd floor showers, complete renovation of 1st and 2nd floor restrooms, removal/replacement of deteriorated chilled water piping insulation).		
b.	Broward County - Central Homeless Assistance Center (Central HAC) Elevator Modernization, Fort Lauderdale, FL	2020	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	As part of a continuing services contract, this project involved the complete modernization of the existing passenger elevator system, including other related work, such as air conditioning of the existing elevator machine room, fire alarm modifications, associated electrical and plumbing work. Osborn provided MEP services as a subconsultant to the Prime Architect.		
c.	Broward County - Fleet Services #3 Office Renovation, Pompano Beach, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	As part of a continuing services contract, Osborn provided MEP/FP services, including demolition of interior partitions, light fixtures, HVAC unit/ductwork, water fountain and relocation of telecom board. New work included main office, lounge and kitchenette improvements to lighting, HVAC/ductwork, replacement of windows, water heater, exhaust fan, and more. Size: 2,200 SF.		
d.	Broward County - Main Library AHU Replacement, Fort Lauderdale, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	As part of a continuing services contract, this project involved the replacement of the air handling units (AHUs) and related components of the HVAC system for 10 units, including new access for 2 units, new cooling coils for 9 units, new two-way chilled water control valves. 272,000 SF. Eight-story Building.		
e.	City of Margate - Continuing Services for David Park Improvement, Margate, FL	2020	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Electrical engineering services included connections for a pre-fabricated restroom, new parking lot lighting and power to a new irrigation pump.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME David Gotwald, PE	13. ROLE IN THIS CONTRACT Mechanical Engineer of Record	14. YEARS EXPERIENCE	
		a. TOTAL 8	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Osborn Engineering St. Petersburg, FL			
16. EDUCATION (Degree and Specialization) BS, 2015, Mechanical Engineering, University of Toledo		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida Department of Business and Professional Regulation/ Professional Engineer - Mechanical - FL	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Gotwald is a mechanical engineer who has experience designing HVAC and plumbing systems including hydronic piping systems, chilled water systems, kitchen ventilation, process cooling water systems and air handling systems for both renovations and new construction buildings. He has experience in several industries such as retail/commercial, restaurants, industrial, higher education, and sports facilities.

19. RELEVANT PROJECTS			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County - West Regional Courthouse Renovation, Plantation, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Osborn provided MEP/FP services for the renovation of the courthouse including the Clerk of Court office, renovation of the Passport and Marriage and Domestic Violence services, security check points and County Civil / Traffic and Misdemeanor areas. Size: 9,600 SF.		
b.	City of Largo - Largo City Hall, Largo, FL	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm New mixed-use building designed to hold offices in upper levels, and public meeting spaces and commercial/retail spaces at ground level. Plans include hurricane survivability, full emergency power, and sustainable construction and operation. A six-story parking garage with 410 spaces is also a component. Energy efficiency technologies are being utilized on this project. High-efficiency HVAC systems including ground-source heat rejection have been used to meet energy-efficiency goals. 115,000 SF.		
c.	Broward County - Main Library AHU Replacement, Fort Lauderdale, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, this project involved the replacement of the air handling units (AHUs) and related components of the HVAC system for 10 units, including new access for 2 units, new cooling coils for 9 units, new two-way chilled water control valves. 272,000 SF. Eight-story Building.		
d.	City of Boca Raton - Maintenance and Operations Facility, Boca Raton, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm 28,000 GSF prefabricated building with 24,000 SF of mechanically ventilated space and 4,000 SF of conditioned space consisting of administrative offices, utility spaces and restrooms along with parking spaces for 146 (Phase I) and 120 (Phase II) vehicles over 8 acres of land. Osborn provided MEP services as a subconsultant to the prime architect for this project, who holds a continuing services contract with the city.		
e.	City of Deerfield Beach - Tigner Center, Deerfield Beach, FL	2022	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Newly constructed, 22,000 SF, two-story building. The first floor houses a banquet room, offices, meeting space, computer lab, restrooms and support spaces. The second floor houses a multi-purpose room, camp program space, DJ room, lighting room, lounge/TV room, mirror studio room, staff offices, restrooms and support spaces. Design-Build. \$7,000,000.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Victor Colón	13. ROLE IN THIS CONTRACT Mechanical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 6	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)
Osborn Engineering | Deerfield Beach, FL

16. EDUCATION (Degree and Specialization)
BS, 2014, Mechanical Engineering, Polytechnic University of Puerto Rico; MBA, 2016, Polytechnic University of Puerto Rico

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Mr. Colón is a mechanical engineer with Osborn Engineering and provides designs for plumbing, fire protection and fire alarm systems. He excels at maintaining great client relationships by assuring that quality drawings are delivered on time, goals are met and communication is maintained through all project phases.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County - West Regional Courthouse Renovation, Plantation, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Osborn provided MEP/FP services for the renovation of the courthouse including the Clerk of Court office, renovation of the Passport and Marriage and Domestic Violence services, security check points and County Civil / Traffic and Misdemeanor areas. Size: 9,600 SF.		
b.	City of Largo - Largo City Hall, Largo, FL	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm New mixed-use building designed to hold offices in upper levels, and public meeting spaces and commercial/retail spaces at ground level. Plans include hurricane survivability, full emergency power, and sustainable construction and operation. A six-story parking garage with 410 spaces is also a component. Energy efficiency technologies are being utilized on this project. High-efficiency HVAC systems including ground-source heat rejection have been used to meet energy-efficiency goals. 115,000 SF.		
c.	Broward County - Main Library AHU Replacement, Fort Lauderdale, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, this project involved the replacement of the air handling units (AHUs) and related components of the HVAC system for 10 units, including new access for 2 units, new cooling coils for 9 units, new two-way chilled water control valves. 272,000 SF. Eight-story Building.		
d.	City of Boca Raton - Maintenance and Operations Facility, Boca Raton, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm 28,000 GSF prefabricated building with 24,000 SF of mechanically ventilated space and 4,000 SF of conditioned space consisting of administrative offices, utility spaces and restrooms along with parking spaces for 146 (Phase I) and 120 (Phase II) vehicles over 8 acres of land. Osborn provided MEP services as a subconsultant to the prime architect for this project, who holds a continuing services contract with the city.		
e.	City of Deerfield Beach - Tigner Center, Deerfield Beach, FL	2022	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Newly constructed, 22,000 SF, two-story building. The first floor houses a banquet room, offices, meeting space, computer lab, restrooms and support spaces. The second floor houses a multi-purpose room, camp program space, DJ room, lighting room, lounge/TV room, mirror studio room, staff offices, restrooms and support spaces. Design-Build. \$7,000,000.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Christopher Durham, PE	13. ROLE IN THIS CONTRACT Electrical Engineer of Record	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) Osborn Engineering St. Petersburg, FL			
16. EDUCATION (Degree and Specialization) BS, 2004, Dual Degree in Construction Management and Architectural Engineering, Milwaukee School of Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida Board of Professional Engineers/Professional Engineer - Electrical (Florida) and also registered in the States of AL, CA, GA, IL, MA, MS, NC, TX, VA	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Durham, as Associate Director of Electrical Engineering for Osborn's Florida Division, is a senior electrical engineer and project manager who oversees design teams to provide MEP solutions for Healthcare, Commercial, Industrial and Institutional projects. Prior to joining Osborn, he designed and managed multi-discipline projects for a national MEP firm specializing in Healthcare projects and served as a Project and Construction Manager for a Construction Management firm.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County - West Regional Courthouse Renovation, Plantation, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Osborn provided MEP/FP services for the renovation of the courthouse including the Clerk of Court office, renovation of the Passport and Marriage and Domestic Violence services, security check points and County Civil / Traffic and Misdemeanor areas. Size: 9,600 SF.		
b.	City of Largo - Largo City Hall, Largo, FL	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm New mixed-use building designed to hold offices in upper levels, and public meeting spaces and commercial/retail spaces at ground level. Plans include hurricane survivability, full emergency power, and sustainable construction and operation. A six-story parking garage with 410 spaces is also a component. Energy efficiency technologies are being utilized on this project. High-efficiency HVAC systems including ground-source heat rejection have been used to meet energy-efficiency goals. 115,000 SF.		
c.	Broward County - Main Library AHU Replacement, Fort Lauderdale, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, this project involved the replacement of the air handling units (AHUs) and related components of the HVAC system for 10 units, including new access for 2 units, new cooling coils for 9 units, new two-way chilled water control valves. 272,000 SF. Eight-story Building.		
d.	Broward County - North West Regional Library - Elevator Modernization, Coral Springs, FL	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, Osborn modernized of two existing hydraulic elevators which required a new sump pump, smoke/heat detectors, connection to fire alarm recall operation and new sprinkler heads in the elevator machine room and pit.		
e.	Broward County - Fleet Services #3 Office Renovation, Pompano Beach, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, Osborn provided MEP/FP services, including demolition of interior partitions, light fixtures, HVAC unit/ductwork, water fountain and relocation of telecom board. New work included main office, lounge and kitchenette improvements to lighting, HVAC/ductwork, replacement of windows, water heater, exhaust fan, and more. Size: 2,200 SF.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Joao Vitor Fachini	13. ROLE IN THIS CONTRACT Electrical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 6	b. WITH CURRENT FIRM 3

15. FIRM NAME AND LOCATION (City and State)
Osborn Engineering | Deerfield Beach, FL

16. EDUCATION (Degree and Specialization)
BS, 2015, Electrical Engineering, Centro Universitario de Lins

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Fachini is an electrical engineer and designs electrical systems for various municipal, healthcare, commercial, educational, and federal clients. His responsibilities include electrical service setup, power distribution, emergency power, lighting, and fire detection systems design, as well as preparation of construction and electrical equipment specifications. Joao designs and then prepares construction drawings and bid documents. He is responsive during construction administration duties to expedite construction deadlines.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Broward County - West Regional Courthouse Renovation, Plantation, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Osborn provided MEP/FP services for the renovation of the courthouse including the Clerk of Court office, renovation of the Passport and Marriage and Domestic Violence services, security check points and County Civil / Traffic and Misdemeanor areas. Size: 9,600 SF.		
b.	City of Largo - Largo City Hall, Largo, FL	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm New mixed-use building designed to hold offices in upper levels, and public meeting spaces and commercial/retail spaces at ground level. Plans include hurricane survivability, full emergency power, and sustainable construction and operation. A six-story parking garage with 410 spaces is also a component. Energy efficiency technologies are being utilized on this project. High-efficiency HVAC systems including ground-source heat rejection have been used to meet energy-efficiency goals. 115,000 SF.		
c.	Broward County - Main Library AHU Replacement, Fort Lauderdale, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, this project involved the replacement of the air handling units (AHUs) and related components of the HVAC system for 10 units, including new access for 2 units, new cooling coils for 9 units, new two-way chilled water control valves. 272,000 SF. Eight-story Building.		
d.	Broward County - North West Regional Library - Elevator Modernization, Coral Springs, FL	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, Osborn modernized of two existing hydraulic elevators which required a new sump pump, smoke/heat detectors, connection to fire alarm recall operation and new sprinkler heads in the elevator machine room and pit.		
e.	Broward County - Fleet Services #3 Office Renovation, Pompano Beach, FL	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm As part of a continuing services contract, Osborn provided MEP/FP services, including demolition of interior partitions, light fixtures, HVAC unit/ductwork, water fountain and relocation of telecom board. New work included main office, lounge and kitchenette improvements to lighting, HVAC/ductwork, replacement of windows, water heater, exhaust fan, and more. Size: 2,200 SF.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Cristobal Betancourt, PLA, AICP	13. ROLE IN THIS CONTRACT Landscape Architect	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION <i>(City and State)</i> Chen Moore and Associates, West Palm Beach			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science / Landscape Architecture Master of Science / Urban Design		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL / Registered Landscape Architect	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Mr. Betancourt is CMA's Vice President of Landscape Architecture and Planning. He has experience providing planning and landscape architecture design solutions for public and private sector clients. His team provides a full range of services starting with due diligence and master planning culminating in detailed site design.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Pompano Park Fire Training Tower North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape Architect. CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.		
b.	Joint Government Center Campus DCP Fort Lauderdale, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape Architect. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities.		
c.	Federal Reserve Bank of Atlanta - Vault Improvements Doral, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape Architect. CMA is providing Civil Engineering and Landscape Architecture Services for a new project at the Federal Reserve Bank of Atlanta branch in Doral, FL. The improvements include a new vault building on the east side of the property, fire line services, and enlarged concrete maintenance yard/area, new vehicular movements areas, new landscaping, and irrigation and adjustments to associated infrastructure to accommodate the new building.		
d.	Nancy J. Cotterman Center	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape Architect. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.		
e.	BARC & SATC Civil & Landscape Dev Project Ft Lauderdale, FL	2018	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape Architect.. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018. Some of the sustainable systems designed by Chen Moore included a rainwater harvesting system that utilized stormwater runoff for some of the building plumbing needs.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Daniel Davila, P.E.	13. ROLE IN THIS CONTRACT Civil Engineering	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION <i>(City and State)</i> Chen Moore and Associates, Fort Lauderdale, FL			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL / Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Mr. Davila has experience on numerous private and public clients that range from residential developers, industrial developers, municipalities, federal agencies, hospitals, universities, and educational institutions. His experience includes planning and design of stormwater systems, water and wastewater facilities, facilities planning, utilities master planning, infrastructure renewal, roadway design, and construction management. He has been the contract manager for small projects as well as large complex projects managing millions of dollars in design fees and several subconsultants.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	(1) TITLE AND LOCATION <i>(City and State)</i> Lift Station & Force Main Analysis North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Civil Engineer. Chen Moore (CMA) is providing engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and to identify potential modifications to the lift stations. Modification will improve the system's efficiency and decrease operational and maintenance costs. Modeling of the City's infrastructure will entail analysis of approximately 11 miles of forcemain infrastructure and 28 lift station stations.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION <i>(City and State)</i> Traffic Calming/Complete Streets for Boulevard of Champions	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Scope of services to provide professional civil engineering and landscape architectural services for the design, implementation, and construction administration for traffic calming measures utilizing complete streets strategies for approximately .78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale, from SW 64th Terrace to Seaview, including the Boulevard of Champions spur road to Colly Way.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION <i>(City and State)</i> Pompano Park Fire Training Tower North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Supervisor. CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION <i>(City and State)</i> City Hall Parking Lot Expansion North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Chen Moore is the civil engineer to add three (3) parking spaces within the WTP/City Hall parking lot. The project entails, new asphalt, sidewalk modifications, paving and grading. The project design will be expedited and complete plans produced within a week.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION <i>(City and State)</i> BARC & SATC Civil & Landscape Dev Project Ft Lauderdale, FL	2018	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Patrick Kaimrajh, P.E.	13. ROLE IN THIS CONTRACT Civil Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 13	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION <i>(City and State)</i> Chen Moore and Associates, Miami, FL			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL / Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Patrick Kaimrajh, P.E. serves as a senior engineer for CMA and specializes in leading and managing civil engineering design, drafting, permitting, and construction inspection. His 13 years of design and project management experience includes site development and neighborhood improvement, paving, drainage and stormwater management, sanitary sewer and stormwater pump stations, and water main projects.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	(1) Highland Park - Synthetic Turf Field North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. The project consists of a new synthetic turf athletic field Highland Park, located at 491 SW 77 Terrace, North Lauderdale, Broward, FL, an approximately 4.01 acre property with a Folio ID of 4941-02-10-3730. The Client and property owner, City of North Lauderdale, intends to upgrade one of the existing natural grass fields to a synthetic turf field. CMA is providing civil engineering design, permitting, bidding assistance, and construction administration services. CMA has prepared this additional service proposal to provide specific purpose land surveying via a subconsultant.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) Joint Government Center Campus DCP Fort Lauderdale, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities. The new campus is intended to replace the existing County Governmental Center East and City Hall.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) Federal Reserve Bank of Atlanta Doral, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Civil engineer. CMA is providing Civil Engineering and Landscape Architecture Services for a new project at the Federal Reserve Bank of Atlanta branch in Doral, FL. The improvements include a new vault building on the east side of the property, fire line services, and enlarged concrete maintenance yard/area, new vehicular movements areas, new landscaping, and irrigation and adjustments to associated infrastructure to accommodate the new building.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) Nancy J. Cotterman Center Oakland Park, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) BARC & SATC Civil & Landscape Dev Project Ft Lauderdale, FL	2018	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018. Some of the sustainable systems designed by Chen Moore included a rainwater harvesting system that utilized stormwater runoff for some of the building plumbing needs.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME David Castro, P.E.	13. ROLE IN THIS CONTRACT Civil Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 7	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION <i>(City and State)</i> Chen Moore and Associates, Fort Lauderdale, FL			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL / Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Mr. Castro is a Senior Engineer in our Fort Lauderdale office and has extensive project experience with the design and permitting of drainage and sanitary sewer improvements along with the associated construction oversight. In addition, he conducted several studies that included directional engineering analysis for trenchless pipeline installations, river analysis, storm sewer design, flood analysis, erosion control, hydrologic and hydraulic studies, and irrigation studies. Mr. Castro will provide engineering design support on any drainage improvements and utility improvements, particularly any using trenchless technologies, under this contract.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	(1) Traffic Calming/Complete Streets for Boulevard of Champions North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Scope of services to provide professional civil engineering and landscape architectural services for the design, implementation, and construction administration for traffic calming measures utilizing complete streets strategies for approximately .78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale, from SW 64th Terrace to Seaview, including the Boulevard of Champions spur road to Colly Way.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) Pompano Park Fire Training Tower North Lauderdale, FL	2022	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) Biscayne Aquifer Well #4 North Lauderdale, FL	2021	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Chen Moore is responsible for designing and permitting a new raw water well for the City of North Lauderdale Water Treatment Plant. The initial assignment included a well siting analysis to determine the best location of the well. The new well design includes civil engineering, electrical engineering, instrumentation design and hydrogeological services and testing.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) North Lauderdale Biscayne Aquifer Well Siting North Lauderdale, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Chen Moore and Associates will provide the City civil engineering and hydrogeological services to determine the location of a new raw water well. The well is intended to replace a damaged well. The project will include determining the well site taking into consideration the constructability, development, and operation of the well. In addition, Chen Moore will review water quality for existing wells and provide recommendations to improve the water quality of the City wells.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) Sound Walls for Boulevard of Champions North Lauderdale, FL	2021	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. CMA is providing engineering and landscape architecture services for the design and installation of approximately 4,300 linear feet of prefabricated sound walls, sidewalk enhancement, tree/landscape disposition and landscape restoration for approximately 0.78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Joel Brownsey, P.E.	13. ROLE IN THIS CONTRACT Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 16
15. FIRM NAME AND LOCATION <i>(City and State)</i> Chen Moore and Associates, Fort Lauderdale, FL			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Arts / Urban Planning Bachelor of Science / Civil Engineering Associate of Science / Surveying and Mapping		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> FL / Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Mr. Brownsey is a senior engineer in our Fort Lauderdale office and is responsible the design and permitting for site development and utility infrastructure improvements for both public and private clients. Additionally, Mr. Brownsey has experience in utility coordination and construction engineering support for neighborhood improvement projects and utility transmission and distribution installation projects.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
a.	Lift Station & Force Main Analysis North Lauderdale, FL	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Chen Moore (CMA) is providing engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and to identify potential modifications to the lift stations.		<input checked="" type="checkbox"/> Check if project performed with current firm
b.	Joint Government Center Campus DCP	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If applicable)</i> 2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities.		<input checked="" type="checkbox"/> Check if project performed with current firm
c.	Nancy J. Cotterman Center Oakland Park, FL	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.		<input checked="" type="checkbox"/> Check if project performed with current firm
d.	BARC & SATC Civil & Landscape Dev Project Ft Lauderdale, FL	PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(If applicable)</i> 2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Engineer. Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018. Some of the sustainable systems designed by Chen Moore included a rainwater harvesting system that utilized stormwater runoff for some of the building plumbing needs.		<input checked="" type="checkbox"/> Check if project performed with current firm
e.	North Lauderdale Water Main Modeling City of North Lauderdale, FL	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. Provide professional civil engineering services for the hydraulic modeling to assess the City's water main system in regards to fire flow analysis and overall flow capacity to identify flow adequacy and necessary fire line upgrades for the City Fire Department Insurance Services Office (ISO) class 1 requirements and compliance for water supply. Additionally, the water main model will assist in the determination of Equivalent Residential Connections (ERCs) that can be used for the determination of water main needs of future developments and upgrades to the water main system.		<input checked="" type="checkbox"/> Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Brian P. Brandon, PWS	Environmental Planning Group Manager/Professional Wetland Scientist	9	3

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Winter Park, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
Graduate Certificate, Wetlands and Water Resource Management, University of Florida, 2020 B.S., Biology, University of Central Florida, 2012	Certifications and Professional Training: Professional Wetland Scientist (PWS) No. 3405 FWC Authorized Gopher Tortoise Agent No. GTA-14-00004D FWC Burrowing Owl Authorized Agent No. RAG-21-00005 Certified Florida Master Naturalist 38-Hour USACE Wetland Delineation Training

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Affiliations:

Florida Native Plant Society – Tarflower Chapter	National Association of Environmental Professionals
Ecological Society of America	National Audubon Society
Florida Association of Environmental Soil Scientists	Society of Wetland Scientists

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Annual Wetland Monitoring, City of Apopka <i>Apopka, FL</i>	2020	Not Applicable (N/A)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager and Senior Ecologist for conducting annual wetland monitoring for Consumptive Use Permit with the City of Apopka. The scope of work included bringing the consumptive use permits (CUP) permit into compliance by conducting wetland monitoring for a two-year period. The scope included collecting GPS data of water elevations at four lakes, analyzing vegetative cover, and making a correlation between annual rainfall data, piezometer data, and visual observations to determine if groundwater drawdown is occurring as the result of the City's water usage <i>Fee: \$7,000</i>		
b.	Demography Survey for Dicerandra Modesta <i>Confidential Sites, Polk County, FL</i>	2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Conducted demography survey on the state endangered blushing scrub balm (<i>Dicerandra modesta</i>) at a confidential site in Polk County, Florida. Surveys consisted of measuring and recording plant height and width, and counting stems, flowers, and seeds. The data was used to determine germination rates in response to the prescribed fire regiment of the area. Work was conducted as a volunteer for the Florida Forest Service. <i>Fee: N/A</i>		
c.	Environmental Analysis Report-Durando Yeehaw Ranch <i>Yeehaw Junction, FL</i>	2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager and Senior Ecologist for the evaluation of a 12,000-acre ranch. The scope included a threatened and endangered species survey, wetland assessment, and an assessment of berry production of saw palmetto (<i>serenoa repens</i>) by analyzing soil conditions and plant density. Saw palmetto densities were estimated by establishing point-centers quarter plots at random location throughout the site. Our findings and recommendations were provided in a report with an analysis on the projected yield of saw palmetto berries for medical research. <i>Fee: \$57,320</i>		
d.	Grand Medina Resort <i>Kissimmee, FL</i>	2018 - 2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager and Senior Ecologist for multiple environmental planning services for a 216-acre site proposed for the development of a resort. Our scope of work included delineating more than 2 miles of wetland boundaries, establishing wetland monitoring transects and monitoring vegetative fluctuations, and assisting with wetland permitting efforts between the water management district, U.S. Army Corps of Engineers (USACE), and the City of Kissimmee. A wetland functional assessment was conducted utilizing the Uniform Mitigation Assessment Method (UMAM) pursuant to Florida Administrative Code (FAC) 62-345. <i>Fee: \$55,000</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Gary K. Howalt, PWS	Senior Wetland Scientist/ Environmental Permitting Specialist/QA/QC Reviewer	43	34

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Jacksonville, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION) | 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

BA, Biology, University of South Florida, 1977

Certifications and Professional Training:
 Certified Wetland Delineator, USACE
 Professional Wetland Scientist, PWS
 Certified SCUBA Diver
 FDEP Field Sampling Training Course for Groundwater/Soil,
 Surface Water, Wastewater, Sediment, Ultra-trace Metals,
 and Biology/Habitat
 Health & Safety Training Course for Hazardous Waste Sites
 – 40 hours OSHA Program
 38-Hour USACE Wetland Delineation Training

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Affiliations:

American Water Resources Association
 Society of Wetland Scientists

Florida Section American Water Resources Association
 Florida Engineering Society

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Town of Nocatee Duval and St. Johns Counties, FL	Ongoing	Not Applicable (N/A)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

a. Performed ongoing site assessment services since 1998. The Nocatee project has included the following services:
 Development of Regional Impact (DRI) Assessment, wetland delineation, wetland functional assessments, natural community assessment, State and Federal agency permitting, establishment of conservation easements, creation and enhancement of freshwater wetlands, water quality monitoring, protected species surveys, gopher tortoise management plan, archaeological survey, and Phase I environmental assessment. Also prepared and implemented a Gopher Tortoise Management Plan to satisfy Florida Fish and Wildlife Commission's (FWC) requirements associated with completing a DRI. Fee: \$4,000,000

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Bartram Park Duval and St. Johns Counties, FL	Ongoing	N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

b. Project Manager. 4000 acre commercial and residential DRI. Project included natural vegetation communities, wetlands, wildlife and endangered species, archaeology, contamination and water quality documentation for the DRI process. The environmental permitting phase included gopher tortoise surveys, "gopher tortoise taking" permitting, gopher tortoise relocation, wetland permitting (state and federal), wetland delineation, essential fish habitat analyses, wetland functional assessment, mitigation assessment, mitigation planning, mitigation construction and water quality monitoring. Fee: \$1,500,000

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Canaveral Port Authority Rail Extension Brevard County, FL	2018	N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

c. Completed a feasibility assessment for the proposed rail alignment through the Kennedy Space Center to Port Canaveral as well as a feasibility assessment for two alternative routes, Port Canaveral's Northside Cargo Area to Florida East Coast Railway (FEC) mainline railway long the 528 corridor and Cape Canaveral Air Force Station. Also performed a supplemental bald eagle nest survey of potential alternative alignments for the rail extension. Fee: \$178,000

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Levy Nuclear Plant and Associated Transmission Lines Levy County, FL	2016	N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Hugo Soto, P.E.	Principal Geotechnical Engineer/QA/QC Reviewer	41	14

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Miami Lakes, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
M.S., Geotechnical Engineering, Utah State University, 1980 B.S., Civil Engineering, Utah State University, 1979	Professional Registration (Engineer): #36440, (Exp. 02/2023)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Affiliations: American Society of Civil Engineers Cuban American Association of Civil Engineers

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Fort Lauderdale Federal Courthouse <i>Fort Lauderdale, FL</i>	Ongoing	Not Applicable (N/A)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Principal/Authorized Project Reviewer (APR)/QA/QC Reviewer. The proposed project consists of the construction of one 12-story courthouse building and one 3- to 4-story parking garage. Terracon performed subsurface exploration and geotechnical engineering services for the project in 2021 as a subconsultant to CEMS. The scope of work included the advancement of test borings and percolation tests. Terracon provided a report consisting of the findings of the subsurface exploration and geotechnical engineering recommendations concerning earthwork and the design and construction of foundations and floor slabs for the proposed project. <i>Fee: \$28,700</i> The GSA enlisted Terracon to provide additional geotechnical engineering services for the project. The firm is performing the advancement of additional borings within the footprint of the courthouse structure as well as laboratory testing. Terracon will provide an updated geotechnical engineering report with foundation alternatives for the courthouse building and preliminary recommendations for the parking garage. <i>Fee: \$26,375 estimated</i>		
b.	McTyre Park Cultural Center Amphitheater <i>West Park, FL</i>	2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Principal/APR/QA/QC Reviewer. The proposed project includes the construction of an outdoor amphitheater consisting of a stage, concentric concrete aisles with artificial turf seating for the audience, dressing rooms, restrooms, and a mechanical and electric room. ADA compliance is a priority of the design of the facility. Terracon performed subsurface exploration (advancement of test borings) and laboratory testing, and furnished geotechnical recommendations concerning earthwork and the design and construction of foundations and floor slabs for the proposed project. <i>Fee: \$7,350</i>		
c.	City of Lauderhill Police Station <i>Lauderhill, FL</i>	2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Principal/APR/QA/QC Reviewer. The proposed new building includes a 3- to 5-story police building measuring approximately 55 feet by 110 feet. Terracon performed subsurface exploration and geotechnical engineering services to provide information and geotechnical engineering recommendations relative to: subsurface conditions; groundwater conditions; site preparation and earthwork; excavation considerations; foundation design and construction; floor slab design and construction; pavement design and construction; and hydraulic conductivity (k-value). <i>Fee: \$6,400</i>		
d.	Westside Restroom and Pavilion Improvements <i>Coral Springs, FL</i>	2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Principal/APR/QA/QC Reviewer. The planned project, located within the Coral Springs Public Works compound (4181 NW 121st Avenue), consists of the construction of a pre-fabricated restroom building and pre-fabricated pavilion. Terracon performed subsurface exploration (advancement of test borings) and laboratory testing, and provided geotechnical recommendations concerning earthwork and the design and construction of foundations and slabs for the proposed project. Terracon furnished a report consisting of information relative to subsurface soil conditions, groundwater conditions, excavation considerations, site preparation and earthwork, foundation design and construction, and slab design and construction. <i>Fee: \$4,880</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Paul Thornbury	Senior Environmental Scientist	36	1

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Fort Lauderdale, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION) | 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

B.S., Biology, State University of New York at Geneseo, 1986

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications:

Hygiene, Safety, and Training School, Pittsburgh, PA
Asbestos Abatement and Facility Survey, Gainesville, FL

National Spill Control School, Corpus Christi, TX
AHERA Inspector, Gainesville, FL

Professional Training:

OSHA 40-hour Health & Safety
OSHA Confined Space Entry
OSHA Excavation and Trenching

OSHA 8-Hour Supervisor Training
OSHA Electrical Safety

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Former Sears, Pompano Citicentre Mall <i>Pompano Beach, FL</i>	Ongoing	Not Applicable (N/A)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

a. Senior Environmental Scientist. Site assessment efforts identified impacted groundwater that resulted from historical operations of a fueling system that extended into the parking area and beneath the east end of the building. A combined site assessment report/remedial action plan (SAR/RAP) incorporated assessment findings and remediation details into one document to expedite the regulatory process. The aggressive remedial strategy addressed soil and groundwater impacts through source removal of saturated soils impacted with petroleum hydrocarbons, air sparging of groundwater within the open excavation to volatilize dissolved petroleum hydrocarbons, placement of oxidation chemicals (ISCO) into soil during backfilling, and injection of oxidation chemicals (ISCO) beneath the excavation and into the surrounding areas of groundwater impacts. Terracon completed field efforts within 30 days from receipt of approval from Broward County Environmental Protection and Growth Management Department (BCEPGMD). ISCO is continuing to remediate petroleum hydrocarbons dissolved in groundwater and monitoring will verify progress of the remedial effort. Upon completion of one year of post active remediation monitoring, the site will obtain regulatory closure without conditions. *Fee: \$550,000*

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Undeveloped Property on SW 8th Street <i>Coral Gables, FL</i>	Ongoing	N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

b. Senior Project Manager. Managed investigation of source and delineation of petroleum hydrocarbon plume. Supervised the development of a contamination assessment plan consisting of site safety plan, quality assurance (QA) project plan, field sampling plan; implementation and direction of initial remedial actions to remove contaminated soils, performance of field assessment activities for soil and groundwater contaminant plume definition; preparation of contamination assessment report; completion of groundwater and soil pilot tests for determining remedial alternatives. Supervised installation and operation of remedial system. Responsible for groundwater monitoring program, quarterly reporting and obtaining site closure regulatory agency upon successful site remediation. *Fee: \$135,600 estimated*

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Former Ocean Breeze Golf Course <i>Boca Raton, FL</i>	Ongoing	N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm

c. Senior Environmental Scientist. The site is an approximately 200-acre tract of land which was formerly occupied by the Ocean Breeze Golf Course, which was comprised of three 9-hole links with a system of manmade lakes for drainage of the course and surrounding areas. The site includes two parcels owned by the City of Boca Raton. Anticipated future use of the site is as a multi-use public area. Terracon is conducting a Phase I environmental site assessment and limited site investigation (LSI) of the project site to assist the client with environmental due diligence in support of redevelopment of the site. The LSI is being conducted concurrently with the Phase I ESA activities to assess for potential impacts to the soil and/or groundwater quality at that site that may have resulted from the historical use of the site as a golf course. *Fee: \$20,200 estimated*

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Rutu Nulkar, P.E.	Senior Geotechnical Engineer	18	18

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Fort Lauderdale, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
M.S., Civil Engineering, University of Florida, 2004 B.S., Civil Engineering, Veermata Jijabai Technological Institute, 2001	Professional Registration (Engineer): #70625, (Exp. 02/2023)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Affiliations: American Society of Civil Engineers Florida Engineering Society

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Treasure Island Elementary School (TIES) Community Park Miami, FL	2022	Not Applicable (N/A)
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
a. Senior Geotechnical Engineer. The proposed project consists of the construction of a new park development that will consist of amenities including a boardwalk, athletic fields and lightly-loaded, single-story, open-air structures, gazebos, and canopies. Terracon conducted subsurface exploration (advancement of borings and percolation tests) and geotechnical engineering services, and provided preliminary geotechnical engineering recommendations concerning earthwork, and the design and construction of the foundations and floor slabs for the proposed project. Fee: \$11,200		
Port Everglades Consolidated Maintenance Facility Fort Lauderdale, FL	2020	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
b. Project Engineer/Project Manager. At the time of Terracon's services, the proposed facility was planned to be located at Eisenhower Boulevard and SE 22 nd Street. The project consists of the construction of: a one- to two-story consolidated maintenance facility building; a one-story building is proposed in the northeast corner of the site; a refueling station in the southwest are of the site; and a refuse area in the southeast corner of the site. Parking areas, pavement drive areas, green spaces and sidewalks will occupy the remaining areas. Terracon provided two geotechnical engineering studies for the project sites in 2009 and 2010. In 2019 the firm performed subsurface exploration and provided geotechnical recommendations concerning earthwork and the design and construction of foundations, floor slabs, and pavements for the proposed maintenance facility. Fee: \$25,068		
Pompano Beach Amphitheater Pompano Beach, FL	2018, 2020	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
c. Project Engineer/Project Manager. The project consists of construction of a membrane roof over the existing Pompano Beach Amphitheater that is located within the Pompano Community Park. Terracon performed subsurface exploration and geotechnical engineering services in 2018 for the proposed roof. The purpose of these services was to provide information and geotechnical engineering recommendations relative to: subsurface soil (and rock) conditions; groundwater conditions; site preparation and earthwork; and foundation design and construction. In 2020 the updated loads for the amphitheater roof membrane became available. Per the client's request, Terracon evaluated 16 and 18-inch auger cast piles to support the foundations of the proposed roof membrane. Fee: \$22,095		
City of Lauderhill Police Station Lauderhill, FL	2019	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
d. Senior Geotechnical Engineer. The proposed new building includes a 3- to 5-story police building measuring approximately 55 feet by 110 feet. Terracon performed subsurface exploration and geotechnical engineering services to provide information and geotechnical engineering recommendations relative to: subsurface conditions; groundwater conditions; site preparation and earthwork; excavation considerations; foundation design and construction; floor slab design and construction; pavement design and construction; and hydraulic conductivity (k-value). Fee: \$6,400		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Steven Harrison, P.G.	Senior Geologist/QA/QC Reviewer	33	8

15. FIRM NAME AND LOCATION (City and State)

Terracon Consultants, Inc. (Fort Lauderdale, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
M.S., Marine Geology and Geophysics, Emphasis: Geo- Chemistry, Rosenstiel School of Marine and Atmospheric Sciences, University of Miami, 1988 B.S., Geology, State University of New York Binghamton, 1980 – 1984	Professional Registration (Geologist; Mold Assessor: #PG1390 (Exp. 07/2024); MRSA508 (Exp. 07/2024)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications:

8- Hr Hazmat Health and Safety Training Updates (Current)

40- Hr Hazmat Health and Safety Training (1989)

Short Course: Assessing Environmental Risk in Property Transactions (1990)

Short Course: How to Comply with Florida’s Haz Waste Regulations for Generators

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Former Sears, Pompano Citicentre Mall <i>Pompano Beach, FL</i>	Ongoing	Not Applicable (N/A)
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
a. Project Director. Site assessment efforts identified impacted groundwater that resulted from historical operations in the area of the former dispenser island that extended across the eastern parking area and beneath the east end of the Autocenter building. A combined site assessment report/remedial action plan (SAR/RAP) incorporated assessment findings and remediation details into one document to expedite the regulatory process. The aggressive remedial strategy addressed residual soil impacts, along with groundwater exceedances through source removal of saturated soils impacted with petroleum hydrocarbons, air sparging of groundwater within the open excavation to volatilize dissolved petroleum hydrocarbons, placement of oxidation chemicals (ISCO) into soil during backfilling, and injection of oxidation chemicals (ISCO) beneath the excavation and into the surrounding areas of groundwater impacts. Terracon completed field efforts within 30 days from receipt of approval from Broward County Environmental Protection and Growth Management Department (BCEPGMD). ISCO is continuing to remediate petroleum hydrocarbons dissolved in groundwater and monitoring will verify progress of the remedial effort. Upon completion of one year of post active remediation monitoring, the site will obtain regulatory closure without conditions. <i>Fee: \$550,000</i>		
Former Sabal Golf Remediation <i>Pompano Beach, FL</i>	2019	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
b. Project Director. The Former Sabal Golf Course is an 11-acre remnant of the golf course that is planned for redevelopment into a recreational use property (Sports Park). Terracon conducted a 9,600-ton (non-hazardous) soil source removal project. We managed all subcontractors, coordinated all field activities, documented daily activities, conducted air monitoring, and coordinated logistics associated with the field project. Timely completion of field work required daily project and safety meetings, with daily field reports. Quality assurance/quality control (QA/QC) procedures were implemented through all aspects of the project. <i>Fee: \$896,724</i>		
Central Parking Garage, Riverwalk Center <i>Fort Lauderdale, FL</i>	2019	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
c. Project Director. Terracon performed a Phase I environmental site assessment (ESA) consistent with the procedures included in ASTM E1527-13, to assist the client in developing information to identify recognized environmental conditions (RECs) in connection with the site. This was achieved through review of user-provided information, a regulatory database, historical and physical records, interviews, including government inquiries, as applicable, and a reconnaissance of the site and adjoining properties. The ESA reported that the site was redeveloped numerous times during its history and sites, which utilized regulated compounds, were located throughout the study area. <i>Fee: \$2,799</i>		

(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED	
City of Opa-Locka Brownfields Grant Opa-Locka, FL		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	N/A
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Project Director/Senior Geologist. From 2015 through 2019, Steven provided technical oversight for multiple projects conducted as part of the City's Assessment Grant. Sites ranged from vacant parcels to a former borrow pit that served as an illegal landfill. Services included Programmatic tasks to manage the Grant, preparation a quality assurance project plan (QAPP) and site-specific QAPPS (SS-QAPPS), Phase I ESAs, asbestos and lead paint surveys, Phase II ESAs, and performance of preliminary geotechnical evaluation to understand construction considerations for the site. Terracon secured a grant extension from the U.S. Environmental Protection Agency (EPA) to provide time for additional site investigation . <i>Fee: \$382,000</i>		
(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED	
Vacant Parcel Aventura, FL		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2015	N/A
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Project Manager. Phase II ESA reported that the suspected presence of a historical lumberyard, rail line and telephone pole storage area at the site, resulted in the presence of impacted soil and groundwater. Site assessment efforts estimated the extent of soil and groundwater impacts affected with arsenic, polynuclear aromatic hydrocarbons, and volatile organic compounds (VOCs). Remedial/source removal efforts included the excavation and disposal of approximately 1,500 tons of arsenic impacted soils, and groundwater was monitored to verify that the residual concentrations were stable. A background study found that groundwater impacts were attributed to a sub-regional impact in the surrounding area. A site-specific health and safety plan (SS-HASP), dust control plan, erosion control plan and soil management plan were prepared to assist the site development contractor with requirements of working within an impacted site. Air monitoring was also conducted to assess for airborne contaminants within and adjacent to the site. Groundwater monitoring has verified that groundwater impacts are stable and the site will be provided a "No Further Action" with Conditions (NFAC) status as part of the site closure. The site will be redeveloped and returned to use after sitting idle for many years. <i>Fee: \$200,000</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Ryan Ruskay	13. ROLE IN THIS CONTRACT Alternative/ Grant Funding	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 17

15. FIRM NAME AND LOCATION *(City and State)*

RMPK Funding – Jupiter, Florida

16. EDUCATION *(DEGREE AND SPECIALIZATION)*

Bachelor of Science in Political Science, Florida State University, 1998

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*

N/A

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
a.	Woodside Neighborhood Drainage Project, City of Kissimmee	2020-21	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Obtained in \$3,400,000 in grant funding from Rebuild Florida for construction of a new stormwater drainage system for a low and middle income (LMI) neighborhood.		
b.	Oviedo Regional Stormwater Facility	2016-2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Obtained grant funding from both State and Water Management District sources. Grant awards totaling over \$767,131 for the stormwater park within the City's CRA and downtown district. Funds were obtained for water treatment, storage and above ground recreational improvements.		
c.	Downtown Stormwater Improvements	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Obtained grant funding from the CDBG-DR program in the amount of \$2,097,088 to assist with the design and construction of the stormwater facilities along Illinois Ave.		
d.	Cooper City Wastewater Treatment Facility Energy Retrofit, Cooper City, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Obtained a \$500,000 grant to retrofit treatment plant blowers with new and energy efficient equipment.		
e.	Victory Pointe, City of Clermont	2016-2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Obtained Regional, State and Federal grants in the amount of \$2,627,668 for the development of a new stormwater facility and waterfront park. The site includes several BMP's and recreational and cultural facilities.		



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
1

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If applicable)</i> 2019

Glades Park, City of Doral, Florida

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Doral	b. POINT OF CONTACT NAME Lazero Quintero	c. POINT OF CONTACT TELEPHONE NUMBER (305) 593-6600
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CPZ Architects had the pleasure of working with the City of Doral on their brand new \$10.5 million Glades Park & Nature Center Building project. This project is located on a 25-acre parcel and included full public park amenities including lush landscape throughout, basketball & tennis courts, restroom building with storage rooms, sand volleyball court, picnic pavilions, decorative concrete walkways, jogging path, children playground, outdoor performance stage and large multipurpose field. Also included is a kayak launch, dock area for gatherings and fishing, protected wetlands area boardwalk for nature walks, ample Parking and a 9,000+ S.F. contemporary "Nature Center" building comprised of such finishes as stained large heavy timber roof beams and stone veneered walls. Doral Glades Park took Honorable Mention at the 2019 Fort Lauderdale Chapter American Institute of Architecture Design Awards.



"I want to personally thank you and your team. People cannot get enough of how beautiful the building is. Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities. I truly appreciate your hard work and passion."

Barbara Hernandez,
 Parks and Recreation Previous Director for the City of Doral



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CPZ Architects Inc.	(2) FIRM LOCATION <i>(City and State)</i> Plantation, Florida	(3) ROLE Architect
b.	(1) FIRM NAME Terracon Consultants	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Geotechnical Engineers
c.	(1) FIRM NAME CMS-Construction Management Services	(2) FIRM LOCATION <i>(City and State)</i> Deerfield Beach, Florida	(3) ROLE Cost Estimating



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State) Fire Station #8	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Fort Lauderdale	b. POINT OF CONTACT NAME Khant Myat	c. POINT OF CONTACT TELEPHONE NUMBER 954-828-5061
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

CPZ Architect's completed design and construction for the City of Fort Lauderdale on SW 17th Street and SW 1st Avenue, across from Broward Memorial Hospital. The predominant style of architecture for this 11,000-sq. ft. single story station is a modern design, which emulates the City's forward and futuristic thinking. This station is slated to be a Certified Green Building through the Florida Green Building Coalition certification process. This new one-story facility is 11,000 sq. ft. with 3 bays. It houses 7 dormitories, 4 bathrooms, a public entry and all the amenities that go with a state-of-the-art fire station. It is anticipated to have the Florida Green Building Coalition Certification.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a. CPZ Architects, Inc.	Plantation, Florida	Architect
b. TRC Worldwide Engineering	Pompano Bch, Florida	Structural
c. Kamm Consulting	Deerfield Beach, Florida	MEP Engineers
d. Chen Moore & Associate	Fort Lauderdale, Florida	Civil Engineer & Landscape Architect
e. Sustainable Performance Solutions	Fort Lauderdale, Florida	Sustainable Consultant
f. Thomas A. Hall	Hollywood, Florida	Traffic Engineer



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
3

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2005	CONSTRUCTION <i>(If applicable)</i> 2023

Fire Station #64, Coral Springs, Florida

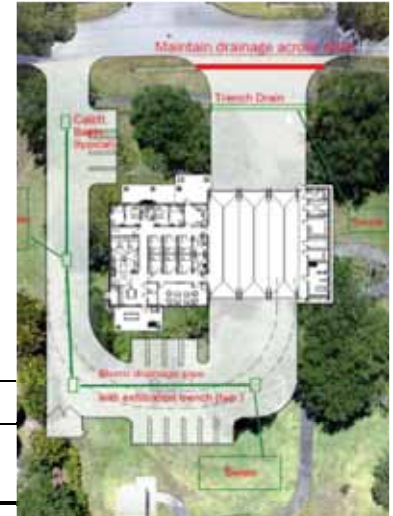
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Coral Springs	b. POINT OF CONTACT NAME Deputy Fire Chief John Barry	c. POINT OF CONTACT TELEPHONE NUMBER 954-346-1284
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THE PROJECT

In 2005 CPZ Architect's completed a renovation of Fire Station 64. The project involved the complete remodeling of the Fire Station to provide an up-to-date Fire Station and more importantly improve the functionality of the station. The design and construction documents were developed into a two-phase project, allowing the Fire Station to maintain its operation during the construction process. A temporary modular dormitory was installed on site to provide temporary living quarters during the construction process.

In 2020 CPZ Architect's was selected to design the new Fire Station. The project will require the demolition of the existing building. The project will include the design of a new, single story fire station of approximately 8,000 square feet and all site work. The structure may include 3 bays, 8 bunkrooms, 3 unisex bathrooms, an exercise room, 2 offices, alarm room, day room, commercial kitchen, dining area, storage space, laundry facilities, backup power (with redundant plug). The station is planned to be built approximately 1000 feet North of the current structure. Once the new structure is complete and operational the existing station is to be demolished and restored as part of the adjoining park (Kiwanis Park). CPZ Architects completed both Coral Springs new Fire Stations #43 & #95. The same prototype station was used in two separate locations as a means of savings on Design and Construction costs for the City. It is the City of Coral Springs intent to substantially match the design for the two before mentioned stations. \$5.2 million



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. CPZ Architects	Plantation, Florida	Architect
b. MUEngineering	Oakland Park, Florida	Structural Engineer
c. Kamm Consulting	Deerfield Beach, Florida	Mech., Elec., Plumbing Engineer
d. Botek Engineering	Fort Lauderdale, Florida	Civil Engineer
e. Chen Moore & Associates	Fort Lauderdale, Florida	Landscape Architect
f. Stoner & Associates	Davie, Florida	Survey
g. Terracon Consultants	Fort Lauderdale, Florida	Geotechnical Engineer
h. Construction Management Services	557 of 621 Coral Springs, Florida	Cost Estimating



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
4

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i> 2020

Fire Station #50 & EOC & Community Center

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Town of Davie	b. POINT OF CONTACT NAME Keith Pursell	c. POINT OF CONTACT TELEPHONE NUMBER 754-581-0169
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope of work, project location, and project completion date.)*

To provide a Building Design which harmonizes with the rural nature of the immediate neighborhood as well as reflecting the desired The Center is designed to withstand a category 5 hurricane and doubles as the Emergency Operation Center during a hurricane. The structure is approximately 11,053 square feet. The Facility houses ten Fire Fighters and supporting staff 24/7 plus have a comfortable Office space for Fire Dept. daily business activities. The Center consists of a full commercial grade Kitchen and (3) multi-purpose rooms open to the community and existing park.. The Station is designed with three full bays, which will easily accommodate any size apparatus, flanked by supporting rooms which include a Decontamination Room, Cascade Oxygen Room, Bunker Gear Room, Gym. The facility has a 100% backup emergency generator with automatic transfer switches for uninterrupted services. The site has an apparatus drive up refueling area.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. CPZ Architects, Inc.	Plantation, Florida	Architect
b. Louis Berger formerly Derose Consultants	Pompano Bch, Florida	Structural & MEP Engineers
c. Craven Thompson Engineers	Fort Lauderdale, Florida	Civil Engineer
d. Kamm Consulting	Deerfield Beach, Florida	LEED Commissioning
e. CMS	Deerfield Beach, Florida	Cost Estimator
f. Chen Moore & Associate	Fort Lauderdale, Florida	Landscape Architect



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
5

21. TITLE AND LOCATION <i>(City and State)</i> Kiwanis Park, Coral Springs, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of coral Springs	b. POINT OF CONTACT NAME Robert Hunter Jr.,	c. POINT OF CONTACT TELEPHONE NUMBER 954-344-1841
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

As a continuation to the efforts by CPZ Architects of replacing the existing Fire Station #64 with a new building on the NE corner of Kiwanis Park, the City of Coral Springs seized the opportunity on doing a complete overhaul and renovation of the existing park grounds to give its residents a new place for walking, enjoying nature and community engagement. CPZ will be re-purposing the existing Fire Station #64 into a new Community Center providing: Interior Appurtenances to include new office space, a teaching kitchen, break room, open conference room, and multipurpose indoor gym. Exterior Appurtenance to include multi-sports court and additional parking.

Expanding its walking paths to take advantage of the park perimeter and its nature scenic views. Building an elevated boardwalk over the remnants of a previous nature path within an existing Nature Conservation Area. Adding a Community Garden with a connecting walkway to the Community Center. Replacing two fabric pavilions with a new rectangular metal pavilion.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. CPZ Architects, Inc.	Plantation, Florida	Architect
b. MUEngineering	Oakland Park, Florida	Structural
c. Kamm Engineering	Deerfield Beach, Florida	MEP Engineering
d. Botek Engineering	Fort Lauderdale, Florida	Civil Engineering
e. Chen & Associates	Fort Lauderdale, Florida	Landscape Architecture
f. Stoner & Associates	Davie, Florida	Survey
g. Terracon Consultants	Fort Lauderdale, Florida	Geotechnical
h. CMS	Deerfield Beach, Florida	Cost Estimator



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
6

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2005	CONSTRUCTION <i>(If applicable)</i> 2011

Boy Scouts of America Camp Seminole Davie, Florida

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Boys Scouts of America	b. POINT OF CONTACT NAME John Anthony	c. POINT OF CONTACT TELEPHONE NUMBER 954-584-4200
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CPZ Architects worked with the South Florida Council, Boy Scouts of America, to develop a Master Plan for their premier Boy Scout Camp Seminole in Davie, Florida. Eighty percent of the 120 acre camp was devastated by Hurricane Wilma in 2005, creating an opportunity to develop a new full service Boy Scout Reservation. This project was constructed as a Construction Manager at risk project and there have been no change orders. The master plan included many amenities.
 \$6 million

- Water, Sewer and Electrical infrastructure
- Dining Hall for 300 people -full service kitchen
- Swimming Pool/ Bath house w/training areas & concession
- Restroom Buildings
- Archery Range
- BB Gun Range
- Activity Pavilions
- Boat Dock and Training Pavilion
- Activity Field
- Lake dredging and improvements for Swimming
- Ranger residence



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	CPZ Architects Inc.	Plantation, Florida	Architect
b.	CMS-Construction Management Services	Deerfield Beach, Florida	Cost Estimating
c.			





F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER **7**

21. TITLE AND LOCATION <i>(City and State)</i> Sunrise Senior Resort	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Sunrise	b. POINT OF CONTACT NAME Earl Prizlee	c. POINT OF CONTACT TELEPHONE NUMBER (954) 954-888-6002
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*
 CPZ Architects was retained by the City of Sunrise for the renovation of their 12,000 SF building and a 2,000 SF addition to their Senior Center facility. Facility consists of the following new amenities: fitness room, game room, arts & craft room, computer classroom, teaching kitchen, and newly renovated community room. Site improvements include additional new parking, and HVAC upgrades. \$2.2 million



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CPZ Architects, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Plantation, Florida	(3) ROLE Architect
b.	(1) FIRM NAME Kamm Consulting, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Deerfield Beach, Florida	(3) ROLE MEP
c.	(1) FIRM NAME Chen Moore & Associates	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, Florida	(3) ROLE Landscape Architect
d.	(1) FIRM NAME TRC Worldwide Engineering	(2) FIRM LOCATION <i>(City and State)</i> Deerfield Beach, Florida	(3) ROLE Structural
e.	(1) FIRM NAME CMS Construction Management Services	(2) FIRM LOCATION <i>(City and State)</i> Plantation, Florida	(3) ROLE Cost Estimator



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION *(City and State)*

Coconut Creek Lakeside Park Amphitheater, Coconut Creek

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2021

CONSTRUCTION *(If applicable)*

2024

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Coconut Creek

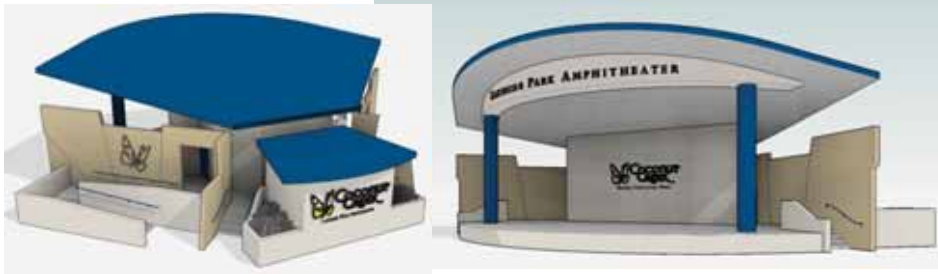
b. POINT OF CONTACT NAME

Brian Rosen

c. POINT OF CONTACT TELEPHONE NUMBER

954-545-6614

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and*



The Lakeside Park Amphitheater project in Coconut Creek is part of an extensive renovation of an existing parcel as well as the redevelopment of a new adjacent parcel totaling approximately 589,633 SF. In addition to the new 2300 SF Outdoor Amphitheater, Park upgrades include a 900 SF restroom building, (2) 40' x 50' basketball courts, (4) 30' x 50' pickleball courts, (1) multi-purpose athletic field (approx. 195'x330'). outdoor fitness equipment area, parking lot for approx. 50 vehicles, an 8' wide pedestrian walkway, drinking fountains, park benches, bicycle racks, trash/ recycling receptacles, as well as a Food truck staging area.

The concrete amphitheater was designed with two prominent wing walls that organize the spaces in a very similar way to the Coconut Creek butterfly. Landscape planters begin to further integrate that connection to nature. The building accomplished client goals of providing a new site amenity, being easy to maintain, and conceptually tied to the City of Coconut Creek. The project as a whole is currently going through site plan approval and is slated for completion in early 2024.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. CPZ Architects	Plantation, Florida	Architect
b. MUEngineering	Oakland Park, Florida	Structural Engineer
c. OCI Consulting	Fort Lauderdale, Florida	Mech., Elec., Plumbing Engineer
d. Chen Moore & Associates	Fort Lauderdale, Florida	Civil Engineer
e. Chen Moore & Associates	Fort Lauderdale, Florida	Landscape Architect
f. Stoner & Associates	Davie, Florida	Survey
g. Terracon Consultants	Fort Lauderdale, Florida	Geotechnical Engineer
h. Construction Management Services	562 of 621 Coral Springs, Florida	Cost Estimating



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
9

21. TITLE AND LOCATION <i>(City and State)</i> David Park & Sports Complex, City of Margate	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If applicable)</i> 2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Margate, CRA	b. POINT OF CONTACT NAME Kim Vazquez	c. POINT OF CONTACT TELEPHONE NUMBER 954-969-3641
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

David Park - CPZ Architects will provide Design and CA services as part of a Design Build Team to the City for the reconstruction of David Park. Renovation of exterior façade improvements to modernize the look of the building. New restroom building with two single use, unisex restroom. New covered vehicle drop-off. New landscaping and irrigation system. New playground surfacing & equipment. New pavilion. Cost 600,000



Sports Complex - CPZ Architects will provide Design and Construction Documents to the City of Margate for the reconstruction of their Sports Complex. The scope of work includes:
New dugouts with storage.
New shading structures for the exiting bleachers.
New batting cages.
New playground surfacing & equipment
New landscaping and sidewalk.
New water feature.
New fitness zone
Cost: \$ 500,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	CPZ Architects	Plantation, Florida	Architect
b.	TRC Worldwide	Fort Lauderdale, Florida	Structural Engineer
c.	Osborn Engineering (Project Caine)	Fort Lauderdale, Florida	MEP
d.	Chen Moore & Associates	Fort Lauderdale, Florida	Civil Engineer
e.	Chen Moore & Associates	Fort Lauderdale, Florida	Landscape Architecture
f.	CMS-Construction Management Services	Coral Springs Florida	Cost Estimator



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
10

21. TITLE AND LOCATION <i>(City and State)</i> Nova Southeastern University Softball Field, Davie, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i> 2022

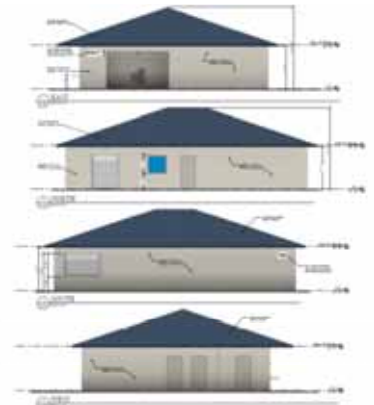
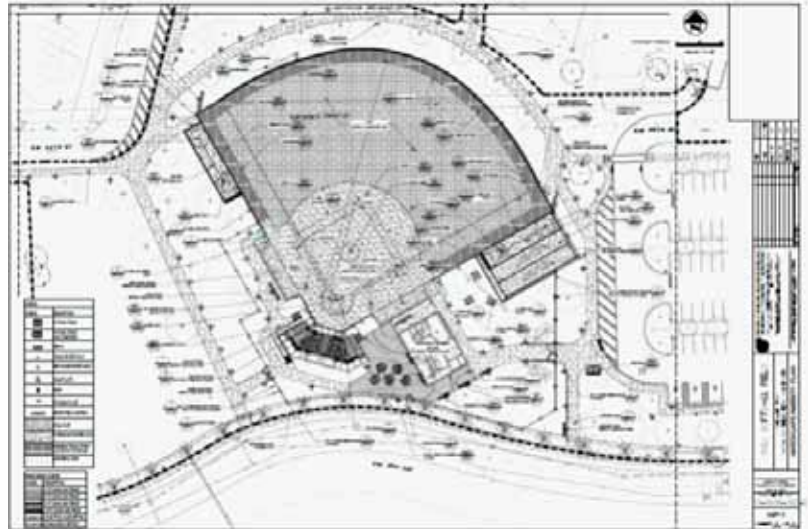
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Nova Southeastern University	b. POINT OF CONTACT NAME Ayanna Stephens	c. POINT OF CONTACT TELEPHONE NUMBER 954-864-3328
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CPZ Architects is currently providing Design and Construction Documents to the Nova Southeastern University for the construction of their new Softball Field Sports Complex. The scope of work includes:

- New softball field.
- New sports lighting.
- New dugouts with storage.
- New bleachers with press box.
- New batting cages.
- New bull pen.
- New Restroom, lockers and concession building.
- New landscaping and sidewalk.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	CPZ Architects	Plantation, Florida	Architect
b.	Osborn Engineering (Project Caine)	Fort Lauderdale, Florida	MEP Engineer
c.			
d.			
e.			
f.			
g.			
h.			

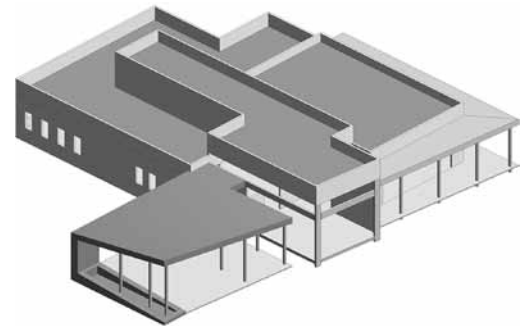
F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Senior Activity Center (Pompano Beach, FL)	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION <i>(If applicable)</i> Est. 6/2022	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pompano Beach	b. POINT OF CONTACT NAME N/A	c. POINT OF CONTACT TELEPHONE NUMBER N/A
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

A member of the team for the City of Pompano Beach for the structural design and engineering related to a new one-story, ~8,472sf senior community center. The building consists of multiple activity rooms, kitchen, laundry facilities, storage rooms, office spaces, restrooms, a gymnasium and reception and lounge areas.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME MUEngineers, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Oakland Park, FL	(3) ROLE Structural Engineers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> Planning & Design Services for Seven Park Facility (Pompano Beach, FL)	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pompano Beach	b. POINT OF CONTACT NAME N/A	c. POINT OF CONTACT TELEPHONE NUMBER N/A
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

MUE is a member of the team for this RFQ. MUE is the structural consultant for this pursuit. Thus far, two projects have stemmed from this contract. A new community center and field modifications at McNair Park, (structural design of a one-story community center building connected to the existing building, a new free-standing restroom and concession building, a new press box structure, picnic shelter and new football goalpost foundations) and field, dugout, and concession modifications at Kester Park.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME MUEngineers, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Oakland Park, FL	(3) ROLE Structural Engineers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> Broward County Prof. Continuing Services Contract (Various, Broward Co.)	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION <i>(If applicable)</i> Ongoing	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Thompson & Associates, Inc.	b. POINT OF CONTACT NAME Darren Badore, civil engineer	c. POINT OF CONTACT TELEPHONE NUMBER 954-761-1073
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

MUE was a member of the team for a comprehensive professional engineering consultant service, continuing term for Broward County. This contract is ongoing, but we have completed portions of the scope of work.

Projects include Structural design of an elevated wood walkway, an observation deck and two-story observation platform for Secret Woods Nature Center in Fort Lauderdale; Repair and renovation of an existing gazebo structure at Tree Tops Park in Davie; Assessment of the structural integrity of 12 existing light poles and their base connections, as well as foundation design for 7 new light poles for the Broward County Highway Construction and Engineering Division.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME MUEngineers, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Oakland Park, Florida	(3) ROLE Structural engineers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

CITY OF LARGO - NEW CITY HALL

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **1**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) New City Hall (Largo, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) 2023 estimated

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Largo	b. POINT OF CONTACT NAME Matthew York	c. POINT OF CONTACT TELEPHONE NUMBER 727.586.7418
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Osborn Engineering was contracted for three projects to provide electrical, mechanical, plumbing and fire protection services as well as lighting design and fundamental commissioning services.

The new structure is a multi-story urban mixed-use structure with, at minimum, the first floor designed for commercial tenants. With structured parking to support daytime City workers, after hours would support parking for adjoining businesses and activities both downtown and nearby at Largo Central Park. Plans include hurricane survivability, full emergency power, and sustainable construction and operation. The space could house the City's emergency operations center during storms and function as a community gathering place year-round.

Energy efficiency technologies such as Solar Energy and Geo-Thermal are being utilized on this project.

100,000 SF, \$50 Million Construction.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) Deerfield Beach, FL St. Petersburg, FL	(3) ROLE MEP, Building Technology, Fire Protection and Life Safety Engineer, Lighting Design
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

CITY OF DORAL - WHITE COURSE PARK

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **2**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) White Course Park (Doral, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Doral	b. POINT OF CONTACT NAME Eugene Collings-Bonfill, Asst Dir, Chief of Eng.	c. POINT OF CONTACT TELEPHONE NUMBER 305.593.6740 x6017
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Osborn provided MEP permit drawings and contract administration services for the design of electrical site and parking lot lighting. Also included is MEP design for one restroom building, power for the irrigation system, empty conduit and power for a future security system. This new park will include a shaded playground, a waterfront event plaza, outdoor fitness stations, a multi-purpose green space area, fenced-off dog area, restrooms, and shelters. The park will have limited landscape lighting with general overhead and walkway lighting and security cameras. A new boardwalk will connect this park to the Downtown Doral area.

The overall project size is 127,00 SF with electrical lighting throughout recreational park and parking lot. The restroom building is approximately 1,000 SF.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) Deerfield Beach and St. Petersburg, FL	(3) ROLE MEP Engineer (Subconsultant)
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

BROWARD COUNTY - MAIN LIBRARY CHILLER/AHU REPLACEMENTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **3**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) Main Library - Chiller and AHU Energy Improvements/Replacements (Fort Lauderdale, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Elton C. Anderson, AIA, Construction PM	c. POINT OF CONTACT TELEPHONE NUMBER 954.357.6088
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This project involves the replacement of the mechanical equipment and related components of the HVAC system of the Broward County Main Library.

AHU Replacement Work Involved:

- New AHUs to replace 10 existing units with new access for 2 units
- New cooling coils for 9 units
- New two-way chilled water control valves for all AHUs
- Various support tasks

Chiller Replacement Work Involved:

- New water-cooled chillers to replace existing
- New condenser water pumps equipped with VFDs
- New chilled water pumps equipped with VFDs
- Various support tasks

Costs: AHU Replacement \$1.2M, Chiller Replacement \$1.4M

Project Size: Main Library is an 8-story building of approximately 272,000 SF, including a 7-story atrium. (10) AHUs replaced and (2) 350 ton water-cooled chillers replaced.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) Deerfield Beach, FL	(3) ROLE MEP Engineer
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

BROWARD COUNTY - WEST REGIONAL COURTHOUSE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **4**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) West Regional Courthouse (Plantation, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Elton C. Anderson, AIA, Construction PM	c. POINT OF CONTACT TELEPHONE NUMBER 954.357.6088
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Osborn provided MEP/FP services for the renovation of the courthouse including the Clerk of Court office, renovation of the Passport and Marriage and Domestic Violence services, security check points and County Civil / Traffic and Misdemeanor areas. Size: 9,600 SF.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) St. Petersburg, FL	(3) ROLE Civil, MEP and Structural Engineer
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

CITY OF MARGATE - CONTINUING SERVICES PROJECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **5**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) Continuing Services Projects (Margate, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Margate	b. POINT OF CONTACT NAME Chris Zimmerman, CPZ Architects	c. POINT OF CONTACT TELEPHONE NUMBER 954.792.8525
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Osborn provided MEP engineering services under this continuing services contract. The contract consists of various miscellaneous engineering projects.

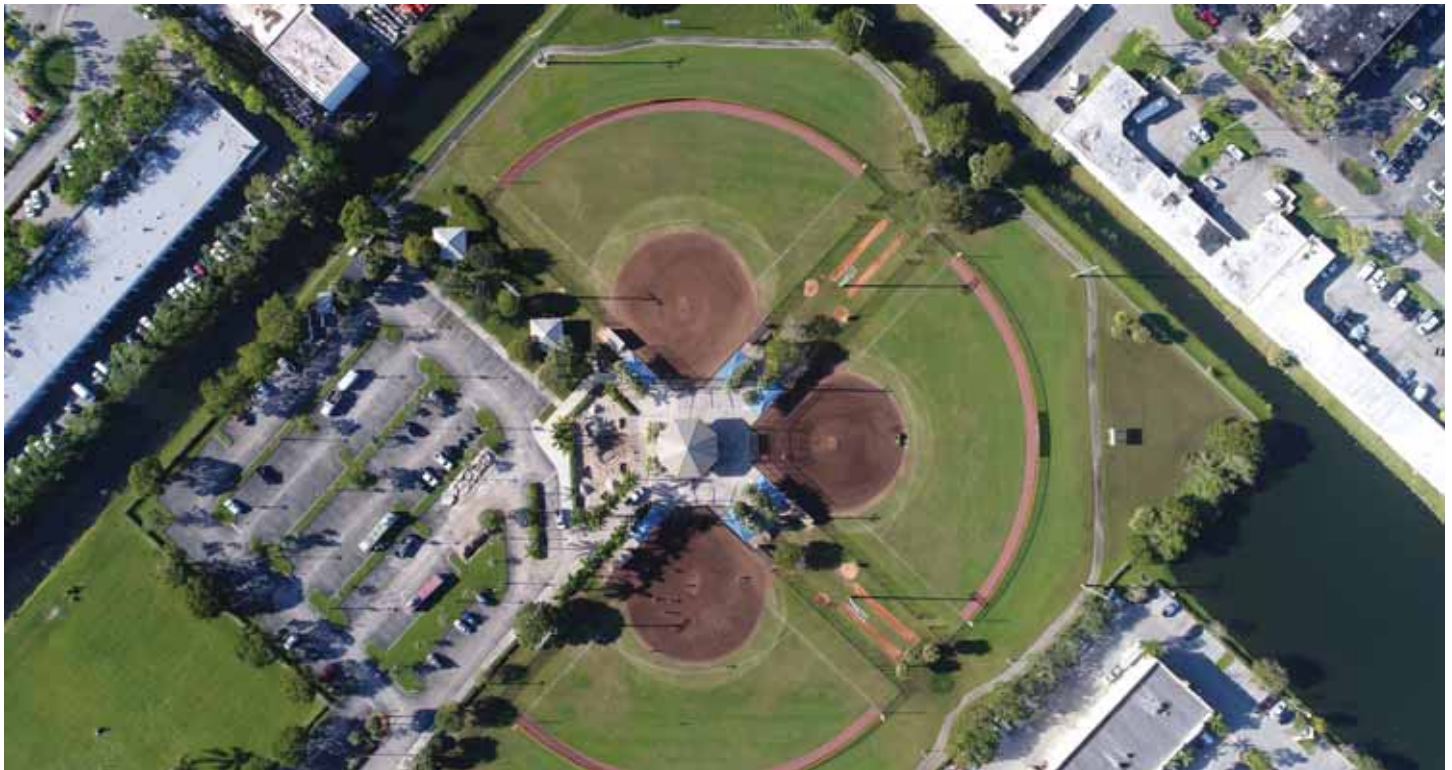
Projects include:

City of Margate - David Park

Osborn is providing MEP engineering services including electrical connections for a pre-fabricated restroom, new parking lot lighting and power to a new irrigation pump for Margate David Park.

City of Margate – Margate Sports Complex

Osborn Engineering provided mechanical and electrical design services for six dugouts within the Margate Sports Complex. The project was executed under the continuous services with the City of Margate.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) Deerfield Beach, FL	(3) ROLE MEP Engineer
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

BROWARD COUNTY - HOMELESS ASSISTANCE CENTERS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

6

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) North and Central Homeless Assistance Centers Renovations (Broward County, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Chris Zimmerman, CPZ Architects	c. POINT OF CONTACT TELEPHONE NUMBER 954.792.8525
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Work for which Osborn's staff was responsible:

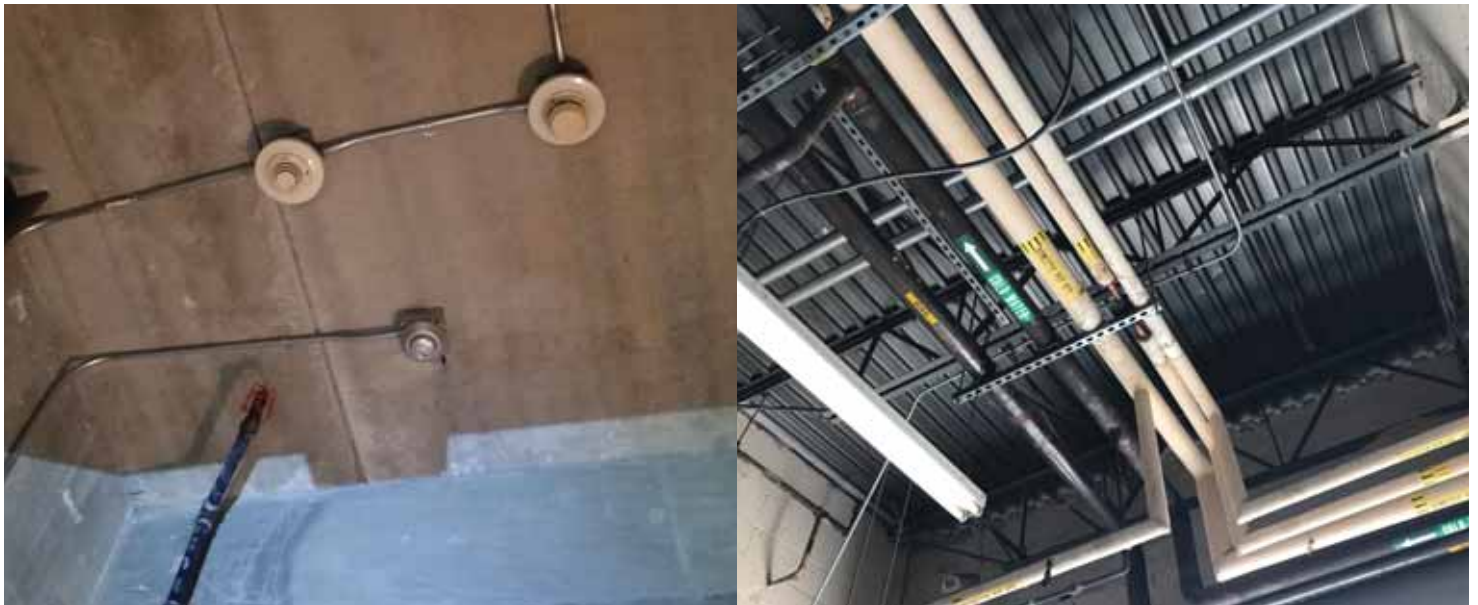
North Homeless Assistance Center (NHAC) Improvements

- Solar Photovoltaic System (new solar panels tied to the Florida Power and Light utility system)
- Electrical & Plumbing Modifications (Exterior lighting with photometrics, sorting room - new washer/dryer, stainless steel sink, floor drain and hot water heater, electrical outlets for refrigerators and water heater, sanitary line from floor drain to outside building for connection to existing utilities)

Central Homeless Assistance Center (CHAC) Improvements

- Hydraulic Elevator Modernization (Modernize existing hydraulic elevator including new cab finishes, new cooling system for elevator machine room, modification of fire alarm system with exterior heat detectors, new sump pump, new lighting fixtures for the elevator pit, elevator and machine room)
- Plumbing Renovation and Chilled Water Piping Insulation Replacement (Remove sanitary cast-iron piping and install new, install new shower pans/waterproofing to 2nd floor showers, complete renovation of 1st and 2nd floor restrooms, removal/replacement of deteriorated chilled water piping insulation)

Construction Cost: \$525,000. Size: Approximately 2,000 SF.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) Deerfield Beach, FL St. Petersburg, FL	(3) ROLE MEP Engineer (Subconsultant)
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

BROWARD COUNTY - FLEET SERVICES #3 OFFICE RENO

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER **7**

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State) Fleet Services #3 Office Renovation (Pompano Beach, FL)	22. YEARS COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Carlos Puentes	c. POINT OF CONTACT TELEPHONE NUMBER 954.357.5641
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Work includes the interior remodeling of existing 1,673 SF operating main office space and creation of a 568 SF employee lounge from the current tire storage room.

New office space is to include: new interior drywall soundproof partitions and layout, new flooring, new interior doors, new ceilings, new light fixtures and controls, new mechanical systems (including ductwork, grilles, etc.). The employee lounge area will also be a flexible classroom space when needed, new acoustical ceiling and lighting, new HVAC system, and new kitchenette space for employees.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Osborn Engineering	(2) FIRM LOCATION (City and State) St. Petersburg, FL	(3) ROLE Civil, MEP and Structural Engineer
b.	(1) FIRM NAME CPZ Architects	(2) FIRM LOCATION (City and State) Plantation, FL	(3) ROLE Architect (Prime)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION <i>(City and State)</i> Lift Station & Force Main Analysis North Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sean Lypher	c. POINT OF CONTACT TELEPHONE NUMBER (954) 724-7070
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Chen Moore (CMA) is providing engineering services to develop a hydraulic model for the City of North Lauderdale forcemain network. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and to identify potential modifications to the lift stations. Modification will improve the system's efficiency and decrease operational and maintenance costs. Modeling of the City's infrastructure will entail analysis of approximately 11 miles of forcemain infrastructure and 28 lift station stations.

During the modeling analysis CMA will develop various system improvement alternatives and review possible activities to alleviate the peak pressures within the forcemain network. The hydraulic model will analyze the effectiveness of proposed improvement alternatives to the existing system. CMA shall also prioritize the need for each system improvement alternative based on the results of the analysis. After performing the hydraulic analysis CMA shall provide capital improvements recommendations with a list of priorities and a rough order of magnitude estimate. The CIP recommendations will identify the infrastructure elements that are in need of upgrade based on assumptions that will be identified in the report.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Prime
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION <i>(City and State)</i> Traffic Calming/Complete Streets for Boulevard of Champions North Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sam May	c. POINT OF CONTACT TELEPHONE NUMBER (954) 605-0951
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Scope of services to provide professional civil engineering and landscape architectural services for the design, implementation, and construction administration for traffic calming measures utilizing complete streets strategies for approximately .78 miles of roadway located along Boulevard of Champions located within the City of North Lauderdale, from SW 64th Terrace to Seaview, including the Boulevard of Champions spur road to Colly Way.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Prime
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
3

21. TITLE AND LOCATION <i>(City and State)</i> Pompano Park Fire Training Tower North Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sam May	c. POINT OF CONTACT TELEPHONE NUMBER (954) 605-0951
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CMA will provide professional civil engineering services for design and permitting of Fire Training Facility to be located in the City of North Lauderdale Pompano Park. The new facility will require new access roads, a fire engine access loop and fire hydrants. CMA services include site planning, civil engineering, landscape architecture and construction administration. The project includes all site planning approvals, water, drainage and structural engineering design and permitting.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Chen Moore and Associates	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
4

21. TITLE AND LOCATION <i>(City and State)</i> Highland Park - Synthetic Turf Field North Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sam May	c. POINT OF CONTACT TELEPHONE NUMBER (954) 605-0951
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consists of a new synthetic turf athletic field Highland Park, located at 491 SW 77 Terrace, North Lauderdale, Broward, FL, an approximately 4.01 acre property with a Folio ID of 4941-02-10-3730. The Client and property owner, City of North Lauderdale, intends to upgrade one of the existing natural grass fields to a synthetic turf field. CMA is providing civil engineering design, permitting, bidding assistance, and construction administration services. CMA has prepared this additional service proposal to provide specific purpose land surveying via a subconsultant.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Chen Moore and Associates	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S
QUALIFICATIONS FOR THIS CONTRACT**
*(Present as many projects as requested by the agency, or 10 projects, If not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT
KEY NUMBER

5

21. TITLE AND LOCATION <i>(City and State)</i> City Hall Parking Lot Expansion North Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sam May	c. POINT OF CONTACT TELEPHONE NUMBER (954) 605-0951
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Chen Moore is the civil engineer to add three (3) parking spaces within the WTP/City Hall parking lot. The project entails, new asphalt, sidewalk modifications, paving and grading. The project design will be expedited and complete plans produced within a week.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Chen Moore and Associates	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
6

21. TITLE AND LOCATION <i>(City and State)</i> Marathon City Hall Construction Management Marathon, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> 2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Marathon	b. POINT OF CONTACT NAME Carlos Solis	c. POINT OF CONTACT TELEPHONE NUMBER (305) 289-5008
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CMA was the prime consultant for construction management services for the City of Marathon City Hall project. In this role, CMA served as the City's liaison between the design-build criteria team and the contractor. Responsibilities included daily inspection services, documenting field work, managing the schedule, and encouraging the contractor to meet their deadlines and milestones for the schedule. The CMA Director of Construction Services attended regular City meetings; informed and consulted the City regarding the progress, pay requests, and quality of work; presented at City commission meetings regarding the status of the project; and provided value engineering on how to improve the project.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Prime
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION <i>(City and State)</i> Joint Government Center Campus DCP Fort Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County Public Works Department	b. POINT OF CONTACT NAME Rob Dennis	c. POINT OF CONTACT TELEPHONE NUMBER (954) 357-6059
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Broward County (County) and the City of Fort Lauderdale (City) jointly developed a new government center campus to be occupied by both entities, with the intent of obtaining efficient facilities and provide opportunities for each to interact, share and collaborate and present a positive image of efficiency and cooperation between both entities for residents and prospective investors. The form and aesthetics of the campus will express the forward-thinking values and goals of both government entities.

The new campus is intended to replace the existing County Governmental Center East and City Hall and to produce a new joint governmental center; a new bus transit terminal for Broward County's Transportation Department and associated administration offices; multi-story parking garage; additional future office space; retail areas; etc.

The new combined facility is anticipated to be a multi-story Class "A" office building or series of buildings approximately 700,000+ square feet, inclusive of 150,000 square feet for City use, in addition to the parking garage structure and bus terminal. The new joint facility is intended to house each entity's Commission Chambers and administrative service agencies.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Subconsultant
b.			
c.			
d.			
e.			
f.			

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT
KEY NUMBER

8

21. TITLE AND LOCATION *(City and State)*

Federal Reserve Bank of Atlanta
Doral, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2021

CONSTRUCTION *(If applicable)*
2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

CPZ Architects Inc

b. POINT OF CONTACT NAME

Chris Zimmerman

c. POINT OF CONTACT TELEPHONE NUMBER

(954) 792-8525

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CMA is providing Civil Engineering and Landscape Architecture Services for a new project at the Federal Reserve Bank of Atlanta branch in Doral, FL. The improvements include a new vault building on the east side of the property, fire line services, and enlarged concrete maintenance yard/area, new vehicular movements areas, new landscaping, and irrigation and adjustments to associated infrastructure to accommodate the new building.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Subconsultant
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
9

21. TITLE AND LOCATION *(City and State)*

Nancy J. Cotterman Center
Oakland Park, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2022

CONSTRUCTION *(If applicable)*
2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
Broward County

b. POINT OF CONTACT NAME
Stephen Greco

c. POINT OF CONTACT TELEPHONE NUMBER
(954) 357-7002

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The proposed project consists of the design and construction of the NHCC Broward County treatment center facility in Oakland Park, Florida. The site is approximately 2 acres and it will have a 2-story building of approximately 28,000-gsf with a target for LEED Gold certification. CMA will be the civil engineer of record and the landscape architect of record, providing demolition, paving, grading, drainage, water, sewer, signage and marking, landscape, hardscape and irrigation design, permitting, and construction administration services.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Subconsultant
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
10

21. TITLE AND LOCATION <i>(City and State)</i> BARC & SATC Civil & Landscape Dev Project Ft Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(If applicable)</i> 2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County Public Works Department	b. POINT OF CONTACT NAME Charles Michelson	c. POINT OF CONTACT TELEPHONE NUMBER (954) 266-2700
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Chen Moore and Associates, as a subconsultant to Saltz Michelson, provided professional services for the site civil and landscape architecture design for the development of the Broward Addiction Recovery Center (BARC) and the Nancy J Cotterman Center (NJCC) buildings. Services included design of water, sewer, paving and drainage; and landscape architecture elements. The project was designated as LEED Gold in 2018. Some of the sustainable systems designed by Chen Moore included a rainwater harvesting system that utilized stormwater runoff for some of the building plumbing needs.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Chen Moore and Associates	Fort Lauderdale, FL	Subconsultant
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER
	1

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Fort Lauderdale Federal Courthouse <i>Fort Lauderdale, FL</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	Ongoing	N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
U.S. Government General Services Administration (GSA)	Anthony Fontanetta	(615) 474-4179

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The proposed project consists of the construction of one 12-story courthouse building and one 3- to 4-story parking garage. The project site is located along Southeast 11th Street between Southeast 3rd Avenue and South Federal Highway in Fort Lauderdale, Florida.

Terracon performed subsurface exploration and geotechnical engineering services for the project in 2021 as a subconsultant to CEMS. The scope of work included the advancement of test borings and percolation tests. Laboratory testing was performed on the soil samples that were obtained from the site during the field exploration. Terracon provided a report consisting of the findings of the subsurface exploration and geotechnical engineering recommendations concerning earthwork and the design and construction of foundations and floor slabs for the proposed project. *Fee: \$28,700*

The GSA enlisted Terracon to provide additional geotechnical engineering services for the project. The firm is performing the advancement of additional borings within the footprint of the courthouse structure as well as laboratory testing. Terracon will provide an updated geotechnical engineering report with foundation alternatives for the courthouse building and preliminary recommendations for the parking garage. *Fee: \$26,375 estimated*



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime Consultant
b.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami Lakes, FL	(3) ROLE Prime Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		2
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
Armbrister Park Community Center <i>Miami, FL</i>		PROFESSIONAL SERVICES
		CONSTRUCTION <i>(If applicable)</i>
		2020, Ongoing
		Not applicable (N/A)
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Miami Client: MC Harry & Associates, Inc.	Craig Aquart, AIA	(305) 445-3765
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		



Esther Mae Armbrister Park is a 4.4-acre City of Miami park in the Coconut Grove neighborhood. The project involves demolition of the existing community center building and construction of a new 2-story facility measuring, approximately 10,000 square feet (SF), and an outdoor pavilion.

Terracon performed subsurface exploration and geotechnical engineering services for the proposed structures. The scope of work included the advancement of test borings and percolation tests. Information and geotechnical engineering recommendations were provided concerning subsurface soil conditions, groundwater conditions, site preparation and earthwork, excavation considerations, foundation design and construction, floor slab design and construction, and hydraulic conductivity (K-value). *Fee: \$7,062*

As part of the redevelopment of this portion of Armbrister Park, environmental consulting services are warranted, and being performed by Terracon, to address soils impacted with metals prior to and during the development of the new facilities, including interfacing with Miami-Dade County and onsite oversight of soil management activities and air monitoring during construction. *Fee: \$137,300 estimated*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Terracon Consultants, Inc.	Miami Lakes, FL	Subconsultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Terracon Consultants, Inc.	Fort Lauderdale, FL	Subconsultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Terracon Consultants, Inc.	West Palm Beach, FL	Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		3
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
Apopka CUP Annual Monitoring <i>Apopka, FL</i>		PROFESSIONAL SERVICES
		CONSTRUCTION <i>(If applicable)</i>
		Ongoing
		N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Apopka	Arvind Chandrasain	(407) 703-1731
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		



The City of Apopka, under Consumptive Use Permit (CUP) no. 3217, is responsible to monitor four freshwater lakes within the City of Apopka in order to remain in compliance with permit requirements. Since 2018, Terracon has assisted the city with conducting field activities, data collection, and data analysis for the CUP, and has prepared yearly monitoring reports which are submitted to the St. Johns River Water Management District (SJRWMD) for review and approval.

Terracon visited pre-established monitoring transects located at Lake Standish, Wolf Lake, Lake Wilkins, and Lake McCoy and analyzed vegetation transects to look for changes in the wetland/littoral vegetative cover around the lakes. Special note is given to invasive/exotic species, or native species that are considered nuisance. The overall health of the vegetative communities is analyzed by looking for recruitment, signs of desiccation, and indications of soil subsidence.

The surface water and wetland edge elevations were recorded using a Trimble TDC150 GPS, connected to ESRI Collector software with real time correction using Trimble Field Point RTX network to collect positions with high precision. Trimble Field Point RTX provides decimeter accuracy horizontally and vertically. Horizontal coordinate system used for collection was NAD 1983 State Plane Florida East and vertical data were collected using NAVD88 GEOID12A. Terracon used the *in situ* site conditions as well as piezometer readings and local rainfall data to analyze if the city's water uses have had any ecological or hydrological impacts to the city's groundwater.



The data is analyzed and presented in a yearly report. The report includes panoramic photographs of the site, tables and graphs for rainfall data and piezometer readings, and recommendations for permit compliance. The reports are submitted to SJRWMD for review/approval yearly. To date, all of Terracon's monitoring reports have been accepted by SJRWMD. *Fee: \$12,000+*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Terracon Consultants, Inc.	Winter Park, FL	Prime Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Terracon Consultants, Inc.	Jacksonville, FL	Prime Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER
	4

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Charlie's Creek Solar <i>Hardee County, FL</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	2021	N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Duke Energy Corporation	Vanessa Goff	(585) 749-7302

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The site encompasses more than 1,000 acres of land for a solar installation. Terracon Delineated the landward extent of wetlands and surface waters on the site, as defined and regulated by federal authority under 33 CFR Parts 320-330, and Waters of the State, as defined and regulated under Rule 62-340, Florida Administrative Code (FAC) and provided permitting support for an Florida Department of Environmental Protection (FDEP) permit and U.S. Army Corps of Engineers (USACE) jurisdictional determination.



Potential habitat for multiple listed threatened and endangered species was also observed on the site. Terracon requested technical assistance from Florida Fish and Wildlife Conservation Commission (FWC) and U.S. Fish and Wildlife Service (USFWS) and is creating Best Management Practices (BMP's) for construction personnel on site to avoid wildlife impacts. Multiple burrowing owl clusters were also observed on site. Terracon is currently assisting with obtaining an incidental take permit from FWC, Terracon is also conducting on-site surveys concurrent with construction activities to confirm that no new owl burrows have been established within the project corridor.



Terracon's team of archaeologist and architectural historians also conducted a cultural resources assessment survey (CRAS) on the site and consulted with the State Historic Preservation Office (SHPO) to achieve concurrence as the project relates to cultural resources. *Fee: \$60,850*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Winter Park, FL	(3) ROLE Prime Consultant
b.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Prime Consultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		5
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
J. Pinder Administration Building Key West, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	2020	N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Florida Keys Aqueduct Authority (FKAA)	David Hackworth	(305) 295-2152
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		



Terracon was awarded a continuing contract by the FCAA in 2020 to provide on-call geotechnical engineering services that include, but are not limited to, geohazards investigation, geotechnical investigation, soils testing (e.g. corrosivity, acidity, compression, percolation, boron), recommendations for foundation design, site preparation and other design requirements relevant to the site conditions for specific projects, geotechnical construction observation

and testing during construction and/or renovation for various facility sites. The firm is responsible for reviewing background information, conducting field exploration studies, laboratory testing and analysis, coordination with design teams including architects and structural engineers, and attendance of various project meetings. Terracon also ensures that all work performed complies with the approved construction documents, applicable codes and regulations. Services are/will be utilized on various construction projects within Monroe County.

The 3-story J. Pinder Administration Building, with parking on the 1st level, was proposed to be constructed at 1100 Kennedy Drive in Key West, Florida. Subsurface exploration (advancement of test borings), laboratory testing, and geotechnical engineering were conducted by Terracon. The firm provided information and geotechnical engineering recommendations in connection with subsurface soil and groundwater conditions, site preparation and earthwork, foundation design and construction, excavation considerations, and lateral earth pressures. Following the performance of geotechnical engineering services, Terracon conducted materials engineering, testing, and inspection services including auger cast pile installation monitoring, grout sampling, and compressive strength testing services during the construction of the referenced project. *Fee: \$46,530*



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime Consultant
b.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Miami Lakes, FL	(3) ROLE Prime Consultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		6
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
Sabal Golf Course <i>Pompano Beach, FL</i>		PROFESSIONAL SERVICES
		CONSTRUCTION <i>(If applicable)</i>
		2019
		N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Pompano Beach	Horacio Danovich	(954) 786-7834
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

The Former Sabal Golf Course is an 11-acre remnant of the golf course that has not yet been redeveloped. In advance of its redevelopment into a recreational use property (Sports Park), this remaining portion, the site, located at 3151 N.W. 31st Street in Pompano Beach, Florida, underwent a 9,600-ton (non-hazardous) soil source removal project.



Source removal activities were conducted at multiple locations at the proposed Pompano Beach Sports Park (Former Sabal Golf Course) to remove soil exhibiting arsenic concentrations exceeding the alternative recreational soil cleanup target level (SCTL) and soil exhibiting dieldrin concentrations above the residential direct exposure SCTL. Source removal activities also included stormwater pollution prevention planning (SWPPP/NPDES - National Pollution Discharge Elimination System) and monitoring and health and safety planning, including dust suppression and air monitoring.



Terracon managed all subcontractors, coordinated all field activities, documented daily activities, conducted air monitoring, and coordinated logistics associated with the field project. The firm managed the field schedule, ensuring timely completion of field work product on an expedited time frame, coordinated daily and weekly safety meetings, and prepared daily field reports. The firm verified that project-specific quality assurance/quality control (QA/QC) procedures were implemented through all aspects of the project.

Fee: \$896,724

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime Consultant
b.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, FL	(3) ROLE Prime Consultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		7
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
City of Lauderhill Police Station <i>Lauderhill, FL</i>		PROFESSIONAL SERVICES
		CONSTRUCTION <i>(If applicable)</i>
		2019
		N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Lauderhill	Martin Cala	(954) 730-2961
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

The proposed new building includes a 3- to 5-story police building measuring approximately 55 feet by 110 feet. Terracon performed subsurface exploration and geotechnical engineering services to provide information and geotechnical engineering recommendations relative to: subsurface conditions; groundwater conditions; site preparation and earthwork; excavation considerations; foundation design and construction; floor slab design and construction; pavement design and construction; and hydraulic conductivity (k-value).



The scope of work included Terracon developing a general characterization of the subsurface conditions based upon our review of the subsurface exploration, geologic setting and our understanding of the project. Five test borings were advanced to depths ranging from approximately 10 to 30 feet below existing site grades. The boreholes were observed while drilling for the presence and level of groundwater. During the field exploration, a portion of each recovered soil sample was sealed in glass jars and transported to out laboratory for further visual observation. One (1) open-hole, constant head, percolation test was performed at the project site at 10 feet below the existing ground surface to obtain the hydraulic conductivity value. In the report, Terracon addresses earthwork (site preparation, existing fill, structural fill material, structural fill requirements, grading and drainage, earthwork construction considerations, construction observation and testing); shallow foundations (design parameters – compressive loads, foundation construction considerations); floor slabs (design parameters; construction considerations); pavements (design parameters, pavement section thicknesses, construction considerations); and exploration and testing procedures (field exploration, laboratory testing).

Terracon is currently in the process of preparing the report for the client, the City of Lauderhill. The firm's information, opinions, and recommendations will be delivered using [GeoReport](#), a web-based information and delivery collaboration portal. *Fee: \$6,400*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Terracon Consultants, Inc.	Fort Lauderdale, FL	Prime Consultant
b.	Terracon Consultants, Inc.	Miami Lakes, FL	Prime Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER
		8
21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Fire Station No. 114 <i>Pompano Beach, FL</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	2018	N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Pompano Beach Client: E Sciences, Inc.	Maria Paituvi, P.E.	(954) 484-8500
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

The City of Pompano Beach plans to construct a new fire station to reduce response time and enhance fire and emergency services. Located on the corner of SW 15th Street (McNab Road) and SW 36th Avenue in Pompano Beach, Florida, Fire Station No. 114 includes land acquisition along with a new 2-story, 3-bay fire station. The cost to design and construct the facility is estimated at \$6,200,500. The station is being designed to meet the City's Green Development for Sustainability Standards. Construction is estimated for completion by September 2021.

Terracon performed exfiltration tests on the project site. The tests were performed at a depth of 10 feet below the existing ground surface and in general accordance with the South Florida Water Management District (SFWMD) procedures for the "Usual Constant Head" Percolation Tests. Hydraulic conductivity was calculated from the test results and reported in units of cubic feet per second per SF of seepage area per foot of head. The soils at the exfiltration test locations were classified by Terracon. The firm provided a report that included the results from the exfiltration tests and boring logs that graphically represented the soil profile at exfiltration test locations.
Fee: \$2,900



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Terracon Consultants, Inc.	Fort Lauderdale, FL	Subconsultant
b.	Terracon Consultants, Inc.	Miami Lakes, FL	Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER
	9

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Ali Cultural Center <i>Pompano Beach, FL</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	2015	Not applicable (N/A)

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Pompano Beach Community Redevelopment Agency (CRA)	Horacio Danovich	(954) 786-7834

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The historic two-story Ali Cultural Arts building was built in the 1930's and was purchased in 2012 by the Pompano Beach CRA. Plans were developed for a world class cultural arts venue which would expand the current foot print with an additional 2,400-SF building and an outdoor courtyard for concerts.



Sphere Environmental Services, LLC, the environmental prime consultant, enlisted the services of Terracon to provide professional engineering services for the project. In 2013 Terracon conducted a subsurface study and developed recommendations for site preparation, foundation design and ancillary construction for the renovation project that includes gallery space, multi-purpose space (i.e. dance, meetings, and classes), outdoor event/performance space with seating, administrative space, storage/archive space, and a conference room. The firm also provided Sphere with construction materials testing and inspection services during the construction of the elevator addition at the center. Subsequently, in 2013 Sphere was acquired by Terracon.

The firm was also responsible for performing construction materials testing services in 2014 and 2015 for the CRA during construction of the building footings, slab on grade, columns, and walls of concrete masonry unit (CMU), fill cells with grout, construction of beams and metal roof deck with insulation. The scope of Terracon's services included earthwork observation and testing, concrete testing, masonry grout testing, structural inspections, laboratory services, and reporting.

Fee: \$8,050 for services provide to Sphere; \$5,830 for services provided for the CRA

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime Consultant and Subconsultant
b.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, FL	(3) ROLE Prime Consultant and Subconsultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER
	10

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Center for Collaborative Research (CCR) <i>Davie, FL</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	2015	N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Nova Southeastern University (NSU)	Randall Seneff	(954) 262-8805

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

As part of NSU's Health Professions Division Center for Collaborative Research, the \$80 million CCR is a 214,131-SF training research facility with full-service laboratories, a parking garage and a physical plant. This structure, which ranged from five to six stories in height, was constructed on NSU's main campus in Davie, Florida.



The northern edge of the structure abuts the existing six-story Nova Southeastern Medical Complex Parking Garage. The CCR will include offices for the Rumbaugh-Goodwin Institute for Cancer Research, the Buehler Foundation facility, Florida LambdaRail, the NSU Technology Incubator, and the United States Geological Survey (USGS). NSU broke ground on the revolutionary Center in February 2014. This project has been registered with the USGBC and will be pursuing LEED Silver Certification.

Terracon completed a subsurface study for the project in 2007. The firm's work involved the drilling and sampling of test borings, classification of the subsurface materials encountered, evaluation of the impact of the subsurface conditions upon the proposed construction and development of recommendations for foundation design and related aspects of the project. A final subsurface study was conducted in 2013 as a subconsultant to another firm.

The firm performed a Phase I ESA for CCR site in January 2014. It was conducted consistent with the procedures presented in ASTM E 1527-13, *Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*. The purpose of the ESA was to assist the client in developing information to identify recognized environmental conditions (RECs) in connection with the site. The firm is currently providing the University with engineering testing services, on an as-needed basis, during construction of the CCR.

The firm provided materials testing services comprising of soils and concrete testing during construction for the CCR. The scope of our services includes laboratory moisture-density relationships tests and sieve analysis for the building area fill, sidewalk subgrades, and underground utility backfill; limerock bearing ratio (LBR) tests on base rock and stabilized subgrade materials; base course material testing for percentage of calcium and magnesium carbonates; field density tests within backfill materials; in-place density testing on footing and floor slab subgrades prior to placing of concrete; testing to determine the relative compaction of curb pad and sidewalk subgrades as well as the stabilized subgrade and base rock; and concrete quality assurance testing during the site work and building components construction. Terracon also provided special inspection services, in a subconsultant capacity, consisting of floor flatness testing of the elevated slabs for the 2nd, 4th, and 6th floors. *Fee \$193,448 estimated (for several awards as Prime and Subconsultant)*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Terracon Consultants, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, Fort Lauderdale, & Miami Lakes, FL	(3) ROLE Prime Consultant & Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 1
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21. TITLE AND LOCATION <i>(City and State)</i> Victory Pointe Clermont, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(if applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Clermont	b. POINT OF CONTACT NAME Mr. James Kinzler	c. POINT OF CONTACT TELEPHONE NUMBER 352-241-7358
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Utilizing multiple funding sources has become the most effective way of maximizing the amount of funding a community can obtain. "Grant Stacking" allows a project to draw funding from several sources. The idea of "Grant Stacking" refers to grouping grants of varying levels (federal, state, and local) to support one project. Careful selection of grants can result in one grant providing the matching funds requirement for another grant and the reciprocal as well. This process can address acquisition and development in phases to best meet a project's intent and time schedule.

Over the last several years we have utilized this process to assist local communities with developing unique stormwater and outdoor recreation facilities. In 2016, we created a strategic funding plan and began obtaining grant funding for the City of Clermont's Victory Pointe Project. The Victory Pointe project is a 9-million-dollar capital project located within downtown Clermont. The stormwater park, which is located directly on Lake Minneola, consisted of many different elements that could be taken advantage of to maximize grant funding. To date we have obtained \$2,600,000 in grants. It was through identifying funding sources for stormwater, trails, environmental education and cultural facilities that led to the City being able to use grant funding to cover almost one third of the project costs.

These grants include the following:

Land Acquisition

2017 Florida Communities Trust \$165,000

Development

- SJWMD Cooperative Funding \$940,608
- Land and Water Conservation Fund \$200,000
- Section 319 Non-Point Solution Grant \$412,060
- Florida Cultural Facilities Grant \$500,000
- Land and Water Conservation Fund \$200,000
- Recreational Trails Program Grant \$200,000
- Urban and Community Forestry \$10,000

Total Grant Funding \$2,627,668

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME RMPK FUNDING	(2) FIRM LOCATION <i>(City and State)</i> Jupiter, FL	(3) ROLE Grant Funding
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION <i>(City and State)</i> Pompano Beach Boulevard Streetscape Pompano Beach, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pompano Beach, FL c/o EDSA	b. POINT OF CONTACT NAME Paul D. Kissinger, FASLA, PLA Principal	c. POINT OF CONTACT TELEPHONE NUMBER (954) 524-3330
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

Description: Phase I: New utilities systems [drainage, water, sewer, gas, AT&T, electric] under the street, repaving the street; also, installation of new commercial grade bathroom fixtures, accessories, doors; including tile replacement, new signage, and improvements to wood structure plates
Phase II: New beach plaza which includes revision of plaza area with an outdoor theatre with associated landscaping & furnishing, sidewalks; also, North and South Beach Bathrooms interior and exterior aesthetic improvements

Cost: \$5,889,299.00 (With Alternates, the additional costs are as follows):

- Alternate #1 (Kiosk Building) = \$341,356.00
- Alternate #2 (Shade Structure and Plaza Option #1) = \$376,186.00
- Alternate #3 (Maintenance Upgrade & Improvements [North & South Beach Bathrooms]) = \$121,063.00
- Alternate #4 (Playground and Sports & Fitness Equipment) = \$230,345.00
- Alternate #5 (New Fountain) = \$342,581.00
- Alternate #7 (N.E. 2nd Street Water Main Extension) = \$30,029.00
- TOTAL ALTERNATES = \$1,396,384.00

Scope of Work: Schematic Design, Design Development, Construction Documents Cost Estimating



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CMS-Construction Management Services, Inc.	(2) FIRM LOCATION <i>(City and State)</i> 11555 Heron Bay Blvd. Suite 204 Coral Springs, FL 33076	(3) ROLE Cost Estimating
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER
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21. TITLE AND LOCATION <i>(City and State)</i> City of Fort Lauderdale – Las Olas Corridor Fort Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Fort Lauderdale, FL c/o EDSA	b. POINT OF CONTACT NAME Paul D. Kissinger, FASLA, PLA – Principal	c. POINT OF CONTACT TELEPHONE NUMBER (954) 524-3330

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

Description: In 2014, the City was engaged in the Planning Stages for the redevelopment of the Las Olas Corridor from Fort Lauderdale Beach Intracoastal to SR A1A, which includes parking garages and parking lots with garden roof area, parks, continuous arcade for retail, widened sidewalks, landscaping, lighting, pavilions, promenades, playgrounds, grill area, restaurant, fountains, tables, bicycle racks, and benches. Estimates were provided for this particular project which included the construction of either two four-story parking garages or one eight-story parking garage.

Size: Option 1: Two four-story parking garages (188,542 SF and 161,076 SF) on north and south side of street
 Option 2: One eight-story parking garage (339,202 SF) on north side of street

Cost: Option 1: \$68,312,471.00; Option 2: \$57,850,073.00
 (Plans for the Parking Garage Facility were changed to one (1) five-story Garage Facility; also, eliminate North Parking Lot)
 \$48,759,555.00 (Redevelopment from Fort Lauderdale Beach Intracoastal to SR A1A)

Scope of Work: Order of Magnitude/Construction Documents Cost Estimating



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. CMS-Construction Management Services, Inc.	11555 Heron Bay Blvd. Suite 204 Coral Springs, FL 33076	Cost Estimating
b. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION <i>(City and State)</i> City of Fort Lauderdale – Beach Streetscape Improvements Fort Lauderdale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Fort Lauderdale, FL c/o Kimley Horn Associates, Inc.	b. POINT OF CONTACT NAME Marwan Mufleh, P.E. – Senior Vice President	c. POINT OF CONTACT TELEPHONE NUMBER (561) 330-2345
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

Description: This project is a part of the City's extensive Redevelopment Plan which in 2014 began its Planning Stage. This particular project originally involved streetscape improvements to Almond Avenue, Banyan Street from Seabreeze Boulevard to Almond Avenue and the south side of Poinsettia Street from Almond Avenue to SR A1A. Work will include site demolition, landscaping, special sidewalks and curbs, new/resurface asphalt pavement roadway, street signage and striping, new light poles, site utilities, underground utilities (AT&T and FPL), and automatic bollards. In addition, a new restroom building will be constructed on Sebastian Street. This project was downsized to SR A1A, Banyan, Poinsettia, and Sebastian Streets with many of the same improvements as above.

Size: Approx. 5 Acres

Cost: \$11,136,008.00

Specific Role: Conceptual Order of Magnitude Cost Estimating



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CMS-Construction Management Services, Inc.	(2) FIRM LOCATION <i>(City and State)</i> 11555 Heron Bay Blvd., Suite 204 Coral Springs, FL 33076	(3) ROLE Cost Estimating
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	<small>20. EXAMPLE PROJECT KEY NUMBER</small>
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21. TITLE AND LOCATION <i>(City and State)</i> City of Tamarac – Tamarac Village Park Tamarac, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Tamarac, FL c/o CPZ Architects, Inc.	b. POINT OF CONTACT NAME Mr. Chris P. Zimmerman, AIA - President	c. POINT OF CONTACT TELEPHONE NUMBER (954) 792-8525

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

Description: Development of one-acre park in downtown Tamarac which will include a stage for public performances, supporting building to house restrooms, storage and IT; also, greenspace, walkways, and splash pad area. This new park will be in close proximity to the future Tamarac Village Apartments that will consist of 401 rental apartments within 13, four-story buildings, as well as a two-story clubhouse for residents and three buildings for commercial space. The clubhouse will feature lounge areas, gaming and entertainment rooms, and a fitness center. Outdoor amenities will include a residential swimming pool with private cabanas and exterior kitchen and bar. CMS provided Cost Estimating services for the park only.

Size: 1 Acre

Cost: \$3,204,629.00

Scope of Work: Order of Magnitude Cost Estimating



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CMS-Construction Management Services, Inc.	(2) FIRM LOCATION <i>(City and State)</i> 11555 Heron Bay Blvd., Suite 204 Coral Springs, FL 33076	(3) ROLE Cost Estimating
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION <i>(City and State)</i> The Underline – Phase I, Brickell Backyard and Phase III (7 Additional Segments) Miami, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Phase I – 2018 Phase III - 2021	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami, FL and Miami-Dade County c/o James Corner Field Operations (2018) c/o Kimley-Horn and Associates, Inc. (2020/2021)	b. POINT OF CONTACT NAME Isabel Castilla, Principal/Senior Associate (James Corner Field Operations) Matthew V. Wisniewski, PLA (Kimley-Horn and Associates, Inc.)	c. POINT OF CONTACT TELEPHONE NUMBER (212) 433-1450, Ext. 233 (I. Castillo) (305) 673-2025 (Main) (305) 535-7775 (Direct)
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

PHASE I – Brickell Backyard

Description: Development of a 10-mile linear, urban park located under the Metrorail which will consist of pedestrian trails, bicycle trails, an outdoor gym, picnic pockets, a dog park, and living-art destination areas—all landscaped with native vegetation (also included, contaminated soil remediation)

Size: CMS only estimated the first ½ mile, which is the Brickell Backyard segment, which will run through the most “urbanized” section of the project.

Cost: \$10,783,157.00 (Alternates not included in the Estimate, are as follows: Wireless Control System for Poles & time Clock for decorative and accent lights = \$193,439.00; Improvements between SW 7th St. & Miami River = \$463,144.00; Dining Room Canopy = \$106,199.00; Traffic Signals at SW 7th St., SW 8th St. and SW 13th St. = \$300,000.00)

Scope of Work: Construction Documents Cost Estimating

PHASE III

Description: Continuation of additional 7 miles of development of the linear park (same amenities) under the Metrorail

Cost: \$106,998,365.00

Scope of Work: Design Development Documents Cost Estimating



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME CMS-Construction Management Services, Inc.	(2) FIRM LOCATION <i>(City and State)</i> 11555 Heron Bay Blvd., Suite 204 Coral Springs, FL 33076	(3) ROLE Cost Estimating
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G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Chris Zimmerman, AIA	Principal Architect	X	X	X	X	X	X	X	X	X	X
Joe Barry, AIA	Senior Project Manager								X		X
Jayson Hall	Senior Project Manager	X		X		X	X	X			
Marcus Unterweger	Principal Engineering			X		X			X		
Ricardo Madriz	Engineering Manager			X		X			X		
Todd Vincent-Myrick	Director-in-Charge Senior Project Manager									X	X
David Gotwald, PE	Mechanical Engineer of Record									X	X
Victor Colon	Mechanical/Plumbing Lead									X	X
Christopher Durham, PE	Electrical Engineer of Record									X	X
Joao Vitor Fachini	Electrical Lead									X	X
Patrick Kaimraja, P.E.	Senior Engineer		X	X		X		X	X	X	
Gregory Mendez P.E.	Office Leader		X	X		X		X	X	X	
Joel Brownsey, PE	Project Engineer		X	X		X			X	X	
Cristobal Betancourt, RLA	Project Landscape Architect		X	X	X	X			X	X	
Eric Harrison, RLA	Project Landscape Architect		X	X	X	X			X	X	

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	City of Doral Glades Park	6	Boy Scouts of America Camp Seminole
2	City Fort Lauderdale Fire Station #8	7	City of Sunrise Senior Center
3	City of Coral Springs Fire Station #64	8	Lakeside Park Amphitheater Restrooms
4	Town of Davie EOC/Fire Station #86	9	City of Margate David Park and Sports Complex
5	City of Parkland Kwanis Park	10	NUS Ballfields



G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Hugo Soto	Principal Geotechnical Engineer	X		X		X			X		
Rutugandha Nulkar	Ssenior Geotechnical Engineer	X		X		X			X		
Brian Brandon	Environmental Group Manager	X									
Gary Howalt	Senior Wetland Scientist	X									
Paul THornbury	Senior Environmental Scientist	X									
Steven Harrison	Senior Geologist	X									
James Stoner	Surveyor			X		X			X		
Daniel Jeffryes	Senior Cost Estimator	X		X	X	X	X	X	X	X	
Ryan Ruskay	Senior Grant Specialist										

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	City of Doral Glades Park	6	Boy Scouts of America Camp Seminole
2	City Fort Lauderdale Fire Station #8	7	City of Sunrise Senior Center
3	City of Coral Springs Fire Station #64	8	Lakeside Park Amphitheater Restrooms
4	Town of Davie EOC/Fire Station #86	9	City of Margate David Park and Sports Complex
5	City of Parkland Kwanis Park	10	NUS Ballfields



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY.

UNIQUE EXPERIENCE. CPZ Architects can offer Town of Southwest Ranches a unique design experience. Our many years of service to Municipalities enables us to bring an understanding of the City's current facilities standards, its environment, and city-wide design goals. Our firm's breadth of experience with a diverse group of cities within South Florida, from the City of Doral to the City of Fort Pierce, provides us with a thorough understanding of municipal government design. Our president, Chris P. Zimmerman, AIA, brings to his firm the unique perspective of both architect and owner. Through his prior experience as principal of an architectural firm and earlier as senior architect with the City of Fort Lauderdale, he brings a distinctly client-oriented point of view, coupled with architectural expertise and project management efficiency to each CPZ project.

RESPONSIVE DESIGN. CPZ Architects' design approach centers on the philosophy, proven by experience, that even the most basic building can be designed to provide an economical, innovative, and award-winning solution. Toward this end, we work in full collaboration with our client to achieve the optimum design solution that represents our client's vision, goals and objectives. We listen to our clients. We approach each project with our passion for creativity, technical expertise, commitment, and proven experience. Our integrated approach considers not only the whole building and its many parts, but also its contribution to the environment in which it sits. We continually strive for design excellence, transforming our client's vision into a striking expression of their mission and principles - delivered on time and in budget with value added each step of the way.

EFFECTIVE PROJECT MANAGEMENT. Communication and coordination are key elements in CPZ Architects' approach to project management. With each project, we implement a three-pronged approach to managing the effective and efficient execution of our client's project: (1) Our principal-in-charge Chris Zimmerman or Senior Architect Danny Ezzeddine will act as our Quality Control Manager, participate in every project, providing oversight and ensuring quality of services provided and (2) Each project is assigned a Senior Project Manager to facilitate the effective and efficient execution of our client's project and will remain with the Project to its conclusion and (3) in-depth project team review meetings are held at each phase of the project, with client participation, to ensure a well-coordinated project. The result is a record over the last 10 years of obtaining competitive bids within 5% of the client's construction budget, and a change order rate for design changes of less than 8%.

COMMUNICATION. CPZ serves as the project team's single point of contact for all client communications. The engineering and other professional consultants are chosen for their direct experience and expertise for the specific project. Each shares CPZ's philosophy and commitment to thoroughly coordinated projects.

SUSTAINABLE DESIGN. Leadership in Energy and Environmental Design (L.E.E.D.) is practiced daily on all our design projects. Our firm has had several LEED certified projects at different LEED ratings. Our in-house LEED Accredited Professional collaborates with Civil, Landscape, structural, and MEP consultants who are also LEED AP. We implement LEED design charrettes from project start, which involve the client and all design professionals in order to determine the level of project certification and what will be necessary to achieve it. We manage all stages of project LEED certification: Project Registration, Design Phase Review, Construction Phase Review, and Project Certification.

BUILDING LASTING RELATIONSHIPS. We strive to not only meet but exceed our client's expectations at all levels. Our clients appreciate our ready accessibility, immediate response, and quick problem resolution. Personal attention - to client needs, the details of design documents, innovative solutions, and team coordination - is the hallmark of CPZ Architects professional practice. As testament to our professionalism, design quality, and dedicated service, we take pride in our record of repeat work for multiple clients - a 75% repeat client rate.

SERVICES

- Master Planning
- Site Planning
- Space Planning
- Programming
- Project Phasing
- Feasibility Studies
- Conceptual Design
- Architectural Design
- Specifications
- Engineering/Consultant
- Coordination
- Scheduling
- Permitting
- Bidding
- Computer-Aided Design
- Building Information Modeling (BIM)
- Renderings
- Construction Administration
- LEED Design

PROJECTS

- Governmental
- Corporate/Office
- Commercial
- Healthcare
- Public Safety
- Parks and Recreation
- Educational
- Cultural Centers
- Religious
- Private Residential
- Renovation/Tenant Improvement/Adaptive Reuse
- Hurricane/Security Hardening
- Banks
- Resorts
- Museums

PROFESSIONAL AFFILIATIONS

- American Institute of Architects
- Certified Small Business Enterprise (SBE)



American Institute of Architects



ATTACH ADDITIONAL SHEETS AS

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

Handwritten signature of Chris P. Zimmerman

33. NAME AND TITLE

Chris P. Zimmerman, President, AIA

7-18-2022

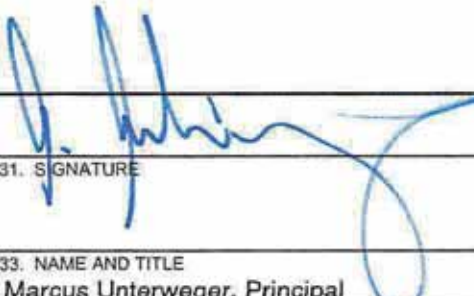
H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

MUE is a full service, dynamic structural engineering and inspection firm. We have a sound understanding of all types of building processes and provide services for commercial, industrial, legal, and residential clients for any type and size of project. Whether we are designing a one floor, an eight floor or a thirty-floor building, it is important for us to select the structural system which best suits the project, while keeping in mind the project budget, constructability, and local construction techniques and methods.

We provide a full range of structural engineering services, including: structural design, specialty engineering, structural assessments, threshold, special and 40-year inspections, restoration and peer reviews and feasibility studies. Our professional experience covers a comprehensive array of projects including: multi-family and condominium residences, custom single-family residences, car dealerships, hotels, parking garages, pedestrian bridges, fire stations, public safety complexes, police stations, public parks, lifeguard towers, sea wall restoration and repair, retail structures, medical facilities, office buildings, courthouses, etc. In addition to new construction, we have extensive experience with remodels, restorations and renovations of existing structures needing additional space, upgrades, or repairs of failing structural components. Example projects include: wood observation deck and tower repairs, hotel remodels, sea wall restorations, water proofing replacements, all types of concrete restoration and corrosion protections, streetscaping improvements, airport expansions, water park features, etc.

MUE has extensive experience in the public sector and have been involved on numerous city and county continuing contracts within the state. Our involvement on these projects have ranged to structural design, engineering and building/threshold inspections of new fire stations, maintenance buildings, administration buildings, park observations walkways, boardwalks, gazebos and restrooms, to the remodel, conversion or restoration of existing structures, such as police stations, sea walls, jetties, piers and park structures. MUE provides full service on all projects, from the initial schematic design phase to a complete set of construction/permit documents, plans review and revisions for permitting, contract/construction administration (i.e. RFI and shop drawings review) and project management (redesign for value engineering, deadline management, work flow etc.) throughout the duration of the project.

		I. AUTHORIZED REPRESENTATIVE <i>The foregoing is a statement of facts.</i>	
31. SIGNATURE		32. DATE	
33. NAME AND TITLE		07/18/2022	
Marcus Unterweger, Principal			

ADDITIONAL INFORMATION

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

ABILITY AND ADEQUACY OF PROFESSIONAL PERSONNEL

Osborn Engineering | Established over a century ago in 1892, Osborn is proud to continue the tradition of quality design and engineering excellence throughout the nation.

Today, Osborn is a fully integrated multi-disciplined design firm that uses a specialized team approach to engineering projects. These teams are comprised of a staff of over 280+ professionals that provide designs for all phases of a wide range of projects. Osborn has specialists in civil, structural, electrical, mechanical and technology engineering along with fire protection, commissioning, and construction services. As an employee-owned firm, each Osborn employee is committed to education and advancement - ensuring that each project is completed with a sense of pride. Osborn's strength lies with its people. Our staff are innovative thinkers; ready to creatively overcome challenges and push the boundaries of design.

Project Management Lead | TODD VINCENT-MYRICK | PROJECT MANAGER



Project management is a critical component to the successful completion of continuing service contract projects. Osborn's Project Manager, Todd Vincent-Myrick, provides a single point of contact for the Town of Southwest Ranches.

Todd has extensive experience managing continuing service contracts throughout the state. His responsibilities involve directing design efforts to meet schedules and budgets as well as extensive construction phase services supporting his experience in understanding what works and fails for facilities projects. He will remain active on each project and stay aware of all on-going technical tasks. He will be Osborn's first level of formal quality control, in his role as Senior Project Manager, and will review all major deliverable documents, reports, and data prepared and generated under this contract.

Todd is accustomed to coordinating his team to work together. From past experience with similar projects, communication is the greatest tool he has to help manage the team. Keeping the proper people up to date as to schedule, results of design reviews, and expectations are all critical in managing our internal team.

83

Registered
Professional
Engineers

48

Registered
in 48
States

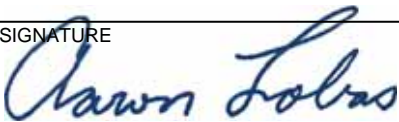
260+

Total
Osborn
Employees

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

7/15/2022

33. NAME AND TITLE

Aaron Lobas, PE, SE, Director, Florida Division

H. ADDITIONAL INFORMATION

- PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Founded in 1986, Chen Moore and Associates (CMA) specializes in civil engineering, water resources, water and sewer, landscape architecture, electrical engineering, transportation, planning and irrigation, environmental and construction administrative services. With the recent addition of Fred Wilson and Associates (opened in 1962) during the 3rd quarter of 2021, the combined firm has now officially been in business for over sixty (60) years. The firm commits to providing responsive quality services while meeting the schedules and specific project needs of our clients. The firm has its headquarters in Fort Lauderdale, Florida. CMA has offices throughout Florida, including regional offices in Miami, West Palm Beach, Orlando (Maitland), and Jacksonville. CMA has project Florida offices in Sarasota, FL, Gainesville, FL, Tampa, FL and in Atlanta, GA. The firm commits to providing responsive quality services while meeting the schedules and specific project needs of our clients.

At CMA, we best describe ourselves, our approach, and our priorities with these five words: Leadership, Excellence, Philanthropy, Community and Culture. CMA embraces the history and legacy of the firm set by Dr. Ben Chen, P.E. and is empowered by the vision set by its leadership team, led by President Peter M. Moore, P.E., F. ASCE, LEED AP, ENV SP. The firm continues to grow by striving for excellence in design, innovation, project management, and quality.

CMA continues to be focused on community through its commitment to philanthropy at all levels of the firm. Every office utilizes time and treasure to attend, contribute and lead in community and profession-based events throughout CMA's geographic reach. The CMA Family culture is about quality and excellence in our professional work, while contributing as a leader in our communities in a fun work environment.

Our services include the following:

- Infrastructure Master Planning
- Pump Station Design and Rehabilitation
- Water Supply, Treatment and Distribution Design
- Stormwater Management System Design and Master Plans
- Environmental Engineering
- Roadway Design and Streetscape
- Traffic Calming Design
- Circulation & Roundabout Design
- Government Permitting
- Land Development
- Site Development
- Site Planning
- Landscape Architecture
- Hardscape Design
- Irrigation Design
- Park Design
- Greenway & Trails Design
- Pedestrian & Bicycle Pathway Design
- Habitat Restoration
- Wayfinding
- GIS Analysis and Mapping
- Project and Program Management
- Sustainable Design and LEED Solutions
- Value Engineering
- Utility Rate and Infrastructure Valuation Studies
- Resident Coordination and Stakeholder Meetings
- Substations & Relaying
- Transmission & Distribution



I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

30. SIGNATURE

31. DATE

7/18/2022

33. NAME AND TITLE

Peter Moore, P.E., F.ASCE, FACEC, President and CEO

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.



Terracon Consultants, Inc.

Wherever you are on your project journey, Terracon's employee-owners are ready to meet you where you are and help you reach your goal. Since our founding in 1965, Terracon has grown and evolved to become a thriving, employee-owned, multidiscipline engineering consulting firm. Our more than 5,000 curious minds include engineers, scientists, architects, facilities experts, and field professionals focused on solving engineering and technical challenges from more than 175 locations nationwide, including an 11-office network in Florida. On-time and real-time data driven insights, provided by our talented employee owners, create an unmatched client experience that spans the lifecycle of any project from earth-to-sky.

Terracon consistently ranks as a top 25 design firm by Engineering News-Record. Our successful growth has included organic expansion and innovation as well as the acquisition of more than 60 firms with specialized capabilities. A focused and uncompromising dedication to safety has been integral to how we support our employees, clients, and communities.

Throughout the life of your project, we won't just point the way – we'll go with you. From site selection, to the design and construction, to maintaining the life of the structure, we'll help you achieve success through engineering and scientific expertise, a passion for problem-solving, and a drive to explore.

We're ready when – and where – you are. Explore with us!



Safety

Safety is one of Terracon's core values and our commitment to an *Incident and Injury-Free™ (IIF™)*¹ philosophy is one of the pillars of our culture. Successful execution and delivery includes the need to work safely and keep our employees and the public safe every day. Terracon is very much a safety-oriented company. We have built health and safety into all aspects of our business and into the thinking of our employees. The culture is continued further in our everyday work culture, with all meetings beginning with an *IIF* moment and safety discussion.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

What is *Incident and Injury-Free (IIF)*?

IIF is about care and concern for people. It is our personal and organizational commitment at all levels of the company to everyone going home safe to their family **every** day. *IIF* is safety as a core value as well as an operational priority. Working safely is an inseparable part of working correctly, just as much as other operational priorities, specifically, quality, budget, and schedule. *IIF* is our commitment to our people, whom we value for who they are and what they do.

Conducting our work safely means conducting our work in the only acceptable way. Incidents, injuries and accidents will not be viewed as problems to make go away, but as opportunities to strengthen *IIF*. It is about developing a mindset intolerant of any incidents or injuries no matter how minor or infrequent.

Our Rules to Live By

IIF is about *Our Rules to Live By* which are at the foundation of Terracon's *IIF* culture. These rules give employees clear, specific ways to stay safe on the job, covering essential aspects of safety including personal protective equipment (PPE), equipment and tools, working at heights and depths, motorized vehicle safety, and reporting of injuries. We regularly follow and discuss *Our Rules to Live By* in our offices and on job sites to ensure everyone is following these fundamental rules. Our focus on pre-task planning also serves to reinforce this message **every** day.

We cannot just tell someone to "be safe." We can request of our employees to follow *Our Rules to Live By*. These rules include pre-task planning for each task **every** day, as well as follow the safe work practices they have been trained to follow to complete work at a task level. *Our Rules to Live By* have made a measurable difference in keeping our employees safe and in helping us preserve the trust and business with our clients.


¹Terracon's safety program incorporates the *IIF™ Incident and Injury-Free™* approach to safety trademarked and provided by JMJ Associates.



I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

7/18/2022

33. NAME AND TITLE

Richard A. Minichiello, Vice President, Senior Principal, Regional and Office Manager

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Located in Broward County since its inception, CMS's staff has been providing Construction Management (Project Management) / Owners' Representative and Cost Estimating / Cost Consulting services in the Tri-County area to both public and private entities—including governmental agencies such as cities, counties, school districts, and airports—performing its services with an impeccable track record. As Construction Managers (Project Managers) / Owner's Representatives, Estimators, Cost Consultants, Schedulers and Value Engineers, our multi-disciplined staff consists of individuals with years of experience. CMS's goal is to provide our clients with accurate Cost Consulting/Control, Value Engineering, and competent Construction Management, bringing in projects on time and within budget to meet our clients' fiscal requirements without sacrificing aesthetics.

CMS's experience includes, but are not limited to, the following services:

Construction/Program Management/Owner's Representative on large city/county projects ♦ Cost Estimating/Cost Control in a variety of municipal, county, and federal projects ♦ Value Engineering in reducing construction cost at various levels of design ♦ Constructability Reviews and Evaluations prior to solicitation of bids ♦ Claims Avoidance, Analyses, and Negotiations of construction claims and/or change orders ♦ Project Management of multiple public and private projects ♦ Expert Witness representing clients through their attorneys ♦ Feasibility Studies ♦ Preconstruction and Construction Phase Scheduling ♦ Construction Inspections ♦ Contract Administration

PARTIAL LIST OF MUNICIPAL EXPERIENCE IN BROWARD COUNTY (COST ESTIMATING SERVICES PROVIDED):

City of Tamarac – Road Resurfacing Program (Landscaping & Irrigation); NW 22nd Avenue Drainage Improvements; Tamarac Village Park (new park development)

City of Sunrise – Sunrise Public Safety Building (Community Meeting Room Addition & Site Improvements); Senior Center Renovation/Addition; Sunrise Boulevard Streetscape; Sunrise Pedestrian Connection

City of Miramar – Fire Rescue Station No.70; Branch Library Building; Cultural Arts Center/Arts Park; Town Center Chamber of Commerce Build Out; New Storage Facility at the Public Works Wastewater Redistribution Facility Compound; Police Headquarters (with various options to remodel and/or new construction); Police Headquarters Hurricane Building Replacement (due to hurricane damage); Police Headquarters Hurricane Remediation to existing Building; Chamber of Commerce Second Floor Remodeling (Interior Build-Out)

City of Pompano Beach – Neighborhood Transit Center; Lift Station No. 21; Public Safety and Fire Administration Building; Pompano Beach Boulevard Streetscape Improvements; 9th Avenue Bridge over Charles Waterway; Hillsboro Inlet Bridge (Sidewalks, Guardrail, Guardhouse Addition); Highlands Park New Community Center; Multipurpose Center Building; City Hall Emergency Generator Services; Fire Station #24 Interior Renovation; McNab Road Streetscape; Safety Complex

City of Lauderdale – New Municipal Complex; Lift Stations Nos. 5 and 16 Upgrades

City of Parkland – Western Park Improvements with Community Center and Amphitheater

City of Weston – New Emergency Operations Center (3-Story Building); New Community Center

City of Dania Beach – Parking Garage and Library; Ocean Park Revitalization

City of Coral Springs – Public Safety Complex (Remodel/New Building/Exterior Hardening); Public Safety Training & Technology Center (New Building/Parking/Site Improvements; City Centre Renovations; Fire Station No.71 Renovation; Fire Station #64 Mansard Replacement; Westside Maintenance Facility (Central Storage/Offices/Vehicle Maintenance Facility); Fire Station No. 43 (New Building); Fire Station No. 95 (New Building); Sidewalk Improvements on 110th Avenue (between Sample and Wiles Roads); Water Main, Force Main Replacement & Turn Lane; Kiwanis Park Renovation & Community Center

City of Hollywood – Public Safety Building and Garage; Garfield Street Parking Garage; Young Circle Arts Park (New Visual Arts Bldg); Young Circle Rd. & Cultural Center Improvements; Hollywood Ocean Village & Resort; Lifeguard Tower & First Aid Station, Nebraska Parking Garage

City of Deerfield Beach – Highlands Community Center; Sullivan Park Improvements

City of Lauderdale Lakes – Multipurpose Center Addition (Social Services & Alzheimer Care Center Hurricane Improvement Renovation); Fire Station No. 54 Building Replacement; Greenway Development (SR7 to NW 52nd Avenue); Street Improvements (SR7 to NW 21st Street); Northgate Park Expansion

City of Fort Lauderdale – New Lauderdale Manors Community/Recreation Center; South Side School Restoration; Old Dillard Museum Modeling and Renovation; Beach Streetscape Improvements (from Seabreeze Boulevard to Almond Avenue and from Almond Avenue to AIA); Las Olas Corridor – Construction of North/South Parking Garages and Streetscape Improvements; New Fire Rescue Station No. 8; Forensics Science Center with Parking Garage

City of Coconut Creek – New Fire Station No. 50

Town of Davie – Fire Station #86 and Field Operations Center at Shenandoah, Potter Park Community Center & Gymnasium Building, Vista View Park Expansion

City of West Park – New Amphitheatre and Restroom Building in McTyre Park

I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

July 21, 2022

33. NAME AND TITLE

Dan Jeffreys, Chief Cost Estimator



ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)
RFQ 2022-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME CPZ Architects, Inc.			3. YEAR ESTABLISHED 19	4. UNIQUE ENTITY IDENTIFIER Dun# 157215455
2b. STREET 4316 W. Broward Boulevard			5. OWNERSHIP	
2c. CITY Plantation	2d. STATE FL	2e. ZIP CODE 33317	a. TYPE S. Corporation	
6a. POINT OF CONTACT NAME AND TITLE Chris P. Zimmerman, AIA, President			b. SMALL BUSINESS STATUS CBE	
6b. TELEPHONE NUMBER 954-792-8525	6c. E-MAIL ADDRESS Chris@cpzarchitects.com		7. NAME OF FIRM (If Block 2a is a Branch Office) NA	

8a. FORMER FIRM NAME(S) (If any) NA	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER NA
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9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
06	Architect	3		A11	Auditoriums-Theaters	1
48	Project Managers	4		C05	Childcare/Development Facilities	1
08	Architectural Interns/Cadd Techs	8		C06	Churches/Chapels	1
06	Administrative	2		C08	Codes, Standards, Ordinances	1
				C10	Commercial Buildings	3
				C11	Community Facilities	3
				C13	Computer Facilities	1
				C15	Construction Management	1
				D07	Dining Halls, Clubs, Restaurants	1
				E02	Educational Facilities, Classrooms	3
				F02	Field Houses, Gyms, Stadiums	3
				G01	Vehicular Maintenance Facilities	2
				H01	Harbors, Piers, Ship Terminals	1
				I01	Industrial Buildings	2
				I05	Interior Design, Space Planning	3
				L01	Laboratories, Med. Research Fac's	1
				L04	Libraries, Museums, Galleries	1
				L05	Lighting (Interior, display, theater)	1
				L06	Lighting (exterior, streets, athletic)	1
				M08	modular systems, pre-fab structures	1
	Other Employees			O01	Office Buildings, industrial Parks	5
	Total	17		P08	Planning	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	a. Federal Work	1
	b. Non-Federal Work	4
	c. Total Work	5
	PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
1. Less than \$100,000	6. \$2 million to less than \$5 million	
2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	
3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	
4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	
5. \$1 million to less than \$2 million	10. \$50 million or greater	

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 7-18-2022
c. NAME AND TITLE Chris P. Zimmerman, AIA, President	

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu# 22-013

PART II - GENERAL QUALIFICATIONS

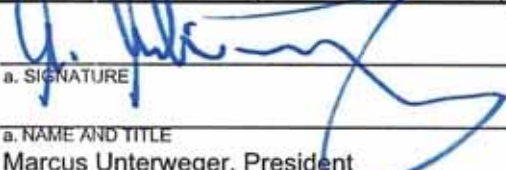
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME MUEngineers, Inc.			3. YEAR ESTABLISHED 2010	4. DUNS NUMBER 060606991
2b. STREET 3440 NE 12th Avenue			5. OWNERSHIP	
2c. CITY Oakland Park	2d. STATE FL	2e. ZIP CODE 33334	a. TYPE S-Corporation	
6a. POINT OF CONTACT NAME AND TITLE Marcus Unterweger, President			b. SMALL BUSINESS STATUS Broward County CBE/SBE	
6b. TELEPHONE NUMBER 954-324-4730		6c. E-MAIL ADDRESS munterweger@muengineers.com		
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	1		B01	Barracks; Dormitories	1
08	CADD Technician	4		A06	Airports; Terminals + Hanger	1
57	Structural Engineer	4		C06	Churches; Chapels	1
15	Structural Inspector	2		C07	Coast Engineering	1
				C10	Commercial Buildings	2
				C11	Community Facilities	1
				D07	Dining Halls; Restaurants	1
				E02	Educational Facilities	1
				G01	Garages; Parking	1
				H01	Harbors; Cruise Terminals	1
				H06	High Rise	1
				H09	Hospital + Medical	1
				H10	Hotels; Motels	2
				H11	Housing; Residential, Condo	1
				O01	Office Buildings	1
				R04	Recreation Facilities	1
				S09	Structural Design	3
				W03	Water Treatment; Supply	1
	Other Employees					
Total		11				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	2	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	3	2. \$100,00 to less than \$250,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
c. Total Work	4	3. \$250,000 to less than \$500,000	4. \$500,000 to less than \$1 million	5. \$1 million to less than \$2 million	

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 07/18/2022
a. NAME AND TITLE Marcus Unterweger, President	

SF 330 PART II FORMS

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

Southwest Ranches RFQu-22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Osborn Engineering			3. YEAR ESTABLISHED 1892	4. UNIQUE ENTITY IDENTIFIER 046629960
2b. STREET 360 Central Avenue, Suite 1150			5. OWNERSHIP	
2c. CITY St. Petersburg	2d. STATE FL	2e. ZIP CODE 33701	a. TYPE C Corporation	
6a. POINT OF CONTACT NAME AND TITLE Todd Vincent-Myrick, Director of Operations, Florida Division			b. SMALL BUSINESS STATUS N/A	
6b. TELEPHONE NUMBER (727) 209-0436 x6304		6c. E-MAIL ADDRESS tvincentmyrick@osborn-eng.com		7. NAME OF FIRM (If Block 2a is a Branch Office) The Osborn Engineering Company
8a. FORMER FIRM NAME(S) (If any) N/A			8b. YEAR ESTABLISHED N/A	8c. UNIQUE ENTITY IDENTIFIER N/A

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	35	1	A06	Airports; Terminals and Hangars	4
06	Architects	19		B02	Bridges	3
08	CADD/BIM Technicians	14	1	C10	Commercial Building, Shop. Ctrs.	5
12	Civil Engineers	38	6	C12	Communications Systems; TV	4
13	Comm./Technology Engineers	13		C13	Computer Facilities/Service	1
21	Electrical Engineers	37	3	E02	Educational Facilities; Classrooms	5
25	Fire Protection Engineers	5		F02	Field Houses; Gyms; Stadiums	4
42	Mechanical Engineers	50	4	G01	Garages; Vehicle Main. Facilities	4
48	Project Manager	7	1	H01	Harbors; Jetties; Piers, Ship Term.	6
57	Structural Engineers	32		H07	Highways; Streets; Airfield Paving	6
60	Transportation Engineers	10		H09	Hospital & Medical Facilities	7
				H10	Hotels; Motels	5
				H11	Housing	4
				I01	Industrial Buildings, Man. Plants	5
				J01	Judicial and Courtroom Facilities	5
				L04	Libraries; Museums; Galleries	5
				O01	Office Buildings; Industrial Parks	5
				P08	Prisons & Correctional Facilities	3
				P13	Public Safety Facilities	4
				R04	Recreation Facilities	2
				T03	Traffic & Transportation Eng.	3
				W02	Water Resources; Hydrology	5
Total		264	16			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

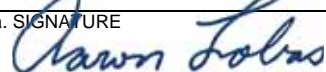
(Insert revenue index number shown at right)

- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |

a. Federal Work	2
b. Non-Federal Work	8
c. Total Work	8

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 07/02/2022
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c. NAME AND TITLE
Aaron Lobas, PE, SE | Director, Florida Division

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu 22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Terracon Consultants, Inc.			3. YEAR ESTABLISHED 2005	4. UNIQUE ENTITY IDENTIFIER RMM6Y5L4C743
2b. STREET 5371 NW 33 rd Avenue, Suite 201			5. OWNERSHIP	
2c. CITY Fort Lauderdale			2d. STATE FL	2e. ZIP CODE 33309
6a. POINT OF CONTACT NAME AND TITLE Richard A. Minichiello, Vice President, Sr. Principal and Regional Manager			a. TYPE Corporation	
6b. TELEPHONE NUMBER (954) 741-8282		6c. E-MAIL ADDRESS Rich.Minichiello@terracon.com		
			b. SMALL BUSINESS STATUS N/A	
7. NAME OF FIRM (If Block 2a is a Branch Office) Terracon Consultants, Inc. (Est. 1965, DUNS No. 613569961)				

8a. FORMER FIRM NAME(S) (If any) None	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
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9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) FIRM	(2) BRANCH			
05	Archaeologist	44		A06	Airports	9
06	Architect	32		A10	Asbestos Abatement	9
07	Biologist	58		B02	Bridges	9
08	CADD Technician	35		D01/D02	Dams/Dikes/Levees	8
12/27/55	Civil/Geotechnical/Foundation/Soils Engineer	567	4	D04	Design Build RFPs	9
				E07	Renewable Energy/Conservation	9
15	Construction Inspector	171		E09/E13	EIS/NEPA/Env Testing & Analysis	10
23	Environmental Engineer	225		E12/H03	Environmental Remediation/HTRW	9
24	Environmental Scientist/NEPA	426	3	H07	Highways/Streets/Parking	10
29	GIS Specialist	25		H09	Medical Facilities	9
30	Geologist	238	1	H10	Hospitality	8
36	Industrial Hygienist	27	1	H11	Multi-Family Housing	9
39	Landscape Architect	7		I01/W01	Industrial Manufacturing/Warehouse	8
40	Construction Materials Engineer	427		P12	Power Gen. Transmission Distribution	9
51	Safety/Occupational Health Engr.	10		R03	Railroad/Rapid Transit	7
58	Technician/Analyst (Testing Lab)	1774	15	R12	Roofing	4
	Driller	209		S03	Seismic Designs and Studies	4
	Engineering Manager	127	1	S05	Soils/Geologic Studies/Foundations	10
	Bldg Enclosure Cx/ Inspector	99		P12	Power Gen. Transmission Distribution	9
	Geophysicist	25		S07/S13	Solid Waste Facilities/Stormwater	8
	Historic Preservationist	11		S11	Sustainable Design	7
				T02	Testing and Inspection Services	10
				W02	Water/Hydrology/Groundwater	6
				W03	Water Supply/Treatment/Distribution	7
	Other Employees	883	5			
Total		5,420	30			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	9	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	10. \$50 million or greater	
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE <i>Jeffrey A. Davis</i>	b. DATE 7/18/2022
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c. NAME AND TITLE Jeff Davis, FSAME National Director, Federal Services
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ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu 22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Terracon Consultants, Inc.			3. YEAR ESTABLISHED 2011	4. UNIQUE ENTITY IDENTIFIER M8ACMPU47VB5
2b. STREET 16200 NW 59 th Avenue, Suite 106			5. OWNERSHIP	
2c. CITY Miami Lakes			2d. STATE FL	2e. ZIP CODE 33014
6a. POINT OF CONTACT NAME AND TITLE Hugo E. Soto, P.E., Principal and Office Manager			a. TYPE Corporation	
6b. TELEPHONE NUMBER (305) 820-1997			6c. E-MAIL ADDRESS Hugo.Soto@terracon.com	
6a. POINT OF CONTACT NAME AND TITLE Hugo E. Soto, P.E., Principal and Office Manager			b. SMALL BUSINESS STATUS N/A	
6b. TELEPHONE NUMBER (305) 820-1997			7. NAME OF FIRM (If Block 2a is a Branch Office) Terracon Consultants, Inc. (Est. 1965, DUNS No. 613569961)	
8a. FORMER FIRM NAME(S) (If any) Nodarse & Associates, Inc.			8b. YEAR ESTABLISHED 2004	8c. UNIQUE ENTITY IDENTIFIER 078681691

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) FIRM	(2) BRANCH			
05	Archaeologist	44		A06	Airports	9
06	Architect	32		A10	Asbestos Abatement	9
07	Biologist	58		B02	Bridges	9
08	CADD Technician	35		D01/D02	Dams/Dikes/Levees	8
12/27/55	Civil/Geotechnical/Foundation/Soils Engineer	567	1	D04	Design Build RFPs	9
				E07	Renewable Energy/Conservation	9
15	Construction Inspector	171		E09/E13	EIS/NEPA/Env Testing & Analysis	10
23	Environmental Engineer	225		E12/H03	Environmental Remediation/HTRW	9
24	Environmental Scientist/NEPA	426	2	H07	Highways/Streets/Parking	10
29	GIS Specialist	25		H09	Medical Facilities	9
30	Geologist	238		H10	Hospitality	8
36	Industrial Hygienist	27		H11	Multi-Family Housing	9
39	Landscape Architect	7		I01/W01	Industrial Manufacturing/Warehouse	8
40	Construction Materials Engineer	427	1	P12	Power Gen. Transmission Distribution	9
51	Safety/Occupational Health Engr.	10		R03	Railroad/Rapid Transit	7
58	Technician/Analyst (Testing Lab)	1774	6	R12	Roofing	4
	Driller	209	2	S03	Seismic Designs and Studies	4
	Engineering Manager	127	1	S05	Soils/Geologic Studies/Foundations	10
	Bldg Enclosure Cx/ Inspector	99	1	P12	Power Gen. Transmission Distribution	9
	Geophysicist	25		S07/S13	Solid Waste Facilities/Stormwater	8
	Historic Preservationist	11		S11	Sustainable Design	7
				T02	Testing and Inspection Services	10
				W02	Water/Hydrology/Groundwater	6
				W03	Water Supply/Treatment/Distribution	7
	Other Employees	883	2			
Total		5,420	16			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	9	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	10. \$50 million or greater	
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE <i>Jeffrey A. Davis</i>	b. DATE 7/18/2022
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c. NAME AND TITLE
Jeff Davis, FSAME National Director, Federal Services

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu 22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Terracon Consultants, Inc.			3. YEAR ESTABLISHED 2009	4. UNIQUE ENTITY IDENTIFIER QVKFBMVFDHF9
2b. STREET 8001 Baymeadows Way, Suite 1			5. OWNERSHIP	
2c. CITY Jacksonville			2d. STATE FL	2e. ZIP CODE 32256
6a. POINT OF CONTACT NAME AND TITLE Christopher McIntyre, P.E., Principal, Office Manager			a. TYPE Corporation	
6b. TELEPHONE NUMBER (904) 900-6494			6c. E-MAIL ADDRESS Chris.McIntyre@terracon.com	
6b. TELEPHONE NUMBER (904) 900-6494			6c. E-MAIL ADDRESS Chris.McIntyre@terracon.com	
8a. FORMER FIRM NAME(S) (If any) Wolf/WPC, Environmental Services, Inc.			8b. YEAR ESTABLISHED 2006	8c. UNIQUE ENTITY IDENTIFIER 930347794

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) FIRM	(2) BRANCH			
05	Archaeologist	44	6	A06	Airports	9
06	Architect	32		A10	Asbestos Abatement	9
07	Biologist	58	10	B02	Bridges	9
08	CADD Technician	35	1	D01/D02	Dams/Dikes/Levees	8
12/27/55	Civil/Geotechnical/Foundation/Soils Engineer	567	10	D04	Design Build RFPs	9
				E07	Renewable Energy/Conservation	9
15	Construction Inspector	171		E09/E13	EIS/NEPA/Env Testing & Analysis	10
23	Environmental Engineer	225		E12/H03	Environmental Remediation/HTRW	9
24	Environmental Scientist/NEPA	426	8	H07	Highways/Streets/Parking	10
29	GIS Specialist	25	2	H09	Medical Facilities	9
30	Geologist	238	1	H10	Hospitality	8
36	Industrial Hygienist	27		H11	Multi-Family Housing	9
39	Landscape Architect	7		I01/W01	Industrial Manufacturing/Warehouse	8
40	Construction Materials Engineer	427	1	P12	Power Gen. Transmission Distribution	9
51	Safety/Occupational Health Engr.	10		R03	Railroad/Rapid Transit	7
58	Technician/Analyst (Testing Lab)	1774	19	R12	Roofing	4
	Driller	209	2	S03	Seismic Designs and Studies	4
	Engineering Manager	127		S05	Soils/Geologic Studies/Foundations	10
	Bldg Enclosure Cx/ Inspector	99		P12	Power Gen. Transmission Distribution	9
	Geophysicist	25		S07/S13	Solid Waste Facilities/Stormwater	8
	Historic Preservationist	11	4	S11	Sustainable Design	7
				T02	Testing and Inspection Services	10
				W02	Water/Hydrology/Groundwater	6
				W03	Water Supply/Treatment/Distribution	7
	Other Employees	883	10			
	Total	5,420	74			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	9	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	10. \$50 million or greater	
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE <i>Jeffrey A. Davis</i>	b. DATE 7/18/2022
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c. NAME AND TITLE
Jeff Davis, FSAME National Director, Federal Services

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQu 22-013

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Terracon Consultants, Inc.			3. YEAR ESTABLISHED 2013	4. UNIQUE ENTITY IDENTIFIER WRK4WM6RL7J3
2b. STREET 1675 Lee Road			5. OWNERSHIP	
2c. CITY Winter Park			2d. STATE FL	2e. ZIP CODE 32789
6a. POINT OF CONTACT NAME AND TITLE Rick G. Acree, P.E., Senior Vice President and Division Manager			a. TYPE Corporation	
6b. TELEPHONE NUMBER (407) 740-6110			6c. E-MAIL ADDRESS Rick.Acree@terracon.com	
			b. SMALL BUSINESS STATUS N/A	
			7. NAME OF FIRM (If Block 2a is a Branch Office) Terracon Consultants, Inc. (Est. 1965, DUNS No. 613569961)	
8a. FORMER FIRM NAME(S) (If any) Nodarse & Associates, Inc.			8b. YEAR ESTABLISHED 1991	8c. UNIQUE ENTITY IDENTIFIER 969255713

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) FIRM	(2) BRANCH			
05	Archaeologist	44		A06	Airports	9
06	Architect	32	2	A10	Asbestos Abatement	9
07	Biologist	58		B02	Bridges	9
08	CADD Technician	35	3	D01/D02	Dams/Dikes/Levees	8
12/27/55	Civil/Geotechnical/Foundation/Soils Engineer	567		D04	Design Build RFPs	9
				E07	Renewable Energy/Conservation	9
15	Construction Inspector	171		E09/E13	EIS/NEPA/Env Testing & Analysis	10
23	Environmental Engineer	225	2	E12/H03	Environmental Remediation/HTRW	9
24	Environmental Scientist/NEPA	426	4	H07	Highways/Streets/Parking	10
29	GIS Specialist	25		H09	Medical Facilities	9
30	Geologist	238	3	H10	Hospitality	8
36	Industrial Hygienist	27	2	H11	Multi-Family Housing	9
39	Landscape Architect	7		I01/W01	Industrial Manufacturing/Warehouse	8
40	Construction Materials Engineer	427	4	P12	Power Gen. Transmission Distribution	9
51	Safety/Occupational Health Engr.	10		R03	Railroad/Rapid Transit	7
58	Technician/Analyst (Testing Lab)	1774	26	R12	Roofing	4
	Driller	209	12	S03	Seismic Designs and Studies	4
	Engineering Manager	127		S05	Soils/Geologic Studies/Foundations	10
	Bldg Enclosure Cx/ Inspector	99	5	P12	Power Gen. Transmission Distribution	9
	Geophysicist	25		S07/S13	Solid Waste Facilities/Stormwater	8
	Historic Preservationist	11		S11	Sustainable Design	7
				T02	Testing and Inspection Services	10
				W02	Water/Hydrology/Groundwater	6
				W03	Water Supply/Treatment/Distribution	7
	Other Employees	883	32			
	Total	5,420	95			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	9	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	10. \$50 million or greater	
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE <i>Jeffrey A. Davis</i>	b. DATE 7/18/2022
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c. NAME AND TITLE Jeff Davis, FSAME National Director, Federal Services
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ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)
RFQu 22-013


PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME CMS-Construction Management Services, Inc.			3. YEAR ESTABLISHED 1980	4. DUNS NUMBER 055661771
2b. STREET 11555 Heron Bay Boulevard, Suite 204			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Coral Springs	2d. STATE FL	2e. ZIP CODE 33076	b. SMALL BUSINESS STATUS CBE	
6a. POINT OF CONTACT NAME AND TITLE Dan Jeffreys, Chief Cost Estimator			7. NAME OF FIRM (If block 2a is a branch office) N/A	
6b. TELEPHONE NUMBER (954) 481-1611		6c. E-MAIL ADDRESS djeffreys@cms-construction-services.com		
8a. FORMER FIRM NAME(S) (If any) N/A			8b. YR ESTABLISHED N/A	8c. DUNS NUMBER N/A

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	2	N/A	A06	Airports, Terminals and Hangars	3
18	Cost Engineer/Estimator	5	N/A	A08	Animal Facilities	1
15	Construction Inspector	1	N/A	A11	Auditoriums and Theaters	1
16/48	Construction Mgr./ Project Mgr.	1	N/A	C11	Community Facilities	3
61	Value Engineer	1	N/A	C15	Construction Management	3
53	Scheduler	1	N/A	C18	Cost Estimating; Cost Engineer & Analysis	4
				E09	Educational Facilities; Classrooms	4
				G01	Garages, Vehicle Maintenance, Pkg. Decks	2
				H04	Heating; Ventilation; Air Conditioning	1
				H08	Historical Preservation	1
				H09	Hospital and Medical Research Facilities	2
				H11	Housing (Residential; Multi-Family, Apts., Condos)	1
				J01	Judicial and Courtroom Facilities	2
				L01	Laboratories; Medical Facilities	1
				L04	Libraries; Museums; Galleries	1
				P13	Public Safety Facilities	1
				R04	Recreational Facilities; Parks; Marinas	2
				R06	Rehab of Buildings; Structures; Facilities	2
				R12	Roofing	2
				W02	Urban Renewal; Community Development	1
				W03	Water Supply; Treatment and Distribution	2
	Other Employees					
	Total	11				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	3	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	4	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
c. Total Work	7	4. \$500,000 to less than \$1 million	5. \$1 million to less than \$2 million		

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
a. SIGNATURE 	b. DATE July 21, 2022
c. NAME AND TITLE Dan Jeffreys, Chief Cost Estimator	

**CONTINUING CONTRACT FOR PROFESSIONAL
ARCHITECTURAL SERVICES**

This Continuing Contract for Professional Architectural Services (“Continuing Contract”) is made and entered into this ____ day of _____ 2022, between the Town of Southwest Ranches, Florida, a political subdivision of the State of Florida (“Town”), and, CPZ Architect, Inc. a/k/a CPZ Architects, Inc. a Florida Corporation licensed as an Authorized Professional Architectural Company, with qualifying architect, Chris Zimmerman, License No. AR0010995, collectively hereinafter referred to as "Architect".

WITNESSETH:

RECITALS:

WHEREAS, the Town has provided notice of the desired professional services and pursuant to RFQu 22-013, and adhered to the selection process pursuant to and in accordance with the Consultants’ Competitive Negotiation Act, Fla. Stat. §287.055, as amended from time to time, and the Town’s Procurement Code; and,

WHEREAS, the Town desires to engage the Architect to perform certain professional architectural services in accordance with this Continuing Contract, as permitted by the Consultants’ Competitive Negotiation Act; and

WHEREAS, the Architect desires to provide such professional engineering services in accordance with this Continuing Contract; and

WHEREAS, the Town represents that it has the authority to engage the Architect for the services set forth in RFQu 22-013, this Continuing Contract, and as approved by the Town’s Resolution No. _____.

NOW, THEREFORE, in consideration of the premises and the mutual benefits which will accrue to the parties hereto in carrying out the terms of this Continuing Contract, it is mutually understood and agreed as follows:

The above Recitals are true and correct and are incorporated herein and made a part of this Continuing Contract.

ARTICLE 1 - DESCRIPTION OF PROFESSIONAL SERVICES

1.1 Standard of Care. All services rendered by Architect and its consultants pursuant to this Continuing Contract will be performed in accordance with the standard of professional skill and care required for architects and other design professionals retained to design, document, coordinate and assist with, from commencement to finish of construction, the planning, design documentation, permitting and field observation of construction of the projects contemplated by this Continuing Contract; provided, however, that no work shall be performed unless and until a work authorization is executed and the Town has issued a Notice to Proceed as to any of the projects. Architect will

perform all services consistent with the interests of the Town and in accordance with the requirements of the State of Florida, including those promulgated by the South Florida Water Management District (“SFWMD”), the Central Broward Water Control District (“CBWCD”), South Broward Drainage District (“SBDD”), the Florida Department of Environmental Protection (“DEP”), the Florida Department of Transportation (“FDOT”), Broward County, Florida, the applicable edition of the Florida Building Code, with Broward County Amendments (“Florida Building Code”) and all other applicable codes, laws, regulations, ordinances, and all other applicable standards that govern the design and construction of projects under this Contract, including those of the Federal Emergency Management Agency (“FEMA”), the U.S. Army Corps of Engineers and the Environmental Protection Agency (“EPA”) as well as those requirements imposed by other governmental authorities having jurisdiction over the Town. Architect agrees to timely perform its services so as not to delay the projects under this Contract, time being of the essence, and as set forth in the Notice to Proceed. The projects (“Project” or “Projects”) which may be assigned to Architect, and subject of a Notice to Proceed, are those listed in RFQu 22-013, which RFQu is incorporated herein by reference.

1.1.1 Points of Contact. The Town’s Designated Point of Contact (or “Representative”) shall be:

**Mr. Andrew D. Berns, Town Administrator, 954-434-0008,
aberns@southwestranches.org or his designee.**

The Architect’s Designated Point of Contact shall be:

**Mr. Chris Zimmerman, AIA, 954-792-8525,
chris@cpzarchitects.com.**

1.1.2 Licensing and Other Obligations of Architect. The Architect will provide appropriate documentation to the Town to demonstrate that it and all of its consultants are properly licensed to perform all services relative to this Continuing Contract.

1.1.2.1 A consultant is a person or entity who the Architect has retained and who the Architect will pay to perform any of the services described in this Continuing Contract. Reasonable funds for such payment have been included as part of Architect’s compensation under this Continuing Contract.

1.1.2.2 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants, subcontractors and their respective employees or persons performing any of the services under this Continuing Contract.

1.1.2.3 The Architect shall have the sole obligation and responsibility to control and supervise all of its consultants. All subcontractors shall be approved by the Town, and the Architect may not contract with anyone with whom the Town has a reasonable objection. Contracts between the Architect and the consultants shall require each consultant to be bound to the Architect for all obligations and responsibilities which the Architect, by this Continuing Contract assumes toward the Town. This provision also applies to substitute consultants hired during the

course of this Continuing Contract to replace existing consultants in accordance with this Continuing Contract. The Architect shall retain responsibility for coordination of any consultants engaged by the Architect to provide services under this Continuing Contract and will likewise coordinate its services with those consultants retained by the Town. The Town agrees that all communications of the Town with the Architect's consultants will be made through the Architect's Representative unless such consultants have also been retained by the Town.

1.1.2.4 The Architect and its consultants will perform, without expense to the Town, such services as may be required to correct or remedy any negligent act, error or omission of the Architect or its consultants.

1.1.2.5 The Architect shall be responsible to the Town for the acts and omissions of its employees, consultants, sub-consultants, subcontractors and their respective employees or persons performing any of the services under this Agreement.

1.1.2.6 The Architect shall have the sole obligation and responsibility to select, control, payment and supervision of all of its consultants.

1.1.2.7 Should the design produced by the Architect result in construction bids that exceed the Project Budget for an individual project, the Architect shall provide all services to Town, at no charge, in order to modify the design to conform to the Project Budget requirements of the Town, provided, however, if the Architect proceeds based on the Construction Manager's confirmation that cost estimates for the Project are within the Project Budget, any re-design by Architect that may be needed due to Construction Manager's mis-estimation shall be provided as Additional Services by Architect, and based upon the Rate and Fee Schedule set forth at **Exhibit "B"** hereto, or as may otherwise be agreed upon by the parties. At the end of the second year, and each year thereafter, from the effective date of this Continuing Contract, the Architect may request an adjustment to the Rate and Fee Schedule, which adjustments are subject to the Town's review and approval. The Town's Construction Manager may be a designated employee or independent contractor. Further, references herein to a "Construction Manager" are for convenience only. Nothing herein shall be construed as requiring the Town to retain a Construction Manager, and the Town's obligations pursuant to this Continuing Contract may be otherwise fulfilled by person(s) appointed by the Town Administrator.

1.1.3 Architect's Basic Services for each assigned Project shall consist of the phases described below, with each phase more particularly described herein, and include normal structural, mechanical and electrical engineering services, lighting design, civil engineering, landscape architectural, code consulting, interior color palette, interior and exterior signage design, and any other services included herein as part of Basic Services. The phases, labeled A through G, below include:

- A. Programming for the Project, at the Town's discretion, may include cost estimating and a design charette with the public;
- B. Site Planning approval process for the Project;
- C. Schematic design;
- D. Design development;

- E. Construction documents, including Bid Documents and Specifications Manual;
- F. Permitting assistance/coordination; and
- G. Construction administration, including, but not limited to, sufficient quality and quantity of inspections to certify the Project, review of shop drawings, pay requests and other submittals, and a CADD/electronic file Record Set of Final As-Built Drawings.

1.1.4 Conflicts of Interest. The Architect shall not engage in any activity, or accept any employment, receive any monetary compensation, interest or contribution that could create the appearance of impropriety or compromise the Architect's professional judgment with respect to this Continuing Contract.

1.1.5 Programming. The Architect shall analyze and provide a written evaluation of the information furnished by the Town for each assigned Project, Town's schedule requirements for construction, and the Town's budget for the Cost of the Work of the Project, each in terms of the other (the "Project Program"). The Architect shall prepare the Project Program in a manner such that the Project Program is consistent with the requirements of the Project and shall notify the Town of all other information or consultant services that may be reasonably needed for the Project. Upon request by the Town, the Architect shall make a presentation to representatives of the Town to explain the Programming Services to be utilized in developing the Project. The Architect shall submit programming documents to the Town for evaluation and approval at intervals appropriate to the process. The Architect shall be entitled to rely on written approvals received from the Town to complete the Programming Services and in the further development of the Project.

1.1.5.1 The Architect shall recommend common standards utilized by other equivalently sized municipalities for such elements as area allowances, space allocation, travel distances, and furniture and equipment requirements.

1.1.5.2 The Architect shall establish general space quality standards for the Project related to such elements as lighting levels, equipment performance, acoustical requirements, security and aesthetics.

1.1.5.3 The Architect shall determine specific space requirements for the Project by:

- .1 identifying required spaces,
- .2 establishing sizes and relationships,
- .3 establishing space efficiency factors (ratio of net square footage to gross square footage), and
- .4 documenting particular space requirements such as special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs.

1.1.5.4 As part of the interim steps to the final version of the Project Program, the Architect shall provide to the Town no less than two different space allocation plans. At the Town's discretion, the Architect shall conduct a design charette with the public.

1.1.5.5 The Architect shall prepare, for the Town's review and approval, a final program document detailing all items identified hereinabove, incorporating written and graphic materials that shall include:

- .1 an executive summary;
- .2 documentation of the methodology used to develop the program;
- .3 all relationship and flow diagrams and matrices utilized to identify space allocations and relationships;
- .4 space listings by function and size;
- .5 space program sheets including standard requirements and special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs; and
- .6 estimated construction cost of the project, and if required by the Town, estimated operational and maintenance costs.

Upon the Town's written acceptance of the final program document that has been signed by the Town Administrator, it shall become the final Project Program. If otherwise required by Florida law, Architect shall also sign and seal the final Project Program.

1.1.6 Site Planning. As the Projects consist of existing sites, the Town and the Architect anticipate site planning needs for the Project to be minimal. Nevertheless, the Architect shall provide an evaluation of the site for the Project and the final Project Program, each in terms of the other, with a review of the existing site information to ascertain that it is consistent with the requirements of the Project.

1.1.7 Schematic Design Phase.

1.1.7.1 Upon the Town's written approval of the Project Program and any needed Site Planning, the Town may then authorize the Architect to proceed with the Schematic Design Phase of the Project. Only upon the Architect's receipt of a written and executed work order for schematic design for the Project from the Town that has been signed by the Town Administrator, shall the Architect be authorized to proceed with the Schematic Design Phase of the Project.

1.1.7.2 During the Schematic Design Phase, Architect shall review the Project Program and shall review and confirm in writing its understanding of these requirements and other design parameters with the Town, including the Town's Project Budget.

1.1.7.3 The Architect shall provide in writing a preliminary evaluation of the Project Program and comment on the Project Budget and Project Buildability requirements, each in terms of the other.

1.1.7.4 The Architect shall review with the Town and the Construction Manager's selection of materials, building systems and equipment; construction methods and methods of Project delivery.

1.1.7.5 Based on the mutually agreed upon Project Program and the Project Budget and Project Buildability requirements, the Architect shall prepare, for approval by the Town, Schematic Design Documents consisting of drawings, outline specifications and other documents illustrating the scale and relationship of Project components.

1.1.7.6 At intervals appropriate to the progress of the Schematic Design Phase, the Architect shall consult with the Town and provide schematic design studies for Town's and Construction Manager's review and comment, which comments will be provided promptly upon receipt of such studies so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes so as to cause no delay to the Project.

1.1.7.7 Upon completion of the Schematic Design Phase the Architect shall provide the drawings, outline specifications and other documents approved by the Town, to the Town and shall not proceed with the Design Development Phase until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the drawings and outline specifications and other documents, as necessary, for the Town to be able to confirm general conformance of the Schematic Design, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Design Development Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.8 Design Development Phase

1.1.8.1 Upon the Architect's receipt of a written and executed work order for design development for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Schematic Design Documents and any adjustments required by the Town in the Project Program or the Project Budget, the Architect shall prepare, for approval by the Town, the Design Development Documents consisting of drawings, outline specifications and other documents to fix and describe the size and character of the entire Project as to architectural, structural, mechanical, electrical, security, fire protection, civil engineering, materials and all such other elements as may be appropriate.

1.1.8.2 At intervals appropriate to the progress of the Design Development Phase, the Architect shall consult with the Town and provide Design Development Documents for the Town's and the Construction Manager's review and comment, which comments will be provided promptly upon receipt of such interim Design Development Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of comments so as to cause no delay to the Project.

1.1.8.3 Upon completion of the Design Development Phase, the Architect shall provide the Town with drawings, outline specifications and other documents approved by the Town and shall not proceed with the Construction Documents Phase until so instructed, in writing,

by the Town. Additionally, the Architect shall, at no additional cost to the Town, modify the Design Development Documents, as necessary, for the Town to be able to confirm general conformance of the Design Development Documents, Project Buildability and Project Budget with each other. Despite such general conformance, the Town may still elect not to proceed with the Construction Documents Phase, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.9 Construction Document Phase

1.1.9.1 Upon the Architect's receipt of a written and executed work order for construction documents for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Design Development Documents and any further adjustments in the scope (including quantity) or quality of the Project or in the Project Budget by the Town, the Architect shall prepare, for approval by the Town, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project in such form to meet Project Buildability requirements and enable the governing jurisdiction (CAP Government, Inc. or other entity retained by the Town) to issue a building permit for the Project.

1.1.9.2 At intervals appropriate to the progress of the Construction Documents Phase, the Architect shall consult with the Town and provide documents for Town's and Construction Manager's review and ongoing Construction Cost Estimate and Project Buildability evaluation and comment, which comments will be provided promptly upon receipt of such interim Construction Documents so as to cause no delay to the Architect, and Architect shall promptly incorporate agreed changes upon receipt of such comments so as to cause no delay to the Project.

1.1.9.3 Upon completion of the Construction Documents, the Architect shall provide the Town with the Drawings and Specifications and other documents approved by the Town and shall not proceed with the next phase of the Project, including permitting, until so instructed, in writing, by the Town. Additionally, the Architect shall, at no additional charge to the Town, modify the Construction Documents, as necessary, for the Town to be able to confirm that the Construction Documents, Project Buildability and Project Budget requirements, including the Construction Cost Estimate, are in conformance with each other. Despite such general conformance, the Town may still elect not to proceed with submitting the Construction Documents to permitting, in which case, the Town shall give written notice that the Project is to be abandoned and without further cost to the Town.

1.1.10 Permitting Assistance/Coordination. Upon the Architect's receipt of a written and executed work order for permitting assistance/coordination for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the approved Construction Documents, Architect shall assist the Town in connection with the Town's responsibility for filing all documents required for the approval of governmental authorities having jurisdiction over the Project. To the extent that governmental authorities require any substantive changes in the Construction Documents in **ORDER FOR THE REQUISITE PERMITS TO BE ISSUED FOR CONSTRUCTION OF THE PROJECT, THE ARCHITECT WILL** provide these proposed changes to the Town. If the required changes put the Construction

Cost Estimate in excess of that provided for in the Project Budget, Architect will diligently work with Town (along with the permitting authorities) to revise the Construction Documents, at no additional cost to the Town, until these final Construction Documents meet the requirements of the permitting authorities, meet the requirements for Project Buildability and also conform to the final Project Budget.

1.1.11 PREPARATION OF PROJECT MANUAL

1.1.11.1 Upon the Architect's receipt of a written and executed work order for preparation of a Project Manual for the Project that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization and based on the final permitted Construction Documents approved by Town, the Architect shall prepare a Project Bid Documents and Specifications Manual that includes a complete set of the permitted Drawings and Specifications and other documents relevant to the construction of the Project.

1.1.11.2 If and when requested by the Town, the Architect shall assist the Town in promptly rendering interpretations and clarifications of the Drawings and Specifications in appropriate written form.

1.1.12 CONSTRUCTION PHASE-ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1.1.12.1 The Construction Phase will commence with the issuance by the Town to the successful bidder for the construction Work of the Project (the "Contractor"), a written Notice to Proceed with construction in accordance with the Contract entered into between the Town and the Contractor (the "Construction Contract"), a copy of which will be provided to the Architect upon its execution. Upon the Architect's receipt of a written and executed work order for administration of the Construction Contract that has been signed by the Town Administrator, the Architect shall be authorized to proceed. Upon such authorization:

1.1.12.2 The Architect shall advise and consult with the Town during the Construction Phase.

1.1.12.3 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed by the Town and Architect in writing, to become generally familiar with the progress and quality of Work and to determine if Work is proceeding in accordance with the Contract Documents, as such documents are defined in the Construction Contract. The Architect shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of Work, provided, however, Architect shall make such on-site observations necessary to be able to keep the Town informed as to the quality and progress of the Work. On the basis of such on-site observations, Architect shall keep the Town informed of the progress and quality of the Work and shall endeavor to guard the Town against defects and deficiencies in the Work. After each visit, the Architect will promptly provide the Town with a written report. If the Architect becomes aware of any defects or deficiencies in the Work, the Architect will provide prompt notice, followed by written confirmation, to the Town. If, in the Architect's opinion, special

testing or inspection of the Work is needed, the Architect shall provide written recommendations for such testing or inspection procedures to the Town.

1.1.12.4 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

1.1.12.5 The Architect shall promptly issue a written report to the Town relative to deviations from the most recent construction schedule including but not limited to all updated schedules submitted by the Contractor for the Project.

1.1.12.6 As requested by the Town and based on the Architect's observations at the site and an evaluation of Contractor's Application for Payment, the Architect shall determine the amounts owing to Contractor and shall issue a Certificate for Payment in such amounts, as provided in the Contract Documents.

1.1.12.7 The issuance of a Certificate for Payment shall constitute a representation by the Architect to the Town that, based on the Architect's observations at the site and on the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated; that, to the best of the Architect's knowledge, information and belief, that the quality of Work is in accordance with the Contract Documents (subject to an evaluation of Work for conformance with the Contract Documents upon Substantial Completion, to the results of any subsequent tests required by or performed under the Contract Documents, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment); and that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment shall not be a representation that the Architect has made any examination to ascertain how and for what purpose the Contractor has used the money paid by the Town with respect to the Contract Sum. The Architect's review of the Contractor's Application for Payment shall be promptly performed, and in order to facilitate the Town's compliance with applicable Prompt Pay statutes.

1.1.12.8 The Architect shall be the interpreter of the requirements of the Construction Documents and the judge of the performance of such requirements by Contractor. The Architect shall render interpretations necessary for the proper execution or progress of Work, with reasonable promptness and in accordance with agreed upon time limits as described in this Continuing Contract and the Construction Contract. The Architect shall render written decisions, within a reasonable time so as not to delay the Work, on all claims, disputes and other matters in question between the Town and the Contractor relating to the execution or progress of Work or the interpretation of the Construction Documents.

1.1.12.9 All interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Construction Documents, and shall be in written or graphic form. In the capacity of interpreter, the Architect shall endeavor to secure faithful performance by both the Town and Contractor and shall not show partiality to either.

1.1.12.10 The Architect's decisions in disputed matters with the Contractor relating to artistic effect shall be final if consistent with the intent of the Construction Documents,

provided, however, such decision by the Architect shall be subject to approval of the Town. The Architect's decisions on any other claims, disputes or other matters, including those in question between the Town and the Contractor shall be subject to Dispute Resolution as provided in this Continuing Contract and the Contract Documents.

1.1.12.11 The Architect shall have authority to reject Work which does not conform to the Construction Documents and Architect will promptly deliver a written report to the Town detailing the reasons for rejecting the Work. Whenever, in the Architect's reasonable opinion, it is necessary or advisable for the implementation of the intent of the Construction Documents, the Architect will have authority to require special inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work be then fabricated, installed or completed; but the Architect shall take action only after consultation with the Town and Contractor.

1.1.12.12 The Architect, in conjunction with the Town, shall review the shop drawings, samples or catalogue cuts which are required by the Construction Documents after review and approval by the Contractor (hereinafter "shop drawings"). The Architect and Town shall either approve or disapprove with written comments, as appropriate, shop drawings for conformance with the design intent of the Construction Documents and transmit them to the Contractor. The review of shop drawings shall be limited to two (2) submissions per identified issue under the scope of Basic Services and will be conducted only after the Contractor has coordinated said documents to indicate field conditions, proposed deviations from the Construction Documents, and other requirements which affect design intent. All submissions shall specifically include a representation by the Contractor to indicate that the required coordination has been performed. The Town will not be responsible for any additional compensation to the Architect for submission reviews in excess of two submissions for the same issue. Architect will seek compensation from the Contractor for its additional services for review of shop drawings submitted by the Contractor that exceed two (2) reviews for the same issue. If the Contractor unreasonably refuses to pay the Architect a reasonable fee for such Additional Services, such reasonable fee may, as provided in the agreement between the Town and Contractor, be paid by the Town to the Architect and back-charged by the Town to Contractor.

1.1.13 CHANGE ORDERS

1.1.13.1 RFI's. The Architect will acknowledge the receipt of each Contractor-generated Request for Information (hereinafter "RFI") within five working (5) days after receiving it. The Architect will simultaneously issue a written responsive answer to the Contractor and the Town for each RFI along with necessary descriptive drawings, specifications, or other documents with the promptness necessary to avoid unnecessary delay or cost but in no case no more than five working (5) days after the RFI is received by the Architect, subject to the Town, in its sole discretion, extending the time for responding to an RFI based upon a written request by the Architect setting forth the reasons for the extension. Approval of requests for extensions of time to respond to RFIs will not be unreasonably withheld by Town. Time is of the essence with respect to the Architect's review as referenced herein and for delivery of the documents and Services referenced herein.

1.1.13.2 Change Orders. The Architect will review and comment upon or take other appropriate action on proposed change orders prepared by the Contractor and review same with the Town for the Town's subsequent authorization in accordance with Contract Documents. The Architect will also analyze written requests by the Town for such changes in the Work. The Architect shall deliver the results of his analysis of all such proposed change orders in writing to the Town and Contractor within a reasonable time but in no case shall Architect's delivery of results of analysis be later than five working (5) days after the Architect's receipt of the request. If necessary, the Architect shall prepare, reproduce, and distribute Drawings and Specifications to describe Work to be added, deleted or modified. The Architect will modify, clarify, reproduce, and distribute Drawings and Specifications or other Contract Documents at no charge or expense to the Town, if the modification and/or clarification is the result of an error, omission or ambiguity created by the Architect.

1.1.13.3 The Architect, upon written approval by Town, shall have authority to order minor changes in Work not involving an adjustment in the Contract Sum or an extension of the Contract Time and which are not inconsistent with the intent of the Construction Documents. Such proposed changes shall **first** be reviewed with the Town and ultimately be memorialized by written order issued to the Contractor.

1.1.13.4 The Architect shall conduct inspections to determine the dates of Substantial Completion and Final Completion of the Work and shall issue appropriate Project Certificates for Payment as requested by the Town and Contractor.

1.1.13.5 The extent of the duties, responsibilities, and limitations of authority of the Architect as a representative of the Town during construction shall not be modified or extended without the written consent of the Town and the Architect.

1.1.13.6 Whether provided by the Construction Manager or determined through site visits, the Architect shall maintain written records to document all changes in the Work in a form that the Town may reasonably require. In addition, Architect will prepare a CADD file set of final record drawings based upon redlined/as-built drawings submitted by the Construction Manager/Contractor. These final record drawings in electronic CADD format will be delivered to the Town at the same time as Final Payment is made by the Town to reflect all changes to the permit set of drawings on file with the building department.

ARTICLE 2 - TOWN-PROVIDED ITEMS

2.1 The Town's preliminary program requirements sets forth the Town's objectives, known constraints and criteria for the Project. The Town's listing of its preliminary project requirements shall be provided to the Architect along with the Notice to Proceed and shall be utilized by the Architect to prepare the Project Program.

2.2 The Architect shall be entitled to rely on the accuracy and completeness of the information provided by the Town. The Architect shall not be held responsible for any errors or omissions that may arise solely as a result of erroneous or incomplete information provided by the

Town and/or the Town's consultants, provided, however, this does not relieve the Architect of its obligation to report any observed error or inconsistency with the intent of the Project Program.

2.3 Service Authorization Forms. For all services covered under this Continuing Contract, Architect shall be required to obtain a written Notice to Proceed, in the form attached hereto as **Exhibit "A,"** signed by the Town Administrator in advance of providing any such services to the Town. The Notice to Proceed shall specify in detail the nature of the services requested, the not to exceed cost to the Town for same (with actual cost to be fully substantiated by Architect upon completion), and the time frame for completion. All services performed by Architect without a written authorization from the Town shall be performed at Architect's sole cost and expense.

ARTICLE 3 - FEES

3.1 Subject to the Town's issuance of a Notice to Proceed and individual work orders, the Town shall pay the Architect the total compensation for the Project(s), in accordance with the total fee indicated in a Project fee schedule executed by both the Town and Architect, and which will be developed based upon the approved Rate and Fee Schedule. Architect's total compensation includes all fees, costs and expenses that may be incurred by the Architect to complete the design and construction administration of the Project, including, but not limited to, all professional services provided by or through the Architect, drawings, calculations and other documents, travel expenses and all other costs or expenses, for or related to the Project, as well as the time for performance. A Notice to Proceed shall not be issued by the Town until a Project fee schedule has been fully executed. Additionally, Architect shall not perform any services without individual work orders which may be required to be provided by the Town Administrator, and in accordance with this Continuing Contract. Hourly rates for Architect's consultants shall also be in accordance with the Rate and Fee Schedule.

3.2 Payment on account of services rendered, shall be made monthly, based on the percentage of completion of the Project, upon presentation of the Architect's invoice for same, along with a partial waiver and release from Architect indicating a release of all claims, including, but not limited to, equitable liens, through the last date of services rendered and included in the invoice. Should any portion of the invoice be in dispute, other portions, if any, that are not in dispute or not deemed, by the Town, to be funds likely necessary to be put towards the issue in dispute, shall be paid per the terms of this Continuing Contract. Any billing concerns shall be submitted in writing by the Town to the Architect describing the disputed portion of the invoice in detail for discussion and resolution.

3.3 Payment on account of undisputed amounts of the Architect's Total Compensation shall be made within thirty (30) days of invoice date or as otherwise provided by Florida Statue 218.73.

3.4 Payments due the Architect which remain unpaid for thirty (30) days after the due date provided herein, shall bear interest at the statutory rate provided by Florida Statutes 218.74.

3.5 Payment for the Architect's services will be made in accordance with the local government Prompt Payment Act Section 218.73, Florida Statutes.

3.6 Purchasing Card (PCARD) Acceptance: The method of payment (check/credit card) is at the Town's sole option. The Town may choose to compensate vendors for goods and/or services via a Town Purchasing Card (PCARD), provided that the fee for use of such service does not exceed three percent (3%) of the invoice amount. No other costs or services shall be billed to the Town, and without limiting the generality of the foregoing, vendor shall not impose any service charge or fee, penalty, or other exaction of any kind against payments rendered by the PCARD. Payments made by PCARD shall be accepted on a "same as cash" basis.

ARTICLE 4 - CHANGE ORDERS

4.1 Definition of Change. Change in the services to be performed by the Architect, or the Architect's consultants, may only be accomplished after execution of this Continuing Contract, without invalidating the Continuing Contract, by mutual agreement and execution of a written Change Order. Architect assumes all risks and responsibilities for performing all services on behalf of the Town for the amount determined in accordance with Article 3. The Town shall not be liable for any cost increases that may arise during the performance of services. Any adjustments to the services must be by written Change Order issued in accordance with the terms and conditions of this Continuing Contract. To the extent that Architect proceeds to perform additional services in excess of those services described in an executed Notice to Proceed that has been signed by the Town Administrator without an executed written Change Order issued in accordance with this Continuing Contract, such services shall be at Architect's own risk at no charge to Town.

ARTICLE 5 - OWNERSHIP OF DOCUMENTS

5.1 Drawings, specifications, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights. The Town shall have the right to use the Instruments of Service. The Town's right of use in accordance with this Paragraph specifically authorizes the Town to utilize the Instruments of Service to complete the Project as well as to perform alterations, repair, and additions to the Project. This right of use applies even if this Agreement is terminated. In that event, the Town will be entitled to continue to utilize the Instruments of Service and shall have the unrestricted right to use, reproduce and to make derivative works of the Instruments of Service to complete the Project as long as the Town has paid Architect for all fees associated only with the preparation of the Instruments of Service in accordance with this Continuing Contract. Should this Continuing Contract be terminated, Architect and its consultants will continue to own the copyright to these Instruments of Service in accordance with this Continuing Contract. However, the Town will, through an irrevocable, perpetual, royalty-free license, have the exclusive right to use the Instruments of Service, without restriction or limitation, to construct the buildings and improvements relative to this Project as well as repair, maintain or construct future additions to the Project. Upon the Town's request, the Architect and its consultants will furnish to the Town, copies, including reproducible copies, electronic data and computer files of the Drawings and Specifications and other Instruments of Service.

5.2 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Town's or Architect's rights.

5.3 Architect represents and warrants to Town that it is the owner of all Instruments of Service prepared by itself and has the sole authority to grant Town use provisions of these Instruments of Service in accordance with this Agreement. With respect to Instruments of Service for the Project owned by Architect's consultants, Architect, in its agreement with such consultants to provide services for this Project, shall cause such consultants to grant to the Town the same use provisions as are included herein

ARTICLE 6 - TERM OF CONTRACT

6.1 The continuing contract shall have a term of five (5) years, with an option for five (5) one (1) year extensions. An extension shall be by mutual agreement by both parties. A contract extension may be approved by the Town Administrator.

ARTICLE 7 - TERMINATION BY ARCHITECT

7.1 If the Town fails to make payment for services not in or related to a dispute, for more than 60 days after such payment is due or otherwise materially defaults under the terms of this Continuing Contract, the Architect, provided it is not in default, may, after 30 days written notice to the Town of such default, terminate the Continuing Contract.

ARTICLE 8 - TERMINATION BY TOWN

8.1 Termination for Convenience. This Continuing Contract may be terminated by the Town for convenience upon at least thirty days' written notice to the Architect. Under such conditions, Architect will only be entitled to receive compensation for services rendered that are specifically within the services for which the Town Administrator has, in writing, authorized Architect to proceed and only up through the date that is no later than thirty days after the date written notice for such termination for convenience is issued by the Town to Architect. Architect will also be able to recover its direct, actual, and reasonable expenses that are directly attributed to the termination for convenience. Upon receipt of a notice of termination for convenience by the Town, the Architect will initiate all reasonable steps to mitigate further expenses from accruing. No other compensation and/or damages will be due Architect from the Town pursuant to this Paragraph.

8.2 Default by Architect. In addition to defaults resulting from the Architect's failure to strictly comply with any term, condition, or agreement set forth herein, the Architect shall be in default under this Continuing Contract if:

A. The Architect ceases to carry the insurance required hereunder or the insurance is cancelled.

B. A default should occur in the performance of any consultant or engineer employed by the Architect and not corrected by Architect or another replacement consultant or engineer employed by Architect within ten (10) days after notice from the Town.

C. The Architect fails to maintain all permit-related documents and make such documents available to the Town upon reasonable request.

D. The Architect fails to timely pay any consultant employed by the Architect. Notwithstanding the foregoing, Architect shall have the right to contest disputed invoices in good faith, without being in default of this Continuing Contract, but will bond off or cause to be satisfied of record any liens that may be recorded erroneously in connection therewith within ten (10) days of the date of recording of such lien.

E. The Architect fails to correct any error or material inconsistency in its or its consultants Drawings and Specifications or other Instruments of Service within ten (10) days after such error or material inconsistency is reported to the Architect.

The Architect fails to perform its obligations under this Continuing Contract in a timely and expeditious manner within ten (10) days after notice from the Town.

The Architect fails, within a reasonable period of time, to approve or comment on any shop drawing, sample or other submittal, or fails to provide adequate basis for rejection of any of the same.

8.3 Town's Compensation for Default by Architect. In the event of termination due to the fault of the Architect under this Continuing Contract, the Town shall be compensated for all reasonable costs and expenses including reasonable attorneys' fees and costs incurred in connection with replacing the Architect hereunder, in reviewing, analyzing, or enforcing the Town's rights hereunder or in connection with a replacement architect and the completion of the Architect's services hereunder. This is not intended to limit the Town's rights or ability to recover damages in the event of a breach by the Architect under this Continuing Contract. Additionally, the Town shall have the right to use the Architect's Drawings, Specifications, and other Instruments of Service in the event of a default by the Architect, regardless of the payment status for such Instruments of Service.

ARTICLE 9 - MISCELLANEOUS PROVISIONS

9.1 Governing Law, Jurisdiction, Venue and Attorney's Fees. In the event of any action, litigation, or proceedings of any type regarding or relating to performance of this Continuing Contract, the prevailing party shall be entitled to recover its reasonable costs, expert's fees and attorney's fees at all hearing, trial, bankruptcy, and appellate levels. All disputes pursuant to this Continuing Contract shall be first subject to mediation in Broward County with a mutually agreeable Florida Supreme Court Certified Mediator who is knowledgeable in the rendering of professional engineering services for construction projects similar to the projects under this Continuing Contract. Failing resolution by mediation, any litigation shall be filed in a court of competent jurisdiction and the sole and exclusive venue shall be in Broward County, Florida. This Continuing Contract shall be

governed by the laws of the State of Florida. Mediation shall be conducted within sixty (60) days of either Party's written request. The parties shall share, 50/50, the cost of the mediator.

9.2 Waiver of Right to Jury Trial

BY ENTERING INTO THIS CONTINUING CONTRACT, ARCHITECT AND TOWN HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY IN ANY CIVIL LITIGATION RELATED TO OR ARISING OUT OF THIS CONTINUING CONTRACT.

9.3 Insurance Coverages and Minimum Amounts. Architect shall secure and maintain, at its own expense, and keep in effect during the full period of the Continuing Contract and at least one (1) year beyond its completion a policy or policies of insurance, which must include the following coverages and minimum limits of liability:

9.3.1 Professional Liability Insurance in an amount not less than \$1,000,000 per occurrence.

9.3.2 Worker's Compensation and Employer's Liability Insurance for all employees of the Architect engaged in services under the Contract in accordance with the laws of the State of Florida. Architect hereby agrees to be responsible for the employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

9.3.3 (Comprehensive) Commercial General Liability Insurance with the following minimum limits of liability:

\$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

Coverage shall specifically include the following minimum limits not less than those required for Bodily Injury Liability and Property Damage at \$2,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability annual aggregate.

- (1) Premises and Operations;
- (2) Independent Contractors;
- (3) Products and Completed Operations;
- (4) Broad Form Property Damage;
- (5) Broad Form Contractual Coverage applicable to the Contract and specifically confirming the indemnification and hold harmless agreement in the Contract;
- (6) Personal Injury Coverage with employment and contractual exclusions removed and deleted; and
- (7) Explosion, collapse, underground coverage (X-C-U)

9.3.4 Comprehensive Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Architect in the performance of services pursuant to

this Contract with the following minimum limits of liability: \$1,000,000.00 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence.

9.3.5 Aggregate Limits. Annual aggregates for Professional Liability shall be \$1,000,000, and for Commercial General Liability shall be \$2,000,000. ***All insurance policies shall name and endorse the following as “Additional Named Insureds”:**

TOWN OF SOUTHWEST RANCHES
Attn: Andrew D. Berns, Town Administrator
13400 Griffin Road
Southwest Ranches, FL 33330

***The additional named insured endorsement shall be reflected on the Certificate of Insurance.**

All insurance shall be issued by companies rated “A-” or better per A.M. Best’s Key Rating Guide, latest edition and authorized to issue insurance in the State of Florida. It shall be the responsibility of the vendor and insurer to notify the Town Administrator of cancellation, lapse, or material modification of any insurance policies insuring the vendor, which relate to the activities of such vendor and the Town.

All notifications shall be in writing and shall be submitted to the Town Administrator within thirty (30) days prior to cancellation of such policies. This requirement shall be reflected on the Certificate of Insurance.

Architect is required to submit a list of claims presently outstanding and claims within the past ten (10) years against their liability coverage. This information must be listed on the form provided and signed by the agent of the insurance carrier. If no outstanding claims exist, a statement of this fact must be signed by the agent of the insurance carrier.

Failure to fully and satisfactorily comply with the Town’s insurance and bonding requirements set forth herein will authorize the Town Administrator to implement a rescission or cancellation of the Contract award within thirty (30) days of awarding.

9.4 Indemnification. To the fullest extent permitted by Florida Statutes, Section 725.08, Architect shall indemnify, hold harmless the Town, its officers, agents and employees, harmless from any and all claims, damages, losses, liabilities and expenses, arising out of or resulting from the negligence, recklessness or intentional wrongful conduct of the Architect or its subcontractors, agents, officers, employees or independent contractors pursuant to the Continuing Contract, specifically including but not limited to those caused by or arising out of negligent act, omission, or default of the Architect and/or its subcontractors, agents, or employees in the performance of the operations or services under the Continuing Contract.

9.4.1 Errors and Omissions: The Architect to the extent of its failure to perform in accordance with the standard of care set forth in this Agreement, is responsible for the professional quality, technical accuracy, completeness, performance, and coordination of all Work required under

this Agreement (including the Work performed by sub-consultants and Sub-contractors), within the specified time period and specified cost. The Architect shall perform the Work utilizing the skill, knowledge and judgment ordinarily possessed and used by a proficient Architect with respect to the disciplines required for the performance of the Work in the State of Florida. The Architect is responsible for and represents that the Work conforms to Town's requirements as set forth in this Agreement. The Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent acts, recklessness, intentionally wrongful conduct or errors or omissions in the performance of the Work. In addition to all other rights and remedies, which the Town may have, the Architect shall, at its expense, re-perform the services to correct any deficiencies, which result from the Architect's failure to perform in accordance with the above standards. The Town shall notify the Architect in writing of any deficiencies and shall approve the method and timing of the corrections. Neither the Town's inspection, review, approval, or acceptance of, nor payment for, any of the Work required under this Agreement shall be construed to relieve the Architect or any sub-consultant or subcontractor of its obligations and responsibilities under this Agreement, nor constitute a waiver of any of the Town's rights under this Agreement or of any cause of action arising out of the performance of this Agreement. The Architect and its sub-consultants and Subcontractors shall be and remain liable to the Town in accordance with applicable law for all damages to Town caused by any failure of the Architect or its sub-consultants and Subcontractors to comply with the terms and conditions of this Agreement or by the Architect's or Sub-consultants' or Subcontractors' misconduct, recklessness, unlawful acts, negligent acts, errors, or omissions in the performance of this Agreement. With respect to the performance of Work by sub-consultants and Subcontractors, the Architect shall, in approving and accepting such Work, ensure the professional quality, completeness, and coordination of sub-consultant's and subcontractor's Work.

9.5 Patent And Copyright Indemnification. Architect agrees to indemnify, defend, save, and hold harmless the Town, its officers, agents and employees, from all claims, damages, losses, liabilities and expenses arising out of any alleged infringement of copyrights, patent rights and/or the unauthorized or unlicensed use of any material, property or other such work in connection with the performance of the Continuing Contract.

9.6 Successors and Assigns. This Continuing Contract is binding upon the parties hereto, their successors and assigns and replaces, provided, however, neither party shall assign or transfer any interest in this Continuing Contract without the written consent of the other party.

9.7 No Damage For Delays By Town. Architect's sole remedy for any (i) delay in the commencement, prosecution, or completion of its services, (ii) hindrance or obstruction in performance of its services, (iii) loss of productivity, or (iv) other similar claims (collectively referred to in this subparagraph as "delays"), whether or not such delays are foreseeable, shall be non-compensable. The Town shall act reasonably in granting extensions of time to the Architect. All extensions to the time for performance shall be authorized only by written Change Order executed by the Town and Architect. In no event shall the Architect be entitled to any other compensation or recovery of any damages under or pursuant to this subparagraph in connection with any delay, including, without limitation, consequential damages, lost opportunity costs, impact damages or other similar remuneration.

9.8 Audit and Inspection Rights and Retention of Records by Architect. The Town shall have the right to audit the books, records and accounts of Architect that are related to this Continuing Contract. Architect shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Continuing Contract. Architect shall preserve and make available, at reasonable times for examination and audit by Town, all financial records, supporting documents, statistical records, and any other documents pertinent to this Continuing Contract for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination or expiration of this Continuing Contract, unless Architect is notified in writing by Town of the need to extend the retention period. Such retention of such records and documents shall be at Architect's sole expense. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by Town to be applicable to Architect's records, Architect shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by Architect. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for Town's disallowance and recovery of any payment upon such entry. In addition, Architect shall respond to the reasonable inquiries of successor architects, if any, and allow successor architects to receive working papers relating to matters of continuing significance. In addition, Architect shall provide a complete copy of all working papers including electronic files to the Town, prior to final payment by the Town under this Continuing Contract.

9.9 Performance During Disputes. Notwithstanding anything contained in this Continuing Contract to the contrary, in the event of any dispute noticed in writing between the Town and the Architect, the Architect and, if applicable, its consultants will continue to provide services on the Projects under this Continuing Contract pursuant to the terms of this Continuing Contract so long as the Architect receives payment for the matter(s) not in dispute.

9.10 Town's Review of Documents. Review and approval of documents or submittals by the Town shall be for general design compliance and approval of such submittals shall not relieve the Architect of any responsibility or liability hereunder.

9.11 Entire Agreement. This Continuing Contract is deemed effective only upon execution by both parties. Additionally, this written Continuing Contract represents the entire and integrated agreement between the Town and the Architect and supersedes all prior negotiations or agreements, either written or oral. This Continuing Contract may be amended only if agreed to by both parties, in writing. Pursuant to Florida Statutes, Section 287.055, this Continuing Contract shall have no time limitation, however, it may be terminated in accordance with Sections 7 and 8 hereof.

9.12 Invalid Provisions. Any term or provision of this Continuing Contract found to be invalid under any applicable Statute or rule of law shall be deemed omitted, and the remainder of this Continuing Contract shall remain in full force and effect.

9.13 Non-Discrimination. During the performance of this contract, the Architect agrees to remain in full compliance with State and Federal laws pertaining to the hiring and firing of all employees including, but not limited as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor in all solicitations will ensure that all applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(4) The contractor will include the portion of the sentence immediately preceding paragraph (1) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by equal opportunity with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors

with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

9.14 Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

9.15 Access to Records. The following access to records requirements applies to this contract:

(1) The Architect agrees to provide Town, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

(4) In compliance with the Disaster Recovery Act of 2018, the Town and the Architect acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

9.16 Sovereign Immunity. Nothing in this Continuing Contract is intended nor shall it be construed or interpreted to waive or modify the Town's Sovereign Immunity defense or any other of

the Town's immunities and limitations on liability as provided for in Florida law and statutes, as now worded or as may hereafter be amended and all Florida case law interpreting same.

9.17 No Third Party Beneficiaries. This Continuing Contract is solely for the benefit of the parties hereto and is not entered into for the benefit of any other person or entity. Nothing in this Continuing Contract shall be deemed or construed to create or confer any benefit, right or cause of action for any third party or entity.

9.18 Funding. The obligation of Town for payment to Architect for services is limited by Florida law to the availability of funds appropriated in a current fiscal period, and continuation of any contractual relationship into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

9.19 Manner of Performance. Architect agrees to perform its services in a professional manner and in accordance with all applicable Local, State, County, and Federal laws, rules, ordinances, regulations and codes. Architect agrees that the services provided shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Architect agrees to furnish to Town any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Architect further certifies that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this Continuing Contract. Failure of Architect to comply with this paragraph shall constitute a material breach of this Continuing Contract.

9.20 Public Records. The Town is subject to Chapter 119, Florida Statutes, the "Public Records Law." No claim of confidentiality or proprietary information in all or any portion of a response will be honored unless a specific exemption from the Public Records Law exists, and it is cited in the response. An incorrectly claimed exemption does not disqualify the firm, only the exemption claimed. Architect understands that the public shall have access, at all reasonable times, to all documents and information pertaining to Town's contracts, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the Town and the public to all documents subject to disclosures under applicable law. Architect's failure or refusal to comply with the provisions of this section shall result in the immediate cancellation of this Continuing Contract by Town.

9.21 Public Entity Crimes. In accordance with the Public Entity Crimes Act (Section 287.133, Florida Statutes), a person or affiliate who has been placed on the convicted vendor list maintained by the State of Florida Department of General Services following a conviction for a public entity crime may not submit a proposal on a contract with Town, may not be awarded or perform services as an engineer, contractor, supplier, or subcontractor, under a contract with Town, and may not conduct business with Town for a period of **thirty six (36) months** from the date of being placed on the convicted vendor list. Violation of this section by Architect shall result in Town's immediate termination of this Continuing Contract.

9.22 Changes and Modification of Continuing Contract. Town and Architect may request changes that would increase, decrease, or otherwise modify the scope of services to be provided under this Continuing Contract. Such changes only become part of this Continuing Contract and

increase, decrease or otherwise modify the services under this Continuing Contract if evidenced by a written Change Order executed by Town and Architect, with the same formality and of equal dignity associated with the original execution of the Continuing Contract.

9.23 False Claims. The Architect acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

9.24 No Waiver of Rights. Neither the Town's review, approval or payment for any of the services required under this Continuing Contract shall be construed to operate as a waiver of any of Town's rights under this Continuing Contract or of any causes of action arising out Architect's performance of the services under this Continuing Contract, and Architect shall be and remain liable to the Town for all damages to the Town caused by the Architect's negligent or improper performance of any of the services furnished under this Continuing Contract, irrespective of the Town's review, approval or payment for any of the services under this Continuing Contract. The rights and remedies of the Town provided for under this Continuing Contract are in addition to all other rights and remedies provided to Town by law.

9.25 Gender. Wherever the context shall so require, all words herein in the masculine gender shall be deemed to include the feminine, and all words herein in the feminine gender shall be deemed to include the masculine. All singular words shall include the plural, and all plural words shall include the singular.

9.26 Time is of the Essence. Time is of the essence for all of Architect's obligations under this Continuing Contract.

9.27 Days. The terms "days" as referenced in this Continuing Contract shall mean consecutive calendar days, unless specifically stated to be "work days."

9.28 Equal Opportunity Employment.

A. Architect will take affirmative action to ensure that employees are treated equally during employment, without regard to their race, religion, gender, color or national origin. Such action must include, but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect shall agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause included in section 9.13 of this Continuing Contract.

B. Architect shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967 and as supplemented in Department of Labor Regulations (41 CFR Part 60).

C. Architect shall comply with Copeland Anti-Kickback Act (18USC 874), as supplemented in Department of Labor Regulations (29 CFR Part 3).

D. Architect shall comply with the Contract Work Hours and Safety Standards Act (40 US 327-330), as supplemented by Department of Labor Regulations (29 CFR Part 5).

9.29 Notice. Notices shall be given by Certified Mail (RRR), recognized overnight delivery service with tracking receipt, or hand delivery or courier with signed receipt. Notices shall be given to the following addresses:

AS TO TOWN:

Andrew D. Berns
Town Administrator
Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330

AS TO ARCHITECT:

CPZ Architect, Inc.
4316 West Broward Boulevard
Plantation, Florida 33317

With a copy to the Town Attorney:

Keith M. Poliakoff, Esq.
Government Law Group, PLLC
200 South Andrews Avenue
Suite 601
Fort Lauderdale, Florida 33301

9.30 Independent Contractor. Architect is an independent contractor of Town under this Continuing Contract. In providing services, neither Architect nor its agents shall act as officers, employees, or agents of the Town. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to the services rendered under this Continuing Contract shall be exclusively and solely those of Architect. This Continuing Contract shall not constitute or make the Town and Architect a partnership or joint venture.

9.31 Conflicts. Neither Architect nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Architect's loyal and conscientious exercise of judgment related to its performance under this Continuing Contract.

A. Architect agrees that none of its officers or employees shall, during the term of this Continuing Contract, serve as an expert witness against Town in any legal or administrative proceeding in which he or she is not a party, unless compelled by court process. Further, Architect agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of Town in connection with any such pending or threatened legal or administrative proceeding. The limitations of this section shall not preclude Architect or any other persons from representing themselves in any action or in any administrative or legal proceeding.

B. In the event Architect is permitted to utilize consultants or subcontractors to perform any services required by this Continuing Contract, Architect agrees to prohibit such consultants or subcontractors, by written contract, from having any conflicts within the meaning of this Section.

9.32 Contingency Fee. Architect warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Architect, to solicit or secure this Continuing Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Architect, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Continuing Contract. For a breach or violation of this provision, Town shall have the right to terminate this Continuing Contract without liability and, at its discretion, to deduct from the Continuing Contract price or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

9.33 Materiality and Waiver of Breach. Town and Architect agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Continuing Contract and, therefore, is a material term hereof. Town's failure to enforce any provision of this Continuing Contract shall not be deemed a waiver of such provision or modification of this Continuing Contract. A waiver of any breach of a provision of this Continuing Contract shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Continuing Contract.

9.34 Joint Preparation. The Town and Architect both acknowledge that they have sought and received whatever competent advice and legal counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Continuing Contract has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

9.35 Drug-Free Workplace. Architect shall maintain a drug-free workplace.

9.36 Headings. Headings are for convenience of reference only and shall not be considered in any interpretation of this Continuing Contract.

9.37 Binding Authority. Each person signing this Continuing Contract on behalf of either party individually warrants that he or she has full legal power to execute this Continuing Contract on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Continuing Contract.

9.38 Truth-in-Negotiation Certificate. Signature of this Continuing Contract by Architect shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Continuing Contract are accurate, complete, and current at the time of contracting.

9.39 Scrutinized Companies. Pursuant to Florida Statute Sec. 287.135, Contractor certifies that the company is not participating in a boycott of Israel. Contractor also certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Syria or Cuba.

9.40 E-Verify

“E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

Effective January 1, 2021, public and private employers, contractors, and subcontractors will begin required registration with, and use of, the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

- a) All persons employed by Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town of Southwest Ranches.

Should Vendor become the successful Contractor awarded for the above-named project, by entering into this Agreement, the Contractor becomes obligated to comply with the provisions of § 448.095, FL. Statutes, as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees; and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a Subcontractor knowingly violates the statute, the Subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract by the Town for a period of 1 year after the date of termination. By signing below, the Vendor acknowledges these terms shall be an integral part of its bid and the Contract.

[SIGNATURE ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have made and executed this Continuing Contract on the respective dates under each signature: CPZ Architect, Inc. and the Town of Southwest Ranches, signing by and through its Mayor duly authorized to execute same by Council action on the ___ day of _____ 2022.

WITNESSES:

ARCHITECT:

CPZ Architect, INC.
By: _____
Chris Zimmerman, AIA, Principal
____ day of _____ 2022

WITNESSES:

TOWN OF SOUTHWEST RANCHES

By: _____
Steve Breitkreuz, Mayor
____ day of _____ 2022

WITNESSES:

By: _____
Andrew D. Berns, Town Administrator
____ day of _____ 2022

ATTEST:

Russell Muñiz, Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

Keith M. Poliakoff, J.D, Town Attorney
1001.173.01



**CPZ Architects, Inc.
Fee Schedule by hourly rates
January 1, 2022**

Project Team Personnel	Hourly Rates
CPZ Architects, Inc.	
Principal	\$265 per hour
Architect	\$235 per hour
Senior Project Manager	\$195 per hour
Project Manager	\$175 per hour
Architectural Associate 3	\$140 per hour
Architectural Associate 2	\$125 per hour
Architectural Associate 1	\$100 per hour
Administration	\$ 95 per hour

CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD PLANTATION, FLORIDA 33317
200 N. EL MAR DRIVE, SUITE 201B, JENSEN BEACH, FLORIDA 34957
TEL (954) 792-8525
WWW.CPZARCHITECTS.COM

2022 Labor Hourly Rate Schedule

<u>Labor Category</u>	<u>Hourly Rate</u>
President	\$410
Principal	\$325
Principal Engineer	\$225
Senior Engineer	\$200
Project Engineer	\$130
Associate Engineer	\$115
Engineer	\$105
Principal Landscape Architect	\$160
Senior Landscape Architect	\$135
Project Landscape Architect	\$115
Associate Landscape Architect	\$100
Senior Designer	\$140
Designer	\$115
Senior Technician	\$90
Technician	\$85
Senior Construction Specialist	\$130
Construction Specialist	\$90
Administrative Staff	\$80
Intern	\$55

CONSTRUCTION MANAGEMENT SERVICES

11555 Heron Bay Blvd, Suite 204, Coral Springs FL 33076 – 954-481-1611

CMS HOURLY RATE

11555 Heron Bay Blvd
Coral Springs, FL
33076
(954) 481-1611

Contact: Ana DeJesus
Phone: (954) 481-1611
Email: adejesus@cms-construction-services.com

Town of Southwest Ranches

Project Address:	Southwest Ranches
Proposal Date:	10/04/22

Contact:	Kim Zimmerman
Company:	CPZ Architects, Inc.
Valid Through:	10/04/23

CMS, Inc. is pleased to provide Professional Cost Estimating Services on the above referenced project in response to your request.

Scope of Basic Services

CMS will provide the services necessary to prepare cost estimates for the following items, which includes any coordination and revision meetings.

Cost Estimating Services			
Description		Rate Per Hour	
Project Manager- Wayne Birch		\$115.50	
Chief Estimator- Dan Jeffreys		\$111.16	
Senior Estimator- Ramesh Talwar		\$108.82	
Administrative Assistant- Ana DeJesus		\$ 66.62	

OSBORN BILLING RATE SCHEDULE

February 1, 2022 through January 31, 2023

<u>Classification</u>	<u>Rate</u>
Principal-----	\$257.00 per hour
Director -----	\$242.00 per hour
Discipline Manager/Lead -----	\$228.00 per hour
Senior Project Manager -----	\$213.00 per hour
Senior Engineer, Sr. Spec. Des. -----	\$193.00 per hour
Project Manager-----	\$169.00 per hour
Senior Project Engineer, BIM Manager -----	\$160.00 per hour
Project Engineer, Spec. Des. -----	\$137.00 per hour
Engineer 3, Designer 3-----	\$118.00 per hour
Engineer 2, Designer 2-----	\$107.00 per hour
Engineer 1, Designer 1, Admin 2 -----	\$102.00 per hour
CO-OP, Admin 1 -----	\$87.00 per hour

Overtime authorized by the Client will be billed at 1.5 times the above rates for Non-Exempt Personnel and at 1.0 times for Exempt Personnel.

Reimbursable Expenses

<u>Item</u>	<u>Rate</u>
Automobile Mileage at IRS Standard Mileage Rate (Current Rate Shown) -	58.5 cents per mile
All Other Out-of-Town Travel Expenses	1.1 Times Actual Cost
Consultants and Testing Companies -----	1.1 Times Actual Cost
Outside Reproduction -----	1.1 Times Actual Cost
In-house Reproduction	
8 ½ x 11 Black line Photo copies -----	\$.10 per page
8 ½ x 11 Color Photo copies -----	\$.40 per page
11 x 17 Color Photo copies -----	\$.80 per page
Drawing Prints on Bond -----	\$.25 per S.F.
Drawing Prints on Translucent Bond -----	\$.30 per S.F.
Drawing Prints on Mylar -----	\$.70 per S.F.
Large Format Color Drawings on Bond-----	\$4.00 per S.F.
Shipping Charges and Photographs -----	1.1 Times Actual Cost
Postal Charges -----	At cost

Hourly Rate Schedule

Principal	\$195
Funding Coordinator	\$105
Grants Administrator	\$80
Clerical	\$60

Hourly Rates

<u>Classification</u>	<u>Hourly Rate</u>
Principal	\$160.00
Senior Professional Land Surveyor	\$140.00
Professional Land Surveyor	\$125.00
Field Crew Supervisor	\$80.00
Survey/CAD Technician	\$80.00
Survey Crew	\$160.00
Administrative	\$75.00

Terracon Consultants, Inc.

Environmental Services Rate Sheet

City of Southwest Ranches

General Environmental Engineering Consulting Services
 Continuing Contract (RFQ SW Ranches 22-013)
 October 2022

Environmental & Geotechnical Consultation	Rate	Units
Principal	\$250.00	Hour
Environmental Director	\$210.00	Hour
Sr. Geologist, P.G.	\$195.00	Hour
Senior Engineer, P.E.	\$185.00	Hour
Sr. Project Manager	\$185.00	Hour
Project Manager II	\$160.00	Hour
Project Engineer	\$160.00	Hour
Project Manager	\$140.00	Hour
SENIOR I Registered Engineer/Geologist/Scientist	\$180.00	Hour
SENIOR II Registered Engineer/Geologist/Scientist	\$195.00	Hour
STAFF I Engineer/Geologist/Scientist	\$97.00	Hour
Staff II Environmental Scientist/ Geologist/ Biologist	\$100.00	Hour
Grants Administrator	\$135.00	Hour
Brownfields Coordinator	\$225.00	Hour
Sustainability/ Resiliency Manager	\$175.00	Hour
Field Scientist	\$80.00	Hour
Sr. Technician	\$85.00	Hour
Technician	\$70.00	Hour

CADD Operator	\$85.00	Hour
Sr. CADD Operator	\$110.00	Hour
GIS Analyst II	\$125.00	Hour
GIS Technician	\$80.00	Hour
Asbestos Building Inspector	\$85.00	Hour
Asbestos Project Designer	\$145.00	Hour
FL Licensed Asbestos Consultant	\$195.00	Hour
FL Radon Measurement Specialist	\$175.00	Hour
Administrative Assistant/ Clerical	\$75.00	Hour
IAQ Consultant	\$125.00	Hour
LBP Risk Assessor	\$125.00	Hour
Lead Based Paint (LBP) Inspector	\$85.00	Hour
Expert Testimony (1.5 times rate)		

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REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

July 14, 2022

13400 Griffin Road

Present:

Mayor Steve Breitkreuz

Vice Mayor Gary Jablonski

Council Member Jim Allbritton

Council Member Bob Hartmann

Council Member David Kuczenski

Andrew Berns, Town Administrator

Russell Muñiz, Assistant Town Administrator

Emil C. Lopez, Town Financial Administrator

Richard Dewitt, Assistant Town Attorney

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Breitkreuz at 7:03 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Proclamation – SEAB College Scholarship Recipients

Kathy Sullivan, Chair of the Schools and Education Advisory Board, presented the scholarship awards to each recipient.

4. Public Comment

The following members of the public addressed the Town Council: Anna Koldys and Kirk Hobson-Garcia.

5. Board Reports

There were no board reports.

6. Council Member Comments

Vice Mayor Jablonski spoke about upcoming Town events such as the 10th Annual Photo Contest due date of September 5th, the Florida DMV Mini-Flow Event on July 27th, and well as the Broward County Property Appraiser’s outreach event on July 21st. He spoke about proactively enforcing the Town’s noise ordinance, however he mentioned Town Administrator Berns had come up with a viable solution to the noise problem which he will discuss during Town Administrator comments. Lastly, Vice Mayor Jablonski relayed a conversation he had with opposing candidate Danny Pradilla, when Mr. Pradilla advised he was withdrawing from the race and wanted Vice Mayor Jablonski to hear the news from him first.

Council Member Hartmann spoke about the Vacation Watch program offered by Davie Police Department and how impressed he was with it. He spoke about the issues Davie Police Department have when trying to corral loose livestock and requested donations of halters and leads. Lastly, he announced he was going to be a grandfather.

Council Member Kuczenski advised he also takes full advantage of the Vacation Watch program, but he always makes sure to tell residents if they need anything to text or call him. He spoke about July 4th weekend, and the fireworks that were going off, where two horses sustained injuries

or have had heart attacks due to being frightened. He asked to create another ordinance to take to Tallahassee to again ask for an exemption from allowing fireworks in the Town. Mayor Breitkreuz agreed with Council Member Kuczenski and offered suggestions to allow for an easier approval process by the State. He also suggested to bring in a veterinarian in December to help instruct the Town's residents on how to keep their animals calmer during the times fireworks are being set off. Vice Mayor Jablonski and the Town Council were in agreement with the Mayor's suggestion. Council Member Kuczenski suggested drafting a "trigger" ordinance, which would become effective if the State Legislature passes a bill that affects the Town's ordinance. Next he spoke about the development of the forty (40) acres to the west of Town Hall. He stated that while he could not say which way he would vote, if the development affected any of the residents, his decision would be heavily influenced. Lastly, he spoke about pushing the election sign ordinance forward to which Assistant Town Attorney Dewitt advised the ordinance has been drafted and is being reviewed by Town Attorney Poliakoff. Council Member Hartmann asked Council Member Kuczenski to explain what the election sign ordinance was for the residents or Council members who weren't present for the previous discussion to which he did.

Council Member Allbritton advised a lot of the drainage projects happening in Green Meadows are winding down and some are starting to wrap up on 162nd, 163rd, and 164th. He then spoke about the funds the Town received from the American Rescue Plan and one of the projects he felt was a priority is creating a secure facility the Town can resume operations if something happened to Town Hall during a natural disaster, ideally it would be with new Fire Station that will be built. He spoke about building restrooms at the Southwest Meadows Preserve as well as signs running on each side that say Southwest Meadows Preserve. He spoke about the TSDOR projects such as road repaving. He advised the Rural Public Arts Advisory Board is working on designing a new Town flag. Lastly, he spoke about rejuvenating the District 3 Green Meadows, Deems Ranches, Ivanhoe Estates civic association as well as inviting the rest of the Town Council and Mayor to attend.

Mayor Breitkreuz spoke about a property that had been utilized as an Airbnb, however it isn't being used as a vacation home, but as a party venue that included loud music and underage drinking. The resident called Davie Police Department who promptly came and shut it down. He is thankful for the Davie Police Department as well as looking forward to Code Enforcement getting involved. He advised party homes are not welcomed in the Town and will be cited and fined accordingly. He wanted the residents to know that the Town Council they elected are there to fight for the rights of the Town. Council Members Hartmann and Allbritton echoed Mayor Breitkreuz's sentiments and advised the residents to report any wrongdoings in the Town. Mayor Breitkreuz reiterated that he is only speaking about Airbnb's that are being rented for parties and not for Airbnb's that are legitimately being rented as vacation homes.

7. Legal Comments

There were no legal comments.

8. Administration Comments

Town Administrator Berns advised the Town Council the July 28th meeting will be a full agenda. Next he spoke about noise infractions and how going forward all complaints will be documented

and will be tracked by Code Enforcement. Impact Fees were discussed and advised that Assistant Town Administrator Muniz is working on revising the fees going forward for all new construction. He asked the Town Council for direction to continue revising the impact fees and bring back the item at a later meeting. The Mayor, Vice Mayor and Town Council were all in agreement. Town Administrator Berns advised the Town will be surveying other municipalities on their impact fees. Lastly, he informed the Town Council of a scrivener's error on Resolution 2022-057 for 8X8 communications. The contract amount was initially budgeted under account number ending in 63100, however the amount would be split between account numbers ending in 63100 and 41100 to differentiate between telecommunication service and equipment.

Mayor Breitkreuz read a letter the Town received from the Zamora Family. They recently moved to the Town and wanted to express how happy they were with all the assistance they received when they came into Town Hall with some questions.

Resolutions

9. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN EXTENSION TO THE AGREEMENT WITH FLORIDA TECHNICAL CONSULTANTS, LLC FOR CONTINUING GIS CONSULTING SERVICES UNDER THE ORIGINAL TERMS AND CONDITIONS AS APPROVED VIA RESOLUTION 2019-016; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ISSUE A PURCHASE ORDER; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Vice Mayor Jablonski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

10. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AGREEMENT IN THE AMOUNT OF TWO HUNDRED TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$220,000.00) WITH KIMLEY HORN AND ASSOCIATES, INC. TO DEVELOP A TOWN-WIDE STORMWATER MASTER PLAN; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Kuczenski, seconded by Vice Mayor Jablonski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitkreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

11. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A NEIGHBORHOOD BEAUTIFICATION GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS AND ZERO CENTS (\$3,000.00) TO THE COUNTRY ESTATES

CIVIC ASSOCIATION; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Hartmann, seconded by Vice Mayor Jablonski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

12. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A PURCHASE ORDER IN THE AMOUNT OF FORTY THOUSAND NINE HUNDRED EIGHTY-ONE DOLLARS AND TWENTY-FIVE CENTS (\$40,981.25) WITH HUURR HOMES TO AMEND THE GREEN MEADOWS DRAINAGE IMPROVEMENT PROJECT; AUTHORIZING THE EXECUTION OF THE PURCHASE ORDER; APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2021-2022 TOWN BUDGET AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Allbritton, seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE SELECTION OF ALLSTATE RESOURCE MANAGEMENT AS THE LOWEST PRICED MOST RESPONSIVE AND RESPONSIBLE PROPOSER FOR THE ROLLING OAKS PASSIVE OPEN SPACE PARK POND CLEANUP PROJECT; APPROVING AN AGREEMENT WITH ALLSTATE RESOURCE MANAGEMENT, WHICH ESTABLISHES THE SCOPE AND COMPENSATION IN THE AMOUNT OF THIRTY FOUR THOUSAND, SIX HUNDRED NINETY ONE DOLLARS AND ZERO CENTS (\$34,691.00) FOR ITS SERVICES TO PROVIDE ROLLING OAKS PASSIVE OPEN SPACE PARK POND CLEANUP SERVICES TO THE TOWN; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Hartmann and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitreuz voting yes.

MOTION: TO APPROVE THE RESOLUTION.

14. Adjournment

Meeting was adjourned at 8:43 p.m.

The following motion was made by Council Member Jablonski, seconded by Council Member Kuczenski and passed by a 5-0 roll call vote. The vote was as follows: Council Members Allbritton, Hartmann, Kuczenski, Vice Mayor Jablonski, and Mayor Breitreuz voting yes.

MOTION: TO RECONVENE THE MEETING AT 8:47PM TO ALLOW TOWN ADMINISTRATOR BERNIS TO ASK THE TOWN COUNCIL FOR FORMAL DIRECTION TO ALLOW THE COMPREHENSIVE PLAN ADVISORY BOARD TO DISCUSS THE RURAL RANCHES ORDINANCE AT THE JULY 21ST COMPREHENSIVE PLAN ADVISORY BOARD MEETING.

Meeting was adjourned at 8:48 p.m.

Respectfully submitted:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Adopted by the Town Council on this 13th day of October, 2022.

Steve Breitkreuz, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.